

## TOWN OF FORT FRANCES

MINUTES

SESSION NO. #015

November 17, 2021

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday November 17, 2021 from 8:30 a.m. to 9:25 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, F. Anwar, CAO, Craig Miller, Abdul Shehu and Randy Thoms.

### **1 Call to Order/Roll Call**

1.1 The meeting was called to order at 8:30 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on November 3, 2021 - the minutes were approved as presented.

### **4 New Business**

4.1 Enter into a Contribution Agreement with the Northern Ontario Heritage Fund for Airport Improvements - the administration report was approved as presented.

4.2 October 2021 Drinking Water Systems Monthly Summary Report - the drinking water report for October 2021 was approved as presented.

4.3 Annual Energy Conservation and Demand Management Report - deferred until the next Operations and Facilities Division Executive meeting.

4.4 Report #1 - Establishing 2022 Water and Sewer Rates - the rates as presented were discussed. 2.25% and 2.5% were also brought forward. The committee agreed to revise and bring a 2% increase forward to Council.

### **5 Information**

- 5.1 Fort Frances Wastewater Treatment Facility October 2021 Monthly Report - the Wastewater October 2021 report was received and will be forwarded to Council as information only. No action required.
- 5.2 Operations and Facilities Division - Environmental Area - Operations Statistics - October 2021 - the Environmental Statistics were received and will be forwarded to Council as information only. No action required.
- 5.3 Environmental Stats - the Environmental report was received and will be forwarded to Council as information only. No action required.
- 5.4 Sewer and Water Data for 2021 - the sewer and water statistics were received and will be forwarded to Council as information only. No action required.
- 5.5 Airport Statistics - the airport statistics were received and will be forwarded to Council as information only. No action required.

## **6 Adjourn / Next Meeting Date**

- 6.1 The meeting adjourned at 9:25 a.m.

Next meeting December 8, 2021

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities