

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - November 15, 2021 at 8:30 AM

Session no 15

MEETING - Civic Centre

Microsoft Teams meeting

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1. <u>Call to Order/Roll Call</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
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4. <u>Items Referred from Council</u>	
4.1 Splash Pad Location Recommendation	3 - 7
5. <u>New Business</u>	
5.1 User Fees	8 - 14
6. <u>Outstanding Items - None</u>	
7. <u>Information</u>	
7.2 PDEC September and October Reports	15 - 18
7.1 Verbal Update - Renaming of Colonization Road - Phair Avenue Park	
8. <u>In-Camera - None</u>	
9. <u>Adjourn / Next Meeting Date - 06 December 2021</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #14

September 7, 2021

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held virtually and in the Civic Centre on September 7, 2021 from 0830 hrs to 0840 hrs

PRESENT: Councillor D. Judson, Councillor W. Brunetta Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, CAO, T. Rob, Acting CBO/Planner, P. Briere, By-law Enforcement Officer, M. Emara, Fort Frances Times

GUESTS: P. Howie (0830 to 0835 hrs)

REGRETS: Councillor J. McTaggart, CBO/Planner, C. Vangel, Deputy Clerk, K. Haney

1. Call to Order @ 0830 hrs - Roll call

2. Disclosure of pecuniary interest and the general nature thereof - none

3. Approval of Previous Committee Minutes

3.1 Session no 13 - 03 August 2021 - Approved as presented

4. Items Referred from Council - None

5. New Business

5.1 515, 523 Colonization Road East Re: addressing and services - Item currently attached to O & F meeting for further discussion. Item to remain on PDEC agenda as an outstanding item pending O & F recommendation.

6. Outstanding Items - None

7. Information

7.1 Bearwise Program - Informational overview provided to committee

7.2 PDEC August By-Law Stats Report - Overview provided to Committee.

8. In-Camera - None

9. Adjourn @ 0840 hrs/ Next Meeting Date - 20 September 2021

Executive Committee Chair

Secretary, Planning & Development Executive Committee

Date: November 15, 2021

Report To: Planning and Development Executive Committee

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Splash Pad Water Park Location Recommendation

It is understood that at the November 8, 2021 session of the Council of the Town of Fort Frances that a petition regarding the costing, budgeting, locating and constructing of a splash pad water park was brought forward for consideration and delegation of research into the matter. It is further understood that Council assigned this matter to the Operations and Facilities Executive Committee and the Planning and Development Executive Committee. With this, the discussion surrounding costing, budgeting and scheduling of construction will lay with the Operations and Facilities Executive Committee, and the discussion regarding a potential location of the splash pad water park will lay with the Planning and Development Executive Committee.

For productive discussion, the committee should consider whether public input will be sought via survey to assist in deciding on a location, or if this will remain at the Committee and Council level. Caution will be made aware that policing an online survey may be difficult to restrict residents to a single vote each creating a weighted bias on preferred location.

Considerations for space required should include the splash pad water park itself, along with a small building to include washrooms/change rooms and water handling/treatment equipment. Additional parking will be considered on a case by case basis pending location.

The following statements from the Town of Fort Frances Official Plan 2011 should be considered in the recommendation:

4.1 Living Areas

4.1.6 Neighbouring Parks

- a) *Within Living Areas, neighbourhood parks should be provided within 1000 meters of all residential uses. Pedestrian and bicycle access to and between these parks should be developed wherever possible.*
- b) *Neighbourhood parks should be between 1.5 and 2.0 ha in size and should have suitable dimensions to provide for junior soccer pitches and junior baseball diamonds.*

4.3 Recreational Areas

4.3.1 Objectives

- a) *To provide areas for residents of the Town to enjoy leisure activities and the environment.*
- b) *To develop a continuous parkland and trail system throughout the Town.*
- c) *To ensure that sufficient lands and facilities are available to provide for flexibility and variety in recreational opportunities for present and future inhabitants.*

4.3.2 Permitted Uses

- a) *The uses permitted in the Recreational Areas include Municipal and public recreation facilities such as arenas, playing fields, community parks, walking and bicycle paths, snowmobile trails and related facilities and municipal marina facilities.*

4.3.3 Development Policies

- a) *Council will encourage the development of a continuous parkland and trail throughout the Town. The Town will acquire lands for this system through the land division and site plan approval processes. In addition, the Town will actively seek partnerships with other government agencies and private sector parties to develop the parkland and trail system.*
- c) *Parkland facilities shall be designated to be compatible with adjacent land uses. Consideration to the impacts of noise, lighting, parking and landscaping shall be given when new recreational uses are developed.*

Attached with this report is a map which indicates Town owned and operated parks, recreation areas and green spaces which may be considered for a preferred location. Please refer to the attached map and the following table of considerations to assist in preparation of a preferred location:

Legend #	Location ID	Considerations
1	Phair Avenue Rotary Park	<ul style="list-style-type: none">- Quiet street- Currently under consideration for expansion- Requires increased off-street parking- Requires additional lighting- Water supply on south side of Sixth Street- Isolated to northeast area of Town
2	East End Hall and Rink	<ul style="list-style-type: none">- Ample off-street parking- Restricted on services if locating south of rink- Requires additional lighting
3	West End/Legion Park	<ul style="list-style-type: none">- Ample off-street parking- Fair quality lighting- Relatively easy servicing- Plenty of area- Central location- Walking traffic to contemplate crossing highway at uncontrolled intersections
4	Millenium Park and Fountain	<ul style="list-style-type: none">- Restricted from off-street parking- Limited area- Relatively easy servicing
5	Lion's Park	<ul style="list-style-type: none">- Restricted from off-street parking- Limited area
6	North End Park	<ul style="list-style-type: none">- Requires increased off-street parking- Requires additional lighting- Plenty of area
7	Fort Frances Community Garden	<ul style="list-style-type: none">- Requires increased off-street parking- Requires additional lighting- Plenty of area- Restricted servicing will be costly

8	Lillie Avenue Park	<ul style="list-style-type: none"> - Requires increased off-street parking - Requires additional lighting - Plenty of area - Restricted servicing will be costly
9	St Francis Sports fields	<ul style="list-style-type: none"> - Sports fields occupy most of this location - Ownership under Northwest Catholic District School Board
10	Mclrvine Rink	<ul style="list-style-type: none"> - Ample off-street parking - Requires additional lighting - Requires clearing for space
11	Mclrvine Park	<ul style="list-style-type: none"> - Plenty of area - Requires additional lighting - Requires increased off-street parking - Good servicing opportunity - Located on busy street
12	Nelson Street Park	<ul style="list-style-type: none"> - Limited space
13	Outdoor Fitness & Playground	<ul style="list-style-type: none"> - Not likely appropriate for application
14	Mclrvine Boat Launch	<ul style="list-style-type: none"> - Landscape poses an obstacle - Difficult to service
15	Eighth St Waking/Ski Trails	<ul style="list-style-type: none"> - Not likely appropriate for application
16	Point Park Campground	<ul style="list-style-type: none"> - Plenty of area - Requires additional lighting
17	Point Park Tent Sites	<ul style="list-style-type: none"> - Uncertain fate with property
18	PP Beaches & Seven Oaks	<ul style="list-style-type: none"> - Restricted servicing will be costly - Not likely appropriate for application
19	Skate Park	<ul style="list-style-type: none"> - Not likely appropriate for application
20	Nelson Street Green Space	<ul style="list-style-type: none"> - Quiet street - Requires increased off-street parking - Requires additional lighting - Water supply on north side of Nelson Street - Plenty of area
21	Vacant Land - Lillie Avenue	<ul style="list-style-type: none"> - Requires increased off-street parking - Requires additional lighting - Plenty of area - Restricted servicing will be costly
22	Vacant Land - Lillie Avenue	<ul style="list-style-type: none"> - Requires increased off-street parking - Requires additional lighting - Plenty of area - Restricted servicing will be costly
23	Former West End Rink site	<ul style="list-style-type: none"> - Ample off-street parking - Requires additional lighting - Relatively easy servicing - Plenty of area - Central location - Walking traffic to contemplate crossing highway at uncontrolled intersections

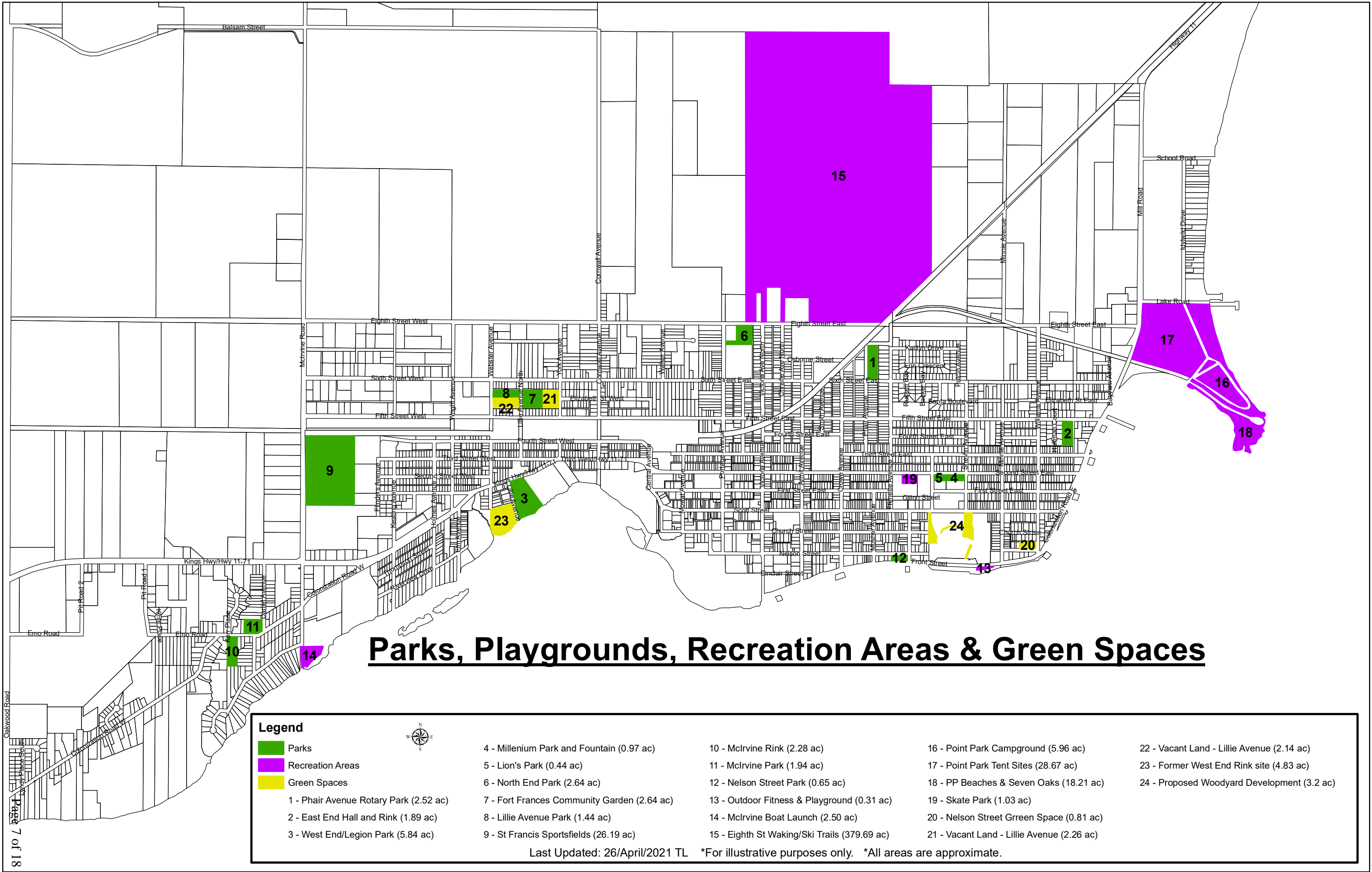
24	Proposed Woodyard Development	<ul style="list-style-type: none"> - Development area construction timeline unknown - Location will assist to increase pedestrian traffic to revamped waterfront marina - Servicing can be accommodated through overall design works for site
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Administration is seeking from the Planning and Development Executive Committee a preferred location for a contemplated splash pad water park and associated services to further assist the Operations and Facilities Executive Committee in fully considering the matter.

Respectfully submitted.



Cody Vangel
Chief Building Official & Municipal Planner



Parks, Playgrounds, Recreation Areas & Green Spaces

Legend

- Parks
- Recreation Areas
- Green Spaces



- | | | | |
|---|--|--|---|
| 4 - Millenium Park and Fountain (0.97 ac) | 10 - Mclrvine Rink (2.28 ac) | 16 - Point Park Campground (5.96 ac) | 22 - Vacant Land - Lillie Avenue (2.14 ac) |
| 5 - Lion's Park (0.44 ac) | 11 - Mclrvine Park (1.94 ac) | 17 - Point Park Tent Sites (28.67 ac) | 23 - Former West End Rink site (4.83 ac) |
| 6 - North End Park (2.64 ac) | 12 - Nelson Street Park (0.65 ac) | 18 - PP Beaches & Seven Oaks (18.21 ac) | 24 - Proposed Woodyard Development (3.2 ac) |
| 7 - Fort Frances Community Garden (2.64 ac) | 13 - Outdoor Fitness & Playground (0.31 ac) | 19 - Skate Park (1.03 ac) | |
| 8 - Lillie Avenue Park (1.44 ac) | 14 - Mclrvine Boat Launch (2.50 ac) | 20 - Nelson Street Grreen Space (0.81 ac) | |
| 9 - St Francis Sportsfields (26.19 ac) | 15 - Eighth St Waking/Ski Trails (379.69 ac) | 21 - Vacant Land - Lillie Avenue (2.26 ac) | |

Last Updated: 26/April/2021 TL *For illustrative purposes only. *All areas are approximate.

Date: November 15, 2021

Report To: Planning and Development Executive Committee

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Draft User Fees – Planning & Development - 2022

Attached the committee will find the draft proposed 2022 user fees for the Planning and Development Division. Administration applied the 4% increase as indicated in the October 25, 2021 Committee of the Whole & Council agendas to most P&D user fees with the exception of the following:

Animal Control

In comparison to neighbouring municipalities, it was determined that Fort Frances animal control fees are already higher than most. Additionally, given that by-law enforcement frequently accepts payment at the shelter without having change on hand, it is recommended to round up to the nearest \$1.00 from the approved 2021 User Fees.

Annual Parking Space & Loading Zone

Since introducing an increased rental rate in 2018 uptake on annual parking spot rentals has significantly dropped. See following table. As such, it is recommended to hold at the \$600.00, and not increase 4%.

	Rental Rate	Spots Rented	Revenue Generated
2016	\$370.70	39	\$14,457.30
2017	\$376.26	39	\$14,673.75
2018	\$540.00	27	\$14,580.00
2019	\$600.00	16	\$9,600.00
2020	\$600.00	13	\$7,800.00
2021	\$600.00	13	\$7,800.00

Metered On-Street Parking

Metering equipment is programmed internal to the devices at a set rate. It is recommended to hold at the 2020 approved rates of \$1.25/hr for on-street parking and \$4.00/day for unreserved parking spaces (Portage Ave Lot) to avoid reprogramming.

Planning Fees

Upon review of neighbouring municipalities Planning Application fees, it is recommended that Planning Application Fees (except for Request for Property Information and Assignment of Property Address) remain at the approved 2020 rate. Where applicable, these fees will also include the clause “plus public notice” as a cost recovery item for newspaper public notices as outline in the Planning Act.

The proposed draft 2022 Planning and Development User Fees can be seen attached with this report, along with a comparison of neighbouring municipalities Building & Planning fees. The proposed 2022 user fees have been discussed with Chief Administrative Officer, Faisal Anwar, and have been brought forward for discussion amongst the Planning and Development Executive Committee.

Administration is seeking endorsement of the attached draft 2022 Planning and Development User Fee schedule to bring forth to Mayor and Council for final approval.

Respectfully submitted.

A handwritten signature in black ink, appearing to read 'C. Vangel', with a stylized flourish at the end.

Cody Vangel
Chief Building Official & Municipal Planner

A handwritten signature in black ink, appearing to read 'P. Briere', with a stylized flourish at the end.

Patrick Briere
By-Law Enforcement

TOWN OF FORT FRANCES
2022 SCHEDULE OF FEES BY-LAW __/22
SCHEDULE "C"

0.04

All Rates are effective January 1, 2022, unless otherwise noted.
HST is noted per line or per section as applicable.

3.0 Planning & Development

3.1 Building/Demolition Permits

- 3.1.1** Garages, Accessory Use Buildings, Covered Decks
- 3.1.2** Uncovered Decks, Sheds, Temporary Structures
- 3.1.3** Residential Constructions (Single Detached Dwellings, Attached Garages, Factory Built Structures)
- 3.1.3.1** Main Floor
- 3.1.3.2** Basement
- 3.1.3.3** Each Additional Floor
- 3.1.4 All Other Construction/Demolition Not Conforming to the Above Fee Schedule**
- 3.1.4.1** 1st \$1,000 of Value
- 3.1.4.2** Each Additional \$1,000 of Value or Part Thereof
- 3.1.4.3** Progress Reports
- 3.1.4.4** Conditional Permit
- 3.1.4.5** Re-Inspection Fee
- 3.1.4.6** Special Call Out Services

3.2 Plumbing Inspection Fee

- 3.2.1** Per Fixture

3.3 Change of Use

3.4 Residential Demolition

3.5 Administration Fee

- 3.5.1** Construction/Demolition Commenced
Prior to Issuance of Building Permit

3.6 Transfer of Permit Fee

3.7 Application for Deferral of Revocation

3.8 Refund of Fees

- 3.8.1** Permit Issued but Construction Not Commenced
- 3.8.2** Reduction of Refund for Each Field Inspection Performed
After Issuance of Permit

Unit	2021 - Approved	2022 With 4% Increase	2022 - Recommendation	Notes
	Resident	Resident	Resident	
/sq.ft	0.42	0.44	0.44	Agree with 4% increase
/sq.ft	0.27	0.28	0.28	Agree with 4% increase
/sq.ft	0.83	0.86	0.86	Agree with 4% increase
/sq.ft	0.67	0.70	0.70	Agree with 4% increase
/sq.ft	0.42	0.44	0.44	Agree with 4% increase
Flat Rate	57.00	59.28	59.28	Agree with 4% increase
\$/ \$1000	11.40	11.86	11.86	Agree with 4% increase
Flat Rate	98.00	101.92	101.92	Agree with 4% increase
Flat Rate	259.45	269.83	269.83	Agree with 4% increase
Flat Rate	98.00	101.92	101.92	Agree with 4% increase
	Applicable Rates (Time & OH)			
\$/fixture	11.40	11.86	11.86	Agree with 4% increase
Flat Rate	87.00	90.48	90.48	Agree with 4% increase
Flat Rate	57.95	60.27	60.27	Agree with 4% increase
Flat Rate	159.80	166.19	166.19	Agree with 4% increase
	Greater of \$159.8 or 10% of Building or Demolition Permit Fee	Greater of \$166.19 or 10% of Building or Demolition Permit Fee	Greater of \$166.19 or 10% of Building or Demolition Permit Fee	Agree with 4% increase
Flat Rate	57.95	60.27	60.27	Agree with 4% increase
Flat Rate	57.00	59.28	59.28	Agree with 4% increase
	50%	50%	50%	
	5%	5%	5%	

SCHEDULE "C"

3.9 Moving Permit Fees

- 3.9.1 Single Trip
- 3.9.2 Single Short Term Job
- 3.9.3 Single Job - 6 Months
- 3.9.4 Annual Permit

3.10 Sign Permit Fee

- 3.10.1 Permanent Sign Fee
- 3.10.2 Mobile Sign - 30 Day Permit
- 3.10.3 Mobile Sign - 90 Day Permit
- 3.10.4 Mobile Sign - 180 Day Permit
- 3.10.5 Annual Sign Fee (Signs on Town Property)

3.11 Swimming Pool Fencing Permit Fee

3.12 Animal Control

- 3.12.1 3.12.1.1 Cat/Dog License - Spayed/Neutered
- 3.12.1 3.12.1.2 Cat/Dog License - Unspayed/Non-Neutered
- 3.12.1 3.12.1.3 Cat/Dog Lifetime Licence Spayed/Neutered/Microchip/Tattoo
- 3.12.1 3.12.1.4 Replacement for Lost Tag
- 3.12.2 Impound Fee
- 3.12.3 Protective Care Fee per day

3.13 Private Parking Spaces (Rented)

- 3.13.1 Annual Fee Each

3.14 Portage Avenue Municipal Parking Lot

- 3.14.1 Each Parking Space per Year
- 3.14.2 Unreserved Parking Spaces - Daily

3.15 Metered On-Street Parking

3.15 Loading Zone - Annual Fee Each

3.17 Church Loading Zone - Annual Fee Each

Unit	2021 - Approved	2022 With 4% Increase	2022 - Recommendation	Notes
	Resident	Resident	Resident	
	98.00	101.92	101.92	Agree with 4% increase
	129.80	134.99	134.99	Agree with 4% increase
	259.60	269.98	269.98	Agree with 4% increase
	519.20	539.97	539.97	Agree with 4% increase
	64.90	67.50	67.50	Agree with 4% increase
	11.80	12.27	12.27	Agree with 4% increase
	29.55	30.73	30.73	Agree with 4% increase
	58.90	61.26	61.26	Agree with 4% increase
	53.50	55.64	55.64	Agree with 4% increase
	79.95	83.15	83.15	Agree with 4% increase
		-		
	25.90	26.94	26.00	Rounded up to nearest \$ due to dealing with cash at shelter. Rounded up from 2021
	38.20	39.73	39.00	
	21.00	21.84	21.00	
	19.10	19.86	20.00	
	84.00	87.36	84.00	
	21.15	22.00	22.00	
				Remain with 2021 due to decline in revenue 2018 - 27 parking stalls 2019 - 16 parking stalls 2020 - 13 parking stalls 2021 - 13 parking stalls
	600.00	624.00	600	
				Remain with 2021 due to decline in revenue 2018 - 27 parking stalls 2019 - 16 parking stalls 2020 - 13 parking stalls 2021 - 13 parking stalls
	600.00	624.00	600	
	4.00	4.16	4	Set rate with meter equipment
	1.25	1.30	1.25	Set rate with meter equipment
				Remain with 2021 due to decline in revenue 2018 - 27 parking stalls 2019 - 16 parking stalls 2020 - 13 parking stalls 2021 - 13 parking stalls
	600.00	624.00	600	
	75.40	78.42	78.42	Agree with 4% increase

SCHEDULE "C"

3.18 Planning Fees

- 3.18.1 Official Plan Amendment
- 3.18.2 Zoning By-Law Amendment
- 3.18.3 Removal of "H" Symbol
- 3.18.4 Temporary Use By-Law
- 3.18.4.1 Extension to Temporary Use By-Law
- 3.18.5 Application for Subdivision/Condominium
- 3.18.5.1 Amendment to Subdivision/Condominium
- 3.18.6 Consent (i.e. new lot, easement, lot addition, etc.)
- 3.18.6.1 Successive Applications (related property)
- 3.18.6.2 Additional Fee if easement, ROW included
- 3.18.7 Minor Variance / Special Permission
- 3.18.8 Acknowledgement, Undertaking & Indemnification
- 3.18.9 Site Plan Agreement
- 3.18.9.1 Amendment to Site Plan Agreement
- 3.18.10 Request for Property Information
- 3.18.11 Encroachment Agreement or other land use agreement not listed elsewhere
- 3.18.12 Validation of Title / Power of Sale
- 3.18.13 Reschedule Public Meeting (at applicant's request) all planning applications
- 3.18.14 Deeming By-Law (applies to second and successive lot)
Land Titles, Ontario Land Tribunal, Planner's Fees
- 3.18.15 if applicable, excessive staff time
- 3.18.16 Solicitor Fees incurred by the Municipality related to any Planning matters within
Section 3.18
- 3.18.17 Pre-consultation fee pertaining to 3.18.1, 3.18.2, 3.18.3, 3.18.4, 3.18.5 & applied to
applicable fee as noted upon receipt of completed application
- 3.18.18 Assign Property Address

3.19 Daily Impoundment fee for vehicles, trailers, boats, etc.

Unit	2021 - Approved	2022 With 4% Increase	2022 - Recommendation	Notes
	Resident	Resident	Resident	
			2600.00	Remain at 2021 fee due to comparison with neighbouring municipalities
Plus Public Notice	2,600.00	2,704.00		
Plus Public Notice	1,400.00	1,456.00	1400.00	
Plus Public Notice	1,000.00	1,040.00	1000.00	
Plus Public Notice	1,000.00	1,040.00	1000.00	
Plus Public Notice	362.15	376.64	362.15	
Plus Public Notice	3,018.00	3,138.72	3018.00	
Plus Public Notice	603.60	627.74	603.60	
Plus Public Notice	585.15	608.56	585.15	
Plus Public Notice	293.70	305.45	293.70	
Plus Public Notice	293.70	305.45	293.70	
Plus Public Notice	324.50	337.48	324.50	
	64.25	66.82	64.25	
	1,040.30	1,081.91	1040.30	
	324.50	337.48	324.50	
	64.90	67.50	67.50	Agree with 4% increase
	389.30	404.87	389.30	Remain at 2021 fee due to comparison with neighbouring municipalities
	324.45	337.43	324.45	
	324.45	337.43	324.45	
	64.90	67.50	64.90	
	Cost Recovery Basis	Cost Recovery Basis	Cost Recovery Basis	
	Cost Recovery Basis	Cost Recovery Basis	Cost Recovery Basis	
	10% of Applicable Fee	10% of Applicable Fee	10% of Applicable Fee	
	64.90	67.50	67.50	Agree with 4% increase
	102.30	106.39	106.39	Agree with 4% increase

TOWN OF FORT FRANCES - Municipality Fee Comparison

2.0 Planning & Development (Plus applicable taxes) Effective January 1, 2021

2.1 Building/Demolition Permits

2.1.1.1	Garages, Accessory Use Buildings, Covered Decks	\$/sq.ft
2.1.1.2	Uncovered Decks, Sheds, Temporary Structures	\$/sq.ft
2.1.1.3	Residential Constructions (Single Detached Dwellings, Attached Garages, Factory Built Structures)	
2.1.1.3.1	Main Floor	\$/sq.ft
2.1.1.3.2	Basement	\$/sq.ft
2.1.1.3.3	Each Additional Floor	\$/sq.ft
2.1.2	All Other Construction Nor Conforming to the Above Fee Schedule	
2.1.2.1	1st \$1,000 of Value	Flate Rate
2.1.2.2	Each Additional \$1,000 of Value or Part Thereof	\$/ \$1000
2.1.2.3	Progress Reports	Flate Rate
2.1.2.4	Conditional Permit	Flate Rate
2.1.2.5	Re-Inspection Fee	Flate Rate
2.1.2.6	Special Call Out Services	
2.2	Plumbing Inspection Fee	
2.2.1	Per Fixture	\$/fixture
2.3	Change of Use	Flate Rate
2.4	Residential Demolition	Flate Rate \$/sq.ft
2.5	Administration Fee	
2.5.1	Construction/Demolition Commenced Prior to Issuance of Building Permit	Flat Rate
2.6	Transfer of Permit Fee	Flat Rate
2.7	Application for Deferral of Revocation	Flat Rate
2.8	Refund of Fees	
2.8.1	Permit Issued but Construction Not Commenced	
2.8.2	Reduction of Refund for Each Field Inspection Performed After Issuance of Permit	
2.11	Swimming Pool Fencing Permit Fee	
2.18	Planning Fees	
2.18.1	Official Plan Amendment (Delegation of OPA approval January 1, 2016)	plus public notice
2.18.2	Zoning By-Law Amendment	plus public notice
2.18.3	Removal of "H" Symbol	plus public notice
2.18.4	Temporary Use By-Law	plus public notice
2.18.4.1	Extension to Temporary Use By-Law	plus public notice
2.18.5	Application for Subdivision/Condominium	plus public notice
2.18.5.1	Amendment to Subdivision/Condominium	plus public notice
2.18.6	Consent (i.e. new lot, easement, lot addition, etc.)	plus public notice
2.18.6.1	Successive Applications (related property)	plus public notice
2.18.6.2	Additional Fee if easement, ROW included	plus public notice
2.18.7	Minor Variance / Special Permission	plus public notice
2.18.8	Acknowledgement, Undertaking & Indemnification	
2.18.9	Site Plan Agreement	
2.18.9.1	Amendment to Site Plan Agreement	
2.18.10	Request for Property Information	

Red indiciates a municipality with higher fee than Fort Frances						
Fort Frances 2021	Emo 2021	Kenora 2021	Red Lake 2021	Sioux Lookout 2021	Dryden 2021	Thunder Bay 2021
\$ 0.42		\$75.00 per bay		\$ 0.35	\$ 0.20	\$.28/sq.ft or \$200 for deck
\$ 0.27		\$ 0.25			\$ 0.20	\$.28/sq.ft or \$100 for deck
\$ 0.83		\$ 0.50		\$ 0.60	\$ 0.60	\$ 1.21
\$ 0.67				\$ 0.20		\$ 0.28
\$ 0.42				\$ 0.50		
\$ 57.00	\$ 50.00			50-100	30-100	\$ 100.00
\$ 11.40	\$ 8.00			\$ 8.00	\$ 8.00	\$ 12.00
\$ 98.00						
\$ 259.45				fee + 50%		\$ 250.00
\$ 98.00		\$ 30.00		\$ 50.00		
Applicable rates						\$ 200.00
\$ 11.40		\$ 10.00		\$ 8.00	\$ 10.00	\$ 12.00
\$ 87.00		\$ 75.00		\$ 100.00		\$ 100.00
\$ 57.95	\$ 100.00	\$ 40.00				\$ 100.00
		\$ 0.05		\$ 0.06		
Greater of \$159.80 or 10%	\$200 + fee	fee + (25% to 100%)		\$200 + 200% of fee		
\$ 57.95		\$ 30.00		\$ 50.00		100-250
\$ 57.00		\$ 50.00				
50%						
5%						
\$79.95						
\$2,600.00	\$ 1,800.00	\$1,500	\$700	\$1,000	\$2,305	\$4,284
\$1,400.00	\$ 850.00	\$1,100	\$600	\$800	\$1,590	\$3,264
\$1,000.00		\$1,100				\$255
\$1,000.00			\$600	\$600	\$1,145	\$3,264
\$362.15						
\$3,018.00	\$ 20,000.00	2000-5000	\$2,000	2000-6000	\$3,000	\$2,550
\$603.60		\$400			\$510	
\$585.15	\$ 500.00	\$550	\$600	\$700	\$693	\$1,224
\$293.70						\$306
\$293.70						
\$324.50	\$ 250.00	\$325	\$300	\$400	\$458	\$1,224
\$64.25						
\$1,040.30	\$ 1,200.00	200-800	\$550	800-5000	\$1,000	\$1,530
\$324.50		\$100	\$100		\$291	\$1,020
\$64.90	\$50	\$90	\$50	\$50	\$61	\$100

TOWN OF FORT FRANCES - Municipality Fee Comparison	
2.18.11	Encroachment Agreement or other land use agreement not listed elsewhere
2.18.12	Validation of Title / Power of Sale
2.18.13	Reschedule Public Meeting (at applicant's request) all planning applications
2.18.14	Deeming By-Law (applies to second and successive lot)
2.18.15	Land Titles, Ontario Municipal Board, Planner's Fees, if applicable, excessive staff time
2.18.16	
2.18.17	Solicitor Fees incurred by the Municipality related to any Planning matter within Section 2.18 Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5
2.18.18	"applied to applicable fee as noted upon receipt of completed application"
	Assign Property Address

Red indiciates a municipality with higher fee than Fort Frances						
Fort Frances 2021	Emo 2021	Kenora 2021	Red Lake 2021	Sioux Lookout 2021	Dryden 2021	Thunder Bay 2021
\$389.30					\$264	
\$324.45	\$ 200.00	\$350	\$300	\$600	\$529	\$1,020
\$324.45					\$291	
\$64.90	\$ 300.00	\$250		\$200.00 flat rate	\$233.00 flat rate	\$510
Cost Recovery Basis						
Cost Recovery Basis						
10% of applicable fee						
\$64.90	\$ 50.00					

Date: October 7th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: September Activities for By-Law Enforcement Department.

Please see the below information for the month of September activities for this department.

Operational Constraints

- Nothing to report.

September 2021

Animal Pound Statistics

Impounded Dogs	0
Impounded Cats	1
After Hours Visits	0
Total Shelter Visits for Month	10

Monthly Parking Statistics

Tickets for Month	3
Ticket by OPP	0
Monthly Total	3
Yearly Total Issued	121

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management 2021 Compliance Ongoing.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Monitoring NW Region Fire Hazards & Evacuation Situation.
- POA Court Reopening Meetings/Planning.
- Shred-It Regular Shred visit for Clerk's office.
- MLEOA Virtual Training Seminar.
- Corporate Vaccine Policy Research.
- Assist Staff in Proof of Vaccination Provincial Mandate.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	3
Traffic By-Law (Includes Inquiries)	12
Animals (Includes Inquiries)	16
Business Licensing (Includes Inquiries)	9
Property Standards (Includes Landlord/Tenant & Grass Cutting)	8
Taxi (Includes Inquiries)	2
Off-Road Vehicles By-Law (Includes Inquiries)	3
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	2
Heavy Trucks (Includes Inquiries)	1
Waste Management (Includes Asselin Forms)	19
Fences (Includes Inquiries & Pools)	3
COVID Legislation/Vaccination	13
OPP Call Outs/Questions	2
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	4
Noise Issues (Includes Inquiries)	6
Fire Issues (Includes Inquiries)	4
Water Permits & Information (Issued, Inquiries & Enforcement)	1
Sign Permits (Includes Inquiries)	4
TOTAL CALLS FOR SERVICE	115

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Professional
MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division
PH: 1-807-274-5323 ext. 1218
pbriere@fortfrances.ca

Date: November 2nd, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: October Activities for By-Law Enforcement Department.

Please see the below information for the month of October activities for this department.

Operational Constraints

- Office only has 1 Officer currently.

October 2021

Animal Pound Statistics

Impounded Dogs	4
Impounded Cats	2
After Hours Visits	6
Total Shelter Visits for Month	14

Monthly Parking Statistics

Tickets for Month	2
Tickets by OPP	0
Monthly Total	2
Yearly Total Issued	122

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Kiss N Ride Enforcement.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- Parking Enforcement Complaint Driven.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- POA Court Reopening Meetings/Planning.
- Shred-It Regular Shred visit for Clerk's office.
- Corporate Vaccine Policy Research.
- Assist Staff in Proof of Vaccination Provincial Mandate.
- Amethyst Fall Sector Meeting.
- PEMCC Sector Co-Chairs Meeting.

- Single Use Plastics Advertising.
- Flag Raising – Legion Poppy Campaign.
- Flag Raising – Shine the Light Campaign.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	9
Traffic By-Law (Includes Inquiries)	12
Animals (Includes Inquiries)	19
Business Licensing (Includes Inquiries)	9
Property Standards (Includes Landlord/Tenant & Grass Cutting)	13
Taxi (Includes Inquiries)	5
Off-Road Vehicles By-Law (Includes Inquiries)	2
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	2
Heavy Trucks (Includes Inquiries)	4
Waste Management (Includes Asselin Forms)	21
Fences (Includes Inquiries & Pools)	4
COVID Legislation/Vaccination	13
OPP Call Outs/Questions	1
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	1
Noise Issues (Includes Inquiries)	8
Fire Issues (Includes Inquiries)	1
Sign By-Law (Includes Inquiries)	3
Single Use Plastics (Includes Inquiries)	3
TOTAL CALLS FOR SERVICE	131

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Professional
 MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division
 PH: 1-807-274-5323 ext. 1218
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