

# TOWN OF FORT FRANCES

## AGENDA - September 10, 2012

### MEETING - Council Chambers , Civic Centre

Page

#### **COUNCIL MEETING**

(Session No. 53) 6:08 p.m. to 6:25 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Consent Agenda**

- 2.5 Summary Report
- 2.6 Items Referred from Committee of the Whole
- 2.7 Request dated August 30, 2012 from Northwest Catholic District School Board re: Amendment to Joint Use Agreement - St. Francis Sports Fields. 3 - 8
- 2.8 Request from SkyPower to enact a municipal resolution in support of their application to Ontario Power Authority (OPA). 9 - 10

#### **Approval of Council Minutes \***

- 3.9 Session No. 52 dated August 27, 2012.

#### **Approval of Committee of the Whole Minutes \***

- 4.10 Session No. 66 dated August 27, 2012.

#### **Resolutions from tonight's Committee meeting**

##### **By-Laws**

- 6.11 38/12 11 - 11  
A by-law to approve an annual financial contribution initiative agreement with SkyPower Projects ULC
- 6.12 41/10-D 12 - 12  
A by-law to approve an amendment to an Amended and Restated Option Agreement with CopperLight LP

#### **New Items -**

- 7.13 Fifth Annual Local Government Week. 13 - 13

#### **Information Correspondence \*\***

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8.14 Association of Municipalities Communicate dated August 28, 2012 re: Fall Symposium to Look at How Ontario Lives, Works and Plays and AMO 2012 Conference Evaluation.	14 - 26
8.15 Association of Municipalities of Ontario Watch File dated August 30 and September 6, 2012.	27 - 30
8.16 Ministry of Natural Resources memorandum dated August 24, 2012 re: Minor Amendment Review Crossroute Forest - 2007-2017 Forest Management Plan.	31 - 32
8.17 Notice of Public Meeting for September 17, 2012 from Committee of Adjustment re: File A6/2012 - 708 Thompson Street; File A8/2012 - 421 First Street East; File A9/2012 - 237 Church Street and File A10/2012 - 1505 School Road.	33 - 33

**Minutes \*\***

9.18 Downtown Business Improvement Area Board of Management dated July 11, 2012.	34 - 35
9.19 Operations and Facilities Executive Committee dated August 22, 2012*.	36 - 38
9.20 Off-Leash Dog Park Advisory Committee dated August 28, 2012.	39 - 40

**Non-agenda Items: 6:20 p.m.**

**\* Previously distributed to Council**

**\*\* Items can be viewed by contacting the Clerk**



# *The Northwest Catholic District School Board*

75 Van Horne Avenue, Suite B, Dryden, Ontario P8N 2B2  
807-223-4663 Toll-Free 1-877-235-4663 Fax 807-223-4014  
www.tncdsb.on.ca

cc: Jason Kabil  
Debbie Scofield



August 30, 2012

Town of Fort Frances  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Attention: Debbie Scofield

Dear Ms. Scofield:

Re: Joint Use Agreement St. Francis Sports Fields

In response to your letter of August 1, 2012, I have contacted the Board's insurer who advises the language in the joint use agreement requiring the exchange of insurance certificates should be reviewed. The Board's insurer suggests the agreement be revised to include an indemnification clause. I'm proposing the agreement be revised to remove the current language relating include the following language:

"The parties hereto agree that they shall each be responsible for their respective negligence and accordingly release each other from any and all liability for any loss, damage or injury to any persons or property caused by their negligence or wrong doing related to or arising as a result of the use or incurred in or on St. Francis Sports Fields."

Please advise if you are in agreement with this change. I have copied Jill Perry of the Rainy River District School Board to determine if they are in favour of revising the language in the agreement.

Yours very truly,

**NORTHWEST CATHOLIC  
DISTRICT SCHOOL BOARD**

Christopher I. Howarth  
Superintendent of Business

CIH:dw

cc: D. Griffiths, Outreach Coordinator, NCDSB  
S. Belluz, RRDSB

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360  
email: forteng@ff.lakeheadu.ca

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: townftfr@ff.lakeheadu.ca

THE TOWN OF FORT FRANCES



FORT FRANCES, ONTARIO  
CANADA

Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561  
email: sports@ff.lakeheadu.ca

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

August 17, 2004

Northwest Catholic District School Board  
555 Flinders Avenue  
Fort Frances, Ontario  
P9A 3L2

Attn: J. Madigan  
Director of Education

Rainy River District School Board  
522 Second Street East  
Fort Frances, Ontario  
P9A 3M5

Attn: W. Hoshizaki  
Director of Education

Dear Sirs:

At their meeting Monday, July 26, 2004 Council approved the St. Francis Sports Fields joint use agreement with the Northwest Catholic District School Board and the Rainy River District School Board.

Enclosed please find one original agreement (each) executed by both Mayor and Deputy-Clerk for your respective files.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

*Kathryn M. Lawson*

Kathryn M. Lawson  
Administrative Assistant

/kl

c.c. G. Bell, Mgr. Community Services (att'd)

H:\OFFICE\LETTERS\Agreement Correspondence\2004\Joint Use Agreement - St. Francis Sports Outdoor Facilities.doc

Celebrating 100 Years April 11, 2003

## JOINT USE AGREEMENT

This agreement made this 10th day of May 2004.

BETWEEN:

The Northwest Catholic District School Board  
(Hereinafter called the "Catholic Board")

And

The Corporation of the Town of Fort Frances  
(Hereinafter called the "Town")

And

The Rainy River District School Board  
(Hereinafter called the "Public Board")

Where necessary, the term School Boards, may be substituted for the terms Catholic Board and Public Board.

WHEREAS the three parties are desirous of entering into an agreement for the joint use of the outdoor facilities located at:

1. St. Francis School
2. Fort Frances High School

which shall be referred to as the St. Francis Sports Fields consisting of the St. Francis playing fields and the Westfort field.

Now, therefore, it is agreed by and between the parties hereto as follows:

1. Management

That a management committee, consisting of two individuals from each party, be struck to oversee the operation of the facilities and that the committee be empowered to develop and maintain its own procedures relative to the committee's assigned responsibilities.

2. Terms and Access

a. School Boards

The School Boards shall have use of the Sports Fields facility between the hours of 8:00 a.m. and 5:00 p.m. during all day's school is in session as required by the Ministry of Education, and any other statutes of the Province of Ontario and at other times for activities sponsored by the School Boards.

The School Boards shall have first right of access to that portion of the Sports Fields facility located on their respective properties while the Town shall have second right

of access. In order to maximize usage and eliminate scheduling conflicts the Town will assume responsibility for scheduling and issuing of permits to all users. All schedules will be completed at the Memorial Sports Centre by completing a Facility Use Application form. If the application is approved a permit will be issued by the Town stating starting dates, times and facility(s) that have been authorized.

b. Municipal Use

The Town shall have use of the Sports Fields between the hours of 5:00 p.m. and 11:00 p.m. during the months of September to June and between the hours of 7:00 a.m. and 11:00 p.m. during the months of July and August except on those days as provided in section 2a.

c. This agreement may be terminated at any time the three parties agree the Sports Fields facilities are no longer usable, or upon written notice by any party at any time after the year 2013.

d. It is understood and agreed that the parties for the purposes of using the Sports Fields facilities shall have right and direct access to the lands on which the Sports Fields facilities are located.

3. Operating Regulations

a. When a programme, activity and/or event its scheduled which involves the use of the Sport Fields facilities, each party shall be fully responsible for the provision of all supervisory or other staff required during its respective programme, activity and/or event.

b. Each party shall carry liability and property damage insurance of at least \$6,000,000.00 to protect itself from claims arising out of its use of the Sports Fields facilities.

c. Each party shall arrange to have the other parties to this Agreement named as Additional Insured's with respect to claims that arise of their use of the property and responsibilities under this Shared-Use Agreement. Certificates of Insurance shall be exchanged by the parties to this Agreement upon signing.

d. Each party shall occupy the premises in a careful, safe, lawful and proper manner, and shall so conduct its activities in or about the Premises as not to endanger any property and any person thereon; and, with the sole exception of claims arising entirely by reason of an Act of God, shall indemnify and save harmless the other parties to this Agreement, against any and all claims and costs arising in any way of their responsibilities under this Shared-Use Agreement, or out of their occupation of the premises, unless caused by the negligence of one of the other Parties of this Agreement.

4. Site Development

The location, type and installation of any playground facility and/or building are subject to final approval of the respective school board in whose name ownership of the property is held.

5. Alcohol and Drug Consumption

No alcohol or drug consumption is permitted on these fields at any time.

6. Maintenance Costs

The Town shall be responsible for the maintenance and operating costs of the Sport Field facility.

7. Review Process

All parties agree to conduct a review of the Sports Fields facility, through the use of an ad hoc committee, with a two representatives from each party, to determine the adequacy of the facility in meeting the needs of the school and community programs.

This review is to be held annually or as necessary, commencing in 2004, with a written report submitted by the Committee to each party.

8. Dispute Resolution

- a. Where the management committee is unable to reach an agreement on those matters requiring an immediate resolution, the dispute shall be submitted to a Tripartite Committee consisting of the appropriate supervisors from the senior administration of each party. The tendering of the dispute to the Tripartite Committee may be in writing or presented verbally.
- b. Where the parties cannot resolve the dispute, as per article 8a, then the dispute shall be submitted to the tripartite committee whose members shall include the Chief Executive Officer of each party.
- c. In the event the parties are unable to resolve the dispute as per section 8b, the issue shall be submitted, in whole or in part, as agreed to by the Tripartite Committee established in section 8b, to their respective elected representatives for their consideration and direction.
- d. If there are matters remaining in dispute, then the parties agree to submit the issue(s) to a third party for final resolution.

9. Use

- a. The parties may consult each other in relation to the use of present and future school buildings, recreation centres and park lands that may be available for recreational purposes.
- b. The school boards reserve the right to withhold future development of any lands configured within the designated property during the term of this agreement if the building requirement of the school boards requires use of the land. Consideration of community based facilities will be incorporated into any planning requirements.

10. Any notice required or permitted to be given hereunder, shall be sufficiently given if served personally, or may be given by registered mail postage prepaid addressed to:

The Directors of Education at:

Northwest Catholic District School Board  
555 Flinders Avenue  
Fort Frances, ON  
P9A 3L2

Rainy River District School Board  
522 Second Street East  
Fort Frances, ON  
P9A 1N4

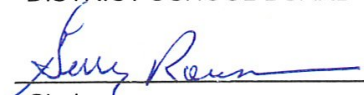
And the Clerk at:

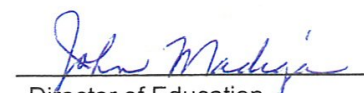
Town of Fort Frances  
P.O. Box 38  
Fort Frances, ON  
P9A 3M5

and if mailed as aforesaid, the notice shall be deemed to have been received and be effective on the first business day after mailing. Either party may change its address for service at any time by notice given to the other in the manner aforesaid.

11. This agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and assigns.

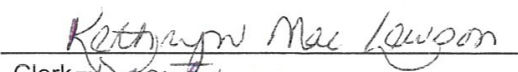
NORTHWEST CATHOLIC  
DISTRICT SCHOOL BOARD

  
Chairman


  
Director of Education

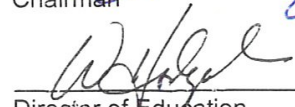
TOWN OF FORT FRANCES

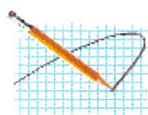
  
Mayor

  
Clerk-Deputy

RAINY RIVER  
DISTRICT SCHOOL BOARD

  
Chairman

  
Director of Education



**Faye Platt/Frances**  
05/09/2012 02:33 PM

To Glenn Treftlin/Frances@Frances  
cc  
bcc  
Subject OPA Prescribed Council Support Form (SkyPower)

Glenn,  
Charmaine from SkyPower advises that they will be reapplying to the Ontario Power Authority (OPA) as soon as the application window becomes open. She expects this to be very soon. One of the requirements of the OPA is that proof of municipal support for the project be submitted. By virtue of the fact that the Town has entered into a lease with SkyPower, it is evident that the project is supported. However because the project will gain "priority points" in the application queue, Charmaine has asked that Council enact a resolution to indicate that support and to that end, has attached the prescribed form of resolution.

Faye

-----  
N. Faye Platt, AMCT, ACST, CPT  
Municipal Planner  
Town of Fort Frances,  
[www.fort-frances.com/departments/planning-zoning](http://www.fort-frances.com/departments/planning-zoning)  
(ph) 807-274-5323 ex. 275  
(fax) 807-274-8479

----- Forwarded by Faye Platt/Frances on 09/05/2012 02:05 PM -----



**Charmaine Thompson**  
<Charmainet@skypower.com>  
>  
08/31/2012 10:27 AM

To "fflatt@fort-frances.com" <fflatt@fort-frances.com>  
cc  
Subject Emailing: Prescribed form Council Support Fort Frances

Hi Faye, here is the completed form.



Prescribed form Council Support Fort Frances.pdf



**PRESCRIBED FORM/TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION**

**Section 6.1(d)(i) - FIT Rules, Version 2.0**

Capitalized terms not defined herein have the meanings ascribed thereto in the FIT Rules, Version 2.0.

**Resolution NO:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WHEREAS** \_\_\_\_\_ CopperLight LP \_\_\_\_\_ (the "Applicant") proposes to construct and operate a  
 \_\_\_\_\_ 10 MW ground mount solar facility \_\_\_\_\_  
 (the "Project") on \_\_\_\_\_ 1003 Frog Creek Road, P9A 3M2 \_\_\_\_\_ (the "Lands") in  
 \_\_\_\_\_ the Town of Fort Frances \_\_\_\_\_ under the Province's FIT Program;

**AND WHEREAS** the Applicant has requested that Council of \_\_\_\_\_ the Town of Fort Frances \_\_\_\_\_  
 indicate by resolution Council's support for the construction and operation of the Project on the Property;

**AND WHEREAS**, pursuant to the rules governing the FIT Program (the "FIT Rules"), Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contracts;

**NOW THEREFORE BE IT RESOLVED THAT:**

Council of the \_\_\_\_\_ Town of Fort Frances \_\_\_\_\_ supports without reservation the  
 construction and operation of the Project on the Lands.

This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.

\_\_\_\_\_  
 \_\_\_\_\_

*(Note: signature lines for councilors or other representatives, as appropriate)*

FIT reference number: \_\_\_\_\_  
*(Note: Must be inserted by Applicant to complete Application)*

TOWN OF FORT FRANCES

BY-LAW NO. 38/12

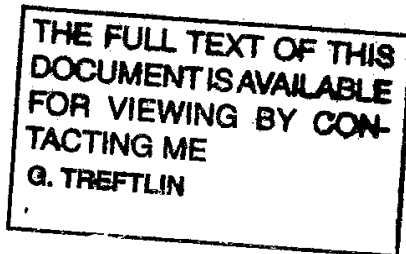
(Being a by-law to approve an annual financial contribution initiative agreement with SkyPower Projects ULC - the *Municipal Act, 2001*, c. 25, S.O. 2001.)

WHEREAS on September 10<sup>th</sup>, 2012, Council approved a report from the Municipal Planner that recommended approval of an annual financial contribution initiative agreement with SkyPower Projects ULC.

NOW THEREFORE Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Annual Financial Contribution Initiative Agreement between SkyPower Projects ULC and the Corporation of the Town of Fort Frances, in the form of Schedule "A" attached hereto and forming part of this By-Law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

READ THREE TIMES and finally passed in open Council this 10<sup>th</sup> day of September 2012.



TOWN OF FORT FRANCES

BY-LAW NO. 41/10-D

(Being a by-law to approve an amendment to an Amended and Restated Option Agreement with CopperLight LP, by its general partner, 2246086 Ontario Corp. for lease of municipal lands, namely 1003 Frog Creek Road - the *Municipal Act, 2001*, c. 25, S.O. 2001.)

WHEREAS on August 13<sup>th</sup>, 2012, council enacted By-Law No. 41/10-C to approve an Amended and Restated Option Agreement with CopperLight LP, by its general partner, 2246086 Ontario Corp. for lease of municipal lands, namely 1003 Frog Creek Road,

AND WHEREAS on September 10<sup>th</sup>, 2012, Council approved a report from the Municipal Planner that recommended approval of an amendment to an Amended and Restated Option Agreement between CopperLight LP, by its general partner, 2246086 Ontario Corp. and the Corporation of the Town of Fort Frances.

NOW THEREFORE Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That page 5 of Appendix "C" to Schedule "A" to the Amended and Restated Option Agreement between CopperLight LP, by its general partner, 2246086 Ontario Corp. and the Corporation of the Town of Fort Frances, be struck out and replaced with revised page 5 of Appendix "C" to Schedule "A" to the Amended and Restated Option Agreement between CopperLight LP, by its general partner, 2246086 Ontario Corp. and the Corporation of the Town of Fort Frances in the form of Schedule "A" attached hereto and forming part of this By-Law.

READ THREE TIMES and finally passed in open Council this 10<sup>th</sup> day of September 2012.

**THE FULL TEXT OF THIS  
DOCUMENT IS AVAILABLE  
FOR VIEWING BY CON-  
TACTING ME  
G. TREFTLIN**



Date: August 20, 2012

To: Heads of Council, Members of Council, Chief Administrative Officers, Clerks and Department Heads

Subject: Fifth Annual Local Government Week

The Ministry of Municipal Affairs and Housing, the Association of Municipal Managers, Clerks and Treasurers of Ontario and the Association of Municipalities of Ontario invite you to join us in the fifth annual celebration of Local Government Week, October 14-20, 2012.

During Local Government Week, schools and municipalities work together to raise civic awareness among Ontario's students.

The Ontario curriculum addresses Local Government in grades 5 and 10 and classroom resources include "A Kid's Guide to Local Government" for elementary students and "A Primer to Local Government" for secondary students. These resources can be downloaded at [www.amcto.com](http://www.amcto.com) or from Service Ontario at [www.publications.serviceontario.ca](http://www.publications.serviceontario.ca) (publication number: 016076).

Enclosed you will find a poster to help promote Local Government Week 2012. We have also created a Facebook page at Local Government Week-Ontario where you can post events and activities happening in your schools and find additional resources.

Local Government Week events could include students observing local councils in session, be "Mayor for a Day" or hold mock municipal elections.

Our vision is an Ontario where our youth are actively engaged in government, as the next generation of the workforce and the community leaders of the future. Please join us in our fifth annual celebration of Local Government Week.

Thank you for your participation.

Sincerely,

Kathleen Wynne  
Minister  
Municipal Affairs and  
Housing

Nancy Wright Laking  
President  
Association of Municipal  
Managers, Clerks and  
Treasurers of Ontario

Gary McNamara  
President  
Association of Municipalities  
of Ontario

Enclosure



<communicate@amo.on.ca>  
28/08/2012 05:57 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject Fall Symposium to look at how Ontario Lives, Works and Plays

### ***Collaborate. Innovate. Discover***

**2012 Counties, Regions & Single Tier (CRST) Symposium  
October 25 & 26, 2012 | Grand Central Lodge, Blue Mountain Resort**

The Counties, Regions & Single Tiers (CRST) Symposium brings together people who wish to collaborate on new initiatives, people who set trends and innovate, and people who want to discover how to make their communities better. The 2012 CRST Fall Symposium will bring together people from all walks of municipal life to discuss strategies and concepts that build and strengthen the fabric of Ontario communities. Join AMO October 25 & 26 at Blue Mountain to explore ideas on social innovation and enterprise.

#### **Ontario's State of Repair - An Update on End of Operating Agreements**

Billions have been invested into Ontario's public housing by government and taxpayers. With over \$500 million in federal funding coming to an end by 2032, municipalities need a plan. This session looks at what the end of operating agreements means for municipalities starting today, and what strategies need to be undertaken. Discussions will be led by experts and a municipality who is responding to the loss of funding; and will highlight the local implications and solutions they have put in place to address this emerging issue. Findings of the research AMO has undertaken with the Housing Services Corporation and the Ontario Municipal Knowledge Network to get an understanding on the fate of this important public asset will also be highlighted.

#### **We Just Want to Work - why access to Ontario's labour market isn't easy**

Sometimes getting a job isn't that easy. For the better part of two decades, domestic and global policies have resulted in some significant changes for Ontario's employers and workers. Recent federal policy changes related to immigration and employment insurance have added new dimensions to this dynamic. This session will explore how immigration and employment support policy changes at the federal level will impact local employers and Ontario's skilled labour market, and what current youth employment rates will mean for the future of Ontario's economy.

#### **Arts Make Cents: The Business Case for Arts and Festivals in Your Community**

A recent report by Music Canada makes the case for hosting art festivals and supporting local

arts industry in communities. The arts, film and music industry is cited as bringing in millions of dollars in communities across Ontario. This session examines why supporting and promoting arts is a business case not to be ignored.

Additional sessions and details on the program can be found on the AMO website at [www.amo.on.ca](http://www.amo.on.ca)

Don't miss this opportunity to network and share ideas with your peers. Details on the above session can be found in the attached PDF.

Register today, and book your accommodations at Blue.

To register: You can register online at [www.amo.on.ca](http://www.amo.on.ca) or use the attached registration forms, you will require Adobe Reader to view the PDF.

To book accommodations: Please contact Blue Mountain Resort directly at 1.877.445.0231 or reserve online ( <https://lodging.bluemountain.ca/booking/#availability>) using group code GRP103997< /FONT>

Attachments (1): pdf

If you have problems opening the attachment(s) please contact Nav Dhaliwal, Special Events & Business Development Coordinator at (416) 971-9856 ext. 330 or via e-mail at [ndhaliwal@amo.on.ca](mailto:ndhaliwal@amo.on.ca) <<mailto:ndhaliwal@amo.on.ca>>

**PLEASE NOTE**

AMO communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER**

These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the e



lectronic version. The printed versions of the documents stand as the official record. CRST Flyer 27 August.pdf



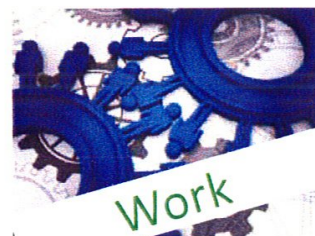
At every Counties, Regions and Single Tier (CRST) Symposium, AMO brings together people who wish to collaborate on new initiatives, people who set trends and innovate, and people who want to discover how to make their communities better. The 2012 CRST Fall Symposium will bring together people from all walks of municipal life to discuss strategies and concepts that build and strengthen the fabric of Ontario communities. Join AMO October 25 & 26 at Blue Mountain to explore ideas on social innovation and enterprise.

## *CRST to look at how Ontario Lives, Works and Plays*



### *Ontario's State of Repair - An Update on End of Operating Agreements*

Billions have been invested into Ontario's public housing by government and taxpayers. With over \$500 million in federal funding coming to an end by 2032, municipalities need a plan. This session looks at what the end of operating agreements means for municipalities starting today, and what strategies need to be undertaken. Discussions will be led by experts and a municipality who is responding to the loss of funding; and will highlight the local implications and solutions they have put in place to address this emerging issue. Findings of the research AMO has undertaken with the Housing Services Corporation and the Ontario Municipal Knowledge Network to get an understanding on the fate of this important public asset will also be highlighted.



### *We Just Want to Work - why access to Ontario's labour market isn't easy*

Sometimes getting a job isn't that easy. For the better part of two decades, domestic and global policies have resulted in some significant changes for Ontario's employers and workers. Recent federal policy changes related to immigration and employment insurance have added new dimensions to this dynamic. This session will explore how immigration and employment support policy changes at the federal level will impact local employers and Ontario's skilled labour market, and what current youth employment rates will mean for the future of Ontario's economy.



### *Arts Make Cents: The Business Case for Arts and Festivals in Your Community*

A recent report by Music Canada makes the case for hosting art festivals and supporting local arts industry in communities. The arts, film and music industry is cited as bringing in millions of dollars in communities across Ontario. This session examines why supporting and promoting arts is a business case not to be ignored.

Additional sessions and details on the program can be found on the AMO website at [www.amo.on.ca](http://www.amo.on.ca)

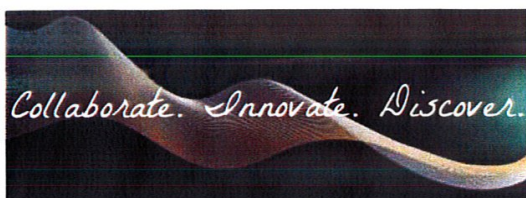
**Date:** October 25 & 26

**Location:** Grand Central Lodge, Blue Mountain Resort

**Hotel reservations:** Please call Blue Mountain resort at 1.877.445.0231 citing group code GRP103997 details on group rates can be found at [www.amo.on.ca](http://www.amo.on.ca)

**Symposium registration:** Register online at [www.amo.on.ca](http://www.amo.on.ca) or using the PDF registration form.





## CRST Fall Symposium Registration Form

*Grand Central Lodge, Blue Mountain Resort | October 25 & 26, 2012*

PLEASE PRINT IN BLOCK LETTERS

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Title or Function: \_\_\_\_\_  
 Municipality/Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### REGISTRATION FEES (does not include hotel accommodation)

	Full Registration	Amount
AMO Member	\$450.00	_____
Provincial/Federal Government and Non-Members	\$550.00	_____
	add 13% HST \$	_____
	TOTAL DUE \$	_____

### PAYMENT METHOD

<input type="checkbox"/> Cheque Payable to: Association of Municipalities of Ontario 200 University Avenue, Suite 801 Toronto, Ont., M5H 3C6	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
	Card Number: _____	
	Name on Card: _____	
	Expiry Date: _____	
	Signature: _____	
Refund Policy: Cancellations must be made in writing and received by AMO no later than September 21, 2012. An administration fee of \$75.00 plus 13% HST (\$84.75) will apply. Cancellations received after September 21, 2012 will not be refunded.		

PLEASE SEND COMPLETED REGISTRATION FORM TO:

Association of Municipalities of Ontario  
 200 University Avenue, Suite 801,  
 Toronto, ON., M5H 3C6  
 Fax: 416.971.6191

The official venue and hotel for the CRST Fall Symposium is The Blue Mountain Resort in Collingwood, reservations can be made by contacting the resort by calling 1-877-445-0231 or visiting [www.bluemountain.ca/lodging\\_online\\_reservations.htm](http://www.bluemountain.ca/lodging_online_reservations.htm) using group code GRP103997. For room rate details please visit the AMO website at [www.amo.on.ca](http://www.amo.on.ca)

AMO collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above. Please note as an attendee at the conference your likeness may be used in promotional materials and on our website for subsequent events.





<communicate@amo.on.ca>  
28/08/2012 07:29 AM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject AMO 2012 Conference Evaluation

# TO THE IMMEDIATE ATTENTION OF ALL CONFERENCE DELEGATES

*Conference evaluation details are below, followed by a message from Dr. Daniel Shapiro, Conference Keynote*

**Conference Evaluation:** To assist us with our preparation and planning for the AMO 2013 Annual Conference, please take a few minutes to fill out our evaluation form. You can either fill it out online by clicking on the link below or by printing the attachment and faxing the completed form back to AMO, attention AMO Events, 416 971 6191.

<https://www.surveymonkey.com/s/AMOCNF2012>

Note: After completing the online survey you will be returned to the survey software home page; simply close your browser to finish the process.

Thank you for your time and feedback!

AMO Events

If you have problems opening the attachment(s) please call AMO at (416) 971-9856 or email [events@amo.on.ca](mailto:events@amo.on.ca)

## Message from DR. DANIEL SHAPIRO, HARVARD UNIVERSITY

Dear AMO Attendees,

It was an honor and pleasure to work with you today. At the request of several of you after the talk, here are two follow-ups:

1. **BOOK.** For those of you interested in getting my book ("Beyond Reason: Using Emotions as You Negotiate"), here's the amazon site:

[http://www.amazon.com/Beyond-Reason-Using-Emotions-Negotiate/dp/0143037781/ref=tmm\\_pa\\_p\\_title\\_0](http://www.amazon.com/Beyond-Reason-Using-Emotions-Negotiate/dp/0143037781/ref=tmm_pa_p_title_0)

2. **HARVARD PROGRAM.** For those of you interested in learning more about our Harvard program, here's the site:

<http://www.internationalnegotiation.org/>

Thanks again for the opportunity to work with you!

Very best wishes,

Dan Shapiro

## 2012 AMO Conference Delegate Survey

### AMO 2012 Conference Survey - Delegates

Thank you for taking the time to provide us with your feedback on the 2012 AMO Annual Conference. Your responses will help us in planning for next year's Conference to be held August 18 - 21, 2013 in Ottawa.

**1. Optional - personal information is confidential and will not be included in any evaluation report, but with your permission, may be used for future marketing purposes (see Question 2).**

Name:

Municipality:

**\* 2. Can AMO use your statements for future marketing purposes?**

☐

Yes

☐

No

**3. How did you hear about this year's conference?**

☐

AMO Mass Email / AMO Watchfile

☐

AMO Website

☐

Word of Mouth

Other (please specify)

**4. Please rate the registration process - both pre and on-site:**

☐

Poor

☐

Fair

☐

Good

☐

Excellent

Comment:

**2012 AMO Conference Delegate Survey****5. Please rate the Exhibit Hall and consider the variety of booths, hours, activities:**

- ☐ Poor  
☐ Fair  
☐ Good  
☐ Excellent

Comment:

**6. Did you attend the City of Ottawa Reception? If so, how would you rate it?**

- ☐ Yes  
☐ No  
☐ Poor  
☐ Fair  
☐ Good  
☐ Excellent

**7. Are there any specific comments you would like to make about this year's conference?****8. Did keynote speaker Dr. Shapiro provide you with new information or additional insight?**

- ☐ Yes  
☐ Not relevant

Other (please specify)

## 2012 AMO Conference Delegate Survey

### 9. Did plenary speakers provide you with new information or additional insight?

	Yes	Not Relevant
Reinventing Public Sector	<input type="radio"/>	<input type="radio"/>
Pensions - Sustainability Demands It		
Michael Adams	<input type="radio"/>	<input type="radio"/>
Amanda Lang	<input type="radio"/>	<input type="radio"/>
Navigating Uncharted Waters: Innovative Tools to Address Ontario's Infrastructure Deficit	<input type="radio"/>	<input type="radio"/>
Rex Murphy	<input type="radio"/>	<input type="radio"/>

Comment:

### 10. Please rate the overall content of the conference:

- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Excellent

Comment:

### 11. Please rate the flow and schedule of events:

- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Excellent

Comment:

## 2012 AMO Conference Delegate Survey

### 12. Please rate the quality of content of the Concurrent Sessions attended Monday afternoon:

	Poor	Fair	Good	Excellent
How to Build a Better School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessible Ontario - Impact on Local Citizens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Sustainability of our Infrastructure - can we afford what we have?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your 2012 HR Update	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building Partnerships: Alternative Approaches to Infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Even when it's Grey, it's Green	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managing Municipal Risk in New and Emerging Areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comment:

## 2012 AMO Conference Delegate Survey

### 13. Please rate the quality of content of the Concurrent Sessions attended Tuesday morning:

	Poor	Fair	Good	Excellent
Waste Diversion Programs - Emerging Issues and Their Potential Implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Powerful Partners: Municipal Approaches to Participate in Ontario's Electricity System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Incubation: Help for Local and Small Businesses to Emerge and Succeed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MPAC and Assessment Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
We Just Want to Work - Why access to Ontario's labour market isn't easy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Go with the Flow: Cost Recovery Best Practices for Municipal Water/WasteWater Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comment

## 2012 AMO Conference Delegate Survey

### 14. Please rate the quality of content of the Concurrent Sessions attended Tuesday afternoon:

	Poor	Fair	Good	Excellent
Maximum Power! How to Make the Most of your Electricity Utility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Succession Management Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Species at Risk and Ontario's Municipalities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Development Permit Systems - Improving Efficiency, Customer Service, and Implementation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Policing Costs - the Thin Red Line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ontario's State of Repair - An Update on End of Operating Agreements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Great Lakes, Water Innovation, Source Water Protection and Ontario's Municipalities: Partnerships in Action	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comment

### 15. Please rate the quality of the content of the Insight Breakfasts:

- ☐ Poor  
☐ Fair  
☐ Good  
☐ Excellent

Comment:

**2012 AMO Conference Delegate Survey****16. Please rate the quality of the Tuesday banquet speaker, Terry Fallis:**

- ☐ Did not attend Banquet
- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Excellent

Comment:

**17. Please rate the networking opportunities:**

- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Excellent

Comment:

**18. What concurrent session topics would you like to see for next year?****19. What plenary session topics would you like to see for next year?****20. What changes (if any) would you like to be made for next year?**

**2012 AMO Conference Delegate Survey****21. Did you find the mobile app helpful in navigating the conference this year?**

- ☐ Yes
- ☐ No
- ☐ What ap?
- ☐ Didn't use

Comment

Thank you for your time and feedback.



"AMO Communications"  
<Communicate@amo.on.ca>

30/08/2012 09:00 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To ravis@fort-frances.com

cc

bcc

Subject AMO Watch File - August 30, 2012

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# Watch File



August 30, 2012

## In This Issue

- There's got to be a better way.
- Waterloo Region, Hamilton and Brampton receive P.J. Marshall Innovation Awards.
- MEPCO Toolkit now available online.
- Ontario government creates two regional development funds.
- AMO responds to the *Great Lakes Protection Act*.
- Asset Management Funding announced through Municipal Infrastructure Strategy.
- Wawa, Cambridge and Mississauga win AMO Gas Tax Awards.
- AMO submits position on Federal Long-Term Infrastructure Plan.
- Counties, Regions & Single Tier Symposium (CRST) Program Update Announced.
- A message to AMO conference attendees from Dr. Daniel Shapiro.
- Ontario Backflow Prevention Association Conference.
- Resolution from the Municipality of Arran-Elderslie.
- Career opportunities with Niagara Region and Conservation Halton.

## AMO Matters

AMO wants to hear from Ontario municipalities because we believe that you have valuable advice to share when it comes to stretching a dollar. Send us your practical ideas on how the Ontario Government can improve program delivery, promote efficiency and create savings.

## Municipal Matters

Waterloo Region, Hamilton and Brampton each received a P.J. Marshall Innovation Award at the 2012 AMO Conference. The annual award acknowledges municipalities that have demonstrated leadership and innovation in public-private partnerships. Learn more about them and other innovations at OMKN.

The Municipal Employer Pension Centre of Ontario's (MEPCO) new online Toolkit will help municipal staff and elected officials better understand MEPCO, OMERS and the latest Major Pension issues. It includes a Glossary of Terms and is available at www.mepco.ca along with other OMERS updates.

## Provincial Matters

With the passing of Bill 11, Attracting Investment and Creating Jobs Act, the Eastern Ontario Development Fund has been made permanent and the Southwestern Ontario Development Fund has been created.

AMO has submitted comments to the provincial government regarding Bill 100, the proposed *Great Lakes Protection Act* and the draft Great Lakes Strategy. AMO's response is available here.

The Minister of Infrastructure, Bob Chiarelli, has announced the first phase of the Municipal

Infrastructure Strategy, including \$8.25 million for asset management, by small, rural and Northern municipalities. To access this funding, municipalities must apply by October 22nd, 2012.

#### **Federal Matters**

The City of Mississauga, Municipality of Wawa and the City of Cambridge are winners of the 2012 AMO Gas Tax Awards. The awards celebrate the investment of Canada's Gas Tax Fund in innovative projects that help achieve environmental and community objectives.

AMO's Board has approved a position and a resolution to the federal government outlining the priorities of Ontario's municipalities in the development of a federal Long-Term Infrastructure Plan.

#### **Eye on AMO/LAS Events**

CRST to look at how Ontario Lives, Works and Plays with sessions on labour, public housing and more. Full program details available here.

Message from Dr. Daniel Shapiro, Founder and Director of the Harvard International Negotiation Program and Keynote speaker on the topic of Five Powerful Tools to Improve Your Negotiation Effectiveness, to the attendees of his session at the AMO annual conference.

#### **The Municipal Wire**

Ontario Backflow Prevention Association 10th Annual Conference & Workshop. Wednesday, November 14, 2012, 7:30 am - 3:30 pm, Concord. Learn about upcoming Large Device Course and proper repair practices for Backflow Prevention Devices.

The Municipality of Arran-Elderslie resolution requests a moratorium on the planning, development and construction of Industrial Wind Turbines in the province until such time that the Federal Health study is complete.

#### **Career Opportunities**

Director, Legal and Court Services - Niagara Region. To explore this opportunity and apply online, visit [www.niagararegion.ca](http://www.niagararegion.ca) and click on the 'Careers' link. Job Opening ID: 9146. Close Date: September 10, 2012.

Watershed Planner - Conservation Halton. Send your résumé by Sunday September 9, 2012 at 6 pm to: Human Resources, Conservation Halton, 2596 Britannia Road West, Burlington, ON L7P 0G3. Email: [hr@hrca.on.ca](mailto:hr@hrca.on.ca).

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

#### **AMO Contacts**

AMO Watch File Team

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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06/09/2012 09:00 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To klawson@fort-frances.com

cc

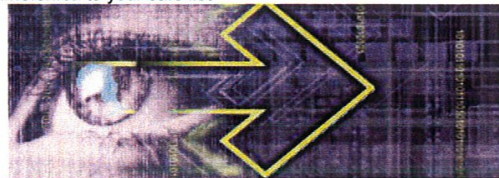
bcc

Subject AMO Watch File - September 6, 2012

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# Watch File



September 6, 2012

## In This Issue

- There's got to be a better way.
- Ministry of Municipal Affairs and Housing (MMAH) releases toolkits to process planning applications.
- Asset Management Funding announced through Municipal Infrastructure Strategy.
- Tax deferral offered for livestock farmers affected by drought in 2012.
- Counties, Regions & Single Tier Symposium (CRST) program update announced.
- Fall Energy Workshops filling up fast.
- New LAS service offers Energy Audits and much more.
- Career opportunities with the Ministry of Transportation, City of Guelph, York Region and Town of Aurora.

## AMO Matters

AMO wants to hear from Ontario municipalities because we believe that you have valuable advice to share when it comes to stretching a dollar. [Send us your practical ideas](#) on how the Ontario Government can improve program delivery, promote efficiency and create savings.

## Provincial Matters

MMAH has developed [two easy-to-follow toolkits](#) to guide municipalities through the processing requirements of Sections 51 and 53 of the *Planning Act*. They feature handy checklists and templates.

The Minister of Infrastructure, Bob Chiarelli, has announced the first phase of the [Municipal Infrastructure Strategy](#), including \$8.25 million for [asset management](#) by small, rural and Northern municipalities. To access this funding, municipalities must apply by October 22nd, 2012.

## Federal Matters

The Government of Canada has [announced](#) a livestock tax deferral program for proscribed drought affected municipalities in Ontario that have been affected by this year's dry growing conditions. Visit Agriculture and Agri-Food Canada's [website](#) for more information.

## Eye on AMO/LAS Events

Counties, Regions & Single Tier Symposium (CRST) to look at how Ontario Lives, Works and Plays with sessions on labour, public housing and more. Full program details available [here](#).

LAS Regulation 397/11 focused workshops sold out in the spring and are filling up in some of the four fall locations. [Sign up](#) now to avoid disappointment!

## LAS

[Contact LAS](#) to learn how our energy experts can audit your facilities, develop Reg. 397/11 compliant

reports, and provide many more valuable energy services for a very low daily rate.

#### **Ontario Municipal Knowledge Network (OMKN)**

Parks and Recreation Ontario, in partnership with the Ontario Municipal Knowledge Network, has created a unique resource to help municipalities ensure success in parks and recreation service delivery.

#### **Career Opportunities**

Manager, Provincial Planning - Ministry of Transportation. The Ministry is seeking a strategic, collaborative leader and manager with a background in planning and policy development to lead the Provincial Planning team of the Transportation Planning Branch. Please apply online, by September 20, 2012 by entering Job ID 46661 in the Job ID search field.

Records and Information Specialist - City of Guelph. Resumes are being accepted for the temporary position of Records and Information Specialist within the City Clerk's Department. Interested candidates are invited to apply via our online application system by September 16, 2012.

Secondment Opportunity - York Region. Reporting to the Commissioner, Community and Health Services, this secondment is intended to provide an exciting developmental opportunity. Please apply online by September 17, 2012 quoting competition #13384.

Infrastructure Technologist - Town of Aurora. If you are interested in joining our dedicated team of municipal professionals, please forward your resume to: Human Resources, Town of Aurora, 100 John West Way, Box 1000, Aurora, ON, L4G 6J1 or email to: [hr@aurora.ca](mailto:hr@aurora.ca) by September 14, 2012.

#### **About AMO**

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[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Ontario

AUG 31 2012

Fort Frances District Office  
922 Scott Street  
Fort Frances, Ontario  
P9A 1J4

Ministry of  
Natural Resources

Ministère des  
Richesses naturelles

Tel: (807)274-5337  
Fax: (807)274-4438

AUGUST 24, 2012

### MINOR AMENDMENT REVIEW CROSSROUTE FOREST 2007 - 2017 FOREST MANAGEMENT PLAN

The Ontario Ministry of Natural Resources (MNR), Resolute Forest Products and the Fort Frances Natural Resources Advisory Committee invite you to review the MNR-accepted minor amendment to the 2007-2017 Forest Management Plan (FMP) for the Crossroute Forest and to provide comments.

This amendment provides for the reclassification of forty eight (48) contingency blocks to regular harvest in the 2007-2017 Crossroute Forest Management Plan. The blocks are being amended to augment harvest allocations for Phase 2 of the forest management plan. The initial area allocated for Phase 2 was under the allowable amount, addition of these blocks will raise the area allocated to the approved harvest level.

For more specific information regarding the reclassification of these contingency blocks, please call one of the contact names listed below.

This minor amendment will be available for review for a 15-day period, between August 29<sup>th</sup> and September 12<sup>th</sup>, 2012 at the following locations:

Ministry of Natural Resources  
922 Scott St.,  
Fort Frances, ON  
P9A 1J4  
Contacts:  
Philip Cooze, 274-8639  
Don Grebstad, 274-8614

Ministry of Natural Resources  
108 Saturn Ave.,  
Atikokan, ON  
P0T 1C0  
Contact:  
Renee Perry, 597-5010

Resolute Forest Products  
427 Mowat Ave.,  
Fort Frances, ON,  
P9A 1Y8  
Contact:  
Dave Legg,  
274-5311 ext 1215

Comments and/or concerns with respect to this minor amendment must be received within the 15-day review period and no later than 4:30 September 12, 2012 by Philip Cooze at the Ministry of Natural Resources office in Fort Frances.

Further public consultation may be required if significant changes are required as a result of comments. Otherwise, following the 15-day inspection period, the minor amendment will be approved. After approval, the amendment will remain on the Ministry of Natural Resources public website for the duration of the forest management plan.

During the 15-day review period, you may make a written request to the MNR District Manager to initiate a formal issue resolution process, following the process described in the 2009 *Forest Management Planning Manual (Part C, Section 6.1.4)*.

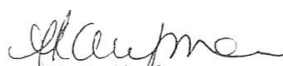
The Ministry of Natural Resources is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name,

Office Hours 8:30 – 4:30 Monday to Friday  
Closed 12:00 – 1:00

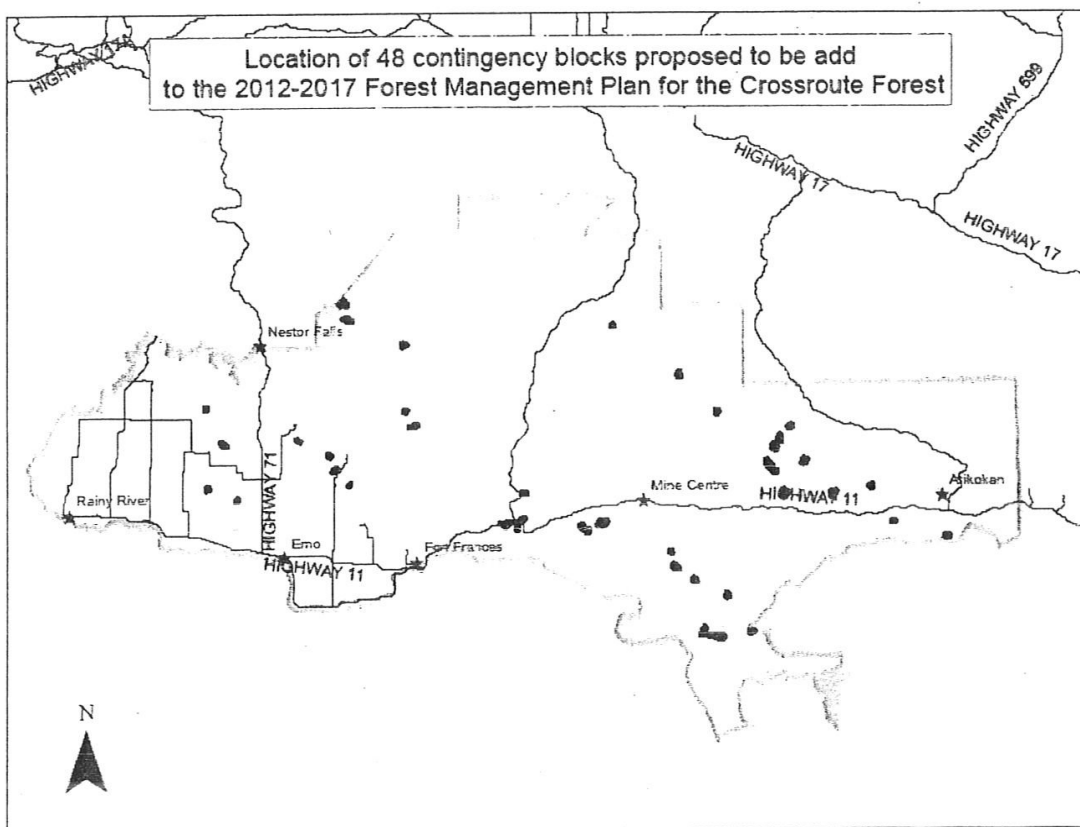
"Your comments regarding our services are welcome at anytime"

telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*, however your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources to send you further information related to this forest management planning exercise. If you have questions about use of your personal information, please contact Rachel Hill, MNR District Planner, at (807) 274-8605

Sincerely,



Nettie Kaufman  
Acting District Manager  
Fort Frances District  
Ministry of Natural Resources





PUBLIC NOTICE  
TOWN OF FORT FRANCES  
COMMITTEE OF ADJUSTMENT

TAKE NOTICE that the Committee of Adjustment will consider the following application at the regular meeting scheduled for **Monday, September 17, 2012 at 7:00 pm**, in the Committee Room of the Civic Centre, 320 Portage Avenue, Fort Frances, On.

- **File A6/2012 – 708 Thompson St.**  
This is an application for relief from sections 3.2.7.(i) and 4.2.2 (iii)(b) of Zoning By-Law #8/98 and will, if approved, (a) reduce the side yard setback for an accessory building from 1 m. to 0.97 m. to correct a contravention created in 2002 when the accessory building was constructed, and (b) reduce the interior side yard setback for a residential dwelling from 1.5 m. to 0.98 m to correct a contravention created in 1995 when an addition was constructed to the main building. The subject land is located in an R2 zone.
- **File A8/2012 – 421 First St. E.**  
This is an application for relief from section 3.41 of Zoning By-Law #8/98 and will, if approved, permit the three dwelling units within the existing structure to have less than the minimum floor area of 75 sq. metres required and will recognize the non-conforming use of the property as legal for the noted residential dwelling units. The subject land is zoned R3.
- **File A9/2012 – 237 Church St.**  
This is an application for relief from section 3.15.3 of Zoning By-Law #8/98 and will, if approved, permit the conversion of existing office space to residential use thereby enlarging the legal non-conforming use. The subject land is zoned C2.
- **File A10/2012 – 1505 School Road**  
This is an application for relief from section 4.1.2(iii)(a) of Zoning By-Law #8/98 and will, if approved, reduce the front yard setback required and permit the construction of a carport attached to the north portion of the existing residential dwelling. The subject land is zoned R1.

Any person may attend this meeting and/or make written or verbal representation either in support of or in opposition to an application or be represented by counsel for that purpose.

AND FURTHER TAKE NOTICE that if a person or public body that files an appeal of a decision of Town of Fort Frances Committee of Adjustment in respect of the proposed consent does not make written submissions to Town of Fort Frances Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Town of Fort Frances Committee of Adjustment in respect of the proposed consent, you must make a written request to Municipal Planner at the address below.

Plans filed with the applications can be viewed in the Planning Department, Civic Centre, 320 Portage Avenue, during normal business hours. For an appointment or to obtain further information respecting the noted applications, please call Faye Flatt at 274-5323 ext. 275.

Dated this 7<sup>th</sup> day of September 2012.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/  
Committee Secretary-Treasurer  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

**Downtown BIA – Board of Management Meeting**  
**Wednesday, 11 July, 2012 @ 8 a.m.**  
**BIA BOARD OFFICE**

**Draft Minutes - motion required to approve**

**Page 1 of 2**

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	A	RREDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	A
Marie Therese Metke Pharmsave	p	Annely Armstrong Warehouse One	P
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	p		



### **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Connie Cuthbertson – Chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

### **2. Approval of Minutes**

#### **B.I.A Board of Management Meeting – 19 June., 2012**

Copies of the minutes from the June 7, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1      Doug Anderson/George Emes**  
 TO accept the minutes presented of the June 19, 2012 Regular Board of Management Meeting as presented.  
 Also to ratify all motions made on that date.  
**No against or abstentions**  
**CARRIED**

### **3. Accounts Payable & Financial Report**

Accounts payable for July were circulated for review.

**Motion #2      Richard Boileau/George Emes**  
 TO accept the total payable dated July in the amount of \$2,054.55  
**No against or abstentions**  
**All in agreement - CARRIED**

Downtown BIA – Board of Management Meeting  
 Wednesday, 11 July, 2012 @ 8 a.m.  
 BIA BOARD OFFICE  
Page 2 of 2

**Draft Minutes - motion required to approve**

#### **4. BUSINESS ARISING FROM THE MINUTES**

**1. Parking & Policing** – The empty lot on the west side of Pizza Connection will be marked with signage noting that this is town parking lot and open to the public. Doug will talk to Mark Pruys about the price of having the wording for the signs cut out. It was discussed that now that Club 88 is open, the police should be encouraged to patrol the area on a more frequent basis. Connie will look after talking with council regarding this matter

**2. Finance and Administration Committee:** The board decided to create a clause for repayment of the funds invested in the Rainy Lake Hotel should another use for the site be found and the Market Square proposal be rejected. This would strictly be a pre-caution to protect the BIA's financial interest in the property.

It was agreed that our new letterhead should contain the phone and fax numbers.

**3. Maintenance Committee** –Marc Caron will put the Canadian Maple Leaf wraps around the poles that have the new banners attached to them.

**4. Town Sustainability Committee:** Doug Anderson has agreed to sit on the committee as a representative for the BIA.

**Motion #3 John Albanese/Richard Boileau**  
 That Doug Anderson represent the BIA on the town Sustainability Committee.  
**No against or abstentions**  
**All in agreement – CARRIED**

#### **5. Closing & Setting of Next Board Meeting**

The next meeting date will be 29 August, 2012 @ 8:00 a.m. at the BIA office.

Meeting closed at 8:40 a.m.

**Motion #4 George Emes**

# **Operations & Facilities Executive Committee**

## **Minutes of Meeting**

**Date: August 22, 2012    Session No. 39**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, August 22nd, 2012 from 7:30 a.m. to 8:45 a.m. In camera from 7:31 a.m. to 7:37 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair; Ken Perry and Doug Brown

Also Present: John Albanese and Travis Rob from 8:15 a.m. to 8:40 a.m.

1. Call to Order: 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on July 18<sup>th</sup>, 2012 – approved as circulated.

### **Agenda Items 2 & 3 In-Camera**

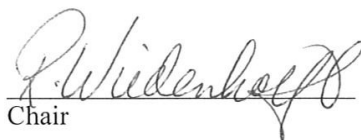
- 2) **(In- Camera)** - Appointment to the Off Leash Dog Park Steering Committee – the report was reviewed and will be forwarded to Council for approval.

- 3) **(In-Camera)** - Letter Received June 30, 2012 from Kerry Zucchiatti – Request to Sell Property to the Town – the letter was reviewed where a report will be prepared and will be forwarded to the Planning & Development Executive Committee.
- 4) 2012 Operations & Facilities Division Capital Program update as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 5) Letter Dated July 4, 2012 from Krista Nielson – Community Garden Committee – the report was reviewed and will be forwarded to the Planning & Development Executive Committee.
- 6) Public Notice Overpass Road Closure – Colonization Road East – the notice was reviewed and will be forwarded to Council as information only. No action required.
- 7) Conference Call @ 8:15 a.m. with Dave White & Roy Houston regarding comments on Draft KGS Group Report for Infiltration – Inflow (I-I) Investigation Study of the Sanitary Sewer Collection System. ***Report previously distributed July 24<sup>th</sup> – please bring your copy.*** Travis Rob sat in on the telephone conference. The executive committee is recommending that both Mayor Avis and Councilor Ryan have a chance to provide feedback on the report prior to going to Council.
- 8) Sewer & Water data for 2012 – Updated as of July 31<sup>st</sup> – the spreadsheet was reviewed where Councilor Wiedenhoeft indicated that the flow at the Water Treatment Plant in June was incorrect. The spreadsheet will be revised and forwarded to Council as information. No action required.
- 9) June 2012 Drinking Water Systems Monthly Summary Report – the monthly water report was reviewed and will be forwarded to Council for approval.
- 10) July 2012 Drinking Water Systems Monthly Summary Report - the monthly water report was reviewed and will be forwarded to Council for approval.
- 11) Fort Frances Wastewater Treatment Facility June 2012 Monthly Report – the monthly wastewater report prepared by OCWA was reviewed and will be forwarded to Council as information. No action required.

- 12) Fort Frances Wastewater Treatment Facility July 2012 Monthly Report – the monthly wastewater report prepared by OCWA was reviewed and will be forwarded to Council as information. No action required.
- 13) 2012 Tonnage at Landfill Site – as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 14) Aircraft Landings 2012 as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 15) Waste Disposal Site Monthly Inspection – May/June 2012 – the report was reviewed and will be forwarded to Council as information only. No action required.
- 16) Waste Disposal Site Monthly Inspection – July 2012 – the report was reviewed and will be forwarded to Council as information only. No action required.
- 17) Operations & Facilities Division – Environmental Area – Operations Statistics – June 2012 – the operations statistics were reviewed and will be forwarded to Council as information only. No action required.
- 18) Operations & Facilities Division – Environmental Area – Operations Statistics – July 2012 – the operations statistics were reviewed and will be forwarded to Council as information only. No action required.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

Aug 22nd O&F Exec Minutes.doc

# THE TOWN OF FORT FRANCES

## Town of Fort Frances

### Minutes of Meeting



Date: August 28, 2012

Present: Duane Hicks – General Public Member  
 Kathleen Egan – General Public Member  
 George Bell – Kiwanis Club Member  
 Ken Perry – Councilor  
 Andrew Hallikas – Councilor  
 Arlene Byrnes – By-Law Officer  
 Doug Brown – Operations & Facilities Manager

Called the meeting to order: 12:00 noon

Councilor Andrew Hallikas suggested that either member of the general public be appointed as the chairperson. Duane Hicks agreed to be chairperson and Kathleen Egan is the vice-chairperson.

- 1) Doug Brown provided all members of the Off-Leash Dog Park Advisory Committee (OLDPAC) with brief overview and the reason why the committee was formed. Basically came out of the Council Strategic Planning Session, which took place in June of 2011. Also Doug Brown read the section of Administration Report in regards to developing an Off-Leash Dog Park in the community.
- 2) A draft copy of Terms of Reference for OLD PAC was distributed to all members of OLD PAC for review and comments. It was suggested by Councilor Andrew Hallikas that under Section "B" Committee Structure – that an additional sentence be added to the last paragraph where consideration will be given to continue the OLD PAC once the new Off-Leash Dog Park is fully operational. The revised Terms of Reference for the OLD PAC will be forwarded to Council for approval.
- 3) Doug Brown distributed several documents on Off-Leash Dog Parks from other communities (Calgary, Kingston, London, Thunder Bay, Winnipeg, Medicine Hat and Minneapolis, Mn.)

Also two (2) additional articles were distributed:

- 1) Dog Park from Wikipeda, the free encyclopedia
- 2) Dog Parks & Dog Beaches in Canada – by Pet Friendly



## THE TOWN OF FORT FRANCES

- 4) The process of selecting and rating a suitable site for the proposed Off-Leash Dog Park was discussed in length where it was agreed that the process to be utilized:
  - 1) Doug Brown to email all members of committee a listing of all Town owned green spaces and parks.
  - 2) Each individual member of committee will visit each site where his or her pros and cons are recorded.
  - 3) At the next OLDPAC meeting on September 13, 2012 at 1:00 p.m. in the Committee Room (Civic Centre) each member will provide a list of their top three (3) locations to the other committee members for review and comments
  - 4) The OLDPAC will develop a prioritized list of locations for the new Off-Leash Dog Park to be considered by Council.
  - 5) An Administration Report will be prepared and forward to the Operations & Facilities Executive Committee for review and recommendations to Council.
- 5) George Bell mentioned that once a new Off-Leash Dog Park is developed consideration should be that all dogs be leashed at all times within the Community.
- 6) George Bell will forward the email address and name of the other Kiwanis member.
- 7) Doug Brown mentioned that the Town's GIS system could be used to determine the size of all parks and green spaces within the community.
- 8) Next meeting scheduled for Thursday, September 13<sup>th</sup>, 2012 at 1:00 p.m. in the downstairs Committee Room.
- 9) Meeting adjourned at 12:45 p.m.

