

## Operations & Facilities Executive Committee

### Minutes of Meeting

Date: August 22, 2012 Session No. 39



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, August 22nd, 2012 from 7:30 a.m. to 8:45 a.m. In camera from 7:31 a.m. to 7:37 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair; Ken Perry and Doug Brown

Also Present: John Albanese and Travis Rob from 8:15 a.m. to 8:40 a.m.

1. Call to Order: 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on July 18<sup>th</sup>, 2012 – approved as circulated.

#### **Agenda Items 2 & 3 In-Camera**


- 2) **(In- Camera)** - Appointment to the Off Leash Dog Park Steering Committee – the report was reviewed and will be forwarded to Council for approval.

- 3) **(In-Camera)** - Letter Received June 30, 2012 from Kerry Zucchiatti – Request to Sell Property to the Town – the letter was reviewed where a report will be prepared and will be forwarded to the Planning & Development Executive Committee.
- 4) 2012 Operations & Facilities Division Capital Program update as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 5) Letter Dated July 4, 2012 from Krista Nielson – Community Garden Committee – the report was reviewed and will be forwarded to the Planning & Development Executive Committee.
- 6) Public Notice Overpass Road Closure – Colonization Road East – the notice was reviewed and will be forwarded to Council as information only. No action required.
- 7) Conference Call @ 8:15 a.m. with Dave White & Roy Houston regarding comments on Draft KGS Group Report for Infiltration – Inflow (I-I) Investigation Study of the Sanitary Sewer Collection System. ***Report previously distributed July 24<sup>th</sup> – please bring your copy.*** Travis Rob sat in on the telephone conference. The executive committee is recommending that both Mayor Avis and Councilor Ryan have a chance to provide feedback on the report prior to going to Council.
- 8) Sewer & Water data for 2012 – Updated as of July 31<sup>st</sup> – the spreadsheet was reviewed where Councilor Wiedenhoeft indicated that the flow at the Water Treatment Plant in June was incorrect. The spreadsheet will be revised and forwarded to Council as information. No action required.
- 9) June 2012 Drinking Water Systems Monthly Summary Report – the monthly water report was reviewed and will be forwarded to Council for approval.
- 10) July 2012 Drinking Water Systems Monthly Summary Report - the monthly water report was reviewed and will be forwarded to Council for approval.
- 11) Fort Frances Wastewater Treatment Facility June 2012 Monthly Report – the monthly wastewater report prepared by OCWA was reviewed and will be forwarded to Council as information. No action required.

- 12) Fort Frances Wastewater Treatment Facility July 2012 Monthly Report – the monthly wastewater report prepared by OCWA was reviewed and will be forwarded to Council as information. No action required.
- 13) 2012 Tonnage at Landfill Site – as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 14) Aircraft Landings 2012 as of July 31<sup>st</sup> – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 15) Waste Disposal Site Monthly Inspection – May/June 2012 – the report was reviewed and will be forwarded to Council as information only. No action required.
- 16) Waste Disposal Site Monthly Inspection – July 2012 – the report was reviewed and will be forwarded to Council as information only. No action required.
- 17) Operations & Facilities Division – Environmental Area – Operations Statistics – June 2012 – the operations statistics were reviewed and will be forwarded to Council as information only. No action required.
- 18) Operations & Facilities Division – Environmental Area – Operations Statistics – July 2012 – the operations statistics were reviewed and will be forwarded to Council as information only. No action required.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager