

TOWN OF FORT FRANCES

AGENDA - October 12, 2021

MEETING - Virtually

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1. COUNCIL MEETING

(Session No. 075) to immediately follow the Committee of the Whole

- 1.1 Call to Order
- 1.2 Territorial Acknowledgement
- 1.3 Moment of Meditation
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Consent Agenda:

- 2.1 Items Referred from Committee of the Whole
- 2.2 Letter dated October 5, 2021 from H. Gauthier, President & CEO,
Riverside Health Care re: Meals on Wheels request financial support
- will be referred to the Administration & Finance Executive
Committee for recommendation.

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3. Approval of Council Minutes: *

- 3.1 Session No. 074 dated September 13, 2021

4. Approval of Committee of the Whole Minutes: *

- 4.1 Session No. 081 dated September 13, 2021

5. Resolutions from tonight's Committee of the Whole meeting

6. By-Laws: none

7. New Items:

- 7.1 Request for Reconsideration - Item 5.8 Renaming Fort Frances Senior
Centre (August 9, 2021 Committee of the Whole)

8. Information Correspondence:

- 8.1 Letter dated September 16, 2021 from Municipal Law Enforcement
Officers' Association (Ontario) re: Patrick Briere - 15 years of Service
Award

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8.2 Letter dated September 20, 2021 from Ministry of Northern Development, Mines, Natural Resources and Forestry re: Prescribed Burn - Boundary Waters Forest	6 - 7
9. <u>Minutes of Local Boards / Committees:</u>	
9.1 Administration & Finance Executive Committee - dated August 3, 2021	8 - 9
9.2 Planning & Development Executive Committee - dated August 3, 2021	10 - 11
9.3 Community Services Executive Committee - dated September 7, 2021	12
9.4 Administration & Finance Executive Committee - dated September 7, 2021	13 - 14
9.5 Operations & Facilities Executive Committee - dated September 8, 2021	15 - 17
10. <u>In-Camera: None</u>	
11. <u>ADJOURNMENT</u>	
12. <u>* Previously distributed to Council</u>	
13. <u>** Items can be viewed by contacting the Clerk</u>	



October 5, 2021
ADM-103

Town of Fort Frances
320 Portage Ave.
Fort Frances, ON P9A 3P9
Attention: Dawn Galusha, Treasurer

110 Victoria Avenue
Fort Frances, Ontario
P9A 2B7

Phone: 807-274-3266
Fax: 807-274-2898
E-mail: riverside@rhcf.on.ca
www.riversidehealthcare.ca

Dear Dawn:

Riverside Health Care (Riverside), having assumed the management of the Fort Frances Meals on Wheels (MOW) program for the municipality of Fort Frances service area; is writing to request the ongoing financial support from the Town of Fort Frances (ToFF) to Riverside for aid in the continued success of the MOW program. The ToFF financial contribution is critical in our objective to offer food security for some of our most vulnerable residents who wish to reside in their own homes.

While there is a nominal fee to the client for the meal, there remains the coordination costs associated with the program including but not limited to; the recruitment/retention/coordination of volunteers, staff time to prepare & package the meals, the receiving and processing of referrals for MOW service, route management for the delivery of the MOW and the collection of client fees.

As I understand it, a grant from the ToFF was given to the Fort Frances MOW program for the first half of 2021 in the amount of \$5,500.00. If I have correctly understood, a second grant in the amount of \$5,500.00 is available for the latter half of this year. Riverside is requesting that the funding set aside for the Fort Frances MOW program in the amount of \$5,500.00 for the second half of 2021, be used to fund the successful continuation of the MOW program. This \$5,500.00 will allow Riverside to maintain the 5 days per week, 52 weeks per year service the community's users rely on.

Furthermore, a separate funding request and proposed budget will be forthcoming that aligns more closely with the traditional funding model we have seen in the past between the ToFF and the MOW provider.

We look forward to working with the ToFF on this very important initiative.

Best regards,

Henry Gauthier
President & CEO

/bb

cc: D. Black, Director, Community Services
S. LeBlanc, Director, Support Services
C. Larson, Chief Financial Officer
J. Loveday, Executive Vice President & CNE



Municipal Law Enforcement Officers' Association (Ontario)

September 16, 2021

Faisal Anwar
Chief Administrative Officer
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Faisal Anwar,

The Municipal Law Enforcement Officers' Association is a non-profit professional Association representing Municipal Law Enforcement Officers throughout the Province of Ontario. It was established in 1979, and incorporated in 1985 as a non-profit organization. Currently, the Association represents over 2,500 Municipal Law Enforcement Officers from small rural communities to the large urban centers.

The Ontario Municipal Law Enforcement Long Service Medal was developed by the Association to recognize any person whose service equals or exceeds a period of 15 years

On behalf of the Board of Directors of the Municipal Law Enforcement Officers' Association of Ontario, I am pleased to advise you that a member of your municipal staff has been awarded the **Ontario Municipal Law Enforcement Long Service Medal** for their years of service in Ontario municipal law enforcement.

***Patrick Briere was awarded the
Ontario Municipal Law Enforcement Long Service Medal
for 15 Years of Service***

May we ask if you would arrange to have this achievement recognized at a council meeting, or at another appropriate function.

Respectively,

Doug Godfrey, MLEO (C),
Certification & Awards
Committee Chair

Municipal Law Enforcement Officers' Association (Ontario) Long Service Award



Patrick Briere

for

15 years of service

This 16th day of September, 2021

President

Certification and Awards Chair



Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4

Ministry of Northern Development,
Mines, Natural Resources
and Forestry

Ministère du Développement
du Nord, des Mines, des Richesses
Naturelles et des Forêts

Tel: (807) 274-5337
Fax: (807) 274-4438

September 20th, 2021

Dear Resource User,

The Ontario **Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF)** invites you to inspect the NDMNRF-approved prescribed burn plan for slash pile burning that will be carried out in the **Boundary Waters Forest** (see map).

As part of our ongoing efforts to regenerate and protect Ontario's forests, some recently harvested areas have been selected to be burned under the guidelines of the NDMNRF's *Prescribed Burn Manual*. The prescribed burn will reduce the area covered in slash piles while increasing the area available for regeneration and reducing the fire hazard. The burn is scheduled for ignition between **October 22nd, 2021 and February 15th, 2022**.

The approved prescribed burn plan for slash pile burning, including specific locations and maps, is available electronically for public inspection by contacting Boundary Waters Forest Management Corp. and on the Natural Resources Information Portal at <https://nrip.mnr.gov.on.ca/s/fmp-online> until March 31st, 2022, when the Annual Work Schedule expires.

Interested and affected persons and organizations can arrange a remote meeting with NDMNRF staff to discuss the prescribed burn plan. For more information, please contact:

NDMNRF Contact

Sam Hawken or Phil Cooze
Ministry of Northern
Development, Mines, Natural
Resources and Forestry
922 Scott St.
Fort Frances, ON P9A 2T4
807-861-0185 or
807-861-0034

NDMNRF Contact

Renee Perry
Ministry of Northern
Development, Mines, Natural
Resources and Forestry
108 Saturn Ave.
Atikokan, ON P0T 1C0
807-324-0163

Company Contact

Ian Armstrong - GM
Boundary Waters Forest
Management Corp.
RR#2, Site 210-10
Fort Frances, ON
P9A 3M3
807-274-9877 ext 0

Yours truly,

Laura Edgington
A/ Resource Management Supervisor
Fort Frances District

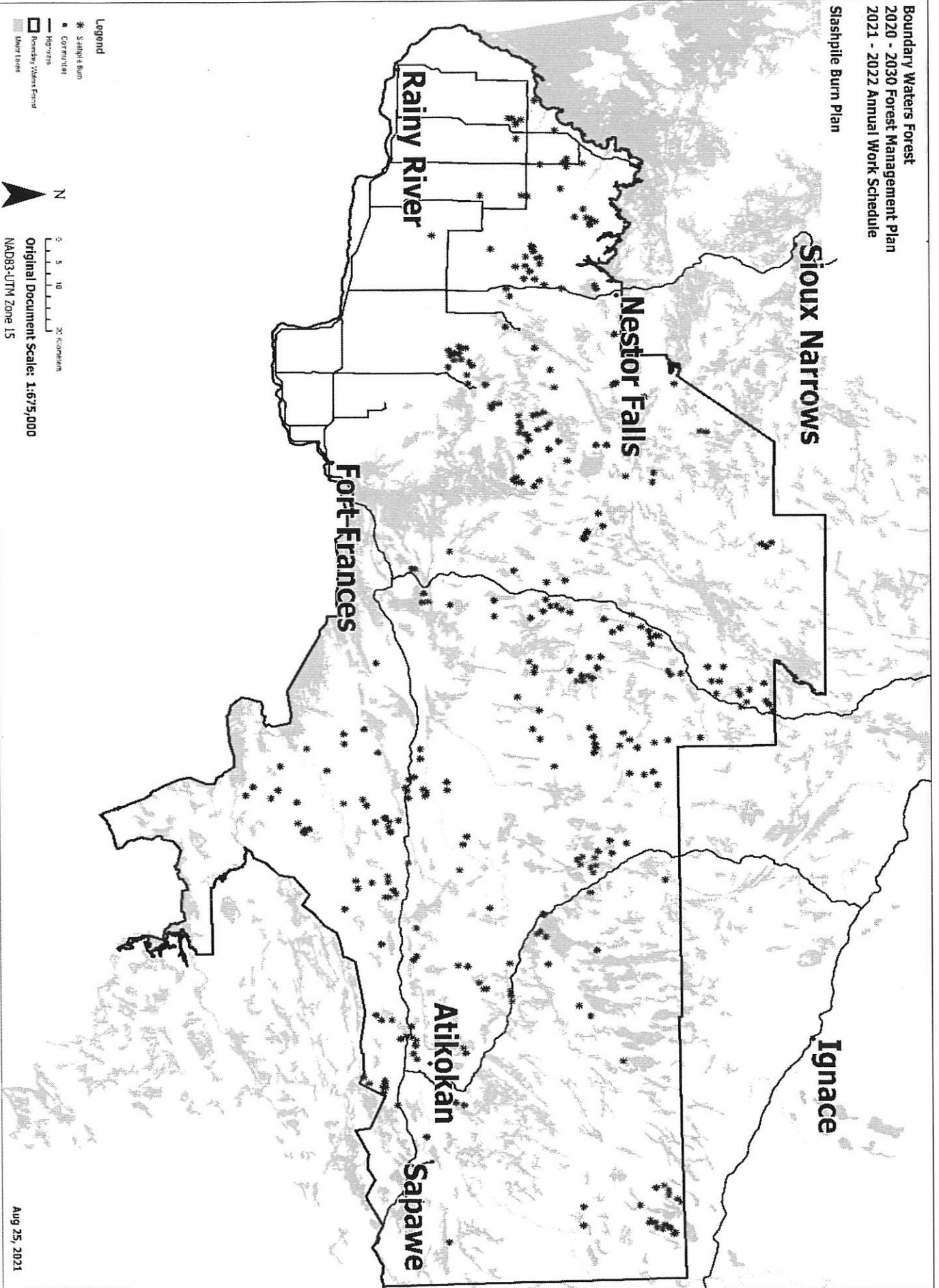
Enclosure: Overview Map of proposed slash pile burn areas

Office Hours 8:30 – 4:30 Monday to Friday
Closed 12:00 – 1:00

"Your comments regarding our services are welcome at anytime"

Boundary Waters Forest
2020 - 2030 Forest Management Plan
2021 - 2022 Annual Work Schedule

Slashpile Burn Plan



TOWN OF FORT FRANCESMINUTESSESSION NO. #11August 3, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually in the Civic Centre on August 3, 2021 from 12:00 p.m. to 1:15 p.m.

PRESENT: Chairperson W. Brunetta, A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, L. Slomke, Clerk, K. Haney, Deputy Clerk, P. Briere, By-law enforcement, Wayne Riches, Captain of Fire Prevention and Education, Randy Thoms, B93, Merna Emara, Fort Frances Times

REGRETS: Councillor D. Judson

1. Call to Order @ 1200 hrs/ Roll Call

2. Disclosure of pecuniary interest and the general nature thereof - none

3. Approval of Previous Committee Minutes

3.1 Session no 10 - 22 June 2021 - Accepted as presented

4. Items Referred from Council

4.1 Deputation form - Riverside Foundation for Health Care - Discussion included challenging other communities and possibility of utilizing any surplus remaining, however final decision to be determined at year end as not included in 2021 budget.

5. New Business

5.1 Community Risk Assessment - Overview of risk assessment presented by Wayne Riches, Captain of Fire Prevention and Education. Fire Department to review document annually for revisions, if needed. In depth review to be conducted every five years as per OFM requirements.

5.2 Emergency Management Program Committee - 2021 Compliance - Review completed by Emergency Management Program Committee as required by legislation from the Province. Pandemic inclusion review coming next year. Accepted as presented.

5.3 2021/34-357/358 - 110 First St E - Accepted as presented.

5.4 2021/35 - 357/358 - 202 Second St E - Accepted as presented.

5.5 2021/37 - 357/358 - 814 Scott St - Accepted as presented.

5.6 2021/38 - 357/358 - 319 First St E - Accepted as presented.

5.7 2021/39 - MOS - 318 Scott St - Accepted as presented.

5.8 2021/40- MOS- 951 McIrvine Rd N - Accepted as presented.

5.9 2021/41- MOS- 780 Kings Highway - Accepted as presented.

5.10 2021/42- Amended Property Assessment Notice- 615 First Street West - Accepted as presented.

6. Outstanding Items - None

7. Information

The following four items were received.

- 7.1 Fire Rescue Service June 2021
- 7.2 Statement of Operations - ending June 30, 2021 - General Fund
- 7.4 Statement of Operations - ending June 30, 2021 - Sewer Fund
- 7.3 Statement of Operations - ending June 30, 2021 - Water Fund

8. In-Camera - None

9. Adjourn @ 1248 hrs / Next Meeting Date - September 7, 2021

Executive Committee Chair

Doug Brown, CAO

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #13

August 3, 2021

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held virtually in the Civic Centre on August 3, 2021 from 0830 to 0905 hrs

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, E. Slomke, Clerk, P. Briere, By-law Enforcement Officer, K. Haney, Deputy Clerk, T. Rob, Manager of Operations and Facilities, M. Strachan, Transportation Superintendent, R. Thoms B93, M. Emara, Fort Frances Times.

GUESTS: J. Ogden (0832 - 0853 hrs) S. Mann (0841 - 0853 hrs)

REGRETS: D. Judson

1. **Call to Order @ 0830 hrs / Roll Call**
2. **Disclosure of pecuniary interest and the general nature thereof - none**
3. **Approval of Previous Committee Minutes**
 - 3.1 Session no 12 - 05 July 2021 - Accepted as presented
4. **Items Referred from Council - NA**
5. **New Business**
 - 5.1 Letter to Town re Parking Space July 20, 2021 - Committee addressed potential blockage of Scott Street/truck route. Concerns re line up and overflow of vehicles. List of parking areas in close proximity can be provided to gymnastics club. Club to determine how to manage cue and logistics.
6. **Outstanding Items - NA**
7. **Information**
 - 7.1 By-law July report - Received.
8. **In-Camera - 0900 to 0905 hrs**

K. Haney was connected virtually with D. Brown, C. Vangel, P. Briere, J. McTaggart, W. Brunetta, J. Caul, E. Slomke for this item. Committee agreed to proceed as recommended.
9. **Adjourn @ 0905 hrs / Next Meeting Date - 07 September 2021**

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #41

September 7, 2021

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Committee Room & Virtual on September 7, 2021 from 10:30 a.m. to 11:05 a.m.

PRESENT: Michael Behan - Chairman, Andrew Hallikas - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreation and Culture Manager

ALSO PRESENT: Faisal Anwar - CAO, Dawn Galusha - Treasurer, Patrick Briere - ByLaw and Alternate CEMC, Randy Thoms - B93, Merna Emera - Fort Frances Times,

- 1 CALL TO ORDER/ Roll Call (Session #41) - 10:30**
- 2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF - None**
- 3 APPROVAL OF PREVIOUS COMMITTEE MINUTES**
 - 3.1 August 3, 2021 Minutes - Approved as Presented
- 4 NEW BUSINESS**
 - 4.1 Surplus Sale - Approved as presented
 - 4.2 Proof of Vaccine Requirements - Approved as presented
 - 4.3 Land Based Fitness Classes - Approved as presented
- 5 INFORMATION**
 - 5.1 MSC Membership Statistics - Accepted as presented
- 6 ADJOURNMENT/Next Meeting - 11:05**
September 20, 2021 @ 10:30

M.Behan, Executive Committee Chair

A. Bisson, Recreational and Culture Manager

TOWN OF FORT FRANCESMINUTESSESSION NO. #12September 7, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually and in the Civic Centre on September 7, 2021 from 1200 hrs to 1230 hrs

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, J. Hughes, IT Manager, P. Briere, By-law Enforcement, Lisa Sheppard, POA Coordinator, R. Thoms B 93, M. Emara, Fort Frances Times,

REGRETS: K. Haney, Deputy Clerk

1. Call to Order @ 1200 hrs - Roll Call

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councillor Brunetta disclosed an interest in item 5.2 below as this is her per diem claim for her attendance at NOMA.

3. Approval of Previous Committee Minutes

- 3.1 Session no 11 - 03 August 2021 - Approved as presented

4. Items Referred from Council - None

5. New Business

- 5.1 Internet Service Renewal - Approved as presented
- 5.2 2144 - W Brunetta - NOMA Per Diem Claims - Approved as presented
- 5.3 POA Resumption of In-person POA Court Attendance - Approved as presented
- 5.4 2146 - MOS 831 Huffman Court - Approved as presented
- 5.5 2147 Sept 30 - National Day for Truth and Reconciliation - Approved as presented
- 5.6 Covid 19 Vaccine Policy - Councillor Judson forwarded item for inclusion on the AFEC agenda. A vaccine policy is top of mind for public sector employees and remains timely due to announcement re vaccine passport. The provincial legislation will dictate direction for people entering the town buildings. We need to be leaders in our community. We are waiting on further information from Health Unit and legal. Meetings scheduled with unions for preliminary discussion. Item to remain on agenda as outstanding item.

6. Outstanding Items - None

7. Information

- 7.1 Fire Rescue Service - July 2021 Report
- 7.2 General Fund Financial Statement to July 31, 2021

- 7.3 Water Fund Financial Statement to July 31, 2021
- 7.4 Sewer Fund Financial Statement to July 31, 2021
- 7.5 Capital Fund Financial Statement to July 31, 2021

- 8. In-Camera - None
- 9. Adjourn @ 1220 hrs / Next Meeting Date - 21 September 2021

Executive Committee Chair

F. Anwar, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #011September 8, 2021

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday September 8, 2021 from 8:31 a.m. to 9:31 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, Faisal Anwar, CAO, Randy Thoms (8:30 a.m. to 9:31 a.m.) and Craig Miller (8:30 a.m. to 9:09 a.m.)

1 Call to Order

1.1 The meeting was called to order at 8:31 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on August 4, 2021 - the minutes from the previous meeting were approved as amended.

4 Items Referred from Council

4.1 Request for Sidewalk Extension along Kings Highway from First Street West to Webster Avenue - the administration report was approved as presented.

4.2 Request from the Fort Frances Library to Plant a Garden and Trees on Town Property - the administration report was approved as presented.

5 New Business

5.1 July 2021 Drinking Water Systems Monthly Summary Report - the Drinking Water Summary Report for July was approved as circulated.

5.2 August 2021 Drinking Water Systems Monthly Summary Report - the Drinking Water Summary Report for August 2021 was approved as presented.

- 5.3 2021 DWQMS Management Review - the Management Review was received as presented.
- 5.4 Entering into a Funding Agreement with Her Majesty the Queen in Right of Canada for funding under the Regional Air Transportation Initiative - the administration report was received as presented.
- 5.5 Entering into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario for the Investing in Canada Infrastructure Program Rec and Culture Stream - the administration report was approved as presented.
- 5.6 Entering into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario for Municipal Modernization Funding - the administration report was approved as presented.

6 Information

- 6.1 Fort Frances Wastewater Treatment Facility July 2021 Monthly Report - the Wastewater Treatment Facility July 2021 Report was received and will be forwarded to Council as information only. No action required.
- 6.2 Operations and Facilities Division - Environmental Area - Operations Statistics - the Environmental Statistics for July 2021 were received and will be forwarded to Council as information only. No action required.
- 6.3 Operations and Facilities Division - Environmental Area - Operations Statistics - August 2021 - the Environmental Statistics for August 2021 were received and will be forwarded to Council as information only. No action required.
- 6.4 Water and Sewer Data - the water and sewer data was received and will be forwarded to Council as information only. No action required.
- 6.5 Airport Statistics as of August 31, 2021 - the Airport Statistics were received and will be forwarded to Council as information only. No action required.
- 6.6 Sewer and Water Data updated September 2, 2021 - the Sewer and Water Stats were received and will be forwarded on to Council as information only. No action required.

7 Adjourn / Next Meeting Date

- 7.1 The meeting was adjourned at 9:31 a.m.

Next meeting date September 22, 2021.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities