

Town of Fort Frances

Minutes of Meeting



Date: August 28, 2012

Present: Duane Hicks – General Public Member
Kathleen Egan – General Public Member
George Bell – Kiwanis Club Member
Ken Perry – Councilor
Andrew Hallikas – Councilor
Arlene Byrnes – By-Law Officer
Doug Brown – Operations & Facilities Manager

Called the meeting to order: 12:00 noon

Councilor Andrew Hallikas suggested that either member of the general public be appointed as the chairperson. Duane Hicks agreed to be chairperson and Kathleen Egan is the vice-chairperson.

- 1) Doug Brown provided all members of the Off-Leash Dog Park Advisory Committee (OLDPAC) with brief overview and the reason why the committee was formed. Basically came out of the Council Strategic Planning Session, which took place in June of 2011. Also Doug Brown read the section of Administration Report in regards to developing an Off-Leash Dog Park in the community.
- 2) A draft copy of Terms of Reference for OLDPAC was distributed to all members of OLDPAC for review and comments. It was suggested by Councilor Andrew Hallikas that under Section "B" Committee Structure – that an additional sentence be added to the last paragraph where consideration will be given to continue the OLDPAC once the new Off-Leash Dog Park is fully operational. The revised Terms of Reference for the OLDPAC will be forwarded to Council for approval.
- 3) Doug Brown distributed several documents on Off-Leash Dog Parks from other communities (Calgary, Kingston, London, Thunder Bay, Winnipeg, Medicine Hat and Minneapolis, Mn.)

Also two (2) additional articles were distributed:

- 1) Dog Park from Wikipedia, the free encyclopedia
- 2) Dog Parks & Dog Beaches in Canada – by Pet Friendly



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- 4) The process of selecting and rating a suitable site for the proposed Off-Leash Dog Park was discussed in length where it was agreed that the process to be utilized:
 - 1) Doug Brown to email all members of committee a listing of all Town owned green spaces and parks.
 - 2) Each individual member of committee will visit each site where his or her pros and cons are recorded.
 - 3) At the next OLDPAC meeting on September 13, 2012 at 1:00 p.m. in the Committee Room (Civic Centre) each member will provide a list of their top three (3) locations to the other committee members for review and comments
 - 4) The OLDPAC will develop a prioritized list of locations for the new Off-Leash Dog Park to be considered by Council.
 - 5) An Administration Report will be prepared and forward to the Operations & Facilities Executive Committee for review and recommendations to Council.
- 5) George Bell mentioned that once a new Off-Leash Dog Park is developed consideration should be that all dogs be leashed at all times within the Community.
- 6) George Bell will forward the email address and name of the other Kiwanis member.
- 7) Doug Brown mentioned that the Town's GIS system could be used to determine the size of all parks and green spaces within the community.
- 8) Next meeting scheduled for Thursday, September 13th, 2012 at 1:00 p.m. in the downstairs Committee Room.
- 9) Meeting adjourned at 12:45 p.m.

