

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 12

Tuesday August 7th, 2012

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday August 7, 2012 at 12:00 Noon.

PRESENT: Councillor Sharon Tibbs, Chair, Councillor Ken Perry, Vice-chair, Councillor Andrew Hallikas, Mayor Roy Avis, Mark McCaig, CAO and Debbie Scofield, Deputy-Treasurer.

ALSO PRESENT: Lori Pattison, Secretary

Called to order 12:10 p.m.

1. Non – Agenda:
 - i) Councillor John Albanese – “Meet and Greet District Fed Nor Manager” Travel Expense and Per Diem
2. Disclosure of pecuniary interest and the general nature thereof: None.
3. **Andrew Hallikas – Ken Perry:** that the minutes from the previous meeting on July 17, 2012 be approved as circulated.

CARRIED.

4. **Glenn Treftlin:**
 - i) Records Retention Schedule – recommend to direct the Clerk to bring forward a by-law to amend the records retention by-law for purposes of updating the schedule of records retention periods.
5. **Debbie Scofield:**
 - i) MOS Requests for Reconsideration re: 840 Fifth Street, West – Roll #5912 010 004 11500 0000 – recommend to receive the Minutes of Settlement for property located at 840 Fifth Street, West in Fort Frances.
 - ii) Watten Volunteer Fire Department Donation Request – recommend to authorize a donation to the Watten Volunteer Fire Department in the amount of \$200.00. Further, that it be noted that the Town of Fort Frances Fire Department attends fire emergencies at all Town owned buildings, including those outside Town limits.
 - iii) Durham Region Resolution Support Request – recommend to support the Municipality of Durham endorsement of recommendations contained in the Ontario Association of Police Services Boards’ White Paper, “Provincial Offences Act – Unpaid Fines” and their request that the

Province of Ontario take immediate action to begin implementation of the recommendations for fine collections and enforcement.

6. **Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor – no report.
- ii) Couchiching Sewer and Water Agreement Signage

7. **Non-Agenda Items:**

- i) Councillor John Albanese – “Meet and Greet District FedNor Manager”
Travel and Per Diem Claim – recommend to approve the per diem and travel claims for Councillor John Albanese in the amount of \$102.00 to attend the “Meet and Greet the FedNor District Manager” in Emo on July 26, 2012 as outlined in his report.

8. **Next meeting date: August 21, 2012.**

Sharon Tibbs, Chair

Mark McCaig, Administrator