

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #19

February 8, 2022

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on February 8, 2022 from 12:00 p.m. to 1:53 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, K. Haney, Deputy Clerk, G. Lecuyer, Clerk, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, A. Hansma, Human Resources Manager

REGRETS:

1. Call to Order@ 8:30 p.m./Roll Call

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councilor Brunetta disclosed an interest in item 5.4 below at this is her per diem claim for her attendance at RRDMA 2022.

3. Approval of Previous Committee Minutes

- 3.1 Session no 1 - 04 January 2022 - Accepted as presented

4. Items Referred from Council

- 4.1 2203 FF Sports Hall of Fame Sponsorship Request - Committee in favor of support of a Bronze Sponsorship of \$500.00 to be taken from the Council Public Relations budget.

5. New Business

- 5.1 Waiving of Procurement Policy - Chief Moffat - Committee supportive of recommendation and to move forward to Council meeting of February 14, 2022.
- 5.2 New Radio System Report February - Committee supportive of recommendation. Recommendation to move forward to Council meeting of 14 February 2022.
- 5.3 2022 Draft Operating Budget - Corporate, Administration and Finance and Emergency Services -
- 5.4 W Brunetta Per Diem Claim RRDMA
- 5.5 R Wiedenhoeft ROMA Per Diem Claim
- 5.6 ITAF Billboards
- 5.7 Lame Duck Council - Clerk's office in election mode. Clerk provided overview of her report. Discussion held. Policy re delegation of authority during a lame duck period. Clerk to create by-law and bring forward to next meeting for approval.
- 5.8 Use of Corporate Resources For Election Purposes Policy - Refresher for current Town of Fort Frances policy. To be utilized as an educational document. Intended to provide further detail. Clerk to make noted amendments and bring back to committee at next meeting for review.
- 5.9 2022 IT Operating Budget

6. Outstanding Items - None

7. Information

7.1 Fire Rescue Report - Chief Moffat provided a verbal summary of the December and January reports.

8. In-Camera - none

9. Adjourn 1:51 p.m./ Next Meeting Date - 22 February 2022

Executive Committee Chair

F. Anwar, CAO