

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - February 9, 2022, 8:30 AM

MEETING - Civic Centre

Session #003

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5975,,35866147#](#) Canada, Thunder Bay

Phone Conference ID: 358 661 47#

Page

- 1 Call to Order/Roll Call**
- 2 Disclosure of pecuniary interest and the general nature thereof**
- 3 Approval of Previous Committee Minutes**
 - 31 Minutes from the previous meeting on January 19, 2022.
- 4 New Business**
 - 41 Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program 2 - 4
 - 42 2022 Draft Budget 5 - 53
 - 43 Municipal Drinking Water License Appeal Notice of Decision 54 - 64
 - 44 November 2021 Drinking Water Systems Monthly Summary Report 65 - 73
 - 45 December 2021 Drinking Water Systems Monthly Summary Report 74 - 83
- 5 Information**
 - 51 Water and Sewer Statistics 2021 84 - 86
 - 52 Operations and Facilities Division - Environmental Area - Operations Statistics - November 2021 87
 - 53 Operations and Facilities Division - Environmental Area - Operations Statistics - December 2021 88
- 6 Adjourn / Next Meeting Date**

February 9, 2022

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer cleaning and CCTV Inspection Program

During the week of January 4, 2022, the Town advertised for a Tender Call for the above stated work with the tender closing on Tuesday, February 1, 2022. Advertisements were placed in the Fort Frances Times and on the Town's website.

Attached to this report you will see an administration report outlining the tender bid submissions received from four service providers.

In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. There were no mathematical errors with the tender bid submitted however 2414002 Ontario Limited did not include a tender bid deposit in accordance with the tender requirements.

The lowest compliant tender bid is from Wessuc of Brandford, Ontario at a total three-year cost of \$213,610.15 including HST. In 2022 the net cost to the Town is \$74,504.11 where 7125.2 meters will be cleaned and inspected. These expenditures are funded out of the sanitary sewer operating budget.

It is recommended by the Operations & Facilities Executive Committee that the following be approved:

1. Award Tender 2021-OF-18- (3) three-year Sanitary Sewer Cleaning & CCTV Inspection Program to Wessuc for a total bid price of \$213,610.15 which includes HST.
2. That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:

1. **Award Tender 2021-OF-18 - (3) three-year Sanitary Sewer Cleaning & CCTV Inspection Program to Wessuc for \$213,610.15 which includes HST.**
2. **That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.**

Manager of Operations and Facilities

February 1, 2022.

Report To: Travis Rob, O&F Manager

From: Trish Law, GIS Expert

SUBJECT: Three-Year Sanitary Sewer Cleaning and CCTV Inspection Program Tender 2021-OF-18

For the Three-Year Sanitary Sewer Cleaning and CCTV Inspection Program Tender (2021-OF-18), the successful company will clean, and CCTV inspect specified sanitary sewer mains and manholes at various locations throughout the Town. Each main and manhole inspected will also be given a condition rating from A - F, with A meaning in excellent shape to F meaning need immediate repair. For 2022 approximately 7125.2m of sanitary main are to be inspected, 6300.2m in 2023 and 6833.9m in 2024. Tender 2021-OF-18 closed at 2pm on Tuesday February 1, 2022. At that time, four bids had been received.

Tender Bid Received From	Location	Year(s)	Cost
Cambrian Vacuum Corporation	Rosslyn, ON	2022	\$84568.44
		2023	\$76084.96
		2024	\$81573.00
		total (incl HST)	\$242226.40
Uni-Jet Industrial Pipe Ltd.	Winnipeg, MB	2022	\$148175.10
		2023	\$144785.49
		2024	\$169607.29
		total (incl HST)	\$462567.88
2414002 Ontario Limited Onsite Sewer Services	Brighton, ON	2022	\$88996.74
		total (incl HST)	\$88996.74
Wessuc Inc.	Brantford, ON	2022	\$74504.11
		2023	\$67185.92
		2024	\$71920.12
		total (incl HST)	\$213610.15

After reviewing all documents submitted, the bid from 2414002 Ontario Limited (Onsite Sewer Services) was found to be incomplete and thus was discarded due to non-submittal of a bid bond. No other irregularities were found. As see in the table above, the lowest qualifying bid was received from Wessuc Inc. Wessuc has previously worked for the Town, with sewer inspections completed in 2019,

2020 and 2021. It is my recommendation that the tender be awarded to Wessuc Inc.

Respectively Submitted,

A handwritten signature in blue ink, appearing to read "Trisha Law".

Trisha Law, MGIS
GIS Expert

January 19, 2022

Report To: Mayor and Council

From: Travis Rob, Manager Operations & Facilities

RE: First Draft of 2022 Operating Budget for the Operations & Facilities Division

A meeting is scheduled for Wednesday February 9, 2022 to review Draft One of the Operations & Facilities Division Operating Budget for 2022, Water Fund, and Sewer Fund. In order to ensure that the Operations & Facilities Executive Committee has a full understanding of how the proposed budget was developed it is pertinent that the enclosed documentation is reviewed and fully understood by each member of the committee.

Some Major Highlights are as follows:

- 2% increase in salaries across the board
- 5% increase in diesel and gasoline costs overall, some areas receive better pricing obtained through LAS Group Purchasing but commodity pricing is going up across the country
- 8% increase in natural gas costs.
- 0.64% increase in hydro costs for small accounts, 1.24% increase for street lights and 14.29% increase for large accounts (like Water and Wastewater Treatment.
- 4% increase in user fees and charges are reflected in the document at this time were warranted and in alignment with current services levels as a result of COVID.
- 2% increase in water & sewer costs in accordance with the Water and Sewer Financial Plan and approved rates.
- 0% Increase in Recycling Contracted Works for Asselin's handling of the bins at the compactors, Emterra recycle processing and transportation collection contract costs as commodity rates have been very favorable.
- Increase in street light costs – heads coming out of warranty. Materials starting to be at the cost of the Town plus some legacy components starting to need replacing.

- Addition of one staff member to act as Project Manager in the Operations and Facilities Division Administration area for 6 months in 2022 as well as addition of office rental to facilitate the additional staffing added to the Town.
- Airport operations moving back to pre-COVID levels with more stable flights and passenger numbers expected in 2022.
 - All landing fees, passenger fees, terminal fees are based on the assumption of 1 Bearskin flight per day, 3 days per week, transporting 1 passenger.
- Substantial decrease in fuel sales still being seen at the Airport with related decrease in fuel purchased for re-sale.
- Required to have our Safety Management System audited by an external auditor in 2022
- Runway line painting has been deferred for 2 years, should be done every 5 years, now we are at 8 years in 2022. \$15,000 included in the 2022 budget for painting.
- New staff in O&F Area – increase in training budget back to pre-academic levels. Lots of available training online now.
- Addition of funds to Storm Water Management – Urban for a 2022 zoom camera inspection program – pending Asset Management Grant receipt.
- Additional funds in Software for Road Condition Assessment app – pending Asset Management Grant receipt.
- Costs curbed throughout the 2021 budget starting to come back online however still increased expenses due to operating under COVID-19 restrictions.

The remainder of this report explains how the budget documentation should be used.

- **The Operations & Facilities Division - 2021 Operating Budget is broken down into five (5) areas;**
 - 1) O&F – Roads, Sidewalks, Engineering, Streetlights, Waste Management, Vehicle/Equipment Maintenance
 - 2) Airport – self explanatory
 - 3) Parks & Cemeteries – self explanatory

4) Water – self explanatory

5) Sewer – self explanatory

There is an operating budget summary spreadsheet outlining the major variances in the budgeted amount from 2021 to 2022 for each sub-section in each of the three (5) areas. Also outlined there are explanatory notes highlighting the major factors contributing to the variances. This summary package can be found in front of the O&F area draft operating budget. In order to fully appreciate how the 2022 budgeted amounts have been determined, please review the Operations & Facilities Division budget document outlined herein. These spreadsheets include explanatory notes as well as both the sewer and water operating budget amounts.

Summary

Hopefully the information attached in this document will aid you in understanding the Operations & Facilities Division Budget and the Sewer and Water Funds. Under the new format of the budget there is not the same summary as was typical in the O&F area, so the below table outlines the changes and total change to the O&F Area. This summary does not include the water and sewer areas as those budgets are always balanced to \$0.00 with reserve contributions.

Area	2021 Budget	2022 Budget	Difference	% Change
Public Works	\$ 2,368,647.00	\$ 2,441,220.00	\$ 72,573.00	3.06%
Airport	\$ 138,026.00	\$ 134,323.00	\$ (3,703.00)	-2.68%
Parks & Cemeteries	\$ 873,154.00	\$ 924,820.00	\$ 51,666.00	5.92%
TOTAL O&F	\$ 3,379,827.00	\$ 3,500,363.00	\$ 120,536.00	3.57%

If you have any questions prior to the scheduled meeting, please feel free to contact me. This report has been prepared for the Operations & Facilities Executive Committee to better understand how the 2022 budget was assembled.



Travis Rob, P.Eng.
Manager of Operations & Facilities

2022Jan18 - 2022 Budget Summary Report O&F

Draft Budget Report-detailed											
V1 Dept Submission											
Operations & Facilities											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
10 General											
Fort Frances											
Operations & Facilities											
0611 Municipal Roads - Paved											
1305 Roads-Administration	80,260	67,752.00	79,209	60,323.71	86,866			86,866	7,657	9.67%	Error in 2021 data entry in OMERS allocation resulted in an increase in 2022 of \$6366
1310 Storm Water Management- Urban	124,391	67,424.00	171,298	127,218.35	110,989	60,366		171,355	57	0.03%	One time expense for zoom camera inspection - To be offset by grant revenue
1311 Storm Water Management- Rural	68,673	55,512.28	69,121	21,784.10	69,162			69,162	41	0.06%	
1312 Roadside Maintenance	127,840	140,441.56	124,476	112,036.66	128,629			128,629	4,153	3.34%	Reintroduction of FFPC help to do tree removal and trimming. Removed in 2021 to adress COVID impacts
1313 Hardtop Maintenance	318,086	378,106.56	318,911	247,480.48	319,029			319,029	118	0.04%	
1314 Loosetop Maintenance	102,595	93,433.18	104,364	58,694.24	104,389			104,389	25	0.02%	
1315 Sanding/Salting	83,757	91,575.64	83,908	73,600.89	83,923			83,923	15	0.02%	
1316 Snowplowing	153,530	88,013.41	154,130	57,390.98	154,188			154,188	58	0.04%	
1317 Snow Removal	293,031	287,130.74	293,984	184,594.31	294,075			294,075	91	0.03%	
1318 Traffic Operation	125,077	110,401.94	126,133	86,997.73	130,701			130,701	4,568	3.62%	Increase in line painting contract costs as well as line painting material costs
1319 Bridges	4,158		10,127	5,999.31	4,128			4,128	(5,999)	(59.24%)	No inspection required in 2022
1510 Capital Outlay from Revenue		19,964.14									
Total 0611 Municipal Roads - Paved	1,481,398	1,399,755.45	1,535,661	1,036,120.76	1,486,079	60,366		1,546,445	10,784	0.70%	
0614 PW Administration	(134,046)	(28,847.18)	(197,574)	38,202.57	(117,444)	(47,917)		(165,361)	32,213	(16.30%)	Adjustment to labour distribution as well as one
0615 PW Municipal Bldg & Yards	133,448	99,954.63	143,795	94,722.64	147,402			147,402	3,607	2.51%	Increase to utilities and insurance costs
0617 Sidewalks	143,962	161,223.90	145,079	119,900.68	145,700			145,700	621	0.43%	
0618 PW Vehicles	211,175	223,091.36	209,019	196,875.26	215,684			215,684	6,665	3.19%	Increase in fuel and insurance costs
0619 PW Equipment	234,265	223,284.78	207,603	191,182.72	212,171			212,171	4,568	2.20%	Increase in fuel and insurance costs
0620 Public Works Stores	83,200	66,836.92	81,490	80,185.52	85,981			85,981	4,491	5.51%	
0623 Traffic Signal Maintenance	10,867	11,724.12	10,867	14,882.10	13,333			13,333	2,466	22.69%	Increase in utilities and contract repairs by FFPC. Entire system is aging and troublesome.
0624 Engineering	34,847	40,255.64	38,720	34,086.48	35,525			35,525	(3,195)	(8.25%)	
0640 Public Parking Lots	16,995	17,672.83	13,942	4,619.04	13,946			13,946	4	0.03%	
0650 Street Lighting	116,672	86,602.04	125,565	136,485.32	135,888			135,888	10,323	8.22%	Increase in utilities and repair costs. Lamps are starting to run out of warranty
0670 Private Work Charges	23,518	8,769.85	21,355	27,415.04	21,364			21,364	9	0.04%	
0671 Private Crossing Charges	33,002	46,703.90	33,125	27,774.22	33,142			33,142	17	0.05%	
0840 Garbage Collection	(171,021)	(166,856.25)	(170,275)	(140,399.79)	(187,417)			(187,417)	(17,142)	10.07%	Waste Management System has been rate funded with no infusion of tax revenue since 2014.
0850 Sanitary Landfill	(72,199)	(181,923.13)	(119,190)	(211,334.69)	(107,136)			(107,136)	12,054	(10.11%)	
0860 Recycling Services	243,220	346,706.98	289,465	246,738.59	294,553			294,553	5,088	1.76%	
Total Operations & Facilities	2,389,303	2,354,955.84	2,368,647	1,897,456.46	2,428,771	12,449		2,441,220	72,573	3.06%	
Total Fort Frances	2,389,303	2,354,955.84	2,368,647	1,897,456.46	2,428,771	12,449		2,441,220	72,573	3.06%	
Total 10 General	2,389,303	2,354,955.84	2,368,647	1,897,456.46	2,428,771	12,449		2,441,220	72,573	3.06%	
Total Operations & Facilities	2,389,303	2,354,955.84	2,368,647	1,897,456.46	2,428,771	12,449		2,441,220	72,573	3.06%	

Draft Budget Report-detailed											
V1 Dept Submission											
Airport											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
10 General											
Fort Frances											
Airport											
0660 Municipal Airport											
0330 Operational Revenue	(534,564)	(322,348.61)	(349,417)	(709,130.66)	(442,247)			(442,247)	(92,830)	26.57%	Changes in revenue with more traffic happening now that COVID restrictions are starting to relax
0490 Other Rev Capital (HST Ex)				(180,564.00)							
1101 Salaries, Wages, Benefits	291,240	278,496.90	306,975	263,225.01	321,281			321,281	14,306	4.66%	
1200 Contracted Services	5,300	5,120.94	4,100	5,080.24	4,500			4,500	400	9.76%	
1400 Materials	204,825	101,808.36	91,987	300,157.35	114,653			114,653	22,666	24.64%	
1500 Rents & Services	14,997	12,523.89	12,991	20,228.99	26,109	8,000		34,109	21,118	162.56%	additional costs for the required audit of our Safety Management system in 2022. Increase in insurance as well as training costs for AMCO conference and mandatory wildlife training
1600 Financial Services	5,400	3,563.92	3,400	9,599.83	5,400			5,400	2,000	58.82%	
1620 Transfer to Reserve Funds				180,564.00							
2910 Vehicle Expenses	943	951.96	1,048	958.93	1,376			1,376	328	31.30%	
4475 2008 John Deere XUV Gator				74.95							
4477 2008 JD 3720 w/60				1,195.19							
4601 97 Int'l Plow Truck		970.57		1,576.72							
4603 Sweeper		332.81									
4604 Snow Blower		2,846.28									
4605 JD 755 Lawn Mower		552.42		725.18							
4606 Ford 710 Tractor		934.89									
5650 99 Intl Fuel Truck		4,829.13		2,290.32							
5651 2008 Chev Silverado		91.27		79.95							
Total 0660 Municipal Airport	(11,859)	90,674.73	71,084	(103,938.00)	31,072	8,000		39,072	(32,012)	(45.03%)	
0661 Airport Building Maintenance											
1101 Salaries, Wages, Benefits	1,204	961.08	700	76.94	706			706	6	0.86%	
1400 Materials	32,875	29,709.03	26,503	25,344.91	24,800			24,800	(1,703)	(6.43%)	
1500 Rents & Services	10,000	11,622.38	10,000	5,433.47	10,000			10,000			
Total 0661 Airport Building Maintenance	44,079	42,292.49	37,203	30,855.32	35,506			35,506	(1,697)	(4.56%)	
0662 Airport Grounds Maintenance											
1101 Salaries, Wages, Benefits	3,327	41.47	3,239	7,310.25	3,245			3,245	6	0.19%	
1400 Materials	40,000	30,488.19	21,500	15,923.82	36,500			36,500	15,000	69.77%	Increase of \$15,000 for annual runway crack sealing which was removed to mitigate COVID impacts in 2021
1500 Rents & Services	20,000	7,208.46	5,000	4,053.67	5,000	15,000		20,000	15,000	300.00%	\$15,000 for one time runway line painting deferred in 2020 & 2021
Total 0662 Airport Grounds Maintenance	63,327	37,738.12	29,739	27,287.74	44,745	15,000		59,745	30,006	100.90%	
Total Airport	95,547	170,705.34	138,026	(45,794.94)	111,323	23,000		134,323	(3,703)	(2.68%)	
Total Fort Frances	95,547	170,705.34	138,026	(45,794.94)	111,323	23,000		134,323	(3,703)	(2.68%)	
Total 10 General	95,547	170,705.34	138,026	(45,794.94)	111,323	23,000		134,323	(3,703)	(2.68%)	
Total Airport	95,547	170,705.34	138,026	(45,794.94)	111,323	23,000		134,323	(3,703)	(2.68%)	

Draft Budget Report-detailed											
V1 Dept Submission											
Parks & Cemeteries											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
10 General											
Fort Frances											
Parks & Cemeteries											
1040 Fort Frances Cemetery											
0330 Operational Revenue	(723)	(151.20)	(723)	(456.00)	(723)			(723)			
1510 Capital Outlay from Revenue		540.94									
2740 Grounds Maintenance	42,018	28,665.94	41,895	13,549.52	43,878			43,878	1,983	4.73%	Increase of \$2000 for roadway granular materials for 2022
2741 Building Maintenance	20,194	18,049.46	22,235	11,990.42	23,601			23,601	1,366	6.14%	
2746 Interments	1,261	1,431.39	1,409	356.34	1,429			1,429	20	1.42%	
2747 Grave Plot-Flower Care	80,022	18,191.92	80,246	69,077.21	82,445			82,445	2,199	2.74%	Steep increase in flower costs for 2022
2748 Monument Maintenance	1,565		1,581	273.62	1,595			1,595	14	0.89%	
Total 1040 Fort Frances Cemetery	144,337	66,728.45	146,643	94,791.11	152,225			152,225	5,582	3.81%	
1041 Riverview Cemetery											
0330 Operational Revenue	(6,000)	(5,012.96)	(5,000)	(6,264.96)	(5,000)			(5,000)			
2740 Grounds Maintenance	59,983	43,017.34	59,836	35,789.30	57,904			57,904	(1,932)	(3.23%)	Reduction of \$2000 for roadway granulars in 2022
2741 Building Maintenance	13,509	6,662.91	13,649	13,618.90	14,671			14,671	1,022	7.49%	
2746 Interments	10,169	6,715.02	10,269	10,229.80	10,572			10,572	303	2.95%	
2747 Grave Plot-Flower Care	115,054	36,914.56	115,802	140,912.43	121,284			121,284	5,482	4.73%	Steep increase in flower costs for 2022
2748 Monument Maintenance	10,194	8,362.92	10,313	15,174.75	10,405			10,405	92	0.89%	
Total 1041 Riverview Cemetery	202,909	96,659.79	204,869	209,460.22	209,836			209,836	4,967	2.42%	
1610 Parks & Cemeteries Administrati											
0330 Operational Revenue	(39,500)	(24,982.76)	(37,200)	(141,487.31)	(38,700)			(38,700)	(1,500)	4.03%	
0430 Operational Rev HST Ex	(22,015)	(13,105.14)	(22,015)		(22,015)			(22,015)			
1101 Salaries, Wages, Benefits	100,760	58,027.00	104,338	69,309.51	131,762			131,762	27,424	26.28%	Balance account of staff wages and benefits for sick time, vacation time etc.
1131 Private Work Charges (P&C)	1,228		1,255		1,306			1,306	51	4.06%	
1200 Contracted Services	4,000	4,883.48	3,800	3,134.30	3,800			3,800			
1400 Materials	40,500	35,543.57	38,500	46,401.73	40,975			40,975	2,475	6.43%	
1500 Rents & Services	29,110	24,941.59	30,366	50,746.61	35,717			35,717	5,351	17.62%	
2910 Vehicle Expenses	23,804	8,417.67	23,872	8,011.81	24,889			24,889	1,017	4.26%	
2912 Large Equipment Expenses	32,031	18,866.93	32,296	15,463.31	33,422			33,422	1,126	3.49%	
2914 Small Equipment Expenses	13,842	6,660.44	14,058	18,750.37	16,454			16,454	2,396	17.04%	
4410 1980 Chipper Stump Remover				2,017.46							
4420 2006 Cat Backhoe Loader				2,264.35							
4458 95 1070 MFWD Tractor 140532				1,659.00							
4460 95 Model TD-65-2-Mower		1,056.61		6,879.68							
4470 80 Chipper Stump Remover				831.28							
4477 2008 JD 3720 w/60		1,800.11		1,076.51							
4480 2017 JD X390 Tractor/48" Mower		715.27		1,093.72							
4481 2017 JD X390 Tractor/48" Mow48		580.34		1,066.91							
4482 2017 JD X730 Tractor w/60" Mow		1,688.22		2,255.24							
4483 2020 John Deer X730				1,784.95							
4484 2021 JD Zero Turn Mower Z915E				2,492.16							
4486 Z545R-2021 JD Zero Steer Mower				1,551.21							
4487 3046R-2021 JDCabbed Tractor				2,333.59							
4488 X390 2021 JD Mower				801.19							
4509 2014 730X JD Tractor		584.78									
4510 2015 JD 915B- Lawn Mower		639.08		315.37							
4511 2015 JD Z445- Lawn Mower		2,239.59		369.03							
4512 2016 JD X390 011342		874.41		382.34							
4513 2016 JD X390 11302		1,449.34		1,257.46							

Draft Budget Report-detailed											
V1 Dept Submission											
Parks & Cemeteries											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
4517 2018 JD3033R w/Loader bucket		265.34		1,873.51							
4518 2018 Yamaha 700 Viking s/b/s				723.20							
5400 2001 Ford F350 One Ton		832.68		2,448.68							
5401 1997 Ford F50 One Ton w/Plow		762.98		4,486.79							
5409 2009 Ford Compact Truck		446.11		849.84							
5410 2011 Chevy 1/2 Ton		331.14		1,159.44							
5412 2012 Dodge D1500 2WD				846.44							
5413 2014 Chevy Silverado				2,656.95							
5414 2015 Chev 1500 Crew Cab				1,141.23							
5415 2017 Dodge Plow Truck		370.18		887.53							
5416 2017 Ford F150 Crew Cab-Parks				1,012.82							
5651 2008 Chev Silverado		357.83		3,788.98							
Total 1610 Parks & Cemeteries Administrati	183,760	134,246.79	189,270	122,637.19	227,610			227,610	38,340	20.26%	
1611 Point Park											
0330 Operational Revenue	(21,238)	(4,039.81)	(5,000)	(13,216.58)	(15,000)			(15,000)	(10,000)	200.00%	Increase in revenue anticipated in 2022 with more travel. Still not back to pre pandemic levels.
1200 Contracted Services		6,467.50									
2740 Grounds Maintenance	26,098	17,436.33	22,840	14,318.39	25,567			25,567	2,727	11.94%	Increase for the purchase of more picnic tables in 2022. Removed in 2021 to mitigate COVID impacts.
2741 Building Maintenance	18,377	15,820.04	18,255	19,067.02	21,930			21,930	3,675	20.13%	Increase to electrical and water consumption with more campers on site
Total 1611 Point Park	23,237	35,684.06	36,095	20,168.83	32,497			32,497	(3,598)	(9.97%)	
1612 Parks- Outdoor Facilities											
1101 Salaries, Wages, Benefits	231,339	224,921.34	250,201	218,417.61	256,842			256,842	6,641	2.65%	
1240 Municipal Buildings & Yards		459.68		137.50							
1400 Materials	20,000	16,353.80	18,000	27,338.84	20,000			20,000	2,000	11.11%	
1500 Rents & Services	3,400	8,848.72	4,500	4,809.72	1,000			1,000	(3,500)	(77.78%)	
Total 1612 Parks- Outdoor Facilities	254,739	250,583.54	272,701	250,703.67	277,842			277,842	5,141	1.89%	
1613 Lions Millennium Park											
0430 Operational Rev HST Ex		(100.00)									
1101 Salaries, Wages, Benefits	6,882	297.48	6,920	730.91	7,115			7,115	195	2.82%	
2740 Grounds Maintenance	5,650	3,619.52	5,701	3,958.99	5,740			5,740	39	0.68%	
Total 1613 Lions Millennium Park	12,532	3,817.00	12,621	4,689.90	12,855			12,855	234	1.85%	
1615 Rainy Lake Square											
1101 Salaries, Wages, Benefits	6,379	751.45	6,451	1,574.69	6,535			6,535	84	1.30%	
1240 Municipal Buildings & Yards	7,379	6,188.45	4,504	6,872.56	5,420			5,420	916	20.34%	Increase in materials used at this site due to continued vandalism
Total 1615 Rainy Lake Square	13,758	6,939.90	10,955	8,447.25	11,955			11,955	1,000	9.13%	
Total Parks & Cemeteries	835,272	594,659.53	873,154	710,898.17	924,820			924,820	51,666	5.92%	
Total Fort Frances	835,272	594,659.53	873,154	710,898.17	924,820			924,820	51,666	5.92%	
Total 10 General	835,272	594,659.53	873,154	710,898.17	924,820			924,820	51,666	5.92%	
Total Parks & Cemeteries	835,272	594,659.53	873,154	710,898.17	924,820			924,820	51,666	5.92%	

Draft Budget Report-detailed											
V1 Dept Submission											
Water											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
50 Water											
Water & Sewer											
Water											
0831 Water Treatment											
0330 Operational Revenue	(11,000)	(9,325.43)	(8,000)	(10,910.96)	(8,000)			(8,000)			
1101 Salaries, Wages, Benefits	276,522	324,020.59	278,693	252,315.63	278,278			278,278	(415)	(0.15%)	
1200 Contracted Services	23,740	17,624.16	30,000	16,639.44	25,593			25,593	(4,407)	(14.69%)	
1240 Municipal Buildings & Yards	148,279	178,356.57	157,455	120,718.23	172,199			172,199	14,744	9.36%	
1400 Materials	160,800	132,461.00	163,750	163,770.71	156,650			156,650	(7,100)	(4.34%)	
1500 Rents & Services	36,355	35,953.38	75,355	23,304.68	36,355			36,355	(39,000)	(51.76%)	
1965 Water Storage Facility	127,494	75,199.84	129,372	28,495.52	40,765			40,765	(88,607)	(68.49%)	
Total 0831 Water Treatment	762,190	754,290.11	826,625	594,333.25	701,840			701,840	(124,785)	(15.10%)	
0832 Water Works Administration											
0330 Operational Revenue	(9,342)	(15,462.56)	(9,342)	(14,942.30)	(9,342)			(9,342)			
0430 Operational Rev HST Ex	(2,909,929)	(2,793,116.57)	(2,877,130)	(2,937,602.88)	(2,985,939)			(2,985,939)	(108,809)	3.78%	
1101 Salaries, Wages, Benefits	137,442	148,549.50	144,684	114,468.26	159,099			159,099	14,415	9.96%	
1200 Contracted Services	231,889	248,371.85	235,909	191,015.62	240,166			240,166	4,257	1.80%	
1210 Treasury	2,000	(7.50)	2,000	(0.86)					(2,000)		
1400 Materials	11,300	12,187.62	11,300	1,180.44	11,300			11,300			
1500 Rents & Services	94,298	81,087.40	103,536	72,969.56	113,481			113,481	9,945	9.61%	
1510 Capital Outlay from Revenue	1,266,144	1,068,616.76	1,124,081		1,277,475			1,277,475	153,394	13.65%	
1620 Transfer to Reserve Funds	17,982	47,181.55	17,982		17,982			17,982			
1700 Other Services		572.65		(1,579.90)							
1962 Service Connections	123,788	52,347.46	124,398	93,242.23	124,301			124,301	(97)	(0.08%)	
1963 Water Meters/Bkflow Preventers	26,996	37,596.51	49,544	12,845.12	49,524			49,524	(20)	(0.04%)	
1964 Water Mains	245,242	357,785.22	246,413	282,367.39	300,113			300,113	53,700	21.79%	increase in labour distribution
Total 0832 Water Works Administration	(762,190)	(754,290.11)	(826,625)	(2,186,037.32)	(701,840)			(701,840)	124,785	(15.10%)	
Total Water				(1,591,704.07)							
Total Water & Sewer				(1,591,704.07)							
Total 50 Water				(1,591,704.07)							
Total Water				(1,591,704.07)							

Draft Budget Report-detailed											
V1 Dept Submission											
Sewer											
SUMMARY	2020	2020	2021	2021	2022	2022	2022	2022	Variance	Percentage Variance	Comments
	Operating Forecast	Actuals	Operating Forecast	Actuals	Base	One Time	Budget Cuts	Operating Forecast	2022 Budget	2022 Budget	
									to 2021 Budget	to 2021 Budget	
40 Sewer (Wastewater)											
Water & Sewer											
Sewer											
0811 Sanitary Sewer/Waste Water	(671,180)	(658,040.67)	(681,028)	(2,187,757.23)	(691,316)			(691,316)	(10,288)	1.51%	
0812 Sewage Treatment Plant											
1101 Salaries, Wages, Benefits	3,776	509.91	3,801	592.80	3,796			3,796	(5)	(0.13%)	
1240 Municipal Buildings & Yards	153,510	132,313.04	153,192	102,778.14	153,926			153,926	734	0.48%	
1400 Materials	2,501	37.25	2,000	212.30	2,000			2,000			
1500 Rents & Services	511,393	525,180.47	522,035	546,960.06	531,594			531,594	9,559	1.83%	
Total 0812 Sewage Treatment Plant	671,180	658,040.67	681,028	650,543.30	691,316			691,316	10,288	1.51%	
Total Sewer				(1,537,213.93)							
Total Water & Sewer				(1,537,213.93)							
Total 40 Sewer (Wastewater)				(1,537,213.93)							
Total Sewer				(1,537,213.93)							

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10 General											
Fort Frances											
Operations & Facilities											
0611 Municipal Roads - Paved											
1305 Roads-Administration											
10-060-0611-1305-60010 Salaries Full Time	59,468	52,646.16	65,120	56,494.17	65,994			65,994	874	1.34%	11.25% Manager + 40% Transp. Supt. + 15% GIS
10-060-0611-1305-60013 Overtime	1,000	1,204.59	1,000	1,516.83	1,000			1,000			
10-060-0611-1305-60020 Hourly Part Time	1,910		1,939		1,922			1,922	(17)	(0.88)	15% GIS Summer Student
10-060-0611-1305-60025 Employer CPP	1,978	1,412.97	2,180	1,649.90	2,384			2,384	204	9.36	
10-060-0611-1305-60030 Employer EI	707	526.31	723	581.81	777			777	54	7.47	
10-060-0611-1305-60035 Employer OMERS	6,840	5,613.19	729	6,087.47	7,095			7,095	6,366	873.25	Error in 2021 entry - should have been \$7297.35
10-060-0611-1305-60040 Employer EHT	1,237	1,051.31	1,312	1,114.01	1,302			1,302	(10)	(0.76)	
10-060-0611-1305-60050 Employer Benefits	5,200	4,197.31	4,691	4,193.30	4,910			4,910	219	4.67	
10-060-0611-1305-60055 Employer WSIB	1,920	1,100.16	1,515	1,203.90	1,482			1,482	(33)	(2.18)	
Total 1305 Roads-Administration	80,260	67,752.00	79,209	72,841.39	86,866			86,866	7,657	9.67	
1310 Storm Water Management- Urban											
10-060-0611-1310-60010 Salaries Full Time	37,779	28,612.16	38,695	52,582.91	38,695			38,695			SW catch basin sump cleanouts, under pass sump clean out
10-060-0611-1310-60013 Overtime	1,500	877.43	1,500	772.00	1,500			1,500			Frozen catch basin and laterals work
10-060-0611-1310-60020 Hourly Part Time	3,910		3,884	5,456.22	3,884			3,884			10% of three student labourers + 5% of GIS student
10-060-0611-1310-60025 Employer CPP	1,968	1,628.57	2,121	3,240.04	2,263			2,263	142	6.69	
10-060-0611-1310-60030 Employer EI	725	650.80	740	1,245.39	773			773	33	4.46	
10-060-0611-1310-60035 Employer OMERS	3,516	2,959.96	3,642	5,216.80	3,414			3,414	(228)	(6.26)	
10-060-0611-1310-60040 Employer EHT	634	647.11	639	1,235.89	630			630	(9)	(1.41)	
10-060-0611-1310-60050 Employer Benefits	4,712	2,386.35	4,381	8,179.45	4,493			4,493	112	2.56	
10-060-0611-1310-60055 Employer WSIB	1,331	752.47	1,014	1,470.41	1,015			1,015	1	0.10	
10-060-0611-1310-71251 Telephone & Communication	850	828.12	850	762.13	850			850			Phone line for Underpass Lift Station Auto Dialer
10-060-0611-1310-71420 Electrical Costs	950	818.92	950	635.19	956			956	6	0.63	Hydro charges for (2) 600V 3-phase pumps
10-060-0611-1310-71471 Materials	10,000	13,348.15	10,000	27,047.26	10,000			10,000			
10-060-0611-1310-71523 Contracted Works	15,000	1,152.82	61,366	1,303.11	1,000	60,366		61,366			Electrician for Underpass Repairs. One Time increase for Zoom Camera inspection offset by grant of \$48,345.79
10-060-0611-1310-71540 Equipment Rentals - Own	41,516	12,761.14	41,516	19,947.32	41,516			41,516			Match 2021 budget - Need to do more storm sewer cleaning
Total 1310 Storm Water Management- Urban	124,391	67,424.00	171,298	129,094.12	110,989	60,366		171,355	57	0.03	
1311 Storm Water Management- Rural											
10-060-0611-1311-60010 Salaries Full Time	27,174	21,870.08	27,876	10,322.97	27,876			27,876			Steaming Culverts, Cleaning Culverts, Ditching, Brushing
10-060-0611-1311-60013 Overtime	500	19.46	500		500			500			

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0611-1311-60020 Hourly Part Time	3,895		3,884	144.27	3,884			3,884			
10-060-0611-1311-60025 Employer CPP	1,467	1,200.76	1,582	593.19	1,688			1,688	106	6.70	
10-060-0611-1311-60030 Employer EI	540	479.53	552	227.42	577			577	25	4.53	
10-060-0611-1311-60035 Employer OMERS	2,529	2,173.68	2,624	1,033.36	2,459			2,459	(165)	(6.29)	
10-060-0611-1311-60040 Employer EHT	473	475.26	477	225.67	470			470	(7)	(1.47)	
10-060-0611-1311-60050 Employer Benefits	3,389	2,266.50	3,156	1,343.25	3,237			3,237	81	2.57	
10-060-0611-1311-60055 Employer WSIB	992	545.96	756	268.49	757			757	1	0.13	
10-060-0611-1311-71471 Materials	3,500	7,951.49	3,500	343.50	3,500			3,500			Match 2021 budget - culverts + ends
10-060-0611-1311-71523 Contracted Works	7,000	4,584.29	7,000	4,065.31	7,000			7,000			Ditching Contractors. Maching for 3 to 4 weeks. Lots to do!
10-060-0611-1311-71540 Equipment Rentals - Own	17,214	13,945.27	17,214	3,216.67	17,214			17,214			Steamer, excavator, boom mower, trackless tractor, tandems, 1/2 tons
Total 1311 Storm Water Management- Rural	68,673	55,512.28	69,121	21,784.10	69,162			69,162	41	0.06	
1312 Roadside Maintenance											
10-060-0611-1312-60010 Salaries Full Time	72,833	74,430.72	74,290	68,182.72	74,290			74,290			
10-060-0611-1312-60013 Overtime	1,000	734.66	1,000	1,165.32	1,000			1,000			
10-060-0611-1312-60020 Hourly Part Time	3,338		3,329	9,377.47	3,329			3,329			
10-060-0611-1312-60025 Employer CPP	3,596	3,811.47	3,866	4,342.05	4,126			4,126	260	6.73	
10-060-0611-1312-60030 Employer EI	1,324	1,391.34	1,349	1,633.49	1,409			1,409	60	4.45	
10-060-0611-1312-60035 Employer OMERS	6,778	7,390.17	6,923	6,853.25	6,554			6,554	(369)	(5.33)	
10-060-0611-1312-60040 Employer EHT	1,159	1,632.01	1,166	1,686.68	1,149			1,149	(17)	(1.46)	
10-060-0611-1312-60050 Employer Benefits	9,084	8,643.45	8,410	7,090.14	8,627			8,627	217	2.58	
10-060-0611-1312-60055 Employer WSIB	2,433	1,925.96	1,848	2,006.73	1,850			1,850	2	0.11	
10-060-0611-1312-71471 Materials	2,500	2,100.05	2,500	2,092.41	2,500			2,500			Garbage bags, topsoil/seed, hand tools, etc.
10-060-0611-1312-71523 Contracted Services	4,000	8,204.91		10,529.81	4,000			4,000	4,000		FFPC Contract tree removal - none budgeted in 2021 due to COVID impacts - We have a couple LARGE dead trees to remove and will need FFPC to complete that
10-060-0611-1312-71540 Equipment Rentals - Own	19,795	30,176.82	19,795	13,236.62	19,795			19,795			Bom mower, tandems, 1/2 tons
Total 1312 Roadside Maintenance	127,840	140,441.56	124,476	128,196.69	128,629			128,629	4,153	3.34	
1313 Hardtop Maintenance											
10-060-0611-1313-60010 Salaries Full Time	89,095	119,772.66	90,876	103,478.03	90,877			90,877	1		
10-060-0611-1313-60013 Overtime	500	1,015.64	500	258.99	500			500			
10-060-0611-1313-60020 Hourly Part Time	8,347		8,323	865.60	8,323			8,323			
10-060-0611-1313-60025 Employer CPP	4,600	6,411.92	4,941	5,881.22	5,273			5,273	332	6.72	
10-060-0611-1313-60030 Employer EI	1,694	2,556.41	1,724	2,265.02	1,801			1,801	77	4.47	
10-060-0611-1313-60035 Employer OMERS	8,291	13,031.57	8,554	10,159.17	8,017			8,017	(537)	(6.28)	
10-060-0611-1313-60040 Employer EHT	1,482	2,552.84	1,490	2,236.73	1,468			1,468	(22)	(1.48)	
10-060-0611-1313-60050 Employer Benefits	11,112	13,918.08	10,288	11,108.00	10,553			10,553	265	2.58	
10-060-0611-1313-60055 Employer WSIB	3,112	3,037.26	2,362	2,661.13	2,364			2,364	2	0.08	
10-060-0611-1313-71471 Materials	30,000	39,837.59	30,000	23,030.95	30,000			30,000			Cold mix, hand tools, Granular A and concrete

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0611-1313-71523 Contracted Services	75,000	93,282.89	75,000	40,842.39	75,000			75,000			Asphalt Patching and crack sealing
10-060-0611-1313-71540 Equipment Rentals - Own	84,853	82,689.70	84,853	44,723.67	84,853			84,853			Match 2021 - includes 1300 hours street sweeper
Total 1313 Hardtop Maintenance	318,086	378,106.56	318,911	247,510.90	319,029			319,029	118	0.04	
1314 Loosetop Maintenance											
10-060-0611-1314-60010 Salaries Full Time	26,619	27,965.28	27,152	18,915.67	27,152			27,152			
10-060-0611-1314-60013 Overtime		62.35									
10-060-0611-1314-60020 Hourly Part Time				108.20							
10-060-0611-1314-60025 Employer CPP	1,257	1,462.30	1,352	1,142.38	1,443			1,443	91	6.73	
10-060-0611-1314-60030 Employer EI	463	518.08	472	438.65	493			493	21	4.45	
10-060-0611-1314-60035 Employer OMERS	2,477	2,626.04	2,556	1,962.34	2,395			2,395	(161)	(6.30)	
10-060-0611-1314-60040 Employer EHT	405	584.80	408	432.92	402			402	(6)	(1.47)	
10-060-0611-1314-60050 Employer Benefits	3,320	3,766.29	3,074	2,404.31	3,153			3,153	79	2.57	
10-060-0611-1314-60055 Employer WSIB	850	690.95	646	515.03	647			647	1	0.15	
10-060-0611-1314-71471 Materials	10,000	3,830.97	10,000	3,006.53	10,000			10,000			Granular A for loose top roads
10-060-0611-1314-71523 Contracted Works	18,000	22,289.48	19,500	19,526.73	19,500			19,500			Application of dust control + Oakwood Road Boundary Road Payment
10-060-0611-1314-71540 Equipment Rentals - Own	39,204	29,636.64	39,204	10,241.48	39,204			39,204			Match 2021 - graders, tandems, loaders, 1/2 tons
Total 1314 Loosetop Maintenance	102,595	93,433.18	104,364	58,694.24	104,389			104,389	25	0.02	
1315 Sanding/Salting											
10-060-0611-1315-60010 Salaries Full Time	15,085	19,109.15	15,388	19,216.81	15,387			15,387	(1)	(0.01%)	
10-060-0611-1315-60013 Overtime	2,000	1,624.62	2,000	1,572.27	2,000			2,000			Winter Control
10-060-0611-1315-60025 Employer CPP	712	1,065.32	766	1,137.66	818			818	52	6.79	
10-060-0611-1315-60030 Employer EI	262	322.67	267	363.76	279			279	12	4.49	
10-060-0611-1315-60035 Employer OMERS	1,404	2,009.83	1,448	1,955.99	1,357			1,357	(91)	(6.28)	
10-060-0611-1315-60040 Employer EHT	230	443.47	231	434.07	228			228	(3)	(1.30)	
10-060-0611-1315-60050 Employer Benefits	1,882	2,442.18	1,742	1,875.69	1,787			1,787	45	2.58	
10-060-0611-1315-60055 Employer WSIB	482	522.57	366	516.43	367			367	1	0.27	
10-060-0611-1315-71471 Materials	37,000	30,337.78	37,000	35,137.44	37,000			37,000			Sand and Salt for winter road maintenance
10-060-0611-1315-71540 Equipment Rentals - Own	24,700	33,698.05	24,700	19,036.80	24,700			24,700			Sand Truck
Total 1315 Sanding/Salting	83,757	91,575.64	83,908	81,246.92	83,923			83,923	15	0.02	
1316 Snowplowing											
10-060-0611-1316-60010 Salaries Full Time	59,442	21,636.53	60,631	33,427.05	60,631			60,631			All roadways in Town including lanes - based on 5 year average of 16 events
10-060-0611-1316-60013 Overtime	8,000	13,179.83	8,000	7,598.26	8,000			8,000			Winter Control
10-060-0611-1316-60025 Employer CPP	2,806	1,653.92	3,020	2,212.62	3,223			3,223	203	6.72	
10-060-0611-1316-60030 Employer EI	1,033	611.48	1,053	671.97	1,101			1,101	48	4.56	
10-060-0611-1316-60035 Employer OMERS	5,532	3,473.18	5,707	3,903.69	5,349			5,349	(358)	(6.27)	
10-060-0611-1316-60040 Employer EHT	904	771.35	911	872.44	897			897	(14)	(1.54)	
10-060-0611-1316-60050 Employer Benefits	7,414	2,623.15	6,864	3,744.13	7,041			7,041	177	2.58	
10-060-0611-1316-60055 Employer WSIB	1,898	912.59	1,443	1,038.01	1,445			1,445	2	0.14	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0611-1316-71540 Equipment Rentals - Own	66,501	43,151.38	66,501	23,380.06	66,501			66,501			2 - graders, 2 - plow trucks, 2 - loaders
Total 1316 Snowplowing	153,530	88,013.41	154,130	76,848.23	154,188			154,188	58	0.04	
1317 Snow Removal											
10-060-0611-1317-60010 Salaries Full Time	94,560	99,418.67	96,450	75,542.75	96,451			96,451	1		Labour for loader and trucks, includes 6-person night shift proposed from mid December to mid MArch
10-060-0611-1317-60013 Overtime	2,000	20.93	2,000	2,028.99	2,000			2,000			Winter Control
10-060-0611-1317-60025 Employer CPP	4,463	5,216.14	4,804	4,182.72	5,127			5,127	323	6.72	
10-060-0611-1317-60030 Employer EI	1,644	2,077.87	1,676	1,544.54	1,751			1,751	75	4.47	
10-060-0611-1317-60035 Employer OMERS	8,800	9,508.51	9,079	7,209.91	8,509			8,509	(570)	(6.28)	
10-060-0611-1317-60040 Employer EHT	1,439	2,071.08	1,449	1,586.84	1,427			1,427	(22)	(1.52)	
10-060-0611-1317-60050 Employer Benefits	11,794	14,123.46	10,919	9,950.24	11,200			11,200	281	2.57	
10-060-0611-1317-60055 Employer WSIB	3,020	2,461.65	2,296	1,889.37	2,299			2,299	3	0.13	
10-060-0611-1317-71523 Contracted Services	30,000	20,715.79	30,000		30,000			30,000			Rental of Trucks for snow removal. None required in 2021 due to the type of winter.
10-060-0611-1317-71540 Equipment Rentals - Own	135,311	131,516.64	135,311	88,431.86	135,311			135,311			Match 2021 - graders, loaders, tandems, 1/2 tons, includes 6-person night shift
Total 1317 Snow Removal	293,031	287,130.74	293,984	192,367.22	294,075			294,075	91	0.03	
1318 Traffic Operation											
10-060-0611-1318-60010 Salaries Full Time	57,119	43,418.55	58,261	24,768.63	58,261			58,261			Labour for line painting, signs, safety devices Railway x-ing maintenance Road patrol labour
10-060-0611-1318-60013 Overtime		361.84		233.12							
10-060-0611-1318-60020 Hourly Part Time	3,338		3,338	11,848.89	3,338			3,338			
10-060-0611-1318-60025 Employer CPP	2,854	2,254.45	3,068	1,935.75	3,274			3,274	206	6.71	
10-060-0611-1318-60030 Employer EI	1,051	886.53	1,070	781.38	1,118			1,118	48	4.49	
10-060-0611-1318-60035 Employer OMERS	5,316	4,332.65	5,484	2,413.25	5,140			5,140	(344)	(6.27)	
10-060-0611-1318-60040 Employer EHT	920	928.09	925	747.57	912			912	(13)	(1.41)	
10-060-0611-1318-60050 Employer Benefits	7,124	4,185.73	6,596	2,484.75	6,766			6,766	170	2.58	
10-060-0611-1318-60055 Employer WSIB	1,931	1,093.40	1,467	889.37	1,468			1,468	1	0.07	
10-060-0611-1318-71471 Materials	15,000	18,032.39	15,000	15,611.62	15,000			15,000			Signs, Paint, Sign posts, etc. Need to meet MMS for Signs
10-060-0611-1318-71523 Contracted Services (includes	20,000	23,345.21	20,500	24,213.05	25,000			25,000	4,500	21.95	CNR Crossing Fees, Contract line painting on main streets - Cost has increased steeply partially due to huge increase in paint costs seen in COVID
10-060-0611-1318-71540 Equipment Rentals - Own	10,424	11,563.10	10,424	1,781.00	10,424			10,424			Line painter, 1/2 ton trucks
Total 1318 Traffic Operation	125,077	110,401.94	126,133	87,708.38	130,701			130,701	4,568	3.62	
1319 Bridges											
10-060-0611-1319-60010 Salaries Full Time	2,000		2,000		2,000			2,000			
10-060-0611-1319-60025 Employer CPP	94		100		106			106	6	6.00	
10-060-0611-1319-60030 Employer EI	35		35		36			36	1	2.86	
10-060-0611-1319-60035 Employer OMERS	186		188		176			176	(12)	(6.38)	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0611-1319-60040 Employer EHT	30		30		30			30			
10-060-0611-1319-60050 Employer Benefits	249		226		232			232	6	2.65	
10-060-0611-1319-60055 Employer WSIB	64		48		48			48			
10-060-0611-1319-71471 Materials	1,000		1,000	402.51	1,000			1,000			Deficient signage to be addressed in 2022
10-060-0611-1319-71523 Contracted Services			6,000	5,596.80					(6,000)	(100.00)	OSIM Inspections every two years, Inspection completed in 2021
10-060-0611-1319-71540 Equipment Rentals - Own	500		500		500			500			
Total 1319 Bridges	4,158		10,127	5,999.31	4,128			4,128	(5,999)	(59.24)	
1510 Capital Outlay from Revenue											
10-060-0611-1510-75390 Contibution to Capital		19,964.14									
Total 1510 Capital Outlay from Revenue		19,964.14									
Total 0611 Municipal Roads - Paved	1,481,398	1,399,755.45	1,535,661	1,102,291.50	1,486,079	60,366		1,546,445	10,784	0.70	
0614 PW Administration											
0330 Operational Revenue											
10-060-0614-0330-40578 Lot Grade Setting	(2,000)	(2,055.85)	(2,000)	(746.63)	(1,000)			(1,000)	1,000	(50.00%)	Less building in 2021 due to high lumber prices, prices starting to come down, likely to see more building but not likely pre-COVID levels
10-060-0614-0330-40582 Sundry Revenue	(1,000)		(1,000)	(16,491.24)	(700)			(700)	300	(30.00)	Closer to 3 year average of actuals - Large asset Sale in 2021
10-060-0614-0330-40589 Expense Recovery	(400)		(400)						400	(100.00)	
10-060-0614-0330-40595 Private Works	(25,000)	(5,441.94)	(14,500)	(10,871.37)	(14,500)			(14,500)			Work is either private works or private crossings. It is hard to plan which way the work will line up in the coming year.
10-060-0614-0330-40596 Private Crossings	(25,000)	(31,019.73)	(15,000)	(35,661.39)	(20,000)			(20,000)	(5,000)	33.33	Work is either private works or private crossings. It is hard to plan which way the work will line up in the coming year. Still lots of private crossing work going on. Few still to do in Huffman Court
Total 0330 Operational Revenue	(53,400)	(38,517.52)	(32,900)	(63,770.63)	(36,200)			(36,200)	(3,300)	10.03	
0430 Operational Rev HST Ex											
10-060-0614-0430-40467 NOHFC Grant			(50,000)			(50,000)		(50,000)			MAMP Asset Management Grant. Application is being considered hopeful to see funding in early 2022 for condition assesment
10-060-0614-0430-40589 Expense Recovery	(1,000)	(405.73)	(1,000)	(459.57)	(1,000)			(1,000)			
10-060-0614-0430-40595 Private Work Charges	(1,000)	(2,829.15)	(1,000)	(736.95)	(1,000)			(1,000)			
Total 0430 Operational Rev HST Ex	(2,000)	(3,234.88)	(52,000)	(1,196.52)	(2,000)	(50,000)		(52,000)			
0490 Other Rev Capital (HST Ex)											
10-060-0614-0490-40400 Federal Grant		(41,120.00)		(5.00)							
Total 0490 Other Rev Capital (HST Ex)		(41,120.00)		(5.00)							
0500 Interdepartmental Work											
10-060-0614-0500-40761 Owned Equipment Rental	(416,518)	(241,180.23)	(416,518)	(153,083.50)	(416,685)			(416,685)	(167)	0.04%	
10-060-0614-0500-40775 Owned Vehicle Rental	(208,259)	(328,621.69)	(208,259)	(202,033.97)	(208,342)			(208,342)	(83)	0.04	
Total 0500 Interdepartmental Work	(624,777)	(569,801.92)	(624,777)	(355,117.47)	(625,027)			(625,027)	(250)	0.04	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
0530 HST Exempt at Point of Sale											
10-060-0614-0530-40595 Private Work Charges	(1,000)		(1,000)		(1,000)			(1,000)			Match 2020-2021 Budget
Total 0530 HST Exempt at Point of Sale	(1,000)		(1,000)		(1,000)			(1,000)			
1101 Salaries, Wages, Benefits											
10-060-0614-1101-60010 Salaries Full Time	307,251	437,836.18	293,300	431,181.43	308,673			308,673	15,373	5.24%	Remainder of O&F wages, Standby, Vacation, Floaters, 50% Facilities Superintendent
10-060-0614-1101-60013 Overtime		4,374.24		4,039.77							
10-060-0614-1101-60020 Hourly Part Time	4,170	1,671.49	4,348	14,244.21	6,278			6,278	1,930	44.39	
10-060-0614-1101-60025 Employer CPP	21,432	13,686.17	22,322	13,799.78	21,358			21,358	(964)	(4.32)	
10-060-0614-1101-60030 Employer EI	7,155	5,260.82	7,191	4,976.65	5,203			5,203	(1,988)	(27.65)	
10-060-0614-1101-60035 Employer OMERS	45,204	35,120.10	42,494	36,089.12	52,963			52,963	10,469	24.64	
10-060-0614-1101-60040 Employer EHT	11,788	6,673.89	12,502	6,549.03	14,115			14,115	1,613	12.90	
10-060-0614-1101-60050 Employer Benefits	63,968	(1,921.02)	61,309	31,748.98	68,764			68,764	7,455	12.16	
10-060-0614-1101-60055 Employer WSIB	13,742	8,072.50	9,816	7,518.71	7,642			7,642	(2,174)	(22.15)	
10-060-0614-1101-71150 Doctor's Note	100	45.00	100	120.00	100			100			
10-060-0614-1101-71540 Equipment Rentals - Owned		6,012.50		1,993.75							
Total 1101 Salaries, Wages, Benefits	474,810	516,831.87	453,382	552,261.43	485,096			485,096	31,714	6.99	
1200 Contracted Services											
10-060-0614-1200-71251 Communications	8,700	5,328.02	3,300	2,456.24	3,300			3,300			One fax line and telephone system
10-060-0614-1200-71252 Postage, Freight, Courier		98.97									
10-060-0614-1200-71253 Legal	3,500	27,370.33	3,500	20,260.15	3,500			3,500			Underpass case costs in 2021
10-060-0614-1200-71260 Memberships	2,000	1,337.58	2,000	1,267.93	2,303			2,303	303	15.15	CNAM, PEO (4), MEA, H&S Organizations, AMCTO
Total 1200 Contracted Services	14,200	34,134.90	8,800	23,984.32	9,103			9,103	303	3.44	
1400 Materials											
10-060-0614-1400-71410 Office Supplies	5,000	3,600.33	4,000	2,781.86	4,000			4,000			
10-060-0614-1400-71480 Protective Clothing	14,000	14,883.82	14,000	16,197.82	15,000			15,000	1,000	7.14	Work boots, vests, hardhats for the crew and students annually
Total 1400 Materials	19,000	18,484.15	18,000	18,979.68	19,000			19,000	1,000	5.56	
1500 Rents & Services											
10-060-0614-1500-71502 Computer Maintenance	10,214	9,040.22	12,486	10,915.55	9,622	2,083		11,705	(781)	(6.26%)	PSD CityWide, OGRA Weather, Fleet GPS, One time road assesment Ap offset by grant for 1654.21
10-060-0614-1500-71523 Contracted Works	5,112	20,299.69	5,112	6,270.52	5,112			5,112			
10-060-0614-1500-71531 Conference & Courses	15,000	4,912.54	6,500	1,225.32	10,000			10,000	3,500	53.85	New staff need training. More training available coming out of COVID some available online. one time reduction in 2021 due to COVID
10-060-0614-1500-71542 Communication Equipment	1,295	2,400.72	1,323	1,347.13	1,350			1,350	27	2.04	
10-060-0614-1500-71581 General Insurance (Deductible	5,000	13,476.27	5,000	7,349.80	5,000			5,000			
10-060-0614-1500-71591 Advertising & Public Notices	1,500	3,867.00	1,500	3,086.80	1,500			1,500			additional advertising in 2020/2021 for plastic ban

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0614-1500-71592 Public Relations Expense	1,000	379.78	1,000	183.28	1,000			1,000			Retirements, recognition of 5, 10, 15 years of service etc.
Total 1500 Rents & Services	39,121	54,376.22	32,921	30,378.40	33,584	2,083		35,667	2,746	8.34	
1510 Capital Outlay from Revenue											
10-060-0614-1510-75350 Contribution to Capital				54,438.23							
Total 1510 Capital Outlay from Revenue				54,438.23							
Total 0614 PW Administration	(134,046)	(28,847.18)	(197,574)	259,952.44	(117,444)	(47,917)		(165,361)	32,213	(16.30)	
0615 PW Municipal Bldg & Yards											
1101 Salaries, Wages, Benefits											
10-060-0615-1101-60010 Salaries Full Time	37,091	33,778.52	55,112	31,823.68	55,455			55,455	343	0.62%	Cleaners, Tradesperson, labourers
10-060-0615-1101-60013 Overtime		243.28		507.91							
10-060-0615-1101-60020 Hourly Part Time	6,678	175.28	6,659	4,149.12	6,659			6,659			Students for Grass cutting
10-060-0615-1101-60025 Employer CPP	2,066	1,813.18	3,076	1,894.78	3,302			3,302	226	7.35	
10-060-0615-1101-60030 Employer EI	761	631.22	1,073	728.48	1,128			1,128	55	5.13	
10-060-0615-1101-60035 Employer OMERS	3,452	3,415.24	5,188	3,126.84	4,892			4,892	(296)	(5.71)	
10-060-0615-1101-60040 Employer EHT	666	741.58	928	738.22	919			919	(9)	(0.97)	
10-060-0615-1101-60050 Employer Benefits	4,626	3,593.65	6,239	2,725.26	6,440			6,440	201	3.22	
10-060-0615-1101-60055 Employer WSIB	1,398	876.34	1,471	878.29	1,480			1,480	9	0.61	
10-060-0615-1101-71540 Equipment Rentals - Owned	4,500	6,875.33	4,500	3,082.46	4,500			4,500			Equipment used to maintain yard - snow removal
Total 1101 Salaries, Wages, Benefits	61,238	52,143.62	84,246	49,655.04	84,775			84,775	529	0.63	
1400 Materials											
10-060-0615-1400-71416 Natural Gas Charges	7,154	4,986.79	7,154	4,765.54	7,726			7,726	572	8.00%	
10-060-0615-1400-71420 Hydro Charges	5,800	5,774.60	5,800	4,455.64	5,837			5,837	37	0.64	
10-060-0615-1400-71421 Water & Sewer Charges	5,956	4,477.32	6,117	5,118.56	6,239			6,239	122	1.99	
Total 1400 Materials	18,910	15,238.71	19,071	14,339.74	19,802			19,802	731	3.83	
1500 Rents & Services											
10-060-0615-1500-71523 Contracted Works	20,000	7,688.04	5,700	7,194.60	5,700			5,700			
10-060-0615-1500-71545 Repairs & Maintenance	15,000	6,525.32	15,000	6,912.43	15,000			15,000			Welding supplies, tools, shop supplies, janitorial supplies, lights, etc..
10-060-0615-1500-71580 Insurance	18,300	18,358.94	19,778	19,970.47	22,125			22,125	2,347	11.87	Per information by Deputy Treasurer
Total 1500 Rents & Services	53,300	32,572.30	40,478	34,077.50	42,825			42,825	2,347	5.80	
Total 0615 PW Municipal Bldg & Yards	133,448	99,954.63	143,795	98,072.28	147,402			147,402	3,607	2.51	
0617 Sidewalks											
1101 Salaries, Wages, Benefits											
10-060-0617-1101-60010 Salaries Full Time	4,588	5,439.31	5,060	5,272.00	5,122			5,122	62	1.23%	5% Transportation Superintendent
10-060-0617-1101-60013 Overtime		149.04		98.99							
10-060-0617-1101-60025 Employer CPP	145	158.36	158	159.84	175			175	17	10.76	
10-060-0617-1101-60030 Employer EI	51	59.60	52	56.62	56			56	4	7.69	
10-060-0617-1101-60035 Employer OMERS	534	552.93	566	558.87	529			529	(37)	(6.54)	
10-060-0617-1101-60040 Employer EHT	93	106.40	99	102.33	95			95	(4)	(4.04)	
10-060-0617-1101-60050 Employer Benefits	440	407.82	404	406.53	410			410	6	1.49	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0617-1101-60055 Employer WSIB	150	116.91	117	118.15	113			113	(4)	(3.42)	
10-060-0617-1101-71540 Equipment Rentals - Own		142.40									
Total 1101 Salaries, Wages, Benefits	6,001	7,132.77	6,456	6,773.33	6,500			6,500	44	0.68	
1308 Winter Control											
10-060-0617-1308-60010 Salaries Full Time	46,733	39,858.92	47,668	36,769.49	47,668			47,668			Two sidewalk machine operators running two sidewalk plows for all events to meet MMS
10-060-0617-1308-60013 Overtime	3,500	3,341.86	3,500	2,021.12	3,500			3,500			Need to meet MMS for removal of snow.
10-060-0617-1308-60025 Employer CPP	2,206	2,171.18	2,374	2,163.67	2,534			2,534	160	6.74	
10-060-0617-1308-60030 Employer EI	812	761.46	828	770.24	865			865	37	4.47	
10-060-0617-1308-60035 Employer OMERS	4,349	4,163.11	4,487	3,728.79	4,205			4,205	(282)	(6.28)	
10-060-0617-1308-60040 Employer EHT	711	921.73	716	831.29	705			705	(11)	(1.54)	
10-060-0617-1308-60050 Employer Benefits	5,829	3,318.53	5,396	4,088.32	5,535			5,535	139	2.58	
10-060-0617-1308-60055 Employer WSIB	1,493	1,050.35	1,135	989.91	1,136			1,136	1	0.09	
10-060-0617-1308-71471 Materials	2,500	2,755.83	2,500	2,308.21	2,500			2,500			Sand to meet MMS.
10-060-0617-1308-71540 Equipment Rentals - Own	20,000	21,927.09	20,000	14,755.72	20,000			20,000			Holder and trackless sidewalk machines
Total 1308 Winter Control	88,133	80,270.06	88,604	68,426.76	88,648			88,648	44	0.05	
1309 Summer Control											
10-060-0617-1309-60010 Salaries Full Time	21,864	35,286.84	22,301	28,059.15	22,301			22,301			Sweeping and minor repairs (1040 hrs) and annual inspection of sidewalks to meet MMS
10-060-0617-1309-60013 Overtime	500	287.23	500	1,171.42	500			500			Repairs - concrete placement afterhours watch
10-060-0617-1309-60020 Hourly Part Time	3,338		3,329	3,770.59	3,329			3,329			
10-060-0617-1309-60025 Employer CPP	1,190	1,849.65	1,277	1,832.32	1,362			1,362	85	6.66	
10-060-0617-1309-60030 Employer EI	438	729.72	445	716.83	465			465	20	4.49	
10-060-0617-1309-60035 Employer OMERS	2,035	3,403.93	2,099	2,870.63	1,967			1,967	(132)	(6.29)	
10-060-0617-1309-60040 Employer EHT	383	738.09	385	700.63	379			379	(6)	(1.56)	
10-060-0617-1309-60050 Employer Benefits	2,727	3,831.71	2,525	4,194.03	2,590			2,590	65	2.57	
10-060-0617-1309-60055 Employer WSIB	805	863.67	610	833.56	611			611	1	0.16	
10-060-0617-1309-71471 Materials	3,500	11,134.57	3,500	6,183.39	4,000			4,000	500	14.29	Concrete, granular A forming materials tactile pads, focus on accessibility upgrades
10-060-0617-1309-71540 Equipment Rentals - Own	13,048	15,695.66	13,048	8,329.63	13,048			13,048			Holder and trackless sidewalk machine, bobcat, back hoe and 1/2 ton trucks
Total 1309 Summer Control	49,828	73,821.07	50,019	58,662.18	50,552			50,552	533	1.07	
Total 0617 Sidewalks	143,962	161,223.90	145,079	133,862.27	145,700			145,700	621	0.43	
0618 PW Vehicles											
2910 Vehicle Expenses											
10-060-0618-2910-60010 Salaries Full Time	57,211	9,324.83	52,572	8,801.68	53,706			53,706	1,134	2.16%	37.5% of mechanics hours
10-060-0618-2910-60013 Overtime	2,500	3,211.08	2,500	1,506.78	2,500			2,500			
10-060-0618-2910-60025 Employer CPP	2,500	555.10	2,297	530.50	2,347			2,347	50	2.18	
10-060-0618-2910-60030 Employer EI	1,064	210.66	978	190.03	999			999	21	2.15	
10-060-0618-2910-60035 Employer OMERS	4,897	1,278.00	4,500	1,083.80	4,597			4,597	97	2.16	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0618-2910-60040 Employer EHT	1,110	274.73	1,020	225.27	1,042			1,042	22	2.16	
10-060-0618-2910-60050 Employer Benefits	6,030	1,546.95	5,541	954.37	5,661			5,661	120	2.17	
10-060-0618-2910-60055 Employer WSIB	1,734	326.91	1,593	267.97	1,627			1,627	34	2.13	
10-060-0618-2910-71417 Diesel Fuel	35,000	52.97	35,000		30,000			30,000	(5,000)	(14.29)	A couple new trucks (high use) showing reduced fuel use.
10-060-0618-2910-71418 Gasoline	35,000	2,180.60	35,000	694.81	42,000			42,000	7,000	20.00	More gas use with distancing - more trucks on the road + higher gas price
10-060-0618-2910-71451 Vehicle Parts & Maintenance	35,000	2,650.64	35,000	471.30	35,000			35,000			
10-060-0618-2910-71523 Contracted Works	8,000	1,484.51	8,000	2,919.24	8,000			8,000			Annual air emission inspection and scanner for tandem trucks - also scanner at Peterbuilt
10-060-0618-2910-71580 Insurance	8,580	8,910.60	11,134	11,383.35	14,321			14,321	3,187	28.62	Based on information from Deputy Treasurer
10-060-0618-2910-71582 Licenses	12,549	13,940.00	13,884	174.75	13,884			13,884			
Total 2910 Vehicle Expenses	211,175	45,947.58	209,019	29,203.85	215,684			215,684	6,665	3.19	
5109 04 Sterling Sand Truck 2545L7		12,417.06		5,418.57							
5110 89 Int Dump/Plow Truck 7786AE		225.39									
5111 '22 Sand Truck Viking PL1415LW				3,974.16							
5121 2007 Peterbilt Tandem		31,111.80		27,147.82							
5122 2009 Sterling Tandem Truck		18,379.71		19,031.12							
5125 2015 Intl 7600 Sander/Plow Tr		11,610.12		6,693.61							
5178 02 Ford 1/2 Ton 7808KM		4,708.53		4,716.45							
5180 02 Ford 3/4 Ton-Reg 7820KM		383.64									
5181 03 Chev 3/4 Ton Cr Cab 2329LZ		4,460.75		2,229.92							
5182 3/4 Ton Extended Cab		6,389.85		7,500.08							
5183 2009 Chev Ext Cab 1/2 Ton 4X4		3,238.80		5,482.94							
5184 09 Chev 2500 Crew Cab 3/4 Ton		6,609.95		6,329.00							
5185 09 Chev 2500 Ext Cab 3/4 Ton		2,610.33		2,142.19							
5187 2011 Chev Ext Cab 4X4 680 OZV		2,408.56		4,188.87							
5188 2011 Chev 1/2 Ton AA 11502		1,655.70		3,910.87							
5189 2011 Chev Ext Cab 4X4 680 1ZV		5,065.49		4,989.18							
5190 2011 Silverado 2500 Ext Cab		8,853.91		8,044.13							
5191 2001 Silverado 2 WD AA 11501		5,472.74		4,520.35							
5192 2014 Chev 1500 Double Cab 4X4		8,806.71		6,899.83							
5193 2015 Chev 2500 Crew Cab 4X4		6,307.47		7,793.45							
5194 2015 Chev 1500 Crew Cab 2WD		4,806.66		3,736.03							
5197 2019 Ford 3/4 Ton crew cab		7,054.55		4,871.30							
5198 2019 1/2 ton Crew Cab Pickup		2,536.10		860.96							
5199 2019 16' Cube Van		4,971.95		3,900.27							
5200 2019 New Vac Truck		4,182.79		14,386.15							
5201 2019 Ford 3/4 Ton Crew Cab		7,679.58		5,493.80							
5202 2019 1/2 Ton Crew Cab		1,483.99		2,044.67							
5203 2019 Chev Traverse		156.45		394.40							
5204 PW 1997 Chevy Half Ton		3,555.20		6,478.26							

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
5206 2021 Silverado 1500 - F21084				1,881.09							
5208 2021 GMC Sierra 2500 4V				1,338.05							
Total 0618 PW Vehicles	211,175	223,091.36	209,019	205,601.37	215,684			215,684	6,665	3.19	
0619 PW Equipment											
2912 Large Equipment Expenses											
10-060-0619-2912-60010 Salaries Full Time	72,468	7,603.60	66,591	7,989.42	68,028			68,028	1,437	2.16%	47.5% of Mechanics Hours
10-060-0619-2912-60013 Overtime	1,500	2,266.31	1,500	1,091.13	1,500			1,500			
10-060-0619-2912-60025 Employer CPP	3,167	406.38	2,910	450.97	2,973			2,973	63	2.16	
10-060-0619-2912-60030 Employer EI	1,348	154.37	1,239	162.36	1,265			1,265	26	2.10	
10-060-0619-2912-60035 Employer OMERS	6,203	984.58	5,700	935.73	5,823			5,823	123	2.16	
10-060-0619-2912-60040 Employer EHT	1,406	213.90	1,292	193.58	1,320			1,320	28	2.17	
10-060-0619-2912-60050 Employer Benefits	7,638	1,148.18	7,019	931.16	7,170			7,170	151	2.15	
10-060-0619-2912-60055 Employer WSIB	2,196	254.52	2,018	230.31	2,061			2,061	43	2.13	
10-060-0619-2912-71417 Diesel Fuel	50,000	146.28	50,000		52,500			52,500	2,500	5.00	Projected 5% increase in fuel costs in 2022
10-060-0619-2912-71451 Equipment Parts & Maintenance	65,000	1,387.30	50,000	2,041.50	50,000			50,000			
10-060-0619-2912-71523 Contracted Works	6,000		6,000	53.39	6,000			6,000			Contract mechanics and welding repairs
Total 2912 Large Equipment Expenses	216,926	14,565.42	194,269	14,079.55	198,640			198,640	4,371	2.25	
2914 Small Equipment Expenses											
10-060-0619-2914-60010 Salaries Full Time	7,628	5,103.15	7,010	7,685.17	7,161			7,161	151	2.15%	5% of mechanics hours
10-060-0619-2914-60013 Overtime				19.85							
10-060-0619-2914-60025 Employer CPP	333	267.13	307	421.55	313			313	6	1.95	
10-060-0619-2914-60030 Employer EI	142	99.40	130	157.45	133			133	3	2.31	
10-060-0619-2914-60035 Employer OMERS	653	551.15	600	783.29	613			613	13	2.17	
10-060-0619-2914-60040 Employer EHT	148	115.67	136	160.28	139			139	3	2.21	
10-060-0619-2914-60050 Employer Benefits	804	538.57	739	820.12	755			755	16	2.17	
10-060-0619-2914-60055 Employer WSIB	231	137.63	212	190.68	217			217	5	2.36	
10-060-0619-2914-71417 Diesel Fuel	500	281.77	500	419.99	500			500			
10-060-0619-2914-71418 Gasoline	200	42.85	200	183.29	200			200			
10-060-0619-2914-71419 Propane	1,200	964.42	1,200	514.14	1,200			1,200			
10-060-0619-2914-71451 Equipment Parts & Maintenance	5,000	3,828.95	1,800	3,062.16	1,800			1,800			
10-060-0619-2914-71523 Contracted Works	500	354.17	500		500			500			
Total 2914 Small Equipment Expenses	17,339	12,284.86	13,334	14,417.97	13,531			13,531	197	1.48	
4206 Frtliner Vac/Pres Wash		1,713.70									
4207 2010 John Deere Grader		17,076.40		27,726.77							
4257 2020 JD Loader				20,628.29							
4305 2003 Holder/Tractor		12,557.84		7,875.78							
4307 2015 Trackless Blower/Cutter		21,465.80		20,129.85							
4309 95 Hyundai Backhoe Hyd Excav		1,397.88									
4315 90 Melroe Loader Bobcat				700.02							
4317 2006 Loader Cat IT38		38,657.29		78.85							
4318 2008 Cat 930H Loader		47,017.47		26,620.68							
4321 2012 John Deere Backhoe		5,189.78		5,015.40							

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
4403 Line Painter		154.60									
4404 Line Painter - LL3900				132.75							
4514 2017 JD Compact Track Loader		2,085.31		1,027.47							
4515 2017 JD Wheeled Excavator		2,928.10		4,281.95							
4516 2018 Grader w/plow and wing		5,954.32		8,430.16							
4597 Packer Ingersoll		24.57									
4817 2016 Elgin Eagle Street Swpr		33,544.71		45,256.72							
4830 DBH Thawing Machine		4,588.05		1,184.88							
4838 Compressor/Ingersol		1,430.63		678.71							
4935 Haulmark Tandem Trailer		648.05		475.60							
Total 0619 PW Equipment	234,265	223,284.78	207,603	198,741.40	212,171			212,171	4,568	2.20	
0620 Public Works Stores											
0330 Operational Revenue											
10-060-0620-0330-40575 Sales from Stores	(4,000)	(5,671.20)	(2,000)	(3,351.87)	(2,000)			(2,000)			
Total 0330 Operational Revenue	(4,000)	(5,671.20)	(2,000)	(3,351.87)	(2,000)			(2,000)			
0430 Operational Rev HST Ex											
10-060-0620-0430-40575 Sales from Stores (Water & Sewer)	(19,000)	(19,059.60)	(19,000)		(19,000)			(19,000)			
Total 0430 Operational Rev HST Ex	(19,000)	(19,059.60)	(19,000)		(19,000)			(19,000)			
1101 Salaries, Wages, Benefits											
10-060-0620-1101-60010 Salaries Full Time	75,577	69,916.22	77,661	66,150.12	78,124			78,124	463	0.60%	100% Storeskeepers wages + 5% of Enviro & Transportation Superintendents
10-060-0620-1101-60013 Overtime	500	1,068.62	500	1,220.09	500			500			Annual Inventory
10-060-0620-1101-60020 Hourly Part Time		964.80									
10-060-0620-1101-60025 Employer CPP	1,853	3,136.91	1,955	3,400.35	2,048			2,048	93	4.76	
10-060-0620-1101-60030 Employer EI	1,113	1,170.94	1,140	1,220.03	1,228			1,228	88	7.72	
10-060-0620-1101-60035 Employer OMERS	7,475	6,980.37	7,544	6,679.72	7,403			7,403	(141)	(1.87)	
10-060-0620-1101-60040 Employer EHT	1,481	1,499.26	1,514	1,468.26	1,523			1,523	9	0.59	
10-060-0620-1101-60050 Employer Benefits	8,310	7,219.53	7,774	7,634.41	8,342			8,342	568	7.31	
10-060-0620-1101-60055 Employer WSIB	2,393	1,774.08	1,802	1,743.21	1,813			1,813	11	0.61	
10-060-0620-1101-71540 Equipment Rentals - Own	598		300		300			300			Shop truck for parts pickup
Total 1101 Salaries, Wages, Benefits	99,300	93,730.73	100,190	89,516.19	101,281			101,281	1,091	1.09	
1200 Contracted Services											
10-060-0620-1200-71252 Postage, Freight, Courier	500	139.68	300	161.55	300			300			
Total 1200 Contracted Services	500	139.68	300	161.55	300			300			
1400 Materials											
10-060-0620-1400-71471 Materials	800	704.63	800	57.99	800			800			Misc Items like shelving, bins, lights, tools etc.
Total 1400 Materials	800	704.63	800	57.99	800			800			
1500 Rents & Services											
10-060-0620-1500-71550 Private Sale	5,000	1,204.32	600	2,522.09	4,000			4,000	3,400	566.67%	2021 one time reduction due to COVID and PW Being closed. More work happening again
Total 1500 Rents & Services	5,000	1,204.32	600	2,522.09	4,000			4,000	3,400	566.67	

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
1700 Other Services											
10-060-0620-1700-71729 Inventory - Small Items	500	479.18	500	136.38	500			500			Nuts, bolts, nails and other small items.
10-060-0620-1700-72505 Inventory Adjustment Exp	100	(4,690.82)	100	(218.07)	100			100			
Total 1700 Other Services	600	(4,211.64)	600	(81.69)	600			600			
Total 0620 Public Works Stores	83,200	66,836.92	81,490	88,824.26	85,981			85,981	4,491	5.51	
0623 Traffic Signal Maintenance											
1400 Materials											
10-060-0623-1400-71420 Electrical Power	3,735	2,903.06	3,735	2,118.01	3,790			3,790	55	1.47%	
10-060-0623-1400-71471 Materials	3,000	2,386.27	3,000	1,169.82	3,000			3,000			
Total 1400 Materials	6,735	5,289.33	6,735	3,287.83	6,790			6,790	55	0.82	
1500 Rents & Services											
10-060-0623-1500-71523 Contracted Works	3,500	6,434.79	3,500	11,050.87	6,000			6,000	2,500	71.43%	Starting to replace heads to address wet weather failures + Calls to reset in wet weather conditions
10-060-0623-1500-71534 Pole Rentals - FFPC	632		632	543.40	543			543	(89)	(14.08)	No change to rental in 2022 - rate will decrease in 2023
Total 1500 Rents & Services	4,132	6,434.79	4,132	11,594.27	6,543			6,543	2,411	58.35	
Total 0623 Traffic Signal Maintenance	10,867	11,724.12	10,867	14,882.10	13,333			13,333	2,466	22.69	
0624 Engineering											
1101 Salaries, Wages, Benefits											
10-060-0624-1101-60010 Salaries Full Time	18,512	25,000.37	19,934	24,083.90	20,231			20,231	297	1.49%	7.5% O&F manager plus 15% GIS
10-060-0624-1101-60013 Overtime		276.50		1,079.33							
10-060-0624-1101-60020 Hourly Part Time	1,910		1,939	559.06	1,922			1,922	(17)	(0.88)	15% GIS student
10-060-0624-1101-60025 Employer CPP	710	966.26	794	1,034.19	852			852	58	7.30	
10-060-0624-1101-60030 Employer EI	264	364.59	270	375.09	288			288	18	6.67	
10-060-0624-1101-60035 Employer OMERS	2,053	2,718.99	2,210	2,702.13	2,273			2,273	63	2.85	
10-060-0624-1101-60040 Employer EHT	405	523.71	431	540.57	445			445	14	3.25	
10-060-0624-1101-60050 Employer Benefits	1,350	1,847.58	1,152	1,990.15	1,305			1,305	153	13.28	
10-060-0624-1101-60055 Employer WSIB	606	574.16	486	580.93	488			488	2	0.41	
10-060-0624-1101-71540 Equipment Rentals - Own	1,321	1,562.30	1,404	456.25	1,321			1,321	(83)	(5.91)	Rental of van and half ton (summer student usage)
Total 1101 Salaries, Wages, Benefits	27,131	33,834.46	28,620	33,401.60	29,125			29,125	505	1.76	
1332 Lot Grades/GIS/Paving/Patching											
10-060-0624-1332-71471 Materials (Includes GIS)	6,716	5,973.39	9,500	3,835.33	5,800			5,800	(3,700)	(38.95%)	Per the GIS budget for 2022
10-060-0624-1332-71523 Contracted Works	1,000	447.79	600		600			600			Repairs to large Plotter/copier
Total 1332 Lot Grades/GIS/Paving/Patching	7,716	6,421.18	10,100	3,835.33	6,400			6,400	(3,700)	(36.63)	
Total 0624 Engineering	34,847	40,255.64	38,720	37,236.93	35,525			35,525	(3,195)	(8.25)	
0640 Public Parking Lots											
1308 Winter Control											
10-060-0640-1308-60010 Salaries Full Time	4,890	1,380.36	3,200	1,895.73	3,200			3,200			Town Parking Lots - Civic Centre, Fire Hall, lot behind post office, lot behind catholic church, assist at arena

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0640-1308-60013 Overtime				543.21							
10-060-0640-1308-60025 Employer CPP	231	70.47	159	129.09	170			170	11	6.92	
10-060-0640-1308-60030 Employer EI	85	26.99	56	48.65	58			58	2	3.57	
10-060-0640-1308-60035 Employer OMERS	455	130.03	301	225.62	282			282	(19)	(6.31)	
10-060-0640-1308-60040 Employer EHT	74	27.48	48	49.08	47			47	(1)	(2.08)	
10-060-0640-1308-60050 Employer Benefits	610	(135.90)	362	344.70	372			372	10	2.76	
10-060-0640-1308-60055 Employer WSIB	156	32.72	76	58.41	76			76			
10-060-0640-1308-71471 Materials	700										
10-060-0640-1308-71540 Equipment Rental - Owned	6,500	2,025.46	3,500	1,600.20	3,500			3,500			Plowing and snow removal equipment
Total 1308 Winter Control	13,701	3,557.61	7,702	4,894.69	7,705			7,705	3	0.04	
1309 Summer Control											
10-060-0640-1309-60010 Salaries Full Time	1,500	7,427.73	3,000		3,000			3,000			
10-060-0640-1309-60013 Overtime		19.94									
10-060-0640-1309-60025 Employer CPP	71	370.86	149		159			159	10	6.71	
10-060-0640-1309-60030 Employer EI	26	149.04	53		54			54	1	1.89	
10-060-0640-1309-60035 Employer OMERS	140	677.71	282		265			265	(17)	(6.03)	
10-060-0640-1309-60040 Employer EHT	23	146.67	45		44			44	(1)	(2.22)	
10-060-0640-1309-60050 Employer Benefits	186	1,469.84	340		348			348	8	2.35	
10-060-0640-1309-60055 Employer WSIB	48	174.54	71		71			71			
10-060-0640-1309-71471 Materials	300	137.91	300	69.20	300			300			Signs, paint
10-060-0640-1309-71540 Equipment Rental - Owned	1,000	3,540.98	2,000		2,000			2,000			Sweeper, line painter, etc.
Total 1309 Summer Control	3,294	14,115.22	6,240	69.20	6,241			6,241	1	0.02	
Total 0640 Public Parking Lots	16,995	17,672.83	13,942	4,963.89	13,946			13,946	4	0.03	
0650 Street Lighting											
1400 Materials											
10-060-0650-1400-71420 Hydro Charges	56,500	60,896.32	65,393	58,565.91	66,348			66,348	955	1.46%	
10-060-0650-1400-71471 Materials	3,000	602.88	3,000	6,919.68	5,000			5,000	2,000	66.67	More breakages of legacy components like photocells and relays. LED fixtrues running out of warranty having to pay for replacement parts
Total 1400 Materials	59,500	61,499.20	68,393	65,485.59	71,348			71,348	2,955	4.32	
1500 Rents & Services											
10-060-0650-1500-71523 Contracted Services	7,856	25,102.84	7,856	21,734.15	15,000			15,000	7,144	90.94%	Lots of lights out or partially out right now. Been waiting on parts for months do to COVID Supply issues
10-060-0650-1500-71534 Pole Rentals - FFPC	49,316		49,316	49,539.82	49,540			49,540	224	0.45	
Total 1500 Rents & Services	57,172	25,102.84	57,172	71,273.97	64,540			64,540	7,368	12.89	
Total 0650 Street Lighting	116,672	86,602.04	125,565	136,759.56	135,888			135,888	10,323	8.22	
0670 Private Work Charges											
1101 Salaries, Wages, Benefits											
10-060-0670-1101-60010 Salaries Full Time	10,000	4,753.20	10,000	13,066.53	10,000			10,000			Vac Truck for FFPC, Cleaning Drains (other than Sanitary) Locates, Tracing, Inspection Services, GIS Staff to FFPC

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0670-1101-60013 Overtime		202.41		516.56							
10-060-0670-1101-60020 Hourly Part Time	200		200	1,551.93	200			200			
10-060-0670-1101-60025 Employer CPP	482	242.62	508	899.58	542			542	34	6.69	
10-060-0670-1101-60030 Employer EI	177	93.08	177	349.00	185			185	8	4.52	
10-060-0670-1101-60035 Employer OMERS	931	469.80	941	1,440.21	882			882	(59)	(6.27)	
10-060-0670-1101-60040 Employer EHT	155	101.58	153	344.24	151			151	(2)	(1.31)	
10-060-0670-1101-60050 Employer Benefits	1,247	512.40	1,133	1,513.91	1,161			1,161	28	2.47	
10-060-0670-1101-60055 Employer WSIB	326	120.84	243	409.57	243			243			
10-060-0670-1101-71540 Equipment Rentals - Own	5,000		5,000		5,000			5,000			
Total 1101 Salaries, Wages, Benefits	18,518	6,495.93	18,355	20,091.53	18,364			18,364	9	0.05	
1400 Materials											
10-060-0670-1400-71471 Materials	5,000	2,273.92	3,000	7,574.48	3,000			3,000			
Total 1400 Materials	5,000	2,273.92	3,000	7,574.48	3,000			3,000			
Total 0670 Private Work Charges	23,518	8,769.85	21,355	27,666.01	21,364			21,364	9	0.04	
0671 Private Crossing Charges											
1101 Salaries, Wages, Benefits											
10-060-0671-1101-60010 Salaries Full Time	12,916	16,968.87	13,175	9,752.91	13,175			13,175			Average of 10 Crossings per year offset by revenue account
10-060-0671-1101-60013 Overtime		540.01		79.41							
10-060-0671-1101-60020 Hourly Part Time	1,646		1,646	378.69	1,646			1,646			
10-060-0671-1101-60025 Employer CPP	687	992.19	738	575.57	788			788	50	6.78	
10-060-0671-1101-60030 Employer EI	253	392.75	258	224.58	269			269	11	4.26	
10-060-0671-1101-60035 Employer OMERS	1,202	1,829.29	1,240	972.79	1,162			1,162	(78)	(6.29)	
10-060-0671-1101-60040 Employer EHT	222	398.08	223	219.42	219			219	(4)	(1.79)	
10-060-0671-1101-60050 Employer Benefits	1,611	2,277.40	1,492	1,007.69	1,530			1,530	38	2.55	
10-060-0671-1101-60055 Employer WSIB	465	473.59	353	261.07	353			353			
10-060-0671-1101-71540 Equipment Rentals - Own	8,000	9,833.64	8,000	4,394.32	8,000			8,000			
Total 1101 Salaries, Wages, Benefits	27,002	33,705.82	27,125	17,866.45	27,142			27,142	17	0.06	
1400 Materials											
10-060-0671-1400-71471 Materials	6,000	12,998.08	6,000	9,907.77	6,000			6,000			Concrete, granular A, Mesh, Culverts
Total 1400 Materials	6,000	12,998.08	6,000	9,907.77	6,000			6,000			
Total 0671 Private Crossing Charges	33,002	46,703.90	33,125	27,774.22	33,142			33,142	17	0.05	
0840 Garbage Collection											
0330 Operational Revenue											
10-080-0840-0330-40783 Hazardous Waste Grant	(17,000)	(28,038.62)	(17,000)	(42,640.18)	(17,000)			(17,000)			New Hazardous Waste Reg, not sure how it will impact our funding in 2022 yet.
Total 0330 Operational Revenue	(17,000)	(28,038.62)	(17,000)	(42,640.18)	(17,000)			(17,000)			
0430 Operational Rev HST Ex											
10-080-0840-0430-40632 Donations	(200)	(200.00)	(200)	(200.00)	(200)			(200)			
10-080-0840-0430-40777 Sale of Backyard Composters	(86)	(43.20)	(86)	(129.60)	(86)			(86)			
10-080-0840-0430-40780 Sale of Bag Tags	(27,000)	(28,957.50)	(27,000)	(29,016.00)	(27,000)			(27,000)			

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-080-0840-0430-40781 Recycling Grant (Stewardship	(113,730)	(113,143.63)	(113,730)	(79,706.72)	(160,083)			(160,083)	(46,353)	40.76	Change to the formula that is used to allocated this funding in 2022 - TOFF to Transition out of the operation of this service in 2023
10-080-0840-0430-40785 Waste Management Environm	(226,196)	(233,717.67)	(226,196)	(234,133.45)	(226,196)			(226,196)			No Change in Environmental Fee for 2022
Total 0430 Operational Rev HST Ex	(367,212)	(376,062.00)	(367,212)	(343,185.77)	(413,565)			(413,565)	(46,353)	12.62	
1101 Salaries, Wages, Benefits											
10-080-0840-1101-60010 Salaries Full Time	6,495	24,643.40	7,224	28,842.86	25,334			25,334	18,110	250.69%	3.75% of O&F Manager, 2.5% of Environmental Superintendent + Maintenance Crew for garbage pickup downtown
10-080-0840-1101-60013 Overtime		4.09		173.21							
10-080-0840-1101-60020 Hourly Part Time				72.13							
10-080-0840-1101-60025 Employer CPP	181	1,121.10	198	1,426.17	1,347			1,347	1,149	580.30	
10-080-0840-1101-60030 Employer EI	63	429.40	65	541.14	460			460	395	607.69	
10-080-0840-1101-60035 Employer OMERS	770	2,489.97	839	2,924.25	2,235			2,235	1,396	166.39	
10-080-0840-1101-60040 Employer EHT	130	509.95	141	607.63	375			375	234	165.96	
10-080-0840-1101-60050 Employer Benefits	550	2,071.28	506	2,624.91	2,942			2,942	2,436	481.42	
10-080-0840-1101-60055 Employer WSIB	186	563.22	148	691.89	604			604	456	308.11	
10-080-0840-1101-71540 Equipment Rental - Owned		6,450.00		4,687.50	4,000			4,000	4,000		
Total 1101 Salaries, Wages, Benefits	8,375	38,282.41	9,121	42,591.69	37,297			37,297	28,176	308.91	
1400 Materials											
10-080-0840-1400-71471 Composters from Stock	123	196.96	123	147.72	123			123			
Total 1400 Materials	123	196.96	123	147.72	123			123			
1500 Rents & Services											
10-080-0840-1500-71523 Contracted Works	204,693	198,765.00	204,693	189,015.38	205,728			205,728	1,035	0.51%	Asselin Contract \$192,380.05 for garbage + \$9790 for bins + HST Contract Expires October 31, 2024 - Flat Rate for 5 years
Total 1500 Rents & Services	204,693	198,765.00	204,693	189,015.38	205,728			205,728	1,035	0.51	
Total 0840 Garbage Collection	(171,021)	(166,856.25)	(170,275)	(154,071.16)	(187,417)			(187,417)	(17,142)	10.07	
0850 Sanitary Landfill											
0430 Operational Rev HST Ex											
10-080-0850-0430-40602 Tipping Fees	(414,194)	(494,253.30)	(440,000)	(465,840.98)	(440,000)			(440,000)			no change in 2022
Total 0430 Operational Rev HST Ex	(414,194)	(494,253.30)	(440,000)	(465,840.98)	(440,000)			(440,000)			
1101 Salaries, Wages, Benefits											
10-080-0850-1101-60010 Salaries Full Time	12,211	9,033.60	12,269	9,617.75	12,646			12,646	377	3.07%	
10-080-0850-1101-60013 Overtime		4.09		173.21							
10-080-0850-1101-60025 Employer CPP	576	264.51	611	316.96	672			672	61	9.98	
10-080-0850-1101-60030 Employer EI	212	99.20	213	113.62	230			230	17	7.98	
10-080-0850-1101-60035 Employer OMERS	1,136	1,060.99	1,155	1,082.66	1,116			1,116	(39)	(3.38)	
10-080-0850-1101-60040 Employer EHT	186	189.94	184	197.77	187			187	3	1.63	
10-080-0850-1101-60050 Employer Benefits	1,523	819.52	1,389	687.55	1,468			1,468	79	5.69	
10-080-0850-1101-60055 Employer WSIB	390	201.54	292	204.14	301			301	9	3.08	
10-080-0850-1101-71540 Equipment Rental - Own	4,817	50.00	4,818	1,394.12	4,818			4,818			one loader and two trucks

Draft Budget Report-detailed
V1 Dept Submission

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
Total 1101 Salaries, Wages, Benefits	21,051	11,723.39	20,931	13,787.78	21,438			21,438	507	2.42	
1200 Contracted Services											
10-080-0850-1200-71252 Postage, Freight, Courier		395.91	266		250			250	(16)	(6.02%)	
Total 1200 Contracted Services		395.91	266		250			250	(16)	(6.02)	
1400 Materials											
10-080-0850-1400-71420 Hydro Charges	1,500	1,496.07	1,530	1,213.74	1,540			1,540	10	0.65%	
10-080-0850-1400-71425 Property Taxes	822	816.85	822	756.26	838			838	16	1.95	Assmue a 2% increase in 2022
10-080-0850-1400-71471 Materials - Landfill Site	1,500	1,778.16	1,500	234.77	1,500			1,500			
Total 1400 Materials	3,822	4,091.08	3,852	2,204.77	3,878			3,878	26	0.67	
1500 Rents & Services											
10-080-0850-1500-71513 Contractor 5% Incentive	3,500	4,023.15	3,500	2,721.71	3,500			3,500			
10-080-0850-1500-71523 Contracted Work - Landfill	261,377	261,560.44	261,377	237,600.22	262,892			262,892	1,515	0.58	
10-080-0850-1500-71545 Weigh Scale Maintenance	3,000	8,691.84	3,000		3,000			3,000			
10-080-0850-1500-75390 Transfer to Reserve Funds	49,245	21,844.36	27,884		37,906			37,906	10,022	35.94	Waste Management System has been self funded since 2014
Total 1500 Rents & Services	317,122	296,119.79	295,761	240,321.93	307,298			307,298	11,537	3.90	
Total 0850 Sanitary Landfill	(72,199)	(181,923.13)	(119,190)	(209,526.50)	(107,136)			(107,136)	12,054	(10.11)	
0860 Recycling Services											
1101 Salaries, Wages, Benefits											
10-080-0860-1101-60010 Salaries Full Time	12,210	30,276.50	12,269	30,932.32	12,646			12,646	377	3.07%	
10-080-0860-1101-60013 Overtime	500	2,438.02	500	2,131.81	500			500			
10-080-0860-1101-60020 Hourly Part Time				108.19							
10-080-0860-1101-60025 Employer CPP	576	1,442.28	611	1,657.93	672			672	61	9.98	
10-080-0860-1101-60030 Employer EI	212	500.19	213	602.14	230			230	17	7.98	
10-080-0860-1101-60035 Employer OMERS	1,136	3,307.57	1,155	3,318.70	1,116			1,116	(39)	(3.38)	
10-080-0860-1101-60040 Employer EHT	186	700.04	184	706.55	187			187	3	1.63	
10-080-0860-1101-60050 Employer Benefits	1,523	2,516.16	1,389	3,149.65	1,468			1,468	79	5.69	
10-080-0860-1101-60055 Employer WSIB	390	803.15	292	809.79	301			301	9	3.08	
10-080-0860-1101-71540 Equipment Rentals - Own	5,000	11,198.61	5,000	6,037.90	5,000			5,000			Recycling glass - loader to empty bins, recycle drop off station - loader and misc maintenance
Total 1101 Salaries, Wages, Benefits	21,733	53,182.52	21,613	49,454.98	22,120			22,120	507	2.35	
1400 Materials											
10-080-0860-1400-71420 Electrical Power	1,443	1,233.84	1,591	692.93	1,000			1,000	(591)	(37.15%)	Improvement to operations of compactor means less run time, less power
10-080-0860-1400-71471 Materials	800	6,347.03	800	333.21	800			800			
Total 1400 Materials	2,243	7,580.87	2,391	1,026.14	1,800			1,800	(591)	(24.72)	
1500 Rents & Services											

Operations & Facilities

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-080-0860-1500-71523 Contracted Works	193,000	253,109.07	238,868	166,699.68	243,645			243,645	4,777	2.00%	Glass Recycling (est 2 trips) \$1725.90 per trip, Collection contract Asselin - \$99,388.67/yr. Processing Plant and transportation \$1725.90 per trip + \$128/tonne tipping. Misc Repairs \$1500. 2% inflationary increase in 2022
10-080-0860-1500-71570 Household Hazardous Waste	24,000	30,556.40	24,000	31,227.60	24,000			24,000			New Household Hazardous Waste Reg may see a reduction in TOFF costs. Unsure at this point
10-080-0860-1500-71580 Insurance- Recycle Building	2,244	2,278.12	2,593	2,593.26	2,988			2,988	395	15.23	
Total 1500 Rents & Services	219,244	285,943.59	265,461	200,520.54	270,633			270,633	5,172	1.95	
Total 0860 Recycling Services	243,220	346,706.98	289,465	251,001.66	294,553			294,553	5,088	1.76	
Total Operations & Facilities	2,389,303	2,354,955.84	2,368,647	2,224,032.23	2,428,771	12,449		2,441,220	72,573	3.06	
Total Fort Frances	2,389,303	2,354,955.84	2,368,647	2,224,032.23	2,428,771	12,449		2,441,220	72,573	3.06	
Total 10 General	2,389,303	2,354,955.84	2,368,647	2,224,032.23	2,428,771	12,449		2,441,220	72,573	3.06	
Total Operations & Facilities	2,389,303	2,354,955.84	2,368,647	2,224,032.23	2,428,771	12,449		2,441,220	72,573	3.06	

Airport

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10 General											
Fort Frances Airport											
0660 Municipal Airport											
0330 Operational Revenue											
10-060-0660-0330-40582 Sundry Revenue (Ground Pow	(44,863)	(16,642.39)	(15,770)	(9,633.66)	(13,260)			(13,260)	2,510	(15.92%)	Based on estimated 5 flights per week
10-060-0660-0330-40586 Office Rent	(12,631)	(12,713.70)	(12,800)	(12,790.02)	(13,312)			(13,312)	(512)	4.00	
10-060-0660-0330-40589 Expense Recovery	(650)	(462.70)	(650)	(629.76)	(676)			(676)	(26)	4.00	Dumpster Rental by Hanger Lots
10-060-0660-0330-40611 Sales - Fuel	(280,000)	(136,165.57)	(132,000)	(423,138.30)	(215,000)			(215,000)	(83,000)	62.88	
10-060-0660-0330-40612 Aircraft Parking	(523)	(312.60)	(200)	(3,092.20)	(200)			(200)			
10-060-0660-0330-40613 Lot Lease	(17,000)	(19,236.11)	(30,344)	(33,167.57)	(27,043)			(27,043)	3,301	(10.88)	Regular Hangar Rentals + CND Work Camp Assumed on site until September 1, 2022
10-060-0660-0330-40614 Landing Fees	(135,000)	(125,617.74)	(148,324)	(221,330.25)	(165,000)			(165,000)	(16,676)	11.24	Based on 500 Medivac Flights per year
10-060-0660-0330-40615 Plug-ins	(200)	(33.50)	(100)	(81.00)	(100)			(100)			
10-060-0660-0330-40620 Terminal Fees	(27,000)	(7,354.50)	(6,075)	(3,579.24)	(6,075)			(6,075)			
10-060-0660-0330-40672 Vending Machine Sales	(1,600)	(254.77)	(500)	(6.75)	(100)			(100)	400	(80.00)	
10-060-0660-0330-40693 Rentals - Advertising	(366)	(250.15)	(366)	(251.65)	(381)			(381)	(15)	4.10	
10-060-0660-0330-40695 Car Parking	(731)	(50.40)	(100)	(16.90)	(100)			(100)			
10-060-0660-0330-40699 Passenger Facilities	(14,000)	(3,254.48)	(2,188)	(1,413.36)	(1,000)			(1,000)	1,188	(54.30)	Based on average passengers over the last three months)
Total 0330 Operational Revenue	(534,564)	(322,348.61)	(349,417)	(709,130.66)	(442,247)			(442,247)	(92,830)	26.57	
0490 Other Rev Capital (HST Ex)											
10-060-0660-0490-40400 Federal Grant				(180,564.00)							
Total 0490 Other Rev Capital (HST Ex)				(180,564.00)							
1101 Salaries, Wages, Benefits											
10-060-0660-1101-60010 Salaries Full Time	192,671	211,228.38	209,593	225,809.33	241,332			241,332	31,739	15.14%	3 Full Time Staff + 1 Fill in from PW.
10-060-0660-1101-60013 Overtime	9,000	7,700.73	6,679	11,648.05	6,978			6,978	299	4.48	OT in 2021 high due to fire needs. All OT Billed back to the carriers.
10-060-0660-1101-60020 Hourly Part Time	19,764		20,942						(20,942)	(100.00)	Fill in staff from PW was budgeted here, actually paid out of FT
10-060-0660-1101-60025 Employer CPP	9,584	9,125.80	10,578	10,553.09	11,678			11,678	1,100	10.40	
10-060-0660-1101-60030 Employer EI	3,414	3,423.82	3,537	3,768.46	3,797			3,797	260	7.35	
10-060-0660-1101-60035 Employer OMERS	19,962	20,006.09	22,915	21,290.27	24,119			24,119	1,204	5.25	
10-060-0660-1101-60040 Employer EHT	4,137	4,270.40	4,618	4,612.79	4,785			4,785	167	3.62	
10-060-0660-1101-60050 Employer Benefits	26,058	17,898.76	22,875	22,454.76	23,126			23,126	251	1.10	
10-060-0660-1101-60055 Employer WSIB	6,650	4,536.67	5,238	5,232.90	5,466			5,466	228	4.35	
10-060-0660-1101-71540 Equipment Rentals - Owned		306.25									
Total 1101 Salaries, Wages, Benefits	291,240	278,496.90	306,975	305,369.65	321,281			321,281	14,306	4.66	
1200 Contracted Services											
10-060-0660-1200-71251 Communications	4,800	4,313.74	4,000	4,529.42	4,000			4,000			
10-060-0660-1200-71252 Postage, Freight, Courier	500	807.20	100	550.82	500			500	400	400.00	Shipping away the decelerometers annually for certification

Airport

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
Total 1200 Contracted Services	5,300	5,120.94	4,100	5,080.24	4,500			4,500	400	9.76	
1400 Materials											
10-060-0660-1400-71410 Office Supplies	3,000	2,476.88	3,000	1,802.71	3,000			3,000			
10-060-0660-1400-71412 Gas Purchases for Resale	195,000	95,186.08	84,615	294,903.39	107,500			107,500	22,885	27.05	Projected fuel costs for resale based on projected revenues
10-060-0660-1400-71425 Property Taxes	2,325	2,027.87	2,372	1,981.20	2,153			2,153	(219)	(9.23)	2% over 2021 forecasted actuals
10-060-0660-1400-71472 Vending Supplies	3,000	518.68	500	17.88	500			500			
10-060-0660-1400-71480 Protective Clothing	1,500	1,598.85	1,500	1,535.20	1,500			1,500			Annual Boot Allowance & Safety Clothes
Total 1400 Materials	204,825	101,808.36	91,987	300,240.38	114,653			114,653	22,666	24.64	
1500 Rents & Services											
10-060-0660-1500-71523 Contracted Works		1,655.00				8,000		8,000	8,000		SMS QA Audit required in 2021. No Training Available for internal staff
10-060-0660-1500-71531 Conferences & Courses	5,000		1,000	1,459.90	5,000			5,000	4,000	400.00	Assuming AMCO Conference will happen again in 2022. Staff need Wildlife Training as well
10-060-0660-1500-71580 General Insurance	9,997	10,868.89	11,991	18,769.09	21,109			21,109	9,118	76.04	\$5000 increase for the work camp being on site
Total 1500 Rents & Services	14,997	12,523.89	12,991	20,228.99	26,109	8,000		34,109	21,118	162.56	
1600 Financial Services											
10-060-0660-1600-71660 Bank Service Charges	400	468.00	400	468.00	400			400			
10-060-0660-1600-71665 Credit Card Discount	5,000	3,095.92	3,000	9,131.83	5,000			5,000	2,000	66.67	Reduced in 2021 due to less traffic. Traffic picking up. more credit card use.
Total 1600 Financial Services	5,400	3,563.92	3,400	9,599.83	5,400			5,400	2,000	58.82	
1620 Transfer to Reserve Funds											
10-060-0660-1620-75390 Transfer to Reserves				180,564.00							One time FedNor COVID Relief Funding for Airports in 2021
Total 1620 Transfer to Reserve Funds				180,564.00							
2910 Vehicle Expenses											
10-060-0660-2910-71580 Vehicle Insurance	823	831.96	928	958.93	1,256			1,256	328	35.34%	
10-060-0660-2910-71582 Licenses	120	120.00	120		120			120			
Total 2910 Vehicle Expenses	943	951.96	1,048	958.93	1,376			1,376	328	31.30	
4475 2008 John Deere XUV Gator				74.95							
4477 2008 JD 3720 w/60				1,195.19							
4601 97 Int'l Plow Truck		970.57		2,253.44							
4603 Sweeper		332.81									
4604 Snow Blower		2,846.28									
4605 JD 755 Lawn Mower		552.42		725.18							
4606 Ford 710 Tractor		934.89									
5650 99 Intl Fuel Truck		4,829.13		2,290.32							
5651 2008 Chev Silverado		91.27		79.95							
Total 0660 Municipal Airport	(11,859)	90,674.73	71,084	(61,033.61)	31,072	8,000		39,072	(32,012)	(45.03)	
0661 Airport Building Maintenance											

Airport

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
1101 Salaries, Wages, Benefits											
10-060-0661-1101-60010 Salaries Full Time	806	745.11	513	62.72	516			516	3	0.58%	
10-060-0661-1101-60025 Employer CPP	56	39.02	29	3.55	31			31	2	6.90	
10-060-0661-1101-60030 Employer EI	20	15.68	10	1.38	10			10			
10-060-0661-1101-60035 Employer OMERS	114	73.01	60	6.34	61			61	1	1.67	
10-060-0661-1101-60040 Employer EHT	22	15.33	12	1.35	12			12			
10-060-0661-1101-60050 Employer Benefits	148	54.69	62		62			62			
10-060-0661-1101-60055 Employer WSIB	38	18.24	14	1.60	14			14			
Total 1101 Salaries, Wages, Benefits	1,204	961.08	700	76.94	706			706	6	0.86	
1400 Materials											
10-060-0661-1400-71413 Furnace Oil Charges	3,500	3,968.40	3,500	1,519.36					(3,500)	(100.00%)	No longer burn fuel oil at this site
10-060-0661-1400-71419 Propane	6,375	8,349.84	6,503	11,458.15	8,300			8,300	1,797	27.63	New Propane Furnaces in the terminal installed 2021
10-060-0661-1400-71420 Hydro Charges	20,500	16,208.18	14,000	12,416.15	14,000			14,000			
10-060-0661-1400-71421 Water & Sewer Charges	500		500		500			500			
10-060-0661-1400-71470 Janitorial Supplies	2,000	1,182.61	2,000	1,624.99	2,000			2,000			
Total 1400 Materials	32,875	29,709.03	26,503	27,018.65	24,800			24,800	(1,703)	(6.43)	
1500 Rents & Services											
10-060-0661-1500-71523 Contracted Works	5,000	8,107.26	5,000	2,849.28	5,000			5,000			
10-060-0661-1500-71540 Equipment Rentals - Owned	2,000	404.11	2,000	609.99	2,000			2,000			
10-060-0661-1500-71543 Equipment Lease & Maint.	3,000		3,000						(3,000)	(100.00)	
10-060-0661-1500-71545 Repairs & Maintenance - Build		3,111.01		1,974.20	3,000			3,000	3,000		
Total 1500 Rents & Services	10,000	11,622.38	10,000	5,433.47	10,000			10,000			
Total 0661 Airport Building Maintenance	44,079	42,292.49	37,203	32,529.06	35,506			35,506	(1,697)	(4.56)	
0662 Airport Grounds Maintenance											
1101 Salaries, Wages, Benefits											
10-060-0662-1101-60010 Salaries Full Time	2,500	27.33	2,500	5,061.80	2,500			2,500			
10-060-0662-1101-60025 Employer CPP	114	1.54	113	309.64	120			120	7	6.19	
10-060-0662-1101-60030 Employer EI	41	0.55	38	119.41	39			39	1	2.63	
10-060-0662-1101-60035 Employer OMERS	234	2.80	241	541.41	244			244	3	1.24	
10-060-0662-1101-60040 Employer EHT	49	0.61	49	117.66	49			49			
10-060-0662-1101-60050 Employer Benefits	310	7.92	242	1,020.34	237			237	(5)	(2.07)	
10-060-0662-1101-60055 Employer WSIB	79	0.72	56	139.99	56			56			
Total 1101 Salaries, Wages, Benefits	3,327	41.47	3,239	7,310.25	3,245			3,245	6	0.19	
1400 Materials											
10-060-0662-1400-71417 Diesel Fuel	5,500	3,391.93	5,000	3,211.60	5,000			5,000			2021 used little fuel, little snow to plow.
10-060-0662-1400-71418 Gasoline	2,500	2,127.73	2,000	2,123.86	2,000			2,000			
10-060-0662-1400-71427 Crack Sealing	15,000	15,000.00			15,000			15,000	15,000		No Sealing done in 2021 due to COVID Impacts Need to do some in 2022
10-060-0662-1400-71429 Airfield Lighting	4,500	3,208.96	2,000	1,029.01	2,000			2,000			Less traffic, less lighting used, less need for replacement parts
10-060-0662-1400-71451 Vehicle Parts & Maintenance	7,500	5,738.09	7,500	6,656.24	7,500			7,500			

Draft Budget Report-detailed
V1 Dept Submission

Airport

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-060-0662-1400-71471 Materials	5,000	1,021.48	5,000	2,903.11	5,000			5,000			Runway Sand, De-Icing Materials
Total 1400 Materials	40,000	30,488.19	21,500	15,923.82	36,500			36,500	15,000	69.77	
1500 Rents & Services											
10-060-0662-1500-71523 Contracted Works	20,000	7,208.46	5,000	4,053.67	5,000	15,000		20,000	15,000	300.00%	Line painting has been deferred for 2019, 2020, 2021. We need to paint this year
Total 1500 Rents & Services	20,000	7,208.46	5,000	4,053.67	5,000	15,000		20,000	15,000	300.00	
Total 0662 Airport Grounds Maintenance	63,327	37,738.12	29,739	27,287.74	44,745	15,000		59,745	30,006	100.90	
Total Airport	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total Fort Frances	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total 10 General	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total Airport	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10 General											
Fort Frances											
Parks & Cemeteries											
1040 Fort Frances Cemetery											
0330 Operational Revenue											
10-100-1040-0330-40626 Monument Setting	(723)	(151.20)	(723)	(456.00)	(723)			(723)			
Total 0330 Operational Revenue	(723)	(151.20)	(723)	(456.00)	(723)			(723)			
1510 Capital Outlay from Revenue											
10-100-1040-1510-75350 Contribution to Capital		540.94									
Total 1510 Capital Outlay from Revenue		540.94									
2740 Grounds Maintenance											
10-100-1040-2740-60010 Salaries Full Time	7,378	8,725.93	7,526	7,076.92	7,526			7,526			
10-100-1040-2740-60013 Overtime	500		500		500			500			
10-100-1040-2740-60020 Hourly Part Time	24,945	13,110.83	24,945	1,879.49	24,945			24,945			
10-100-1040-2740-60025 Employer CPP	1,350	1,047.48	1,582	465.99	1,803			1,803	221	13.97	
10-100-1040-2740-60030 Employer EI	485	452.67	487	173.09	689			689	202	41.48	
10-100-1040-2740-60035 Employer OMERS	2,162	1,894.47	2,201	716.84	1,821			1,821	(380)	(17.26)	
10-100-1040-2740-60040 Employer EHT	630	436.49	633	189.14	635			635	2	0.32	
10-100-1040-2740-60050 Employer Benefits	2,560	2,245.82	2,008	961.39	2,271			2,271	263	13.10	
10-100-1040-2740-60055 Employer WSIB	1,008	519.30	1,013	225.08	688			688	(325)	(32.08)	
10-100-1040-2740-71471 Materials	1,000	232.95	1,000	1,782.16	3,000			3,000	2,000	200.00	Topsoil, grass see, fertilizer, lease of garbage bin, irrigation hoses. \$2000 for roadway granulars in 2022
10-100-1040-2740-71540 Equipment Rental - Own				663.60							
Total 2740 Grounds Maintenance	42,018	28,665.94	41,895	14,133.70	43,878			43,878	1,983	4.73	
2741 Building Maintenance											
10-100-1040-2741-60010 Salaries Full Time	3,042	944.72	4,235	124.68	4,801			4,801	566	13.36%	
10-100-1040-2741-60020 Hourly Part Time	1,265		1,265		1,265			1,265			
10-100-1040-2741-60025 Employer CPP	180	47.66	268	5.63	319			319	51	19.03	
10-100-1040-2741-60030 Employer EI	65	18.54	83	1.87	113			113	30	36.14	
10-100-1040-2741-60035 Employer OMERS	288	87.58	373	11.63	490			490	117	31.37	
10-100-1040-2741-60040 Employer EHT	84	18.88	107	2.45	118			118	11	10.28	
10-100-1040-2741-60050 Employer Benefits	641	247.29	340		586			586	246	72.35	
10-100-1040-2741-60055 Employer WSIB	134	22.46	172	2.91	137			137	(35)	(20.35)	
10-100-1040-2741-71420 Hydro Charges	6,175	8,288.83	7,009	4,114.39	7,054			7,054	45	0.64	0.64% increase to 2021 budget number
10-100-1040-2741-71421 Water & Sewer Charges	2,320	3,619.84	2,383	2,416.91	2,718			2,718	335	14.06	2% increase to 3-year actual average
10-100-1040-2741-71471 Materials	2,000	2,214.64	2,000	328.55	2,000			2,000			Cleaning supplies and mechanical supplies
10-100-1040-2741-71523 Contracted Works	4,000	2,482.77	4,000	5,005.20	4,000			4,000			Garbage bins emptying, ESA annual inspection, inspection of 1-ton hoist
10-100-1040-2741-71540 Equipment Rental - Own		56.25		12.50							
Total 2741 Building Maintenance	20,194	18,049.46	22,235	12,026.72	23,601			23,601	1,366	6.14	
2746 Interments											

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-100-1040-2746-60010 Salaries Full Time	211	930.74	400	240.92	400			400			
10-100-1040-2746-60013 Overtime	500	104.71	500	127.28	500			500			
10-100-1040-2746-60020 Hourly Part Time	317	6.28	250		250			250			
10-100-1040-2746-60025 Employer CPP	22	51.72	32	20.49	35			35	3	9.38	
10-100-1040-2746-60030 Employer EI	8	20.95	10	7.85	13			13	3	30.00	
10-100-1040-2746-60035 Employer OMERS	35	86.32	44	42.10	47			47	3	6.82	
10-100-1040-2746-60040 Employer EHT	10	20.39	13	9.60	13			13			
10-100-1040-2746-60050 Employer Benefits	42	186.02	40	76.62	57			57	17	42.50	
10-100-1040-2746-60055 Employer WSIB	16	24.26	20	11.42	14			14	(6)	(30.00)	
10-100-1040-2746-71471 Materials	100		100		100			100			
Total 2746 Interments	1,261	1,431.39	1,409	536.28	1,429			1,429	20	1.42	
2747 Grave Plot-Flower Care											
10-100-1040-2747-60010 Salaries Full Time	5,197	4,903.36	5,300	9,356.94	5,301			5,301	1	0.02%	
10-100-1040-2747-60020 Hourly Part Time	51,969	6,636.38	53,008	43,899.89	53,008			53,008			
10-100-1040-2747-60025 Employer CPP	2,387	544.75	2,841	2,622.39	3,280			3,280	439	15.45	
10-100-1040-2747-60030 Employer EI	857	242.41	875	1,151.84	1,273			1,273	398	45.49	
10-100-1040-2747-60035 Employer OMERS	3,823	441.24	3,952	868.14	2,908			2,908	(1,044)	(26.42)	
10-100-1040-2747-60040 Employer EHT	1,115	223.53	1,137	1,035.11	1,143			1,143	6	0.53	
10-100-1040-2747-60050 Employer Benefits	4,527	364.29	3,607	1,274.59	3,687			3,687	80	2.22	
10-100-1040-2747-60055 Employer WSIB	1,784	265.92	1,019	1,231.27	1,215			1,215	196	19.23	
10-100-1040-2747-71471 Materials	8,363	4,570.04	8,507	7,637.04	10,630			10,630	2,123	24.96	\$8,129.58 to purchase flowers, \$1500 of top soil, \$1000 misc materials
Total 2747 Grave Plot-Flower Care	80,022	18,191.92	80,246	69,077.21	82,445			82,445	2,199	2.74	
2748 Monument Maintenance											
10-100-1040-2748-60010 Salaries Full Time	416		424	227.28	424			424			
10-100-1040-2748-60020 Hourly Part Time	633		646		646			646			
10-100-1040-2748-60025 Employer CPP	44		52	11.65	58			58	6	11.54	
10-100-1040-2748-60030 Employer EI	16		16	4.54	22			22	6	37.50	
10-100-1040-2748-60035 Employer OMERS	70		73	20.45	68			68	(5)	(6.85)	
10-100-1040-2748-60040 Employer EHT	20		21	4.43	21			21			
10-100-1040-2748-60050 Employer Benefits	83		66		83			83	17	25.76	
10-100-1040-2748-60055 Employer WSIB	33		33	5.27	23			23	(10)	(30.30)	
10-100-1040-2748-71471 Materials	250		250		250			250			
Total 2748 Monument Maintenance	1,565		1,581	273.62	1,595			1,595	14	0.89	
Total 1040 Fort Frances Cemetery	144,337	66,728.45	146,643	95,591.53	152,225			152,225	5,582	3.81	
1041 Riverview Cemetery											
0330 Operational Revenue											
10-100-1041-0330-40589 Riverview Expense Recovery		(346.56)		(491.77)							
10-100-1041-0330-40624 Annual Plot Care	(1,500)		(500)	(773.19)	(500)			(500)			Match 2021 budget - 3year actual average is \$350
10-100-1041-0330-40626 Monument Setting	(4,500)	(4,666.40)	(4,500)	(5,000.00)	(4,500)			(4,500)			Match 2021 budget - 3year actual average is \$4,674

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
Total 0330 Operational Revenue	(6,000)	(5,012.96)	(5,000)	(6,264.96)	(5,000)			(5,000)			
2740 Grounds Maintenance											
10-100-1041-2740-60010 Salaries Full Time	11,433	15,426.79	11,662	18,984.10	11,662			11,662			
10-100-1041-2740-60020 Hourly Part Time	34,025	18,025.50	34,025	6,451.28	34,025			34,025			
10-100-1041-2740-60025 Employer CPP	1,898	1,722.45	2,226	1,460.23	2,531			2,531	305	13.70	
10-100-1041-2740-60030 Employer EI	683	729.45	685	546.25	964			964	279	40.73	
10-100-1041-2740-60035 Employer OMERS	3,040	2,749.79	3,096	1,987.23	2,610			2,610	(486)	(15.70)	
10-100-1041-2740-60040 Employer EHT	886	714.04	891	569.13	894			894	3	0.34	
10-100-1041-2740-60050 Employer Benefits	3,600	2,631.35	2,826	2,005.81	3,247			3,247	421	14.90	
10-100-1041-2740-60055 Employer WSIB	1,418	849.58	1,425	677.12	971			971	(454)	(31.86)	
10-100-1041-2740-71471 Materials	3,000	39.73	3,000	2,996.47	1,000			1,000	(2,000)	(66.67)	Grass seed, fertilizer, irrigation hoses, large beds
10-100-1041-2740-71540 Equipment Rentals - Own		128.66		695.86							
Total 2740 Grounds Maintenance	59,983	43,017.34	59,836	36,373.48	57,904			57,904	(1,932)	(3.23)	
2741 Building Maintenance											
10-100-1041-2741-60010 Salaries Full Time	4,130	1,152.35	4,219	5,878.16	4,784			4,784	565	13.39%	
10-100-1041-2741-60020 Hourly Part Time	1,223		1,247	417.66	1,247			1,247			
10-100-1041-2741-60025 Employer CPP	224	59.99	266	331.65	317			317	51	19.17	
10-100-1041-2741-60030 Employer EI	80	23.98	82	128.95	113			113	31	37.80	
10-100-1041-2741-60035 Employer OMERS	357	111.59	370	551.65	488			488	118	31.89	
10-100-1041-2741-60040 Employer EHT	104	23.65	107	125.65	117			117	10	9.35	
10-100-1041-2741-60050 Employer Benefits	424	300.84	338	620.86	583			583	245	72.49	
10-100-1041-2741-60055 Employer WSIB	167	28.15	171	149.48	136			136	(35)	(20.47)	
10-100-1041-2741-71420 Hydro Charges	3,000	1,911.63	3,000	1,306.03	3,000			3,000			Match 2021 budget number
10-100-1041-2741-71421 Water & Sewer Charges	1,800		1,849	1,437.98	1,886			1,886	37	2.00	2% incease to 2021 budget number
10-100-1041-2741-71471 Materials	1,000	1,116.53	1,000	176.07	1,000			1,000			Misc. building supplies
10-100-1041-2741-71523 Contracted Works	1,000	1,934.20	1,000	2,494.76	1,000			1,000			Annual ESA inspection fee, air fresherners, northwest pest control
Total 2741 Building Maintenance	13,509	6,662.91	13,649	13,618.90	14,671			14,671	1,022	7.49	
2746 Interments											
10-100-1041-2746-60010 Salaries Full Time	5,064	3,191.73	5,165	6,177.42	5,165			5,165			
10-100-1041-2746-60013 Overtime	1,500	797.42	1,500	801.42	1,500			1,500			
10-100-1041-2746-60020 Hourly Part Time	1,453	887.93	1,482	693.94	1,482			1,482			
10-100-1041-2746-60025 Employer CPP	272	240.35	324	420.65	350			350	26	8.02	
10-100-1041-2746-60030 Employer EI	98	84.02	100	153.92	125			125	25	25.00	
10-100-1041-2746-60035 Employer OMERS	436	422.16	450	638.38	533			533	83	18.44	
10-100-1041-2746-60040 Employer EHT	127	109.71	130	160.62	129			129	(1)	(0.77)	
10-100-1041-2746-60050 Employer Benefits	516	280.25	411	1,362.63	638			638	227	55.23	
10-100-1041-2746-60055 Employer WSIB	203	130.56	207	191.11	150			150	(57)	(27.54)	
10-100-1041-2746-71471 Materials	500	570.89	500		500			500			
Total 2746 Interments	10,169	6,715.02	10,269	10,600.09	10,572			10,572	303	2.95	
2747 Grave Plot-Flower Care											

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-100-1041-2747-60010 Salaries Full Time	6,236	7,912.24	6,361	20,532.20	6,361			6,361			
10-100-1041-2747-60020 Hourly Part Time	68,653	12,695.64	70,026	77,979.67	70,026			70,026			
10-100-1041-2747-60025 Employer CPP	3,127	1,022.46	3,721	4,845.44	4,300			4,300	579	15.56	
10-100-1041-2747-60030 Employer EI	1,123	453.10	1,146	2,117.06	1,671			1,671	525	45.81	
10-100-1041-2747-60035 Employer OMERS	5,009	824.91	5,177	1,950.09	3,783			3,783	(1,394)	(26.93)	
10-100-1041-2747-60040 Employer EHT	1,460	417.51	1,490	1,910.26	1,497			1,497	7	0.47	
10-100-1041-2747-60050 Employer Benefits	5,931	955.42	4,725	2,700.11	4,803			4,803	78	1.65	
10-100-1041-2747-60055 Employer WSIB	2,337	496.68	1,583	2,272.63	1,590			1,590	7	0.44	
10-100-1041-2747-71471 Materials	21,178	12,136.60	21,573	26,604.97	27,253			27,253	5,680	26.33	\$21,753.35 to purchase flowers, \$4000 to purchase top soil, \$1500 misc items
Total 2747 Grave Plot-Flower Care	115,054	36,914.56	115,802	140,912.43	121,284			121,284	5,482	4.73	
2748 Monument Maintenance											
10-100-1041-2748-60010 Salaries Full Time	2,910	5,683.44	2,968	10,964.00	2,968			2,968			
10-100-1041-2748-60020 Hourly Part Time	4,824		4,920		4,920			4,920			
10-100-1041-2748-60025 Employer CPP	323	298.81	384	649.87	432			432	48	12.50	
10-100-1041-2748-60030 Employer EI	116	120.47	118	251.53	162			162	44	37.29	
10-100-1041-2748-60035 Employer OMERS	517	544.97	535	1,113.77	493			493	(42)	(7.85)	
10-100-1041-2748-60040 Employer EHT	151	118.07	154	246.67	154			154			
10-100-1041-2748-60050 Employer Benefits	612	594.95	488	843.22	606			606	118	24.18	
10-100-1041-2748-60055 Employer WSIB	241	140.48	246	293.48	170			170	(76)	(30.89)	
10-100-1041-2748-71471 Materials	500	861.73	500	812.21	500			500			
Total 2748 Monument Maintenance	10,194	8,362.92	10,313	15,174.75	10,405			10,405	92	0.89	
Total 1041 Riverview Cemetery	202,909	96,659.79	204,869	210,414.69	209,836			209,836	4,967	2.42	
1610 Parks & Cemeteries Administrati											
0330 Operational Revenue											
10-160-1610-0330-40582 Sundry Revenue	(100)		(100)		(100)			(100)			
10-160-1610-0330-40595 Private Work Charges	(100)		(100)		(100)			(100)			
10-160-1610-0330-40625 Sale of Niches	(7,000)	(2,315.62)	(15,000)	(109,517.09)	(10,000)			(10,000)	5,000	(33.33)	Budget to 3-year actual average. 2021 seen large uptake on Columbaria, expected to slow in 2022
10-160-1610-0330-40627 Sale of lots	(3,300)	(1,534.47)	(2,000)	(5,289.65)	(3,500)			(3,500)	(1,500)	75.00	Budget to 3-year actual average.
10-160-1610-0330-40629 Internments	(29,000)	(21,132.67)	(20,000)	(26,680.57)	(25,000)			(25,000)	(5,000)	25.00	Midpoint between 2021 budget and 3-year actual average
Total 0330 Operational Revenue	(39,500)	(24,982.76)	(37,200)	(141,487.31)	(38,700)			(38,700)	(1,500)	4.03	
0430 Operational Rev HST Ex											
10-160-1610-0430-40582 Sundry Revenue	(5)		(5)		(5)			(5)			
10-160-1610-0430-40589 Expense Recoveries	(10)		(10)		(10)			(10)			
10-160-1610-0430-40638 Interest Earned from Trust	(22,000)	(13,105.14)	(22,000)		(22,000)			(22,000)			
Total 0430 Operational Rev HST Ex	(22,015)	(13,105.14)	(22,015)		(22,015)			(22,015)			
1101 Salaries, Wages, Benefits											
10-160-1610-1101-60010 Salaries Full Time	74,338	40,729.57	62,175	55,013.51	68,344			68,344	6,169	9.92%	
10-160-1610-1101-60013 Overtime	100	4.09	100	210.86					(100)	(100.00)	

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-160-1610-1101-60020 Hourly Part Time	15,634	13,564.72	31,244	29,309.40	50,675			50,675	19,431	62.19	
10-160-1610-1101-60025 Employer CPP	1,257	1,759.22	1,095	3,003.78	1,243			1,243	148	13.52	
10-160-1610-1101-60030 Employer EI	724	756.99	2,416	1,221.92	904			904	(1,512)	(62.58)	
10-160-1610-1101-60035 Employer OMERS	4,713	3,281.31	4,210	4,466.32	4,783			4,783	573	13.61	
10-160-1610-1101-60040 Employer EHT	139	789.83	505	1,298.64	192			192	(313)	(61.98)	
10-160-1610-1101-60050 Employer Benefits	3,292	(3,773.94)	2,125	4,437.80	5,275			5,275	3,150	148.24	
10-160-1610-1101-60055 Employer WSIB	563	915.21	468	1,513.79	346			346	(122)	(26.07)	
Total 1101 Salaries, Wages, Benefits	100,760	58,027.00	104,338	100,476.02	131,762			131,762	27,424	26.28	
1131 Private Work Charges (P&C)											
10-160-1610-1131-60010 Salaries Full Time	408		416		416			416			
10-160-1610-1131-60020 Hourly Part Time	611		623		623			623			
10-160-1610-1131-60025 Employer CPP	43		51		57			57	6	11.76	
10-160-1610-1131-60030 Employer EI	15		16		21			21	5	31.25	
10-160-1610-1131-60035 Employer OMERS	67		70		66			66	(4)	(5.71)	
10-160-1610-1131-60040 Employer EHT	20		20		20			20			
10-160-1610-1131-60050 Employer Benefits	32		27		81			81	54	200.00	
10-160-1610-1131-60055 Employer WSIB	32		32		22			22	(10)	(31.25)	
Total 1131 Private Work Charges (P&C)	1,228		1,255		1,306			1,306	51	4.06	
1200 Contracted Services											
10-160-1610-1200-71251 Communications	3,500	4,536.39	3,300	2,956.77	3,300			3,300			
10-160-1610-1200-71260 Memberships	500	347.09	500	177.53	500			500			Ontario Association of Cemeteries yearly membership, OCT for mechanics
Total 1200 Contracted Services	4,000	4,883.48	3,800	3,134.30	3,800			3,800			
1400 Materials											
10-160-1610-1400-71410 Office Supplies	1,000	637.98	500	328.43	500			500			
10-160-1610-1400-71413 Fuel Oil	3,500	2,832.31	3,000	2,157.37	3,150			3,150	150	5.00	5% increase to 2021
10-160-1610-1400-71418 Gasoline	27,000	20,265.64	26,500	30,598.29	27,825			27,825	1,325	5.00	5% increase to 2021
10-160-1610-1400-71471 Materials	1,000		500		500			500			
10-160-1610-1400-71480 Clothing - Protective	8,000	11,807.64	8,000	13,359.21	9,000			9,000	1,000	12.50	Rain suits, safety boots, safety glasses, prescription glasses, work gloves, hard hats and safety shirts. Lots of new seasonals in 2021 to outfit but prices are increasing
Total 1400 Materials	40,500	35,543.57	38,500	46,443.30	40,975			40,975	2,475	6.43	
1500 Rents & Services											
10-160-1610-1500-71502 Computer Maintenance	1,700	1,831.68	1,700	3,549.45	1,734			1,734	34	2.00%	
10-160-1610-1500-71531 Conferences & Courses	1,700		800		800			800			First aid updating, WHMIS refresher course, cemetery conference, playground inspector cert, JHS committee forum north
10-160-1610-1500-71560 Columbarium Expense	3,100	1,958.09	3,100	23,909.63	5,000			5,000	1,900	61.29	Huge increase in sales in 2021 with 3 new columbaria. Sales will still be high in 2022.
10-160-1610-1500-71580 General Insurance	21,010	21,151.82	23,166	23,056.99	26,583			26,583	3,417	14.75	
10-160-1610-1500-71585 Cemetery License Fee	1,100		1,100	230.54	1,100			1,100			90 Burials at \$12 each + \$15 admin fee rounded

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-160-1610-1500-71591 Advertising & Public Notices	500		500		500			500			
Total 1500 Rents & Services	29,110	24,941.59	30,366	50,746.61	35,717			35,717	5,351	17.62	
2910 Vehicle Expenses											
10-160-1610-2910-60010 Salaries Full Time	8,322		8,488	527.34	8,488			8,488			
10-160-1610-2910-60025 Employer CPP	348		413	26.56	437			437	24	5.81	
10-160-1610-2910-60030 Employer EI	125		127	10.22	151			151	24	18.90	
10-160-1610-2910-60035 Employer OMERS	557		575	45.48	764			764	189	32.87	
10-160-1610-2910-60040 Employer EHT	162		166	10.03	164			164	(2)	(1.20)	
10-160-1610-2910-60050 Employer Benefits	659		525	66.83	904			904	379	72.19	
10-160-1610-2910-60055 Employer WSIB	260		265	11.93	197			197	(68)	(25.66)	
10-160-1610-2910-71545 Repairs & Maintenance	6,000	1,231.94	6,000	1,813.51	6,000			6,000			
10-160-1610-2910-71580 Insurance	5,615	5,549.98	5,557	5,499.91	6,028			6,028	471	8.48	Information provided by Deputy Treasurer
10-160-1610-2910-71582 Licenses	1,756	1,635.75	1,756		1,756			1,756			
Total 2910 Vehicle Expenses	23,804	8,417.67	23,872	8,011.81	24,889			24,889	1,017	4.26	
2912 Large Equipment Expenses											
10-160-1610-2912-60010 Salaries Full Time	17,176	134.16	17,520	5,313.52	17,520			17,520			
10-160-1610-2912-60013 Overtime	500	3,377.63	500	354.08	500			500			
10-160-1610-2912-60025 Employer CPP	717	48.97	853	269.99	902			902	49	5.74	
10-160-1610-2912-60030 Employer EI	258	12.75	263	101.97	311			311	48	18.25	
10-160-1610-2912-60035 Employer OMERS	1,149	313.23	1,187	529.59	1,577			1,577	390	32.86	
10-160-1610-2912-60040 Employer EHT	335	80.77	342	116.39	339			339	(3)	(0.88)	
10-160-1610-2912-60050 Employer Benefits	1,360	217.26	1,084	738.17	1,867			1,867	783	72.23	
10-160-1610-2912-60055 Employer WSIB	536	96.13	547	138.48	406			406	(141)	(25.78)	
10-160-1610-2912-71545 Repairs & Maintenance	10,000	14,586.03	10,000	8,551.16	10,000			10,000			
Total 2912 Large Equipment Expenses	32,031	18,866.93	32,296	16,113.35	33,422			33,422	1,126	3.49	
2914 Small Equipment Expenses											
10-160-1610-2914-60010 Salaries Full Time	7,532	335.40	7,683	8,829.05	7,683			7,683			
10-160-1610-2914-60013 Overtime	500		500		500			500			
10-160-1610-2914-60025 Employer CPP	315	17.65	374	456.04	396			396	22	5.88	
10-160-1610-2914-60030 Employer EI	113	7.05	115	170.27	137			137	22	19.13	
10-160-1610-2914-60035 Employer OMERS	504	33.34	521	809.16	692			692	171	32.82	
10-160-1610-2914-60040 Employer EHT	147	6.89	150	178.21	149			149	(1)	(0.67)	
10-160-1610-2914-60050 Employer Benefits	596	16.36	475	1,036.65	819			819	344	72.42	
10-160-1610-2914-60055 Employer WSIB	235	8.19	240	211.99	178			178	(62)	(25.83)	
10-160-1610-2914-71545 Repairs & Maintenance	3,900	6,235.56	4,000	7,352.60	5,900			5,900	1,900	47.50	3-year average actual 2018-2020
Total 2914 Small Equipment Expenses	13,842	6,660.44	14,058	19,043.97	16,454			16,454	2,396	17.04	
4410 1980 Chipper Stump Remover				2,017.46							
4420 2006 Cat Backhoe Loader				2,264.35							
4458 95 1070 MFWD Tractor 140532				1,659.00							
4460 95 Model TD-65-2-Mower		1,056.61		6,879.68							
4470 80 Chipper Stump Remover				831.28							
4477 2008 JD 3720 w/60		1,800.11		1,076.51							

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
4480 2017 JD X390 Tractor/48" Mower		715.27		1,093.72							
4481 2017 JD X390 Tractor/48" Mow48		580.34		1,176.90							
4482 2017 JD X730 Tractor w/60" Mow		1,688.22		2,365.34							
4483 2020 John Deer X730				1,895.05							
4484 2021 JD Zero Turn Mower Z915E				2,492.16							
4486 Z545R-2021 JD Zero Steer Mower				1,551.21							
4487 3046R-2021 JDCabbed Tractor				2,333.59							
4488 X390 2021 JD Mower				801.19							
4509 2014 730X JD Tractor		584.78									
4510 2015 JD 915B- Lawn Mower		639.08		315.37							
4511 2015 JD Z445- Lawn Mower		2,239.59		369.03							
4512 2016 JD X390 011342		874.41		602.53							
4513 2016 JD X390 11302		1,449.34		1,257.46							
4517 2018 JD3033R w/Loader bucket		265.34		1,873.51							
4518 2018 Yamaha 700 Viking s/b/s				870.01							
5400 2001 Ford F350 One Ton		832.68		2,448.68							
5401 1997 Ford F50 One Ton w/Plow		762.98		4,486.79							
5409 2009 Ford Compact Truck		446.11		959.94							
5410 2011 Chevy 1/2 Ton		331.14		1,269.54							
5412 2012 Dodge D1500 2WD				1,286.84							
5413 2014 Chevy Silverado				2,656.95							
5414 2015 Chev 1500 Crew Cab				1,251.01							
5415 2017 Dodge Plow Truck		370.18		887.53							
5416 2017 Ford F150 Crew Cab-Parks				1,049.41							
5651 2008 Chev Silverado		357.83		4,192.36							
Total 1610 Parks & Cemeteries Administrati	183,760	134,246.79	189,270	156,696.45	227,610			227,610	38,340	20.26	
1611 Point Park											
0330 Operational Revenue											
10-160-1611-0330-40670 Daily Campsite Fees	(21,238)	(4,039.81)	(5,000)	(13,216.58)	(15,000)			(15,000)	(10,000)	200.00%	3-year actul average 2018-2020, expecting more travel in 2022
Total 0330 Operational Revenue	(21,238)	(4,039.81)	(5,000)	(13,216.58)	(15,000)			(15,000)	(10,000)	200.00	
1200 Contracted Services											
10-160-1611-1200-71253 Legal		6,467.50									
Total 1200 Contracted Services		6,467.50									
2740 Grounds Maintenance											
10-160-1611-2740-60010 Salaries Full Time	6,361	1,300.85	6,488	4,227.56	6,488			6,488			
10-160-1611-2740-60013 Overtime	900		900		900			900			
10-160-1611-2740-60020 Hourly Part Time	9,354	8,677.09	9,541	4,296.20	9,541			9,541			
10-160-1611-2740-60025 Employer CPP	656	504.66	781	480.94	875			875	94	12.04	
10-160-1611-2740-60030 Employer EI	236	223.79	240	197.09	328			328	88	36.67	
10-160-1611-2740-60035 Employer OMERS	1,051	480.24	1,086	481.00	1,022			1,022	(64)	(5.89)	
10-160-1611-2740-60040 Employer EHT	306	200.08	313	184.22	313			313			

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-160-1611-2740-60050 Employer Benefits	1,244	670.00	991	486.18	1,253			1,253	262	26.44	
10-160-1611-2740-60055 Employer WSIB	490	236.85	500	219.10	347			347	(153)	(30.60)	
10-160-1611-2740-71471 Material - Grounds	2,500	2,808.31		2,464.66	2,500			2,500	2,500		Replace Picnic Tables 10 x \$250.00 + \$2500.00
10-160-1611-2740-71523 Contracted Works	3,000	1,903.46	2,000	1,281.44	2,000			2,000			Asselin garbage bins
10-160-1611-2740-71540 Equipment Rentals - Owned		431.00									
Total 2740 Grounds Maintenance	26,098	17,436.33	22,840	14,318.39	25,567			25,567	2,727	11.94	
2741 Building Maintenance											
10-160-1611-2741-60010 Salaries Full Time	3,042	915.76	3,218	613.56	3,595			3,595	377	11.72%	
10-160-1611-2741-60013 Overtime		1,989.47		2,121.18							
10-160-1611-2741-60020 Hourly Part Time	1,247	42.41	1,247	905.66	1,247			1,247			
10-160-1611-2741-60025 Employer CPP	179	140.71	218	192.50	256			256	38	17.43	
10-160-1611-2741-60030 Employer EI	64	43.85	67	64.82	92			92	25	37.31	
10-160-1611-2741-60035 Employer OMERS	287	247.29	303	207.81	381			381	78	25.74	
10-160-1611-2741-60040 Employer EHT	84	61.59	87	78.49	94			94	7	8.05	
10-160-1611-2741-60050 Employer Benefits	340	415.20	276	645.86	456			456	180	65.22	
10-160-1611-2741-60055 Employer WSIB	134	73.29	139	93.36	109			109	(30)	(21.58)	
10-160-1611-2741-71420 Hydro Charges	3,800	1,380.09	1,000	2,982.26	3,000			3,000	2,000	200.00	3-year actual average, increased camping activity
10-160-1611-2741-71421 Water & Sewer Charges	5,200	6,852.57	5,200	11,473.71	6,200			6,200	1,000	19.23	3-year actual average
10-160-1611-2741-71471 Material - Buildings	2,500	2,308.17	5,000	145.94	5,000			5,000			
10-160-1611-2741-71523 Contracted Works	1,500	1,349.64	1,500	360.56	1,500			1,500			Plumbing and electrical repairs
10-160-1611-2741-71540 Equipment Rentals - Owned				31.25							
Total 2741 Building Maintenance	18,377	15,820.04	18,255	19,916.96	21,930			21,930	3,675	20.13	
Total 1611 Point Park	23,237	35,684.06	36,095	21,018.77	32,497			32,497	(3,598)	(9.97)	
1612 Parks- Outdoor Facilities											
1101 Salaries, Wages, Benefits											
10-160-1612-1101-60010 Salaries Full Time	84,398	127,164.03	103,370	98,257.09	103,370			103,370			
10-160-1612-1101-60013 Overtime	200	468.58	200	610.84	200			200			
10-160-1612-1101-60020 Hourly Part Time	100,000	47,543.77	100,000	81,522.75	100,000			100,000			
10-160-1612-1101-60025 Employer CPP	7,700	9,010.54	9,907	9,784.86	10,996			10,996	1,089	10.99	
10-160-1612-1101-60030 Employer EI	2,766	3,629.65	3,051	3,960.62	3,062			3,062	11	0.36	
10-160-1612-1101-60035 Employer OMERS	12,323	13,176.48	13,783	9,384.77	13,892			13,892	109	0.79	
10-160-1612-1101-60040 Employer EHT	3,596	3,689.69	3,966	3,785.84	3,965			3,965	(1)	(0.03)	
10-160-1612-1101-60050 Employer Benefits	14,603	15,654.53	12,579	10,619.76	16,904			16,904	4,325	34.38	
10-160-1612-1101-60055 Employer WSIB	5,753	4,389.75	3,345	4,504.48	4,453			4,453	1,108	33.12	
10-160-1612-1101-71540 Equipment Rental - Own		194.32									
Total 1101 Salaries, Wages, Benefits	231,339	224,921.34	250,201	222,431.01	256,842			256,842	6,641	2.65	
1240 Municipal Buildings & Yards											
10-160-1612-1240-71540 Equipment Rentals - Owned		459.68		137.50							
Total 1240 Municipal Buildings & Yards		459.68		137.50							
1400 Materials											

Draft Budget Report-detailed
V1 Dept Submission

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-160-1612-1400-71421 Water & Sewer Charges				3.14							
10-160-1612-1400-71471 Materials	20,000	16,353.80	18,000	27,335.70	20,000			20,000	2,000	11.11	Includes playgrounds, rinks and St. Francis
Total 1400 Materials	20,000	16,353.80	18,000	27,338.84	20,000			20,000	2,000	11.11	
1500 Rents & Services											
10-160-1612-1500-71523 Contracted Works	3,400	8,848.72	4,500	4,809.72	1,000			1,000	(3,500)	(77.78%)	ESA annual fees for rink shacks, electrical and plubming repairs. Boat rental for dock work. Boat purchase in Capital. No approval will need to increase this line again
Total 1500 Rents & Services	3,400	8,848.72	4,500	4,809.72	1,000			1,000	(3,500)	(77.78)	
Total 1612 Parks- Outdoor Facilities	254,739	250,583.54	272,701	254,717.07	277,842			277,842	5,141	1.89	
1613 Lions Millennium Park											
0430 Operational Rev HST Ex											
10-160-1613-0430-40632 Donation		(100.00)									
Total 0430 Operational Rev HST Ex		(100.00)									
1101 Salaries, Wages, Benefits											
10-160-1613-1101-60010 Salaries Full Time	3,558		3,630	509.12	3,629			3,629	(1)	(0.03%)	
10-160-1613-1101-60013 Overtime		247.12		381.84							
10-160-1613-1101-60020 Hourly Part Time	1,933		1,933		1,933			1,933			
10-160-1613-1101-60025 Employer CPP	229	12.29	271	59.17	297			297	26	9.59	
10-160-1613-1101-60030 Employer EI	82	4.94	83	22.38	108			108	25	30.12	
10-160-1613-1101-60035 Employer OMERS	367	22.58	377	89.77	415			415	38	10.08	
10-160-1613-1101-60040 Employer EHT	107	4.82	108	22.14	108			108			
10-160-1613-1101-60050 Employer Benefits	435		344	329.59	501			501	157	45.64	
10-160-1613-1101-60055 Employer WSIB	171	5.73	174	26.32	124			124	(50)	(28.74)	
Total 1101 Salaries, Wages, Benefits	6,882	297.48	6,920	1,440.33	7,115			7,115	195	2.82	
2740 Grounds Maintenance											
10-160-1613-2740-71420 Hydro Charges	1,750	1,171.66	1,750	1,172.13	1,750			1,750			Match 2021
10-160-1613-2740-71421 Water & Sewer Charges	1,900	1,629.12	1,951	2,404.11	1,990			1,990	39	2.00	2% increase
10-160-1613-2740-71471 Materials - Grounds	1,000	818.74	1,000	382.75	1,000			1,000			Cleaning supplies, toilet paper, chemicals and filters
10-160-1613-2740-71523 Contracted Works	1,000		1,000		1,000			1,000			Electrical and plumbing repairs
Total 2740 Grounds Maintenance	5,650	3,619.52	5,701	3,958.99	5,740			5,740	39	0.68	
Total 1613 Lions Millennium Park	12,532	3,817.00	12,621	5,399.32	12,855			12,855	234	1.85	
1615 Rainy Lake Square											
1101 Salaries, Wages, Benefits											
10-160-1615-1101-60010 Salaries Full Time	2,038	537.16	2,079	1,183.41	2,079			2,079			
10-160-1615-1101-60020 Hourly Part Time	3,057		3,118		3,118			3,118			
10-160-1615-1101-60025 Employer CPP	213	27.32	253	64.99	284			284	31	12.25	
10-160-1615-1101-60030 Employer EI	76	10.85	78	24.03	106			106	28	35.90	
10-160-1615-1101-60035 Employer OMERS	334	50.52	339	116.12	330			330	(9)	(2.65)	
10-160-1615-1101-60040 Employer EHT	99	10.75	101	24.61	101			101			
10-160-1615-1101-60050 Employer Benefits	403	102.07	321	132.27	405			405	84	26.17	

Parks & Cemeteries

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10-160-1615-1101-60055 Employer WSIB	159	12.78	162	29.26	112			112	(50)	(30.86)	
Total 1101 Salaries, Wages, Benefits	6,379	751.45	6,451	1,574.69	6,535			6,535	84	1.30	
1240 Municipal Buildings & Yards											
10-160-1615-1240-71420 Electrical Power	1,000	715.00	650	576.52	654			654	4	0.62%	
10-160-1615-1240-71421 Water & Sewer	645	47.60	645		658			658	13	2.02	
10-160-1615-1240-71471 Materials	2,500	4,047.03	1,500	5,240.92	2,333			2,333	833	55.53	3-year budget average
10-160-1615-1240-71523 Contracted Works	1,500	191.93	640	604.92	640			640			
10-160-1615-1240-71540 Equipment Rentals- Owned	700	281.25	700	131.00	700			700			
10-160-1615-1240-71580 Insurance	1,034	905.64	369	319.20	435			435	66	17.89	
Total 1240 Municipal Buildings & Yards	7,379	6,188.45	4,504	6,872.56	5,420			5,420	916	20.34	
Total 1615 Rainy Lake Square	13,758	6,939.90	10,955	8,447.25	11,955			11,955	1,000	9.13	
Total Parks & Cemeteries	835,272	594,659.53	873,154	752,285.08	924,820			924,820	51,666	5.92	
Total Fort Frances	835,272	594,659.53	873,154	752,285.08	924,820			924,820	51,666	5.92	
Total 10 General	835,272	594,659.53	873,154	752,285.08	924,820			924,820	51,666	5.92	
Total Parks & Cemeteries	835,272	594,659.53	873,154	752,285.08	924,820			924,820	51,666	5.92	

Draft Budget Report-detailed
V1 Dept Submission

Water

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
50 Water											
Water & Sewer											
Water											
0831 Water Treatment											
0330 Operational Revenue											
50-080-0831-0330-40320 Microfit Generation	(11,000)	(9,325.43)	(8,000)	(10,910.96)	(8,000)			(8,000)			
Total 0330 Operational Revenue	(11,000)	(9,325.43)	(8,000)	(10,910.96)	(8,000)			(8,000)			
1101 Salaries, Wages, Benefits											
50-080-0831-1101-60010 Salaries Full Time	206,452	220,465.30	206,452	211,871.48	206,452			206,452			
50-080-0831-1101-60013 Overtime	4,000	28,923.63	4,000	10,359.75	4,000			4,000			
50-080-0831-1101-60020 Hourly Part Time		54.66		0.52							
50-080-0831-1101-60025 Employer CPP	9,397	10,659.32	10,309	9,075.66	10,717			10,717	408	3.96	
50-080-0831-1101-60030 Employer EI	3,362	3,946.03	3,476	3,243.45	3,522			3,522	46	1.32	
50-080-0831-1101-60035 Employer OMERS	20,420	21,461.06	21,407	17,796.27	20,609			20,609	(798)	(3.73)	
50-080-0831-1101-60040 Employer EHT	4,160	4,961.61	4,363	4,020.29	4,316			4,316	(47)	(1.08)	
50-080-0831-1101-60050 Employer Benefits	24,406	23,734.84	21,495	19,876.11	21,505			21,505	10	0.05	
50-080-0831-1101-60055 Employer WSIB	2,325	6,864.14	5,191	5,003.11	5,157			5,157	(34)	(0.65)	
50-080-0831-1101-71540 Equipment Rentals - Owned	2,000	2,950.00	2,000	6,668.75	2,000			2,000			
Total 1101 Salaries, Wages, Benefits	276,522	324,020.59	278,693	287,915.39	278,278			278,278	(415)	(0.15)	
1200 Contracted Services											
50-080-0831-1200-71251 Telephone & Communications	7,740	5,568.24	5,000	5,659.25	5,593			5,593	593	11.86%	Data and breakdown from IT
50-080-0831-1200-71270 Lab Fees - Water Testing	16,000	12,055.92	25,000	11,521.09	20,000			20,000	(5,000)	(20.00)	
Total 1200 Contracted Services	23,740	17,624.16	30,000	17,180.34	25,593			25,593	(4,407)	(14.69)	
1240 Municipal Buildings & Yards											
50-080-0831-1240-71416 Natural Gas	28,880	19,017.23	28,880	16,808.31	31,190			31,190	2,310	8.00%	
50-080-0831-1240-71417 Diesel Fuel	1,000		1,200		1,200			1,200			
50-080-0831-1240-71420 Electrical Power	78,940	73,918.90	80,440	56,868.37	91,935			91,935	11,495	14.29	
50-080-0831-1240-71421 Water & Sewer	1,297	1,449.00	1,332	1,477.20	1,359			1,359	27	2.03	
50-080-0831-1240-71425 Taxes	38,162	83,971.44	45,603	45,810.55	46,515			46,515	912	2.00	Assume a 2% increased for Draft 1 of the budget
Total 1240 Municipal Buildings & Yards	148,279	178,356.57	157,455	120,964.43	172,199			172,199	14,744	9.36	
1400 Materials											
50-080-0831-1400-71410 WTP Office Supplies	500		500	129.49	500			500			Large Log books, printing costs, general office supplies
50-080-0831-1400-71434 Chlorine	19,500	16,762.92	20,750	29,055.40	20,750			20,750			based on 8500kg/yr @ 2.44/kg + fuel. New chemical agreement 2020 - 22
50-080-0831-1400-71435 Soda Ash	48,300	39,356.01	48,500	59,273.00	48,500			48,500			based on 22000kg/yr @ 0.6916/kg + fuel new chemical agreement 2020 - 22
50-080-0831-1400-71436 Aluminium Sulphate	49,500	49,550.85	50,900	45,319.20	50,900			50,900			based on 70 dry tonnes/ year + Fuel new agreement 2020 - 22
50-080-0831-1400-71437 Fluorides	10,000	13,277.15	10,100	10,987.04	13,000			13,000	2,900	28.71	in 2022 closer to 3 year average - new agreement 2020 - 22

Draft Budget Report-detailed
V1 Dept Submission

Water

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
50-080-0831-1400-71438 Miscellaneous Chemicals	13,000	3,159.58	13,000	11,580.67	13,000			13,000			Polelectrolyte, Calcium Hypochlorite, chemicals for instruments - buffer solution, DPD Tablets
50-080-0831-1400-71471 Materials	20,000	10,354.49	20,000	7,576.76	10,000			10,000	(10,000)	(50.00)	Parts for all equipment & instruments - 2022 closer to 3 year average
Total 1400 Materials	160,800	132,461.00	163,750	163,921.56	156,650			156,650	(7,100)	(4.34)	
1500 Rents & Services											
50-080-0831-1500-71523 Contracted Services	36,355	35,953.38	75,355	25,386.61	36,355			36,355	(39,000)	(51.76%)	Electrical, Plumbing, HVAC contractors, ESA Inspections, Lakeside Service Agreement
Total 1500 Rents & Services	36,355	35,953.38	75,355	25,386.61	36,355			36,355	(39,000)	(51.76)	
1965 Water Storage Facility											
50-080-0831-1965-60010 Salaries Full Time	7,500	7,356.53	7,500	12,711.03	7,500			7,500			
50-080-0831-1965-60013 Overtime	1,000		1,000		1,000			1,000			
50-080-0831-1965-60025 Employer CPP	341	329.95	371	545.05	389			389	18	4.85	
50-080-0831-1965-60030 Employer EI	122	122.38	126	189.29	128			128	2	1.59	
50-080-0831-1965-60035 Employer OMERS	742	702.17	778	1,164.19	749			749	(29)	(3.73)	
50-080-0831-1965-60040 Employer EHT	151	148.92	159	269.96	157			157	(2)	(1.26)	
50-080-0831-1965-60050 Employer Benefits	887	710.24	781	1,362.96	781			781			
50-080-0831-1965-60055 Employer WSIB	84	177.13	189	321.20	187			187	(2)	(1.06)	
50-080-0831-1965-71251 Telephone & Communications	2,180	743.28	2,180	748.90	743			743	(1,437)	(65.92)	Data from IT
50-080-0831-1965-71416 Natural Gas	11,760	8,903.48	11,760	2,295.59	12,701			12,701	941	8.00	A long period of estimated usage resulted in a substantial credit in 2021
50-080-0831-1965-71420 Electrical Power	3,633	3,298.66	3,706	2,608.84	3,730			3,730	24	0.65	
50-080-0831-1965-71425 Taxes	86,394	44,708.98	88,122						(88,122)	(100.00)	Water Tower is no longer eligible for PIL as has been typical in years past
50-080-0831-1965-71471 Materials	500	78.92	500	4,857.00	500			500			
50-080-0831-1965-71523 Contracted Works	10,500	6,644.20	10,500	1,391.90	10,500			10,500			
50-080-0831-1965-71540 Equipment Rentals - Own	1,700	1,275.00	1,700	1,150.00	1,700			1,700			
Total 1965 Water Storage Facility	127,494	75,199.84	129,372	29,615.91	40,765			40,765	(88,607)	(68.49)	
Total 0831 Water Treatment	762,190	754,290.11	826,625	634,073.28	701,840			701,840	(124,785)	(15.10)	
0832 Water Works Administration											
0330 Operational Revenue											
50-080-0832-0330-40589 Expense Recovery		(4,967.14)		(6,268.00)							
50-080-0832-0330-40592 Rents & Leases	(9,277)	(10,398.48)	(9,277)	(6,948.48)	(9,277)			(9,277)			Antenna Rentals on the Water Tower
50-080-0832-0330-40595 Private Work Charges		18.10		(1,323.18)							
50-080-0832-0330-40782 Sale of Rain Barrels	(65)	(115.04)	(65)	(402.64)	(65)			(65)			
Total 0330 Operational Revenue	(9,342)	(15,462.56)	(9,342)	(14,942.30)	(9,342)			(9,342)			
0430 Operational Rev HST Ex											
50-080-0832-0430-40589 Expense Recoveries		(764.62)									
50-080-0832-0430-40595 Private Work Charges	(8,000)	(13,564.17)	(8,000)	(7,448.01)	(8,000)			(8,000)			
50-080-0832-0430-40618 Reconnection Charges	(1,200)	(3,880.40)	(1,200)	(2,861.75)	(1,200)			(1,200)			

Draft Budget Report-detailed
V1 Dept Submission

Water

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
50-080-0832-0430-40619 New Connection Charges	(15,000)	921.56	(15,000)		(15,000)			(15,000)			None in 2021 - some already planned for 2022
50-080-0832-0430-40682 Penalty on Late Payments	(8,000)	(7,585.62)	(8,000)	(11,001.68)	(9,000)			(9,000)	(1,000)	12.50	Closer to 3 year average
50-080-0832-0430-40685 Sale of Water	(2,854,247)	(2,737,202.44)	(2,817,848)	(2,896,722.49)	(2,925,657)			(2,925,657)	(107,809)	3.83	Based on 2022 Water Rates already set
50-080-0832-0430-40687 Special Water Rates		(640.19)		(146.10)							
50-080-0832-0430-40943 Sale of Water Meters	(5,500)	(11,933.21)	(9,100)	(1,113.24)	(9,100)			(9,100)			
50-080-0832-0430-40946 Water Meter Replacement	(17,982)	(18,467.48)	(17,982)	(18,468.31)	(17,982)			(17,982)			
Total 0430 Operational Rev HST Ex	(2,909,929)	(2,793,116.57)	(2,877,130)	(2,937,761.58)	(2,985,939)			(2,985,939)	(108,809)	3.78	
1101 Salaries, Wages, Benefits											
50-080-0832-1101-60010 Salaries Full Time	106,908	116,642.66	120,571	121,541.20	129,958			129,958	9,387	7.79%	
50-080-0832-1101-60013 Overtime		2,127.89		2,492.97							
50-080-0832-1101-60020 Hourly Part Time	1,838		2,254	1,082.02	2,348			2,348	94	4.17	
50-080-0832-1101-60025 Employer CPP	3,291	3,392.95	2,483	3,900.38	3,324			3,324	841	33.87	
50-080-0832-1101-60030 Employer EI	1,212	1,291.20	841	1,414.46	1,098			1,098	257	30.56	
50-080-0832-1101-60035 Employer OMERS	10,344	11,037.29	9,408	11,023.63	10,961			10,961	1,553	16.51	
50-080-0832-1101-60040 Employer EHT	1,974	2,072.94	1,615	2,127.69	1,922			1,922	307	19.01	
50-080-0832-1101-60050 Employer Benefits	8,505	9,662.18	5,644	9,923.58	7,356			7,356	1,712	30.33	
50-080-0832-1101-60055 Employer WSIB	3,370	2,322.39	1,868	2,354.81	2,132			2,132	264	14.13	
Total 1101 Salaries, Wages, Benefits	137,442	148,549.50	144,684	155,860.74	159,099			159,099	14,415	9.96	
1200 Contracted Services											
50-080-0832-1200-71221 Accounting/Allocated Admin	211,016	211,014.24	215,236	215,236.00	219,541			219,541	4,305	2.00%	increase based on wage increase for 2022
50-080-0832-1200-71251 Telephone & Communications	3,200	3,438.42	3,000	3,235.86	2,952			2,952	(48)	(1.60)	
50-080-0832-1200-71252 Postage, Freight, Courier	11,673	8,884.96	11,673	8,728.29	11,673			11,673			postage rates to increase by 2% but more bills be sent out electronically - no change for 2022
50-080-0832-1200-71253 Legal	5,000	24,724.57	5,000	27,033.55	5,000			5,000			More cost in 2021 for water licence appeal
50-080-0832-1200-71260 Memberships	1,000	309.66	1,000	269.66	1,000			1,000			
Total 1200 Contracted Services	231,889	248,371.85	235,909	254,503.36	240,166			240,166	4,257	1.80	
1210 Treasury											
50-080-0832-1210-74515 Write-Offs	2,000	(7.50)	2,000	(0.86)					(2,000)	(100.00%)	
Total 1210 Treasury	2,000	(7.50)	2,000	(0.86)					(2,000)	(100.00)	
1400 Materials											
50-080-0832-1400-71410 Office Supplies	1,000	1,455.86	1,000	1,444.12	1,000			1,000			
50-080-0832-1400-71433 Stores Charge	10,300	10,300.00	10,300		10,300			10,300			Annual charge for stores time ordering, billing, inventory for water and sewer parts and materials.
50-080-0832-1400-71443 Rain Barrel Expenses		431.76		485.73							
Total 1400 Materials	11,300	12,187.62	11,300	1,929.85	11,300			11,300			
1500 Rents & Services											
50-080-0832-1500-71501 Annual Software Support	1,404	440.64	1,404	1,264.46	1,400			1,400	(4)	(0.28%)	
50-080-0832-1500-71502 Computer Maintenance (H&S)	3,800	8,904.12	8,000	10,195.49	10,928			10,928	2,928	36.60	Public Sector Digest + IT Allocation
50-080-0832-1500-71503 Custom Software Charges	1,000		1,000		1,000			1,000			

Draft Budget Report-detailed
V1 Dept Submission

Water

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
50-080-0832-1500-71507 GIS Material	13,432	8,676.20	12,211	7,717.25	11,601			11,601	(610)	(5.00)	Based on the 2022 Proposed GIS Budget
50-080-0832-1500-71523 Contracted Works	1,000	609.76	1,000	2,747.52	1,000			1,000			
50-080-0832-1500-71531 Conference & Courses	25,000	20,466.23	25,000	5,214.45	25,000			25,000			Haybe not been many courses due to COVID in the last 2 years. Guys have been doing self study or challenging exams. More offerings are happening remotely now
50-080-0832-1500-71580 Insurance	38,162	38,800.92	44,421	46,175.39	52,052			52,052	7,631	17.18	Information provided by Deputy Treasurer
50-080-0832-1500-71581 Insurance Deductible	10,000	2,284.32	10,000		10,000			10,000			Plan for 1 claim per year
50-080-0832-1500-71591 Advertising & Public Notices	500	905.21	500		500			500			
Total 1500 Rents & Services	94,298	81,087.40	103,536	73,314.56	113,481			113,481	9,945	9.61	
1510 Capital Outlay from Revenue											
50-080-0832-1510-75350 Contribution to Capital Fund	1,266,144	1,068,616.76	1,124,081		1,277,475			1,277,475	153,394	13.65%	
Total 1510 Capital Outlay from Revenue	1,266,144	1,068,616.76	1,124,081		1,277,475			1,277,475	153,394	13.65	
1620 Transfer to Reserve Funds											
50-080-0832-1620-75390 Transfer to Reserve Funds	17,982	47,181.55	17,982		17,982			17,982			
Total 1620 Transfer to Reserve Funds	17,982	47,181.55	17,982		17,982			17,982			
1700 Other Services											
50-080-0832-1700-72505 Inventory Adjustments		572.65		(1,579.90)							
Total 1700 Other Services		572.65		(1,579.90)							
1962 Service Connections											
50-080-0832-1962-60010 Salaries Full Time	50,950	25,767.14	50,950	45,087.92	50,950			50,950			
50-080-0832-1962-60013 Overtime	5,000	926.58	5,000	4,428.19	5,000			5,000			
50-080-0832-1962-60020 Hourly Part Time	3,683		3,683	2,273.78	3,683			3,683			
50-080-0832-1962-60025 Employer CPP	2,487	1,299.09	2,728	2,817.59	2,836			2,836	108	3.96	
50-080-0832-1962-60030 Employer EI	890	503.19	920	1,038.59	932			932	12	1.30	
50-080-0832-1962-60035 Employer OMERS	5,039	2,795.50	5,283	5,045.33	5,086			5,086	(197)	(3.73)	
50-080-0832-1962-60040 Employer EHT	1,101	589.87	1,155	1,128.62	1,142			1,142	(13)	(1.13)	
50-080-0832-1962-60050 Employer Benefits	6,023	2,831.21	5,305	5,648.24	5,307			5,307	2	0.04	
50-080-0832-1962-60055 Employer WSIB	615	701.82	1,374	1,342.69	1,365			1,365	(9)	(0.66)	
50-080-0832-1962-71471 Materials	12,000	5,054.52	12,000	15,405.32	12,000			12,000			Service repair parts, curb stops, rods, boxes, copper, etc.
50-080-0832-1962-71523 Contracted Works	14,000	5,990.28	14,000	3,079.80	14,000			14,000			Rental Excavators, frost picks, FFPC Assistance, Hot Mix Asphalt Contractor and ALS Lab Fees
50-080-0832-1962-71540 Equipment Rentals - Owned	22,000	5,888.26	22,000	9,273.05	22,000			22,000			
Total 1962 Service Connections	123,788	52,347.46	124,398	96,569.12	124,301			124,301	(97)	(0.08)	
1963 Water Meters/Bkflow Preventers											
50-080-0832-1963-60010 Salaries Full Time	4,500	4,076.96	4,500	2,222.41	4,500			4,500			
50-080-0832-1963-60013 Overtime		124.56		46.92							
50-080-0832-1963-60020 Hourly Part Time				1.04							
50-080-0832-1963-60025 Employer CPP	205	227.09	225	132.04	234			234	9	4.00	
50-080-0832-1963-60030 Employer EI	73	88.66	76	50.52	77			77	1	1.32	
50-080-0832-1963-60035 Employer OMERS	445	410.39	467	221.98	449			449	(18)	(3.85)	

Draft Budget Report-detailed
V1 Dept Submission

Water

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
50-080-0832-1963-60040 Employer EHT	91	89.51	95	50.14	84			84	(11)	(11.58)	
50-080-0832-1963-60050 Employer Benefits	532	921.52	469	476.48	469			469			
50-080-0832-1963-60055 Employer WSIB	51	106.48	113	59.70	112			112	(1)	(0.88)	
50-080-0832-1963-71471 Materials	7,500	17,964.70	30,000	2,288.59	30,000			30,000			Parts, new water meters, backflow devices, battery packs
50-080-0832-1963-71523 Contracted Works	11,874	13,180.39	11,874	8,497.04	11,874			11,874			Certified plumber required to install meters/backflow devices.
50-080-0832-1963-71540 Equipment Rentals - Owned	1,725	406.25	1,725	62.50	1,725			1,725			
Total 1963 Water Meters/Bkflow Preventers	26,996	37,596.51	49,544	14,109.36	49,524			49,524	(20)	(0.04)	
1964 Water Mains											
50-080-0832-1964-60010 Salaries Full Time	92,729	154,116.92	92,729	143,248.23	133,575			133,575	40,846	44.05%	
50-080-0832-1964-60013 Overtime	8,000	13,474.37	8,000	9,918.87	8,000			8,000			
50-080-0832-1964-60020 Hourly Part Time	9,820		9,820	9,563.49	9,820			9,820			
50-080-0832-1964-60025 Employer CPP	4,668	8,149.54	5,121	8,844.38	7,444			7,444	2,323	45.36	
50-080-0832-1964-60030 Employer EI	1,670	3,010.93	1,727	3,290.77	2,446			2,446	719	41.63	
50-080-0832-1964-60035 Employer OMERS	9,172	16,172.32	9,615	14,706.14	13,334			13,334	3,719	38.68	
50-080-0832-1964-60040 Employer EHT	2,066	3,555.83	2,167	3,455.34	2,998			2,998	831	38.35	
50-080-0832-1964-60050 Employer Benefits	10,962	20,258.42	9,655	17,179.68	13,914			13,914	4,259	44.11	
50-080-0832-1964-60055 Employer WSIB	1,155	4,222.11	2,579	4,111.46	3,582			3,582	1,003	38.89	
50-080-0832-1964-71471 Materials	35,000	48,371.08	35,000	36,721.49	35,000			35,000			Pipe, valves, hydrants
50-080-0832-1964-71523 Contracted Works	35,000	56,248.87	35,000	15,662.58	35,000			35,000			Contract excavator, frost pick, asphalt contractor, ALS Lab Fees
50-080-0832-1964-71540 Equipment Rentals - Owned	35,000	30,204.83	35,000	30,397.54	35,000			35,000			
Total 1964 Water Mains	245,242	357,785.22	246,413	297,099.97	300,113			300,113	53,700	21.79	
Total 0832 Water Works Administration	(762,190)	(754,290.11)	(826,625)	(2,060,897.68)	(701,840)			(701,840)	124,785	(15.10)	
Total Water				(1,426,824.40)							
Total Water & Sewer				(1,426,824.40)							
Total 50 Water				(1,426,824.40)							
Total Water				(1,426,824.40)							

Draft Budget Report-detailed
V1 Dept Submission

Sewer

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
40 Sewer (Wastewater)											
Water & Sewer											
Sewer											
0811 Sanitary Sewer/Waste Water											
0330 Operational Revenue											
40-080-0811-0330-40589 Expense Recoveries				(7,712.00)							
40-080-0811-0330-40595 Private Work Charges		(2,693.90)									
Total 0330 Operational Revenue		(2,693.90)		(7,712.00)							
0410 Unallocated HST Exempt											
40-080-0811-0410-40448 Retrofit Incentive Revenue		(35,824.80)									
Total 0410 Unallocated HST Exempt		(35,824.80)									
0430 Operational Rev HST Ex											
40-080-0811-0430-40595 Private Work Charges	(19,000)	(10,490.52)	(19,000)	(10,224.75)	(19,000)			(19,000)			Fees for unplugging property sewer lines - average 12 per month. Minimum Charge added in 2016. Less work completed in 2020/21 due to COVID
40-080-0811-0430-40619 New Connection Charges	(8,500)		(8,500)	(8,252.05)	(8,500)			(8,500)			No New services completed in 2021 - building material prices too high! Some new services already planned for 2022
40-080-0811-0430-40682 Penalty on Late Payments	(7,000)	(6,954.62)	(7,000)	(10,177.57)	(9,000)			(9,000)	(2,000)	28.57	Closer to 3 year average of actuals
40-080-0811-0430-40760 Sewer Service/Disposal	(2,693,701)	(2,536,571.26)	(2,648,131)	(2,685,167.11)	(2,754,735)			(2,754,735)	(106,604)	4.03	Based on 2022 set sewer and water rates
Total 0430 Operational Rev HST Ex	(2,728,201)	(2,554,016.40)	(2,682,631)	(2,713,821.48)	(2,791,235)			(2,791,235)	(108,604)	4.05	
1101 Salaries, Wages, Benefits											
40-080-0811-1101-60010 Salaries Full Time	78,345	64,832.89	85,582	67,233.15	87,278			87,278	1,696	1.98%	
40-080-0811-1101-60013 Overtime		310.36		717.63							
40-080-0811-1101-60020 Hourly Part Time	2,308		2,308		2,308			2,308			
40-080-0811-1101-60025 Employer CPP	2,865	2,189.41	3,199	2,484.12	3,506			3,506	307	9.60	
40-080-0811-1101-60030 Employer EI	1,057	839.65	1,086	907.75	1,163			1,163	77	7.09	
40-080-0811-1101-60035 Employer OMERS	8,613	7,138.69	9,293	7,229.93	9,605			9,605	312	3.36	
40-080-0811-1101-60040 Employer EHT	1,620	1,331.62	1,735	1,352.24	1,802			1,802	67	3.86	
40-080-0811-1101-60050 Employer Benefits	7,901	6,232.41	6,897	6,082.18	7,431			7,431	534	7.74	
40-080-0811-1101-60055 Employer WSIB	2,474	1,491.59	1,954	1,508.61	1,970			1,970	16	0.82	
Total 1101 Salaries, Wages, Benefits	105,183	84,366.62	112,054	87,515.61	115,063			115,063	3,009	2.69	
1200 Contracted Services											
40-080-0811-1200-71221 Accounting/Allocated Admin	166,378	166,379.76	169,706	169,706.00	173,100			173,100	3,394	2.00%	
40-080-0811-1200-71252 Postage, Freight, Courier	11,673	8,851.45	11,673	8,723.76	11,673			11,673			
40-080-0811-1200-71253 Legal	10,000	24,724.56	10,000	20,260.14	10,000			10,000			
Total 1200 Contracted Services	188,051	199,955.77	191,379	198,689.90	194,773			194,773	3,394	1.77	
1400 Materials											
40-080-0811-1400-71410 Office Supplies	750	692.48	750	792.80	750			750			
40-080-0811-1400-71425 Taxes	4,400	35,987.76	4,400	57,154.53	58,298			58,298	53,898	1,224.95	Assume a 2% increase over 2021 actuals draft 1 budget

Draft Budget Report-detailed
V1 Dept Submission

Sewer

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
40-080-0811-1400-71433 Stores Charge	8,700	8,700.00	8,700		8,700			8,700			Annual allocation of Stores time to Sewer and Water
Total 1400 Materials	13,850	45,380.24	13,850	57,947.33	67,748			67,748	53,898	389.16	
1500 Rents & Services											
40-080-0811-1500-71501 Annual Software Support	1,500		1,500		1,500			1,500			
40-080-0811-1500-71502 Computer Maintenance (H & S)	3,800	4,351.39	4,000	4,162.75	4,246			4,246	246	6.15	2% increase over actuals for 2021 - PSD Software annual subscription portion
40-080-0811-1500-71507 GIS Expense	6,716	4,338.11	6,716	3,473.75	5,495			5,495	(1,221)	(18.18)	Per the 2022 GIS BUDget - No longer need separate Online Backups
40-080-0811-1500-71523 Contracted Works	500	518.19	500		500			500			Maintenance on CFN Antennas
40-080-0811-1500-71531 Conferences & Courses	5,000	1,192.60	5,000	3,045.48	5,000			5,000			
40-080-0811-1500-71580 Insurance	28,285	28,736.05	32,784	32,657.32	36,920			36,920	4,136	12.62	
40-080-0811-1500-71581 Insurance Deductible	10,000		10,000	1,186.50	10,000			10,000			
40-080-0811-1500-71591 Advertising & Public Notices	500		500		500			500			
Total 1500 Rents & Services	56,301	39,136.34	61,000	44,525.80	64,161			64,161	3,161	5.18	
1510 Capital Outlay from Revenue											
40-080-0811-1510-75350 Contributions to Capital	1,359,475	880,963.30	1,288,115		1,330,541			1,330,541	42,426	3.29%	
Total 1510 Capital Outlay from Revenue	1,359,475	880,963.30	1,288,115		1,330,541			1,330,541	42,426	3.29	
1620 Transfer to Reserve Funds											
40-080-0811-1620-75390 Transfer to Reserve Funds		482,616.91									
Total 1620 Transfer to Reserve Funds		482,616.91									
1700 Other Services											
40-080-0811-1700-72505 Inventory Adjustments		1,379.39		(16.24)							
Total 1700 Other Services		1,379.39		(16.24)							
1711 Sewer mains											
40-080-0811-1711-60010 Salaries Full Time	49,136	18,951.07	49,136	19,434.95	40,760			40,760	(8,376)	(17.05%)	
40-080-0811-1711-60013 Overtime	1,500	1,354.22	1,500	838.44	1,500			1,500			
40-080-0811-1711-60020 Hourly Part Time	2,148		2,148	198.89	2,148			2,148			
40-080-0811-1711-60025 Employer CPP	2,334	910.63	2,561	1,091.25	2,647			2,647	86	3.36	
40-080-0811-1711-60030 Employer EI	835	300.52	864	372.15	881			881	17	1.97	
40-080-0811-1711-60035 Employer OMERS	4,860	1,937.09	5,095	1,955.55	4,905			4,905	(190)	(3.73)	
40-080-0811-1711-60040 Employer EHT	1,033	429.39	1,084	429.70	1,071			1,071	(13)	(1.20)	
40-080-0811-1711-60050 Employer Benefits	5,809	3,047.06	5,116	2,063.81	5,118			5,118	2	0.04	
40-080-0811-1711-60055 Employer WSIB	578	510.83	1,290	511.26	1,279			1,279	(11)	(0.85)	
40-080-0811-1711-71471 Materials	10,000	21,150.08	10,000	10,844.07	10,000			10,000			
40-080-0811-1711-71523 Contracted Service	125,000	68,835.03	125,000	71,332.17	125,000			125,000			Contracted excavators, frost picks, etc. for repair works, Asphalt for patches (\$30,000) CCTV Televising of sewer mains \$72,000 per year
40-080-0811-1711-71540 Equipment Rentals - Own	36,000	11,796.44	36,000	3,662.66	36,000			36,000			
Total 1711 Sewer mains	239,233	129,222.36	239,794	112,734.90	231,309			231,309	(8,485)	(3.54)	
1712 Service Connections											

Draft Budget Report-detailed
V1 Dept Submission

Sewer

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
40-080-0811-1712-60010 Salaries Full Time	40,760	26,353.35	40,760	50,265.24	40,760			40,760			
40-080-0811-1712-60013 Overtime	5,000	2,494.68	5,000	7,777.70	5,000			5,000			
40-080-0811-1712-60020 Hourly Part Time	2,761		2,761	4,209.64	2,761			2,761			
40-080-0811-1712-60025 Employer CPP	1,981	1,305.86	2,173	3,455.82	2,247			2,247	74	3.41	
40-080-0811-1712-60030 Employer EI	709	481.81	733	1,240.71	747			747	14	1.91	
40-080-0811-1712-60035 Employer OMERS	4,031	2,847.18	4,226	5,867.87	4,069			4,069	(157)	(3.72)	
40-080-0811-1712-60040 Employer EHT	877	608.56	920	1,386.67	908			908	(12)	(1.30)	
40-080-0811-1712-60050 Employer Benefits	4,819	2,591.50	4,244	6,787.60	4,246			4,246	2	0.05	
40-080-0811-1712-60055 Employer WSIB	490	724.17	1,094	1,649.81	1,086			1,086	(8)	(0.73)	
40-080-0811-1712-71471 Materials	6,500	5,417.57	6,500	18,610.50	7,500			7,500	1,000	15.38	
40-080-0811-1712-71523 Contracted Services	12,000	20,226.39	12,000	8,357.07	12,000			12,000			
40-080-0811-1712-71540 Equipment Rentals - Own	15,000	8,422.43	15,000	3,186.88	15,000			15,000			
Total 1712 Service Connections	94,928	71,473.50	95,411	112,795.51	96,324			96,324	913	0.96	
Total 0811 Sanitary Sewer/Waste Water	(671,180)	(658,040.67)	(681,028)	(2,107,340.67)	(691,316)			(691,316)	(10,288)	1.51	
0812 Sewage Treatment Plant											
1101 Salaries, Wages, Benefits											
40-080-0812-1101-60010 Salaries Full Time	2,500	55.22	2,500	490.37	2,500			2,500			TOFF Crew to assist OCWA with larger upgrades at the plant as needed. Not as much cross over with COVID
40-080-0812-1101-60025 Employer CPP	114	4.43	124	25.44	129			129	5	4.03	
40-080-0812-1101-60030 Employer EI	41	1.77	42	9.79	43			43	1	2.38	
40-080-0812-1101-60035 Employer OMERS	247	7.56	259	46.10	250			250	(9)	(3.47)	
40-080-0812-1101-60040 Employer EHT	50	1.74	53	9.57	52			52	(1)	(1.89)	
40-080-0812-1101-60050 Employer Benefits	296	21.97	260	50.63	260			260			
40-080-0812-1101-60055 Employer WSIB	28	2.07	63	11.42	62			62	(1)	(1.59)	
40-080-0812-1101-71540 Equipment Rentals - Own	500	415.15	500		500			500			
Total 1101 Salaries, Wages, Benefits	3,776	509.91	3,801	643.32	3,796			3,796	(5)	(0.13)	
1240 Municipal Buildings & Yards											
40-080-0812-1240-71416 Natural Gas	21,484	17,365.47	21,484	13,546.64	21,484			21,484			
40-080-0812-1240-71420 Electrical Power	95,000	110,642.10	95,000	84,819.95	95,000			95,000			Substantial savings from fine bubble installation, still trending the savings to determine exactly where we should be budgeting
40-080-0812-1240-71425 Taxes	37,026	4,305.47	36,708	4,411.55	37,442			37,442	734	2.00	Assume a 2% Increase Draft 1
Total 1240 Municipal Buildings & Yards	153,510	132,313.04	153,192	102,778.14	153,926			153,926	734	0.48	
1400 Materials											
40-080-0812-1400-71424 Grit Landfill Tipping Fees	501										
40-080-0812-1400-71471 Materials	2,000	37.25	2,000	212.30	2,000			2,000			
Total 1400 Materials	2,501	37.25	2,000	212.30	2,000			2,000			
1500 Rents & Services											

Draft Budget Report-detailed
V1 Dept Submission

Sewer

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
40-080-0812-1500-71523 Contracted Works (OCWA)	511,393	525,180.47	522,035	548,522.84	531,594			531,594	9,559	1.83%	Five year contract (OCWA) - new contract starts Jan. 1st, 2019 (Fourth year - \$508,365 - HST Exempt), Lakeside Service agreement (2017-2020 - \$18,429), annual boiler inspection (\$1,100), annual calibrations (\$2,500), ESA inspections (Est. \$1,200) \$ (HST portion payable = \$408.83). No call-outs as per agreement.
Total 1500 Rents & Services	511,393	525,180.47	522,035	548,522.84	531,594			531,594	9,559	1.83	
Total 0812 Sewage Treatment Plant	671,180	658,040.67	681,028	652,156.60	691,316			691,316	10,288	1.51	
Total Sewer				(1,455,184.07)							
Total Water & Sewer				(1,455,184.07)							
Total 40 Sewer (Wastewater)				(1,455,184.07)							
Total Sewer				(1,455,184.07)							

February 9, 2022

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Municipal Drinking Water License Appeal Notice of Decision

As Council is aware the Town of Fort Frances appealed their Municipal Drinking Water License issued in May 2021, specifically the section requiring stringent discharge water quality parameters for the water discharged from our filter backwash operations.

Attached you will find an administration report from Mr. Craig Miller, P.Eng, Environmental Superintendent outlining the decision reached by the Ontario Land Tribunal relating to the matter.

Administration has an obligation to keep the system owner (Council) advised of matters effecting the operation of the water system and this decision aligns with what the Town was looking for out of our appeal and will allow us the time required to become compliant with the new requirements. Administration is very satisfied with this outcome and is awaiting the issuance of the revised Municipal Drinking Water License.

This report and corresponding attachments are provided to Council as information with no action required.

Respectfully Submitted



Travis Rob, P.Eng

<p>Council approval of this report is not required as this report and corresponding attachments are provided to Council as information with no action required.</p>
--

Manager of Operations and Facilities

2022Feb9 MDWL Appeal Notice of Decision

February 3, 2022

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Update: Municipal Drinking Water Licence Appeal to MECP

Further to the previous update submitted on December 9, 2021, please accept this update of the Town's appeal of our Municipal Drinking Water Licence (MDWL) Appeal v. the Ministry of Environment, Conservation and Parks (MECP).

On February 2, 2022, the Town received the decision from the Ontario Lands Tribunal (OLT) with respect to our appeal. The OLT decision is attached to this report. The decision was consistent with the submitted Minutes of Settlement as presented in the December 9th update report.

The OLT's decision consisted of 2 significant orders:

- 1) That the Town's appeal is granted and the MECP is to revoke Issue #3 of the MDWL and issue a new MDWL (Issue #4) without the Total Chlorine Residual (TCR) limit on the media filter backwash water.
- 2) That the Town make every reasonable effort to complete alterations to the Water Treatment Plant to be able to comply with the TCR limit prior to May 2026 when the next MDWL renewal is due. Once alterations are complete, the Town will notify the MECP and the TCR limit may be reinstated into the licence prior to the May 2026 renewal.

Administration is very satisfied with this outcome of the Town's appeal of the MDWL.

The recently approved 2022 Capital Budget for the Town of Fort Frances includes a \$50,000 line item for engineering and design works to be undertaken in the upcoming years to change the process such that the Town will be able to control the TCR in the backwash water and to perform an overall assessment of the condition of the Water Treatment Plant. Following design works, capital modifications will need to be planned and budgeted for in advance of the next MDWL issue in 2026.

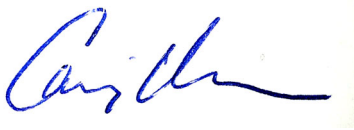
We are also hopeful that the Town will qualify for Provincial and/or Federal funding opportunities to offset engineering and capital costs that will be incurred by the Town to complete these works.

Next steps are:

- MECP will issue new MDWL (Issue #4) (2022)
- Issue RFP for engineering and design works (2022 possibly into 2023)
- Source grant funding opportunities (2022 / 2023 / 2024)
- Capital works to be included in 2023, 2024 and/or 2025 for water treatment plant modifications
- New MDWL issued in 2026

Further updates will be provided as this project continues to move forward.

Respectfully submitted,



Craig Miller, P.Eng.
Environmental Superintendent

Attachments:

OLT Decision

Ontario Land Tribunal
Tribunal ontarien de l'aménagement
du territoire



ISSUE DATE: February 02, 2022

CASE NO(S): OLT-21-001911
(Formerly) 21-032

PROCEEDING COMMENCED UNDER section 127(1) of the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32, as amended

Appellant:	The Corporation of the Town of Fort Frances
Respondent:	Director, Ministry of the Environment, Conservation and Parks
Subject of appeal:	Appeal of conditions on a municipal drinking water licence for the Town of Fort Frances drinking water system
Reference No.:	224-101
Upper Tier:	Rainy River District
OLT Case No.:	OLT-21-001911
Legacy Case No.:	21-032
OLT Case Name:	Fort Frances (Town) v. Ontario (Environment, Conservation and Parks)

Heard: January 25, 2022 by video hearing

APPEARANCES:

Parties

The Corporation of the Town of
Fort Frances

Director, Ministry of the Environment,
Conservation and Parks

Counsel

Jennifer Danahy

Paul McCulloch
Sarah Valair

DECISION DELIVERED BY WARREN MORRIS AND ORDER OF THE TRIBUNAL

INTRODUCTION

[1] On May 11, 2021, the Director, Ministry of the Environment, Conservation and Parks (the “Director”), issued Municipal Drinking Water Licence No. 224-101 (“Licence”), Issue No. 3 to the Corporation of the Town of Fort Frances (the “Town”). The Licence was a renewal of a former licence. The License became effective May 11, 2021 for a period of 5 years. The Licence contained a new provision. Specifically, Schedule C, Table 3 of the Licence limits the annual average concentration of Total Chlorine Residual (“TCR”) of Media Filter Backwash Effluent to 0.02 milligrams per litre (“mg/L”) (the “TCR Limit”).

[2] The TCR Limits in the Licence are being imposed by the Director on all licences province-wide as a new requirement as licenses come up for renewal. Some Municipal drinking water treatment systems are capable of compliance with the new TCR Limits immediately, using existing equipment. However, the Town states that the Fort Frances Drinking Water System, as built, did not contain the equipment or systems to permit compliance with the new TCR Limit.

[3] On May 11, 2021, the Town appealed the License. More specifically, the Town appealed Schedule C, Table 3 as part of s. 1.5.5 on page 12 of 20. Table 3 specifies limits on Total Suspended Solids and Total Chlorine Residual of Media Filter Backwash Effluent of 25 mg/L and 0.02 mg/L, respectively.

[4] The Town and the Director engaged in discussions regarding the Town’s inability to be in immediate compliance with the new condition in the Licence. As a result, the Town and the Director proposed to settle the appeal on the following terms as set out in a settlement letter dated January 18, 2022 from the Town’s counsel:

1. The Tribunal would order the Director to amend the Licence by removing the TCR Limit;

2. Once the Tribunal has issued its order, the Director will issue a new license, the draft of which is attached to this letter as Appendix A (the “New Licence”);
3. The Town commits in making every reasonable effort, including obtaining and/or providing appropriate funding, to complete the physical alterations to the Fort Frances Drinking Water System necessary to comply with the TCR Limit prior to May 2026 when the Town will be required to apply for and obtain a licence renewal;
4. Should the Town complete alterations to the Fort Frances Drinking Water System prior to May 2026, such that it is able to comply with the TCR Limit, the Town will inform the Director and agree that the TCR Limit may be immediately reinstated into the Licence without waiting for the May 2026 license renewal.

[5] Essentially, the Parties seek to replace the License (Issue No. 3) with a “New Licence” (Issue No. 4), which is identical in every way to the Licence except that it removes the row in Table 3 of Schedule C that makes reference to the Total Chlorine Residual of Media Filter Backwash Effluent of 0.02 mg/L. The row in Table 3 referencing Total Suspended Solids of Media Filter Backwash Effluent of 25 mg/L remains.

ISSUES

[6] The issues to be addressed are:

- a. whether, based on the proposed settlement, all statutory requirements and the public interest are satisfied, as required under Rule 12.1 of the Tribunal’s *Rules of Practice and Practice Directions* (“Rules”); and
- b. whether the Tribunal should direct the Director to revoke the Licence and replace it the New Licence and dismiss the proceedings.

EVIDENCE AND SUBMISSIONS

Evidence of the Director and the Town

[7] No affidavit evidence was submitted to the Tribunal prior to the Settlement Hearing. At the Settlement Hearing, after a brief recess, the Director called Holly Worth as a witness.

[8] Ms. Worth testified that she is trained as a civil engineer and holds the position of Senior Water Engineer with the Director, having over 10 years experience dealing with water resource management/regulation in various roles with the Director and elsewhere. Ms. Worth described the mechanics of a water filtration system, particularly describing how the Town's system uses treated drinking water during the filter backwash cleaning process. Because the Town uses chlorinated drinking water during the backwash process, the discharge emitted will contain chlorine, possibly in excess of the newly imposed limit. The new TCR Limit was introduced as a precautionary measure primarily to be consistent with Federal standards for chlorine discharge. The cumulative affect of excessive chlorine discharge into the environment could impact waterways and fish habitat. At the time of issuing the Licence, Ms. Worth did not anticipate the challenges that municipalities such as the Town would face in meeting the new requirement. She testified that she understands and agrees that it will take the Town a fair bit of time to make changes to their system. Given the requirements for municipal budget approvals, redesign and implementing modifications, Ms. Worth believes that four-and-a-half years is a reasonable time frame for the Town to make the necessary changes to ensure future compliance with the TCR Limit.

[9] Ms. Worth read the letter of settlement dated January 18, 2022 submitted by the Town's counsel setting out the background and proposed settlement. She fully agrees

that the content of the letter reflects the terms of settlement reached and satisfies the Director.

[10] When asked to assess the potential risk of delaying the new TCR Limit and the Town's continued operation as is, Ms. Worth was not concerned. She explained that the Town's system has been operating without the TCR Limit since it was built in 1987 and she was not aware of any adverse effects.

Submissions of the Director

[11] Paul McCulloch, counsel for the Director, confirmed the authority of the Director to regulate under the *Safe Drinking Water Act* ("SDWA"), and further that the Tribunal has similar authority of the Director pursuant to s. 132 of the *SDWA*.

[12] In addressing the public interest, Mr. McCulloch clarified that removal of the TCR Limit would have absolutely no impact on drinking water. He further explained that the TCR Limit relates to the backwash discharge, which meets the definition of "sewage" under the *Ontario Water Resources Act* ("OWRA") but would be exempt from *OWRA* by virtue of an exemption for drinking water systems under the Regulation. The backwash would be regulated under the *SDWA* as a "minor discharge". Mr. McCulloch explained that the legislation was such to eliminate the need for a municipality to apply for a license under multiple statutes.

[13] Mr. McCulloch submitted that the absence of the TCR Limit for an additional four-and-a-half years possess virtually no significant risk in the short term and only a small possible cumulative risk in the long term. He notes that the Town's system has been operating for over 30 years without any known problem. The new TCR Limit is merely precautionary and to be consistent with Federal standards. For these reasons, Mr. McCulloch submits that the settlement is consistent with the public interest.

Submissions of the Town

[14] At the hearing, the Town did not make its own submissions but instead, relied on its letter of settlement dated January 18, 2022 and the submissions made by the Director.

ANALYSIS AND FINDINGS

[15] The procedure to be followed by the Tribunal, where there is a proposed settlement before a hearing event, is set out in Rule 12.1 of the Tribunal's Rules. The Rule states:

12.1 The Tribunal may hold a hearing on the terms of a settlement if the parties in the proceeding agree to a settlement prior to a hearing event. The Tribunal may issue any directions to the parties necessary to ensure compliance with all statutory requirements, or to assist the Tribunal, prior to convening the settlement hearing. If all statutory requirements and the public interest are satisfied, the Tribunal may issue an order approving the settlement, with any necessary amendments.

[16] Under this Rule, if all statutory requirements and the public interest are satisfied, the Tribunal may issue an order approving a proposed settlement, with any necessary amendments. Section 132(2) of the *SDWA* provides authority for the Tribunal to exercise its discretion. It states:

- (2) The Tribunal may do any or all of the following on a hearing in relation to a reviewable decision:
1. Confirm, vary or revoke the decision.
 2. Direct the Director to take such action as the Tribunal considers necessary for the purposes of this Act.
 3. Substitute its opinion for that of the Director.

[17] In exercising its discretion regarding whether the statutory requirements and the public interest are satisfied, the Tribunal looks to the purposes of the *SDWA*. These purposes are set out in section 1 as follows:

1. The purposes of this Act are as follows:
 1. To recognize that the people of Ontario are entitled to expect their drinking water to be safe.
 2. To provide for the protection of human health and the prevention of drinking water health hazards through the control and regulation of drinking water systems and drinking water testing.

[18] Based on the uncontradicted evidence of Ms. Worth and the submissions of counsel for the Director, the Tribunal is satisfied that the settlement terms pose no risk whatsoever to drinking water and only a remote and insignificant impact on the environment. As such, the Tribunal finds that the proposed settlement satisfies the statutory requirements in the *SDWA* and is in the public interest. The Tribunal is satisfied that the Town is not able to comply with the TCR Limit, without modification to the Town drinking water system. No purpose would be served by maintaining a provision in a Licence that is incapable of technical or legal compliance. The settlement merely delays the introduction of new and more stringent standards to the renewed drinking water licence. Both parties agree that the new TCR Limit will be included in the next iteration of the licence. The parties have included provisions in their settlement to ensure that the Town takes the necessary steps to make the required changes to their drinking water system in a timely matter, and the Director is satisfied that the schedule of work is achievable.

[19] Based on the proposed settlement, the Tribunal finds that the Director's issuance of the Licence should be revoked and replaced by the New License, and the proceedings should be dismissed.

ORDER

[20] The Tribunal orders that the appeal is allowed, in part, and directs the Director to revoke the Director's Licence (Issue No. 3) and replace it by issuing a new license (Issue No. 4) with the only change being the removal of a row in Table 3 of Schedule C that makes reference to the Total Chlorine Residual of Media Filter Backwash Effluent of 0.02 mg/L (TCR Limit).

[21] The Tribunal orders that the Town, as stated in the terms of settlement, make every reasonable effort, including obtaining and/or providing appropriate funding, to complete the physical alterations to the Fort Frances Drinking Water System necessary to comply with the TCR Limit prior to May 2026 when the Town will be required to apply for and obtain a licence renewal. Should the Town complete alterations to the Town's drinking water system prior to May 2026, such that it is able to comply with the TCR Limit, the Town will inform the Director and agree that the TCR Limit may be immediately reinstated into the Licence without waiting for the May 2026 license renewal.

[22] The Tribunal orders that the proceedings are dismissed.

"Warren Morris"

WARREN MORRIS
MEMBER

Ontario Land Tribunal

Website: www.olt.gov.on.ca Telephone: 416-212-6349 Toll Free: 1-866-448-2248

The Conservation Review Board, the Environmental Review Tribunal, the Local Planning Appeal Tribunal and the Mining and Lands Tribunal are amalgamated and continued as the Ontario Land Tribunal ("Tribunal"). Any reference to the preceding tribunals or the former Ontario Municipal Board is deemed to be a reference to the Tribunal.

December 2, 2021

Report To: Mayor & Council

From: Travis Rob, P.Eng., Manager of Operations & Facilities

SUBJECT: November 2021 Drinking Water Systems Monthly Summary Report

Please find attached the November 2021 Summary Report on the drinking water systems, prepared by Greg Wiedenhoeft, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the November 2021 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P.Eng.
Manager of Operations & Facilities

Council approval of this report will accept the November 2021 report prior to it being made available to the general public.

c.c. – Craig Miller, P.Eng., Environmental Superintendent
Greg Wiedenhoeft, ORO, Senior WTP Operator

November 2021

**Monthly Summary Report
Water Systems**

**Prepared by: Greg Wiedenhoeft
Overall Responsible Operator**

Dated: December 02, 2021

1) **Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of November 2021 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well:

Estimated Daily Usage	0.21 m3
Estimated November Usage	6.30 m3

3) **Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 5 samples taken no adverse results

Water Treatment Plant (raw): 5 samples taken no adverse results

Water Distribution System: 20 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 943 Third St. E.	2. 1309 Kings Hwy.	3. 900 Wright Ave.	4. W. Tower
5. 943 Third St. E.	6. 715 Colonization Rd. E.	7. 740 Sixth St. W.	8. W. Tower
9. 218 Third St. E.	10. 601 Reid Ave.	11. 900 Wright Ave.	12. W. Tower
13. 401 Kings Hwy.	14. 835 McKenzie Ave.	15. 900 Wright Ave.	16. W. Tower
17. 715 Colonization Rd. E.	18. 601 Reid Ave.	19. 900 Wright Ave.	20. W. Tower

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken September 21, 2021 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

Nov. 2nd – Received a load of Soda Ash.

- Boiler and Generator inspection.
- Calibrated distribution chlorine analyzer.

Nov. 3rd – Replaced actuator and valve positioner on filter #3

Nov. 4th - Cleaned top and bottom tanks on poly unit.

- Cleaned all 4 check valves on the poly unit.
- Flushed settled sample pump water line.

Nov. 8th – Enbridge replaced the gas meter at the water tower.

Nov. 9th – Enbridge replaced the gas meter at the W.T.P.

Nov. 10th – Pryde's at the W.T.P. to reset boiler.

Nov. 11th - Calibrated distribution chlorine analyzer.

Nov. 12th -Cleaned top and bottom tanks on poly unit.

- Cleaned all 4 check valves on the poly unit.

Nov. 15th – Changed out cl2 tonner.

Nov. 16th - Calibrated distribution chlorine analyzer.

Nov. 17th – Cannect Electric, Eaton, MGM at the W.T.P. for the M.C.C. Infrascan.

Nov. 18th - Cleaned top and bottom tanks on poly unit.
- Cleaned all 4 check valves on the poly unit.

Nov. 19th – Flushed and cleaned poly lines to the Clarifiers.

Nov. 22nd – Calibrated the Fluoride analyzer.
- Changed all door locks at the W.T.P. and water Tower.

Nov. 24th – Flushed and cleaned Alum line.
- Greased clarifier chains on # 1 & 2.

Nov. 25th – Flushed poly line on clarifier # 1.
- Cleaned top and bottom tanks on poly unit.
- Cleaned all 4 check valves on the poly unit.

Nov. 26th – Cleaned Clarifier # 1 & 2 launders.
-Cleaned filters main water trough.

Nov. 29th – Ran generator for 1 hour.
- Took grab samples off the filters.

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

Nov. 1st - Routine micro samples collection.

Nov. 8th - Routine micro samples collection.

Nov. 15th - Routine micro samples collection.

Nov. 23rd – Took monthly T.S.S. and Cl₂ samples on Filter #3.

Nov. 29th - Routine micro sample collection.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Greg Wiedenhoeft, ORO, Senior WTP Operator: Greg Wiedenhoeft
- Craig Miller, P.Eng., Environmental Superintendent: Craig Miller
- Travis Rob, P.Eng. Manager of Operations & Facilities: Travis Rob
- Faisal Anwar, CAO: _____
- Rick Wiedenhoeft, Chair O & F Exec Committee: _____
- June Caul, Mayor: _____
- John McTaggart, Councillor: _____
- Mike Behan, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Judson, Councillor: _____
- Andrew Hallikas, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact Greg Wiedenhoeft, Overall Responsible Operator, at 807-274-2325.

Flow Data November	Units	2019	2020	2021
Total Raw Water	m ³	149020	152030	152510
Raw Maximum Day	m ³	5170	5350	5460
Raw Minimum Day	m ³	4780	4770	4870
Raw Average Daily Consumption	m ³	4970	5070	5080
Total Treated Water	m ³	92820	98680	93590
Treated Water Maximim Day Consumption	m ³	3410	3550	3580
Treated Water Minimim Day Consumption	m ³	2650	2710	2770
Treated Water Average Day Consumption	m ³	3090	3290	3120
Daily Average Per Household Consumption Rate	m ³	0.817	0.870	0.825
* Daily Average Per Person Consumption Rate	m ³	0.387	0.412	0.391
Monthly Averages - Operating Parameters WTP:				
FAC Residual - Treated Water	mg/L	2.34	2.4	2.26
Total Chlorine Residual - Treated Water	mg/L	2.67	2.67	2.55
Aluminum Sulphate - Raw Water	mg/L	35	34	37.0
Aluminum Sulphate - Treated Water Residual	mg/L	0.06	0.05	0.04
Fluoride - Treated Water	mg/L	0.72	0.66	0.53
Soda Ash - Raw Water	mg/L	35	37	37.5
pH - Adjusted	mg/L	7.41	7.28	7.2
Temperature	°C	3.3	4	6.4
Quantity of Chemical Used:				
Aluminum Sulphate	kg	5215.7	5169	5642.87
Polyelectrolyte	kg	50	62.5	87.5
Chlorine Gas	kg	671	635	574
Soda Ash - Used for pH Adjustment	kg	5215.7	5625.2	5711.78
Fluoride	kg	679	601	511

- * The Canadian Average is 450 litres (0.45 m³) per day.
- * Population is 7986
- * Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
Nov-21

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average
		or Range																																
Flow rates																																		
Raw Water	1000 m³	17	5.26	5.46	5.10	5.08	5.06	4.93	5.30	5.18	5.07	5.06	4.96	5.20	4.99	5.04	5.14	4.87	5.01	5.02	5.11	4.92	5.03	5.16	5.29	5.05	5.05	5.08	4.88	5.25	4.93	5.03	152.51	5.08
Peak Instantaneous - Raw Water	l/s	n/a	60.47	60.44	60.43	69.36	64.91	59.34	59.29	59.31	59.23	59.18	59.22	59.26	59.25	59.16	59.07	59.08	59.06	58.96	59.01	58.98	58.96	58.89	58.97	58.93	58.88	58.88	59.01	58.97	58.98	59.00		59.75
Treated Water	1000 m³	17	3.39	3.17	2.81	3.29	2.77	3.10	2.98	3.45	2.84	3.33	2.77	3.31	2.95	2.95	3.31	2.94	2.90	3.32	2.96	2.79	3.33	2.91	3.58	3.03	3.37	3.10	3.02	3.44	3.46	3.02	93.59	3.12
Peak Instantaneous - Treated Water	l/s	n/a	63.60	61.52	62.28	61.40	64.33	61.71	62.90	62.30	63.46	62.94	62.97	61.18	61.29	63.15	62.22	61.99	61.57	62.61	61.47	62.34	63.12	62.28	62.36	61.74	62.57	62.40	62.98	62.90	62.28	62.24		62.40
BackWash Water	1000 m³	n/a	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.253	7.957	0.265
Fluoride Information																																		
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.56	0.57	0.55	0.55	0.66	0.55	0.56	0.56	0.56	0.58	0.56	0.56	0.53	0.53	0.53	0.52	0.51	0.51	0.50	0.50	0.50	0.51	0.52	0.50	0.50	0.51	0.51	0.50	0.50	0.50		0.53
Turbidity Information																																		
Raw Water	NTU	n/a	1.65	1.67	1.65	1.83	1.55	1.47	1.42	1.44	1.48	1.51	1.47	1.55	1.48	1.47	1.66	1.71	1.93	1.65	1.66	1.49	1.47	1.28	1.64	1.49	1.79	1.24	1.33	1.23	1.26	1.30		1.53
Settled Water	NTU	n/a	0.08	0.09	0.10	0.11	0.11	0.13	0.11	0.14	0.12	0.11	0.11	0.10	0.11	0.12	0.11	0.09	0.12	0.11	0.11	0.14	0.10	0.07	0.09	0.13	0.12	0.13	0.12	0.12	0.12	0.10		0.11
Treated Water	NTU	1	0.05	0.08	0.08	0.10	0.07	0.08	0.08	0.09	0.09	0.07	0.07	0.06	0.06	0.07	0.07	0.05	0.03	0.07	0.01	0.01	0.08	0.01	0.07	0.08	0.10	0.07	0.10	0.07	0.08	0.08		0.07
Other Operating Parameters																																		
pH - Treated Water	no units	6.5 to 8.5	7.36	7.43	7.35	7.16	7.33	7.31	7.25	7.27	7.25	7.28	7.29	7.27	7.21	7.33	7.16	7.13	7.13	7.10	7.14	7.11	7.16	7.14	7.14	7.11	7.05	7.11	7.12	7.09	7.10	7.13		7.20
pH - Settled water	no units	n/a	6.30	6.40	6.40	6.39	6.47	6.41	6.44	6.32	6.41	6.34	6.45	6.42	6.47	6.58	6.55	6.46	6.37	6.36	6.39	6.42	6.44	6.51	6.51	6.40	6.43	6.30	6.33	6.43	6.35	6.54		6.42
pH - Raw Water	no units	n/a	7.05	7.12	7.14	7.07	7.07	7.02	7.05	6.98	7.01	6.96	7.01	7.00	6.97	6.87	6.96	7.01	7.08	7.07	7.10	7.07	7.12	7.09	7.06	6.97	6.97	6.93	6.97	6.96	6.99	6.96		7.02
FAC - Treated Water	mg/l	0.2 to 4	2.42	2.40	2.27	2.40	2.24	2.28	2.18	2.35	2.28	2.33	2.36	2.40	2.42	2.30	2.36	2.03	2.08	2.13	2.09	2.14	2.26	2.18	2.11	2.20	2.22	2.16	2.45	2.35	2.32	2.16		2.26
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.86	2.86	2.66	2.65	2.53	2.46	2.43	2.56	2.56	2.64	2.60	2.64	2.58	2.66	2.62	2.29	2.29	2.39	2.44	2.28	2.42	2.48	2.46	2.57	2.53	2.47	2.85	2.58	2.70	2.51		2.55
Temperature	°C	15	10.0	10.0	10.0	9.0	9.0	9.0	9.0	9.0	9.0	8.0	8.0	7.0	7.0	7.0	6.0	5.0	5.0	5.0	5.0	5.0	5.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0		6.4	
Fluoride used (Total Daily Consumption)	kg	n/a	15.0	16.0	17.0	17.0	18.0	17.0	18.0	17.0	17.0	17.0	17.0	17.0	17.0	16.0	17.0	17.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	17.0	17.0	19.0	21.0	20.0	19.0	511.00	17.0
Chlorine used (Total Daily Consumption)	kg	n/a	22.0	23.0	21.0	20.0	20.0	19.0	21.0	20.0	20.0	20.0	19.0	21.0	19.0	20.0	20.0	16.0	17.0	17.0	19.0	17.0	18.0	19.0	19.0	18.0	18.0	19.0	17.0	19.0	18.0	18.0	574.00	19.1
Soda Ash (Total Daily Consumption)	kg	n/a	178.8	185.6	173.4	172.7	192.3	187.3	201.4	196.8	192.7	192.3	188.5	197.6	189.6	191.5	195.3	185.1	190.4	190.8	194.2	187.0	191.1	196.1	201.0	191.9	191.9	193.0	185.4	199.5	187.3	191.1	5711.78	190.4
Soda Ash - Dosage	mg/l	n/a	34.0	34.0	34.0	34.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0	38.0		37.5
Alum residual - (Total Daily Consumption)	kg	n/a	194.6	202.0	188.7	188.0	187.2	182.4	196.1	191.7	187.6	187.2	183.5	192.4	184.6	186.5	190.2	180.2	185.4	185.7	189.1	182.0	186.1	190.9	195.7	186.9	186.9	188.0	180.6	194.3	182.4	186.1	5642.87	188.1
Alum residual - Dosage	mg/l	n/a	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0		37.0
Alum residual - Treated Water	mg/l	0.1	0.04	0.03	0.04	0.06	0.03	0.04	0.05	0.04	0.04	0.04	0.04	0.04	0.02	0.02	0.03	0.04	0.05	0.06	0.04	0.01	0.04	0.05	0.03	0.04	0.07	0.03	0.04	0.05	0.02	0.04		0.04
Poly bags added (25 kg bags)	kg	n/a		0.5			0.5					0.5					0.5						0.5			0.5				0.5		87.5		

* MAC - maximum acceptable range

Signature: Greg Wiedenhoeft
Greg Wiedenhoeft (Feb 3, 2022 15:29 CST)
Email: gwiedenhoeft@fortfrances.ca

Signature: Carly Miller
Email: cmiller@fortfrances.ca

Signature: Travis B.
Email: trob@fortfrances.ca

Minimum	Maximum
4.87	5.46
58.88	69.36
2.77	3.58
61.18	64.33












WTP November 2021 Report Complete

Final Audit Report

2022-02-03

Created:	2022-02-03
By:	Craig Miller (cmiller@fortfrances.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAgFlx91PPDOJQK-YgVLBeEhwifQz5k1Bs

"WTP November 2021 Report Complete" History

-  Document created by Craig Miller (cmiller@fortfrances.ca)
2022-02-03 - 8:54:33 PM GMT- IP address: 216.211.31.9
-  Document emailed to Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca) for signature
2022-02-03 - 8:55:04 PM GMT
-  Email viewed by Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca)
2022-02-03 - 9:26:31 PM GMT- IP address: 66.185.222.215
-  Document e-signed by Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca)
Signature Date: 2022-02-03 - 9:29:02 PM GMT - Time Source: server- IP address: 66.185.222.215
-  Document emailed to Craig Miller (cmiller@fortfrances.ca) for signature
2022-02-03 - 9:29:03 PM GMT
-  Email viewed by Craig Miller (cmiller@fortfrances.ca)
2022-02-03 - 9:30:48 PM GMT- IP address: 216.211.31.9
-  Document e-signed by Craig Miller (cmiller@fortfrances.ca)
Signature Date: 2022-02-03 - 9:31:23 PM GMT - Time Source: server- IP address: 216.211.31.9
-  Document emailed to Travis Rob (trob@fortfrances.ca) for signature
2022-02-03 - 9:31:25 PM GMT
-  Email viewed by Travis Rob (trob@fortfrances.ca)
2022-02-03 - 10:16:33 PM GMT- IP address: 206.125.206.205
-  Document e-signed by Travis Rob (trob@fortfrances.ca)
Signature Date: 2022-02-03 - 10:18:13 PM GMT - Time Source: server- IP address: 206.125.206.205
-  Agreement completed.
2022-02-03 - 10:18:13 PM GMT

January 4, 2022

Report To: Mayor & Council

From: Travis Rob, P.Eng., Manager of Operations & Facilities

SUBJECT: December 2021 Drinking Water Systems Monthly Summary Report

Please find attached the December 2021 Summary Report on the drinking water systems, prepared by Greg Wiedenhoeft, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the December 2021 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, P.Eng.
Manager of Operations & Facilities

<p>Council approval of this report will accept the December 2021 report prior to it being made available to the general public.</p>
--

c.c. – Craig Miller, P.Eng., Environmental Superintendent
Greg Wiedenhoeft, ORO, Senior WTP Operator

December 2021

**Monthly Summary Report
Water Systems**

**Prepared by: Greg Wiedenhoef
Overall Responsible Operator**

Dated: January 04, 2022

1) **Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of December 2021 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well:

Estimated Daily Usage	0.21 m3
Estimated December Usage	6.51 m3

3) **Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 218 Third St. E.	2. 740 Sixth St. W.	3. 320 Portage Ave.	4. W. Tower
5. 1509 School Rd.	6. 835 McKenzie Ave.	7. 130 Second St. E.	8. W. Tower
9. 943 3 rd St. E.	10. 1309 King's Hwy.	11. 218 Third St. E.	12. W. Tower
13. 1017 Cornwall Ave.	14. 900 Wright Ave	15. 1227 Fifth St. E.	16. W. Tower

4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken December 20, 2021 – no adverse results.

5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

7) Maintenance Activities at the WTP:

Dec 01st - Calibrated distribution chlorine analyzer.
- Calibrated fluoride analyzer.

Dec 02nd - Cleaned top and bottom tanks on the Poly Unit.
-Cleaned all 4 check valves on the Poly Unit.

Dec 03rd - Calibrated distribution chlorine analyzer.

Dec 04th - Calibrated distribution chlorine analyzer.

Dec 05th - Calibrated distribution chlorine analyzer.

Dec 06th - Calibrated fluoride analyzer.

Dec 09th - Cleaned top and bottom tanks on the Poly Unit.
-Cleaned all 4 check valves on the Poly Unit.
-Calibrated the distribution chlorine analyzer.

Dec 13th – Replaced the distribution chlorine analyzer probe membrane.
- Calibrated the distribution chlorine analyzer.

Dec 14th – Flushed the poly line for Clarifier # 2.

Dec 15th – Cleaned and repaired Soda Ash Line.

Dec 16th -Cleaned top and bottom tanks on the Poly Unit.
-Cleaned all 4 check valves on the Poly Unit.

Dec 17th – Calibrated fluoride analyzer.

Dec 21st – Ran emergency generator for 1 hour.

Dec 22nd -calibrated distribution chlorine analyzer.

Dec 23rd - Cleaned top and bottom tanks on the Poly Unit.
-Cleaned all 4 check valves on the Poly Unit.

Dec 29th – Calibrated the fluoride analyzer.

Dec 30th - Cleaned top and bottom tanks on the Poly Unit.
-Cleaned all 4 check valves on the Poly Unit.

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

Dec 06th - Routine micro Sample collection.

Dec 07th - Re-sample Routine micro. Dec 6th samples froze in shipping.

Dec 09th – Jamie Davis Plumbing replaced the two toilets and flush valve at WTP.
- Pryde's Plumbing replaced gas valves on the boilers at the water tower.

Dec 13th - Routine micro sample collection.
- Service repair sample at 621 First St. E.
- QMS external audit.

Dec 20th - Quarterly samples at Plant and Water Tower.
- TSS samples taken off the filters.
- Airport micro sample collection.
-Routine micro sample collection.

Dec 28th -Routine micro sample collection.

Dec 29th - Took grab samples off the filters.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Greg Wiedenhoeft, ORO, Senior WTP Operator: Greg Wiedenhoeft
- Craig Miller, P.Eng. Environmental Superintendent: Craig Miller
- Travis Rob, P.Eng., Manager of Operations & Facilities: Travis Rob
- Faisal Anwar, CAO: _____
- Rick Wiedenhoeft, Chair O & F Exec Committee: _____
- June Caul, Mayor: _____
- John McTaggart, Councillor: _____
- Mike Behan, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Judson, Councillor: _____
- Andrew Hallikas, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact Greg Wiedenhoeft, Senior WTP Operator at 807-274-2325.

Flow Data	DECEMBER	Units	2019	2020	2021
Total Raw Water	m ³		155250	157090	156010
Raw Maximum Day	m ³		5410	5370	5340
Raw Minimum Day	m ³		4700	4750	4680
Raw Average Daily Consumption	m ³		5010	5070	5030
Total Treated Water	m ³		102220	104350	102560
Treated Water Maximim Day Consumption	m ³		3680	3790	3700
Treated Water Minimim Day Consumption	m ³		2770	2780	2850
Treated Water Average Day Consumption	m ³		3300	3370	3310
Daily Average Per Household Consumption Rate	m ³		0.872	0.891	0.875
* Daily Average Per Person Consumption Rate	m ³		0.413	0.422	0.414
Monthly Averages - Operating Parameters WTP:					
FAC Residual - Treated Water	mg/L		2.2	2.12	2.1
Total Chlorine Residual - Treated Water	mg/L		2.44	2.39	2.4
Aluminum Sulphate - Raw Water	mg/L		35.0	34.0	37.0
Aluminum Sulphate - Treated Water Residual	mg/L		0.06	0.05	0.03
Fluoride - Treated Water	mg/L		0.74	0.71	0.70
Soda Ash - Raw Water	mg/L		35.0	35.0	36.0
pH - Adjusted	mg/L		7.14	7.26	7.11
Temperature	°C		1.8	2.4	2.2
Quantity of Chemical Used:					
Aluminum Sulphate	kg		5433.8	5341.1	5772.37
Polyelectrolyte	kg		62.5	62.5	75.0
Chlorine Gas	kg		672	585	542
Soda Ash - Used for pH Adjustment	kg		5433	5812.3	5616.36
Fluoride	kg		705	530	664

* The Canadian Average is 450 litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
Dec-21


Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	1000 m³	17	5.06	5.04	5.04	4.93	5.05	5.14	4.83	5.06	4.98	5.03	4.94	5.11	5.09	5.34	5.02	5.07	5.01	4.68	5.26	5.21	4.99	5.02	5.06	5.02	4.92	5.08	5.01	4.75	5.16	5.12	4.99	156.01	5.03
Peak Instantaneous - Raw Water	l/s	n/a	58.98	58.99	58.98	58.84	58.96	58.93	58.98	58.88	58.91	58.96	58.92	58.92	58.42	58.88	58.85	58.85	58.80	58.94	58.90	58.90	58.83	58.35	58.96	58.85	58.79	58.80	58.83	58.77	58.80	58.78	58.64		58.84
Treated Water	1000 m³	17	3.45	3.01	3.24	3.20	3.02	3.38	3.11	3.52	3.24	3.43	3.28	3.23	3.70	3.55	3.56	3.15	3.39	2.85	3.56	3.38	3.42	3.21	3.23	3.57	3.10	3.37	3.14	3.36	3.09	3.25	3.57	102.56	3.31
Peak Instantaneous - Treated Water	l/s	n/a	63.02	62.44	62.92	62.20	62.63	61.36	61.96	62.96	63.13	62.71	62.48	62.73	62.57	64.27	63.16	63.19	62.68	63.28	62.85	63.06	62.08	63.12	62.30	62.46	62.85	62.26	62.97	61.90	62.98	62.44	62.14		62.68
BackWash Water	1000 m³	n/a	0.28	0.26	0.25	0.54	0.25	0.28	0.27	0.25	0.28	0.26	0.25	0.28	0.26	0.26	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.28	0.26	0.25	0.278	0.258	8.503	0.274
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.68	0.58	0.55	0.58	0.53	0.73	0.72	0.73	0.73	0.73	0.74	0.74	0.73	0.73	0.74	0.74	0.75	0.70	0.70	0.70	0.71	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.71		0.70	
Turbidity Information																																			
Raw Water	NTU	n/a	1.19	1.15	1.14	1.17	1.15	1.17	1.14	1.41	1.22	1.42	1.39	1.39	1.49	1.03	0.94	1.53	1.06	1.26	0.90	0.76	0.81	0.90	0.87	0.90	0.94	0.98	1.03	0.94	0.65	0.79	0.69		1.08
Settled Water	NTU	n/a	0.11	0.10	0.10	0.10	0.09	0.09	0.12	0.18	0.14	0.08	0.14	0.13	0.14	0.14	0.19	0.18	0.19	0.15	0.15	0.19	0.17	0.17	0.16	0.16	0.17	0.17	0.16	0.12	0.12	0.12	0.11		0.14
Treated Water	NTU	1	0.08	0.08	0.09	0.08	0.08	0.09	0.06	0.06	0.07	0.08	0.11	0.08	0.06	0.12	0.11	0.08	0.08	0.10	0.12	0.08	0.09	0.09	0.08	0.08	0.07	0.07	0.07	0.09	0.01	0.01	0.07		0.08
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.14	7.04	7.06	7.04	7.01	7.07	7.12	7.12	7.13	7.15	7.18	7.17	7.16	7.14	7.12	7.16	7.14	7.10	7.11	7.08	7.14	7.10	7.07	7.00	7.09	7.02	7.09	7.26	7.12	7.11	7.04		7.11
pH - Settled water	no units	n/a	6.55	6.47	6.28	6.31	6.35	6.64	6.44	6.38	6.70	6.61	6.63	6.38	6.60	6.59	6.56	6.46	6.59	6.65	6.55	6.35	6.39	6.36	6.44	6.41	6.49	6.38	6.44	6.59	6.65	6.46	6.44		6.49
pH - Raw Water	no units	n/a	7.03	6.90	6.84	6.92	6.93	6.99	7.13	7.13	7.11	7.16	7.15	7.16	7.15	7.17	7.01	7.18	7.16	7.14	7.00	6.97	7.03	7.01	7.01	7.00	7.04	7.01	6.96	7.11	7.14	7.00	6.96		7.05
FAC - Treated Water	mg/l	0.2 to 4	2.22	2.23	2.17	2.28	2.15	2.16	2.15	2.11	1.99	2.17	2.07	2.07	2.15	2.15	2.21	2.07	2.11	2.05	2.07	2.14	2.04	2.17	2.13	2.07	2.02	1.95	1.97	1.97	1.98	2.03	2.02		2.10
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.47	2.30	2.39	2.48	2.40	2.55	2.51	2.38	2.39	2.44	2.34	2.38	2.43	2.38	2.23	2.41	2.38	2.47	2.28	2.49	2.54	2.60	2.48	2.46	2.35	2.40	2.38	2.31	2.29	2.31	2.29		2.40
Temperature	°C	15	3.0	3.0	3.0	3.0	3.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0		2.2	
Fluoride used (Total Daily Consumption)	kg	n/a	26.0	24.0	28.0	31.0	28.0	22.0	22.0	22.0	21.0	21.0	21.0	22.0	21.0	22.0	20.0	23.0	24.0	21.0	23.0	23.0	19.0	19.0	18.0	19.0	18.0	18.0	17.0	18.0	18.0	17.0	17.0	664.00	21.4
Chlorine used (Total Daily Consumption)	kg	n/a	18.0	17.0	18.0	17.0	18.0	17.0	17.0	18.0	18.0	17.0	17.0	18.0	18.0	18.0	18.0	17.0	18.0	16.0	19.0	18.0	18.0	17.0	18.0	17.0	17.0	17.0	18.0	16.0	17.0	18.0	17.0	542.00	17.5
Soda Ash (Total Daily Consumption)	kg	n/a	182.2	181.4	181.4	177.5	181.8	185.0	173.9	182.2	179.3	181.1	177.8	184.0	183.2	192.2	180.7	182.5	180.4	168.5	189.4	187.6	179.6	180.7	182.2	180.7	177.1	182.9	180.4	171.0	185.8	184.3	179.6	5616.36	181.2
Soda Ash - Dosage	mg/l	n/a	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36		36.0
Alum residual - (Total Daily Consumption)	kg	n/a	187.2	186.5	186.5	182.4	186.9	190.2	178.7	187.2	184.3	186.1	182.8	189.1	188.3	197.6	185.7	187.6	185.4	173.2	194.6	192.8	184.6	185.7	187.2	185.7	182.0	188.0	185.4	175.8	190.9	189.4	184.6	5772.37	186.2
Alum residual - Dosage	mg/l	n/a	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0	37.0		37.0
Alum residual - Treated Water	mg/l	0.1	0.02	0.04	0.05	0.04	0.04	0.03	0.03	0.01	0.05	0.03	0.04	0.03	0.04	0.05	0.03	0.08	0.03	0.01	0.02	0.02	0.01	0.01	0.01	0.01	0.01	0.01	0.04	0.03	0.04	0.02		0.03	
Poly bags added (25 kg bags)	kg	n/a						0.5				0.5					0.5				0.5			0.5							0.5			75.0	

Minimum	Maximum
4.68	5.34
58.35	58.99
2.85	3.70
61.36	64.27

* MAC - maximum acceptable range

Signature: 
Greg Wiedenhoeft (Feb 3, 2022 15:30 CST)
Email: gwiedenhoeft@fortfrances.ca

Signature: 
Email: cmiller@fortfrances.ca

Signature: 
Email: trob@fortfrances.ca












WTP December 2021 Report Complete

Final Audit Report

2022-02-03

Created:	2022-02-03
By:	Craig Miller (cmiller@fortfrances.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAsnML-nbWR5OnyZWjG-8RHL_CM6sylYKv

"WTP December 2021 Report Complete" History

-  Document created by Craig Miller (cmiller@fortfrances.ca)
2022-02-03 - 8:55:37 PM GMT- IP address: 216.211.31.9
-  Document emailed to Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca) for signature
2022-02-03 - 8:56:00 PM GMT
-  Email viewed by Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca)
2022-02-03 - 9:29:14 PM GMT- IP address: 66.185.222.215
-  Document e-signed by Greg Wiedenhoeft (gwiedenhoeft@fortfrances.ca)
Signature Date: 2022-02-03 - 9:30:07 PM GMT - Time Source: server- IP address: 66.185.222.215
-  Document emailed to Craig Miller (cmiller@fortfrances.ca) for signature
2022-02-03 - 9:30:09 PM GMT
-  Email viewed by Craig Miller (cmiller@fortfrances.ca)
2022-02-03 - 9:31:38 PM GMT- IP address: 216.211.31.9
-  Document e-signed by Craig Miller (cmiller@fortfrances.ca)
Signature Date: 2022-02-03 - 9:31:54 PM GMT - Time Source: server- IP address: 216.211.31.9
-  Document emailed to Travis Rob (trob@fortfrances.ca) for signature
2022-02-03 - 9:31:56 PM GMT
-  Email viewed by Travis Rob (trob@fortfrances.ca)
2022-02-03 - 10:14:12 PM GMT- IP address: 206.125.206.205
-  Document e-signed by Travis Rob (trob@fortfrances.ca)
Signature Date: 2022-02-03 - 10:16:25 PM GMT - Time Source: server- IP address: 206.125.206.205
-  Agreement completed.
2022-02-03 - 10:16:25 PM GMT

Water Works		Years			
DATE	WORK	2018	2019	2020	2021
Jan	THAW FROZEN WL	1	6	1	1
	TURN WATER OFF	1	6		1
	TURN WATER OFF/ON	4	5		1
	TURN WATER ON	5			2
	TURNED WATER OFF				1
Jan Total		11	17	1	6
Feb	THAW FROZEN WL	27	11		11
	TURN WATER OFF	3	3	1	10
	TURN WATER OFF/ON		5	1	5
	TURN WATER ON	3		5	4
Feb Total		33	19	7	30
Mar	THAW FROZEN WL	3	27		
	TURN WATER OFF		2		
	TURN WATER OFF/ON	3	3	1	3
	TURN WATER ON	12	7	2	1
Mar Total		18	39	3	4
Apr	SET UP HYDRANT		1		
	THAW FROZEN WL		5		
	TRACE SERVICES				1
	TRACE WATER SERVICE				1
	TURN WATER OFF	3	2	2	
	TURN WATER OFF/ON	1	1	1	1
	TURN WATER ON	16	24	4	4
	WATER TURN ON				1
Apr Total		20	33	7	8
May	CHECK WATER SERVICE		1		
	CONNECTION INSPECTION	1	1		
	TRACE SERVICES		1		
	TURN WATER OFF	3	3		2
	TURN WATER OFF/ON	1	3	1	4
	TURN WATER ON	15	14	4	3
	TURN WATER ON	1			
	WATER TURN ON				2
	WATER TURN OFF/ON				1
May Total		21	23	5	12
Jun	RAISE CS TO GRADE	1			
	TERMINATE WATER				1
	TRACE SERVICES		1	1	
	TURN WATER OFF	4	3		2
	TURN WATER OFF/ON	3	3		3
	TURN WATER ON	4	6	1	5
Jun Total		12	13	2	11
Jul	CONNECTION INSPECTION	3	1		
	LIVE TAP SERVICE	1			
	REPAIR CURBSTOP		3		
	REPAIR HYDRANT				5
	TERMINATE WATER	1			
	TRACE SERVICES	2	2		
	TURN WATER OFF		1		
	TURN WATER OFF/ON	4	4		2
	TURN WATER ON	2	4		1
Jul Total		13	15		8
Aug	CONNECTION INSPECTION				1
	REPAIR HYDRANT				3
	TRACE SERVICES	1	1		
	TURN WATER OFF	2	1		2
	TURN WATER OFF/ON	3		1	3
	TURN WATER ON	2	1		3
Aug Total		8	3	1	12
Sep	CONNECTION INSPECTION	4			
	TERMINATE WATER				1
	TEST BACKFLOW	1			
	TRACE SERVICES	1			
	TURN WATER OFF	4	4	4	2
	TURN WATER OFF/ON	2	2	2	
	TURN WATER ON	4		1	4
	TURN WATER ON/OFF				1
Sep Total		16	6	7	8
Oct	CONNECTION INSPECTION	1			
	SET UP HYDRANT				1
	TURN WATER OFF	13	15	6	11
	TURN WATER OFF/ON	3	4		1
	TURN WATER ON	3	7	3	3
Oct Total		20	26	9	16
Nov	CONNECTION INSPECTION	1		2	
	TURN WATER OFF	14	11	4	7
	TURN WATER OFF/ON	1	3		2
	TURN WATER ON	4	2	1	3
	TURN WATER ON/OFF				1
	WINTERIZE			1	
	WINTERIZE HYDRANT			1	
Nov Total		20	16	9	13
Dec	EXPOSE WATERLINE	1			
	TURN WATER OFF	7	10	4	6
	TURN WATER OFF/ON	3	2		2
	TURN WATER ON	2	1	3	2
Dec Total		13	13	7	10
Grand Total		205	223	58	138

Sewer Works		Years			
DATE	WORK	2018	2019	2020	2021
Jan	CCTV SEWER SERVICE	1	1	3	2
	UNPLUG SANITARY SEWER	20	21	7	2
	VAC OUT SEWER MAIN				1
Jan Total		21	22	10	5
Feb	CCTV SEWER SERVICE	2	2	1	5
	THAW FROZEN SEWER	1			
	TRACE SERVICES				1
	UNPLUG SANITARY SEWER	20	10	6	6
	VAC OUT SEWER MAIN				4
Feb Total		23	12	7	16
Mar	CCTV SEWER SERVICE	1	1		4
	CONNECTION INSPECTION		1		
	UNPLUG SANITARY SEWER	12	9	3	6
	VAC OUT SEWER MAIN				1
Mar Total		13	11	3	11
Apr	CCTV SEWER SERVICE	3	6		2
	CONNECTION INSPECTION				1
	TRACE SERVICES				1
	UNPLUG SANITARY SEWER	15	7	1	2
	TRACE SEWER SERVICE				1
Apr Total		18	13	1	7
May	CCTV SEWER SERVICE	1			1
	CONNECTION INSPECTION	1	1	1	2
	THAW FROZEN SEWER	1			
	UNPLUG SANITARY SEWER	15	10	2	1
May Total		18	11	3	4
Jun	CCTV SEWER SERVICE		4	1	
	CONNECTION INSPECTION		1	1	
	TRACE SERVICES		2		1
	UNPLUG SANITARY SEWER	14	3	1	2
	INSTALL SEWER PUMP			1	
Jun Total		14	10	4	3
Jul	CCTV SEWER SERVICE		1	2	11
	CONNECTION INSPECTION	3	2		4
	TRACE SERVICES		4		
	UNPLUG SANITARY SEWER	6	9		5
	VAC OUT SEWER MAIN		1		1
	VAC TRUCK POWER CABLES			1	
Jul Total		9	17	3	21
Aug	CCTV SEWER SERVICE	5	2	1	1
	CONNECTION INSPECTION				3
	TRACE SERVICES	2	2		
	UNPLUG SANITARY SEWER	11	8	1	11
Aug Total		18	12	2	15
Sep	CCTV SEWER SERVICE	2	4		3
	CONNECTION INSPECTION	4			1
	TRACE SERVICES		1		
	UNPLUG SANITARY SEWER	5	11	7	14
	VAC OUT SEWER MAIN		1		
	CLEAN SEWER SERVICE			1	
Sep Total		11	17	8	18
Oct	CCTV SEWER SERVICE	2	2	2	2
	CONNECTION INSPECTION	2	1		2
	TRACE SERVICES		1		
	UNPLUG SANITARY SEWER	11	12	9	12
	VAC OUT SEWER MAIN				4
	WINTERIZE				1
Oct Total		15	16	11	21
Nov	CCTV SEWER SERVICE	2		3	5
	CONNECTION INSPECTION			3	4
	PREVENTATIVE ROOTING	1			
	UNPLUG SANITARY SEWER	17	12	3	
	VAC OUT SEWER MAIN				7
	WINTERIZE			1	
	PLUGGED SEWER				10
Nov Total		20	12	10	26
Dec	CCTV SEWER SERVICE				3
	UNPLUG SANITARY SEWER	3	4	3	
	VAC OUT SEWER MAIN				1
	TRACE SEWER SERVICE				1
	PLUGGED SEWER				5
Dec Total		3	4	3	10
Grand Total		183	157	65	157

System Repairs		Years			
DATE	TYPE	2018	2019	2020	2021
Jan	CURBSTOP		1		1
	HYDRANT			2	2
	SEWER SERVICE			2	
	WATERMAIN	1	1	1	1
Jan Total		1	2	5	4
Feb	CLEANOUT		2		
	CURBSTOP		8		
	HYDRANT				1
	SEWER SERVICE		1		2
	WATER SERVICE		2		1
	SANITARY MANHOLE				1
Feb Total			13		5
Mar	CLEANOUT		2		
	CURBSTOP		2		13
	HYDRANT			2	
	VALVE				8
	WATER SERVICE	2		1	1
	WATERMAIN			2	1
	SAN MANHOLE			1	
Mar Total		2	4	6	23
Apr	CLEANOUT		1		2
	CLEANOUT/CURBSTOP	1			
	CURBSTOP	1	9	15	10
	HYDRANT			3	
	MANHOLE		2		
	SEWER MAIN		1		
	VALVE				2
	WATER SERVICE	1			
	WATERMAIN	1		1	
Apr Total		4	13	19	14
May	CLEANOUT	3	4		2
	CLEANOUT/CURBSTOP	1			
	CURBSTOP	4	8		3
	HYDRANT				1
	MANHOLE		1		
	SEWER MAIN				1
	SEWER SERVICE		2		1
	WATER SERVICE		1		1
	WATERMAIN	4	1		3
May Total		12	17		12
Jun	CURBSTOP		5		4
	MANHOLE	1			
	WATER SERVICE		2		
	WATERMAIN	1	1	1	
Jun Total		2	8	1	4
Jul	CURBSTOP	3	10		1
	SEWER MAIN			1	
	WATER SERVICE		1		1
	WATERMAIN			3	
Jul Total		3	11	4	2
Aug	CLEANOUT	1	2		
	CURBSTOP	3	18	1	7
	SEWER MAIN			1	
	SEWER SERVICE				5
	WATER SERVICE				1
	WATER/SEWER	1			
Aug Total		5	20	2	13
Sep	CLEANOUT	2			
	CURBSTOP	26			
	SEWER SERVICE			2	
	WATER SERVICE	1		1	
	WATERMAIN	1			2
	SAN MANHOLE				1
Sep Total		30		3	3
Oct	CURBSTOP	7	1		1
	HYDRANT				1
	MANHOLE	1			
	SEWER SERVICE	1		2	1
	WATER SERVICE	1			
	WATERMAIN				3
	SAN MANHOLE				1
	LOWER SAN MH			4	
Oct Total		10	1	6	7
Nov	CLEANOUT	1			
	CURBSTOP	1	2		
	HYDRANT				2
	MANHOLE				7
	SEWER MAIN			3	
	VALVE				2
	WATER SERVICE	1			1
	WATERMAIN			3	
	LOWER SAN MH			4	
Nov Total		3	2	10	12
Dec	CURBSTOP	1	1		1
	SEWER MAIN				1
	SEWER SERVICE				3
	WATER SERVICE	1		1	
	LOWER SAN MH			2	
Dec Total		2	1	3	5
Grand Total		74	92	59	104

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
November-21

STAFFING:

See Operations Statistics prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION & WASTE WATER COLLECTION:

Finished winterizing hydrants (including private hydrants)
3 business running water for winter to prevent frozen water lines
Lowered sanitary manholes to grade
Replaced fire hydrant at 5th and Lillie that was out of service.
Multiple water off's for snowbirds and houses needing repairs
Pulled sewer mains
Several plugged sewers and cctv's of sewer lines.
Plugged sewer main on 4th Street West - vacuumed out.
Plugged sewer main on Crowe Ave - vacuumed out.

WATER TREATMENT PLANT:

In receipt of the Water Treatment Facility Monthly Report.
Commenced external DWQMS audit
Negotiations with MECP ongoing for MDWL appeal

WASTE-WATER TREATMENT FACILITY:

In receipt of the Wastewater Treatment Facility Monthly Report.
Standby generator pad construction completed.
MECP inspection of Landfill on Nov 25. Awaiting report.

WASTE MANAGEMENT:

Azimuth Engineering on site early November collecting site information
November 9th - Landfill Scales back in operation after October lightning strike.

Garbage Collection:

Garbage not picked up - 0

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning during this period.

Amount of residential waste (kg) delivered to the landfill:
See Landfill Report From T. Rob.

Amount of ICI waste (kg) delivered to the landfill:
See Landfill Report From T. Rob.

Recycling:

Recycle not picked up - 0 houses

Amount of recycled waste (Metric Tonnes) diverted from the landfill:
38.87 (Emterra)

Prepared By: Craig Miller, P.Eng. Environmental Superintendent

Date: 4-Feb-22

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
December-21

STAFFING:

See Operations Statistics prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION & WASTE WATER COLLECTION:

Multiple water off's for snowbirds and houses needing repairs
Pulled sewer mains
Several plugged sewers and cctv's of sewer lines.
Repaired 3 sewer services
Repaired collapsed sewer main on 6th St East/West

WATER TREATMENT PLANT:

In receipt of the Water Treatment Plant Monthly Report.
Finalized external DWQMS audit and passed with zero non-conformances
Negotiations with MECP ongoing for MDWL appeal

WASTE-WATER TREATMENT FACILITY

In receipt of the Wastewater Treatment Facility Monthly Report.
Recommended new 5 year SCADA support contract with Lakeside Process Controls.

WASTE MANAGEMENT:

Garbage Collection:

Garbage not picked up - 0 houses

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning during this period.

Amount of residential waste (kg) delivered to the landfill:
See Landfill Report From T. Rob.

Amount of ICI waste (kg) delivered to the landfill:
See Landfill Report From T. Rob.

Recycling:

Recycle not picked up - 0 houses

Amount of recycled waste (Metric Tonnes) diverted from the landfill:
50.91 (Emterra)

Prepared By: Craig Miller, P.Eng. Environmental Superintendent

Date: 4-Feb-22