

TOWN OF FORT FRANCES

AGENDA - January 10, 2022

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5975,,313195195#](#) Canada, Thunder Bay

Phone Conference ID: 313 195 195#

(Session No. 1) 5:30 PM

Page

1. **Call to order / Roll Call**
2. **Disclosure of pecuniary interest and the general nature thereof.**
3. **Delegations/Deputations:**
 - 3.1 Canacre Ltd. on behalf of Bell Mobility, Adam Fulford, Project Director 4 - 13
- THAT the deputation from Adam Fulford, Canacre Ltd on behalf of Bell Mobility be received with appreciation.
4. **Council Reports on Board & Committee Activity:**
 - 4.1 Mayor Caul
Councillor McTaggart
Councillor Judson
Councillor Wiedenhoeft
5. **Consent Agenda:**
 - 5.1 Townshend Theatre Agreement 14 - 23
- approval of this report will agree with the recommendation of Community Services
Division to approve the updated wording in section 16 and renew the agreement for
another 5-year term. And that an authorizing By-Law be prepared to allow the Mayor and Clerk to execute the agreement on behalf of the corporation.

	Page
5.2 User Fee Bylaw Addition Jan 2022	24
- approval of this report will agree with the recommendation of the Community Services Executive Committee to add the user fees as outlined in this report.	
5.3 2022 Temporary Borrowing to Meet Current Expenditures	25
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to authorize the preparation of an authorizing By-Law for temporary borrowing in the amount of \$4,000,000 to meet 2022 expenditures.	
5.4 Interim Tax Levy for 2022	26
- approval of this report will agree with the Administration & Finance Executive Committee recommendation to authorize the 2022 interim tax levy in accordance with the Municipal Act and that the due dates be set for February 28, 2022 and March 31, 2022.	
5.5 Enter into Easement Agreements - 1203 and 1219 Sunset Drive	27 - 33
-approval of this report will agree with the recommendation from the Operations and Facilities Executive Committee to enter into an easement agreement with owners of 1203 and 2019 Sunset Drive for the area of their property frontage taken up by the newly constructed sidewalk along Sunset Drive and further that an authorizing by-law be prepared for authorizing Mayor and Clerk to execute the easement agreements on behalf of the Corporation	
6. <u>Administration and Finance Division:</u>	
6.1 Council direction Re: Invoice submission - Service from Integrity Commissioner	34 - 35
- approval of this report will agree with the recommendation from the Clerk to approve the payment of Invoice from the Integrity Commissioner number FF028 for services in the amount of \$6957.50	
7. <u>Information:</u>	
7.1 2022 Ballot Questions	36 - 40

	Page
7.2 November 2021 General, Water and Sewer Fund	41 - 51
7.3 OCWA - Fort Frances Wastewater Treatment Facility November Monthly Report	52 - 60
7.4 Airport Statistics 2021	61 - 62
7.5 Sewer and Water Data for 2021	63
7.6 Landfill Statistics 2021	64
7.7 EDEC Monthly Report	65 - 67
7.8 November 2021 Building Statistics	68
7.9 December 2021 Activities for By-Law Enforcement Department	69 - 70
7.10 Complaints Register Aug to Dec 2021	

8. ADJOURNMENT

Appendix E

Application for Delegation / Deputation



REQUEST FOR DELEGATION / DEPUTATION BEFORE
COUNCIL OF THE TOWN OF FORT FRANCES

ALL DELEGATIONS / DEPUTATIONS ARE REQUIRED TO PROVIDE A WRITTEN SUBMISSION PRIOR TO THE AGENDA DEADLINE

All written or electronic submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12 noon on the Thursday preceding the meeting. Electronic submissions should be submitted in Microsoft Power point, Microsoft word or PDF format. As per the Procedural By-law, there is a maximum of three (3) deputations allowed per meeting and delegates are given ten (10) minutes to make their presentation.

Preferred Meeting Date: December 13, 2021

I am requesting a delegation / deputation to speak:

- a) ☐ On my own behalf; or
- b) ☒ On behalf of a group / organization / association (if b) please state name of group below)
Canacre Ltd. on behalf of Bell Mobility

Will you be providing an electronic formatted presentation? ☒ Yes ☐ No

Name of Speaker (s) – A delegation / deputation wishing to appear before Council shall be limited to a total speaking time of ten (10) minutes (regardless of the number of speakers listed). Please state name of speaker(s) below.

Evan Turunen

Subject of Presentation

Please describe below the subject matter of the requested delegation / deputation in sufficient detail to provide the Town of Fort Frances a means to determine its content and define how the matter aligns with Council's mandate / strategic priorities. All material needs to be provided to the Clerk by 12 noon on the Thursday prior to the meeting.

Information regarding proposed Bell telecommunications tower at

238 Church Street.

(use a separate sheet of paper if not enough space allowed here)

Reason why this delegation / deputation is important to Council and to the municipality:
Provide information regarding the upcoming public consultation for the proposed telecommunications tower.

Date of Request: December 9, 2021 Signature of Speaker: *Evan Turunen*

Address: 489 Queen St. E, Suite 300 Toronto, ON, M5A 1V1, Canada

Telephone / Fax Numbers: (416) 548-8602

E-mail Address: eturunen@canacre.com

Scheduling will be at the discretion of the Clerk and will be confirmed prior to the meeting deadline. There are no guarantees that by requesting a certain date(s) your delegation / deputation will be accepted, as prior commitments may make it necessary to schedule an alternate date suggested by the Clerk.

Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and made available through the Council Agenda process.

Personal information on this form is collected under the legal authority of the Municipal Act, S.O., 2001, Chapter 25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom & Protection of Privacy Act. Questions about this collection should be directed to the Clerk's Office.

Clerk's Office Contact: Elizabeth (Lisa) Slomke, AOMC, Clerk
320 Portage Avenue
Fort Frances, ON P9A 3P9
1-807-274-5323 ext. 1215
lslomke@fortfrances.ca

Bell Mobility Fort Frances Town Centre – X3187

Monopole Telecommunications Tower Proposal



Agenda:

- Proposal summary and current network objectives
- Tower design and site location candidates
- Current proposed technical features/characteristics
- Visual Simulations
- Next Steps

Tower Type - Monopole

The tower proposed is a “monopole”.

This structure is designed to look more sleek, and aesthetically pleasing within an urban community.



Fort Frances
Town Centre
X3187



Fort Frances – X3187 Alternate Sites





Visual Simulation



Original Photograph



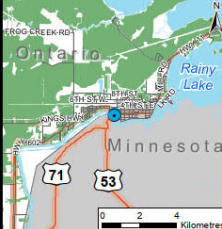
Note: This visual simulation is a general visual simulation of the proposed tower and the final equipment configuration is subject to change. The tower will be marked and lighted in accordance with Transport Canada and NAV Canada requirements.



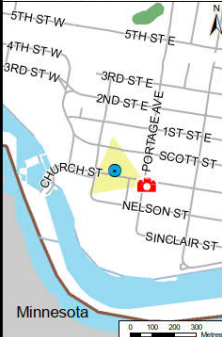
FORT FRANCIS
(X3187)

VISUAL SIMULATION OF
PROPOSED
35M MONOPOLE
TOWER FROM
CHURCH STREET
SOUTHEAST OF SITE

Index Map



Photograph and Tower Location



- Legend
- Camera Location
 - Tower Location
 - Photograph Viewshed
 - Road
 - Waterbody
 - Wooded Area

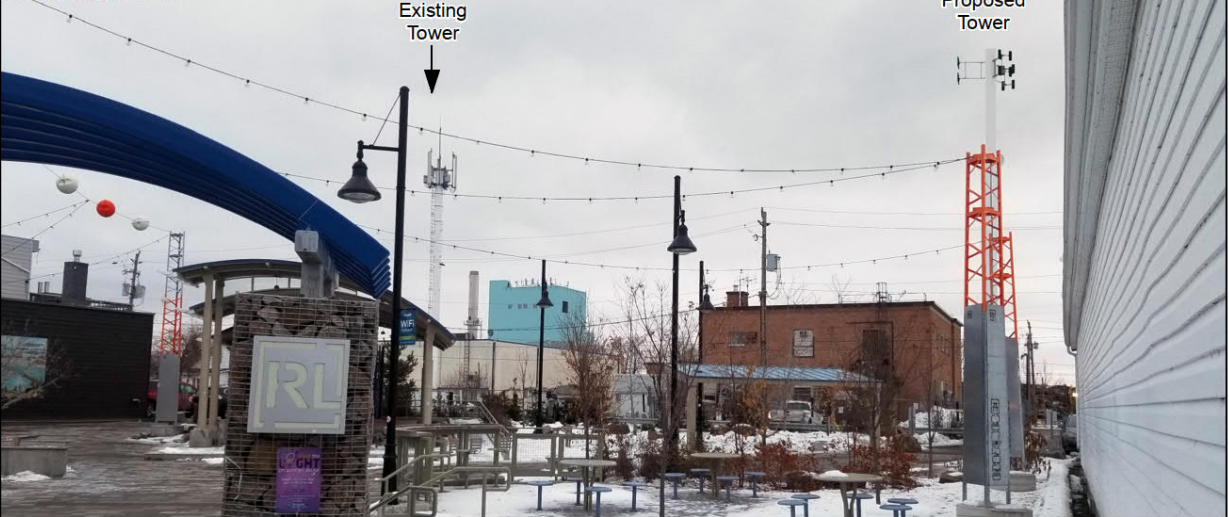
Date: December 6, 2021
Projection: NAD 1983 UTM Zone 18N
Sources: Ontario Ministry of Natural Resources and Forestry, Queen's Printer for Ontario, 2021



Map12-0269 - X3187 - 1



Visual Simulation



Original Photograph



Note: This visual simulation is a general visual simulation of the proposed tower and the final equipment configuration is subject to change. The tower will be marked and lighted in accordance with Transport Canada and NAV Canada requirements.



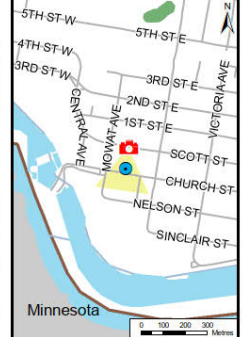
FORT FRANCIS
(X3187)

VISUAL SIMULATION OF
PROPOSED
35M MONOPOLE
TOWER FROM
SCOTT STREET
NORTH OF SITE

Index Map



Photograph and Tower Location



- Legend
- Camera Location
 - Tower Location
 - Photograph Viewshed
 - Road
 - Waterbody
 - Wooded Area

Date: December 9, 2021
Projection: NAD 1983 UTM Zone 15N
Sources: Ontario Ministry of Natural Resources and Forestry, Queen's Printer for Ontario, 2021



Map12-0269 - X3187 - 2

Next Steps:

1. Launch public consultation in accordance with ISEDC protocol.
 - Publish a newspaper ad in the Fort Frances Times
 - Circulate a mailout to property owners within 3 times the tower height (105m)
2. Deliver a summary and request for concurrence upon successful completion of the consultation to the Town of Fort Frances.

Thank you.

Questions ?

January 4, 2022

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: Townshend Theatre Agreement

The Townshend Theatre Advisory Committee at the last meeting discussed the possibility of updating the wording around meeting requirements for the Committee. Previously, it was written that the Committee would meet quarterly but the advisory Committee deemed that to be too restrictive and requested that the wording be changed to meet a minimum of two meetings per year. The Rainy River District School Board has approved the change at a recent board meeting. The Amended agreement is attached with section 16 being the only amendment from the last agreement signed. If approved this amendment will start a new 5-year agreement.

Recommendation

The Recreation and Culture Manager recommends to Mayor & Council to approve the agreement as attached.

Respectfully Submitted,

Aaron Bisson

Aaron Bisson
Manager of Recreation and Culture

1. Council approval of this report will agree to the recommendation of Community Services Division to approve the updated wording in section 16 and renew the agreement for another 5-year term.
2. That an authorizing By-Law be prepared to allow the Mayor and Clerk to execute the agreement on behalf of the corporation.

AGREEMENT

Between

RAINY RIVER DISTRICT SCHOOL BOARD
(hereinafter called the "Board")

And

THE CONFEDERATION COLLEGE OF APPLIED ARTS AND TECHNOLOGY
(hereinafter called the "College")

And

CORPORATION OF THE TOWN OF FORT FRANCES
(hereinafter called the "Town")

WHEREAS the Board and the College have constructed a Multi-Use Facility on lands within the Town of Fort Frances;

AND WHEREAS the Town has constructed a theatre for the performing arts (hereinafter called the "Theatre") within the Town of Fort Frances;

AND WHEREAS the Town, the Board and the College acknowledge that the existence of a theatre in conjunction with a secondary/post-secondary school is beneficial to the School and the Theatre;

AND WHEREAS the Town, the Board and the College acknowledge that significant savings have been achieved for each Party through the construction of a Multi-Use Education Facility;

AND WHEREAS the Parties wished to enter into an agreement to provide for the ownership, construction, maintenance, operation and management of the Theatre;

AND WHEREAS this agreement is entered into pursuant to the provisions of Section 183 of the *Education Act*, R.S.O. 1995 C. E2.

NOW THEREFORE witnessed that in consideration of the mutual covenants herein contained and other good and valuable consideration, the Parties agree as follows:

1. Funding for the Community Auditorium project is as per the following resolution approved by the Corporation of the Town of Fort Frances (February 24, 1997) as follows:

“That this Council commit to financing the net cost of construction of a new Community Auditorium Facility, the net cost of which is to be determined as follows:

Actual Cost capped at \$2,000,000 less any senior government funding, less a minimum of \$500,000 to be raised by the Community Auditorium Committee.”

Construction of the Community Auditorium will be in conjunction with the construction of a new Multi-Use Facility on the lands described in Schedule “A”.

2. In consideration of the Town’s substantial financial contribution towards the capital cost of construction of the Theatre, it is agreed that the Town shall be entitled to the use of the Theatre in priority to the Board and the College; and, that the Board and the College shall be entitled to the use of the Theatre as set out herein.

OWNERSHIP

3. It is understood and agreed that the Board shall own the land and buildings upon which the Theatre is to be constructed subject to the provisions hereinafter set out which shall prevail in the event the Board no longer requires the Multi-Use Facility for education purposes. In the event, it is understood and agreed that all equipment, furnishings and fixtures placed in the Theatre shall remain with the Theatre and shall thereupon be owned by the Town unless expressed arrangements are otherwise made at the time of the acquisition of the equipment, furnishings and fixtures.
4. In the event the Board and the College determines that they no longer require the Multi-Use Facility for education purposes, the Board agrees that the Town shall, immediately thereupon be deemed to have leased that portion of the premises that comprises the Theatre together with that portion of the parking lot and driveway necessary to serve the Theatre for the sum of \$10.00 per annum for a term of fifty (50) years to commence when the Board and the College cease to use the Multi-Use Facility for their education programs. The Board and the College agree that they shall not make any application for rezoning for the remainder of the Multi-Use Facility lands for any purpose which is deemed by the Town to be incompatible with the Town’s use of the Theatre lands.

MANAGEMENT AND OPERATION

5. The Town, at its expense, shall be primarily responsible for the management of the Theatre, including the establishment of the charges for the use of the Theatre and the booking of the use of the Theatre. The Board, in conjunction with its maintenance of the Multi-Use Education Facility and at its expense, shall be primarily responsible for the day to day operation, maintenance and caretaking of the Theatre and shall pay all operating costs, including, but not limited to snow removal, janitorial and utility charges. The College will

become a partner through active participation in the Theatre Management Advisory Committee.

6. The Town, when operating the Theatre, will be exempt from Board Policy 6.10, Community Use of School Facilities and Grounds. The schedule of charges set out in Policy 6.10 shall not apply except that the Town agrees to be responsible for direct additional caretaking costs (being the costs not contemplated by paragraph 5 hereof) incurred by the Board as a result of the Town's use of the Theatre or as a result of a use authorized by the Town (other than the Board's use). These costs shall be invoiced by the Board and paid by the Town.
7. The Town shall be entitled to all rental revenue from the Theatre it being understood that such revenue, will be applied to defray the costs to be paid by the Town pursuant to paragraph 5 hereof and the surplus, if any, shall be retained and allocated for Theatre purposes. Notwithstanding the generality of the foregoing, in the event the Board or the College wishes to undertake special fundraising events to take place within the Theatre outside of regular school hours, the Board or the College may retain such revenue provided the ticket surcharge is remitted to the Town. In such event, the Board or the College agrees to advise the Town of the nature of such special fundraising events prior to their occurrence.
8. In the event that special temporary services and/or facilities not normally available for the operation of the Theatre are required, such facilities and services, including the caretaking services not provided pursuant to paragraph 5 hereof, shall be paid for by the Party requiring same. It is expressly understood and agreed by the Parties that the lighting and sound equipment shall only be operated by competent persons as approved by the Town, which approval will not unreasonably be withheld, and which approval will be given on the basis of competency and not given or withheld on the basis of union membership. It is further agreed that nothing may be permanently installed in the Theatre by either Party without the written consent of the other Party.
9. At all times when the Board has the exclusive use of the Theatre, it shall provide competent and adequate supervision to ensure the safety of the Town and the Board's property and of persons using the Theatre. Similarly, at all times when the Town or the College has the exclusive use of the Theatre, it shall provide competent and adequate supervision to ensure the safety of the Town and the Board's property and of persons using the Theatre.
10. It is understood and agreed that the Theatre shall be available for use each and every day between the hours of 8:00 a.m. and 1:00 a.m. and that the Town shall have the right to book the use of the Theatre during such hours. Notwithstanding the generality of the foregoing, prior to September 1 of each year, the Town and the Board agree that a representative of the Town and the Principal (or designate) shall establish a schedule of the Board's use of the Theatre for the next 12 months. Usage at the Theatre will be assigned according to the following priorities: a) events b) rehearsal of events c) ongoing practices and classes. The schedule shall be shared with the Theatre Management Advisory

Committee. It is generally understood and agreed that for the purposes of establishing such schedule, the Board shall have the option to schedule the use of the Theatre from 8:00 a.m. to 6:00 p.m. on each school day, as outlined in the school year calendar, provided by the Board. The Board's use of the Theatre shall be at no cost to the Board. In the event of a dispute or conflict with respect to the booking of the Theatre, the decision of the Theatre Management Advisory Committee as hereinafter defined shall be final.

11. The Town agrees that in the event it books the use of the Theatre during regular school hours, care shall be taken that such use shall not interrupt or cause a disturbance to any regular Multi-use Education program.
12. Persons using the Theatre shall not be allowed on Board or College property during the Town's use of the Theatre except as may be reasonably necessary to permit the use of the Theatre or as may be expressly agreed upon from time to time.
13. Prior to September 30 in each year, the Town and the Board agree that a representative of the Town and a representative of the Board shall meet to establish a recommended operating and capital budget for the Theatre which budget shall be submitted for approval to the Council of the Town and the Trustees of the Board. It is expressly understood and agreed that the Board and the Town shall contribute, as budgeted from time to time, towards the capital costs of maintaining and equipping the Theatre.
14. In order to assist with the funding of future capital requirements of the Theatre, the Town and the Board agree that whenever there is an admission charged for an event held at the Theatre, a surcharge in an amount as will be determined from time to time through the budget approval process, shall be applied at the time of sale of each ticket and the amount collected shall be held in a reserve account by the Town to be applied only to capital expenditures for the Theatre. Any dispute over the application of the "surcharge" shall be referred to the Theatre Management Advisory Committee for resolution.
15. The Town, the College and the Board mutually indemnify and hold each other harmless and their respective servants and agents from and in respect of all manner of claims, actions, demands, and suits made against either of them arising out of or in connection with their use of the Theatre, together with all costs and expenses related thereto including legal costs, unless due to the other party's negligence or that of its respective servants or agents. The Board, the College and the Town agree to keep in place appropriate policies of insurance in respect of the Theatre.
16. The Town and the Board agree that there shall be established a Theatre Management Advisory Committee to provide advice to the Town, The College and the Board from time to time with respect to the operation and needs of the Theatre. The Theatre Management Advisory Committee shall be comprised of one Rainy River District School Board Trustee and one member of the Board staff to be appointed by the Board; one member of the Council of the Town of Fort Frances and one member of Town staff to be appointed by the

Town; two members of the community to be appointed by the Town; and, one member of Confederation College. ~~This Committee shall meet at least quarterly, if required.~~ **The Committee will meet a minimum of two meetings per year.** It is expressly understood that such Committee shall have no budget responsibility.

17. In the event there is a difference arising as between the Town and the Board in respect of this Agreement which the Parties themselves cannot resolve, the dispute shall be resolved by arbitration under the *Arbitrations Act*, as amended from time to time. Such differences shall be determined by a single arbitrator jointly appointed by the Parties and failing agreement in such appointment, the arbitrator shall be appointed as provided in the *Arbitrations Act*.
18. No rights under this Agreement are assignable and neither Party shall assign any of its rights unless agreed to by all Parties.
19. The term of this Agreement shall be five (5) years and shall be reviewed and renewed for further terms of five (5) years unless terminated on mutual consent by both the Board and the Town. The Town shall immediately upon such termination, be deemed to have leased the Theatre upon the terms and conditions set out in paragraph 7 and shall be entitled to take immediate possession of the Theatre.
20. This Agreement may be reviewed by all Parties at any time and any term of the Agreement may be amended or waived at any time upon mutual consent of the Parties. The failure of any Party to enforce any term or obligation of the other shall not be deemed to be a waiver of such term or obligation, or permission for any subsequent breach of the same, and either Party may at any time enforce such term or obligation. The waiver by either Party of any breach of any term or obligation hereof shall not be deemed to be a waiver of such term or obligation with respect to any subsequent breach.
21. Any notice required to be given under this Agreement shall be deemed to have been given if sent by registered mail, postage prepaid, or by telephone facsimile transmission, respectively addressed.

In the case of the Board to:

The Rainy River District School Board
522 Second Street East
Fort Frances, ON P9A 1N4

Attention: Director of Education

Telephone Facsimile: 807-274-5078

In the case of the Town to:

The Corporation of the Town of Fort Frances
P.O. Box 38
Fort Frances, ON P9A 3M5

Attention: Chief Administrative Officer

Telephone Facsimile: 807-274-8479

In the case of the College to:

Confederation College of Applied Arts and Technology
P.O. Box 398, Postal Station F
Thunder Bay, ON P7C 4W1

Attention: Vice President of Finance and Administration

Telephone Facsimile: 807-473-3705

or such other address or telephone/facsimile number as the Parties may respectively notify each other in writing, and such notice shall be deemed to have been received, if mailed, on the fourth business day next following the mailing thereof and if sent by telephone facsimile transmission, on the business day next following the telephone facsimile transmission thereof.

22. This Agreement shall become an Addendum to the existing Multi-Use Facility Agreement, March 1, 1994, between the College and the Board.
23. This Agreement shall be binding upon and ensure to the benefit of the Parties and their respective successors.

IN WITNESS WHEREOF the Parties have hereunto set their hands and seals or have hereunto affixed their corporate seals attested by the hands of the duly authorized officers of the Parties.

SIGNED THIS _____ DAY OF _____, 20_____.

Chair, Rainy River District School Board

Director of Education, Rainy River District School Board

Mayor, Corporation of the Town of Fort Frances

Chief Administrative Officer, Corporation of the Town of Fort Frances

President, Confederation College of Applied Arts and Technology

SCHEDULE A



06-May-13
2:56:35 PM

TOWN OF FORT FRANCES
320 PORTAGE AVENUE
FORT FRANCES, ON
Phone: 807.274.5323

PROPERTY INFORMATION FOR: 59-12-010-004-00700-0000

Owner & Mailing Address RAINY RIVER DISTRICT SCHOOL 522 SECOND ST E FORT FRANCES ON P9A 1N4	Property Location Information 440 MCIRVINE RD Fort Frances Frontage 0 Depth 0 Area 19.56 PT RIV R LOT 39 TO 40 PCL;19244
--	--

Notes

Official Plan

Code	Description
LIVING	Living

Zoning

Code	Bylaw	Description
I		Institutional

Structures on Property

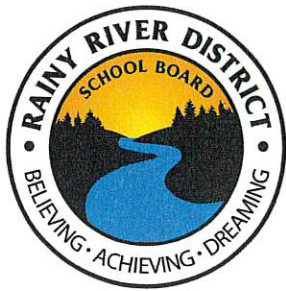
	Year	Code	Description	Storeys		Area			Bed.	Bathrooms		Floor Area		
				Full	Half	Total	Bsmt	Bsmt Finished		Full	Half	1	2	3
1	1973	1973	650	Secondary School	2	0	60568					0		

Property Documents

Document ID	Date	Document Type	Unit	Status	Status (Manual)
2011023	09-May-11	Institutional Alteration/Renovation-Buildin	MCIR	COMPLETE	Issued

Monday, May 06, 2013

Page 1 of 1



[11.2]

RAINY RIVER DISTRICT SCHOOL BOARD

MOVED D. KircherRESOLUTION NO. 221SECONDED BY J. FuhrerFORT FRANCES, December 7, 2021

That the Rainy River District School Board authorize administration to amend the Townshend Theatre Agreement to require the Theatre Advisory Committee to meet a minimum of two meetings per year and authorize administration to renew the Townshend Theatre Agreement for another 5-year term ending December 2026

To be completed by the Speaker

DISPOSITION

CARRIED <input checked="" type="checkbox"/>	LOST <input type="checkbox"/>	REFERRED <input type="checkbox"/>	POSTPONED TO DEFINITE TIME <input type="checkbox"/>	LAY ON TABLE <input type="checkbox"/>	WITHDRAWN <input type="checkbox"/>
---	-------------------------------	-----------------------------------	--	--	------------------------------------

PLURALITY

Two Thirds <input type="checkbox"/>	Majority <input checked="" type="checkbox"/>
--	--

VOTE BY

Show of Hands <input checked="" type="checkbox"/>	Recorded Vote <input type="checkbox"/>
--	---

[Signature]
Signature

January 4, 2022

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: User Fee Bylaw Addition Jan 2022 for 6.14.5.1.1 and 6.14.5.1.2

An update to Library user fees. The Library Board are proposing an additional fee be added to the user fee guide. They would like to add 6.14.5.1.1 – Half Day Rental (up to 4 hours) and 6.14.5.1.2 – Full Day Rental (5 hours +) for the Shaw room. They would like to encourage users who require longer meetings to use the facility by offering a better rate for half/full day meetings.

User fee 6.14.5.1.1	Half Day Rental (up to 4 hours)	\$100.00
User fee 6.14.5.1.2	Full Day Rental (5+ hours)	\$140.00

Recommendation

The Community Service Division recommends to Mayor & Council to accept the new proposed fees as presented.

Respectfully Submitted,

Aaron Bisson

Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Community Services Executive Committee to add the user fees as outlined in this report.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2022/01**

TO: Mayor Caul and Members of Council
FROM: Dawn Galusha, Treasurer
DATE: January 4, 2022
SUBJECT: 2022 Temporary Borrowing to Meet Current Expenditures

BACKGROUND

Section 407 of the Municipal Act authorizes the Town to provide for temporary borrowing, until taxes are collected and other revenue is received, of the amounts that the municipality considers necessary to meet the current expenditures of the municipality for the year. Pursuant to the Act, the total amount borrowed at any one time plus any outstanding principal borrowed and accrued interest shall not exceed 50 per cent of the total estimated revenues of the municipality from January 1 to September 30 and 25 per cent of the total estimated revenues of the municipality from October 1 to December 31 for the year.

Attached is the CIBC required documentation for borrowing for the 2022 fiscal year. An authorizing by-law must be passed.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council authorize the preparation of a by-law for temporary borrowing in the amount of \$4,000,000 to meet 2022 expenditures.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to authorize the preparation of an authorizing By-Law for temporary borrowing in the amount of \$4,000,000 to meet 2022 expenditures.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2022/02**

To: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: January 4, 2022
SUBJECT: Interim Tax Levy for 2022

BACKGROUND

Section 317 of the *Municipal Act* authorizes the municipality to pass a by-law to provide for an interim tax levy. The levy cannot exceed 50% of the total amount of taxes for municipal and school purposes levied on the property for the previous year, however does provide the authority to make adjustments if the amount that would be raised is extreme for any reason.

It is in the best interest of the municipality to begin the collection of taxes each year in a timely manner to reduce borrowing costs. The traditional due dates for interim taxes are the last working day in February 2022 (February 28th) and the last working day in March 2022 (March 31st).

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve this report and that a by-law be brought forward to authorize a 2022 interim tax levy in accordance with the *Municipal Act* and that the due dates be set for February 28, 2022 and March 31, 2022.

Council Approval of This Report Will Agree to the Administration & Finance Executive Committee recommendation to authorize the 2022 interim tax levy in accordance with the Municipal Act and that the due dates be set for February 28, 2022 and March 31, 2022.

January 5, 2022

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Enter into Easement Agreements – 1203 and 1219 Sunset Drive

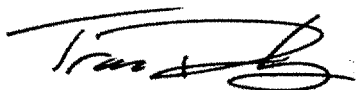
Early on in the planning phase for the Sidewalk Linking Project along Sunset Drive it was noted that due to odd property shapes and a meandering road alignment there were two properties that we would have to cross for the purpose of installing the sidewalk. Early conversations with the two property owners, showed support for the greater benefit of the sidewalk and an openness to enter into easement agreements to formalize the sidewalks existence on their properties. It was agreed with the property owners that the survey works, and easement agreements be completed post construction so that the easements could be set for exactly what property was needed for the sidewalk and no more.

Through the design phase of the project and pre-construction phase the Town worked closely with the designers and contractors to site the sidewalk such that the impacts to these properties was limited to as little as possible, while ensuring the maintainability and esthetic of the new sidewalk. Post construction I engaged the CBO/Municipal Planner to undertake the required survey works and draft the easement agreements for the properties in question.

Attached you will find a report from Cody Vangel, EIT, CBO/Municipal Planner outlining the easements for the two properties in question.

It is the recommendation of the Operations and Facilities Executive Committee to enter into easement agreements with the owners of 1203 and 1219 Sunset Drive for the area of their property frontage taken up by the newly constructed sidewalk along Sunset Drive and further that an authorizing by-law be prepared authorizing Mayor and Clerk to execute the easement agreements on behalf of the corporation.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to enter into easement agreements with the owners of 1203 and 1219 Sunset Drive for the area of their property frontage taken up by the newly constructed sidewalk along Sunset Drive and further that an authorizing by-law be prepared authorizing Mayor and Clerk to execute the easement agreements on behalf of the corporation.

Date: January 5, 2022

Report To: Travis Rob, Operations and Facilities Manager

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Sidewalk Easements – 1203 & 1219 Sunset Drive

Mayor and Council approved in the 2021 Capital Budget the construction of a new sidewalk on the south side of what is now Sunset Drive, from Biddeson Avenue to Riverview Cemetery. Due to varying private property lines and the meandering roadway alignment it was expected early in the project that easements would be necessary at two private property locations being 1203 Sunset Drive and 1219 Sunset Drive. For clarification on some documents attached, 1203 Sunset Drive and 1219 Sunset Drive were referred to as 1203 Colonization Road West and 1219 Colonization Road West prior to January 1, 2022.

Once the sidewalk was constructed, we were able to have a survey team pick up the sidewalk limits and set easement boundary lines as seen in the attached survey. All property owners affected have had a chance to review the survey document and draft easement wording and have not raised any concerns.

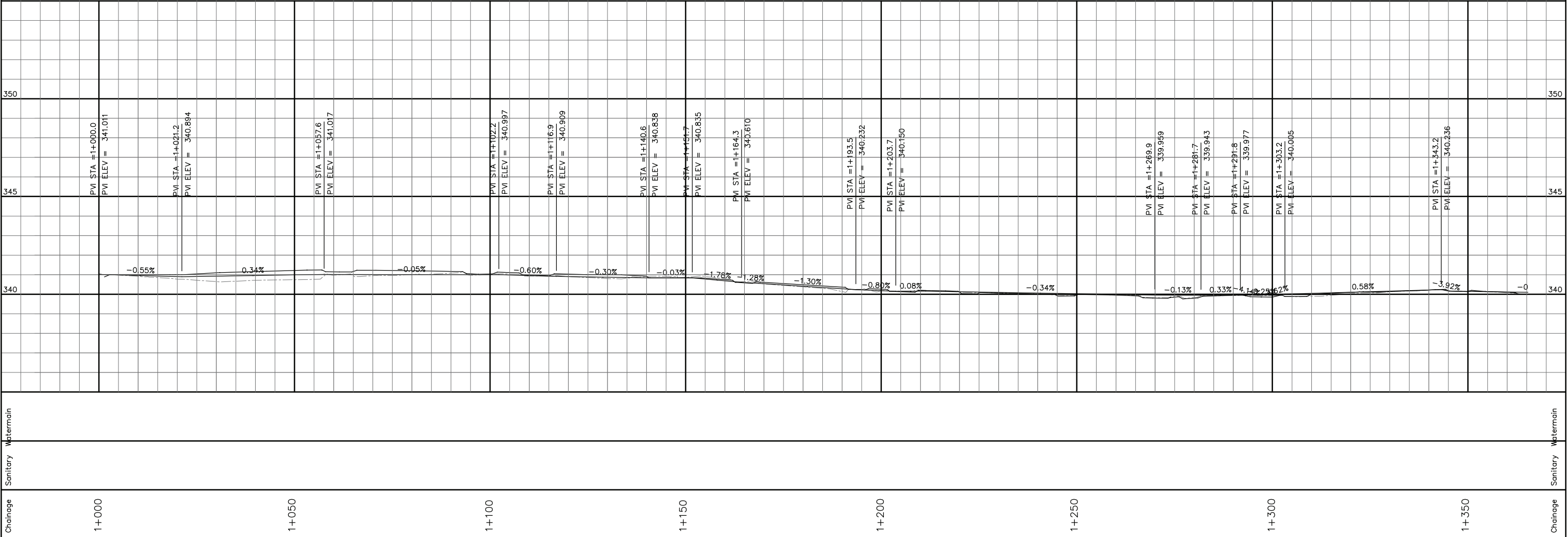
Given that this easement will be between the property owner and the Town of Fort Frances (municipality), the Planning Act alleviates the requirement for Committee of Adjustment approval based on subsection 50(3)(c) and Subsection 50(5)(b). A copy of the proposed draft wording for the easement to be registered on title is attached with this report.

Administration is seeking recommendation from the Operations and Facilities Executive Committee to approve the entering into two easement agreements for the subject properties and to authorize the Mayor and Clerk of the Town of Fort Frances to sign said documents on behalf of the corporation along with the authorizing by-law which will come forward at a future meeting of Council.

Respectfully submitted.

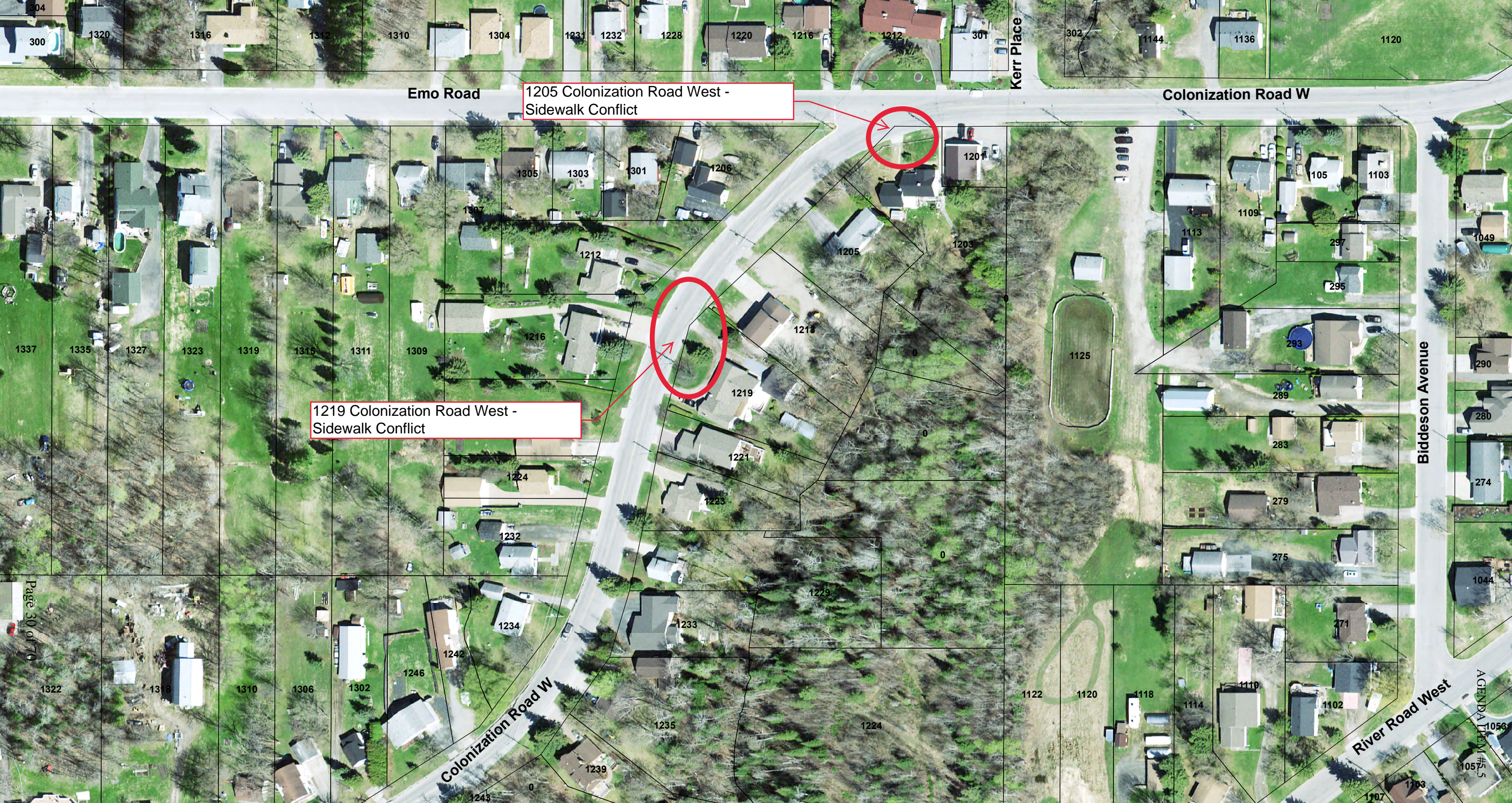


Cody Vangel
Chief Building Official & Municipal Planner



LEGEND				Approved			PLAN AND PROFILE COLONIZATION RD W STA 1+000 TO 1+350	TOWN OF FORT FRANCES 2021 ROAD RECONSTRUCTION			
								SIDEWALK CONSTRUCTION		Scale 1m 0 1m VERT 10m 0 5m HORIZ	
										Drawn By MWS Ckd. By JD Dwg. No. A1-364258-P5	
										Date MARCH 2021 Rev. 0	

No.	Revision	Date	Initial
0	ISSUED FOR TENDER	03/13/21	MWS/JD
A	ISSUED FOR 1ST CLIENT REVIEW		MWS/JD



1205 Colonization Road West -
Sidewalk Conflict

1219 Colonization Road West -
Sidewalk Conflict

SCHEDULE

INTEREST/ESTATE TRANSFERRED – EASEMENT IN GROSS

WHEREAS the Transferor is the owner in fee simple of the lands and premises described in the Properties section of the Transfer of Easement to which this Schedule is attached (the “Easement Lands”).

AND WHEREAS The Corporation of the Town of Fort Frances (the “Transferee”) is the owner in fee simple of the lands and premises (herein the “Transferee’s Lands”, being the Dominant Lands) being composed of Parcel 10793 Sec Rainy /River; PT LT 43 River Range McIrvine PT 2, Rr154 designated as PT 1 on Plan 48R4637 Fort Frances (PIN 56020-0593).

THE TRANSFEROR hereby grants and transfers to the Transferee, its successors and assigns, to be used and enjoyed as appurtenant to the Transferee’s Lands, the free and unencumbered perpetual rights, easements, rights of way, covenants, agreements, and privileges as herein set out in, through, under, over, across, along, and upon the Easement Lands:

1. To lay down, construct, bury, dig up, erect, maintain, operate, inspect, patrol, repair, replace, relocate, alter, upgrade, renew, reconstruct, make additions to and/or remove at any time and from time to time, the sidewalk and/or appurtenances necessary and /or incidental thereto and/or associated material and equipment (all or any of which works are herein called the “Facilities”);
2. To enter on, to exit from and to pass and repass at any and all times, free and unimpeded, in, over, along, upon, across, through, and under the Easement Lands, for and/or by the Transferee and its respective officers, employees, workers, permittees, servants, agents, contractors, subcontractors, with or without vehicles, supplies, machinery, plant, material and equipment for all purposes;
3. To conduct engineering, legal and other surveys in, on and over the Easement Lands; and
4. The right to remove, clear, trim, sever and fell, any buildings, structures, and or obstructions such as trees, roots, brush, stumps, boulders, rock, and/or otherwise encountered during the course of construction and/or subsequent maintenance and/or otherwise of the Facilities.

THE TRANSFEROR shall have the right to fully use and enjoy the Easement Lands provided that without the prior consent of the Transferee, such consent not to be unreasonably withheld, the Transferor shall not erect or place any buildings, structures, and/or obstructions or dig, drill, pave, excavate in, on, and/or within, the Easement Lands.

THE TRANSFEEEE shall be responsible for any damage caused at any time by its agents or employees to the Easement Lands, when practical, the Transferee, after any of its activities, shall restore the Easement Lands appropriately.

NOTWITHSTANDING any rule or law or equity and even though any of the Facilities may become annexed or affixed to the Easement Lands, title to the Facilities shall nevertheless remain in the Transferee and the Facilities shall at any time, and from time to time, be removable in whole or in part by the Transferee, its successors and assigns.

THIS AGREEMENT including all rights, privileges, and benefits herein contained shall extend to, be binding upon, and enure to the benefit of, the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

SCHEDULE

INTEREST/ESTATE TRANSFERRED – EASEMENT IN GROSS

WHEREAS the Transferor is the owner in fee simple of the lands and premises described in the Properties section of the Transfer of Easement to which this Schedule is attached (the “Easement Lands”).

AND WHEREAS The Corporation of the Town of Fort Frances (the “Transferee”) is the owner in fee simple of the lands and premises (herein the “Transferee’s Lands”, being the Dominant Lands) being composed of Parcel 22403 Sec Rainy River; PT LT 43 River Range McIrvine PT 3 and 5, 48R1484 designated as Part 2 on Plan 48R4637 Fort Frances (PIN 56020-0158).

THE TRANSFEROR hereby grants and transfers to the Transferee, its successors and assigns, to be used and enjoyed as appurtenant to the Transferee’s Lands, the free and unencumbered perpetual rights, easements, rights of way, covenants, agreements, and privileges as herein set out in, through, under, over, across, along, and upon the Easement Lands:

1. To lay down, construct, bury, dig up, erect, maintain, operate, inspect, patrol, repair, replace, relocate, alter, upgrade, renew, reconstruct, make additions to and/or remove at any time and from time to time, the sidewalk and/or appurtenances necessary and /or incidental thereto and/or associated material and equipment (all or any of which works are herein called the “Facilities”);
2. To enter on, to exit from and to pass and repass at any and all times, free and unimpeded, in, over, along, upon, across, through, and under the Easement Lands, for and/or by the Transferee and its respective officers, employees, workers, permittees, servants, agents, contractors, subcontractors, with or without vehicles, supplies, machinery, plant, material and equipment for all purposes;
3. To conduct engineering, legal and other surveys in, on and over the Easement Lands; and
4. The right to remove, clear, trim, sever and fell, any buildings, structures, and or obstructions such as trees, roots, brush, stumps, boulders, rock, and/or otherwise encountered during the course of construction and/or subsequent maintenance and/or otherwise of the Facilities.

THE TRANSFEROR shall have the right to fully use and enjoy the Easement Lands provided that without the prior consent of the Transferee, such consent not to be unreasonably withheld, the Transferor shall not erect or place any buildings, structures, and/or obstructions or dig, drill, pave, excavate in, on, and/or within, the Easement Lands.

THE TRANSFEEEEE shall be responsible for any damage caused at any time by its agents or employees to the Easement Lands, when practical, the Transferee, after any of its activities, shall restore the Easement Lands appropriately.

NOTWITHSTANDING any rule or law or equity and even though any of the Facilities may become annexed or affixed to the Easement Lands, title to the Facilities shall nevertheless remain in the Transferee and the Facilities shall at any time, and from time to time, be removable in whole or in part by the Transferee, its successors and assigns.

THIS AGREEMENT including all rights, privileges, and benefits herein contained shall extend to, be binding upon, and enure to the benefit of, the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

METRIC

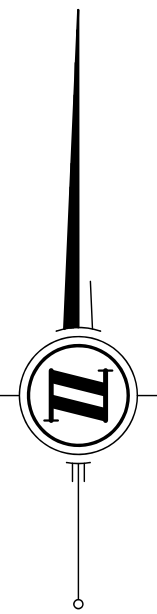
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048
AREAS SHOWN ON THIS PLAN ARE IN HECTARES AND CAN BE CONVERTED TO ACRES BY MULTIPLYING BY 2.471

ROTATIONS APPLIED TO PLAN BEARINGS FOR BEARING COMPARISONS	
PLAN	ROTATION
P, P1	0°30'15" CLOCKWISE
P2	0°34'00" CLOCKWISE

COORDINATES BELOW ARE DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING SERVICE AND ARE REFERRED TO UTM ZONE 15, NAD83 (CSRS)(2010).
COORDINATES COMPLY WITH URBAN ABSOLUTE ACCURACY PER SEC.14(2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
A	5 383 467.22	468 068.92
B	5 383 467.96	467 998.60
C	5 383 418.38	467 967.48

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.



TRAVELLED ROAD KNOWN AS EMO ROAD

COLONIZATION

ROAD (ORIGINAL ROAD ALLOWANCE)

NO PIN ASSIGNED

PART 1

N89°23'30"W
28.61 (P3&SET)

12.64

70.39

SIB (1011)

SM-59

REGISTERED PLAN

PLAN 48R-4637

Received and deposited

December 1st, 2021

Vanessa Williams

Representative for the
Land Registrar for the
Land Titles Division of
Rainy River (No.48)

PARTS SCHEDULE

PART	LOT	PIN	AREA
1	PART OF LOT 43	PART OF 56020-0593	23 m²
2	RIVER RANGE	PART OF 56020-0158	40 m²

PLAN OF SURVEY OF
PART OF LOT 43
RIVER RANGE
TOWNSHIP OF McIRVINE
TOWN OF FORT FRANCES
DISTRICT OF RAINY RIVER

SCALE - 1:300



THE INTENDED PLOT SIZE OF THIS PLAN IS 762mm IN WIDTH BY 610mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:300.

NOTES

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, HAVING A BEARING OF N89°23'30"W BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 15, NAD83 (CSRS)(2010).
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999563.

LEGEND

□	DENOTES A PLANTED SURVEY MONUMENT
■	DENOTES A FOUND SURVEY MONUMENT
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
SIB	DENOTES A PLANTED SURVEY MONUMENT
IB	DENOTES IRON BAR
RPL	DENOTES ROCK PLUG
P	DENOTES PLAN RR-154
P1	DENOTES PLAN 48R-1484
P2	DENOTES PLAN 48R-3177
P3	DENOTES PLAN BY J. BOWMAN, O.L.S., DATED 1999
R	DENOTES RADIUS
A	DENOTES ARC
C	DENOTES CHORD

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 15TH DAY OF NOVEMBER, 2021.

2021/11/23
DATE

PETER de HAAN
PETER de HAAN
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM
NUMBER V-17889.



TBT ENGINEERING
CONSULTING GROUP
TBT SURVEYORS INC. - A WHOLLY OWNED SUBSIDIARY OF TBT ENGINEERING LIMITED

1918 YONGE STREET, THUNDER BAY, ON P7E 6T9
T: (807) 624-5160 F: (807) 624-5161 www.tbte.ca

DRAWN BY: PD CHECKED BY: PdeH DATED: 2021/11/15
DWG. No.: File: Y:\Projects\2021\21-592 TFF - COLONIZATION\Microsurvey\20-592 Ref Plan.dwg



DATE: December 23, 2021
 TO: Mayor and Council
 FROM: Municipal Clerk
 SUBJECT: Council direction Re: Invoices submission - Service from Integrity Commissioner

Issue

Council approval is required to process the payment for an invoice submitted by the Integrity Commissioner

Facts

- At the Council Meeting of December 13, 2021 Council was advised that the Integrity Commissioner (IC) services is funded by the 2021 Operating Budget and that an amount of \$5000.00 was allotted for IC Services in 2021
- It was noted that as a result of budget deficiencies, staff will require the direction of Council for the approval to process the invoices submitted by the Integrity Commissioner
- Staff noted there was other expenses expected to be received and requested approval to cover any outstanding remaining expenses and fees from the IC for the remainder of the year 2021. Council did not approve this request and wished to review the final invoices.
- This report is to request approval to disburse the final expenses for the remainder of 2021.

Analysis

N/A

RECOMMENDATION

THAT Council approves the payment of Invoice from the Integrity Commissioner number FF028 for services in the amount of \$6957.50

PAUL S. HEAYN, AMCT
41 Clearwater Cres.
Dryden, ON P8N 3H8

Invoice No. **FF028**

INVOICE

Customer

Name Gabrielle Lecuyer
Town of Fort Frances
Address 320 Portage Ave.
City Fort Frances State Ont. ZIP P9A 3P9
Phone 807-274-5323 Ext. 1215

Misc

Date Dec. 14, 2021
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
1	RE: ANONYMOUS CODE OF CONDUCT AGAINST MAYOR CAUL #1 See Log of time attached.	\$ 6,957.50	\$ 6,957.50

SubTotal \$ 6,957.50

Shipping

Payment

Check

Tax Rate(s)

Comments Please Send Payment to:

Name Paul S. Heayn, AMCT (address above)

CC # _____

Expires _____

TOTAL \$ 6,957.50

Office Use Only

Follow the [COVID-19 restrictions and public health measures](#) and [book your appointment to get vaccinated](#).



[Print all](#)

Questions on the ballot

A municipal council may pass a bylaw to put a question on the ballot.

There are conditions on the kind of questions that may be asked:

- it must be about a matter that the municipality has authority for, and that the municipality can implement
- it can't be a matter of Provincial interest
- the wording of the question must be clear, concise and neutral
- the possible answers to the question must be "yes" and "no"
- multiple choice or multi-part questions are not permitted

If council wants to put a question on the ballot for the 2018 election it must pass a bylaw by March 1, 2018.

Any person may appeal the wording of the question to the Chief Electoral Officer of Elections Ontario. This appeal must be filed with the municipal clerk within 20 days of the bylaw being passed.

Members of the public cannot make a council put a question on the ballot.

The Minister of Municipal Affairs may also place a question on the ballot. The question may be about any matter.

The results of a question on the ballot

If more than 50% of the eligible voters in a municipality vote on the question, the result is binding on the municipal council. This means:

- if "yes" receives more than 50% of the votes, the municipality must implement the results of the question in a timely manner
- if "no" receives more than 50% of the votes, the municipality cannot implement the matter in question until 4 years have passed since voting day

If less than 50% of the eligible voters in the municipality vote on the question, the results are not binding. Council may consider the results, but it is not required to act or not act on whatever the question was about.

The results of a minister's question can provide advice to the minister or to the government, but the results are not binding.

Updated: October 28, 2019

Excerpts from the Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched.

Submission of by-laws and questions

8 (1) The council of a municipality may pass a by-law to submit to its electors,

(a) a proposed by-law requiring their assent;

(b) subject to section 8.1, a question not otherwise authorized by law but within the council's jurisdiction;

(c) subject to section 8.1, a question, the wording of which is established by an Act or a regulation under an Act.

...

Notice to electors

(6) The clerk who is responsible for conducting the election shall give the electors notice of by-laws and questions referred to in this section.

...

Assent to by-law

(8) A by-law is assented to,

(a) in the case of a local municipality, if a majority of the votes cast in the municipality are in favour of the by-law;

(b) in the case of an upper-tier municipality, if a majority of the votes cast in all the local municipalities are in favour of the by-law.

...

Conditions re: submitting a question

8.1 (1) A by-law to submit a question to the electors under clause 8 (1) (b) or (c),

(a) shall be passed on or before March 1 in the year of a regular election at which it is intended to submit the question to the electors;

(b) cannot be amended after the last date referred to in clause (a); and

(c) despite clause (b), can be revoked on or before nomination day and, if the election does not include an election for an office, on or before the 31st day before voting day.

Rules

(2) A question authorized by by-law under clause 8 (1) (b) shall comply with the following rules:

1. It shall concern a matter within the jurisdiction of the municipality.
2. Despite rule 1, it shall not concern a matter which has been prescribed by the Minister as a matter of provincial interest.
3. It shall be clear, concise and neutral.
4. It shall be capable of being answered in the affirmative or the negative and the only permitted answers to the question are “yes” or “no”.

Notice of intent

(3) Before passing a by-law under clause 8 (1) (b) or (c), the clerk shall give at least 10 days notice of the intention to pass the by-law to the public and the Minister and hold at least one public meeting to consider the matter.

Notice of by-law

(4) Within 15 days after a municipality passes a by-law under clause 8 (1) (b) or (c), the clerk shall give notice of the passage of the by-law to the public and the Minister.

Contents

(5) A notice under subsections (3) and (4) shall include,

- (a) the wording of the question;
- (b) in the case of a by-law under clause 8 (1) (b), a clear, concise and neutral description of the consequences of the question if it is approved and the consequences if it is rejected with the special majority under section 8.2, including an estimate of the costs, if any, that the municipality may incur in implementing the results of the question; and
- (c) in the case of a by-law under clause 8 (1) (b), a description of the right to appeal under subsection (6) including, in the case of a notice under subsection (4), the last day for filing a notice of appeal.

...

Results

8.2 (1) The results of a question authorized by a by-law under clause 8 (1) (b) are binding on the municipality which passed the by-law if,

- (a) at least 50 per cent of the eligible electors in the municipality vote on the question; and

(b) more than 50 per cent of the votes on the question are in favour of those results.

Determination of number of votes

(2) For the purpose of clause (1) (a), the number of eligible electors shall be determined from the voters' lists as they exist at the close of voting.

Implementation

8.3 (1) If the results of a question authorized by a by-law under clause 8 (1) (b) are binding on a municipality,

(a) if an affirmative answer received the majority of the votes, the municipality shall do everything in its power to implement the results of the question in a timely manner; and

(b) if a negative answer received the majority of the votes, the municipality shall not do anything within its jurisdiction to implement the matter which was the subject of the question for a period of four years following voting day.

Same

(2) Without limiting subsection (1), the municipality shall, between 14 and 180 days after voting day,

(a) if a by-law or resolution is required to implement the results of the question, ensure that it is prepared and placed before council or, if a series of by-laws are required to implement the results, ensure that the first of the series is prepared and placed before council;

(b) despite clause (a), if passage of a by-law or resolution required to implement the results of the question is subject to a condition precedent under a regulation or statute (such as giving notice or holding a public hearing), ensure the initial steps have been taken to comply with the condition;

(c) if administrative action to change a policy or practice is required to implement the results of the question, instruct municipal staff to take that action.

Limitation

(3) For the purpose of clause (1) (a), it is not within the jurisdiction of the municipality to eliminate or override any substantive or procedural legal right of any person or entity who is or may be affected by the implementation of the results of the question as illustrated by the following examples:

1. If a zoning change under the *Planning Act* is necessary to implement the results, the binding effect of the question is subject to the *Planning Act* and the discretion of the municipality under that Act is not constrained. If the zoning change is approved, the municipality is bound to implement the results; if it is not approved, the municipality is not bound.

2. If the results of the question require the passage of a by-law which requires notice to be given and at least one public meeting to be held to consider the matter before the by-law is passed, the binding effect of the question is subject to these procedural requirements and the discretion of the municipality to proceed following the public meeting is not constrained. If, after the public meeting, the municipality decides not to implement the results of the question, it is not required to do so.

...

Time restriction

(5) A municipality that has passed a by-law or resolution or taken any other action to implement the results of the question shall not do anything within its jurisdiction to reverse or substantially change the action for a period of four years following the day the action took effect.

Exception

(6) Nothing in this section requires a municipality to do anything or prevents a municipality from doing anything if,

(a) a subsequent binding question authorizes such action or inaction; or

(b) the council is of the opinion, reasonably held, that there has been a material change in circumstances since the time it passed the by-law under clause 8 (1) (b) to put the binding question to the electors.

2021 Statement of Operations- Sewer Fund

NEW G/L ACCOUNT		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
REVENUES					
Private Work Charges	40-080-0811-0330-40595		(2,693.90)		-
Expense Recoveries	40-080-0811-0330-40589		-		(7,712.00)
ODRAP - Provincial Flood Exp Recovery	40-080-0811-0430-40409		-		-
Private Work Charges	40-080-0811-0430-40595	(19,000)	(2,804.55)	(19,000)	(6,967.95)
New Connection Charges	40-080-0811-0430-40619	(8,500)	-	(8,500)	-
Penalty on Late Payments	40-080-0811-0430-40682	(7,000)	(6,191.54)	(7,000)	(9,312.34)
Sewer Service/Disposal	40-080-0811-0430-40760	(2,693,701)	(2,107,201.86)	(2,648,131)	(2,242,402.30)
Expense Recoveries	40-080-0812-0430-40589		-		-
Total Revenues		(2,728,201)	(2,118,891.85)	(2,682,631)	(2,266,394.59)
EXPENDITURES					
Administration					
Distributed Salaries/Wages			-		-
Distributed Benefits			-		-
Hourly Full Time	40-080-0811-1101-60010	78,345	51,370.19	85,582	51,905.31
Overtime	40-080-0811-1101-60013		310.36		717.63
Hourly Part Time	40-080-0811-1101-60020	2,308	-	2,308	-
Employer CPP	40-080-0811-1101-60025	2,865	2,058.16	3,199	2,329.96
Employer EI	40-080-0811-1101-60030	1,057	786.41	1,086	848.36
Employer OMERS	40-080-0811-1101-60035	8,613	6,216.60	9,293	6,194.94
Employer EHT	40-080-0811-1101-60040	1,620	1,150.59	1,735	1,153.50
Employer Benefits	40-080-0811-1101-60050	7,901	5,200.84	6,897	5,017.68
Employer WSIB	40-080-0811-1101-60055	2,474	1,338.54	1,954	1,323.20
Allocated Admin	40-080-0811-1200-71221	166,378	124,784.82	169,706	127,279.50
Postage, Freight, Courier	40-080-0811-1200-71252	11,673	-	11,673	-
Legal	40-080-0811-1200-71253	10,000	9,328.76	10,000	20,260.14
Office Supplies	40-080-0811-1400-71410	750	-	750	31.75
Taxes	40-080-0811-1400-71425	4,400	35,987.76	4,400	57,154.53
Stores Charge	40-080-0811-1400-71433	8,700	-	8,700	-
Annual Software Support	40-080-0811-1500-71501	1,500	-	1,500	-
Computer Maintenance (H & S)	40-080-0811-1500-71502	3,800	4,351.39	4,000	4,162.75
GIS Material	40-080-0811-1500-71507	6,716	3,774.19	6,716	3,473.75

2021 Statement of Operations- Sewer Fund

	NEW G/L ACCOUNT	2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
Contracted Works	40-080-0811-1500-71523	500	518.19	500	-
Conferences & Courses	40-080-0811-1500-71531	5,000	1,017.60	5,000	2,120.48
Insurance	40-080-0811-1500-71580	28,285	28,736.05	32,784	32,657.32
Insurance Deductible	40-080-0811-1500-71581	10,000	-	10,000	1,186.50
Advertising & Public Notices	40-080-0811-1500-71591	500	-	500	-
Contributions to Capital	40-080-0811-1510-75350	1,359,475	-	1,288,115	-
Contribution to Reserve Funds	40-080-0811-1620-75390		-		-
Contribution to Reserve Funds (Yr End)	40-080-0811-1620-75390		-		-
Inventory Adjustments	40-080-0811-1700-72505		-		-
		1,722,860	276,930.45	1,666,398	317,817.30
Sewer Mains					
Distributed Salaries/Wages					
Distributed Benefits					
Hourly Full Time	40-080-0811-1711-60010	49,136	13,971.16	49,136	16,430.11
Overtime	40-080-0811-1711-60013	1,500	931.60	1,500	614.12
Hourly Part Time	40-080-0811-1711-60020	2,148	-	2,148	198.89
Employer CPP	40-080-0811-1711-60025	2,334	742.14	2,561	941.87
Employer EI	40-080-0811-1711-60030	835	283.59	864	340.27
Employer OMERS	40-080-0811-1711-60035	4,860	1,428.87	5,095	1,648.87
Employer EHT	40-080-0811-1711-60040	1,033	313.53	1,084	361.56
Employer Benefits	40-080-0811-1711-60050	5,809	2,171.54	5,116	1,667.51
Employer WSIB	40-080-0811-1711-60055	578	372.98	1,290	430.19
Materials	40-080-0811-1711-71471	10,000	16,541.63	10,000	8,953.22
Contracted Service	40-080-0811-1711-71523	125,000	59,308.14	125,000	68,096.93
Equipment Rentals - Own	40-080-0811-1711-71540	36,000	7,412.25	36,000	3,662.66
		239,233	103,477.43	239,794	103,346.20
Service Connections					
Distributed Salaries/Wages					-
Distributed Benefits					-
Hourly Full Time	40-080-0811-1712-60010	40,760	23,103.95	40,760	43,645.54
Overtime	40-080-0811-1712-60013	5,000	2,251.09	5,000	6,010.24
Hourly Part Time	40-080-0811-1712-60020	2,761	-	2,761	4,209.64

2021 Statement of Operations- Sewer Fund

	NEW G/L ACCOUNT	2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
Employer CPP	40-080-0811-1712-60025	1,981	1,242.06	2,173	3,088.88
Employer EI	40-080-0811-1712-60030	709	470.91	733	1,171.31
Employer OMERS	40-080-0811-1712-60035	4,031	2,492.15	4,226	4,948.99
Employer EHT	40-080-0811-1712-60040	877	532.69	920	1,180.80
Employer Benefits	40-080-0811-1712-60050	4,819	2,399.71	4,244	5,451.08
Employer WSIB	40-080-0811-1712-60055	490	633.67	1,094	1,404.90
Materials	40-080-0811-1712-71471	6,500	4,912.94	6,500	15,111.85
Contracted Services	40-080-0811-1712-71523	12,000	6,252.91	12,000	2,167.15
Equipment Rentals - Own	40-080-0811-1712-71540	15,000	8,161.24	15,000	3,186.88
		94,928	52,453.32	95,411	91,577.26
Sewage Treatment Plant					
Hourly Full Time	40-080-0812-1101-60010	2,500	55.22	2,500	461.63
Overtime	40-080-0812-1101-60013		-		-
Hourly Part Time	40-080-0812-1101-60020		-		-
Employer CPP	40-080-0812-1101-60025	114	4.43	124	23.95
Employer EI	40-080-0812-1101-60030	41	1.77	42	9.21
Employer OMERS	40-080-0812-1101-60035	247	7.56	259	43.45
Employer EHT	40-080-0812-1101-60040	50	1.74	53	9.00
Employer Benefits	40-080-0812-1101-60050	296	21.97	260	34.83
Employer WSIB	40-080-0812-1101-60055	28	2.07	63	10.73
Equipment Rentals - Own	40-080-0812-1101-71540	500	415.15	500	-
Natural Gas	40-080-0812-1240-71416	21,484	13,049.16	21,484	12,964.73
Electrical Power	40-080-0812-1240-71420	95,000	82,878.51	95,000	63,568.84
Grit Landfill Tipping Fees	40-080-0812-1400-71424	501	-	-	-
Taxes	40-080-0812-1240-71425	37,026	4,305.47	36,708	4,411.55
Materials	40-080-0812-1400-71471	2,000	37.25	2,000	142.35
Contracted Works - AWA/OCWA	40-080-0812-1500-71523	511,393	477,555.02	522,035	496,050.31
		671,180	578,335.32	681,028	577,730.58
Total Expenditures		2,728,201	1,011,196.52	2,682,631	1,090,471.34
TOTAL SEWER FUND (Surplus)/Deficit		-	(1,107,695.33)	-	(1,175,923.25)

2021 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
REVENUE					
Expense Recovery	50-080-0832-0330-40589		(4,967.14)		(6,268.00)
Rents & Leases	50-080-0832-0330-40592	(9,277)	(10,106.94)	(9,277)	(6,656.94)
Private Work Charges	50-080-0832-0330-40595		18.10		(1,323.18)
Sale of Rain Barrels	50-080-0832-0330-40782	(65)	(115.04)	(65)	(402.64)
Expense Recovery	50-080-0832-0430-40589		(764.62)		-
Private Work Charges	50-080-0832-0430-40595	(8,000)	(3,066.50)	(8,000)	(6,092.81)
Reconnect Charges	50-080-0832-0430-40618	(1,200)	(3,477.35)	(1,200)	(2,861.75)
New Connection Charges	50-080-0832-0430-40619	(15,000)	921.56	(15,000)	-
Late Payment Charges	50-080-0832-0430-40682	(8,000)	(6,733.60)	(8,000)	(10,038.83)
Sale of Water	50-080-0832-0430-40685	(2,854,247)	(2,274,167.52)	(2,817,848)	(2,418,710.82)
Special Water Rates	50-080-0832-0430-40687		(178.20)		(146.10)
Sale of Water Meters/Backflow Prevention	50-080-0832-0430-40943	(5,500)	(11,933.21)	(9,100)	-
Water Meter Replacement	50-080-0832-0430-40946	(17,982)	(14,734.72)	(17,982)	(15,373.77)
Private Works Charges - HST Exempt at POS	50-080-0832-0530-40595		-		-
		(2,919,271)	(2,329,305.18)	(2,886,472)	(2,467,874.84)
Water Works General					
EXPENDITURES					
Administration					
Distributed Salaries/Wages			-		-
Distributed Benefits			-		-
Overtime & Lieu Time	50-080-0832-1101-60013		319.90		2,230.17
Paid Leave			-		-
Vac, Floaters, Stats, Holidays			-		-
Hourly Full Time	50-080-0832-1101-60010	106,908	82,248.29	120,571	80,827.12
Disability ST/LTD			-		-
WSIB	50-080-0832-1101-60055	3,370	2,004.91	1,868	1,979.88
Canada Pension Plan	50-080-0832-1101-60025	3,291	3,141.33	2,483	3,524.92
Employment Insurance	50-080-0832-1101-60030	1,212	1,192.79	841	1,273.47
Dental, Vision, Extended Health			-		-
OMERS	50-080-0832-1101-60035	10,344	9,319.16	9,408	9,146.53

2021 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
Life Insurance			-		-
Employer Health Tax	50-080-0832-1101-60040	1,974	1,730.62	1,615	1,740.80
Employer Benefits	50-080-0832-1101-60050	8,505	7,318.58	5,644	7,035.18
Summer Staff & Part-time Staff	50-080-0832-1101-60020	1,838	-	2,254	1,082.02
Accounting/Allocated Admin	50-080-0832-1200-71221	211,016	158,260.68	215,236	161,427.00
Communications	50-080-0832-1200-71251	3,200	2,832.47	3,000	2,299.63
Postage, Freight, Courier	50-080-0832-1200-71252	11,673	-	11,673	-
Legal	50-080-0832-1200-71253	5,000	9,328.77	5,000	21,669.02
Memberships	50-080-0832-1200-71260	1,000	269.66	1,000	-
Write-Offs	50-080-0832-1210-74515	2,000	(5.01)	2,000	(0.86)
Office Supplies	50-080-0832-1400-71410	1,000	469.31	1,000	443.86
Stores Charge	50-080-0832-1400-71433	10,300	-	10,300	-
Rain Barrel Expenses	50-080-0832-1400-71443		431.76		431.76
Annual Software Support	50-080-0832-1500-71501	1,404	440.64	1,404	1,264.46
Computer Maintenance (H&S)	50-080-0832-1500-71502	3,800	8,894.30	8,000	10,186.14
Custom Software Charges	50-080-0832-1500-71503	1,000	-	1,000	-
GIS Material	50-080-0832-1500-71507	13,432	7,548.36	12,211	7,717.25
Contracted Works	50-080-0832-1500-71523	1,000	609.76	1,000	-
Conference & Courses	50-080-0832-1500-71531	25,000	10,437.96	25,000	4,869.45
Insurance	50-080-0832-1500-71580	38,162	38,800.92	44,421	46,175.39
Insurance Deductible	50-080-0832-1500-71581	10,000	-	10,000	-
Advertising & Public Notices	50-080-0832-1500-71591	500	905.21	500	-
Contribution to Capital Fund	50-080-0832-1510-75350	1,266,144	-	1,124,081	-
Transfer to Reserve Fund (Water Meter Replace	50-080-0832-1620-75390	17,982		17,982	
Contribution to Reserve Fund	50-080-0832-1620-75390		-		-
Contribution to Reserve Fund (Year End)	50-080-0832-1620-75390				
Inventory Adjustments	50-080-0832-1700-72505		-		-
		1,761,055	346,500.37	1,639,492	365,323.19
Water Service Connections					
Hourly Full Time	50-080-0832-1962-60010	50,950	23,011.63	50,950	41,745.29
Overtime	50-080-0832-1962-60013	5,000	743.36	5,000	4,208.59
Hourly Part Time	50-080-0832-1962-60020	3,683	-	3,683	2,273.78

2021 Statement of Operations- Water Fund

		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
	NEW G/L ACCOUNT				
Employer CPP	50-080-0832-1962-60025	2,487	1,256.73	2,728	2,699.85
Employer EI	50-080-0832-1962-60030	890	490.48	920	1,020.47
Employer OMERS	50-080-0832-1962-60035	5,039	2,485.23	5,283	4,608.09
Employer EHT	50-080-0832-1962-60040	1,101	525.68	1,155	1,034.92
Employer Benefits	50-080-0832-1962-60050	6,023	2,321.99	5,305	5,316.47
Employer WSIB	50-080-0832-1962-60055	615	625.42	1,374	1,231.20
Materials	50-080-0832-1962-71471	12,000	4,934.40	12,000	14,807.97
Contracted Works	50-080-0832-1962-71523	14,000	962.91	14,000	2,016.77
Equipment Rentals - Owned	50-080-0832-1962-71540	22,000	5,752.07	22,000	9,273.05
		123,788	43,109.90	124,398	90,236.45
					-
Water Meter Maintenance					-
Hourly Full Time	50-080-0832-1963-60010	4,500	4,076.96	4,500	2,103.89
Overtime	50-080-0832-1963-60013		124.56		26.01
Hourly Part Time	50-080-0832-1963-60020		-		1.04
Employer CPP	50-080-0832-1963-60025	205	227.09	225	124.73
Employer EI	50-080-0832-1963-60030	73	88.66	76	48.15
Employer OMERS	50-080-0832-1963-60035	445	410.39	467	209.05
Employer EHT	50-080-0832-1963-60040	91	89.51	95	47.32
Employer Benefits	50-080-0832-1963-60050	532	921.52	469	413.35
Employer WSIB	50-080-0832-1963-60055	51	106.48	113	56.35
Materials	50-080-0832-1963-71471	7,500	17,508.66	30,000	1,211.89
Contracted Works	50-080-0832-1963-71523	11,874	11,640.40	11,874	6,702.19
Equipment Rentals - Owned	50-080-0832-1963-71540	1,725	406.25	1,725	62.50
		26,996	35,600.48	49,544	11,006.47
Water Distribution System Maintenance					
Hourly Full Time	50-080-0832-1964-60010	92,729	136,374.46	92,729	127,391.28
Overtime	50-080-0832-1964-60013	8,000	9,627.39	8,000	8,737.28
Hourly Part Time	50-080-0832-1964-60020	9,820	-	9,820	9,563.49
Employer CPP	50-080-0832-1964-60025	4,668	7,541.61	5,121	8,066.49
Employer EI	50-080-0832-1964-60030	1,670	2,916.97	1,727	3,116.97
Employer OMERS	50-080-0832-1964-60035	9,172	14,145.03	9,615	12,932.25

2021 Statement of Operations- Water Fund

		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
	NEW G/L ACCOUNT				
Employer EHT	50-080-0832-1964-60040	2,066	3,090.23	2,167	3,065.18
Employer Benefits	50-080-0832-1964-60050	10,962	17,337.00	9,655	14,532.85
Employer WSIB	50-080-0832-1964-60055	1,155	3,668.30	2,579	3,647.24
Materials	50-080-0832-1964-71471	35,000	41,034.97	35,000	28,255.98
Contracted Works	50-080-0832-1964-71523	35,000	21,360.12	35,000	13,598.65
Equipment Rentals - Owned	50-080-0832-1964-71540	35,000	28,077.59	35,000	30,397.54
		245,242	285,173.67	246,413	263,305.20
Total Waterworks General		2,157,081	710,384.42	2,059,847	729,871.31
Water Treatment Plant					
Microfit Generation Revenue	50-080-0831-0330-40320	(11,000)	(8,225.26)	(8,000)	(10,119.07)
Hourly Full Time	50-080-0831-1101-60010	206,452	183,780.33	206,452	175,410.58
Overtime	50-080-0831-1101-60013	4,000	7,458.28	4,000	7,382.90
Hourly Part Time	50-080-0831-1101-60020		54.66		0.52
Employer CPP	50-080-0831-1101-60025	9,397	9,353.80	10,309	8,825.04
Employer EI	50-080-0831-1101-60030	3,362	3,521.52	3,476	3,170.70
Employer OMERS	50-080-0831-1101-60035	20,420	18,853.42	21,407	15,452.16
Employer EHT	50-080-0831-1101-60040	4,160	4,018.59	4,363	3,482.27
Employer Benefits	50-080-0831-1101-60050	24,406	19,995.17	21,495	16,957.25
Employer WSIB	50-080-0831-1101-60055	2,325	4,781.12	5,191	4,363.04
Equipment Rentals - Owned	50-080-0831-1101-71540	2,000	2,537.50	2,000	6,668.75
Communications	50-080-0831-1200-71251	7,740	4,635.80	5,000	4,520.26
Lab Fees - Water Testing	50-080-0831-1200-71270	16,000	9,506.80	25,000	7,904.89
Office Supplies	50-080-0831-1400-71410	500	-	500	71.27
Natural Gas	50-080-0831-1240-71416	28,880	13,769.91	28,880	14,140.18
Diesel Fuel	50-080-0831-1240-71417	1,000	-	1,200	-
Electrical Power	50-080-0831-1240-71420	78,940	56,622.90	80,440	43,610.21
Water & Sewer	50-080-0831-1240-71421	1,297	1,207.50	1,332	984.80
Taxes	50-080-0831-1240-71425	38,162	83,971.44	45,603	45,810.55
Chlorine	50-080-0831-1400-71434	19,500	16,762.92	20,750	29,055.40
Soda Ash	50-080-0831-1400-71435	48,300	39,356.01	48,500	59,273.00

2021 Statement of Operations- Water Fund

		2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
	NEW G/L ACCOUNT				
Aluminium Sulphate	50-080-0831-1400-71436	49,500	41,480.76	50,900	45,319.20
Fluorides	50-080-0831-1400-71437	10,000	13,629.50	10,100	10,987.04
Miscellaneous Chemicals	50-080-0831-1400-71438	13,000	2,168.04	13,000	11,580.67
Materials	50-080-0831-1400-71471	20,000	9,321.27	20,000	7,139.73
Contracted Services	50-080-0831-1500-71523	36,355	31,942.97	75,355	16,062.32
		645,696	578,730.21	705,253	538,172.73
Total Water Treatment Plant		634,696	570,504.95	697,253	528,053.66
Water Storage Facility			-		-
Hourly Full Time	50-080-0831-1965-60010	7,500	6,251.17	7,500	10,431.45
Overtime	50-080-0831-1965-60013	1,000	-	1,000	-
Employer CPP	50-080-0831-1965-60025	341	314.43	371	522.69
Employer EI	50-080-0831-1965-60030	122	119.16	126	189.29
Employer OMERS	50-080-0831-1965-60035	742	612.38	778	964.62
Employer EHT	50-080-0831-1965-60040	151	129.54	159	221.43
Employer Benefits	50-080-0831-1965-60050	887	607.27	781	1,093.64
Employer WSIB	50-080-0831-1965-60055	84	154.07	189	263.46
Equipment Rentals - Own	50-080-0831-1965-71540	1,700	1,250.00	1,700	1,150.00
Communications	50-080-0831-1965-71251	2,180	619.40	2,180	557.36
Natural Gas	50-080-0831-1965-71416	11,760	6,704.37	11,760	1,428.35
Electrical Power	50-080-0831-1965-71420	3,633	2,612.91	3,706	1,967.03
Taxes	50-080-0831-1965-71425	86,394	44,708.98	88,122	-
Materials	50-080-0831-1965-71471	500	34.24	500	4,857.00
Contracted Works	50-080-0831-1965-71523	10,500	4,327.09	10,500	1,391.90
Equipment Rentals Other			-		-
Total Water Storage Facility		127,494	68,445.01	129,372	25,038.22
Total Expenditures		2,930,271	1,357,559.64	2,894,472	1,293,082.26
TOTAL WATER FUND (Surplus)/Deficit		-	(979,970.80)	-	(1,184,911.65)

2021 Statement of Operations- General Fund

	2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
CORPORATE:				
REVENUE				
Municipal Levy	(11,378,238)	(11,637,617.86)	(11,421,235.00)	(11,470,663.09)
School Board Levy	(1,492,647)	(1,471,771.73)	(1,372,201.00)	(1,372,222.13)
Payments-In-Lieu	(830,794)	(735,454.27)	(835,160.55)	(828,507.31)
Contribution From Contingency Reserve Fund	-	-	-	-
Sale of Land/Gain on Sale of Land	-	(271,708.23)	-	(4,122.99)
Other Grant (In-Lieu of taxation)	-	-	-	-
One Time Assistance Funding	-	-	-	-
Tax Rate Stabilization Reserve Fund Contribution	-	-	-	-
Surplus from Prior Years	-	-	-	-
Ontario Cannabis Legalization Implementation Fund	-	-	-	-
Modernization Grant Fund	-	-	-	(19,250.00)
OMPF Funding	(3,294,600)	(3,294,600.00)	(3,328,600.00)	(3,328,600.00)
	(16,996,279)	(17,411,152.09)	(16,957,197)	(17,023,365.52)
EXPENDITURES				
Election	-	-	-	-
Council	369,358	171,255.69	308,210.00	216,100.93
Contributions from Capital Fund	-	-	-	-
Contribution to Reserve/Reserve Funds	1,802,977	1,396,281.00	1,863,000.00	
Uncontrollable Costs	2,406,172	2,171,628.87	2,373,474.00	2,145,005.72
Economic Development	31,808	21,908.04	111,063.00	13,699.70
Travel Information Centre	19,141	6,512.03	-	(741.42)
Solar Panels	(18,329)	(20,244.15)	(11,645.00)	(13,796.23)
School Board Requisition	1,492,647	1,119,309.67	1,372,201.00	1,029,127.57
Long Term Debt	384,028	344,413.37	365,991.00	332,761.25
	6,487,802	5,211,064.52	6,382,294	3,722,157.52
Total Corporate	(10,508,477)	(12,200,087.57)	(10,574,902.55)	(13,301,208.00)

2021 Statement of Operations- General Fund

	2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
ADMINISTRATION & FINANCE:				
Admin. Revenue	(465,325)	(417,473.52)	(357,100.00)	(337,809.75)
Administration Department	511,597	417,436.92	516,693.00	453,887.21
Clerk's Department	232,195	182,409.92	220,014.00	206,873.01
Treasury Department	534,938	487,773.70	541,402.00	495,634.84
FFPC Administration	-	4,389.11	-	8,007.35
Information Technology	316,698	234,838.22	357,036.00	296,193.90
Total A & F	1,130,103	909,374.35	1,278,045	1,122,786.56
EMERGENCY SERVICES				
Fire Emergency Services	1,100,143.00	831,607.43	1,058,403.00	888,008.65
911 Dispatch Services	11,332	13,275.44	10,982.00	14,427.38
COVID-19 Impacts		(356,525.23)	(309,685.00)	(37,754.73)
Police Services	2,437,386	2,256,911.66	2,542,034.00	2,344,931.54
Total Emergency Services	3,548,861	2,745,269.30	3,301,734	3,209,612.84
COMMUNITY SERVICES:				
Sister Betty Kennedy Centre	36,018	27,735.47	38,831.00	589.56
Children's Day Care	7,569	10,445.76	-	(863.09)
Best Start Hub	-	(740.08)	-	-
Day Care Special Needs Resource	-	(3,008.26)	-	-
Handi Transit Services	107,150	25,904.32	113,923.00	23,586.23
Townshend Theatre	-	2,443.73	332.00	331.20
Recreation Facilities	970,938	600,909.61	1,038,637.00	605,008.82
Recreation Programs	117,187	107,202.94	285,792.00	177,020.19
Community Services	114,000	106,859.41	90,496.00	95,835.43
Sunny Cove Camp	38,583	25,999.53	9,955.00	20,832.61
Public Library	521,546	395,423.80	518,280.00	438,322.89
Library Co-op	-	(7,761.54)	-	(7,250.00)
Museum	210,407	97,553.06	202,409.00	133,050.58
Waterfront (Sorting Gap)	29,490	24,401.19	37,645.00	22,723.95
Total Community Services	2,152,888	1,413,368.94	2,336,300	1,509,188.37

2021 Statement of Operations- General Fund

	2020 OPERATING FORECAST	Actual to November 30, 2020	2021 OPERATING FORECAST	Actual to November 30, 2021
OPERATIONS & FACILITIES				
Public Works	513,209	404,144.66	435,043.00	539,998.08
Roads	1,498,393	1,229,587.86	1,549,603.00	995,390.63
Sidewalks	143,962	139,068.64	145,079.00	110,562.96
Stores Operations	106,200	83,150.12	102,490.00	79,050.51
Traffic Signal Maint	10,867	9,905.22	10,867.00	10,451.40
Streetlighting Maint	116,672	66,282.09	125,565.00	120,199.64
Waste Management Services	-	(99,490.66)	-	(119,204.03)
Airport	95,547	138,810.07	138,026.00	(1,494.76)
Parks & Cemeteries Admin	183,760	120,480.81	189,270.00	107,262.26
Cemeteries	347,246	156,280.66	351,512.00	303,864.45
Parks	304,266	280,631.54	332,372.00	274,644.25
Total Operations and Facilities	3,320,122	2,528,851.01	3,379,827	2,420,725.39
PLANNING & DEVELOPMENT				
By-Law Enforcement	157,801	114,204.03	149,001.00	129,228.07
Fight The Blight	-	-	-	-
Building Official Department	22,345	9,819.95	19,758.00	(8,749.64)
Planning Department	61,197	44,658.66	62,204.00	46,276.44
Civic Centre	115,160	97,339.27	48,034.00	37,096.79
Total Planning and Development	356,503	266,021.91	278,997	203,851.66
SUBTOTAL (SURPLUS)/DEFICIT	-	(4,337,202.06)	0	(4,835,043.18)



Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381

December 16, 2021

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Craig Miller
Environmental Superintendent

Dear Craig:

**Re: Fort Frances Wastewater Treatment Facility
November 2021 Monthly Report**

As per the operating agreement, the attached document is the November 2021 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Ty Maurice, Senior Operations Manager.

Yours truly,

A handwritten signature in black ink, appearing to read 'Kelly C', is written over a light blue circular stamp.

Kelly Cunningham
Team Lead

For Ty Maurice
Senior Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
November 2021 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of November 2021; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

NOVEMBER 2021 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.4 mg/L	25 mg/L	15 mg/L	14.3 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	2.4 mg/L	25 mg/L	15 mg/L	14.5 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.11 mg/L	1.0 mg/L	0.9 mg/L	0.65 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	8.11 mg/L 5.91 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		23.7 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 7.3 to 7.6; average pH was 7.4		
Temperature degrees C				Temperatures ranged from 13.0 to 15.5 C; average temperature of effluent was 14.2 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for November was 6031.0 m³/day. This represents 67% of the design average flow. Total treated flow for the month was 180930 m³. The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objectives as outlined in the Environmental Compliance Approval.

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows and a summary will be included:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased all blowers
- Regular cleaning of head works EW basket strainer
- Greased Grit Snail and lubricated drive chain. Hosed Snail
- Monthly inspection of spiral screen access hatch, removed wrapped debris
- Weekly manifold wash and restrictor cleaning on the Fournier press
- Inspected teacup
- Greased flocculator seal bearing
- Removed wrapped debris from spiral screen
- Changed oil in blower 4

Pump Stations:

- Ran gensets
- Changed seal water strainers
- Peterbilt replaced the block heater on the Central Avenue genset
- Peterbilt replaced the turbocharger on the Fifth Street genset
- Pulled and cleaned pumps 1 and 2 at White Pine lift station

PROCESS AND OPTIMIZATION ISSUES

SLUDGE SUMMARY

Dennis Robinson Limited hauled a calculated total of 98.2 m³ (10 bins) of thickened digested sludge to the Town of Fort Frances landfill site. The hauled sludge averaged 15.6 % TS for the month but slump test results from the landfill site have not been provided.

The Fournier press ran for 86.4 hours in the past month.

COMPLAINTS

There were no complaints during the report period.

BYPASS/OVERFLOW REPORT(S)

There were no bypass events in the reporting period.

COMMENTS

Plant power consumption for the month was 437 (x 180 multiplier) kWh.

The Fournier press has been operated 1315.5 hours in 2021.

We had an ESA inspection on November 3.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Incident Report (on-file at plant as per occurrence)

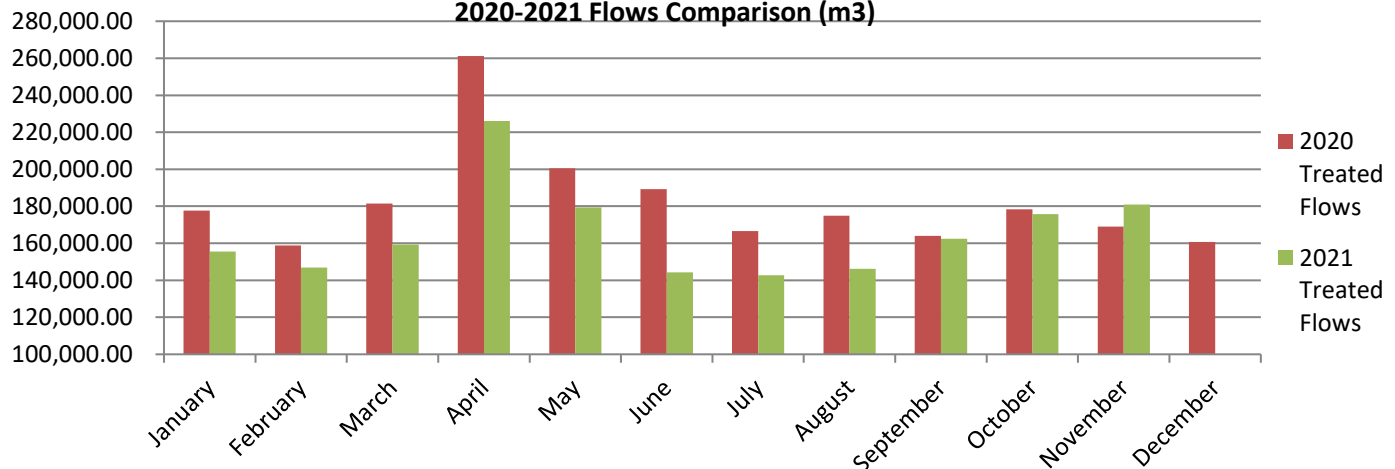
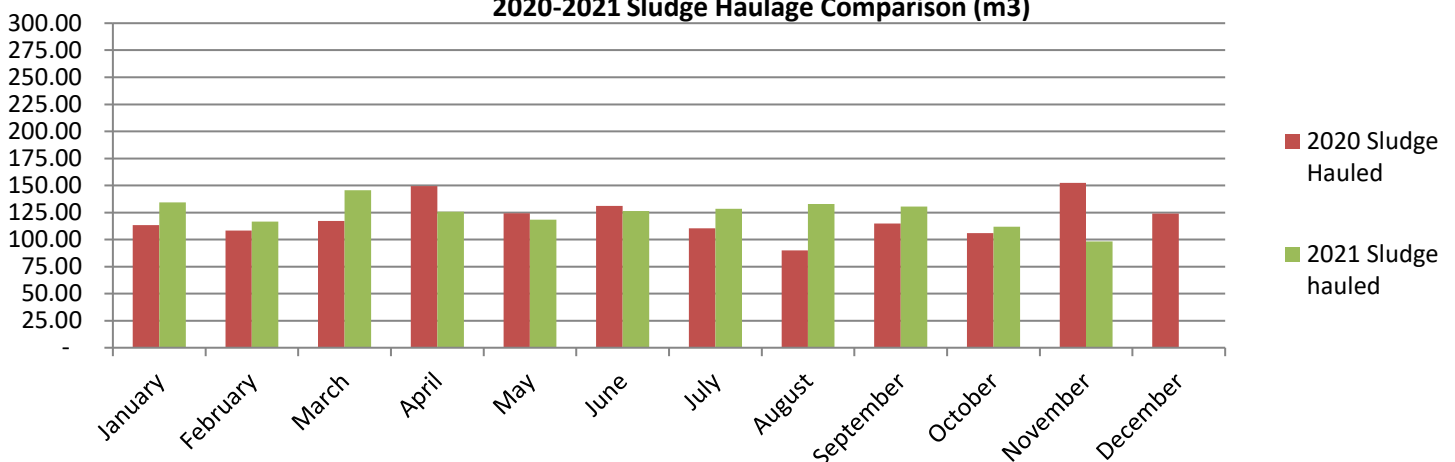
2021 Fort Frances Wastewater

Month	Sewage Flows Year 2021					Usage	Calculated	Sludge	Removal Efficiency	
	Avg. Day	Max Day	Total	Total	Total	% Plant	Volume	Bins	CBOD5 0.976191334	
	Flow	Flow	Treated	ByPass	Volume	Capacity	Hauled	Hauled	Suspended Solids 0.982889015	
	m3	m3	Volume ML	Volume ML	ML		M3		Total Phosphorus 0.96171771	
January	5015.0	5375	155465		155465	56%	134.4	13		
February	5244.0	5551	146883		146883	58%	116.6	11		
March	5141.9	5653	159400		159400	57%	145.6	14		
April	7538.1	11729	226144		226144	84%	125.7	13		
May	5788.8	6607	179453		179453	64%	118.3	11		
June	4811.1	5142	144334		144334	53%	126.4	12		
July	4603.1	5235	142697		142697	51%	128.3	12		
August	4717.7	6678	146248		146248	52%	132.9	13		
September	5434.6	10804	162428	610	163038	60%	130.4	13		
October	5668.5	7447	175723		175723	63%	111.9	11		
November	6031.0	7261	180930		180930	67%	98.2	10		
December						0%				
Sum				610	1820315		1368.7	133		
Average	5454		165428		165483	61%	124.4	12.1		
Max		11729	226144		226144			14		
ECA	9000	18000								

Month	BOD5/CBOD5			Suspended Solids			Total Phosphorus			Nitrogen		E. Coli	pH	
	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Geo Mean	Monthly	Monthly
	BOD (mg/L)	CBOD (mg/L)	CBOD (kg/day)	S.S (mg/L)	S.S (mg/L)	S.S (kg/day)	T.P (mg/L)	T.P (mg/L)	T.P (kg/day)	TKN (mg/L)	Total N (mg/L)	Counts /100ml	Minimum	Maximum
January	123.8	2.2	11.1	196.5	2.5	12.7	2.99	0.07	0.33	26.2	11.8	10.0	6.6	7.0
February	91.0	2.7	14.3	185.9	3.0	15.9	2.79	0.08	0.41	22.7	15.1	10.0	6.6	7.1
March	104.4	3.4	17.6	179.1	3.6	18.5	2.34	0.08	0.40	18.6	15.0	12.5	7.0	7.4
April	91.8	2.5	20.0	160.7	5.0	40.5	2.23	0.08	0.63	15.8	12.6	17.8	7.1	7.5
May	87.6	2.3	13.3	166.1	4.0	23.5	2.34	0.11	0.61	18.0	13.9	22.2	7.2	7.4
June	97.8	2.3	10.7	208.8	4.3	20.8	3.18	0.12	0.57	18.6	14.7	55.7	7.2	7.4
July	86.0	2.0	9.3	211.8	2.5	11.5	2.88	0.06	0.27	19.5	12.0	18.1	7.1	7.5
August	117.2	2.5	11.7	210.6	3.5	16.7	3.08	0.16	0.78	28.1	8.3	17.2	7.0	7.4
September	108.3	2.1	14.5	264.2	2.6	14.1	3.19	0.12	0.66	20.3	8.5	129.1	7.3	7.6
October	106.8	2.0	11.1	184.4	2.8	15.8	2.47	0.16	0.90	17.4	7.9	11.9	7.3	7.6
November	95.4	2.4	14.3	147.5	2.4	14.5	2.55	0.11	0.65	18.0	8.1	23.7	7.3	7.6
December														
Average	100.9	2.4	13.4	192.3	3.3	18.6	2.73	0.10	0.56	20.3	11.6	29.8	7.1	7.4
Max	123.8	3.4	20.0	264.2	5	40.5	3.19	0.16	0.90	28.1	15.1	129.1	7.3	7.6
ECA		25	225		25	225		1.0	9.0			200	6.0	9.5

2020-2021 Comparison Chart

Month	2020 Treated Sewage	2021 Treated Sewage	% Variance 2020 to 2021	2020 Hauled Sludge	2021 Hauled Sludge	% Variance 2020 to 2021
	m3	m3	m3	m3 (calculated)	m3 (calculated)	m3
January	177,747.00	155,465.00	-14%	113.20	134.40	19%
February	158,832.00	146,883.00	-8%	108.20	116.60	8%
March	181,415.00	159,400.00	-14%	117.10	145.60	24%
April	261,159.00	226,144.00	-15%	149.30	125.70	-16%
May	200,528.00	179,453.00	-12%	124.40	118.30	-5%
June	189,252.00	144,334.00	-31%	131.00	126.40	-4%
July	166,681.00	142,697.00	-17%	110.50	128.30	16%
August	174,870.00	146,248.00	-20%	89.90	132.90	48%
September	163,947.00	162,428.00	-1%	114.80	130.40	14%
October	178,352.00	175,723.00	-1%	105.80	111.90	6%
November	169,049.00	180,930.00	7%	152.50	98.20	-36%
December	160,702.00		#DIV/0!	123.90		-100%
Totals	2,182,534.00	1,819,705.00	-20%	1,440.60	1,368.70	-5%

2020-2021 Flows Comparison (m3)**2020-2021 Sludge Haulage Comparison (m3)**

Workorder Summary Report

Report Start Date: Nov 1, 2021 12:00 AM
Report End Date: Nov 30, 2021 11:59 PM
Location: 1103*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
2526040			1103, Fort Frances WPCP	OPER	Inspection	1	MONTHS	Snow Removal at Wastewater Treatment (1m) 1103	COMP	11/1/21 12:00 AM	12/3/21 02:13 PM	12/3/21 02:13 PM	
2536270	0000227376	PANEL ALARM/DIALER	1103, Fort Frances WPCP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 1103	COMP	11/1/21 12:00 AM	11/25/21 11:00 AM	11/25/21 12:00 PM	Dialer Test -We test everyday at 11am.
2536274			1103, Fort Frances WPCP	PM	Refurbish/Replace/Repair	1	MONTHS	Diesel Gensets Inspection/Functional Tests (1m) 1103	COMP	11/1/21 12:00 AM	11/23/21 09:00 AM	11/23/21 10:00 AM	Monthly Gensets -All gensets were serviced and ran in November by Peterbuilt
2536290			1103, Fort Frances WPCP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1103	COMP	11/1/21 12:00 AM	11/25/21 07:00 AM	11/25/21 08:00 AM	Monthly H&S -Plow truck due to extensive rust.
2536615			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	Blowers/Motors Inspection/Service (1m/3m) 1103	COMP	11/1/21 12:00 AM	11/23/21 07:45 AM	11/23/21 08:45 AM	Blower Maint. -I changed oil and greased Blower#4.
2536623	0000246402	CENTRIFUGE GS2-2-1 TEACUP/GRIT SNAIL	1103, Fort Frances WPCP, Process, Primary Treatment, Primary Sludge Degritting	PM	Inspection	1	MONTHS	Teacup Centrifuge Inspection/Service (1m/3m/1y) 1103	COMP	11/1/21 12:00 AM	11/28/21 03:36 PM	11/28/21 03:36 PM	Teacup Centrifuge Inspection/Service (1m/3m/1y) 1103 -Drained and inspected Teacup. Drained and hosed Snail, lubricated bearings and drive chain. KC
2537051			1103, Fort Frances WPCP	PM	Refurbish/Replace/Repair	1	YEARS	Tank Inspections (1y) 1103	COMP	11/1/21 12:00 AM	11/27/21 09:34 AM	11/27/21 09:34 AM	Tank Inspections (1y) 1103 -The tanks are in fine shape. KC
2542724	0000246428	PUMP CENT BOUNDARY P1	1103, Boundary Pumping Station, Process	CALL	Refurbish/Replace/Repair	0		Boundary P1 Pump Fail 1103	COMP		11/20/21 01:47 PM	11/20/21 01:53 PM	Boundary P1 Pump Fail -I went to the lift station and greased and backflushed P1 then I reset the alarm and monitored 3 pump cycles and they were normal.
2542725	0000227447	PUMP CENT #1 VERTICAL NON CLOG SEWAGE P1 WHITEPINE	1103, White Pine Pumping Station, Process	CALL	Refurbish/Replace/Repair	0		Whitepine Pump Fail 1103	COMP		11/20/21 01:55 PM	11/20/21 01:59 PM	Whitepine P1 Pump Fail -I went to the lift station and reset the alarm and backflushed the pump and watched 3 pump cycles and it acted normal.
2543078	0000227447	PUMP CENT #1 VERTICAL NON CLOG SEWAGE P1 WHITEPINE	1103, White Pine Pumping Station, Process	CALL	Refurbish/Replace/Repair	0		White Pine P1 Failure Alarm 1103	COMP		11/23/21 07:24 AM	11/23/21 07:31 AM	White Pine P1 Failure Alarm -I arrived at the lift station and reset the pump and unairlocked it. Then I monitored two pump cycles and it was normal.

Workorder Summary Report

Report Start Date: Nov 1, 2021 12:00 AM

Report End Date: Nov 30, 2021 11:59 PM

Location: 1103*

Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
2543583	0000227447	PUMP CENT #1 VERTICAL NON CLOG SEWAGE P1 WHITEPINE	1103, White Pine Pumping Station, Process	CALL	Refurbish/ Replace/Repair	0		White Pine P1 Fail 1103	COMP		11/26/21 08:53 AM	11/26/21 09:00 AM	White Pine P1 Fail -I arrived at the lift station and reset the pump then I opened the drywell to listen for anything out of sorts and it operated like normal. I then returned to the plant and monitored multiple pump cycles and they were also normal.
2544114	0000246428	PUMP CENT BOUNDARY P1	1103, Boundary Pumping Station, Process	CALL	Refurbish/ Replace/Repair	0		Boundary Road Pump 1 fault call in 1103	COMP		11/30/21 02:00 AM	11/30/21 03:30 AM	Boundary Road Pump 1 fault call in 1103 -I was called by the auto dialler for a Pump 1 fault at Boundary Road lift station at 02200 hours. I opened a working alone ticket and drove to the station where I was able to reset the fault. The pump was then able to cycle correctly. Back at the wastewater plant I cleared the alarm on the SCADA computer. KC

Aircraft Landings 2021
As of November 30, 2021

Month	Bearskin Flights			Bearskin Passengers			Air Bravo Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021-2020
January	4	56	54	9	140	160	0	8	8	0	2	0	2	15	4	36	50	60	0	0	0	0	45	42	42	168	160	-126
February	0	64	56	0	149	197	0	12	15	4	3	13	8	6	1	58	36	43	0	1	0	0	38	38	70	148	151	-78
March	0	41	61	0	99	160	0	0	11	20	1	13	8	10	10	57	39	52	0	6	2	0	0	42	85	97	180	-12
1/4 Total	4	161	171	9	388	517	0	20	34	24	6	26	18	31	15	151	125	155	0	7	2	0	83	122	197	413	491	-216
April	0	1	59	0	0	197	0	0	7	5	2	5	18	10	9	63	30	57	0	1	3	0	0	40	86	44	173	42
May	0	0	67	0	0	196	0	0	5	2	3	14	43	20	19	74	40	63	0	0	25	0	0	43	119	63	231	56
June	0	0	61	0	0	208	0	0	9	5	0	13	159	21	48	68	53	57	0	0	81	0	0	39	232	74	299	158
1/2 Total	4	162	358	9	388	1118	0	20	55	36	11	58	238	82	91	356	248	332	0	8	111	0	83	244	634	594	1194	40
July	9	0	61	29	0	173	0	0	10	30	2	4	185	44	28	80	35	54	0	0	69	0	0	42	304	81	258	223
August	10	0	69	19	0	236	0	0	5	11	0	10	96	31	33	67	38	57	12	0	64	0	0	40	196	69	273	127
September	14	11	62	23	17	180	0	0	12	0	1	8	44	27	14	65	61	52	7	2	46	0	0	34	130	102	216	28
3/4 Total	37	173	550	80	405	1707	0	20	82	77	14	80	563	184	166	568	382	495	19	10	290	0	83	360	1264	846	1941	418
October	16	16	66	35	30	219	0	0	13	0	5	5	18	9	22	62	59	57	2	0	8	0	0	44	98	89	202	9
November	14	15	61	43	46	180	0	0	17	7	3	0	16	14	6	50	45	56	0	0	1	0	0	37	87	77	161	10
December		12	47		15	111		0	13		6	0		4	13		54	43		0	3		0	38	0	76	144	-76
Total	67	216	724	158	496	2217	0	20	125	84	28	85	597	211	207	680	540	651	21	10	302	0	83	479	1449	1088	2448	361

Fort Frances Airport - Page 2/2 - Fuel Sales - November 30, 2021

Fuel Sales Recap - 2021									2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	10 year	Variance
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	per	Average	2021-2020
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	month	2021 to 2012	month
January	725	725	4,058	4,058		0	4,783	4,783	4,783	7,962	8,050	16,597	25,675	7,528	8,692	11,543	7,216	10,252	11,502	-3,179
February	1,023	1,748	6,424	10,482		0	7,447	12,230	7,447	5,077	7,991	16,286	12,503	11,904	11,231	12,304	6,197	6,918	10,046	2,370
March	1,107	2,855	15,715	26,197		0	16,822	29,052	16,822	6,473	13,716	9,798	21,928	13,255	17,795	10,508	12,077	9,329	12,764	10,349
April	676	3,531	11,388	37,585		0	12,064	41,116	12,064	1,459	13,010	10,398	13,102	8,592	13,219	8,377	4,453	8,251	8,985	10,605
May	1,940	5,471	14,609	52,194		0	16,549	57,665	16,549	11,685	18,667	24,839	21,362	24,681	16,161	29,753	18,350	21,891	20,821	4,864
June	1,698	7,169	77,661	129,855		0	79,359	137,024	79,359	8,082	31,063	27,380	27,380	26,015	45,698	30,789	22,786	23,537	26,970	71,277
July	2,552	9,721	83,747	213,602		0	86,299	223,323	86,299	11,116	17,146	23,461	24,642	29,002	28,150	14,441	19,232	32,650	22,204	75,183
August	3,131	12,852	22,668	236,270		0	25,799	249,122	25,799	7,530	17,024	30,430	23,029	21,119	36,638	20,450	20,075	30,783	23,009	18,269
September	4,082	16,934	16,594	252,864		0	20,676	269,798	20,676	14,689	16,543	25,191	13,489	21,325	24,238	21,837	18,005	19,431	19,416	5,987
October	1,858	18,792	6,850	259,714		0	8,708	278,506	8,708	4,307	9,076	10,769	16,604	30,655	8,216	15,472	13,109	11,325	13,281	4,401
November	877	19,669	7,722	267,436		0	8,599	287,105	8,599	13,333	2,202	10,748	9,924	22,349	11,616	7,238	6,398	8,170	10,220	-4,734
December		19,669		267,436		0	0	287,105	0	5,333	5,852	13,243	6,560	13,797	7,592	6,849	2,028	8,179	7,715	-5,333
Total	19,669		267,436		0		287,105		287,105	97,046	160,340	219,140	216,198	230,222	229,246	189,561	149,926	190,716	186,933	190,059

Lowest month in last 9 years
Highest month in last 9 years
Highest month
Lowest month

Sewer & Water Data for 2021

up-dated December 30, 2021

Month	Days per month	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021	2021-2020	2021-2020	2021	2021	Monthly
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration	Monthly
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average	Infiltration
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP			US Gallons
		cu. meters	cu. meters	cu. meters	cu. meters		cu. meters	cu. meters	cu. meters	cu. meters						
		monthly	daily	monthly	daily		monthly	daily	monthly	daily						
January	31	155465	5015.00	10364	334.32	6.67%	105360	3398.7	8149	262.9	7.73%	-3360.0	-22282.0	50105.0	1616.3	13,236,338
February	28	146883	5245.82	8881	317.18	6.05%	103890	3710.4	8149	291.0	7.84%	1990.0	-11949.0	42993.0	1535.5	11,357,547
March	31	159400	5141.94	10550	340.32	6.62%	109120	3520.0	7702	248.4	7.06%	3820.0	-22015.0	50280.0	1621.9	13,282,568
April	30	226144	7538.13	16902	563.40	7.47%	99400	3313.3	7702	256.7	7.75%	3050.0	-35015.0	126744.0	4224.8	33,482,216
May	31	179453	5788.81	11863	382.68	6.61%	113290	3654.5	8768	282.8	7.74%	1600.0	-21075.0	66163.0	2134.3	17,478,412
June	30	144334	4811.13	11136	371.20	7.72%	135470	4515.7	8768	292.3	6.47%	19810.0	-44918.0	8864.0	295.5	2,341,621
July	31	142697	4603.13	11624	374.97	8.15%	178930	5771.9	12835	414.0	7.17%	39900.0	-23984.0	-36233.0	-1168.8	(9,571,744)
August	31	146248	4717.68	11439	418.84	8.88%	139070	4486.1	12835	414.0	9.23%	11320.0	-28622.0	7178.0	231.5	1,896,227
September	30	162428	5414.27	12984	454.77	8.40%	99820	3327.3	8668	288.9	8.68%	-7870.0	-1519.0	62608.0	2086.9	16,539,281
October	31	175723	5668.48	13643	440.10	5.17%	96920	3126.5	8668	279.6	8.94%	-5670.0	-2629.0	78803.0	2542.0	20,817,546
November	30	180930	6031.00	9080	302.67	5.02%	93590	3119.7		0.0	0.00%	-5090.0	11881.0	87340.0	2911.3	23,072,782
December	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-104350	-160702.0	0.0	0.0	-
Total	365	1819705		128466			1274860.0		92242.0			-44850.0	-362829.0	544845.0	1492.7	143,932,793
Monthly Average		153916.0	5134.3	9931.7	330.6		106123.3	3543.0	7999.7	267.4	0.1	816.7	-18748.7	47792.7	1591.2	12625484.3

2021 - Tonnage at Landfill Site - Updated December 30, 2021

								2020	Average last 10 years	2021			Average last 10 years		
MONTH	Residential Waste (tonne)	Res (%)	ICI Waste (tonne)	ICI (%)	Non Community Waste (tonne)	Non Community Waste (%)	Covering Material (tonne)	Total Tonne	Total Tonne 2011 to 2020	Total Tonne	Total Fees	Fees 2011 to 2020	Total Fees	2021-2020 Tonnes	2021-2020 Fees
JAN	229.16	49.9%	221.64	48.3%	8.42	1.8%	0.00	430.73	421.97	459.22	\$ 27,424.15	\$ 22,810.82	\$ 25,366.15	28.49	-\$ 2,058.00
FEB	139.10	35.7%	242.80	62.3%	7.59	1.9%	163.96	395.65	344.29	389.49	\$ 23,407.65	\$ 17,034.00	\$ 24,123.20	-6.16	\$ 715.55
MAR	242.51	24.8%	660.86	67.5%	76.40	7.8%	0.00	443.95	424.03	979.768	\$ 29,051.15	\$ 23,642.71	\$ 37,106.95	535.82	\$ 8,055.80
APRIL	237.07	33.7%	455.76	64.8%	10.01	1.4%	1805.60	611.34	573.51	702.84	\$ 42,244.30	\$ 32,712.97	\$ 45,566.13	91.50	\$ 3,321.83
MAY	315.73	44.8%	381.34	54.1%	8.12	1.2%	2672.47	777.33	740.72	705.19	\$ 50,040.01	\$ 39,340.52	\$ 45,287.00	-72.14	-\$ 4,753.01
JUNE	225.07	36.4%	384.15	62.1%	9.55	1.5%	2018.56	600.08	818.98	618.77	\$ 50,850.20	\$ 39,940.83	\$ 40,220.10	18.69	-\$ 10,630.10
JULY	210.87	26.4%	578.99	72.4%	9.51	1.2%	2805.73	670.42	607.43	799.37	\$ 49,691.30	\$ 36,877.55	\$ 39,932.70	128.95	-\$ 9,758.60
AUG	306.07	40.4%	449.11	59.3%	1.92	0.3%	1139.31	770.21	700.85	757.095	\$ 55,399.40	\$ 37,960.82	\$ 52,713.60	-13.12	-\$ 2,685.80
SEPT	308.42	42.3%	410.65	56.3%	10.53	1.4%	15.68	862.70	684.18	729.598	\$ 53,936.60	\$ 38,481.31	\$ 50,808.55	-133.10	-\$ 3,128.05
OCT	250.86	40.4%	356.27	57.4%	13.16	2.1%	313.9	725.18	842.38	620.28	\$ 49,042.25	\$ 43,709.40	\$ 40,565.40	-104.90	-\$ 8,476.85
NOV	244.08	43.2%	310.63	54.9%	10.63	1.9%	0.00	591.91	574.84	565.34	\$ 36,599.30	\$ 30,714.80	\$ 34,202.60	-26.57	-\$ 2,396.70
DEC		#DIV/0!		#DIV/0!		#DIV/0!		553.52	438.58	0	\$ 29,234.45	\$ 22,463.35		-553.52	-\$ 29,234.45
Average per monthly	246.27	43%	404.74	55%	15.08	2%	994.11	619.42	597.65	610.58	\$ 41,410.06	\$ 32,140.76	\$ 39,626.58	649.65	-\$ 5,347.93
Total	2708.94		4452.19		165.84		10935.21	7433.01	7171.74	7326.96	\$ 496,920.76	\$ 385,689.08	\$ 435,892.38	-106.05	-\$ 61,028.38
											\$ 460,321.46	Actual	\$ 435,892.38		
Town of Fort Frances Tonnage	7161.12														
											\$ 414,194.00	Budget	\$ 440,000.00		
Total Tonnage	7326.96														
											\$ 496,920.76	Forecasted	\$ 475,518.96		
Residential Tonnage	2708.94	36.97%													
ICI Tonnage	4452.19	60.76%													
Coverage material	10935.21														



**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation



Dated: Dec 30, 2021

Period: Dec 2021

RRFDC 2 Year Action Plan:

	KPI and (Completion Date)	Actions
Mill Site: Planning and collaboration Work with Riversedge/Aazhogan Seek opportunities for development.	Complete study (Q1 2022) Create collaborative plan with partners (Ongoing) Assist with marketing efforts and support (Ongoing)	<ul style="list-style-type: none">• Industrial Rate Study Completed approved by committee and sent to A and F• Mill Study Project in Progress:• Draft report has been created, second payment to consultants made• JAN final report
MAT Committee: (Tourism) Implement Marketing Plan with FedNor and NOHFC funding Experiential Tourism New product development	Website development (Q2 2021) Host workshops on experiential tourism (Q4 2021) Initialize a digital marketing program (Q3 2021) Return occupancy to pre-COVID-19 levels (Q4 2022) Preparation for growth (2023)	<ul style="list-style-type: none">• Ice Fishing Tournament planned family day weekend• Winter Tourism site WeGotSnow up
Downtown Re-vitalization and SME Retention: Promote increased use of market square. Support (loans etc.) - Digital Support (Training)	Market the square to micro and home businesses startups (Ongoing) Maintain GL percentage usage (Ongoing-Q4 2022) Add net 2 new merchant members. (Q4 2021)	<ul style="list-style-type: none">• Increased Social Media• Purchased new hardware – grant• \$30,000 in GOLOCAL cards issued Dec alone

- GoLocal		
Woodyard and Gateway: RFI for “Attraction Land” Promote woodyard to hotel developers. Promote site to multi-residential developers.	Issue RFI (Q2 2021) Market property to 40 hotel developers (Q1 2022) Market to housing developers (Q1 2022) Create marketing materials (Ongoing to Q1 2021)	<ul style="list-style-type: none"> • Hotel investment groups list creation is ongoing. • Two presentations to developers
Industrial Lots: Promote the industrial lot sites.	Provide recommendations to Council on economic value (Ongoing)	<ul style="list-style-type: none"> • Three Potential sale in development for multiple acres • Report to Council on offer October
Mining Supply and Service: Market Fort Frances as a location	Two meetings with New Gold (Annually)	<ul style="list-style-type: none"> • Welcome Packages sent • NewGold is redoing it’s procurement process – Spring 2022
Rainy Lake Square Activities/Project Petunia/Canada Day: Assist in the transition to museum staff.	Ensure a smooth transition (Q1 2021) Monitor activities and assist were needed (Q3 2021)	<ul style="list-style-type: none"> • Transferring assets and files, providing assistance as required. • Market is very successful!
Boundary Waters Forest Management/Wood Products: Participate in BWFMC Seek users for available fiber.	Attend BW meetings (Ongoing) Communicate opportunities (Q2/3 2021 start) Market fiber available with BWFMC (Q3 2021) Execute fiber study Q2 2021 (based on NOHFC) Moved to Q3 NOHFC late Share fiber information with potential users (Ongoing) Meet with 4 possible users (Q4 2022)	<ul style="list-style-type: none"> • Attended BWFMC Meetings • Wood Study expected in Jan that could lead to active marketing to users • Early-stage opportunity, working Province and stakeholders • Marketing biomass and small round wood
		<ul style="list-style-type: none"> •

Partnerships and Relationships	Attend BIA and Chamber Meetings RRDMA linkages Meetings with all Ind Ec Dev Agencies	<ul style="list-style-type: none"> • Meeting with FN Regional Ec Corp. • RRDMA presentation in Spring • RRFDC at meetings for BIA and Chamber
NWO travel loop		<ul style="list-style-type: none"> • Attended Meetings • Met with Heather Gropp • Sent list of deficiencies and have followed up twice. Site location rebate fund to cover travel to zone to explore opportunities

Additional Activities:

- Inbound inquires
- Requests for information
- Support to community groups when requested
- Fort Frances Social Media

Citywide Export - 2021-12-07

Permit #	Owner Address	Work Description	Value
PRM-2021-0084	516 PORTAGE AV	Erect a new Sign in parking lot	\$0.00
PRM-2021-0086	1217 FIRST ST E	Construct 8' by 14' attached uncovered deck	\$2,300.00
PRM-2021-0087	417 SCOTT ST	Installation of one illuminated fascia wall sign and one temporary banner	\$3,500.00
PRM-2021-0088	310 SIXTH ST E	Construct universal washroom	\$5,000.00
PRM-2021-0089	460 SCOTT ST	Construct elevator addition	\$872,818.00
PRM-2021-0090	1036 FIFTH STREET EAST	Install solid fuel burning appliance in basement (pellet stove - secondary heat source)	\$7,000.00
PRM-2021-0091	1530 King's Highway	Construct a 34' by 50' accessory building (granular storage)	\$3,500.00
PRM-2021-0092	110 VICTORIA AV	Install foundation drainage and damp proofing membrane along south foundation wall	\$5,000.00
			\$899,118.00

Date: January 4th, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: December Activities for By-Law Enforcement Department.

Please see the below information for the month of December activities for this department.

Operational Constraints

- Currently, 1 Officer in office.

December 2021

Animal Pound Statistics

Impounded Dogs	1
Impounded Cats	2
After Hours Visits	0
Total Shelter Visits for Month	14

Monthly Parking Statistics

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	125

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Kiss N Ride Enforcement.
- Parking Enforcement.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- Fine Box Collections & Ticket Processing.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management COVID-19 (Omicron) Provincial Response & Weekly Meetings.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Single Use Plastics Advertising & Request to Extend Deadline.
- Preparing for Annual By-Law OPP Memorandum Review.
- Request from Best for Kitty.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	2
Traffic By-Law (Includes Inquiries)	4
Animals (Includes Inquiries)	8
Business Licensing (Includes Inquiries)	10
Property Standards (Includes Landlord/Tenant & Grass Cutting)	6
Taxi (Includes Inquiries)	6
Off-Road Vehicles By-Law (Includes Inquiries)	1
Moving Permits (Includes Inquiries)	0
Smoking By-Law & Cannabis (Includes Inquiries)	0
Heavy Trucks (Includes Inquiries)	3
Waste Management (Includes Asselin Forms)	8
Fences (Includes Inquiries & Pools)	0
COVID Legislation/Vaccination	3
OPP Call Outs/Questions	2
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	0
Noise Issues (Includes Inquiries)	3
Fire Issues (Includes Inquiries)	3
Sign By-Law (Includes Inquiries)	0
Single Use Plastics (Includes Inquiries)	6
Snow (Issues & Inquiries)	6
Snowmobile By-Law (Includes Inquiries)	5
TOTAL CALLS FOR SERVICE	76

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Professional
 MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division
 PH: 1-807-274-5323 ext. 1218
pbriere@fortfrances.ca