

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - August 3, 2021 at 8:30 AM

MEETING - Civic Centre

Microsoft Teams meeting

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	Page
1. <u>Call to Order / Roll Call</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Session no 12 - 05 July 2021	2 - 3
4. <u>Items Referred from Council - NA</u>	
5. <u>New Business</u>	
5.1 Letter to Town re Parking Space July 20, 2021	4 - 5
6. <u>Outstanding Items - NA</u>	
7. <u>Information</u>	
7.1 By-law July report	6 - 7
8. <u>In-Camera</u>	
8.1 a proposed or pending acquisition or disposition of land by the municipality or local board; lane way matter.	
9. <u>Adjourn / Next Meeting Date - 07 September 2021</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #12

July 5, 2021

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held virtually in the Civic Centre on July 5, 2021 from 0830 hrs to 0920 hrs.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: C. Vangel, CBO/Planner, P. Briere, By-law Enforcement Officer, E. Slomke, Clerk, K. Haney, Deputy Clerk, T. Rob, Manager, Operations & Facilities, R. Thoms B93, M. Emara, Fort Frances Times

1. Call to Order @ 0830 hrs / Roll Call

2. Disclosure of pecuniary interest and the general nature thereof - none

3. Approval of Previous Committee Minutes

3.1 Session no 11 - 21 June 2021 - Accepted as presented

4. Items Referred from Council

4.1 2021 06 29 request fr V Bhulasi to extend building seasons 843 Huffman Court - Committee approved an extension of two years.

5. New Business

5.1 Truck Route Considerations - Review to OFEC. Will await input from O & F and bring back to next meeting.

5.2 Ltr from L Jenks re green space and recreation facilities - Correspondence accepted with thanks. To be referred to mill planning exercise.

5.3 Tender No. 2021-PD-10 Award Recommendation - Consensus to move forward with Canadian National Demolition contingent on formal deposit.

6. Outstanding Items

6.1 Sunny Cove Hydro Easement Request - Committee approved to advance to proposed greenline.

6.2 Phair Avenue Park Redevelopment Discussion - Recommendation of Committee to advance further to budget

7. Information

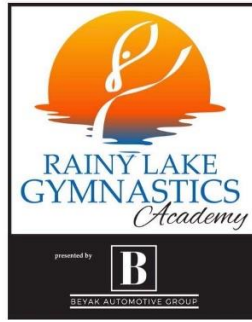
7.1 PDEC - By-Law June Stats - Accepted as presented

8. In-Camera - None

9. Adjourn / Next Meeting Date - 03 August 2021

Executive Committee Chair

Secretary, Planning & Development Executive
Committee



July 20, 2021

**Mayor June Caul
and Council**

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Dear Mayor and Council:

**RE: PICK UP AND DROP OFF PROGRAM – GYM RIDE N ROLL
248 SCOTT STREET, FORT FRANCES**

As you are likely aware, the Rainy Lake Gymnastics Academy (RLGA) will be opening our club at 248 Scott Street. Our plan is to be open for gymnastics commencing in September 2021. Given the downtown location of the gym, and limited parking, the RLGA Board has decided to adopt a Kiss N Ride type program, called Gym Ride N Roll. This program would run similar to the Kiss N Ride program that is run at most of the area schools.

The athlete would be dropped off at the front entrance where a coach will be waiting for them outside the building. The athlete will then enter the building for their class. Once the athletes have been dropped off for their classes, the main door to the building will be locked, therefore, no public access will be available to club during class. Once class is over, the parent or caregiver who is picking up the athlete, will have a sign in their window to indicate which athlete they are picking up. The athlete will be called upon and delivered to the vehicle.

Given the location of the building and its limited ability for parents/guardians to pick up the child, the RLGA decided that this would be the safest option for the drop off and pick up of the athletes. The safety of our athletes is our paramount priority.

All of that being said, we are requesting that the RLGA be allowed to use the space in front of the club for this purpose. This would include the parking space to the east of the entrance as well, to allow for the children to be dropped off in a safe manner. Please see below illustration. Classes start as early at 4:00pm and run until 9:00 or 9:30pm at night. After 5:30pm there would be limited impact to the downtown businesses.



We are aware there is a fire hydrant near the front entrance of the building. In the event of a fire, we have an alternate route for the athletes to leave the building through the back of the building. The athletes will be taken through where those exits are located at their first class and also periodically through the year, so we do not inhibit the use of the fire hydrant if it is needed for our building, or any other surrounding buildings.

The RLGA is committed to providing a safe, fun athletic experience to the community, and we would appreciate the Town's favourable consideration of our request to provide a safe drop off and pick up arrangement for the athletes.

Thank you in advance for reviewing our request. We look forward to your reply.

Yours truly,

Jessica Ogden
President, RLGA

Yours truly,

Stephanie Mann
Director, RLGA

Date: July 30th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: July Activities for By-Law Enforcement Department.

Please see the below information for the month of July activities for this department.

Operational Constraints

- Nothing to report.

July 2021

Animal Pound Statistics

Impounded Dogs	0
Impounded Cats	0
After Hours Visits	0
Total Shelter Visits for Month	6

Monthly Parking Statistics

Tickets for Month	2
Ticket by OPP	0
Monthly Total	0
Yearly Total Issued	115

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Assist with Shred-It pick up.
- Fine Box Collections & Ticket Processing.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management 2021 Compliance Begun.
- Operation Walleye Full Scale Exercise Planning Meetings.
- Hospital Evacuation Centres Review/Planning.
- Review & Comment on CN Extreme Weather & Fire Plans.
- OFMEM PEOC Calls Twice per Week.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM EEPMO Project Meetings.
- OAPSO Fall Chapter Meeting Planning
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).

- Monitoring NW Region Fire Hazards & Evacuation Situation.
- POA Court Reopening Meetings/Planning.
- Lock replacement at Shelter Gates.
- Court Appearance – DOLA
- Marina Lessee Requests Review with Comm Services & Ops & Facilities.
- RL Gymnastics Parking Request.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Fireworks (Includes Inquiries)	2
Parking (Includes Inquiries)	11
Animals (Includes Inquiries)	13
Business Licensing (Includes Inquiries)	11
Property Standards (Includes Landlord/Tenant & Grass Cutting)	15
Taxi (Includes Inquiries)	3
Off-Road Vehicles By-Law (Includes Inquiries)	7
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	5
Heavy Trucks (Includes Inquiries)	7
Waste Management (Includes Asselin Forms)	16
Fences (Includes Inquiries & Pools)	7
COVID Legislation/Vaccination	10
OPP Call Outs/Questions	4
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	6
Noise Issues (Includes Inquiries)	12
Fire Issues (Includes Inquiries)	10
Water Permits & Information (Issued, Inquiries & Enforcement)	33
Sign Permits (Includes Inquiries)	3
TOTAL CALLS FOR SERVICE	175

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Professional
MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division
PH: 1-807-274-5323 ext. 1218
pbriere@fortfrances.ca