

TOWN OF FORT FRANCES

AGENDA - September 24, 2012

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 68) 5:30 p.m. to 6:22 p.m.

Page

Call to Order

Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Disclosure of pecuniary interest and the general nature thereof.

In-Camera: 5:31 p.m. to 6:00 p.m.

4.1. Personnel Matter. (C. Ruppenstein, Human Resources Manager will be in attendance).

4.2. Appointments to Boards and Committees re:

- Kiwanis Sunny Cove Camp Advisory Committee.

4.3. Accounts Receivable Customer No. 004651.

4.4. Potential Property Acquisition.

Non-agenda in-camera items

Public Session Resumes in Council Chambers: 6:10 p.m.

Consent Agenda: 6:01 p.m. to 6:06 p.m.

- | | |
|---|---------|
| 7.1. Enabling Accessibility Fund. | 3 - 5 |
| 7.2. Amendment to Joint Use Agreement - St. Francis Sports Fields. | 6 - 7 |
| 7.3. Fun in the Sun Steering Committee. | 8 - 9 |
| 7.4. August 2012 Drinking Water Systems Monthly Summary Report. | 10 - 18 |
| 7.5. Fort Frances Airport - Request from Ontario Region North Lands, Economic Development Aboriginal Affairs and Northern Development Canada. | 19 - 29 |
| 7.6. Occupational Health and Safety Supervisor Responsibility Policy. | 30 - 34 |
| 7.7. Exemption for Over Height Fence - 833 Portage Avenue North. | 35 - 35 |

Administration and Finance Division: 6:06 p.m. to 6:07 p.m.

- | | | |
|------|--|---------|
| 8.1. | Councillor Andrew Hallikas - Entertainment Expense. | 36 - 38 |
| 8.2. | Councillor Sharon Tibbs - Aboriginal Cultural Awareness Workshop Per Diem. | 39 - 41 |

Information -

- | | | |
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| 9.1. | Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility August 2012 Monthly Report. | 42 - 47 |
| 9.2. | 2012 Sewer and Water Data as of September 1, 2012. | 48 - 48 |
| 9.3. | 2012 Tonnage at Landfill Site as of September 1, 2012. | 49 - 49 |
| 9.4. | Fort Frances Municipal Airport - Aircraft Landings and Fuel Sales as of September 1, 2012. | 50 - 51 |
| 9.5. | Waste Disposal Site Monthly Inspection Form. | 52 - 53 |
| 9.6. | August 2012 - Operations and Facilities Division - Environmental Area Operations Statistics. | 54 - 56 |
| 9.7. | July and August 2012 - Town of Fort Frances Operations Statistics. | 57 - 66 |
| 9.8. | Solar Panel Micro-FIT Generation Performance. | 67 - 70 |
| 9.9. | 2012 Operations and Facilities Division Capital Program as of August 31, 2012. | 71 - 72 |
| 9.10. | Building Department Statistics Canada Report for the period August 1, 2012 to August 31, 2012. | 73 - 76 |
| 9.11. | 2011 Strategic Plan Initiative #32 - Planning and Development Sub Committee re: Property Standards. | 77 - 77 |
| 9.12. | Town of Fort Frances General Fund (Operating), Water and Sewer Fund (Operating) and Capital Fund Budget vs Actual as of August 31, 2012. | 78 - 86 |
| 9.13. | Administration and Finance Department Stats for the period ending August 31, 2012. | 87 - 88 |

Non-agenda items: 6:12 p.m.



September 13, 2012

Report to: Mayor and Council

From: Jason Kabel

Re: **Enabling Accessibility Fund**

Please find attached the Small Project Component of the Enabling Accessibility Fund as sponsored by Human Resources and Skills Development Canada. The fund supports activities that improve the built environment through the renovation, construction and retrofitting of buildings; the modification of vehicles for community use; and through the provision of accessible information and communication technologies. All projects funded through this component must create or enhance accessibility for people with disabilities within Canada.

Last year the Community Services Division was unsuccessful with its application to the fund for the East End Hall Accessibility Project but the executive feels that it is a worthwhile project that should be attempted again. Another opportunity for the grant submission that was presented was a renovation of the two existing public washrooms at the children's complex into a handicap washroom that would better service the clientele and staff.

It is the recommendation of the Community Services Executive to apply for the Enabling Accessibility Fund for both the East End Hall Accessibility Project and the Children's Complex Washroom Accessibility Project on separate applications.

Respectfully submitted,

Jason Kabel
Manager of Community Services

Council's approval of this report will authorize the submission of two separate applications to Human Resources and Skills Development Canada for the East End Hall Accessibility Project and the Children's Complex Washroom Accessibility Project.



Human Resources and Skills Development Canada

Enabling Accessibility Fund

The Enabling Accessibility Fund supports community-based projects across Canada that improve accessibility, remove barriers and enable Canadians with disabilities to participate in and contribute to their communities.

The Government of Canada built on the success of this program for people with disabilities, delivered from 2008 to 2010, by providing an additional \$45 million over the next three years, starting in 2010.

The Fund supports both small and mid-sized projects.

The Small Project Component provides grant funding to projects that improve the accessibility of existing facilities. Projects may include: the renovation, construction and retrofitting of buildings; the modification of vehicles for community use; and the provision of accessible communication technologies, such as audio induction loop systems and screen readers.

The Mid-sized Project Component provides contribution funding for larger retrofits or renovations or construction of new facilities within Canada. The facilities where the projects take place must offer services and programs that address the social and labour market needs of people with disabilities.

Who can apply:

- not-for-profit organizations
- small municipalities (with populations under 250 000 according to census data)
- small private-sector organizations (fewer than 50 employees and under \$5 million in gross revenue per year)
- colleges and universities
- territorial governments
- Aboriginal governments

Organizations may apply for funding only when there is an open call for proposals.

Call for Proposals for Small Projects Now Open

Small Project Component of the Enabling Accessibility Fund

This component provides grant funding of up to \$50,000 per project to improve the built environment through renovation, construction and retrofitting of buildings; the modification of vehicles for community use; and enhancements to make information and communication technologies more accessible.

Funding for at least 25 percent of the total eligible project costs must come from non-federal government sources.

Deadline: October 5, 2012 at 11:59 p.m. Eastern Standard Time.

Future Calls for Proposals

Information on future calls for proposals will be posted as it becomes available. AGENDA ITEM #7.1.

To request that your organization receive an email notification in the event that a future call for proposals opens, please send us an [e-mail](#) using our secure online form.

Note: Due to our large distribution list, some email systems may filter these advisories as junk mail. You may wish to configure your system to ensure advisories from the Enabling Accessibility Fund are not marked as junk mail.

It is the responsibility of the requester to provide an accurate, up-to-date email address for notification purposes.

Previous Calls for Proposals

Since 2008, the Enabling Accessibility Fund has held five calls for proposals. The results of these calls can be found through the links below.

- **Small Project Component of the Enabling Accessibility Fund**
 - **closed September 23, 2011**
 - [approved projects](#)
- **Mid-sized Project Component of the Enabling Accessibility Fund**
 - **closed January 13, 2011**
 - [approved projects](#)
- **Small Project Component of the Enabling Accessibility Fund**
 - **closed September 10, 2010**
 - [approved projects](#)
- **Small Project Component of the Enabling Accessibility Fund**
 - **closed May 8, 2009**
 - [approved projects](#)
- **Small and Major Project Components of the Enabling Accessibility Fund**
 - **closed April 30, 2008**
 - [approved projects](#)

Contact us

- [Enabling Accessibility Fund](#)

For more information

- [Office for Disability Issues](#)

Funding for results-oriented projects across Canada that increase accessibility for people with

September 13, 2012

Report to: Mayor and Council

From: Jason Kabel, Manager of Community Services

Re: **Amendment to Joint Use Agreement - St. Francis Sports Fields**



Background

A letter dated August 30, 2012 was received from Chris Howarth, Superintendent of Business with the Northwest Catholic District School Board advising that he had received advice from his insurer regarding the language in the joint use agreement requiring the exchange of insurance certificates be reviewed. The insurer proposed that a revision to the agreement could include an indemnification clause that would abate the requirement to exchange insurance certificates. The proposed language is as follows:

'The parties hereto agree that they shall each be responsible for their respective negligence and accordingly release each other from any and all liability for any loss, damage or injury to any persons or property caused by their negligence or wrong doing related to or arising as a result of the use or incurred in or on St. Francis Sports Fields.'

Recommendation

The Community Services Executive has reviewed the correspondence from the Northwest Catholic District School Board regarding an amendment to the joint use agreement and recommends to Council that the proposed indemnification clause be added as an addendum to the agreement and not replace any existing language of the agreement.

Respectfully submitted,

Jason Kabel
Manager of Community Services

Council's approval of this report will:

Approve the proposed addendum to the St. Francis Sports Fields joint use agreement:

'The parties hereto agree that they shall each be responsible for their respective negligence and accordingly release each other from any and all liability for any loss, damage or injury to any persons or property caused by their negligence or wrong doing related to or arising as a result of the use or incurred in or on St. Francis Sports Fields.'



The Northwest Catholic
District School Board

The Northwest Catholic District School Board

75 Van Horne Avenue, Suite B, Dryden, Ontario P8N 2B2
807-223-4663 Toll-Free 1-877-235-4663 Fax 807-223-4014
www.tncdsb.on.ca



August 30, 2012

Town of Fort Frances
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attention: Debbie Scofield

Dear Ms. Scofield:

Re: Joint Use Agreement St. Francis Sports Fields

In response to your letter of August 1, 2012, I have contacted the Board's insurer who advises the language in the joint use agreement requiring the exchange of insurance certificates should be reviewed. The Board's insurer suggests the agreement be revised to include an indemnification clause. I'm proposing the agreement be revised to remove the current language relating include the following language:

" The parties hereto agree that they shall each be responsible for their respective negligence and accordingly release each other from any and all liability for any loss, damage or injury to any persons or property caused by their negligence or wrong doing related to or arising as a result of the use or incurred in or on St. Francis Sports Fields."

Please advise if you are in agreement with this change. I have copied Jill Perry of the Rainy River District School Board to determine if they are in favour of revising the language in the agreement.

Yours very truly,

**NORTHWEST CATHOLIC
DISTRICT SCHOOL BOARD**

Christopher I. Howarth
Superintendent of Business

CIH:dw

cc: D. Griffiths, Outreach Coordinator, NCDSB
S. Belluz, RRDSB



September 18, 2012

Report to: Mayor and Council

From: Jason Kabel, Manager of Community Services

Re: **Fun In The Sun Steering Committee**

Background

Historically the town events that celebrate July 1st Canada Day have been organized primarily by volunteers from the Town in concert with in-kind services and some monetary commitment by Council of the day. This past year there were different requests that were made of Council by dissimilar groups that put organization of festivities in jeopardy. As such, an ad-hoc committee comprised of the Mayor, Councillors, and community volunteers banded together to represent the Town well in our Canada Day celebration. Despite having things come together at the eleventh hour, the events were truly successful and enjoyed by all.

The Community Services Division feels that it would be best to have a steering committee in place, purely as an organizational body to help coordinate the efforts of the existing community volunteer groups and ensure all grant opportunities are pursued to help finance Canada Day celebration events. Please find attached a terms of reference for the proposed steering committee. It is intended that the steering committee be an annual ad-hoc committee of Council where by potential members of the committee could be invited, attend, and become a temporary member without the usual application and divisional executive and Council approval process.

The Community Services Executive committee recommends that Council strike an annual ad-hoc Fun In The Sun Steering Committee to help ensure continuity in organization of Canada day celebrations. Keeping the name 'Fun In The Sun Steering Committee' will allow the existing community volunteer group to access the annual grant funds previously accessed under the same name.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Kabel'.

Jason Kabel
Manager of Community Services

Council's approval of this report will:

Sanction the formation of the annual ad-hoc Fun In The Sun Steering Committee.

**TOWN OF FORT FRANCES
FUN IN THE SUN STEERING COMMITTEE**

**TERMS OF REFERENCE
Revision #1 – September 6, 2012**

A. PURPOSE:

1. To serve as an organizational body to coordinate the efforts of the different volunteer committees for Canada Day festivities.
2. To make recommendations to assist Town Council, the Community Services Executive Committee, and Manager of Community Services in making decisions on all matters pertaining to Canada Day celebrations.
3. To provide an avenue for various volunteer committees to access funding opportunities using the Town of Fort Frances name.

B. COMMITTEE STRUCTURE:

The committee will consist of the following:

- 1 Citizen at large (and others willing to volunteer)
- FITS committee member
- Dragon Boat committee member
- Chamber of Commerce representative
- Representatives from any other participating volunteer groups
- 2 Councillors
- Town Treasury representative
- Lori Pattison (will serve as recording secretary)
- Community Services Manager (will serve as inaugural chair)

Members shall continue as participating members as long as they are willing and able.

C. PROCEDURES:

The committee will meet monthly or as necessary to fulfill the mandate. Meetings of the committee will be as informal as possible. Any decisions made for recommendation shall be by majority consensus.

Meetings will be scheduled so as to accommodate as many members as possible for attendance. Minutes of the committee shall be forwarded to the Town's Clerk and a copy to the Community Services Executive Committee. Recommendations from the committee will be forwarded to the Manager of Community Services to be brought to the Community Services Executive Committee for consideration in their recommendations to Council.

September 10, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: August 2012 Drinking Water Systems Monthly Summary Report



Please find attached the August 2012 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the August 2012 report as presented.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the August 2012 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

08 Council Water Report August 2012.doc

RECOMMENDED

SEP 10 2012
DIV. MNG. *Doug B*
EXECUTIVE COMM *R. Widenholz*

AUGUST 2012

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: September 10, 2012

1) Introduction -

This report contains the major maintenance activities and operational events that occurred during the month of August 2012 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) Flow Data

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) Microbiological (Health Related) Water Analysis– Main Water System # 220000978

Water Treatment Plant (treated): 4 samples taken no adverse results
 Water Treatment Plant (raw): 4 samples taken no adverse results
 Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05 (*Amended to O. Reg. 405/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 252/05, Section 6 (6).

5) Free Available Chlorine Residual (FAC) – Main Water System – # 220000978

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP

August 01st - greased both clarifiers.

August 02nd - cleaned soda ash line.

August 02nd - cleaned soda ash auger.

August 02nd - cleaned soda ash elevator.

August 03rd - changed the filters in dust collector.

August 10th - cleaned top and bottom poly unit tank tanks.

August 10th - cleaned all four-check valves on the poly unit.

August 14th - manually blew down clarifier # 1.

August 17th - cleaned soda ash elevator.

August 17th - manually blew down clarifier # 1.

August 21st - annual calibrations by Lakeside Controls.

August 22nd - annual calibrations by Lakeside Controls.

August 23rd - annual calibrations by Lakeside Controls.

August 28th - Installed a new finish water sample pump.

August 29th - installed new belts on soda ash elevator.

August 29th - cleaned in-line mixer.

August 30th - manually blew down clarifier # 1.

August 30th - cleaned top and bottom poly unit tank tanks.

August 30th - cleaned all four-check valves on the poly unit.

August 31st - manually blew down clarifier # 1.

8) **Water Complaints –**

- Poor Pressure – 1 complaint.
- Water quality – 1 complaint.

310 Church Street (Fort Frances Dental Centre) - drop in pressure caused some equipment to shut off. Caused by water main break at Lakeview Trailer Court and high lift pump at plant was off.

740 Scott Street (52 Canadians Arena) complained of rusty water - flushed hydrant.

9) **Other Miscellaneous Information:**

August 01st - checked Sunny Cove water system.

August 01st - micro samples taken for Makkinga - 1st set.

August 02nd - micro samples taken for Makkinga - 2nd set.

August 03rd - checked Sunny Cove water system.

August 03rd - received a load of liquid alum.

August 07th - took weekly routine bacti samples.

August 07th - checked Sunny Cove water system.

August 08th - micro samples taken for Makkinga (Walmart) - 1st set.

August 09th - micro samples taken for Makkinga (Walmart) - 2nd set.

August 09th - received a load of soda ash.

August 13th - took weekly routine bacti samples.

- August 15th - took water samples for bacti testing (first set) for Lakeview Trailer Park main repair.
- August 16th - took water samples for bacti testing (first set) for Makkinga Pit Road No. 1.
- August 16th - took water samples for bacti testing (second set) for Lakeview Trailer Park main repair.
- August 17th - took water samples for bacti testing (second set) for Makkinga Pit Road No 1.
- August 20th -took weekly routine bacti samples.
- August 20th - took water samples for bacti testing at Sunny Cove Camp.
- August 22nd - checked signs at Sunny Cove Camp.
- August 22nd -took water samples for bacti testing (first set) for service repair at 942 Crowe Ave.
- August 23rd - took water samples for bacti testing (second set) for service repair at 942 Crowe Ave.
- August 27th - checked Sunny Cove water system.
- August 27th - took weekly routine bacti samples.
- August 28th - took D.W.S.P. samples.
- August 29th - took water samples for bacti testing (first set) for Makkinga new main King's Hwy.
- August 30th - took water samples for bacti testing (second set) for Makkinga new main King's Hwy.
- August 31st - checked Sunny Cove water system.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: Randy White
- Doug Herr, Environmental & Facilities Supt.: Doug Herr
- Doug Brown, Manager of Operations & Facilities: Doug Brown
- Mark McCaig, CAO: Mark McCaig
- Rick Wiedenhoeft, Chair O&F Exec Committee: R. Wiedenhoeft
- Roy Avis, Mayor: Roy Avis
- Paul Ryan, Councillor: Paul Ryan
- John Albanese, Councillor: _____
- Andrew Hallikas, Councillor: _____
- Sharon Tibbs, Councillor: _____
- Ken Perry, Councillor: Ken Perry

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report August 2012

Town of Fort Frances - WTP - 220000978
August 2010/2011 vs. August 2012
Flow and Operating Data

Flow Data	August	Units	2010		2011		2012	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m ³			200870		217590		198830
Raw Maximum Day	m ³		Saturday 14th	6900	Sunday 6th	8430	Tuesday 07th	7990
Raw Minimum Day	m ³		Monday 30th	6190	Monday 29th	6170	Wednesday 29th	5130
Raw Average Daily Consumption	m ³			6480		7020		6410
Total Treated Water	m ³			156860		165500		147770
Treated Water Maximim Day Consumption	m ³		Wednesday 11th	5680	Thursday 4th	6770	Thursday 30th	6700
Treated Water Minimum Day Consumption	m ³		Monday 16th	4300	Wednesday 10th	4260	Sunday 19th	3640
Treated Water Average Day Consumption	m ³			5060		5340		4770
Daily Average Per Household Consumption Rate	m ³			1.34		1.41		1.26
* Daily Average Per Person Consumption Rate	m ³			0.63		0.67		0.60
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.92		1.88		1.75
Total Chlorine Residual - Treated Water	mg/L			2.22		2.17		2.03
Aluminum Sulphate - Raw Water	mg/L			33.0		34.5		34.5
Aluminum Sulphate - Treated Water Residual	mg/L			0.06		0.07		0.04
Fluoride - Treated Water	mg/L			0.63		0.67		0.67
Soda Ash - Raw Water	mg/L			34.0		34.0		34
PH - Adjusted	mg/L			7.10		7.14		7.18
Temperature	C			21.7		21.5		22
Quantity of Chemical Used:								
Aluminum Sulphate	kg			6417.5		7506.9		6859.6
Polyelectrolyte	kg			50		87.5		75
Chlorine Gas	kg			853		866		804
Soda Ash - Used for PH Adjustment	kg			6829.6		7398.1		6760.2
Fluoride	kg			734		763		731

* The Canadian Average is 450 Litres (0.45 m³) per day.
* Population is 7986
* Number of Households is 3783

Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
Flow rates																																				
Flow rates	Raw Water	10 ³ M ³	17	7.58	7.93	7.73	7.65	7.76	7.70	7.99	7.82	6.46	6.48	6.26	5.98	5.78	6.16	6.00	6.06	6.03	6.19	5.43	5.60	5.67	5.56	5.65	5.56	5.77	5.74	5.34	5.67	5.13	6.47	7.68	198.83	6.41
	Peak Instantaneous - Raw Water	L/s		90.62	94.31	90.57	90.72	90.81	105.05	91.65	90.64	90.58	82.15	75.79	70.58	70.59	70.60	70.73	72.38	70.79	70.79	70.51	65.55	65.59	75.55	65.51	65.58	65.51	65.53	65.56	65.54	112.87	75.79	90.62	2439.06	78.68
	Treated Water	10 ³ M ³	17	5.15	5.65	5.84	4.63	4.28	4.18	4.45	4.85	5.10	4.63	4.79	4.58	4.82	4.28	4.89	4.23	4.21	4.26	3.64	4.38	4.08	4.48	5.17	4.49	5.31	4.36	4.48	5.17	4.66	6.70	6.03	147.77	4.77
	Peak Instantaneous - Treated Water	L/s		85.74	90.45	114.65	86.11	83.36	82.90	84.04	87.83	84.87	87.79	85.49	81.15	73.25	73.65	85.06	76.49	76.54	75.24	71.76	73.03	73.30	75.07	78.62	74.48	74.63	75.37	74.74	74.26	74.40	129.62	124.83	2588.72	83.51
BackWash Water		10 ³ M ³	n/a	0.513	0.474	0.511	0.476	0.501	0.479	0.537	0.472	0.536	0.482	0.534	0.479	0.533	0.479	0.533	0.480	0.786	0.483	0.537	0.482	0.541	0.470	0.539	0.222	0.259	0.272	0.276	0.224	0.260	0.265		13.635	0.455
Fluoride Information																																				
Fluoride Residual - Treated Water		mg/l	0.5 to 0.8	0.66	0.69	0.69	0.76	0.78	0.76	0.77	0.62	0.64	0.65	0.67	0.69	0.67	0.73	0.61	0.53	0.57	0.62	0.62	0.63	0.65	0.69	0.71	0.70	0.71	0.72	0.70	0.64	0.64	0.62	0.73	20.87	0.67
Turbidity Information																																				
Raw Water	NTU	n/a	1.18	1.05	1.10	1.09	1.12	1.50	1.53	1.57	1.52	1.67	1.63	1.65	1.70	1.12	1.19	1.24	1.36	1.49	1.39	1.22	1.23	1.78	1.75	1.62	1.75	1.72	1.77	1.53	1.59	1.63	1.60	1.24	45.41	1.46
	Settled Water	NTU	n/a	0.10	0.10	0.08	0.08	0.09	0.10	0.11	0.09	0.12	0.11	0.12	0.11	0.12	0.11	0.13	0.12	0.11	0.11	0.11	0.11	0.14	0.12	0.13	0.14	0.12	0.10	0.12	0.11	0.11	0.12	3.43	0.11	
Treated Water	NTU	1	0.04	0.06	0.05	0.05	0.05	0.06	0.07	0.08	0.06	0.11	0.09	0.08	0.09	0.08	0.11	0.07	0.09	0.09	0.10	0.10	0.12	0.10	0.09	0.11	0.08	0.06	0.08	0.08	0.08	0.07	0.08	2.49	0.08	
Other Operating Parameters																																				
pH - Treated Water		no units	6.5 to 8.5	7.10	6.88	7.01	7.08	7.18	7.23	7.10	7.15	7.12	7.02	7.05	7.12	7.15	7.29	7.23	7.25	7.51	7.64	7.43	7.36	7.28	7.09	7.10	7.00	7.12	7.12	7.05	7.10	7.31	7.36	7.06	222.49	7.18
pH - Settled water		no units	n/a	6.04	6.11	6.18	6.05	5.99	6.03	6.01	6.00	6.03	6.10	6.00	6.01	5.99	6.31	6.22	6.41	7.01	6.48	6.43	5.88	6.09	6.05	6.00	5.85	6.00	6.00	6.21	6.09	6.00	6.05	5.97	189.20	6.10
pH - Raw Water		no units	n/a	6.86	6.80	6.86	6.84	6.97	7.01	7.00	7.10	7.01	6.95	7.00	6.89	6.99	6.82	6.85	6.50	6.82	6.86	7.01	7.14	6.98	7.02	7.00	6.80	7.00	7.05	7.10	7.09	7.22	7.33	6.92	215.79	6.96
FAC - Treated Water		mg/l	0.2 to 4	2.01	2.01	2.00	2.00	1.92	1.85	1.82	1.89	1.87	1.68	1.70	1.72	1.67	1.67	1.62	1.68	1.67	1.54	1.46	1.44	1.59	1.70	1.64	1.70	1.72	1.70	1.74	1.65	1.74	1.84	1.94	54.18	1.75
Total Chlorine Residual Treated		mg/l	0.3 to 7	2.29	2.26	2.21	2.26	2.19	2.23	2.15	2.17	2.15	1.99	1.89	1.93	1.89	2.03	2.05	2.11	2.07	2.02	1.87	1.72	1.75	1.85	1.83	1.85	1.89	1.85	1.89	1.94	2.09	2.19	2.18	62.79	2.03
Temperature		C	15	24.0	24.0	24.0	24.0	23.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	22.0	22.0	21.0	21.0	22.0	22.0	681.0	22.0	
Fluoride used (Total Daily Consumption)		kg	n/a	25.0	25.0	25.0	31.0	33.0	32.0	35.0	34.0	26.0	30.0	30.0	23.0	21.0	23.0	21.0	18.0	17.0	18.0	19.0	19.0	19.0	20.0	22.0	19.0	20.0	20.0	17.0	17.0	20.0	25.0	27.0	731.0	23.6
Chlorine used (Total Daily Consumption)		kg	n/a	32.0	35.0	32.0	32.0	34.0	32.0	34.0	33.0	26.0	26.0	25.0	23.0	22.0	25.0	23.0	24.0	24.0	24.0	21.0	21.0	21.0	22.0	22.0	21.0	23.0	23.0	20.0	20.0	27.0	34.0	804.0	25.9	
Soda ash (Total Daily Consumption)		kg	n/a	257.7	269.6	262.8	260.1	263.8	261.8	271.7	265.9	219.6	220.3	212.8	203.3	196.5	209.4	204.0	206.0	205.0	210.5	184.8	190.4	192.8	189.0	192.1	189.0	196.2	195.2	181.6	192.8	174.4	220.0	261.1	6760.2	218.1
Soda Ash - Dosage		mg/l	n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	1054.0	34.0
Alum residual - (Total Daily Consumption)		kg	n/a	261.5	273.6	266.7	263.9	267.7	265.7	275.7	269.8	222.9	223.6	216.0	206.3	199.4	212.5	207.0	209.1	208.0	213.6	187.3	193.2	195.6	191.8	194.9	191.8	199.1	198.0	184.2	195.6	177.0	223.2	265.0	6859.6	221.3
Alum residual - Dosage		mg/l	n/a	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	1069.5	34.5
Alum residual - Treated Water		mg/l	0.1	0.04	0.03	0.04	0.04	0.04	0.04	0.05	0.04	0.05	0.04	0.05	0.07	0.03	0.08	0.05	0.04	0.05	0.04	0.09	0.00	0.01	0.02	0.04	0.04	0.03	0.04	0.04	0.04	0.04	0.08	1.34	0.04	
Poly bags added (25 kg bags)		kg		0.5		0.5											0.5						0.5		0.5		0.5							75.0		

September 13, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Fort Frances Airport – Request from Ontario Region North Lands & Economic Development Aboriginal Affairs & North Development Canada for a Letter Outlining the existing Wildlife Situation at the Airport Property



Please find attached the Sept 10, 2012 email from Travis Jones of the Environmental Unit of the Ontario Region North Lands & Economic Development Aboriginal Affairs & North Development Canada requesting a letter outlining the existing wildlife situation at the Fort Frances Municipal Airport. Please find attached a letter prepared by Tom Batiuk, Airport Supervisor outlining all the pertinent information in regards to the wildlife interference at the Airport and the existing operational practices utilized to reduce these hazards to the aircraft movements. At this time it is recommended that Council review and endorse the letter prior to it being forwarded to Travis Jones.

It is recommended by Operations and Facilities Executive Committee that the letter prepared letter by Tom Batiuk, Airport Supervisor be endorsed by Council and that this letter be forwarded to Travis Jones of the Environmental Unit of the Ontario Region North Lands & Economic Development Aboriginal Affairs & North Development Canada

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

Council approval of this report will ensure that the request from Travis Jones of the Environmental Unit of the Ontario Region North Lands & Economic Development Aboriginal Affairs & North Development Canada is addressed in a timely fashion and that Council endorses the letter prepared by Tom Batiuk, Airport Supervisor.

2012SeptCFNlandfillsite

RECOMMENDED

SEP 13 2012

DIV. MNG.

EXECUTIVE COMM

Day
R. Widenhoop

Tom Batiuk/Frances
09/13/2012 12:15 PM

To Doug Brown/Frances@Frances, Sandra
Robertson/Frances@Frances
cc
bcc
Subject Fw: Couchiching Landfill

Hello Doug

Attached you will find the letter regarding the wildlife here at the airport as well as our two hazard registers. Please take a look below at the correspondence so far with Travis regarding this issue.

Thanks,

Tom



Letter regarding bird activity at airport.doc Fort Frances Hazard Register 2011.docx 2012 Hazard Register.docx
----- Forwarded by Tom Batiuk/Frances on 09/13/2012 12:12 PM -----



"Travis Jones"
<Travis.Jones@aandc-aadnc.gc.ca>
09/10/2012 08:18 AM

To <tbatuik@fort-frances.com>
"Andrzej Marcinkowski"
<Andrzej.Marcinkowski@aandc-aadnc.gc.ca>, "Jody Knibbs"
cc <Jody.Knibbs@aandc-aadnc.gc.ca>, "Mike Deminion"
<Mike.Deminion@aandc-aadnc.gc.ca>, "Rachel Speller"
<Rachel.Speller@aandc-aadnc.gc.ca>
Subject Couchiching Landfill

Hi Tom.

Thanks for letting us know about the wildlife situation at the Fort Francis Airport last week.

I am wondering if you would be able to write a brief letter summarizing the items you raised. I really try to avoid asking members from outside our department to do more work than they already have, but I am thinking that a letter from the Fort Francis Airport Manager would be very helpful to the Couchiching Landfill project team. I would expect it to be very short, as the three most relevant points you raised are; that a very real problem at the airport already exists due to nuisance wildlife, mainly seagulls. I have in my notes from our meeting last week that you stated that the airport crew usually does 10 seagull "scare runs" per day, in order to manage the seagull problem and avoid a bird strike. Secondly, you mentioned that Aircraft/bird strikes are not un-common at the Fort Francis airport. Lastly, you stated that the runway presently closed down, has plans to be re-opened.

You stated that as the Fort Francis airport manager, that you were opposed to any new landfill within a close proximity of the airport, including the site identified as a possible future location for the Couchiching Landfill.

For your assistance I have included an attached aerial photo that shows the airport as well as the location of the proposed new site identified as the 'north site'.

Thanks again Tom. Please don't hesitate to contact me, should any questions or concerns arise.

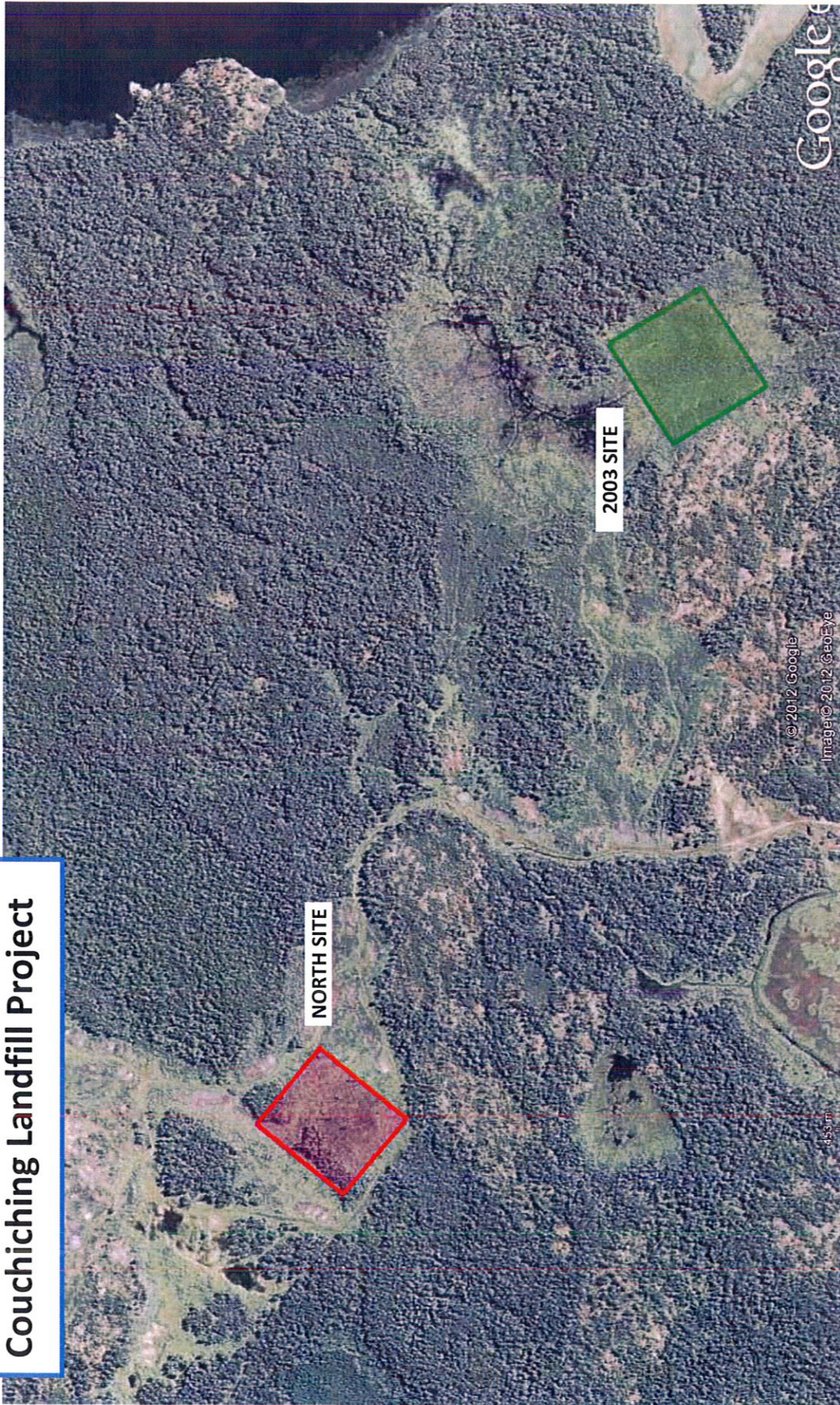
Travis

Travis Jones, B.Sc
Environment Unit, Ontario Region North
Lands and Economic Development
Aboriginal Affairs and Northern Development Canada
100 Anemki Dr, Suite 101, Thunder Bay, P7J 1A5
Ph: (807) 624-5921 Fax: (807) 623-7021



THUNDRBY-#474165-v1-COUCHICING_LANDFILL_PROPOSED_NORTH_SI_1.PDF

Couchiching Landfill Project



Couchiching Landfill Project



To whom it may concern:

I am writing this letter to advise of a serious safety hazard that the Town of Fort Frances currently deals with on a daily basis during the year at the Fort Frances Municipal Airport.

Currently there are two landfill sites within a 5-mile radius of the Fort Frances Airport. At this time the airport staff conducts a minimum of 10 bird scare runway inspections per day. Staff running a half-ton truck up and down the runway and using scare cartridges prior an aircraft approach and departure conducts this. As such the airport still with all the controls in place has at least 1-3 bird strikes with aircraft each year. Please see the attached hazard registers for 2011,2012.

With the proposal of a new landfill within an even closer proximity to the airport property this wildlife hazard will definitely increase. This will cause a much more severe issue with birds at the airport and this cannot be overlooked.

Also within the next 3-5 years there is speculation of a gold mine project, which may result in additional air traffic at the Fort Frances Airport. In order to support the increase in traffic the Town may consider at that time the possibility to reopen the crosswind runway to improve safety at the airport. It is my understanding that the proposed landfill site will be located in close proximity to the crosswind runway approach.

In summary I would like to bring forth this safety issue and ensure that all consideration is given prior to moving forward with a landfill site that will result in an increase in bird activity at the Fort Frances Airport. I would like to invite you at anytime to come out for a tour of the property so that you may visualize what the airport staff deals with on a regular basis.

Thank you for your consideration in this matter.

Kind Regards,

Tom Batiuk
Airport Supervisor
Fort Frances, Ontario

Airport Name		FORT FRANCES	
HAZARD REGISTER		Page 1 of 1	
2011			

No.	Date	Hazard Description	Associated Risk	Risk Level/Score (no controls)	Risk Control Measure(s)	Risk Level/Score (with controls)	Control Date	Person Responsible	Control Review Date
110	Aug 12/11	Deer on Airside	Collision with PC12 aircraft	5	Ensure gates are closed, use DRA, inspect runways	1	Ongoing	All Airport Staff	
111	Aug 30/11	Gulls on Airside	Bird strike with Aircraft	5	Frequent RWY inspections, bangers etc	1	Ongoing	All Airport Staff	
112	Oct 28/11	Snowbirds on Airside	Bird strike with Aircraft	5	Frequent RWY inspections, bangers etc	1	Ongoing	All Airport Staff	
113	Oct 30/11	Snowbirds on Airside	Bird strike with Aircraft	5	Frequent RWY inspections, bangers etc	1	Ongoing	All Airport Staff	
114	Oct 19 th /11	CFS/CAP data incorrect Airport beacon depicted in wrong location	Publications must be correct to ensure pilot safety	1	Notify AIS data of error and institute correction	1	April 2012 for corrected publication	Tom Batiuk	
115	Oct 13/11	Notify minister of management change at airport	New manager may overlook safety related items due to new tenure	1	Under CAR's the town must notify of any significant changes to the operation	1	Notification made by email on Oct 13/11	Tom Batiuk	
116	Oct 19 th /11	Town must provide a copy of AOM anytime an amendment is made for approval	To ensure that we continue to operate under the CAR's regulations amendments must be approved to ensure safety	1	Under CAR's the town must notify of any amendments and obtain approval prior to making changes	1	January 31 st /2012	Tom Batiuk	

[illegible]

Airport Name		FORT FRANCES		2012
HAZARD REGISTER				Page of

No.	Date	Hazard Description	Associated Risk	Risk Level/Score (no controls)	Risk Control Measure(s)	Risk Level/Score (with controls)	Control Date	Person Responsible	Control Review Date
118	January 22/12	Birds on airside	Caused aircraft to go around due to imminent collision	9	Frequent bird sweeps when birds are noted on the airside must be completed regardless of the season	6	Ongoing	All airport staff	
119	Feb 21/12	Slip/fall incident on Airport Apron	Icy apron condition caused a purulator employee to sustain a fall and injury that required a check out in hospital	1	Ensuring that all affected areas are sanded to prevent such incidents are important and should be tailored to the conditions.	1	Ongoing	All airport staff	
120	April 21/12	PAPI C, D on RWY 30 severely out of spec due to frost heaving	Aircraft unable to use PAPI as an appropriate means to establish proper glide path onto RWY 30.	6	Town of Fort Frances airport staff and public works staff to push down the affected concrete and re-establish the PAPI settings according to original drawings. A NOTAM was also issued to ensure that the inbound aircraft were aware of the issue with them.	1	April 31/12	Tom Batiuk	
	July 27/12	Perimeter aviation main gear failure	Runway Closure due to bent aircraft with fire related risk	2	A NOTAM was issued to close the runway here until the aircraft could be removed. Also the Fire department was called in to the scene when the aircraft was lifted for	1	July 27/12	Tom Batiuk, Larry Hagen	AGENDA ITEM #7.5.

[illegible]

MEMORANDUM



TO: Mayor and Council

FROM: Christine Ruppenstein, Human Resources Manager

DATE: September 24, 2012

SUBJECT: Occupational Health and Safety Supervisor Responsibility Policy

Please see the attached new Occupational Health and Safety Supervisor Responsibility Policy for review and approval.

The Corporation is participating in a program called Safety Groups through WSIB, which outlines specific initiatives that the Corporation has agreed to undertake that will improve the health and safety program within our organization.

If all of the outlined initiatives are completed, then there is a possibility of receiving a certain percentage of WSIB premium refunded at the end of the year. This program is a group program with multiple employers, and the success of the program is dependent upon the collective outcome of all the participating employers.

This specific initiative is the development of a supervisor responsibility policy. Upon approval, this policy will be reviewed with all current supervisors within the organization as well as distributed as part of the hiring package for all new supervisors.

The policy summarizes what a supervisor's responsibility is under the Occupational Health and Safety Act.

COUNCIL APPROVAL OF THIS REPORT WILL authorize the approval of the Occupational Health and Safety Supervisor Responsibility Policy.

THE TOWN OF FORT FRANCES

Section: Health and Safety

Policy: OHS Supervisor Responsibility

Creation Date: September 2012

Revised Date: no date

Resolution Number:

Supersedes Resolution Number: no date

Policy Number:

Intent

The Town of Fort Frances is vitally interested in the health and safety of its employees. Protection of employees from injury or occupational disease is a priority and continuing organizational objective. Supervisors are an integral part of the Internal Responsibility System. This Policy has been adopted to define supervisor responsibilities under the Ontario Health and Safety Act.

Scope

This Policy applies to the Supervisors and Management of The Town of Fort Frances.

Definitions

Supervisor: means a person who has charge of a workplace or authority over a worker.

Worker: means a person who performs work or supplies services for monetary compensation.

Workplace: means any land, premises, location or thing at, upon, in or near which a worker works.

General Guidelines

Duties of Supervisors

As specified by the Ontario Occupational Health and Safety Act, all Supervisors employed by the Town of Fort Frances must:

- Ensure that a worker complies with the Act and regulations;
- Ensure that any equipment, protective device or clothing required by the employer is used or worn by the worker;
- Advise a worker of any potential or actual health or safety dangers known by the supervisor;
- If prescribed, provide a worker with written instructions about the measures and procedures to be taken for the worker's protection;
- Take every precaution reasonable in the circumstances for the protection of workers;

- Do everything in their power to assist an inspector in the performance of his/her duties under the Act.

General Duties

- Supervisors have the everyday responsibility of ensuring that work is completed safely, including that Personal Protective Equipment is available, sanitized and in good working order.
- Supervisors must take note of unsafe actions and discipline the workers, where necessary, to prevent the recurrence of unsafe actions.
- Supervisors should include a section on safety in their performance evaluations and score employees accordingly.
- Supervisors should ensure that a copy of the Occupational Health and Safety Act is available for employees.
- Supervisors must themselves model the appropriate safety behaviour.
- Supervisors must ensure that any documents relating to Health and Safety are retained in the case of a request from the Ministry of Labour for documentation concerning their Health and Safety.
- Supervisors must order items when informed by the Health and Safety committee that the quantities are low (e.g. First Aid Supplies or lock out tag out supplies).
- Supervisors must be competent in the following areas:
 - Qualified through knowledge, training and experience to organize the work and its performance;
 - Be familiar with the Act and the regulations that apply to the work being performed;
 - Know about any actual or potential danger to health and safety in the workplace.

New/Young Workers

- Supervisors must ensure that new employees are provided with a safety orientation to the workplace, prior to assigning duties to the new employees. This also includes any necessary safety training (i.e. WHMIS).
- The supervisor should attempt to work near their workers in order to answer any questions promptly and provide immediate aid.
- The supervisor must also provide additional training on any tasks if it is requested by a worker.
- Supervisors must ensure that they request only those employees who are certified to perform certain tasks. An expired certificate is not acceptable (i.e. forklift).
- Supervisors must never ask an employee under the age of majority to work with heavy machinery (e.g. a bailer).
- Supervisors must ensure that young workers are informed of their rights and have participated in all of the necessary training prior to performing the task.
- Supervisors must ensure that any directions they give are understood and do not have the potential to cause injury.

Workplace Refusal

Supervisors must take the necessary steps when a worker invokes his/her right to refuse work. The steps involve

- 1) Calling a member of the Health and Safety Committee (and a union / worker representative if applicable) and determining the safe or unsafe nature of the task.

- 2) If the task is deemed to be safe, and the employee continues to refuse, the supervisor must not force the employee who refused to do the task. The supervisor must inform a Ministry of Labour inspector who will consult, either by telephone or in person. During this time, the supervisor may request the employee who refused work to perform another task if necessary.
- 3) The supervisor may ask another employee to perform the task, but must inform this second employee of the work refusal and the reason given.
- 4) Work refusals are not permitted for a task that is a normal part of the job for any workers who perform public safety tasks including firefighters, police officers, workers in correctional institutions and health care workers.

Stop Work

- Supervisors have to react to any employee concerns regarding safety in the workplace.
- If a certified member believes that dangerous circumstances exist, they may request that a supervisor investigate.
- The supervisor must respond promptly to the request and must investigate in the presence of the certified member who made the request.
- If the supervisor determines that dangerous circumstances exist, he/she must direct workers to stop using any part of the equipment, machinery, tools, or to stop working in a certain location of the workplace.
- If the situation is corrected, the supervisor (after re-inspecting), must cancel the stop work in order to allow worker duties to resume.
- If the supervisor and the certified worker do not agree on the dangerous circumstances, they must request that a Ministry of Labour inspector investigate and abide by the written decision of the inspector.

Declaration Against the Employer

- If the certified supervisor believes that the stop work will not protect workers in the workplace, he/she must apply to the Ontario Labour Relations Board for a declaration against the employer.

Health and Safety Committee

- There must be a member of management/supervisor on the Joint Health and safety Committee.
- At least one member of management (or a supervisor) must be first aid trained and trained as a Health and safety Committee Member (by the WSIB), and they must renew their certificate as needed.

Accident/Incidents/ Injuries

- If the supervisor is present in the workplace at the time of a worker injury, they must either provide First Aid, or ensure that the worker is provided with First Aid.
- They must ask the worker (if the worker is conscious) if they would like emergency services.
- In the case of an unconscious worker, the supervisor must call the necessary authorities (e.g. ambulance), and ensure that the employee is transported to the hospital
- If First Aid is all that is necessary, the supervisor must ensure that a First Aid form and an incident form are completed.
- After the accident, the supervisor must either complete an accident report, or ensure that an accident report is completed while restricting access to the injury site.

- In the case of a critical injury, the supervisor must immediately report to the Ministry of Labour, the CAO, Human Resources Manager, and cooperate with authorities performing an investigation.
- Once the worker has completed a Functional Abilities form, the supervisor must analyze their duties to determine what should be modified that would enable the worker to heal in the fastest possible manner, without additional lost time.
- The supervisor (with the assistance of the Human Resources Manager) ensures (if practicable) that an offer of modified duties is prepared (including any restricted hours and/or tasks) and that the offer is presented, accepted and signed by the worker.
- The supervisor / Human Resources Manager must ensure that the WSIB receives copies of all of the pertinent forms, including the Form seven (the employer's reporting of the accident) and the modified duties.
- The supervisor should continue to monitor the progress of the injured worker and request new FAFs as necessary (once the older ones expire).
- In every case, documentation must be kept secure and faxed to the appropriate parties.
- Supervisors / Human Resources Manager may also consult with the employee's doctor (with the employee's permission) regarding suitable duties, if the employee refuses the offer of modified work.
- If the offer is in line with the worker's limitations, the supervisor may need to consult with a WSIB caseworker in order to resolve the situation.
- Supervisors must keep information gathered at accident sites and in health and safety meetings confidential, unless requested by law and unless it is necessary to post the report on the health and safety board.

Workplace Violence and Workplace Harassment

- The supervisor must provide information to employees where there exists a risk of workplace violence from a person with a history of violent behaviour, if the worker can be expected to encounter that person and if the employee is at risk of physical injury (but only as much information as is reasonable necessary).
- If a worker reports an issue of workplace violence or workplace harassment, the supervisor has an immediate duty to contact the employer and begin an investigation, as per the organization's Workplace Violence and Workplace Harassment Policies.
- If an employee approaches a supervisor with an immediate fear of harm from another individual, the supervisor must contact the necessary authorities immediately and separate the parties involved.

September 19, 2012

REPORT TO: Mayor and Councillors

FROM: Glenn Treftlin, Clerk

SUBJECT: Exemption for Over Height Fence – 833 Portage Avenue N.

Recently the Town undertook some work on the Portage Avenue Underpass that necessitated tree and brush removal from private property at 833 Portage Avenue N. with the permission of the property owner. In consideration for the property owner granting access to the Town, the Town agreed to erect a new wood fence up to ten feet in height along a portion of the property line. This fence is to be built within the next week or so.

The Fence By-Law (By-Law No. 75/09-1) at section 18 restricts the height of a fence in residential properties to a height of not more than 1.83 metres (6 feet) in the back and side yard. At section 19, the By-Law provides that where a residential property abuts and a fence is contiguous to non-residential property, the height of a fence cannot exceed 2.75 meters (9 feet ¼ inch).

It is requested that Council approve the construction of the fence at 833 Portage Avenue N. up to a maximum height of ten feet (3.048 meters) and that for purposes of this fence the height restrictions of sections 18 and 19 of the Fence By-Law do not apply.



/GT

Council's approval of this report will approve the construction of a fence up to 3.048 metres (10 feet) in height at 833 Portage Avenue N. and that the height restrictions in the Fence By-Law No. 75/09-1 at sections 18 and 19 do not apply to this fence.





**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/90**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 19, 2012
SUBJECT: Councillor Andrew Hallikas - Entertainment Expense

BACKGROUND

Attached is a copy of Schedule "D" Entertainment Expense Reimbursement claim in the amount of \$67.63 as submitted by Councillor Andrew Hallikas for medical student tour luncheon.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of Schedule "D" Entertainment Expense Reimbursement claim in the amount of \$67.63 as submitted by Councillor Andrew Hallikas for the medical student tour luncheon on August 30, 2012.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Entertainment Expense Reimbursement claim as submitted by Councillor Andrew Hallikas in the amount of \$67.63 for the August 30, 2012 medical student tour luncheon.

TOWN OF FORT FRANCES - SCHEDULE "C" TRAVEL ADVANCE REQUEST



Name	Purpose of Travel
Location of Event	Dates
Signature of Division Manager	
Amount of Travel Advance	
Treasurer Signature	G.L. Code

Agenda Must be Attached to Process Payment of Advance

TOWN OF FORT FRANCES - SCHEDULE "D" ENTERTAINMENT EXPENSE REIMBURSEMENT FORM

Name	<i>Andrew Hallikas</i>	Date	<i>August 30/12</i>
Names, Position, and Organization of Individuals Being Entertained			
1. <i>Catherine Maguire - Medical Student - Nelson Medical</i>			
2. <i>Sue Gerrard - Medical Student - Nelson Medical</i>			
3.			
4.			
Purpose of Entertainment			
<i>Tour of Town with aim of possible future recruitment of Doctors</i>			
Amount Claimed			
<i>\$588.81 + 8.82</i>		<i>Sept 6/12</i>	
Treasurer Signature		Date	
<i>= \$67.63 per AF Exec Committee Amendment</i>			

An itemized receipt must be attached to process payment

La Place Rendez-

GST: R104472667
1201 Idylwild Drive
TEL: 274-9811

103 Gael B

Tbl 4/1 Chk 149 Gst 3
Aug30'12 11:47AM

1 Santa Fe Chicken	\$13.75
1 Reg Mix Greens	\$5.85
1 Walleye	\$16.25
\$Sub Sweet Fries	\$2.00
1 Sweet Fries	\$5.50
2 Lg Diet Pepsi	\$5.80
1 Lg Soda	\$2.90

Subtotal	\$52.05
HST	\$6.76
Amount Due	\$58.81

Please Pay Server at Table

TIP: 8.82TOTAL: \$67.63

ROOM # _____

SIGNATURE : _____

PRINT NAME: _____



TOWN OF FORT FRANCES ADMINISTRATION & FINANCE DIVISION TREASURY REPORT 2012/92

To: Mayor Avis & Members of Council

FROM: Laurie Witherspoon, Treasurer

DATE: September 19, 2012

SUBJECT: Councillor Sharon Tibbs – Aboriginal Cultural Awareness Workshop Per Diem

BACKGROUND

Attached is a copy of the Travel Statement – Mayor /Council Honorarium claim in the total amount of \$150.00 as submitted by Councillor Sharon Tibbs for attendance of the Aboriginal Cultural Awareness workshop held on September 11, 2012 in Fort Frances.

The per diem claim is in compliance with the Town of Fort Frances By-Law No. 02/10 4.4.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem claim in the total amount of \$150.00 as submitted by Councillor Sharon Tibbs for attendance of the Aboriginal Cultural Awareness workshop held on September 11, 2012 in Fort Frances.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim submitted by Councillor Sharon Tibbs in the amount of \$150.00 to attend the Aboriginal Cultural Awareness held on September 11, 2012 as outlined in this report.

**Town of Fort Frances
Travel Statement - Mayor/Council Honorarium**

Attendee SHARON TIBBS

Conference/Seminar Attended ABORIGINAL CULTURAL AWARENESS

Location VOUS - FORT FRANCES

Dates SEPTEMBER 11, 2012, 830am-415PM

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		SEPT 11/12						
Amount		150. ⁰⁰ / _{XX}						

Submitted by: Sharon Tibbs

Date: SEPT 13/12

Approved by: _____

Date: _____

To be submitted to Payroll for processing when approved by Council

For Payroll

Pay period _____

ABORIGINAL AWARENESS TRAINING WORKSHOP

La Place Rendez Vous Hotel

Tuesday, September 11, 2012

AGENDA

08:30 - 08:45 AM ***Refreshments***

08:45 - 09:00 AM ***Opening Prayer***

09:00 - 10:00 AM

- Introductions, Expectations, Objectives, Definitions, Quiz
- History, Treaties – Land Claims
- Terminology – History
- Aboriginal Community Diversity

10:00 - 10:15 AM ***Health Break***

10:15 - 12:00 AM

- Creating reserves
- Supreme Court, Honour of the Crown
- Aboriginal and Treaty Rights, Title
- Decision-making
- The Business Case

12:00 - 01:00 PM ***Lunch Break***

01:00 - 02:30 PM

- Duty to Consult
- Consultation planning and protocols
- Building Relationships

02:30 - 02:45 PM ***Health Break***

02:45 - 04:30 PM

- Impact of Industrialization
- Residential Schools
- Intergenerational Impacts
- Discussions
- Evaluations



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
PO Box 712
Fort Frances, Ontario
P9A 3N1
Tel: 807-274-3121
Fax: 807-274-8381



September 10, 2012

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

Re: Fort Frances Wastewater Treatment Facility
August 2012 Monthly Report

As per the operating agreement, the attached document is the August 2012 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Kelly G.D.'.

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
August 2012 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of August 2012; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

AUGUST 2012 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	3.0 mg/L	25 mg/L	15 mg/L	13.1 kg/d	225 kg/d	135 kg/d
Suspended Solids	5.3 mg/L	25 mg/L	15 mg/L	31.6 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.25 mg/L	1.0 mg/L	1.0 mg/L	1.66 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.047 mg/L					
Nitrite as N	0.06 mg/L					
Nitrate as N	6.47 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		4.4 count/100 ml (geometric mean)		200 cnt/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH			pH range 7.6 to 7.8; average pH was 7.7			
Temperature degrees C			Temperatures ranged from 18.0-19.0 average temperature of effluent at 18.6			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for August was 5,912.8 m³/day; representing 66% of the design average flow. Total treated flow for the month was 183,297 m³. The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	450 +/- @ 8.0% + 600 @ 10%	Litres
Alum	11.5 +/- @ 65 %	Cubic meters
Polymer	28 Bags (700 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to headcell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Removed debris from both grit pumps
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Replaced air filter blowers 1 and 5
- Changed oil blowers 1, 2, 3, and 4
- Removed debris from head works inlet channel
- Painted digester air valve box and small doghouse
- Cleared debris from the Teacup
- Flushed digester level sensor
- Replaced transformer for UV system
- Stripped some paint from lower basement floor
- Replaced UPS for main controller cabinet
- Put a safety chain on ASU 01 ladder

Pump Stations:

- Ran gen sets
- Regular cleaning of bar screens
- Changed seal water strainers
- Painted all drywell lids

OPERATIONAL ISSUES

The facility met all operational requirements for the month.

SLUDGE SUMMARY

The volume directed to the gravity belt thickener totaled 648.7 m³ for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 153.1 m³ (average 10.9 m³/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

COMPLAINTS

There were no complaints during the report period.

BY-PASS REPORT(S)

There were no by-pass events during the report period.

COMMENTS

Plant power consumption for the month was 684 (x 180 multiplier) kWh.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)
Fort Frances WPCP Equipment Run Time Report (on-file at plant)
Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2012					Usage % Plant Capacity	Sludge Volume Hauled M3	Removal Efficiency	
	Avg. Day Flow m3	Max Day Flow m3	Total Treated Volume ML	Total ByPass Volume ML	Total Volume ML			Suspended Solids	Total Phosphorus
January	5023.5	5582	155729		155729	56%	186.2		
February	4854.2	5248	140772		140772	54%	210.5		
March	5612.9	8655	173999		173999	62%	244.0		
April	6692.4	7984	200771		200771	74%	177.7		
May	6174.0	7911	191394		191394	69%	233.1		
June	6127.2	6684	183815		183815	68%	196.6		
July	6079.0	7897	188449		188449	68%	175.2		
August	5912.8	7507	183297		183297	66%	153.1		
September						0%			
October						0%			
November						0%			
December						0%			
Sum				0	1418226		1576.4		
Average	5810		177278		177278	65%			
Max		8655	200771		200771				
of A	9000	18000							

Month	CBOD5			Suspended Solids			Total Phosphorus			E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum	
January	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.19	0.93	10.1	6.6	7.9	
February	70.6	2.6	12.5	147.7	8.1	39.3	2.3	0.22	1.09	8.8	7.1	7.8	
March	75.3	3.4	18.5	139.1	7.9	44.8	2.1	0.26	1.44	12.3	7.1	7.6	
April	51.9	2.5	16.7	123.8	10.7	74.6	1.8	0.27	1.85	16.6	6.9	7.6	
May	51.1	2.0	12.9	124.0	8.4	52.4	1.9	0.31	1.95	19.0	6.9	7.4	
June	68.6	2.9	17.8	124.1	7.1	43.8	2.0	0.35	2.15	12.4	7.0	7.2	
July	67.0	2.1	13.1	141.5	5.2	31.6	2.10	0.28	1.66	9.4	6.9	7.7	
August	65.2	3.0	17.3	155.0	5.3	31.4	1.99	0.25	1.5	4.4	7.6	7.8	
September													
October													
November													
December													
Average	64.6	2.6	15.0	137.5	7.5	44.5	2.1	0.3	1.6	11.6	7.0	7.6	
Max	75.3	3.4	18.5	155	10.7	74.6	2.5	0.35	2.15	19	7.6	7.9	
C of A		25	225		25	225		1	9	150	6	9.5	



Sewer & Water data for 2012
up-dated September 1st, 2012

up-dated September 1st, 2012		2012		2012		2012		2012		2012		2012		2012		2012		2012		2012			
Month	Days per month	Sewage STP		Sewage STP		Couch. Wastewater Meters		Couch. Wastewater Meters		Couch. 2 Water Meters		Couch. 2 Water Meters		Couch. WW-W		Total Treated WTP		Treated WTP		Difference STP-WTP		Infiltration daily average	
		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily
2012																							
January	31	155729	5023.5	7469	240.9	7677.50	247.66	-208.50	144850	4672.58	10879	350.94											
February	29	140772	4854.2	7650	263.8	7677.50	264.74	-27.50	132070	4554.14	8702	300.07											
March	31	173999	5612.9	9543.97	307.9	7452.50	240.40	2091.47	140800	4541.94	33199	1070.94											
April	30	200771	6692.4	9565	318.8	7452.50	248.42	2112.50	125040	4168.00	75731	2524.37											
May	31	193394	6238.5	9940	320.6	9894.00	319.16	46.00	121110	3906.77	72284	2331.74											
June	30	183815	6127.2	8943	298.1	9894.00	329.80	-951.00	141540	4718.00	42275	1409.17											
July	31	188449	6079.0	9599	309.6	10882.00	351.03	-1283.00	176020	5678.06	12429	400.94											
August	31	183297	5912.8	9758	314.8	10882.00	351.03	-1124.00	147770	4766.77	35527	1146.03											
September	30		0.0		0.0		0.00	0.00		0.00	0	0.00											
October	31		0.0		0.0		0.00	0.00		0.00	0	0.00											
November	30		0.0		0.0		0.00	0.00		0.00	0	0.00											
December	31		0.0		0.0		0.00	0.00		0.00	0	0.00											
Total	366	1420226		72467.97	468.9	71812	256.20		1129200	4369	291026	1315.61											
Monthly Average			5684																				
daily Average																							

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JanCFN&town2011waterdata

Estimated total

2012- tonnage at landfill site- up-dated September 1st, 2012

5 Year Average

2011

5 Year Average

2012

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Community Waste tonnes	Non Com %	Covering Material tonnes	2007 to 2011 Total Waste Tonnes	2012 Total Tonnes	2011 Total Fees	2007 to 2011 Fees	Total Fees	2012-2011 Tonnes	2012-2011 Fees
JAN	142.26	36.32	238.74	60.95	10.69	2.73	0.00	346.33	391.69	\$20,714.03	\$15,588.82	\$20,495.48	-26.74	-\$218.55
FEB	115.26	34.45	210.66	62.96	8.66	2.59	0.00	289.64	334.58	\$15,825.13	\$13,528.30	\$17,382.70	23.25	\$1,557.57
MAR	187.40	39.28	250.52	52.51	39.14	8.20	28.20	427.20	477.06	\$21,248.91	\$20,622.52	\$24,375.00	76.92	\$3,128.09
APRIL	215.08	38.78	326.87	58.94	12.64	2.28	1196.04	614.25	554.59	\$27,639.06	\$29,898.82	\$31,190.56	41.42	\$3,551.50
MAY	255.11	42.22	335.80	55.35	14.72	2.43	1664.39	725.95	606.63	\$40,902.27	\$35,046.32	\$35,933.82	-159.34	-\$4,968.45
JUNE	253.64	38.92	385.39	59.13	12.72	1.95	0.00	721.62	651.75	\$32,497.41	\$35,851.73	\$37,055.94	-20.53	\$4,558.53
JULY	205.12	33.45	396.12	64.60	11.98	1.95	497.69	712.57	613.22	\$30,279.15	\$36,493.50	\$34,823.87	59.45	\$4,544.72
AUG	265.68	42.37	344.66	54.96	16.78	2.68	774.08	646.08	627.12	\$45,033.12	\$32,517.70	\$34,261.03	-179.76	-\$10,772.09
SEPT		#DIV/0!		#DIV/0!		#DIV/0!		619.27	0.00	\$33,605.87	\$30,007.48		-613.97	-\$33,605.87
OCT		#DIV/0!		#DIV/0!		#DIV/0!		623.34	0.00	\$33,130.66	\$31,195.82		-612.80	-\$33,130.66
NOV		#DIV/0!		#DIV/0!		#DIV/0!		567.74	0.00	\$33,980.90	\$27,502.39		-692.64	-\$33,980.90
DEC		#DIV/0!		#DIV/0!		#DIV/0!		383.14	0.00	\$19,811.03	\$20,929.91		-421.30	-\$19,811.03
Average per monthly	205.07	36.68	311.10	58.81	15.92	4.51	520.05	556.43	401.11	\$29,555.46	\$27,431.92	\$29,439.80		\$172.67
Total	1640.55		2488.76		127.33		4160.41	6677.13	4256.64	\$354,665.54	\$329,183.01	\$355,518.40	73.43	\$4,467.11

Town of Fort Frances

Tonnage

Total Tonnage

Residential Tonnage

ICI Tonnage

Coverage material

f/n:p: 2010Janlandfillsitedata2010



Aircraft Landings 2012
As of September 1st, 2012 - Airport Statistics - Page 1

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals		Variance 2012-2011	
	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011				
January	90	87	93	447	364	354	1	0	4	0	3	41	35	44	3	3	5	50	49	45	188	175	190	-2	
February	90	83	80	465	384	380	0	0	16	3	7	45	39	45	5	10	4	41	44	40	197	179	176	21	
March	89	88	97	469	377	381	5	12	4	8	6	21	44	36	45	4	9	56	61	56	206	212	232	-26	
1/4 Total	269	258	270	1381	1125	1115	5	13	4	28	9	31	130	110	134	12	22	18	147	154	141	591	566	598	-7
April	87	92	77	408	375	329	2	10	0	18	5	26	36	43	30	13	7	4	50	83	55	206	240	192	14
May	90	95	96	402	446	374	7	9	13	14	14	38	59	42	46	35	41	37	73	82	83	278	283	313	-35
June	89	98	92	399	328	429	12	6	5	48	8	64	44	48	47	104	69	104	76	99	95	373	328	407	-34
1/2 Total	535	543	535	2590	2274	2247	26	38	22	108	36	159	269	243	257	164	139	163	346	418	374	1448	1417	1510	-62
July	89	96	92	414	381	389	7	10	2	80	34	52	29	39	35	95	70	97	111	75	72	411	324	350	61
August	88	98	90	352	395	373	0	17	0	45	28	38	52	39	42	81	53	62	89	81	71	355	316	303	52
September		93	88		389	312		5	4		8	42		52	42		38	53		94	80	0	290	309	-309
3/4 Total	712	830	805	3356	3439	3321	33	70	28	233	106	291	350	373	376	340	300	375	546	668	597	2214	2347	2472	-196
October		93	88		412	371		17	5		27	36		31	61		20	19		55	72	0	243	281	-281
November		92	93		425	492		4	2		19	9		34	46		3	4		60	52	0	212	206	-206
December		82	78		289	325		0	0		5	4		51	39		1	6		45	46	0	184	173	-173
Total	712	1097	1064	3356	4565	4509	33	91	35	233	157	340	350	489	522	340	324	404	546	828	767	2214	2986	3132	-660



Fort Frances Airport- Page 2 - Fuel Sales - As of September 1st, 2012																			
Fuel Sales Recap - 2012										2011									
Month	100LL			Jet Trk			Jet Cab			2011		2010		2009		2008		2007	
	Liters	Total	Liters	Total	Liters	Total	Liters	Total	Year	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month
January	0	0	10,252	10,252	0	0	10,252	10,252	7,308	7,308	10,971	15,989	15,989	29,926	29,926	16,283	16,095	2,944	2,944
February	435	435	6,483	16,735	0	0	6,918	17,170	3,687	10,995	5,782	13,135	13,135	21,134	21,134	11,782	11,104	3,231	3,231
March	544	979	8,785	25,520	0	0	9,329	26,499	10,390	21,385	15,539	9,612	27,435	27,435	19,969	16,589	-1,061	5,114	5,114
April	748	1,727	7,503	33,023	0	0	8,251	34,750	5,294	26,679	24,825	10,676	22,466	22,466	28,609	18,374	2,957	8,071	8,071
May	1,178	2,905	20,713	53,736	0	0	21,891	56,641	19,790	46,469	25,375	24,033	30,287	30,287	47,258	29,349	2,101	10,172	10,172
June	7,050	9,955	16,487	70,223	0	0	23,537	80,178	25,723	72,192	27,768	22,395	35,995	35,995	40,736	30,523	-2,186	7,986	7,986
July	7,408	17,363	25,242	95,465	0	0	32,650	112,828	19,124	91,316	30,455	24,925	33,390	33,390	44,875	30,554	13,526	21,512	21,512
August	5,915	23,278	24,564	120,029	304	304	30,783	143,611	21,467	112,783	33,139	28,250	40,177	40,177	41,630	32,933	9,316	30,828	30,828
September									22,511	135,294	23,363	18,937	28,822	28,822	30,341	24,795	-22,511	135,294	135,294
October									13,677	148,971	15,033	21,304	16,631	16,631	28,020	18,933	-13,677	148,971	148,971
November									6,785	155,756	17,747	10,754	16,951	16,951	16,842	13,816	-6,785	155,756	155,756
December									2,416	158,202	7,641	7,596	13,083	13,083	14,733	9,100	-2,446	158,202	158,202
Total												237,638	207,606	316,297	341,078				

WASTE DISPOSAL SITE MONTHLY INSPECTION FORMMONTH: August 2012 INSPECTION DATE/TIME: September 11, 2012 @ 10:10 a.m.OPERATOR: Tom VeertTOWN OF FORT FRANCES REPRESENTATIVE: Douglas Herr

- | | YES | NO |
|--|-------------------------------------|-------------------------------------|
| 1) Adequate signs posted | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2) Scavaging | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3) Operating According to Conditions
on Certificate of Approval | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



- | | SATISFACTORY | UNSATISFACTORY |
|----------------------------|-------------------------------------|--------------------------|
| 4) Compaction of Refuse | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5) Cover of Refuse | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6) Housekeeping of Site | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7) Working Face | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8) Number of Dumping Areas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9) Segregation of Refuse | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10) Controlling Litter | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

GENERAL COMMENTS:

1. Garbage Disposal Area – Keep garbage covered on a regular basis. Garbage turn around area is in satisfactory condition. Fill material being brought out to the landfill by the contractor working on Town Infrastructure Replacements.

2. Steel Refuge Area: Turn around area in satisfactory condition. Metals should be push up to make more room to turn vehicles around. NOT DONE.

3. Propane tank disposal area: satisfactory condition.

4. Appliance Refuge Area: K.J. Refrigeration has removed the refrigerants from the appliances. Contractor to move the appliances with stickers to the steel refuge area.

5. Wood Refuge: Wood refuge turn around area in satisfactory condition.
6. Weigh scale operating well since the last inspection. Skirting along the N.W. corner of scales has come off, needs to be reinstated. Straighten markers along top of scale deck. **NOT DONE.**
7. Trillum, contractor for Lakewood Tire removed some tires removed from the landfill site. They are to return to remove more next time they are in town.

c.c. Tom Veert, Contractor
Doug Brown, Manager Operations & Facilities

P:Landfill Inspection Form - August 2012



TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(August 2012)



STAFFING:

See Operations Statistics (August) 2012 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (August) 2012 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: One (1)
 - Mowat Ave. at Nelson St.

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: One (1)
 - Shevlin Ave. at Fifth St. E.

Water Service Breaks:

- Number of water service breaks: One (1)
 - 942 Crowe Ave.

Water Service Repairs:

- Number of water service repairs: One (1)
 - 327/329 Second St. E.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: One (1)

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Six (6)
 - 327/329 Second St. E. (2), 227 Church St., 1305 Mill Rd. (2) and 850 Williams Ave.

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Other Information:

- Summarized final costs for invoicing associated with private works
- Recorded locations of curbs stops at various locations.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve turning program (Area 2)
- Worked in conjunction with Makkinga Contracting to flush, disinfect and take water samples for bacteriological testing of the newly installed water main along King's Highway.
- Replaced 16 registers on various water meters in the ICI sector.

WATER TREATMENT PLANT:

- August, 2012 - In receipt of the Water Treatment Plant Monthly Report
- August 29, 2012 - Electrical inspection done at the Water Treatment Plant by Electrical Safety Authority.

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: None

Sewer Service Breaks:

- Number of sewer service breaks: None

Sewer Service Repairs:

- Number of sewer service repairs: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of sewer service terminations: None

Sewer Service Replacements:

- Number of sewer service replacement: Two (2)
- 816 Crowe Ave. and 1545 Colonization Rd. W.

Other Information:

- Cleaned Eighteen (18) plugged sewer services at the following locations:
 - 919 Portage Ave., 228 Sixth St. E., 210 Butler Ave., 815 Third St. E., 213 Elizabeth St. E.,
 - 713 Webster Ave., 500 Scott St., 430 Second St. E., 1012 Christie Ave., 550 Riverview Dr.,
 - 861 King's Hwy., 200 Sixth St. E., 910 Second St. E., 815 Third St. W., 601 Second St. W.,
 - 902 Phair Ave., 812 Portage Ave. and 1034 Victoria Ave.
- August 1, 2012 - Flushed/cleaned drains in the Fire Hall and OPP Station.
- CCTV inspected various building sewer services.
- Recorded locations of cleanouts at various locations.
- August 21, 2012 - Flushed/cleaned storm lateral in the parking lot for the Nanicost Building (Private Work)
- August 23, 2012 - Televised storm sewer lateral for the Nanicost Building (Private Work)
- Sewer main flushing - Area 12 and other areas of concern.

WASTE-WATER TREATMENT FACILITY:

- August, 2012 - In receipt of the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 9 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 265,680 kgs (265.68 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 344,660 kgs (344.66 tonnes)

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 0 complaints
- Amount of recycled waste diverted from the landfill:
 - 33,840 kgs (33.84 tonnes) Metro

Prepared By: J. L. H.

Environmental & Facilities Superintendent

Date: 14-09-2012

TOWN OF FORT FRANCES OPERATIONS STATISTICS

July 2012

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2011	2012
WSIB	5.00	0.00
WI/LTD	0.00	21.00
SICK DAYS	4.97	9.56
COMPASSIONATE LEAVE	2.00	0.00
FLOATERS	0.00	4.00
VACATION	89.50	106.50
BANKED TIME USED	6.22	4.00
OFF	8.47	1.31
STATUTORY HOLIDAYS	33.00	31.00
TOTAL	149.16	177.37



OVERTIME HOURS

Equivalent Straight Time Hours:

	2011	2012	2011	2012
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	1.50	3.00	9.75	4.50
INTERDEPARTMENTAL	19.00	12.00	45.00	50.25
PRIVATE WORK	69.75	0.00	84.75	16.25
RECYCLE/GARBAGE	0.00	0.75	33.50	1.50
ROADS	52.75	16.50	537.75	134.38
SEWER COLLECTION	9.50	38.00	175.00	155.75
SIDEWALKS	78.00	2.25	120.25	29.25
STORES	0.00	0.00	33.00	18.00
VEHICLE & EQUIPMENT	47.00	25.00	202.50	56.50
WATER TREATMENT PLANT	59.50	46.25	173.00	116.00
WATER DISTRIBUTION	94.50	2.25	274.25	170.70
WATER TOWER	0.00	0.00	6.00	0.00
TOTAL	431.50	146.00	1694.75	753.07

TRANSPORTATION REPORT JULY - 2012

ROADS:

Storm Water Management - Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps.
- Removed some trees at Fifth Street and Portage Ave. for new Pump Station
- Flushed Storm Sewer laterals and cleaned catch basin sumps in the Downtown area on the night shift July 20, 2012.

Storm Water Management - Rural:

- Continued cleaning debris from all ditches.
- Dug out beaver dams behind Caul's field .

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Repaired some curb and gutter in areas in need of repair
- Street sweeping daily – downtown area and Front Street done once weekly.

Loose Top Maintenance:

- Graded all loose top roads twice.
- Graded lanes as required.

Roadside Maintenance:

- Cut grass at dead ends and CN crossings
- Cut grass in ditches along Town Entrances
- Trimmed trees along boulevards

Winter Controls:

Traffic Operations:

- Repaired and replaced signs as required
- Continued painting cross walks, parking stalls, no parking areas and stop bars

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at Civic Centre as required.
- Repaired deficiencies found in Routine Road Patrols.

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cleaned up debris etc. from North Yard
- Cut grass at Public Works building and yards

Private Work:

Sidewalks – Winter:

Sidewalks – Summer:

- Removed and replaced sidewalk in areas in need of repair
- Swept sidewalk and bike path along waterfront.

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs of Fire Dept., WTP, Rec. Dept., Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Picked up barricades from Canada Day Parade
- Picked up barricades, Bobcat and cleaned up sand and debris from Fire Works Site.
- Picked up barricades at Marina from Canada Day Celebrations.
- Delivered barricades for the Parade of Boats on July 25th and picked them up on July 26th

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains.
- Flushed and cleaned out Water Main and Hydrant valves that we couldn't get keys on.

Interdepartmental:

- Cleaned Solar Panels on Public Works Building, Water Treatment Plant, Memorial Sports Centre and the Daycare Centre on July 6th.
- Excavated an area on McIrvine Road west of Fifth Street West so FFPC could install an anchor for a utility pole on July 20th.
- Hauled material from McIrvine Road to Landfill Site to be used for cover material on July 24th.
- Randy McArthur provided coverage for vacation at the Airport from July 6th to July 15th and again from July 24th to July 30th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off" centre as required

Training:

Health & Safety:

- A workplace inspection was done at the Public Works Building on July 18th
- A Tailgate meeting was held in the P.W. Shop on July 25th.

A handwritten signature in blue ink, appearing to read "Milt Strachan". The signature is fluid and cursive, with the first name "Milt" and last name "Strachan" clearly distinguishable.

Milt Strachan,
Superintendent of Transportation

TOWN OF FORT FRANCES OPERATIONS STATISTICS

August 2012



STAFFING

The following table is a breakdown of lost man shifts during the month:

	2011	2012
WSIB	0.00	0.00
WI/LTD	0.00	22.00
SICK DAYS	7.94	6.56
COMPASSIONATE LEAVE	2.00	3.00
FLOATERS	4.00	2.00
VACATION	112.00	128.00
BANKED TIME USED	7.63	4.41
OFF	4.13	11.94
STATUTORY HOLIDAYS	33.00	31.00
TOTAL	170.70	208.91

OVERTIME HOURS

Equivalent Straight Time Hours:

	2011	2012	2011	2012
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	9.75	4.50
INTERDEPARTMENTAL	0.00	26.25	45.00	76.50
PRIVATE WORK	258.00	8.00	342.75	24.25
RECYCLE/GARBAGE	0.00	0.75	33.50	2.25
ROADS	133.00	15.00	670.75	149.38
SEWER COLLECTION	75.00	89.50	250.00	245.25
SIDEWALKS	205.50	0.00	325.75	29.25
STORES	0.00	0.00	33.00	18.00
VEHICLE & EQUIPMENT	48.50	28.00	251.00	84.50
WATER TREATMENT PLANT	43.75	18.75	216.75	134.75
WATER DISTRIBUTION	78.25	17.00	352.50	187.70
WATER TOWER	0.00	0.00	6.00	0.00
TOTAL	842.00	203.25	2536.75	956.32

TRANSPORTATION REPORT AUGUST - 2012

ROADS:

Storm Water Management - Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps.

Storm Water Management - Rural:

- Started brush cutting along ditches with Hyundai

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Repaired some curb and gutter in areas needing repair
- Street sweeping daily – downtown area and Front Street done once weekly.

Loose Top Maintenance:

- Graded all loose top roads twice.
- Graded lanes as required.

Roadside Maintenance:

- Cut grass at dead ends and CN crossings
- Cut grass in ditches along Town Entrances

Winter Controls:

Traffic Operations:

- Repaired and replaced signs as required
- Continued painting lines, no parking areas (yellow curb) cross walks, and stop bars

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at Civic Centre as required.
- Repaired deficiencies found in Routine Road Patrols.

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards

Private Work:

- Installed a culvert for a private crossing at 680 Sixth Street West.
- Installed a private crossing extension at 306 Williams Avenue
- Installed a private crossing at 1033 Colonization Road West
- Installed a private crossing at 1217 Second Street East
- Installed a private crossing at 281 Second Street East
-

Sidewalks – Winter:

Sidewalks – Summer:

- Removed and replaced sidewalk in areas in need of repair

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs of Fire Dept., WTP, Rec. Dept., Day Care, Handi-Van and Civic Centre vehicles as required.
- Flushed Sanitary Sewer Mains
- Vacuum excavated to repair some water main valve boxes.

Public Relations:

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains.
- Vacuum excavated to repair some water main valve boxes
- Vacuum excavated to repair a curb stop at 327/329 Second Street East
- Vacuum excavated to repair a curb stop at 105 Sixth St. West

Interdepartmental:

- Cleaned drains at the Fire Hall with high pressure vacuum truck on August 1st.
- Repaired erosion issue at dock on Water Front
- Randy McArthur provided coverage for vacation at the Airport from August 10th to August 16th and again from August 24th to August 30th.
- Darwin Woods provided coverage for illness from August 24th to August 27th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off" centre as required

Training:

Health & Safety:

- A workplace inspection was done at the Public Works Building on August 30th.

A handwritten signature in blue ink, appearing to read "Milt Strachan". The signature is fluid and cursive, with the first name "Milt" and last name "Strachan" clearly distinguishable.

Milt Strachan,
Superintendent of Transportation

September 12, 2012

Report to: Mayor and Council

From: Travis Rob, Facilities/Sustainability Coordinator



RE: Solar Panel Micro-FIT Generation performance.

Background:

In March 2011 the Town of Fort Frances began the process of developing and installing four 10-kilowatt solar photovoltaic generation installations on municipal buildings, based on the findings in 10 feasibility studies completed by Solar Logix in the fall of 2010. These installations would fall under the Ontario Power Authority's Micro-FIT program with a 20-year contract to sell the generated power back to the distribution network for 80.2 cents per kilowatt-hour. Competitive bids were solicited through a request for proposal process to complete the design and construction work for installations on the Public Works building, Water Treatment Plant, Memorial Sports Centre and Children's Complex, six (6) proposals were received with Solar Logix being retained to complete the work in May 2011.

Construction:

The erection of the solar arrays began on July 25th, Starting with the Water Treatment Plant, and continued until August 8th completing with the Public Works Garage. The electrical work by M.L. Caron Electric, subcontracted by Solar Logix, began at the Public Works Garage August 30th, completing that installation on September 13. The wiring of the Children's Complex, Memorial Sports Centre, and Water Treatment Plant continued until November 4th. Fusion Welding, subcontracted by Solar Logix, installed the caged access ladder for the Memorial Sports Centre on September 23, 2011.

The Public Works building was the first installation to be connected to the local hydro distribution system on September 22, 2011, with the other three sites being connected on November 10, 2011. After all sites were connected and operational, Solar Logix returned to wire and setup the web based monitoring for the installations completed on November 28, 2011 and the monitoring site went live on December 5, 2011. Special public monitoring websites were developed and web links were placed on the Town of Fort Frances Municipal website for the public to be able to watch how this technology works. This link can be found under the Notices and Announcements button on the home page.

Generation:

The following table breaks down the generation expected, based on the computer simulation completed by Solar Logix for the feasibility study, and the actual monthly generation of each site from the date the sites were connected.

	Public Works			Children's Complex			Memorial Sports Centre			Water Treatment Plant		
	Expected kWh	Actual kWh	Revenue \$	Expected kWh	Actual kWh	Revenue \$	Expected kWh	Actual kWh	Revenue \$	Expected kWh	Actual kWh	Revenue \$
January	977	488.5	\$ 391.78	677	249.5	\$ 200.12	918	453.2	\$ 363.50	872	475.2	\$ 381.14
February	1280	977.1	\$ 783.66	1022	697.0	\$ 558.97	1212	762.7	\$ 611.65	1206	963.1	\$ 772.40
March	1742	1324.0	\$ 1,061.85	1554	1093.0	\$ 876.59	1692	947.7	\$ 760.09	1670	1191.0	\$ 955.18
April	1704	1643.0	\$ 1,317.69	1671	1505.0	\$ 1,207.01	1681	1656.0	\$ 1,328.11	1684	1326.0	\$ 1,063.45
May	1769	1565.6	\$ 1,255.62	1869	1573.8	\$ 1,262.17	1781	1583.2	\$ 1,269.76	1773	1352.1	\$ 1,084.41
June	1753	1931.2	\$ 1,548.82	1825	1940.2	\$ 1,556.00	1797	1837.3	\$ 1,473.55	1768	1671.4	\$ 1,340.46
July	1831	1896.3	\$ 1,520.82	1891	1881.0	\$ 1,508.56	1853	1921.7	\$ 1,541.20	1842	1920.4	\$ 1,540.12
August	1699	1915.0	\$ 1,535.84	1698	1835.3	\$ 1,471.94	1708	1905.2	\$ 1,528.00	1689	1914.8	\$ 1,535.66
September	1362	190.0	\$ 152.38	1287		\$ -	1339		\$ -	1324		\$ -
October	1094	1320.1	\$ 1,058.72	950		\$ -	1049		\$ -	1023		\$ -
November	749	523.0	\$ 419.45	560	76.0	\$ 60.95	706	190.0	\$ 152.38	660	193.0	\$ 154.79
December	825	460.4	\$ 369.24	563	121.8	\$ 97.69	772	363.8	\$ 291.80	782	322.9	\$ 259.00
TOTALS:	16785	14234.221	\$ 11,415.85	15567	10972.57	\$ 8,800.00	16508	11621.02	\$9,320.06	16293	11329.95	\$ 9,086.62

To better compare the actual monthly generation to the expected generation, the following table compares the total expected generation for all four sites to the total actual generation for the four sites. It is important to note that for the month of September and October only the Public Works building was considered, and for the month of November the contribution from the Memorial Sports Centre, Water Treatment Plant, and Children's Complex was ignored due to their connection at the end of the month.

	Totals		
	Expected kWh	Actual kWh	Percent Generated
January	3444	1666.5	48%
February	4720	3399.9	72%
March	6658	4555.7	68%
April	6740	6130.0	91%
May	7192	6074.8	84%
June	7143	7380.1	103%
July	7417	7619.3	103%
August	6794	7570.4	111%
September	1362	190.0	14%
October	1094	1320.1	121%
November	749	523.0	70%
December	2942	1269.0	43%
TOTALS:	56255	47698.8	85%

For the financing of the solar installations a payment is made every quarter of \$8300.00 totalling \$33,200.00 per year from the generated revenue. The following table breaks down the generation from the solar installations since the beginning of this year, as can be seen we have already generated sufficient revenue to make the yearly loan payments.

	Expected kWh	Actual kWh	Percent Generated	Revenue Generated
January	3444	1666.5	48%	\$ 1,336.54
February	4720	3399.9	72%	\$ 2,726.69
March	6658	4555.7	68%	\$ 3,653.71
April	6740	6130.0	91%	\$ 4,916.26
May	7192	6074.8	84%	\$ 4,871.97
June	7143	7380.1	103%	\$ 5,918.84
July	7417	7619.3	103%	\$ 6,110.70
August	6794	7570.4	111%	\$ 6,071.43
TOTALS:	50108	44397	89%	\$35,606.13

Observations:

Since the online monitoring has been available I have been monitoring daily how the panels are behaving to understand better the role snow accumulation and cloud cover have on these types of systems. This past winter was not one of high snow accumulations so there have been minimal occurrences where the panels required clearing. A staff member of Public Works has been properly trained in fall arrest and the proper safety equipment has been purchased and is stored at Public Works for winter snow removal and summer panel cleaning. There was, however, many more days of heavy cloud cover than sun or light clouds. It was seen that this is almost as detrimental to generation as snow cover and the low

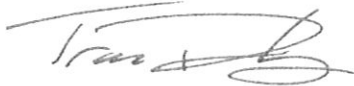
generation values this winter reflect this. When Solar Logix was asked about the production of other sites in the area this winter, they confirmed that this winter has been worse than average for generation due to the large number of days with heavy cloud cover.

The summer months, when the generation was expected to be much greater, the weather conditions have been ideal for solar generation. We have seen an over achievement in generation in the three months where we expected to generate the most energy. Furthermore the panels were sufficiently cleaned by rain showers and did not require any additional cleaning by Public Works staff. When first considering this project, the cost to have staff cleaning the panels three times a summer was included in the analysis, this cost was not realized once the panels were installed adding to the Town's overall revenue. It was interesting in July when we experienced a week of very hot humid weather and there seemed to be a haze in the air, the daily production values also were slightly decreased.

Conclusions:

Due to our unseasonably dry winter the required snow removal from the panels has been minimal leading to minimal disruption in our generation capacity. The numerous days of heavy cloud cover over the winter have decreased the overall generation of the systems compared to the projected kilowatt-hours in the Solar Logix proposals for the winter months. However in the summer months, when the installations generate the most of the energy, they over achieved their predicted generation quantities. This translates to higher revenues in the summer months, aiding to offset the poor performance we saw during the winter months. It was seen that the panels do generate when covered with snow, and actually do a decent job melting the snow. They also will generate during periods of heavy cloud and haze, however the generation is lower than clear days. As can be seen by the variation in performance over the last 9 months the panels are affected by weather, more than just snow cover, and the generation will vary month-by-month, year-by-year. An analysis of the success of these panels should take an averaged approach over a number of years, however all indications show that the panels are achieving their potential.

Respectfully Submitted,



Travis Rob, EIT
Facilities/Sustainability Coordinator

Council approval of this report will be accepted as information only and will be considered as a summary of the generation produced by the four solar installations on Town of Fort Frances buildings.

2012 O & F Division Capital Program

TRANSPORTATION

Large Equipment

- 1 Replace V115 - 1997 Combination Unit Sander/Plow
- 2 Replace E320 - 1994 CAT Backhoe/Loader (2011 Carryover)

Small Vehicles

- 3 PW Small Equipment

GIS/Engineering Services

- 4 GIS Equipment & Mapping

Roads

- 5 Sign Retroreflectorometer (To measure annual retro-reflectivity of traffic control signs)

Upgrades to Portage Ave Storm Sewer Pumping Station (2011 Carryover)

- 6 Surface Treatment 8th Street from Portage to Christie (325 m)
- 7 HLL Asphalt from Christie to Victoria Ave. (86 m)
- 8 Phase II 3rd Street East - Victoria Ave to Portage Ave (220 m)

Streetlight Pole Replacement

- 9 Pole Replacement

Waste Management

- 10 Upgrades to Weigh Scale Building (Windows, flooring, etc.)

TOTAL TRANSPORTATION

PARKS

- 11 Water Front Dock Repairs & Replacement
- 12 Small Equipment Replacement - mowers/ whipper snippers
- 13 Replace V406 - 1988 Ford Crew Cab Truck
- 14 60" Wide Commercial Sweeper attachment for existing John Deere Tractor

TOTAL PARKS

CEMETERY

- 15 Replace & Trade-in 2 Riding Lawn Mower Tractors
- 16 Portable PC - Hand Held unit for Stone Orchard Software (2011 Carryover)
- 17 Repair Foundation of the Columbarium at Riverview Cemetery
- 18 Riverview Cemetery Office Building Renovations (Roof, windows, doors, insulation and exterior siding)

TOTAL CEMETERY

ENVIRONMENT

TOTAL APPROVED BUDGET	As of Aug 31, 2012	Variance	Notes
\$155,000.00	\$0.00	\$155,000.00	Tender specifications being prepared
\$73,440.00	\$73,210.36	\$229.64	Delivered on January 25, 2012
\$228,440.00	\$73,210.36	\$155,229.64	
\$8,000.00	\$630.66	\$7,369.34	
\$8,000.00	\$630.66	\$7,369.34	
\$2,458.00	\$0.00	\$2,458.00	
\$2,458.00	\$0.00	\$2,458.00	
\$13,000.00	\$10,888.34	\$2,111.66	On-site in Mid- April
\$266,667.00	\$90,697.22	\$175,969.78	Tender awarded to Makkinga on May 28, new pumps live as of Sept. 12.
\$65,000.00	\$8,323.82	\$56,676.18	Tender awarded to Makkinga on May 28
\$333,340.00	\$275,475.46	\$57,864.54	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
\$678,007.00	\$385,384.84	\$292,622.16	
\$5,000.00	\$5,526.40	-\$526.40	
\$5,000.00	\$5,526.40	-\$526.40	
\$5,000.00	\$0.00	\$5,000.00	Contact Ed Halveson to replace the west window and repair flooring - August 2, 2012
\$5,000.00	\$0.00	\$5,000.00	
\$926,905.00	\$464,752.26	\$462,152.74	
\$5,000.00	\$0.00	\$5,000.00	
\$5,000.00	\$3,723.39	\$1,276.61	
\$37,000.00	\$27,988.01	\$9,011.99	Awarded Tender to McDonald Motors on May 14, 2012 net cost \$ 27,108.86 saving on \$ 9,891.14 unit delivered on July 25
\$7,000.00	\$5,705.61	\$1,294.39	Unit delivered in early May
\$54,000.00	\$37,417.01	\$16,582.99	
\$6,000.00	\$5,902.09	\$97.91	Units delivered on May 4th.
\$1,000.00	\$0.00	\$1,000.00	
\$25,000.00	\$23,000.00	\$2,000.00	CJ Contracting awarded the work where the project was completed by June 6, 2012
\$80,000.00	\$227.36	\$79,772.64	Advertised Tender on June 27 closing on July 24
\$112,000.00	\$29,129.45	\$82,870.55	

2012 O & F Division Capital Program

Sanitary Sewer - Collection System

19 Small Tools/Equipment

4A GIS Equipment & Mapping

6A Upgrades to Portage Ave Storm Sewer (2011 Carryover)

20 Refurbishing Sanitary Manholes

21 Infiltration & Inflow Study

8A 3rd St E - Victoria Ave to Portage Ave (220 m)

Sewage Treatment Plant

22 Misc. Capital Upgrades

Water System

Water Distribution System

4B GIS Equipment & Mapping

23 East of Butler Ave (Wood Yard) Church St to Front St. (2011 Carryover)

24 Replacing Main Line Water Valves/Hydrants

25 General Misc - Tools/Equipment

8B Phase II 3rd Street East - Victoria Ave to Portage Ave (823 m.)

26 King's Hwy - Pt Rd #1 to 185 m East of Daniel Ave (740 m)

Water Treatment Plant

27 Misc. Small Capital Equipment

28 Replace WTP Boiler with Two High Efficiency Boilers

29 Installation of VFD Electrical Motors for High Lift Pumps

30 Replace C12 & Fluoride Analyzers

31 Rebuild Clarifier Drive System

32 Replace In-Plant Portable Water Lines (2011 Carryover)

TOTAL ENVIRONMENT

OPERATING & FACILITIES 2012 CAPITAL BUDGET

TOTAL APPROVED BUDGET	As of Aug 31, 2012	Variance	Notes
	\$255.29	\$9,744.71	
	\$0.00	\$2,458.00	
	\$45,151.29	\$88,182.71	Tender awarded to Makkinga on May 28, new pumps live as of Sept. 12.
	\$0.00	\$50,000.00	Listing sent to Topshot for pricing - June 14/12 Topshot in Town Aug. 01/12 to assess manholes for pricing. To be back in Sept. 2012 to complete works.
	\$661,791.06	\$39,208.94	Final draft of report received on April 24, 2012
	\$330,229.72	\$108,827.28	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
	\$436,427.36	\$298,421.64	
	\$30,682.44	\$152,317.56	Misc. repairs to pumps, air blower and purchase of 2-Aysix DO probes & 2-APC smart UPS 1000.
	\$30,682.44	\$152,317.56	
	\$0.00	\$4,915.00	
	\$80,619.48	-\$27,214.48	Wagner completed work by May 1st, 2012
	\$13,832.13	\$86,167.87	Tender awarded to Makkinga on May 28
	\$1,453.48	\$8,546.52	Misc. hand tools
	\$318,932.32	\$115,547.68	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
	\$47,299.46	\$870,125.93	Tender awarded to Makkinga on May 28
	\$462,136.87	\$1,058,088.52	
	\$9,049.45	\$5,950.55	Misc. tools and supply kindred cup sink/laundry sink and faucet with nozzle.
	\$0.00	\$90,000.00	to be included in Energy Retrofit project with Honeywell
	\$0.00	\$60,000.00	to be included in Energy Retrofit project with Honeywell
	\$0.00	\$0.00	
	\$0.00	\$0.00	Clarifier No. 1 - completed. Same work remaining of Clarifier No. 2.
	\$13,668.06	\$63,331.94	Replacement of In-plant potable water line to be done this fall. (Pryde's Plumbing & Htg.)
	\$22,717.51	\$219,282.49	
	\$951,964.18	\$1,728,110.21	
	\$1,483,262.90	\$2,289,716.49	39.31%

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period: 08-01-2012 - 08-31-2012

Municipality Fort Frances

Permit RollNo

Owner

Contractors

Property Address

Work Description

Units / Area

Value



2012-042

ARNOLD CHRISTINA SUSAN
925 CORNWALL AVE N
FORT FRANCES ON P9A 3G7

ARNOLD CHRISTINA SUSAN
925 CORNWALL AVE N
FORT FRANCES ON P9A 3G7

1365 EIGHTH ST E

ERECT A 12/24 FT STEEL STRUCTURED
ACCESSORY USE BUILDING

1

\$2,000.00

59-12-030-007-14400-0000

(807) 274 6517

P9A 3G7

Legal Description:
PLAN SM 143 PT BLOCK 2
PLAN:4842675 PT 2,3, & 4 PCL B.L.K.2-2

Start's Canada Codes
Building: 450
Work: 01

1210 OLDE SHAMBLES RD

CONSTRUCT A 46/30 FT ACCESSORY USE BUILDING

\$75,000.00

2012-043

EVANS NICOLE RENE
SITE 204 BOX 18
RR 2
FORT FRANCES ON ONTARIO P9A 3M3

JACK ESSLINK
TWP EMO
(807) 482 2899

Legal Description:
PLAN SM327 LOT 6 PT PCL.23300

Start's Canada Codes
Building: 450
Work: 01

423 CHURCH ST

DEMOLISH AND REMOVE FROM SITE EXISTING
ACCESSORY USE BUILDING

\$1,000.00

2012-044

GODIN DARRYL BRIAN
1108 CHRISTIE AVE N
FORT FRANCES ON P9A 3W3

GODIN DARRYL BRIAN
1108 CHRISTIE AVE N
FORT FRANCES ON P9A 3W3

Legal Description:
PLAN ALB PT LOT 245 PCL 8256

Start's Canada Codes
Building: 450
Work: 16

0

\$1,000.00

2012-045

COX TANIA DAWN
824 PHAIR AVE
FORT FRANCES ON P9A 2M4

GLEN WARD
(807) 274 6164

824 PHAIR AVE

INSTALL A THREE PIECE BATHROOM IN
BASEMENT

1

\$1,000.00

59-12-030-003-11400-0000

Legal Description:
PLAN SM64 LOT 6 PT LOT 5 PT LANE
PCL 5-2 AND 6-1

Start's Canada Codes
Building: 110
Work: 01

Monday, September 17, 2012

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Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:08-01-2012 - 08-31-2012

2012-046	ARMSTRONG, CHERYL ELAINE 411 COLONIZATION RD E FORT FRANCES ON P9A 2R9	ED HALVORSEN BOX 362 FORT FRANCES (807) 274 5945	P9A 3M7	1305 MILL RD	CONSTRUCT A 16/20 FT GARAGE ADDITION TO #15 EVERGREEN	\$12,000.00
59-12-030-007-15900-0000				Legal Description: PLAN RR 586 PT 1 PCL BLK A-1/4 SEC SM 81 RP 48R2298 PART 2 PT PART 1 PCL BLK 1-6 SM 143	Stat's Canada Codes Building: 130 Work: 02	
2012-047	BROWN, MARNEY 655 RIVERVIEW DR FORT FRANCES ON P9A 2V8	BROWN, MARNEY 655 RIVERVIEW DR FORT FRANCES ON (807) 274 2265	P9A 2V8	655 RIVERVIEW DR	INTERIOR AND EXTERIOR RENOVATIONS AND ALTERATIONS AS PER LIST ATTACHED	\$30,000.00
59-12-010-002-01000-0000				Legal Description: PLAN SM157 LOT 48 PCL 47-1, SEC SM157	Stat's Canada Codes Building: 110 Work: 03	
2012-048	JOHNSON JORMA JAMES SITE 204-15 RR 2 FORT FRANCES ON ON P9A 3M3	JOHNSON JORMA JAMES 570 SCOTT ST FORT FRANCES (807) 276 2175	P9A 1H4	570 SCOTT ST	CONSTRUCT A NEW FOUNDATION WALL UNDER AN EXISTING FRONT ENTRANCE	\$2,000.00
59-12-020-002-10000-0000				Legal Description: PALB W PT LOT 433 PCL 433-1	Stat's Canada Codes Building: 110 Work: 03	
2012-049	LAMBERTSON, ERIK CORDELL 702 CHURCH ST FORT FRANCES ONTARIO P9A 1E8	LAMBERTSON, ERIK CORDELL 702 CHURCH ST FORT FRANCES (807) 270 3745	P9A 1E8	702 CHURCH ST	CONSTRUCT A 10/16 FT ACCESSORY USE BUILDING	\$2,000.00
59-12-030-001-07200-0000				Legal Description: PLAN SM25 LOT 2 W20 FT 3 PLAN 48R2687 PARTS 1 & 2 PCL 2-2	Stat's Canada Codes Building: 450 Work: 01	
2012-050	BEGIN-DEGAGNE SHANDA M 1215 KINGS HWY FORT FRANCES ON P9A 2X8	JOHN DEGAGNE PO BOX 507 101 GEORGE ARMSTRONG DRIVE FORT FRANCES ON (807) 275 7851	P9A 3M8	1215 KINGS HWY	CONSTRUCT A NEW 28/32 FT ACCESSORY USE BUILDING	\$26,000.00
59-12-010-006-06400-0000				Legal Description: RIVER RANGE PT LOT 43 PLAN 48R2709 PART 2 RR183 PT 8,9,&	Stat's Canada Codes Building: 450 Work: 01	

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:08-01-2012 - 08-31-2012

2012-051	GOSMAN ANDREW SCOTT 928 CHRISTIE AVE N FORT FRANCES ON P9A 2G5	RYAN MASON RR# 1 FORT FRANCES (807) 275 9217	928 CHRISTIE AVE N P9A 3M2	CONSTRUCT A NEW 26/30 FT ACCESSORY USE BUILDING	\$23,000.00
2012-052	MCDONALD'S RESTAURANTS OF C/O REAL ESTATE DEPARTMENT STORE 160/66 2 MCDONALD'S PL. SUITE 100 NORTH YORK ON M3C 3L4	Legal Description: 831 KINGS HIGHWAY PLAN SM133 LOT 4 N/2 LOT 5 PCL 4- 1 SEC SM 133	Start's Canada Codes Building: 450 Work: 01	SUBSTANTIAL CHANGE IN SIZE AND SCOPE OF PROJECT UNDER BUILDING PERMIT 2011-077 AS PER NEW DRAWINGS AND VALUES PROVIDED.	\$1,009,000.00
59-12-010-002-10301-0000	Legal Description: RP 48R1424 PART 1 PCL 22154	Start's Canada Codes Building: 540 Work: 03	RELOCATE OH DOOR AND WINDOWS.		\$1,000.00
2012-053	LOWEY DANE ROBERT 718 FIRST ST W FORT FRANCES ON P9A 2Y9	718 FIRST ST W	Start's Canada Codes Building: 450 Work: 03	EXTERIOR RENOVATIONS AND ALTERATIONS TO MAINTENANCE BUILDING	\$95,000.00
59-12-010-004-03204-0000	Legal Description: PLAN SM 193 PT BLK 3 PLAN RR77 PART 14 PCL BLK C-12	1319 COLONIZATION RD W			
2012-054	FORT FRANCES TOWN 320 PORTAGE AVE FORT FRANCES ON P9A 3P9	Legal Description: PT RIV R LOT 44 PCL13044 & 13287	Start's Canada Codes Building: 610 Work: 03	PLACE PHOTOVOLTAIC SOLAR PANELS ON ROOF AS PER DESIGN SUBMITTED	\$30,000.00
2012-055	THE TORONTO-DOMINION REAL C/O PREMISES 931-1031TE PO BOX 5703 STN B LONDON ON N6A 4S4	PANASONIC ECO SOLUTIONS CANA 5770 AMBLER DRIVE 70 MISSISSAUGA (905) 238 4077	Legal Description: PLAN M68 BLK 1 W PT LOT 10 PCL 21451 & 6874	Start's Canada Codes Building: 520 Work: 03	
59-12-020-007-06800-0000	Legal Description: PLAN M68 BLK 1 W PT LOT 10 PCL 21451 & 6874				

AGENDA ITEM #9.10.

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:08-01-2012 - 08-31-2012

9-12-010-002-03500-0000	FOWLER, PATRICK HIRAM 712 RIVERVIEW DRIVE FORT FRANCES ONTARIO P9A 2W2	FOWLER, PATRICK HIRAM 712 RIVERVIEW DRIVE FORT FRANCES P9A 2W2	712 RIVERVIEW DR	CONSTRUCT A 10/12 FT ACCESSORY USE BUILDING	\$1,000.00
	(807) 274 7388		Legal Description: PLAN SM157 LOT 32 PCL 32-1	Stat's Canada Codes Building: 450 Work: 01	1
Sum		Summary (15 detail records)			14
Grand Total		Summary (15 detail records)			14
					\$1,310,000.00
					\$1,310,000.00

Planning & Development Executive Committee

Report

Date: 2012 September 17th
To: Mayor & Council
From: Rick Hallam, CBCO, CRBO, Supt. Planning & Development Div.
Subject: 2011 Strategic Plan Initiative # 32, PDEC sub committee re; Property Standards

At the their meeting held 2011 November 7th PDEC discussed initiative item #32 of the 2011 Strategic Plan regarding the establishment of a sub committee of PDEC to provide oversight, identify, and refer property standard concerns noted to the By-Law Enforcement Department for their attention.

PDEC have made their report of findings in this regard to Planning and Development staff.

To that end this report is to advise Council that this Strategic Plan initiative may now be considered complete.

Respectfully Submitted,
Planning & Development Executive Committee,

R. Hallam, CBCO, CRBO
Superintendent
Planning & Development Division

Council approval of this report will: No action is required by Council



**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2012**

		Actuals to Date	2012 Budget	Variance
CORPORATE				
050	Municipal Tax Levy	(10,792,802.48)	(10,792,802.00)	0.48
051	Education Tax Levy	(2,028,790.42)	(2,029,218.00)	(427.58)
052	Supp/Omit Municipal Tax Levy	(24,439.16)	-	24,439.16
053	Supp/Omit Education Tax Levy	(4,701.85)	-	4,701.85
056	W/O Municipal	65,409.42	-	(65,409.42)
057	W/O Education	69,580.58	-	(69,580.58)
061	OMPF	(2,429,550.00)	(3,239,400.00)	(809,850.00)
062	Payments-in-Lieu	(401,243.76)	(769,786.00)	(368,542.24)
080	Prior Year Surplus		(82,364.00)	(82,364.00)
110	Mayor & Council	418,211.31	540,310.00	122,098.69
112	Contribution to Reserves & Reserve Funds		750,000.00	750,000.00
113	Long Term Debt	473,658.41	819,210.00	345,551.59
115	Election	-	-	-
161	Riverside Health Care/Dr Recruitment	50,286.24	71,500.00	21,213.76
161	Clinic Financing Interest		20,000.00	20,000.00
162	RR DSSAB	1,360,976.83	2,082,397.00	721,420.17
163	Rainycrest	202,092.72	303,140.00	101,047.28
164	Northwestern Health Unit	250,039.81	366,240.00	116,200.19
820	Economic Development	82,071.06	182,000.00	99,928.94
830	Solar Panel Project	(14,225.62)	(34,890.00)	(20,664.38)
991	English Public School Board	817,966.31	1,635,932.00	817,965.69
992	English Separate School Board	193,670.82	387,342.00	193,671.18
993	French Public School Board	803.11	1,606.00	802.89
994	French Separate School Board	2,168.89	4,338.00	2,169.11
Total Corporate		(11,708,817.78)	(9,784,445.00)	1,924,372.78
ADMINISTRATION AND FINANCE				
070	Other Unassigned Revenue	(198,801.35)	(339,000.00)	(140,198.65)
120	Administration	242,574.72	377,975.00	135,400.28
121	Admin Vehicle	2,575.78	2,820.00	244.22
122	Municipal Buildings	45,796.17	63,630.00	17,833.83
125	HR Department	22,134.96	41,500.00	19,365.04
130	Clerk	105,361.54	161,830.00	56,468.46
140	Treasury	324,263.95	441,451.00	117,187.05
910	PUC Administration	52,016.17	90,300.00	38,283.83
Total Administration and Finance		595,921.94	840,506.00	244,584.06
COMMUNITY SERVICES				
211	Emergency Services	628,554.83	1,001,922.00	373,367.17
227	Emergency Measures	85,705.03	19,553.00	(66,152.03)
228	911 Service	14,065.91	17,500.00	3,434.09
231	Police Revenue	(23,763.82)	(25,000.00)	(1,236.18)
232	Police Services Board	9,811.36	17,380.00	7,568.64
233	Police Administration	1,793,245.02	2,598,509.00	805,263.98

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2012**

		Actuals to Date	2012 Budget	Variance
622	Sister Kennedy Centre	16,392.12	30,200.00	13,807.88
641	Fort Frances Children's Complex	90,375.35	75,530.00	(14,845.35)
643	Toy Lending Library/Resource	(1,017.96)	5,300.00	6,317.96
644	Day Care Resource Teacher	(1,338.86)	3,365.00	4,703.86
645	Best Start Special Needs	(1,512.22)	1,030.00	2,542.22
653	Handi-Transit System	37,689.00	93,860.00	56,171.00
713	Townshend Theatre	(5,529.18)	-	5,529.18
722	Recreation Facilities	323,587.03	461,250.00	137,662.97
725	Recreation Programs	28,889.45	139,330.00	110,440.55
732	Community Services	102,409.43	148,560.00	46,150.57
740	Sunny Cove Camp	(16,701.51)	(1,310.00)	15,391.51
781	Fort Frances Public Library	317,260.54	470,340.00	153,079.46
791	Museum	96,179.15	128,400.00	32,220.85
817	Waterfront Development/Marina	34,404.02	47,810.00	13,405.98
Total Community Services		3,528,704.69	5,233,529.00	1,704,824.31

OPERATIONS AND FACILITIES

310	PW Administration	57,035.40	(992.00)	(58,027.40)
311	PW Buildings & Yards	74,960.11	120,138.00	45,177.89
313	Municipal Roads	736,955.31	1,295,367.00	558,411.69
318	Public Parking Lots	11,001.91	24,085.00	13,083.09
320	Sidewalks	80,153.53	125,444.00	45,290.47
330	Private Works Charges	17,437.73	65,226.00	47,788.27
331	Private Crossing Charges	9,463.03	19,942.00	10,478.97
333	PW Vehicles	99,649.70	190,255.00	90,605.30
334	PW Equipment	146,372.66	213,805.00	67,432.34
344	PW Stores	51,882.85	66,470.00	14,587.15
345	Traffic Signal Maintenance	3,952.48	10,766.00	6,813.52
346	Streetlight Maintenance	48,843.84	116,481.00	67,637.16
350	Garbage Collection	51,797.83	28,320.00	(23,477.83)
351	Recycling Services	104,401.83	210,883.00	106,481.17
352	Sanitary Landfill	(99,172.90)	(133,399.00)	(34,226.10)
360	Engineering	37,993.99	56,180.00	18,186.01
390	Airport	(11,042.94)	95,800.00	106,842.94
391	Airport Building Maintenance	19,030.89	43,004.00	23,973.11
392	Aircraft Services	216.13	-	(216.13)
393	Airport Grounds Maintenance	38,600.32	72,316.00	33,715.68
580	Parks & Cemeteries Admin.	124,416.31	149,814.00	25,397.69
582	Fort Frances Cemetery	51,496.55	79,203.00	27,706.45
583	Riverview Cemetery	108,760.76	149,022.00	40,261.24
584	Point Park	24,206.71	26,215.00	2,008.29
585	Parks - Outdoor Facilities	230,260.92	290,683.00	60,422.08
586	Lions Millennium Park	3,961.55	8,062.00	4,100.45
Total Operations and Facilities		2,022,636.50	3,323,090.00	1,300,453.50

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2012**

		Actuals to Date	2012 Budget	Variance
PLANNING AND DEVELOPMENT				
150	Civic Centre	46,637.18	118,990.00	72,352.82
271	By-Law Enforcement	79,561.09	107,124.00	27,562.91
272	Animal Shelter	5,507.37	9,096.00	3,588.63
813	Building Official	42,395.38	57,470.00	15,074.62
815	Planning & Zoning	55,938.42	94,640.00	38,701.58
	Total Planning and Development	230,039.44	387,320.00	157,280.56
	Sub-Total General Fund (Operating)	(5,331,515.21)	-	5,331,515.21
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(5,331,515.21)	-	5,331,515.21
	TOTAL REVENUE	(\$18,572,424.76)	(\$21,640,492.00)	(\$3,068,067.24)
	TOTAL EXPENSE	\$13,240,909.55	\$21,640,492.00	\$8,399,582.45
		(\$5,331,515.21)	\$0.00	\$5,331,515.21

Water and Sewer Fund (Operating)
Actuals to August 31, 2012

WATER		Actuals to Date	2012 Budget	Variance
961	Waterworks Administration	-913,623.55	-657,862.00	255,761.55
965	Water Treatment Plant	302,646.57	540,025.00	237,378.43
966	Water Storage Facility	100,095.47	117,837.00	17,741.53
		-510,881.51	0.00	510,881.51
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-510,881.51	0.00	510,881.51

SEWER		Actual to Date	2012 Budget	Variance
410	Sanitary Sewer Administration	-736,564.99	-706,223.00	30,341.99
413	Sewage Treatment Plant	420,773.61	706,223.00	285,449.39
		-315,791.38	0.00	315,791.38
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-315,791.38	0.00	315,791.38

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2012**

	Actual to Date	2012 Budget	Variance
Administration			
C-120-0490-0952 Contribution from Reserve Funds		(1,500.00)	(1,500.00)
C-140-0490-0952 Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-120-9132-0000 Administration File Cabinets	1,342.22	1,500.00	157.78
C-140-9109-0000 Computer/Network Upgrades	7,883.78	25,000.00	17,116.22
Total Revenue	-	(26,500.00)	(26,500.00)
Total Expenditures	9,226.00	26,500.00	17,274.00
TOTAL ADMINISTRATION	9,226.00	-	(9,226.00)
CIVIC CENTRE			
C-150-0490-0952 Contribution from Reserve Funds		(250,000.00)	(250,000.00)
C-150-9242-0000 OPP/Hall Roof	274,337.57	250,000.00	(24,337.57)
C-150-9255-1110/1111 Sprinkler System	2,598.15	-	(2,598.15)
Total Revenue	-	(250,000.00)	(250,000.00)
Total Expenditures	276,935.72	250,000.00	(26,935.72)
TOTAL CIVIC CENTRE	276,935.72	-	(276,935.72)
EMERGENCY SERVICES			
C-211-0490-0400 Federal Grant		(40,000.00)	(40,000.00)
C-211-0490-0952 Contribution from Reserve Funds		(57,350.00)	(57,350.00)
C-211-9123-1471 GIS		1,350.00	1,350.00
C-211-9133-0000 Rescue Truck	433.80	90,000.00	89,566.20
C-211-9239-1431 Fire Fighting Tools/Equipment	6,070.00	6,000.00	(70.00)
Total Revenue	-	(97,350.00)	(97,350.00)
Total Expenditures	6,503.80	97,350.00	90,846.20
TOTAL EMERGENCY SERVICES	6,503.80	-	(6,503.80)
PUBLIC WORKS			
Transportation			
C-310-0490-0406 AMO Federal Gas Tax	(248,559.53)		248,559.53
C-310-0490-0952/321 Contribution from Reserve Funds		(261,898.00)	(261,898.00)
C-313-0490-0400/C3 Federal Gas Tax Reserve		(665,007.00)	(665,007.00)
C-350-090-0954 Contribution from Revenue Fund (O&F)			
C-310-1620-5390 Transfer to FGT Reserve Fund	248,559.53		(248,559.53)
C-310-9105-1471 Small Equipment Purchases	630.66	8,000.00	7,369.34
C-313-9110-1523 Upgrades to Portage Pumping Station	90,697.22	266,667.00	175,969.78
C-313-9223-1523 Third St E-Mowat to Victoria Roads	275,475.46	333,340.00	57,864.54
C-313-9245-1471 Sign Retroreflectometer	10,888.34	13,000.00	2,111.66
C-313-9246-1523 Surface Treatment-8th St.-Portage to Christie		65,000.00	65,000.00
C-313-9250-1523 Asphalt 8th Street - Christie to Victoria	8,323.82	-	(8,323.82)
C-320-9223-1523 Third St E-Portage to Mowat Sidewalks			-
C-334-9107-1471 Backhoe/Loader	73,210.36	73,440.00	229.64
C-334-9244-1471 Combination Unit Sander/Plow		155,000.00	155,000.00
C-345-9135-1471 Pole Replacement	5,526.40	5,000.00	(526.40)
C-350-9224-1523/11 Lift Weight Scale & Landfill Site Building		5,000.00	5,000.00
C-360-9123-1471 GIS Equipment & Mapping		2,458.00	2,458.00

		Actual to Date	2012 Budget	Variance
C-360-9221-1523	Engineering-Front St-E of Crowe-S. of Scott St	4,854.98		(4,854.98)
C-360-9223-1523	Engineering-Third St E-Portage to Mowat			-
<u>Airport</u>				
C-390-0490-0400	Federal Grant			-
C-390-0490-0952	Contribution from Reserve Funds			-
C-390-9157-1471	Replace John Deere Pull behind Lawn Mower			-
<u>Parks</u>				
C-580-0490-0952/C-	Contribution from Reserve Funds		(166,000.00)	(166,000.00)
C-586-0430-0632	Lions Millennium Park- Donations	(4,600.00)		4,600.00
C-580-9105-1471	Small Equipment Replacement	3,723.39	5,000.00	1,276.61
C-580-9109-1471	Hand Held Portable PC		1,000.00	1,000.00
C-580-9133-1471	Replace 1988 Crew Cab Truck	27,988.01	37,000.00	9,011.99
C-580-9157-1471	Replace Riding Tractors	5,902.09	6,000.00	97.91
C-580-9240-1471	Sweeper Attachment	5,705.61	7,000.00	1,294.39
C-583-9127-1471	Riverview Cemetery Office Building Renovation	227.36	80,000.00	79,772.64
C-583-9620-1471	Repair Foundation of Columbarium at RV	23,000.00	25,000.00	2,000.00
C-585-9108-1471	Dock Repairs		5,000.00	5,000.00
C-586-9232-1523	Lions Park Contracted Works	3,345.88		(3,345.88)
C-586-1620-5390	Transfer to Reserve Fund			-
	Total Revenue	(253,159.53)	(1,092,905.00)	(839,745.47)
	Total Expenditures	788,059.11	1,092,905.00	304,845.89
	TOTAL PUBLIC WORKS	534,899.58	-	(534,899.58)
FORT FRANCES CHILDREN'S COMPLEX				
C-641-0490-0412	Provincial Grant		(25,000.00)	(25,000.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(18,296.37)	(10,000.00)	8,296.37
C-641-0490-0952	Contribution from Reserve Funds			-
C-641-9105-0000	Small Capital Purchases			-
C-641-9106-0000	Health & Safety	17,920.34	10,000.00	(7,920.34)
C-641-9108-0000	Repairs	664.03		(664.03)
C-641-9253-0000	Infant Care Feasibility Study		25,000.00	25,000.00
	Total Revenue	(18,296.37)	(35,000.00)	(16,703.63)
	Total Expenditures	18,584.37	35,000.00	16,415.63
	TOTAL FFCC	288.00	-	(288.00)
SISTER KENNEDY CENTRE				
C-622-0490-0448	Provincial Grant	(9,600.00)	(10,000.00)	(400.00)
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases			-
C-622-9108-1523	Centre Upgrades		10,000.00	10,000.00
	Total Revenue	(9,600.00)	(10,000.00)	(400.00)
	Total Expenditures	-	10,000.00	10,000.00
	TOTAL SKC	(9,600.00)	-	9,600.00

		Actual to Date	2012 Budget	Variance
HANDI-VAN				
C-653-0490-0952	Contribution from Reserve Funds		(75,000.00)	(75,000.00)
C-653-9133-0000	Handicapped Van Replacement	68,199.61	75,000.00	6,800.39
	Total Revenue	-	(75,000.00)	(75,000.00)
	Total Expenditures	68,199.61	75,000.00	6,800.39
	TOTAL HANDI-VAN	68,199.61	-	(68,199.61)
TOWNSHEND THEATRE				
C-713-0490-0952	Contribution from Reserve Funds		(30,000.00)	(30,000.00)
C-713-9208-0000	Theatre Painting		10,000.00	10,000.00
C-713-9219-0000	Theatre Stage Replacement	19,013.00	20,000.00	987.00
	Total Revenue	-	(30,000.00)	(30,000.00)
	Total Expenditures	19,013.00	30,000.00	10,987.00
	TOTAL HANDI-VAN	19,013.00	-	(19,013.00)
<u>MSC/Recreation</u>				
C-722-0490-0400	Federal Grant		(42,860.00)	(42,860.00)
C-722-0490-0952/C7	Contribution from Reserve Funds		(42,790.00)	(42,790.00)
C-740-0430-0632	Donations		-	-
C-740-0490-0412	Provincial Grant		(65,000.00)	(65,000.00)
C-740-0490-0437	Kiwanis Club Grant		-	-
C-740-0490-0952	Contribution from Reserve Funds		-	-
C-722-9131-0000	East End Hall Accessibility Project		57,150.00	57,150.00
C-722-9132-0000	Auditorium Tables & Chairs		2,500.00	2,500.00
C-722-9187-0000	Arena Chiller	10,457.00	-	(10,457.00)
C-722-9248-1523	Flooring/Locker Replacement	25,026.90	25,000.00	(26.90)
C-740-9105-0000	Sunny Cove Camp Small Equipment		-	-
C-740-9108-1523	Sunny Cove Camp Repairs		65,000.00	65,000.00
C-817-9249-0000	Marina Cash Register		1,000.00	1,000.00
	Total Revenue	-	(150,650.00)	(150,650.00)
	Total Expenditures	35,483.90	150,650.00	115,166.10
	TOTAL MSC	35,483.90	-	(35,483.90)
LIBRARY				
C-781-0490-0400	Federal Grant (CAPP)	(3,757.00)		3,757.00
C-781-0490-0632	Donations	(3,000.00)	-	3,000.00
C-781-0490-0952	Contribution from Reserve Funds		-	-
C-781-9109-0000	Computer Equipment	1,885.83	-	(1,885.83)
C-781-9132-0000	Office Furniture	2,655.54	-	(2,655.54)
C-781-9165-1471	New Library-Materials		-	-
C-781-9165-1527	New Library-Contracted Services		-	-
	Total Revenue	(6,757.00)	-	6,757.00
	Total Expenditures	4,541.37	-	(4,541.37)
	TOTAL LIBRARY	(2,215.63)	-	2,215.63

	Actual to Date	2012 Budget	Variance
MUSEUM			
C-791-0490-0400 Federal Grant	(1,000.00)		1,000.00
C-791-0490-0412 Provincial Grant			-
C-791-0490-0632 Donations	(1,485.00)		1,485.00
C-791-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-791-9241-0000 Conservation Expense	1,000.00		(1,000.00)
C-791-9251-0000 Electronic Storage for Museum Collection		10,000.00	10,000.00
Total Revenue	(2,485.00)	(10,000.00)	(7,515.00)
Total Expenditures	1,000.00	10,000.00	9,000.00
TOTAL MUSEUM	(1,485.00)	-	1,485.00
PLANNING & DEVELOPMENT			
C-271-0490-0952/C-4 Contribution from Reserve Funds		(14,203.00)	(14,203.00)
C-815-9123-1471 GIS Expense		2,203.00	2,203.00
C-271-9243-1110/1111/ Parking Lot Machine	9,177.13	12,000.00	2,822.87
Total Revenue	-	(14,203.00)	(14,203.00)
Total Expenditures	9,177.13	14,203.00	5,025.87
TOTAL PLANNING & DEVELOPMENT	9,177.13	-	(9,177.13)
SOLAR PANEL PROJECT			
C-830-0490-0952 Contribution from Reserve Funds			-
C-830-9225-1523 Contacted Works			-
Total Revenue	-	-	-
Total Expenditures	-	-	-
TOTAL SOLAR PANEL PROJECT	-	-	-
SANITARY SEWER			
C-410-0490-0952 Contribution from Reserve Funds		(281,083.00)	(281,083.00)
C-410-0490-0954 Contribution from Revenue Funds		(453,766.00)	(453,766.00)
C-410-9105-1471 Sanitary Sewer Small Tools	255.29	10,000.00	9,744.71
C-410-9123-1471 GIS Equipment & Mapping		2,458.00	2,458.00
C-410-9138-1523 Sanitary Manholes		50,000.00	50,000.00
C-410-9144-1523 Upgrades to Portage Ave Storm Sewer	45,151.98	133,334.00	88,182.02
C-410-9179-1523 Infiltration & Inflow Study	60,791.06	100,000.00	39,208.94
C-410-9223-1523 Third St E-Mowat to Victoria	330,229.72	439,057.00	108,827.28
C-410-9238-1523 Geo/Engineering Contracted Works	1,226.41		(1,226.41)
Total Revenue	-	(734,849.00)	(734,849.00)
Total Expenditures	437,654.46	734,849.00	297,194.54
TOTAL SANITARY SEWER	437,654.46	-	(437,654.46)

	Actual to Date	2012 Budget	Variance
SEWAGE TREATMENT PLANT			
C-413-0490-0954 Contribution from Revenue Fund		(183,000.00)	(183,000.00)
C-413-9103-1471 STP Pump Replacement - Materials			-
C-413-9105-1471 Small Miscellaneous Capital	30,219.16	183,000.00	152,780.84
C-413-9105-1523 Small Miscellaneous Capital - Contracted Works	463.28		(463.28)
C-413-9178-1471 Collector Chain Replacement			-
Total Revenue	-	(183,000.00)	(183,000.00)
Total Expenditures	30,682.44	183,000.00	152,317.56
TOTAL STP	30,682.44	-	(30,682.44)
WATERWORKS ADMINISTRATION			
C-961-0490-0589 Expense Recovery			-
C-961-0490-0952 Contribution from Reserve Fund		(766,685.00)	(766,685.00)
C-961-0490-0954 Contribution from Revenue Fund		(753,540.00)	(753,540.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	1,453.48	10,000.00	8,546.52
C-961-9123-1471 GIS Equipment & Mapping		4,915.00	4,915.00
C-961-9137-1523 Replace Mainline Water Valves/Hydrants	13,832.13	100,000.00	86,167.87
C-961-9167-1523 Water Tower Rehab	(819.97)		819.97
C-961-9223-1523 Third St. E.-Mowat to Victoria	318,932.32	434,480.00	115,547.68
C-961-9226-1523 East of Butler Ave-Church St to Front St	80,619.48	53,405.00	(27,214.48)
C-961-9234-1523 Sixth St E-Portage Ave to McKenzie Ave			-
C-961-9236-1523 8th St -York to East - Contracted Works			-
C-961-9238-1523 Geo/Engineering Contracted Works	11,871.47		(11,871.47)
C-961-9247-1523 King's Hwy-Pit Rd #1 to 185m E. of Daniel	47,299.46	917,425.00	870,125.54
Total Revenue	-	(1,520,225.00)	(1,520,225.00)
Total Expenditures	473,188.37	1,520,225.00	1,047,036.63
TOTAL WATERWORKS ADMIN	473,188.37	-	(473,188.37)
WATER TREATMENT PLANT			
C-965-0490-0954 Contribution from Revenue Fund		(242,000.00)	(242,000.00)
C-965-9105-1471 Misc. Small Capital	11,139.30	15,000.00	3,860.70
C-965-9152-1471 Replace In-Plant Potable Water Lines	13,173.67	77,000.00	63,826.33
C-965-9225-1523 Solar Equipment Installation - WTP Roof Top			-
C-965-9252-1523 Replace WTP Boiler w/2 High Efficiency Boilers		90,000.00	90,000.00
C-965-9254-1523 Install VFD Elec Motors for High Lift Pumps		60,000.00	60,000.00
Total Revenue	-	(242,000.00)	(242,000.00)
Total Expenditures	24,312.97	242,000.00	217,687.03
TOTAL WTP	24,312.97	-	(24,312.97)
TOTAL REVENUE	(290,297.90)	(4,471,682.00)	(4,181,384.10)
TOTAL EXPENDITURES	2,202,562.25	4,471,682.00	2,269,119.75
TOTAL CAPITAL	1,912,264.35	-	(1,912,264.35)

Administration & Finance Department Stats
for the period ending August 31, 2012

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue													
Tax Certificates	\$ 230.00	\$ 287.00	\$ 575.00	\$ 920.00	\$ 1,092.70	\$ 976.00	\$ 1,265.00	\$ 977.50					\$ 6,323.20
Business Licences	14,148.25	5,948.20	5,085.55	2,168.90	1,896.80	442.85	990.75	249.80					\$ 30,931.10
Lottery Licences	1,283.73	75.00	1,008.13	1,219.20	1,219.20	120.00	2,469.78	568.50					\$ 6,744.34
Town Property Rental	353.40	353.40	354.60	364.60	364.60	364.60	364.60	364.60					\$ 28,712.55
Fort Frances Portion of POA Fines					16,325.19		0.00	10,387.36					\$ 4,163.59
Nat Gas/Purchase Card Rebates					0.00		0.00	4,163.59					\$ 2,895.90
Death/Still Birth Registrations	502.35	265.95	354.60	413.70	265.95	0.00	650.10	443.25					\$ 2,895.90
Marriage Licences	267.10	400.75	667.75	534.20	934.85	1,068.40	1,889.70	667.75					\$ 6,410.50
Civil Marriage	5.40	618.00	759.65	386.25	772.50	1,171.65	1,442.00	944.70					\$ 6,094.75
Certify Copies	131.55	27.45	71.25	10.95	72.55	76.80	82.20	196.95					\$ 32.40
Commissioning Oaths/Affidavits	768.78	281.69	1,540.98	1,843.83	1,551.98	7,580.80	584.91	887.72					\$ 15,040.69
Investment Income					0.00		2.00	0.00					\$ 2.00
Sale of Land	206.70	12,583.57	14,324.94	12,538.58	23,049.27	10,776.26	14,461.61	22,966.28					\$ 110,907.21
Administration Service Charges	\$ 17,897.26	\$ 20,841.01	\$ 24,757.85	\$ 19,181.01	\$ 47,561.79	\$ 22,577.36	\$ 24,182.65	\$ 42,823.40	\$ -	\$ -	\$ -	\$ -	\$ 219,822.33

Accounts Receivable													
Balance Forward	383,485.48	247,376.79	195,134.02	155,038.51	132,678.00	205,542.10	171,808.39	177,121.62					
Invoices/Debits	126,268.73	123,145.78	133,347.80	125,229.24	196,783.99	92,833.16	181,623.43	140,199.34					\$ 2,858.46
Payments/Credits	(268,817.79)	(170,117.04)	(173,673.10)	(147,999.55)	(124,159.20)	(126,826.76)	(176,601.25)	(165,658.27)					
Interest Applied	440.37	728.49	229.79	410.80	239.31	259.89	291.05	258.76					
Total Amount Owng	\$ 241,376.79	\$ 195,134.02	\$ 155,038.51	\$ 132,678.00	\$ 205,542.10	\$ 171,808.39	\$ 177,121.62	\$ 151,921.45	\$ -	\$ -	\$ -	\$ -	\$ 2,858.46

A/R Invoices Processed													
General/By-Law	8	22	10	14	18	22	16	18					128
Daycare	0	54	50	58	54	48	58	44					366
Airport	19	5	16	22	19	22	22	23					148
Landfill	29	27	34	42	37	40	37	36					282
Public Works	3	5	3	5	6	0	12	17					51
Sewer	5	3	6	5	12	7	5	9					52
Water	14	9	14	20	178	9	7	13					264
Fire Department	0	0	0	0	0	1	0	0					1
Memorial Sports Centre	36	17	16	31	28	17	11	18					174
Fort Frances Power Corp	0	0	0	0	7	7	22	0					43
Invoices Issued by Month	114	142	156	197	359	173	190	178	0	0	0	0	1,509

NSF/Returned Payments													
Day Care	0	0	4	0	0	1	0	0					5
Memorial Sports Centre	0	2	3	0	2	0	0	0					10
Utilities	4	7	0	7	2	4	2	1					27
Taxation	4	0	1	0	0	0	3	0					5
Other	1	0	1	0	2	1	1	0					6

Taxes													
Balance Forward	\$ 977,809.74	\$ 6,886,990.94	\$ 3,252,413.35	\$ 1,342,329.17	\$ 1,199,272.68	1,079,967.73	7,213,301.23	3,235,812.24					
Tax Billings/Debits	6,431,054.59	1,274,62	11,475.09	2,091.89	5,161.10	6,585,516.48	10,431.26	22,079.75					
Payments/Credits	(533,597.33)	(3,646,675.59)	(1,935,009.28)	(160,706.03)	(138,492.72)	(465,078.95)	(3,996,864.52)	(2,010,100.97)					100,031.02
Interest Applied	11,623.94	10,923.38	13,450.01	15,557.65	14,026.67	12,895.97	8,944.27	12,609.13					
Total Amount Owng	\$ 6,886,990.94	\$ 3,252,413.35	\$ 1,342,329.17	\$ 1,199,272.68	\$ 1,079,967.73	\$ 7,213,301.23	\$ 3,235,812.24	\$ 1,260,400.15	\$ -	\$ -	\$ -	\$ -	\$ 100,031.02

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Tax Arrears Notices Mailed/Letters with no payment plans	179	163	354	367	249	204	174	383					
# Tax Sale Registrations	30	26	24	23	22	21	18	16					
# Write offs (MOS/357 Applications)	1	1	1	1	1	1	1	1					17
Write-off - Municipal Portion	0	0	4	1	1	0	10	1					\$5,365.01
# of Charitable Rebates	0	0	1	0	0	1	0	45.72					3
Charity Rebates - Municipal Portion	\$ -	\$ -	\$ 4,331.21	\$ -	\$ -	\$ 7,281.07	\$ -	\$ 12,845.22					\$24,858.50
# Vacancy Rebates	0	0	2	3	7	1	0	0					13
Vacancy Rebates - Municipal Portion	\$ -	\$ -	\$ 5,419.41	\$ 3,326.82	\$ 12,554.07	\$ 38,744.11	\$ -	\$ -					\$60,044.41
E.D. Financial Incentive Plan													
Demolition Grant	0	0	0	0	0	0	0	0					\$0.00
Grant-In-Lieu of Taxes													\$0.00
Water & Sewer													
Balance Forward	\$1,069,244.55	\$ 399,813.35	\$ 317,807.26	\$ 398,666.66	\$ 328,666.66	\$ 402,087.96	\$ 329,088.29	\$ 423,104.47					
W/S Billings/Debits		884.99	757,250.45	1,783.66	757,540.70	3,616.32	804,561.82	10,191.61					
Payments/Credits	(670,249.30)	(84,319.93)	(677,263.21)	(73,475.68)	(684,685.65)	(77,987.19)	(711,331.29)	(104,135.10)					9,137.55
Interest Applied	818.10	1,428.85	872.16	1,463.25	566.25	1,371.20	785.65	1,832.09					
Total Amount Owning	\$ 399,813.35	\$ 317,807.26	\$ 398,666.66	\$ 328,437.89	\$ 402,087.96	\$ 329,088.29	\$ 423,104.47	\$ 330,993.07	\$ -	\$ -	\$ -	\$ -	\$ 9,137.55
Bi-Monthly Water/Sewer Bills Issued	3,363	36	3,355	13	3,347	27	3,380	29					13,445
Final Billings Issued		433		380		527		453					1,793
Late Notices Mailed		69		50		53		61					233
Registered Letters		1		0		0		1					2
Disconnections		1		0		0		1					2
Reconnections													
Provincial Offences													
Fines Paid	\$ 26,619.00	\$ 29,341.00	\$ 53,547.00	\$ 28,361.00	\$ 32,417.00	\$ 35,001.00							\$ 205,286.00
Outstanding Fines (pre & post transfer)	\$1,836,749.00	\$1,851,870.00	\$1,845,680.00	\$1,845,133.00	\$1,859,764.00	\$1,955,777.00							
IQOR Collections (pretransfer)	\$ 50.00	\$ 1,774.73	\$ 50.00	\$ 200.00	\$ 935.23	\$ 270.70	\$0.00	\$0.00	0.00	0.00	0.00	0.00	\$ 4,086.31
IQOR Collections (post-transfer)	\$ 655.65	\$ 1,774.73	\$ 300.00	\$ 200.00	\$ 935.23	\$ 270.70	\$0.00	\$0.00	0.00	0.00	0.00	0.00	\$ 4,186.31
Total IQOR Collected	\$ 705.65	\$ 3,549.46	\$ 350.00	\$ 400.00	\$ 1,870.46	\$ 541.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 8,272.62
Hours spent on Collections	40	40	40	40	40	40							240.0
Notice of Default - mailed out	48	45	56	41	62	56							308
New Charges Filed	152	233	255	330	331	312							1,613
Court Room Operating Hours	3	1	6	4	4	5							23.0
Charges Disposed (Before or at Trial)													
Failed to Attend - Convicted	0	0	0	0	0	0							0
Plead Guilty	13	27	35	24	32	35							166
Withdrawn	3	4	14	3	7	22							53
Quashed	6	0	4	1	2	0							13
Stayed	0	0	0	0	28	0							28
Dismissed/Acquitted	1	0	4	1	0	0							6
Plead Not Guilty - Convicted	3	3	2	1	0	2							11
Other	1	0	1	0	0	1							3
Total	27	34	60	30	69	60	0	0	0	0	0	0	280