

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #2

January 19, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually in the on January 19, 2021 from 12:00 p.m. to 2:10 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, J. Forbes, Human Resources Manager, Jamie Holiday, Deputy Treasurer, Jeremy Hughes, IT Manager, E. Slomke, Municipal Clerk, K. Haney, Deputy Clerk, Randy Thoms,
B 93.1

REGRETS:

1. **Call to Order** - 12:00 p.m.
2. **Disclosure of pecuniary interest and the general nature thereof - Councillor Judson disclosed a conflict with this item arising from his private law practice.**
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of Previous Minutes dated 05 January 2020 - Approved as presented
4. **Items Referred from Council - None**
5. **New Business**
 - 5.1 Fire Rescue Budget Summary - Accepted as presented. Forwarded to 2021 budget process.
 - 5.2 2021 IT Operating & Capital Budget - J. Hughes - Accepted as presented. Forwarded to 2021 budget process with minor revisions.
 - 5.3 2104 Administration and Finance Budget Considerations - D. Galusha - Accepted as presented. Forwarded to 2021 budget process.
 - 5.4 Policy - Performance Appraisal - J. Forbes - Minor amendments noted re wording; otherwise accepted as presented.
6. **Outstanding Items**
 - 6.1 Charity Rebate Fort Frances Volunteer Bureau - D. Galusha - Item to be brought to Committee of the Whole for further discussion. Councillor Judson disclosed a conflict with this item arising from his private law practice. He did not speak to the matter.
7. **Information**
 - 7.1 2021 Moffat Family Fund Grant Allocations - Received
 - 7.2 Fire Rescue Service December 2020 Report - Received
8. **In-Camera - None**
9. **Adjourn - 2:10 p.m.**

Next Meeting Date - 02 February 2021

Executive Committee Chair

D. Brown, CAO