

# TOWN OF FORT FRANCES

## Community Services Executive Committee

AGENDA - August 3, 2021 10:30 AM

MEETING - Committee Room & Virtual

### Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5975,,32028585#](#) Canada, Thunder Bay

Phone Conference ID: 320 285 85#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Page

- |    |   |        |
|----|---|--------|
| 1. | <b><u>CALL TO ORDER/Roll Call (Session #40)</u></b>                             |        |
| 2. | <b><u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u></b> |        |
| 3. | <b><u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u></b>                            |        |
|    | 3.1 July 5, 2021 minutes  | 2      |
| 4. | <b><u>NEW BUSINESS</u></b>  |        |
|    | 4.1 Fort Frances Senior Centre Renaming   | 3 - 10 |
| 5. | <b><u>INFORMATION</u></b>   |        |
|    | 5.1 Summer Program Update   | 11     |
| 6. | <b><u>ADJOURNMENT</u></b>   |        |

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #39

July 5, 2021

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Committee Room & Virtually on July 5, 2021 from 10:30 a.m. to 11:02 a.m.

PRESENT: Michael Behan - Chairman, Andrew Hallikas - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreation and Culture Manager

ALSO PRESENT: Lisa Slomke - Clerk & Acting CAO, Randy Thoms - B93, Merna Emera - Fort Frances Times, Natali - Fort Frances Times,

- 1 CALL TO ORDER/Roll Call (Session #39) - 10:30**
- 2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF- None**
- 3 APPROVAL OF PREVIOUS COMMITTEE MINUTES**
  - 3.1 June 21, 2021 Minutes - Approved as presented
- 4 NEW BUSINESS**
  - 4.1 Ice In Date - Approved as directed
  - 4.2 Fort Frances Senior Centre Name Change - Approved as presented
- 5 ADJOURNMENT - 11:02**

---

M.Behan, Executive Committee Chair

---

A. Bisson, Recreational and Culture Manager

August 3, 2021

Report To: Community Services Executive Committee

From: Aaron Bisson, Manager of Recreation and Culture

**RE: Fort Frances Senior Centre Name Change**

---

At the July 12, 2021 Council meeting, Council asked to have the report addressing the Fort Frances Senior Centre Name Change to go back to the Fort Frances Senior Centre Board for reconsideration.

The Fort Frances Senior Centre Board of Management met on July 13, 2021 and voted not to change the recommendation as presented on the July 5, 2021 report from CSEC. Please see report attached.

**Recommendation**

The Community Service Division recommends to Mayor & Council that 1. a by law be created officially renaming the Sister Kennedy Centre as the Fort Frances Senior Centre. 2. That the Sister Kennedy Board of Management officially be changed to the Fort Frances Senior Centre Committee. 3. That the any signage be changed to reflect the name change to the Fort Frances Senior Centre. 4. That a dedicated memory wall be created for Sister Betty Kennedy within the facility. 5. That any physical changes and construction that need to take place to enact these changes happen during the proposed expansion to ensure a seamless integration into the facility.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Community Services Executive Committee move forward with the name change recommendations.</b></p>
---

July 5, 2021

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: Fort Frances Senior Centre Name Change**

---

At the request of the Fort Frances Senior Centre Board of Management, a review was undertaken of the progress of the name change at the Fort France Senior Centre.

A number of the steps and approvals from Council have been previously attained as noted in the attached report, however a number of items have not been completed to date.

**Recommendation**

The Community Service Division recommends to Mayor & Council that 1. a by law be created officially renaming the Sister Kennedy Centre as the Fort Frances Senior Centre. 2. That the Sister Kennedy Board of Management officially be changed to the Fort Frances Senior Centre Committee. 3. That the any signage be changed to reflect the name change to the Fort Frances Senior Centre. 4. That a dedicated memory wall be created for Sister Betty Kennedy within the facility. 5. That any physical changes and construction that need to take place to enact these changes happen during the proposed expansion to ensure a seamless integration into the facility.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Community Services Executive Committee move forward with the name change recommendations.</b></p>
---

June 8, 2021

Report To: Fort Frances Senior Center Board of Management

From: Aaron Bisson, Manager of Recreation and Culture

**RE: Name Change at the Senior Centre**

---

At the request of the Fort Frances Senior Centre Board an update on the progress of the progress of the Name Change at the Fort Frances Senior Centre is being given. The appropriate resolutions have been included with this report to support the information.

In November 2017, a report from the Sister Kennedy Board of Management approved a recommendation "that the Sister Kennedy Centre be renamed to the Fort Frances Senior Center, that the name on the building be removed and that Sister Kennedy be recognized on a memory wall."

The Request was brought to Community Services Executive Committee on November 30, 2017 and at this meeting the report was passed to recommend the name of the Sister Kennedy Centre be changed to the Fort Frances Senior Centre, and to recognize the contributions of Sister Betty Kennedy inside the facility.

A report dated November 30, 2017 from the Community Services Executive Committee was approved by Council through resolution number 970 on December 11, 2017 to change the name of the Sister Kennedy Centre to the Fort Frances Senior Centre, and to recognize the contribution of Sister Betty Kennedy through a dedicated memory wall.

Since that time, the Seniors Centre has been referred to the Fort Frances Senior Centre, however the name on the building has never been updated and a by law has never been created to officially change the name from Sister Kennedy Centre to the Fort Frances Senior Centre.

It is the Sister Kennedy Centre's Board of Managements recommendation that a by law be created officially renaming the Sister Kennedy Centre as the Fort Frances Senior Centre. That the Sister Kennedy Board of Management officially be changed to the Fort Frances Senior Centre Committee. Further that the any signage be changed to reflect the name change to the Fort Frances Senior Centre. That a dedicated memory wall be created for Sister Betty Kennedy within the facility. That any physical changes and construction that need to take place to enact these changes happen during the proposed expansion to ensure a seamless integration into the facility.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

**SISTER KENNEDY BOARD OF MANAGEMENT**

**REGULAR MEETING – November 14, 2017**

**Session #009**

**Sister Kennedy Centre Dining Hall/Program Space**

**IN ATTENDANCE** Cindy Noble, John Reader, Doug Kitowski, Diane Maxey, June Caul, Irene Laing, Jason Kabel

**ABSENT** Ed Haglund

**REGRETS** Irene Laing

**CALL TO ORDER** The meeting was called to order at 10:35 by the Chair, Diane Maxey

**CONFLICT OF INTEREST** There were no conflicts declared.

**ADOPTION OF THE AGENDA**

**933 June Caul/John Reader** That the agenda be adopted as circulated. **Carried**

**APPROVAL OF MINUTES**

**934 Dalton Taylor/John Reader** That the minutes of the October 10, 2017 meeting be accepted as circulated. **Carried**

**MANAGER'S REPORT**

Cindy Noble presented the Manager's Report.

**935 June Caul/John Reader** That the Manager's Report be accepted as presented. **Carried**

**BILLS AND ACCOUNTS**

**936 June Caul/Doug Kitowski** That the October accounts be accepted and approved for payment. **Carried**

**CORRESPONDENCE**

No correspondence

**PAST BUSINESS**

- **Baffles** Cindy spoke to Pam Vittie who will have to get material.
- **Exercise Program** Jason advised that this has been passed by Council.
- **Room Arrangement/Expansion** A southward expansion is recommended. Jason advised that there is no grant money for expansion, only new construction. It was suggested that a variety show be held as a fundraiser.

**NEW BUSINESS**

**2018 Budget** Discussion on the 2018 budget.

**Building Name**

**937 June Caul/Dalton Taylor** That the Sister Kennedy Centre be renamed to the Fort Frances Senior Center, that the name on the building be removed and that Sister Kennedy be recognized on a memory wall. **Carried**

**PUBLIC PARTICIPATION**

Mildred Bedard advised that Sister Kennedy did not ever want her name on the building

**CLOSE**

The president declared the meeting adjourned at 11:20

---

Diane Maxey, Chair

---

Irene Laing, Secretary

**Next meeting December 12 at 10:30 a.m. at Sister Kennedy Centre.**

## **REPORT**

**TO:** Mayor Avis & Council

**FROM:** Jason Kabel, Community Services Division Manager

**DATE:** November 30, 2017

**RE:** **Sister Kennedy Centre Name Change**

---

At the regular meeting of the Sister Kennedy Centre Board of Management on November 14, 2017, there was a resolution passed as follows:

Moved by June Caul,

Seconded by Dalton Taylor

To change the name of the Sister Kennedy Centre to the Fort Frances Senior Centre and to recognize the contributions of Sister Betty Kennedy inside the facility through a dedicated memory wall named in her honour. **CARRIED.**

There was good discussion on the matter by the Board and included public participation from a couple in attendance for the meeting.

### History

**1978** – Sister Betty Kennedy along with a few Seniors created the first Seniors (55+) drop-in Centre in Fort Frances, known as the Pleasant Past Times Place. It was located in the back of the Pentecostal Church next door to the Royal Canadian Legion.

**1981** – July – Bylaw established by Mayor & Council to set up a committee for the purpose of constructing a Senior Citizen's drop-in centre on the old St. Mary's School property. This marked the commencement of much community fundraising.

**1983** – April – Tenders were opened and the contract to construct the new building was awarded to Tom Jones & Sons General Contractors from Thunder Bay.

**1983** – October 22 – Grand Opening took place & the Centre was renamed Sister Kennedy Centre.

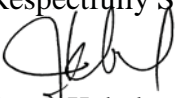
**1987** – April – The Fix-it Shop was opened on the same grounds.

### **RECOMMENDATION**

The Community Services Executive Committee recommends to Mayor & Council to change the name of the Sister Kennedy Centre to the Fort Frances Seniors Centre and to recognize the contributions of Sister Betty Kennedy inside the facility through a dedicated memory wall named in her honour.



Respectfully Submitted,



Jason Kabel

**Council approval of this report will** endorse the name change of the Sister Kennedy Centre to the Fort Frances Seniors Centre and to recognize the contributions of Sister Betty Kennedy inside the facility through a dedicated memory wall named in her honour.



# TOWN OF FORT FRANCES

## COUNCIL

Session No. 076

Resolution No. 970

Moved by [Signature]

Dated: December 11, 2017

Seconded by June Caul

THAT the report dated November 30, 2017 from J. Kabel, Manager of Community Services re: Sister Kennedy Centre Name change be approved to agree with the recommendation of the Community Services Executive Committee to endorse changing the name of the Sister Kennedy Centre to the Fort Frances Seniors Centre and further that Sister Betty Kennedy be recognized for her contributions with a dedicated memory wall named in honour to be located inside the facility.

	Yea	Nay	Disclosure of Interest
R. Avis		✓	
J. Albanese		✓	
W. Brunetta	✓		
J. Caul	✓		
D. Kitowski	✓		
K. Perry		✓	
G. Paul Ryan	✓		

<input checked="" type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
<u>[Signature]</u> MAYOR or DEPUTY MAYOR	

August 3, 2021

Report To: Community Services Executive Committee

From: Aaron Bisson, Manager of Recreation and Culture

**RE: Summer Programs Update**

---

Since the request to hold Summer Programs at the June 28, 2021 Council meeting, Administration has been advertising extensively via several Social media and Print media avenues to try and attract staff for the 2021 Summer Programs.

The Summer Programs require three post secondary students to be able to operate with a capacity of 20 students in each week of the programs. To date we have only received one resume from a high school student.

The potential Summer Program staff require a vulnerable sector check from the OPP to secure employment. This is a requirement of employment and is a one-to-two-week process once a person successfully completes an interview.

We have had to cancel the first two weeks of programs, with the week of August 10, being the first week we are hoping to offer now. 20 students have registered and paid for this week, and we will have to cancel and refund these sessions this week due to a lack of applications. The August 16<sup>th</sup> sessions are also in jeopardy as they are slated to start two weeks from August 3, and we still do not have any post secondary student applications. If we cancel and refund the August 16 session that will leave us with the August 23 week as the only potential week we can offer Summer Programs if we get two Post secondary students apply at some point this week.

Internally we do not have the staff to fill the Summer Program positions. We are down to only two full time lifeguards and are in the process of training several new high school students to be able to fill in at the pool. Our Lifeguard Supervisor has been working a substantial amount of evening and weekend hours over and about her regular duties to get these new students trained and ready for our fall sessions. Many of our regular students from the past had taken jobs elsewhere with the facility closed due to COVID during most of the Summer of 2021.

The Community Services Division is offering programming for children outside of Summer programs including: family swims beginning July 19<sup>th</sup> on Monday, Wednesday, Friday, Saturday, Sunday, and swimming lessons Monday through Friday beginning August 3. The Museum is offering programming at the Rainy Lake Square on Tuesdays and Wednesdays for students starting Aug 3 – 31, please call the museum at 274-7891 and speak with Alyssa about registering for the sessions. The Fort Frances Public Library is also offering virtual student programming on Monday, Tuesday, Wednesday, and Thursdays. To sign up for these programs please call Hallee at 274-9879. The Ice is going in the Ice for Kids Arena on August 16, and Minor Hockey is hosting a 3 on 3 or 4 on 4 league or development camp around this time, please contact Minor Hockey for more details. Jamie Davis will be offering his one-week development camp the week of August 16<sup>th</sup>, please call Jamie at 276-1839 to sign up. Borderland Skating is planning using ice in August and anyone interested in joining their program should reach out to them.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture