

Operations & Facilities Executive Committee

Minutes of Meeting

Date: September 5, 2012 Session No. 40



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, September 5th, 2012 from 7:45 a.m. to 8:45 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair; Paul Ryan, Ken Perry and Doug Brown

Also Present: Roy Avis

1. Call to Order: 7:45 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on August 22nd, 2012 – approved as circulated.
 - 2) August 14 email from NOMA in regards to developing a Resolution in regards to a new long-term Federal plans for Municipal Infrastructure Funding. - The memo was reviewed and will be forwarded to the Administration & Finance Executive Committee.
 - 3) Updating Landfill Site Closure and Post-Closure Plan – The Administration report was reviewed where after a lengthy discussion it was recommended that Tetra Tech be retained to complete the work as outlined in their proposal dated August 30th, 2012. That the unbudgeted expenditure be either financed from reserves or as an operating surplus and reconciliation take place during the year-end audit process.
 - 4) Approval of the Terms of Reference for the Off-Leash Dog Park Advisory Committee – The Operations & Facilities Manager handed out a new Terms of Reference, which included the second Kiwanis Club member – Janet Lambert. The report was reviewed and will be forwarded to Council for approval.

- 5) Off-Leash Dog Park Advisory Committee Meeting Minutes – August 28, 2012 (information only). The minutes were reviewed and will be forwarded to Council as information only. No action required.
- 6) Conference Call @ 8:15 a.m. with Dave White & Roy Houston regarding comments on Draft KGS Group Report for Infiltration – Inflow (I-I) Investigation Study of the Sanitary Sewer Collection System. ***Report previously distributed July 24th – please bring your copy.*** – Councilor Ryan and Mayor Avis had no issues with the information contained in the I & I Investigation Report, thus KGS Group was not called during the meeting. The Operations & Facilities Executive Committee recommends the following recommendations;
 - 1) The Infiltration and Inflow (I&I) Investigation report prepared by KGS group be accepted at this time.
 - 2) That the Town continues to address the infiltration and inflow loading into the sanitary sewer collection system in accordance with the recommendations contained in the I & I report in a cost effective manner.
 - 3) That the findings contained in the I & I report being taken into account when developing municipal infrastructure asset management plans.

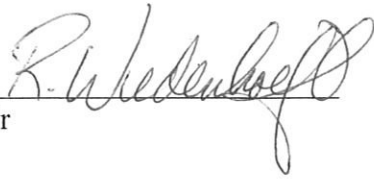
The Administration report will be revised and forwarded to Council for approval.

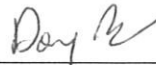
- 7) Civic Centre Emergency Asbestos Abatement Cost (report from Travis Rob) – the report was reviewed and will be forwarded to Council as information only. No action required.
- 8) Operations & Facilities Division – Public Works Area – Operations Statistics – May 2012 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 9) Operations & Facilities Division – Public Works Area – Operations Statistics – June 2012 – the statistics were reviewed and will be forwarded to Council as information only. No action required.

4. Non-Agenda Items: - none.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager

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