



**TOWN OF FORT FRANCES**  
**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Thursday, August 23, 2012      **Session No. 30**

A meeting of the Community Services Executive Committee was held in the IFK Conference room from 8:30 a.m. to 8:55 a.m.

**Committee Members present:** A. Hallikas – Chair; P. Ryan; J. Albanese; J. Kabel – Manager of Community Services

**Guests present:** Shawna McRitchie, Rick Hallam

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**CALL TO ORDER:**

A. Hallikas called the meeting to order at 8:32 am. J. Kabel recorded the minutes of this meeting.

**ADOPTION OF MINUTES:**

Minutes of July 30, 2012 Community Services Executive Committee – approved.

**DISCLOSURES OF PECUNIARY INTEREST:**

None.

**NEW BUSINESS:**

None.

**ITEMS REFERRED FROM COUNCIL:**

- a) Correspondence from A. Anderson re: bill of daycare services. Shawna McRitchie was present to speak to the events as outlined in Ms. Anderson's letter. There was little discussion before making the recommendation to Council to support the protocol that was followed by the Children's Complex staff. As such there will not be an adjustment to the outstanding charge of \$349.97 for daycare service incurred by Ms. Anderson.
- b) Correspondence from L. Brown re: accessibility issues at the Memorial Sports Centre. The Community Services Executive carefully reviewed the letter from Ms. L. Brown and scrutinized current recommendations put forth by AODA (Accessibility for Ontarians with Disabilities Act) with regards to the concerns expressed in her letter for the wheelchair accessible washroom stalls at the Memorial Sports Centre. Rick Hallam was present to confirm that the building code was respected upon construction and there have not been regulation changes that would obligate the Town to make modifications. Although the stalls are still in compliance with current building code regulations and AODA recommendations, J. Kabel will consult with Ms. Brown to show the minor modifications that can be made to improve the wheelchair accessibility experience. Suggested modifications included: a

strategically placed sign for the appropriate stall, a new toilet seat, and adjusting the stall door to an outward swing.

**INFORMATION**

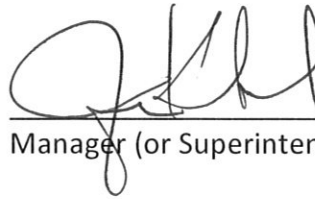
a) Next Meeting Date – Tuesday, September 4, 10:30 am.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 8:55 am.

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Chair

A black ink signature, appearing to be 'J. Hall', written over a horizontal line.

Manager (or Superintendent)/Secretary