

REPORT

COMMITTEE OF THE  
WHOLE

October 12, 2021

A meeting of the Committee of the Whole of Council was held virtually in the Committee Room on October 12, 2021 from 1730 hrs to 1808 hrs.

PRESENT: Councillor J. McTaggart, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, K. Haney, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, A. Bisson, Recreation & Culture Manager. Jeremy Hughes, IT Manager

**1. Call to Order at 1730 hrs/ Roll Call**

**2. Disclosure of pecuniary interest and the general nature thereof.**

- 2.1 Councillor Behan disclosed an interest in item 6.1 as this is his per diem claim for his attendance at the 2021 AMO Conference.

**3. Delegations/Deputations: None**

**4. Council Reports on Board & Committee Activity:**

- 4.1 Mayor June Caul - A verbal update included attendance at the ribbon-cutting event for the the Rainy Lake Gymnastics Academy along with a visit to the Emo Research facility and the Fall Harvest held on October 6th as well as participation in the Walk a Mile in her Shoes in support of domestic violence awareness held on October 8th. Mayor Caul has recently volunteered at Rainycrest providing lunch to the residents and assisted with Bingo.  
Councillor Mike Behan - No verbal update  
Councillor Wendy Brunetta - A verbal update included attendance at the Northwestern Health Unit board of Health meeting on October 22, 2021, Strategic Planning ad hoc committee meeting and attendance at the NOMA Board meeting in Thunder Bay. A survey will be disbursed to NOMA members and Councillor Brunetta encouraged input. The annual conference has been scheduled for 27-29 April 2022 and is tentatively scheduled to occur in Fort Frances.  
Councillor Andrew Hallikas - No verbal update

**5. Consent Agenda:**

- 5.1 Proof of Vaccination grace period and medical exemption  
- approval of this report will agree with the recommendation of the Community Service Division to approve the grace period and medical exemption for vaccine proof requirements.

This item was pulled by Councillor Judson. A discussion took place.

- 193 Behan - Wiedenhoeft THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items ~~#5.1~~, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, ~~5.8~~

CARRIED

- 5.2 Renewal of Municipal Insurance 2021 - 2022  
- approval of this report will agree with the Administration & Finance Executive Committee's recommendation to renew the Municipal Insurance with Intact Insurance for the period November 1, 2021 to November 1, 2022 in the amount of \$269,298 plus

applicable taxes for the 2021-2022 term and not add back the out of province medical coverage for this term.

- 5.3 Award of tender 21-OF-15 Memorial Sports Centre new Tile Flooring
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that Tender 21-OF-15 be awarded to Tom Jones Corporation for a total tender price of \$98,912.50 including \$10,000 in contingency allowance plus applicable taxes and further that a by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the corporation.
- 5.4 Award of tender 21-OF-14 - Supply and Delivery of one new Plow/U-Body Sand Truck
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that Tender 21-OF-14 be awarded to Thunder Bay Truck Centre, including a wing for a total tender price of \$312,397.91 and further that a by-law be prepared to authorize Mayor and Clerk to execute the agreement on behalf of the corporation.
- 5.5 Entering into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario for Investing in Canada Infrastructure Fund COVID Stream.
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the Town of Fort Frances enter into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister Infrastructure under the Investing in Canada Infrastructure Program COVID Stream and further that an authorizing By-Law be prepared to allow the Mayor and Clerk to execute the agreement on behalf of the corporation.
- 5.6 Award of Tender 21-OF-12 Supply and Delivery of one new Municipal Parks Tractor with Attachment
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that tender 21-OF-12 be awarded to Holder Tractors Incorporated for a total tender price of \$212,728.13, that the funding shortfall of \$17,728.13 be funded through the year end surplus or the corporate vehicles and equipment reserve and further that a by-law be passed authorizing Mayor and Clerk to execute the agreement on behalf of the corporation.
- 5.7 September 2021 Drinking Water Systems Monthly Summary Report
  - approval of this report will accept the September 2021 report prior to it being made available to the general public.
- 5.8 User Fee Bylaw Addition October 2021 for 6.13.7
  - approval of this report will agree with the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.

This item was pulled by Councillor Behan. A discussion took place.

## **6. Administration and Finance Division:**

- 6.1 M. Behan - AMO Conference
  - approval of this Report will agree to the Administration & Finance Executive Committee recommendation to approve the Schedule "F" Travel Statement-Mayor/Council Honorarium per diem in the total amount of \$480.00 as submitted by Councillor Michael Behan for attendance at the 2021 AMO Conference held virtually on August 16-18, 2021. Councillor Behan disclosed an interest in item 6.1 as this is his per diem claim for his attendance at the 2021 AMO Conference.

## **7. Planning and Development Division:**

- 7.1 A verbal update on Mill Project was provided by T. Rob, Acting Chief Building Inspector.

**8. Operations and Facilities Division:**

- 8.1 Adoption of a Harmful Algae Bloom Monitoring Procedure
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive to approve the Procedure prior to it being submitted to the Ministry and further that a separate resolution be passed regarding this Procedure.
- 8.2 2022/2023 Connecting Link Program - Kings Highway 11/71 Pit Road 2 to Oakwood Road
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2022/2023 Connecting Link program for the reconstruction of Kings Highway from Pit Road #2 to Oakwood Road.
- 8.3 2022-2023 Connecting Link Program - Scott Street
  - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that a separate resolution be passed by council supporting the application to the Ministry of Transportation 2022/2023 Connecting Link program for the detailed design of the reconstruction of Scott Street from Reid Avenue to Armit Avenue.
- 8.4 A verbal update on Capital Projects by Travis Rob, Manager, Operations and Facilities

**9. General**

- 9.1 Community Safety and Well Being Plan
  - endorse by way of resolution - item deferred to meeting of 25 October 2021

**10. Information:**

The following eight items were received:

- 10.1 Integrity Commissioner Report
  - The delegated Integrity Commissioner for the Town of Fort Frances has provided notice that an INQUIRY has been completed and that a Report overview will be provided at the October 25, 2021 Committee of the Whole Meeting.
- 10.2 Fire Rescue Service August 2021 Report
- 10.3 Financials August 2021 (General, Water, Sewer)
- 10.4 Fort Frances Wastewater Treatment Facility - August 2021 Monthly Report
- 10.5 Operations and Facilities Division - Environmental area - Operations statistics (September 2021)
- 10.6 Airport Statistics as of September 30 2021
- 10.7 Sewer and Water Data - September 2021
- 10.8 Tonnage at Landfill Site - updated 04 October 2021

**11. ADJOURNMENT**

- 11.1 The meeting adjourned at 1808 hrs.

194 Brunetta - McTaggart THAT this meeting of the Committee of Whole of Council of the  
Town of Fort Frances be now closed.

CARRIED

J. McTaggart, Chairperson

K Haney, Deputy Clerk