

REPORT

COMMITTEE OF THE  
WHOLE

May 25, 2021

A meeting of the Committee of the Whole of Council was held virtually on May 25, 2021 from 5:30 p.m. to 6:22 p.m.

PRESENT: Councillor R. Wiedenhoeft, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson and J. McTaggart.

ALSO PRESENT: E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities/Interim CAO, A. Bisson, Recreation & Culture Manager, J. Forbes, Human Resources Manager, C. Vangel, CBO / Municipal Planner, T. Moffitt, Fire Chief / CEMC, J. Hughes, Information Technology Manager

**1. Call to Order at 5:30 p.m. / Roll Call**

**2. Disclosure of pecuniary interest and the general nature thereof.**

- Councillor Judson disclosed an interest in Item 5.3 from this agenda as his sibling is employed at the local CIBC branch and he presently acts for several chartered banks in my law practice. He notes that he did not declare a conflict during the Administration & Finance Executive Committee consideration of this item as the initial scope was a proposal for investment services from CIBC Wood Gundy. The scope has now expanded to broader banking services.
- Councillor Judson disclosed an interest in Item 5.7 from this agenda as he has a conflict arising from his law practice.
- Councillor Wiedenhoeft disclosed an interest in Item 6.4 from this agenda as this is his per diem claim.
- Councillor Brunetta disclosed an interest in Item 6.1 from this agenda as this is her per diem claim for attending the virtual NOMA Board, AGM and Conference April 28-30.
- Councillor Behan disclosed an interest in Item 6.3 from this agenda as the per diem claim being considered is his own.
- Councillor McTaggart disclosed an interest in Item 6.2 from this agenda as this is his expense claim for attending the virtual NOMA AGM and Conference April 28-30, 2021.

**3. Delegations/Deputations - None.**

**4. Council Reports on Board & Committee Activity:**

- 4.1 Mayor June Caul - A Verbal Update was provided respecting fuel sales at the Marina, attendance at RRDMA and RRDSSAB and upcoming meeting related to the Women's Shelter.  
Councillor Mike Behan - A Verbal Update was provided respecting the RRDMA spring meeting.  
Councillor Wendy Brunetta - A Verbal Update was provided respecting NWHU, Physician workforce, NOMA Conference and Clinic Board.  
Councillor Andrew Hallikas - No Verbal Update

**5. Consent Agenda:**

- 5.1 RFP 21-PD-08 - Award Phase One & Two Environmental Site Assessment for former Shevlin Wood Yard
  - approval of this report will agree with the recommendation of the Planning & Development Executive Committee to award RFP 21-PD-08 to KGS Group at a cost of \$92,306.50 plus the Town's portion of HST and further that an authorizing by-law be prepared and executed by the Mayor and Clerk on behalf of the corporation.

- 159 Behan - Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.1, 5.2, ~~5.3~~, 5.4, 5.5, 5.6 and ~~5.7~~.

CARRIED

- 5.2 Letter from Jackie Lampi-Hughes re: Tax Break  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to receive the letter from Jackie Lampi-Hughes with no further action.
- 5.3 CIBC Wood Gundy Customized Investment Management  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to proceed with the investment services of CIBC Wood Gundy and further that an RFP for banking services be brought forward at a later date.
- Councillor Judson disclosed an interest in this Item as his sibling is employed at the local CIBC branch and he presently acts for several chartered banks in my law practice. He noted that he did not declare a conflict during the Administration & Finance Executive Committee consideration of this item as the initial scope was a proposal for investment services from CIBC Wood Gundy. The scope has now expanded to broader banking services. He did not speak to this matter.
- This item was pulled by Councillor Brunetta. A discussion took place and Council agreed that this item would go back to the Administration & Finance Executive Committee for further clarification.
- 5.4 Geospatial Data Share Agreement with Computational Hydraulics International and TBT Engineering  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to enter into a geospatial data license agreement with Computational Hydraulics International and TBT Engineering and that the associated fees relating to the data as outlined in the User Fee By-law be waived and further that the Mayor and Clerk be authorized to execute the agreements on behalf of the Corporation.
- 5.5 Purchase of New Zamboni  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to purchase a new Zamboni ice resurfacer through LAS Group Purchasing program from Zamboni for a total price of \$100,168.30 including a \$8000.00 trade in value for our 2002 Zamboni plus applicable taxes.
- 5.6 Renewal of Enterprise Annual Lease  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to authorize the Mayor and Clerk to execute lease agreement with Enterprise Rent-A-Car Canada Limited on behalf of the Corporation.
- 5.7 Award of Tender 21-OF-06 - Memorial Sports Centre Roof Replacement  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to award Tender 21-OF-06 to Tom Jones Corporation for a total revised tender price of \$1,564,800.00, that an authorizing by-law be prepared for the Mayor and Clerk to execute the agreement on behalf of the Corporation and further that landfill tipping fees be waived for this project.
- Councillor Judson disclosed an interest in this Item as he has a conflict arising from his law practice. He did not speak to this matter.

## **6. Administration and Finance Division:**

- 6.1 Councillor Brunetta - NOMA Annual General Meeting and Conference Per Diem  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem in the amount of \$400.00 as

submitted by Councillor Brunetta for her attendance at the NOMA Annual General Meeting and Conference held virtually April 28-30, 2021.

-Councillor Brunetta disclosed an interest in this Item as this is her per diem claim for attending the virtual NOMA Board, AGM and Conference April 28-30. She did not speak to this matter.

- 6.2 Councillor McTaggart - NOMA Annual General Meeting and Conference Per Diem  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem in the amount of \$320.00 as submitted by Councillor McTaggart for his attendance at the NOMA Annual General Meeting and Conference held virtually April 28-30, 2021.

-Councillor McTaggart disclosed an interest in this Item as this is his expense claim for attending the virtual NOMA AGM and Conference April 28-30, 2021. He did not speak to this matter.

- 6.3 Councillor Behan - NOMA Annual General Meeting and Conference Per Diem  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem in the amount of \$320.00 as submitted by Councillor Behan for his attendance at the NOMA Annual General Meeting and Conference held virtually April 28-30, 2021.

-Councillor Behan disclosed an interest in this Item as the per diem claim being considered is his own. He did not speak to this matter.

- 6.4 Councillor Wiedenhoeft - NOMA Annual General Meeting and Conference Per Diem  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the per diem in the amount of \$320.00 as submitted by Councillor Wiedenhoeft for his attendance at the NOMA Annual General Meeting and Conference held virtually April 28-30, 2021.

-Councillor Wiedenhoeft disclosed an interest in this Item as this is his per diem claim. He did not speak to this matter.

-Councillor McTaggart assumed chair responsibilities for this item due to conflict previously declared.

- 6.5 Creation of a Reconciliation Policy / Plan  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to establish a Reconciliation Policy / Plan for the Town of Fort Frances as outlined in this report.

## **7. Planning and Development Division:**

- 7.1 Temporary Sign Request  
- approval of this report will provide the Kenora Rainy River District Child and Family Services permission to place temporary signs along the waterfront on Town Property until June 14, 2021 as part of 'Mental Health Week' campaign to address the current child and youth mental health crisis in our community.

## **8. Operations and Facilities Division:**

- 8.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

## **9. General:**

- 9.1 Local Police Governance - Rainy River District (Councillor McTaggart)

- Council will consider a resolution to support the proposed composition.

9.2 A Covid-19 Update was provided by Mayor Caul.

**10. Information:**

The following six items were received.

10.1 By-law Enforcement April 2021 Activities

10.2 Tourism Development and Marketing Plan - Beautification of Scott Street / Town Entrances / Trans Canada

10.3 April 2021 Building Statistics

10.4 Fort Frances Fire Rescue Service - 2020 Annual Report

10.5 Aircraft Statistics 2021 (as of April 30, 2021)

10.6 Tonnage at Landfill Site (as of May 17, 2021)

**11. ADJOURNMENT**

11.1 The meeting adjourned at 6:22 p.m.

160 Hallikas - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

R. Wiedenhoeft, Chairperson

E. Slomke, Clerk