

MEETING - Council Chambers , Civic Centre

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5975,,952497053#](#) Canada, Thunder Bay

Phone Conference ID: 952 497 053#

Page

1. **COUNCIL MEETING**
(Session No. 86) To immediately follow the Committee of the Whole
 - 1.1 Call to Order / Roll Call
 - 1.2 Territorial Acknowledgement
 - 1.3 Moment of Meditation
 - 1.4 Disclosure of pecuniary interest and the general nature thereof.
2. **Consent Agenda:**
 - 2.1 Items Referred from Committee of the Whole
 - 2.2 CORR Flint House Request Food Truck at the Sorting Gap Marina 4
Recommendation: to be referred to the Planning and Development Executive Committee with input from Community Services Executive Committee
3. **Approval of Council Minutes: ***
 - 3.1 Session No. 084 dated February 14, 2022 5 - 10
4. **Approval of Committee of the Whole Minutes: ***
 - 4.1 Session No. 091 dated February 14, 2022 and Session No. 092 dated February 22, 2022 - Special Council Meeting (Budget) 11 - 15
5. **Resolutions from tonight's Committee of the Whole meeting**
6. **By-Laws:**
 - 6.1 13-22 being a by law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of 16 - 19

	Page
Transportation for financing under the Dedicated Gas Tax Funds for Public Transportation Program	
6.2 14-22 being a by law to authorize the execution of an agreement with Wessuc Inc re: Tender 2021-OF-18	20 - 25
6.3 15-22 being a by law to authorize the execution of an agreement with Fort Frances GM re: Tender 2022-OF-01	26 - 29
6.4 16-22 being a by law to authorize the execution of an agreement with Sunset Country Ford re: Tender 2022-OF-01	30 - 33
6.5 46-20 - B being a By-Law to amend By-Law 46-20 to Govern the Proceedings of the Council of the Corporation of the Town of Fort Frances	34 - 36
6.6 17-22 being a by law to authorize the execution of an agreement with 407695 Ontario Ltd. o/a Sight & Sound re: Tender 2022-AF-01	37 - 40
7. <u>New Items: None</u>	
8. <u>Information Correspondence:</u>	
8.1 CORR: Letter of Support to Fort Frances Tribal Area Health Services - Wiidookodadiwin Project	41 - 43
8.2 CORR: Mayor Latchford Township of Alnwick/Haldimand Proclamation June 18, 2022 Garden day	44 - 45
8.3 CORR: The County of Prince Edward Resolution re: Request for action "Renovictions" and other bad fair evictions	46
9. <u>Minutes of Local Boards / Committees:</u>	
9.1 Planning & Development Executive Committee - 07 February 2022	47 - 48
9.2 Administrative and Finance Executive Committee - 08 February 2022	49 - 50
9.3 Operations and Facilities Executive Committee - 19 January, 2022 and 09 February, 2022	51 - 54
9.4 Business Improvement Association - 12 January 2022	55 - 57
10. <u>In-Camera:</u>	
10.1 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board: Industrial Use of CIP Request	
10.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: RTR and Point Park Litigation	

11. **Public Session Resumes:**
12. **Resolutions Required as a result of In-Camera discussions:**
13. **ADJOURNMENT**
14. *** Previously distributed to Council**
15. **** Items can be viewed by contacting the Clerk**

FLINT HOUSE

February 10, 2022

To Mayor and Council,

We are writing this letter requesting approval to again place the food truck and an enclosed fenced patio area on the grass to the west of Sorting Gap Marina at 1011 Front Street. The fenced patio is a requirement of AGCO to permit the sale of alcoholic beverages.

We will need picnic tables and small high tables within the patio area to make the project viable. We will also provide temporary fencing. We will require access to the public washrooms at the marina. The food truck's main source of power would be Hydro, while the appliances on the truck are powered by propane.

We understand that there are processes, bylaws, and shared services required to make this happen, which is why we are approaching council now, with the hopes of having this operational with the warmer weather approaching.



Our first year at the waterfront, was not only a learning curve, but also a great learning experience for us to discover new opportunities for our business and the community.

We look forward to working through the details of this request and another summer of possibilities for the Town of Fort Frances.

Sincerely,
Flint House

Stacey Cridland
Manager
Cell: (807)275-6957
Email: scridland@flinthouse.ca

Christine Cridland,
Catering and Special Events Coordinator
Cell: (807)276-9513
Email: ccridland@flinthouse.ca

x  x 

TOWN OF FORT FRANCESMINUTES

SESSION No. 084

February 14, 2022

The meeting of Council of the Town of Fort Frances was held virtually and in the Council Chambers , Civic Centre on February 14, 2022

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, J. Holiday, Deputy Treasurer, T. Rob, Manager of Operations & Facilities, J. Hughes, IT Manager, T. Moffat, Fire Chief, A. Hansma, HR Manager, C. Vangel, Building Inspector, Lifeguard Supervisor, R. Armit

1. COUNCIL MEETING

To immediately follow the Committee of the Whole

- 1.1 Call to Order / Roll Call
Mayor Caul called the meeting to order at 6:18 p.m.
- 1.2 Territorial Acknowledgement
- 1.3 Moment of Meditation
- 1.4 Disclosure of pecuniary interest and the general nature thereof.
- 1.5 Councillor Brunetta declared a conflict relating to consent agenda item 5.8 being her pier diem claim.
- 1.6 Councillor Wiedenhoeft declared a conflict relating to consent agenda item 5.9 being his pier diem claim.

2. Consent Agenda:

- 2.1 Items Referred from Committee of the Whole

880 McTaggart - Brunetta: THAT the following Consent items be approved:

- 1)Committee of the Whole Consent items # ~~5.1~~, 5.2, ~~5.3~~, ~~5.4~~, 5.5, 5.6, 5.7, ~~5.8~~, ~~5.9~~, 5.10, 5.11 and 5.12
- 2)Council Consent items # 2.2, 2.3 and 2.4

5.2 THAT the report dated February 14, 2022 from the Chief Building Official & Municipal Planner be approved to agree with the recommendation of Planning and Development Executive Committee, that Council of the Town of Fort Frances withhold passing a motion to support the dissolution of the Ontario Land Tribunal

5.5 THAT the report dated January 18, 2022 from the Treasurer re: 2022 Fort Frances Sports Hall of Fame Sponsorship Request be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve a Bronze sponsorship of \$500 for the Fort Frances Sports Hall of Fame

5.6 THAT the report dated February 9, 2022 from the Fire Chief/CEMC re: Waiving of Procurement Policy be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve this report as presented;

Page 2 of 6

AND THAT Council approves the sole sourcing of the Radio System Upgrade to CRC Thunder Bay

5.7 THAT the report dated February 9, 2022 from the Fire Chief/CEMC re: New Radio System Upgrade be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve this report as presented;

AND THAT Council approve the use of the per capita format for invoicing purposes to other fire services providers who will be accessing the new radio system, and permit their share of the cost over the course of a couple of years if needed.

5.10 THAT the report dated February 9, 2022 from the Manager of Operations and Facilities re: Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program

be approved to agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Award Tender 2021-OF-18 - (3) three-year Sanitary Sewer Cleaning & CCTV Inspection Program to Wessuc for \$213,610.15 which includes HST.
2. That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

5.11 THAT the report dated December 2, 2021 from the Manager of Operations and Facilities re: November 2021 Drinking Water Systems Monthly Summary Report be accepted and received prior to it being made available to the general public.

5.12 THAT the report dated January 4, 2022 from the Manager of Operations and Facilities re: December 2021 Drinking Water Systems Monthly Summary Report be accepted and received prior to it being made available to the general public.

Council Consent Item

2.2 CORR: Tasha Wagner Canteen Letter

To be referred to the Operations & Facilities Executive Committee for recommendation.

2.3 CORR: Jennifer Woods, Re: Second St E Heavy Deposit of Snow

To be referred to the Operations & Facilities Executive Committee for recommendation.

2.4 CORR: Eric C. Keast re: Public Art Inquiry

To be referred to the Community Services Executive Committee for a recommendation.

CARRIED

- 881 Brunetta - McTaggart THAT the report dated February 7, 2022 from the By-Law Enforcement Officer re: Request Letter from Best for Kitty be approved to agree with the recommendation of the Planning & Development Executive Committee that Council not approve the request from Best for Kitty for usage of the Town of Fort Frances Animal Pound

CARRIED

- 882 McTaggart - Hallikas: ~~THAT approval of this report will agree with the recommendation of the Community Services Division to approve the amendment to the Municipal Alcohol Policy by removing the Fort Frances Senior Centre from the list of Municipal Facilities not eligible for special occasions permits or alcohol consumption and adding them to the list of Municipal Facilities eligible for special occasions permit or caterer endorsement~~

~~AND FURTHER THAT Option 3 as outlined be implemented as a charge to rent the facility for the purpose of hosting an event with a Special occasion permit~~

Page 3 of 6

~~Option 3) Charge \$131.02 for an event that does not use the kitchen and \$237.19 for an event that does use the kitchen. These prices are an average of the current charge and the prices for the auditorium at 50% of the cost.~~

THAT the Fort Frances Senior Centre Special Occasion permit request be referred back to the Board
as amended.

CARRIED

- 883 Judson - Behan: THAT the report dated February 7, 2022 from the Community Services Division re: MTO Gas Tax Dedicated Funding be approved to agree with the recommendation of the Community Service Division to enter into an agreement with the Ministry of Transportation. Further, that a supporting by-law be brought forward to endorse the Letter of Agreement.

CARRIED

- 884 Behan-Wiedenhoeft: THAT the report dated February 14, 2022 from the Treasurer re: Councillor Wendy Brunetta Per Diem Claim RRDMA be approved to agree with the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Wendy Brunetta for her attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022.

CARRIED

- 885 Brunetta - McTaggart: THAT the report dated February 14, 2022 from the Treasurer re: Councillor Rick Wiedenhoeft ROMA Per Diem Claim be approved to agree with the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$320.00 as submitted by Councillor Rick Wiedenhoeft for his virtual attendance at the ROMA Conference.

CARRIED

3. Approval of Council Minutes: *

- 3.1 Session No. 082 dated January 24, 2022
Session No. 083 dated January 31, 2022 - Special Council Meeting (Budget)

- 886 Behan-McTaggart THAT the minutes of the Council meeting being Session No. 082 dated January 24, 2022 and Session No. 083 dated January 31, 2022 having been typed and distributed be approved.

CARRIED

4. Approval of Committee of the Whole Minutes: *

- 4.1 Session No. 089 dated January 24, 2022
Session No. 090 dated January 31, 2022 Special Committee of the Whole (Budget)

- 887 Wiedenhoeft - Brunetta THAT the report of the Committee of the Whole of Council meeting being Session No. 089 dated January 24, 2022 and Session No. 090 dated January 31, 2022 having been typed and distributed be approved.

CARRIED

5. Resolutions from tonight's Committee of the Whole meeting

- 5.1 Council considered the following:

- 888 Hallikas-Brunetta THAT the report dated February 14, 2022 from the HR Manager re: CAO Performance Appraisal be approved to agree with the recommendation of the HR Manager

Page 4 of 6

AND THAT Council selects the following members for the purpose of reviewing the process of the CAO Performance Appraisal being

1. Mayor Caul
2. Councillor McTaggart
3. Councillor Brunetta

CARRIED

- 889 McTaggart-Brunetta THAT the report dated February 14, 2022 from the CAO re: Memorial Sports Centre (MSC) – Canteen Agreement be approval to agree with the recommendation from the CAO to enter into the agreement with Tess's Kitchen to operate canteen at the Memorial Sports Centre until April 30, 2022; and further that the Mayor and Clerk be authorized to sign the agreement on behalf of the Corporation of the Town of Fort Frances

CARRIED

- 890 Wiedenhoeft-McTaggart Award of Tender 2022-OF-01 – Supply of Various Vehicles -approval of this report will agree with the recommendation from the Manager of Operations and Facilities to ensure the following:
1. That the purchase of two (2) ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$94,290.82 including the Town's portion of HST.
 2. That the purchase of one 5000 series regular cab four-wheel drive pickup truck with dump box be awarded to Sunset Country Ford at a cost of \$81,256.38 including the Town's portion of HST.
 3. That budget shortfalls be funded from the respective reserve funds or through year end surplus.
- That Mayor and Clerk be authorized to enter into a purchase agreements with Fort Frances GM and Sunset Country Ford

CARRIED

6. By-Laws:

6.1 By-Laws enacted:

- 891 Behan - Wiedenhoeft: THAT the following by-laws be introduced and read, and finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:

- 10-22 being a by law to authorize the execution of a contribution agreement between The Federal Economic Development Agency for Northern Ontario as represented by the Minister of Indigenous Services and Minister responsible for the Federal Economic Development Agency for Northern Ontario and the Corporation of the Town of Fort Frances (851-513586 Dock replacement at the Sorting Gap Marina
- 11-22, being a by law to authorize the execution of an Agreement Enterprise Rent-A-Car Canada Limited and the Corporation of the Town of Fort Frances
- 12-22 being a by law to authorize the execution of an Agreement between Tess's Kitchen and the Corporation of the Town of Fort Frances re: (Canteen Operator)

CARRIED

7. New Items:

There were no new items.

8. Information Correspondence:

- 8.1 The following items were received.
CORR: Town of Rainy River Resolution, re: Wayside Rest Areas

Page 5 of 6

8.2 CORR; Fort Frances & District Physician Recruitment & Retention Committee Re: Physician Recruitment and Retention Crisis

8.3 CORR: Township of Chapple re: Rainy River District - Under Served rural areas in Northwest Ontario

9. Minutes of Local Boards / Committees:

9.1 The following items were received.
Police Services Board - December 17, 2021

9.2 Planning and Development Executive Committee - December 6, 2021

9.3 Community Services Executive Committee - January 4, 2022

9.4 Administration and Finance Executive Committee - January 4, 2022

9.5 BIA - AGM & Board of Management Meeting - December 8, 2021

10. In-Camera:

10.1 Council met in camera for 6:39 p.m. to 6:50 p.m. The following staff members were present: F. Anwar CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, C. Vangel, CBO/Municipal Planner

892 Hallikas-Behan THAT Council now meet in-camera to address a matter pertaining to:
- a proposed or pending acquisition or disposition of land by the municipality or local board employees;

CARRIED

10.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Waterfront Walkway Discussion Council received a confidential report from the CBO/Municipal Planner relating to the Waterfront Walkway. Council was provided an opportunity for clarification and questions. A motion for Council consideration will follow the closed session for further direction.

11. Public Session Resumes: 6:49 p.m.

12. Resolutions Required as a result of In-Camera discussions:

12.1 The following resolution derived from the in-camera discussion:

893 Brunetta-Hallikas THAT Council received a confidential report dated February 14, 2022 from the Chief Building Official & Municipal Planner re: Waterfront Walkway Discussion
AND THAT Staff proceeds as directed in the Closed Session.

CARRIED

13. ADJOURNMENT

13.1 The meeting adjourned at 6:51 p.m.

894 Judson-Wiedenhoeft THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

14. * Previously distributed to Council

Page 6 of 6

15. **** Items can be viewed by contacting the Clerk**

TOWN OF FORT FRANCES

<u>REPORT</u>	<u>COMMITTEE OF THE</u> <u>WHOLE</u>	<u>February 14, 2022</u>
---------------	---	--------------------------

A meeting of the Committee of the Whole of Council was held virtually and in the Committee Room on February 14, 2022

PRESENT: Chairperson D. Judson, Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, J. Holiday, Deputy Treasurer, T. Rob, Manager of Operations & Facilities, Fire Chief, T. Moffat, HR Manager, A. Hansma, Building Inspector, C. Vangel. Lifeguard Supervisor, R. Armit, IT Manager, J. Hughes

1. **Session no 91 - Call to Order / Roll Call**

1.1 Councilor Judson called the meeting to order at 5:30 p.m.
2. **Disclosure of pecuniary interest and the general nature thereof.**

2.1 Councillor Brunetta declared a conflict relating to consent agenda item 5.8 being her pier diem claim.

2.2 Councillor Wiedenhoeft declared a conflict relating to consent agenda item 5.9 being his pier diem claim.
3. **Delegations/Deputations:**

3.1 There were no delegations or deputations.
4. **Council Reports on Board & Committee Activity:**

4.1 **Mayor Caul** - Verbal Update relating to the protests that occurred in Fort Frances, attended part of the ROMA conference and the funding announcement by Minister Rickford on various project for the Town of Fort Frances.

 Councillor McTaggart - Verbal Update relating to the Police Services Board and attended the Rainy River Municipal District Association.

 Councillor Judson - Verbal Update did not report on Boards and Committees. Advised of his initiatives and proposals to be brought forward in the future.

 Councillor Wiedenhoeft - Verbal Update relating to the Sister Kennedy Centre, Senior's Centre, Doctor Recruitment and attended the ROMA Conference.
5. **Consent Agenda:**

Consent Resolution

210 McTaggart - Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~5-1~~, 5.2, ~~5-3~~, ~~5-4~~, 5.5, 5.6, 5.7, ~~5-8~~, ~~5-9~~, 5.10, 5.11 and 5.12

CARRIED

5.1 Best for Kitty

Page 2 of 4

By-law has followed up with Province who has confirmed determination. Current facility limited in space with 8 cat and 8 dog pens. Discussion involved volunteers and perception of our lack of support with those volunteers taking initiative. Committee discussed supporting cause in other ways, i.e. potential funding for Best for Kitty, if the group chose to request funding. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.2 Motion to support dissolution of the Ontario Land Tribunal (OLT)
 - approval of this report will agree with the recommendation of the Chief Building Official / Municipal Planner as supported by the Planning and Development Executive Committee, that Council of the Town of Fort Frances withhold passing a motion to support the dissolution of the Ontario Land Tribunal

- 5.3 Fort Frances Senior Centre Special Occasion permit request
 - approval of this report will agree with the recommendation of the Community Services Division to approve the amendment to the Municipal Alcohol Policy by removing the Fort Frances Senior Centre from the list of Municipal Facilities not eligible for special occasions permits or alcohol consumption and adding them to the list of Municipal Facilities eligible for special occasions permit or caterer endorsement
 - Further to that, that Option 3 as outlined be implemented as a charge to rent the facility for the purpose of hosting an event with a Special occasion permit

Option 3) Charge \$131.02 for an event that does not use the kitchen and \$237.19 for an event that does use the kitchen. These prices are an average of the current charge and the prices for the auditorium at 50% of the cost.

This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.4 2021/2022 MTO Gas Tax Agreement
 - approval of this report will agree to the recommendation of the Community Service Division to enter into an agreement with the Ministry of Transportation. Further, that a supporting by-law be brought forward to endorse the Letter of Agreement. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.5 2022 Fort Frances Sports Hall of Fame Sponsorship Request
 - approval of this Report will agree with the recommendation of the Administration & Finance Executive Committee to approve a Bronze sponsorship of \$500 for the Fort Frances Sports Hall of Fame

- 5.6 Waiving of Procurement Policy
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented, and that Council approves the sole sourcing of the Radio System Upgrade to CRC Thunder Bay

- 5.7 New Radio System Upgrade
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented.
 - And that Council approve the use of the per capita format for invoicing purposes to other fire services providers who will be accessing the new radio system, and permit their share of the cost over the course of a couple of years if needed.

- 5.8 Councillor Wendy Brunetta Per Diem Claim RRDMA
 - approval of this Report will agree to the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Wendy

Page 3 of 4

Brunetta for her attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.9 Councillor Rick Wiedenhoeft ROMA Per Diem Claim
 -approval of this Report will agree to the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$320.00 as submitted by Councillor Rick Wiedenhoeft for his virtual attendance at the ROMA Conference. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.
- 5.10 Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program
 - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:
 1.Award Tender 2021-OF-18 - (3) three-year Sanitary Sewer Cleaning & CCTV Inspection Program to Wessuc for \$213,610.15 which includes HST.
 2.That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.
- 5.11 November 2021 Drinking Water Systems Monthly Summary Report
 - approval of this report will accept the November 2021 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.
- 5.12 December 2021 Drinking Water Systems Monthly Summary Report
 - approval of this report will accept the December 2021 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.

6. Administration and Finance Division:

- 6.1 CAO Performance Appraisal
 approval of this report will agree with the recommendation of the HR Manager that Council selects the following members for the purpose of reviewing the process of the CAO Performance Appraisal being
 1. Mayor Caul
 2. Councillor McTaggart
 3. Councillor Brunetta
 The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

7. Community Services Division:

- 7.1 Memorial Sports Centre (MSC) – Canteen Agreement
 - approval of this report will agree with the recommendation from the CAO to enter into the agreement with Tess's Kitchen to operate canteen at the Memorial Sports Centre until April 30, 2022; and further that the Mayor and Clerk be authorized to sign the agreement on behalf of the Corporation of the Town of Fort Frances. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

8. Operations and Facilities Division:

- 8.1 Award of Tender 2022-OF-01 – Supply of Various Vehicles
 -approval of this report will agree with the recommendation from the Manager of Operations and Facilities to ensure the following:

Page 4 of 4

1. That the purchase of two (2) ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$94,290.82 including the Town's portion of HST.
 2. That the purchase of one 5000 series regular cab four-wheel drive pickup truck with dump box be awarded to Sunset Country Ford at a cost of \$81,256.38 including the Town's portion of HST.
 3. That budget shortfalls be funded from the respective reserve funds or through year end surplus.
- That Mayor and Clerk be authorized to enter into a purchase agreements with Fort Frances GM and Sunset Country Ford. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

9. General:

- 9.1 Mayor Caul Acknowledgment
Mayor Caul read an acknowledgment to resolve the litigation between Councillor Judson and Mayor Caul.

10. Information:

- 10.1 The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

OLT Case No. 21-001133 Interim Order of the Tribunal -

- 10.2 PDEC Stats Reports - Positive outcome re Snowmobile bylaw. Minor issues noted and has worked with OPP on those issues.. Report accepted as presented.
- 10.3 January 2022 Building Statistics
- 10.4 MSC Membership Statistics from August 2021 through December 2021
- 10.5 Fire Rescue Report - Chief Moffat provided a verbal summary of the December and January reports.
- 10.6 Municipal Drinking Water License Appeal Notice of Decision
- 10.7 Water and Sewer Statistics 2021
- 10.8 Operations and Facilities Division - Environmental Area - Operations Statistics - November 2021
- 10.9 Operations and Facilities Division - Environmental Area - Operations Statistics - December 2021

11. ADJOURNMENT

- 11.1 The meeting adjourned at 6:15 p.m.

- 211 Behan - Hallikas THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

TOWN OF FORT FRANCESSESSION NO. #092REPORT

SPECIALMEETING
COMMITTEE OF THE
WHOLE

February 22, 2022

A Special meeting of the Committee of the Whole of Council was held virtually and in the Committee Room of the Civic Centre

PRESENT: Councillor D. Judson, Chairperson; Mayor J. Caul; Councillors A. Hallikas, J. McTaggart, W. Brunetta, M. Behan, R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, D. Galusha, Treasurer, J. Holiday, Deputy Treasurer, T. Rob, Manager, Operations & Facilities, J. Hughes, IT Manager, A. Hansma, HR Manager, C. Vangel, CBO/Municipal Planner and T. Moffat, Fire Chief

1. COMMITTEE OF THE WHOLE
 (Session No. 092)

- 1) Call to Order / Roll Call
Chair Judson called the meeting to order at 5:30 p.m.
- 2) Disclosure of pecuniary interest and the general nature thereof.
There were no disclosures of interest.

2. 2022 Operating Budget

- 1) 2022 Draft Operating Budget - Treasurer Report
-A verbal summary was provided by the Treasurer. Council received and discussed 3 options relating to the 2022 draft operating budget. Direction was provided to staff to further review option 2 with proposed changes and bring back a recommendation at a subsequent meeting for Council's consideration.

3. Adjournment

- 1) The meeting adjourned at 6:41 p.m.
- 212 Brunetta-McTaggart: THAT this special meeting of the Committee of the Whole of Council of the Town of Fort Frances be now closed.

CARRIED

TOWN OF FORT FRANCES

BY-LAW XX / 22

(Being a by-law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for financing under the Dedicated Gas Tax Funds for Public Transportation Program)

WHEREAS *Section 22 of the Municipal Act, 2001, c. 25 as amended*, authorizes Councils of local municipalities to pass by-laws to enter into agreements with the Province of Ontario under programs established and administered by the Province;

AND WHEREAS on February 14, 2022, Council approved a recommendation from the Community Service Division, for the Mayor and Clerk to execute a letter of agreement with the Ministry of Transportation (Ontario) with respect to a contribution under the Dedicated Gas Tax Funds for Public Transportation Program;

AND WHEREAS the Council of the Corporation of the Town of Fort Frances deems it necessary to enter into a Letter of Agreement with the Ministry of Transportation to receive a funding allocation from the Ministry under the Dedicated Gas Tax Funds for Public Transportation Program for 2021/2022,

NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the agreement in the form attached hereto as Schedule "A" with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation (Ontario) be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

Enacted and passed this 28th day of February 2022 .

J. Caul, Mayor

G. Lecuyer, Clerk

**Ministry of
Transportation**

Office of the Minister

777 Bay Street, 5th Floor
 Toronto ON M7A 1Z8
 416 327-9200
www.ontario.ca/transportation

**Ministère des
Transports**

Bureau de la ministre

777, rue Bay, 5^e étage
 Toronto ON M7A 1Z8
 416 327-9200
www.ontario.ca/transport



January 21, 2022

Her Worship June Caul
 Mayor, Town of Fort Frances
 320 Portage Avenue
 Fort Frances ON P9A 3P9

Dear Mayor Caul:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **Town of Fort Frances** (the “Municipality”) and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario (the “Ministry”), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the “Program”). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario’s transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2021-22 Guidelines and Requirements (the “guidelines and requirements”).

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$71,538** (“the “Maximum Funds”) in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.
2. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$53,654**; and any remaining payment(s) will be provided thereafter.

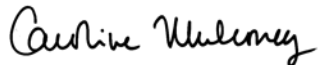
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2021-22 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.

13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then deliver a fully signed copy, in pdf format, to the Ministry at the email account set out below. Subject to the Province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Caroline Mulroney
Minister of Transportation

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date

Name (print):
Title (head of council or
authorized delegate):

I have authority to bind the Municipality.

Date:

Name (print):
Title (clerk or authorized delegate):

I have authority to bind the Municipality.

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX/22

(Being a by law to authorize the execution of an agreement with Wessuc Inc re: Tender 2021-OF-18).

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on February 14, 2022 Council received a report from the Manager of Operations & Facilities which awarded the tender for the three-year Sanitary Sewer Cleaning and CCTV Inspection to Wessuc Inc (Tender No. 21-OF-18); based on the recommendation of the Operations & Facilities Executive Committee;

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with Wessuc Inc.

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, as per Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and passed this 28th day of February 2022.

J. Caul, Mayor

G. Lecuyer Clerk

SCHEDULE 2**AGREEMENT**

THIS AGREEMENT made this _____ day of _____, 2022.

BETWEEN:

(herein sometimes referred to as the "Tenderer" or the "Contractor")

- and -

The Corporation of the Town of Fort Frances
(the "Town")

Whereas the Contractor has represented to the Town that the Contractor is well able to perform the Work described in the Tender Documents for the respective Total Unit Price(s), Total Prices, and for the Year(s) quoted by the Tenderer in the Tender.

Now therefore the Contractor and the Town (herein sometimes referred to as the "Parties") undertake and agree as follows:

1. The Tenderer shall perform and complete the Work:
 - (a) to, and for, the benefit and satisfaction of the Town, in accordance with the Tender Documents;
 - (b) for the Year(s), and for the respective Total Unit Price(s) and Total Prices quoted by the Tenderer in the Tender Forms except as may be increased or decreased by increase or decrease in taxes (such as HST) as set out in paragraphs 3 and 4 of the Tender Forms.
2. The Tender Documents shall collectively be and the whole shall constitute the Contract between the Parties.

3. The Town agrees to pay to the Contractor in lawful money of Canada for the performance of the Work with the amounts to be paid on account thereof being determined by actual measured quantities in accordance with the Specifications and Other Provisions and subject to adjustments, additions, deductions and deletions as provided in and by the Tender Documents. The Town shall pay on account thereof upon the approval of the Town Manager of Operations and Facilities (in the Tender Documents the Town Manager of Operations and Facilities is sometimes referred to as the "Manager"). Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Contractor.
4. If the Town fails to make payments to the Contractor as they become due under the terms of the Tender Documents, interest equal to the current bank prime rate + 2% per annum on such unpaid amounts shall become due and payable until payment.
5. If:
 - (a) the Contractor should be adjudged bankrupt, or becomes insolvent, or makes a general assignment for the benefit of creditors, or if a receiver is appointed to the Tenderer or the Tenderer's business or any part thereof; or
 - (b) a petition in bankruptcy for liquidation, reorganization, or other proceeding, is filed by or against the Tenderer;
 - (c) the Contractor fails or neglects to properly perform or complete the Work or otherwise fails to comply with the requirements of the Tender Documents (including, without limitation, failure to meet gradation specifications, or to meet delivery dates, or otherwise)

the Town may, without prejudice to any other right or remedy it may have, terminate this Agreement by giving the Contractor written notice.

The Contractor's obligation under the Tender Documents as to quality, correction and warranty of the work performed by him up to the time of termination shall continue in force after such termination.

6. Time shall in all respects be of the essence.
7. Neither this Agreement nor any rights or entitlements under it shall be assignable or transferable by the Contractor without the prior written consent of the Town.
8. Any notice required or permitted to be given hereunder shall be in writing and shall be effectively given if:

- (a) delivered personally;
- (b) sent by prepaid courier service or mail; or
- (c) sent prepaid by telecopier, telex or other similar means of electronic communication (confirmed on the same or following day by prepaid mail) addressed,

- (i) in case of notice to the Town, as follows:

320 Portage Avenue
FORT FRANCES, Ontario
P9A 3P9
Attention: Administrator

- (ii) in case of the Contractor, as follows:

Any notice so given shall be deemed conclusively to have been given and received when so personally delivered or sent by telex, telecopier or other electronic communication or on the second day following the sending thereof by private courier or mail. Any Party hereto or others mentioned above may change any particulars of its address for notice by notice to the others in the manner aforesaid.

IN WITNESSETH WHEREOF the Parties hereto have executed this Agreement.

SIGNATURE OF CONTRACTOR:

Witness to signature of Tenderer

If a corporation, the person signing has the authority to bind such corporation

Print name of Witness:

PRINT NAME AND TITLE OF PERSON
SIGNING:

IF A CORPORATION, PRINT PROPER NAME
OF CORPORATION:

Address of Witness:

Address of Contractor:

Phone Number of Witness:

Phone Number of Contractor:

Fax Number: _____

Cell Number: _____

The Corporation of the Town of Fort Frances

per:

per:

I/we have authority to bind the Town

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX/22

(Being a by law to authorize the execution of an agreement with Fort Frances GM re: Tender 2022-OF-01).

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on February 14, 2022 Council received a report from the Manager of Operations & Facilities which awarded the tender for the Supply of Various Vehicles to Fort Frances GM (Tender No. 22-OF-01);

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with Fort Frances GM.

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, as per Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and **passed** this 28th day of February 2022.

J. Caul, Mayor

G. Lecuyer Clerk

SECTION 4
STANDARD FORM OF AGREEMENT

THIS AGREEMENT made in duplicate this 28 day of February 2022

BETWEEN:

Fort Frances GM
(herein called the "Bidder")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Bidder has represented to the Municipality that he or she is well able to supply the vehicle as described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Bidder shall:

a) Do and fulfill every covenant contained in the Tender Documents and to supply the vehicle as described in the Tender Documents and which have been executed in duplicate by both PARTIES.

Article 2 - The Contract

The Tender Description, Information to Tenderers, Form of Tender, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute a Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

Article 3 - Terms

The Municipality shall pay to the Bidder in lawful money of Canada for the performance of the Tender

(supply of vehicle), the amounts set out in the Form of Tender subject to the adjustments, additions, deductions and deletions as provided in the Tender Documents.

Article 4 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

Article 5 - Communications

All communications in writing between the PARTIES or between them and the Manager of Operations & Facilities Division, shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

a) The Bidder at: _____

b) The Owner at;

Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9
Ph; 807 274 5323
Fax No. 807-274-8479

c) The Manager of Operations &
Facilities Division at;
Town of Fort Frances
900 Wright Avenue
Fort Frances, Ontario
P9A 3P9
Ph; 807 274 9893 EXT 1316
Fax; 807 274 7360
email trob@fortfrances.ca

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

Company/Firm Name _____

Date

Signature (*I have the authority to bind the company*)

THE CORPORATION OF THE TOWN OF
FORT FRANCES

Date

MAYOR

CLERK

(CORPORATE SEAL)

Unincorporated Contractors sign below:

SIGNED:
in the presence of:

Bidder's Signature

Witness to Bidder's Signature

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX/22

(Being a by law to authorize the execution of an agreement with Sunset Country Ford re: Tender 2022-OF-01).

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on February 14, 2022 Council received a report from the Manager of Operations & Facilities which awarded the tender for the Supply of Various Vehicles to Sunset Country Ford (Tender No. 22-OF-01);

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with Sunset Country Ford.

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, as per Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and **passed** this 28th day of February 2022.

J. Caul, Mayor

G. Lecuyer Clerk

SECTION 4
STANDARD FORM OF AGREEMENT

THIS AGREEMENT made in duplicate this 28 day of February 2022

BETWEEN:

Sunset Country Ford
(herein called the "Bidder")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Bidder has represented to the Municipality that he or she is well able to supply the vehicle as described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Bidder shall:

a) Do and fulfill every covenant contained in the Tender Documents and to supply the vehicle as described in the Tender Documents and which have been executed in duplicate by both PARTIES.

Article 2 - The Contract

The Tender Description, Information to Tenderers, Form of Tender, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute a Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

Article 3 - Terms

The Municipality shall pay to the Bidder in lawful money of Canada for the performance of the Tender

(supply of vehicle), the amounts set out in the Form of Tender subject to the adjustments, additions, deductions and deletions as provided in the Tender Documents.

Article 4 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

Article 5 - Communications

All communications in writing between the PARTIES or between them and the Manager of Operations & Facilities Division, shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

a) The Bidder at: _____

b) The Owner at;

Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9
Ph; 807 274 5323
Fax No. 807-274-8479

c) The Manager of Operations &
Facilities Division at;
Town of Fort Frances
900 Wright Avenue
Fort Frances, Ontario
P9A 3P9
Ph; 807 274 9893 EXT 1316
Fax; 807 274 7360
email trob@fortfrances.ca

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

Company/Firm Name _____

Date

Signature (*I have the authority to bind the company*)

THE CORPORATION OF THE TOWN OF
FORT FRANCES

Date

MAYOR

CLERK

(CORPORATE SEAL)

Unincorporated Contractors sign below:

SIGNED:
in the presence of:

Bidder's Signature

Witness to Bidder's Signature

THE CORPORATION OF THE TOWN OF FORT FRANCES

BY-LAW NO. 46~20 - B

(A By-Law to amend By-Law 46-20 to Govern the Proceedings of the Council of the Corporation of the Town of Fort Frances)

WHEREAS *the Municipal Act, 2001, c. 25 s. 5 (1)* provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS *the Municipal Act, 2001, c. 25 s. 5 (3)* provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Council of the Corporation of the Town of Fort Frances, pursuant to section 238 of *the Municipal Act, 2001*, adopted By-law Number 46-20 on the 9th day of November 2020, being a by-law to establish the proceedings of Council.

AND WHEREAS on July 21, 2020 the *COVID-19 Economic Recovery Act, 2020* was passed to amend the Municipal Act, 2001 such that a Municipality's procedural by-law may permit Council and/or Committee members to participate electronically in both open and closed meetings and members participating electronically may be counted in determining quorum;

AND WHEREAS Council of the Corporation of the Town of Fort Frances deems it necessary to amend By-law No. 46-20 to allow for electronic participation.

NOW THEREFORE BE IT RESOLVED, THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF FORT FRANCES ENACTS AS FOLLOWS:

1. That Section 4.13 be amended as follows:

4.13 Electronic Meetings

Electronic Participation at meetings may be conducted, pursuant to Section 238 of the Municipal Act, 2001 as amended, and in accordance with this by-law and as set out In Appendix A and B

4.13.1 Electronic Meeting Participation – When Permitted

During the following circumstances members of Council, Local Boards and other Committees may participate by electronic means to the extent and in the manner set out in this Bylaw:

- a) A declared emergency by any level of government.
- b) Restrictions or guidelines set out by the Northwestern Health Unit, the Ontario Provincial Police, Province of Ontario and the Municipal Emergency Control Group.

4.13.2 Electronic Meeting Participation – Quorum and Voting

Members participating electronically shall count towards quorum and be entitled to vote as if they were attending in person at a meeting that is open to the public or closed to the public.

4.13.3 Electronic Meeting Participation – Publishing of Link

The link to access the electronic meeting will be published on the applicable meeting Agenda.

4.13.4 Electronic Participation — Delegations / Deputations permitted to participate electronically

Delegates / Deputations may be permitted to participate electronically if circumstances do not allow a delegate or deputation to appear in person in

accordance with section 4.13.1.

THAT appendix B be amended as attached hereto and forming part of this By-Law

Enacted and passed this 28th day of February 2022

G. Lecuyer
Clerk

J. Caul
Mayor

Appendix B

Electronic Participation at Meetings

1. Where the Rules of Procedure conflict with the need to facilitate electronic participation, the Chair, in consultation with the Clerk shall have the authority to modify the Rules of Procedure to ensure members can effectively participate in the meeting.
2. Notice to members shall be provided electronically via e-mail and/or agenda publication. Notice may also be provided by telephone or personal contact in case of an emergency. Public notice shall be deemed delivered upon completion of agenda publication.
3. The meeting shall begin with a roll call to determine who is participating.
4. Should a delegation request be received during an emergency and the Clerk believes that the request can be facilitated, their presentation will be provided to the Clerk to be included on the agenda. Link instructions will be provided to the requesters by the Clerk. The remainder of the delegation rules as set out in this by-law shall apply.
5. Electronic participation of Staff may also be facilitated.
6. Members should dress (if video conference) and act as though in attendance in person. Members are responsible for ensuring there is no background noise at their location that would interfere with the meeting – we encourage the member to source a quiet location to connect from. Additionally, microphone shall be muted when member is not speaking.
7. The Chair (and Mayor) will attend on site in order to sign minutes.
8. Members must connect electronically with the Municipality no later than 15 minutes prior to the commencement of the meeting. If unable, there is no guarantee that we may be able to facilitate your connection.
9. Members attending electronically may leave a meeting early, however, it is expected that members will attend a sufficient length of time to warrant the additional effort required by the Municipality to facilitate electronic attendance.
10. Members must announce their departure prior to leaving the meeting. If electronic connection is lost during a meeting, no effort will be made by the Municipality to reconnect and the member attending electronically shall be considered to have left the meeting at the point of disconnection.
11. The Chair shall be cognizant of all members whether attending in person or electronically and may establish provisions as to order of members speaking to facilitate flow and pace of meeting.
12. Members attending electronically shall verbally announce their vote when called upon by the Chair.
13. Members attending electronically may not be able to see all other members, presentation by delegations, etc. and the Municipality is not responsible for trying to accommodate this.
14. Members are responsible for providing their own method of transmission to the Municipality. The Municipality will make a virtual meeting link and phone number available for meetings.

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX/22

(Being a by law to authorize the execution of an agreement with 407695 Ontario Ltd. o/a Sight & Sound re: Tender 2022-AF-01).

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on February 28, 2022, Council received a report from the Manager of Information Technology to award the tender for the Supply and Delivery of Surveillance Cameras (Tender No. 22-AF-01);

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with 407695 Ontario Ltd. o/a Sight & Sound.

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, as per Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and **passed** this 28th day of February 2022.

J. Caul, Mayor

G. Lecuyer Clerk

STANDARD FORM OF AGREEMENT

This agreement made in duplicate on:

FEBRUARY 22, 2022

Date

between:

407695 Ontario Ltd. o/a Sight & Sound

(hereinafter called the "Bidder")

of the First Part

and

The Corporation of the Town of Fort Frances

(hereinafter called the "Owner")

of the Second Part

witness that whereas the Bidder has represented to the Owner that he or she is well able to supply the Surveillance Cameras as described in the Tender Documents, now therefore the Parties hereto undertake and agree as follows:

ARTICLE 1 - THE BIDDER SHALL

Do and fulfill every covenant contained in the Tender Documents and to supply the Surveillance Cameras as described in the Tender Documents and which have been executed in duplicate by both Parties.

ARTICLE 2 - THE CONTRACT

The Call to Tender, Tenderer's Checklist, Information to Tenderers, Form of Tender, and Standard Form of Agreement are all to be read into and form part of the Agreement and the whole shall constitute a Contract between the Parties and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators, and their assigns.

SUPPLY AND DELIVERY OF SURVEILLANCE CAMERAS

ARTICLE 3 - TERMS

The Owner shall pay to the Bidder in lawful money of Canada for the performance of the Tender (Supply and Delivery of Surveillance Cameras), the amounts set out in the Form of Tender, subject to the adjustments, additions, deductions, and deletions as provided in the Tender Documents.

ARTICLE 4 - PAYMENTS

The Owner shall pay on account thereof, upon the Project Manager's approval, all monies owing to the Bidder for the performance of the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Bidder.

ARTICLE 5 - COMMUNICATIONS

All communications in writing between the Parties, or between them and the Project Manager, shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by registered mail or by telegram or Facsimile transmission addressed as follows:

(a) The Owner at:

*Mr. Faisal Anwar
Chief Administrative Officer
Town of Fort Frances
320 Portage Avenue, Fort Frances, Ontario, Canada, P9A 3P9*

(b) The Project Manager at:

*Mr. Jeremy Hughes
Information Technology Manager
Town of Fort Frances
320 Portage Avenue, Fort Frances, Ontario, Canada, P9A 3P9
807-274-5323 x 1219
jhughes@fortfrances.ca*

(c) The Bidder at:

290 Scott Street, Fort Frances ON P9A 1G7

Address


In witness whereof, the Parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

Company / Firm Name

407695 Ontario Ltd. o/a Sight & Sound

02/22/2022
Date


Signature
(I have the authority to bind the Company / Firm)

Corporation of the Town of Fort Frances

Date

Mayor

Date

Clerk

(Corporate Seal)

Unincorporated Contractors

Date

Bidder

Date

Witness

Karyn Haney

From: Karyn Haney
Sent: Thursday, February 24, 2022 11:26 AM
To: Karyn Haney
Subject: FW: [External] Women's Shelter and Transitional Housing Update

From: Tarra Peterson <tpeterson@fftahs.org>
Sent: Wednesday, February 23, 2022 1:02:18 PM
To: June Caul <jcaul@fortfrances.ca>; '
Subject: [External] Women's Shelter and Transitional Housing Update

[EXTERNAL]

Good Afternoon,

Thank you again for everyone that was able to join us this morning.

Attached is a draft letter of support for the Women's Shelter. This is just suggested wording; please feel free to adjust it however you see fit. We are grateful for any level of support each organization is able or willing to provide.

Miigwech,

Tarra Peterson

Executive Assistant
 Fort Frances Tribal Area Health Services
 P.O. Box 608
 Fort Frances, ON
 P9A 3M9

P: (807) 274-2042
 F: (807) 274-2528

Letter Head**Date**

Boozhoo,

**Re: Letter of Support to Fort Frances Tribal Area Health Services –
Wiidookodadiwin Project**

This letter is to express support for Fort Frances Tribal Area Health Services (FFTAHS) proposed Women's Shelter. Over the last few years, we have seen an increased need for safe housing. The reasons are primarily stemming from human trafficking, homelessness, potential homelessness, increased mental health related incidents, gender based violence and poverty. COVID-19 has only increased the need and made it more immediate.

The need and conditions are real and impacting on the quality of life for people in crisis situations and in need of mental health support. There is a huge housing shortage for individuals within the Rainy River District.

There have been significant increases in human sex trafficking and domestic abuse amongst the most vulnerable. Not only is the southern Area of Treaty #3 at increased risk of human trafficking due to the innate vulnerability of First Nations women and children, the geographical location poses significant dangers to clientele. Fort Frances shares an international border with International Falls, MN and is approximately 2 hours from one of the largest Human Trafficking ports between Canada and the US. Secondly, we are on the passing highway between two central hubs, Winnipeg and Thunder Bay. FFTAHS provides case management, coaching and mental health supports; however has identified that safe, supportive transitional housing for survivors of human trafficking is a significant service gap within the area.

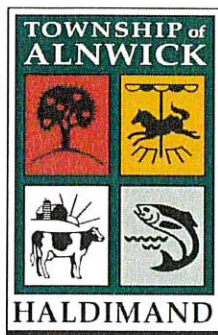
Within the Rainy River District and Southern Treaty Three catchment area, there is only 1 Women's Shelter located 150 Km to the East of Fort Frances. The catchment area has been significantly under resourced in social supports for vulnerable individuals, and safe housing is a top priority. This poses significant challenges as this one shelter does not provide adequate shelter support for the entire catchment area. An investment for a Women's shelter in the central location of Fort Frances, Ontario with an occupancy of 12 beds would have significant positive impacts on a social systems level.

The Mamow Ahyamowen partnership (supported by ICES) released a Mortality report (1992-2014) identifying that 60% of all deaths in the Rainy River District Community members occurred before 65 years of age, compared to 22% of Ontario. 118 deaths of every 1,000 Community members is 1.7 times the provincial average. 3.3 out of 10 deaths could have potentially been avoided with timely intervention.

We acknowledge the efforts of FFTAHS in providing culturally based healing services and wrap around supports for Treaty #3 citizens in the Rainy River District. Accessible, secure and safe temporary housing that is connected to cultural healing has been an identified need within our area. The proposed Women's Shelter by FFTAHS will help address this current service gap.

We fully support the efforts of Fort Frances Tribal Area Health Services as they pursue the development of a Safe House. We look forward to working and partnering with them in creative ways to help bring renewed health to the women and LGBTQ2S+ individuals in the region.

Miigwech,



Proclamation

Event: Year of the Garden 2022

Date: June 18, 2022

"Whereas the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector; and

Whereas gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together; and

Whereas the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality; and

Whereas gardens and gardening have helped us face the challenges of the COVID pandemic; and

Whereas Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

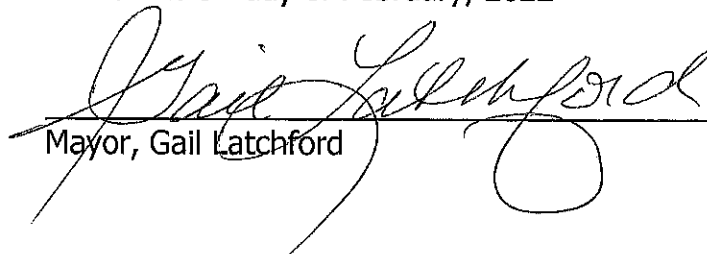
Now Therefore Be It Resolved That I, Mayor Gail Latchford, on behalf of the Township of Alnwick/Haldimand do hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and

That the Saturday before Father's Day, June 18, 2022, be recognized as Garden Day in the Township of Alnwick/Haldimand as a legacy of Canada's Year of the Garden 2022; and

That the Township of Alnwick/Haldimand is committed to be a Garden Friendly Township supporting the development of its garden culture; and

That all municipalities across Canada be invited to proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to all municipalities of Ontario, and for that purpose.

Dated this 3rd day of February, 2022



Mayor, Gail Latchford



From the Office of the Clerk
 The Corporation of the County of Prince Edward
 T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, **CLERK**

TOWN OF FORT FRANCESMINUTESSESSION NO. #17February 7, 2022

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held virtually and in the Civic Centre on February 7, 2022 from 8:30 a.m. to 9:28 p.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, CAO, C. Vangel, CBO/Planner, P. Briere, By-law Enforcement Officer, K. Haney, Deputy Clerk

1. Call to Order @ 0830 hrs/Roll Call

2. Disclosure of pecuniary interest and the general nature thereof - none

3. Approval of Previous Committee Minutes

3.1 Session no 16 - 06 December 2022 - Accepted as presented

4. Items Referred from Council

4.1 Best for Kitty

By-law has followed up with Province who has confirmed determination. Current facility limited in space with 8 cat and 8 dog pens. Discussion involved volunteers and perception of our lack of support with those volunteers taking initiative. Committee discussed supporting cause in other ways, i.e. potential funding for Best for Kitty, if the group chose to request funding.

5. New Business

5.1 Motion to support dissolution of the Ontario Land Tribunal (OLT)

5.2 Planning and Development Operating Budget 2022

6. Outstanding Items - none

7. Information

7.1 PDEC Stats Reports - Positive outcome re Snowmobile bylaw. Minor issues noted and has worked with OPP on those issues.. Report accepted as presented.

7.2 OLT Case No. 21-001133 Interim Order of the Tribunal -

7.3 Reconciliation Education

8. In-Camera

8.1 Chairperson J. McTaggart, Councilors W. Brunetta, D. Judson, ex-officio June Caul, CAO F. Anwar, Committee Secretary K. Haney, CBO C. Vangel, Operations Manager T. Rob met in camera from 9:13 to 9:26 a.m.

5 Brunetta - Judson: THAT the Planning and Development Executive Committee now meet in-camera to address a matter pertaining to:
a proposed or pending acquisition or disposition of land by the municipality or local board; Land Purchase

CARRIED

9. Adjourn @ 0928 hrs / Next Meeting Date - 22 February 2022

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. #19February 8, 2022

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on February 8, 2022 from 12:00 p.m. to 1:53 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: F. Anwar, K. Haney, Deputy Clerk, G. Lecuyer, Clerk, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, A. Hansma, Human Resources Manager

REGRETS:**1. Call to Order@ 8:30 p.m./Roll Call****2. Disclosure of pecuniary interest and the general nature thereof**

- 2.1 Councilor Brunetta disclosed an interest in item 5.4 below at this is her per diem claim for her attendance at RRDMA 2022.

3. Approval of Previous Committee Minutes

- 3.1 Session no 1 - 04 January 2022 - Accepted as presented

4. Items Referred from Council

- 4.1 2203 FF Sports Hall of Fame Sponsorship Request - Committee in favor of support of a Bronze Sponsorship of \$500.00 to be taken from the Council Public Relations budget.

5. New Business

- 5.1 Waiving of Procurement Policy - Chief Moffat - Committee supportive of recommendation and to move forward to Council meeting of February 14, 2022.
- 5.2 New Radio System Report February - Committee supportive of recommendation. Recommendation to move forward to Council meeting of 14 February 2022.
- 5.3 2022 Draft Operating Budget - Corporate, Administration and Finance and Emergency Services -
- 5.4 W Brunetta Per Diem Claim RRDMA
- 5.5 R Wiedenhoeft ROMA Per Diem Claim
- 5.6 ITAF Billboards
- 5.7 Lame Duck Council - Clerk's office in election mode. Clerk provided overview of her report. Discussion held. Policy re delegation of authority during a lame duck period. Clerk to create by-law and bring forward to next meeting for approval.
- 5.8 Use of Corporate Resources For Election Purposes Policy - Refresher for current Town of Fort Frances policy. To be utilized as an educational document. Intended to provide further detail. Clerk to make noted amendments and bring back to committee at next meeting for review.
- 5.9 2022 IT Operating Budget

- 6. Outstanding Items - None
- 7. Information
 - 7.1 Fire Rescue Report - Chief Moffat provided a verbal summary of the December and January reports.
- 8. In-Camera - none
- 9. Adjourn 1:51 p.m./ Next Meeting Date - 22 February 2022

Executive Committee Chair

F. Anwar, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #002January 19, 2022

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday January 19, 2022 from 8:30 a.m. to 9:37 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, F. Anwar, CAO, (8:40 a.m. to 9:37 a.m.), Cody Vangel (9:05 a.m. to 9:37 a.m.) and Randy Thoms (8:30 a.m. to 9:04 a.m.)

1 Call to Order/Roll Call

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting of January 5, 2022 - the minutes were approved as circulated.

4 New Business

4.1 Memorial Sports Centre Ice Plant Efficiency Study - the administration report was approved as amended.

4.2 Contribution agreement with the Federal Economic Development Agency for Northern Ontario - the administration report was approved as presented.

4.3 Renewal of Enterprise Annual Lease - the administration report was approved as presented.

5 Information

- 5.1 Fort Frances Wastewater Treatment Facility December 2021 Monthly Report - the December Wastewater Report was received and will be forwarded to Council as information only. No action required.
- 5.2 Operations and Facilities Division - Public Works Area - Operations Statistics - December 2021 - the Public Works Stats for December were received and will be forwarded to Council as information only. No action required.
- 5.3 Airport Statistics 2021 - the Airport Statistics were received and will be forwarded to Council as information only. No action required.
- 5.4 Sewer and Water Data for 2021 - the sewer and water data was received and will be forwarded to Council as information only. No action required.
- 5.5 Tonnage at the Landfill Site - 2021 - the Landfill statistics were received and will be forwarded to Council as information only. No action required.

6 In-Camera

- 6.1 A resolution was made by John McTaggart and seconded by Mike Behan that the Operations and Facilities Executive Committee now meet in-camera to address a matter pertaining to: a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

7 Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCESMINUTESSESSION NO. #003February 9, 2022

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday February 9, 2022 from 8:30 a.m. to 9:51 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor (8:38 a.m. to 9:51 a.m.) Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, Faisal Anwar, CAO (8:38 a.m. to 9:51 a.m.), Dawn Galusha (8:30 a.m. to 9:51 a.m.), Craig Miller (8:30 a.m. to 9:51 a.m.), Merna Amera (8:30 a.m. to 9:51 a.m.) and Randy Thoms (8:30 a.m. to 9:51 a.m.).

1 Call to Order/Roll Call

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on January 19, 2022 - the minutes were omitted from the agenda package and therefore will be deferred to the next meeting.

4 New Business

4.1 Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program - the administration report was approved as presented.

4.2 2022 Draft Budget - the draft budget was received.

4.3 Municipal Drinking Water License Appeal Notice of Decision - the information was received and approved.

4.4 November 2021 Drinking Water Systems Monthly Summary Report - the November 2022 report was approved as presented.

- 4.5 December 2021 Drinking Water Systems Monthly Summary Report - the December 2022 report was approved as presented.

5 Information

- 5.1 Water and Sewer Statistics 2021 - the water statistics were received and will be forwarded to Council as information only. No action required.
- 5.2 Operations and Facilities Division - Environmental Area - Operations Statistics - November 2021 - the November Environmental Statistics were received and will be forwarded to Council as information only. No action required.
- 5.3 Operations and Facilities Division - Environmental Area - Operations Statistics - December 2021 - the December Environmental Statistics were received and will be forwarded to Council as information only. No action required.

6 Adjourn / Next Meeting Date

- 6.1 Next meeting February 23, 2022

Meeting adjourned at 9:51 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

Wednesday, 12 January 2022

8 a.m. at Flint House

DRAFT MINUTES – motion required to approve

Page 1 of 2

Pat Gartshore Chair – Gartch's Int. Pub	P	Rick Wiedenhoef – Town Councilor Town of Fort Frances	P
Shelley Wepruk Secretary	P	Stacey Cridland Flint House	P
Pam Williams) 4 Your Pets	P	Ed Gackley Flinthouse	A
Scott Krienke-Turvey Inkspotz	P	RRFDC Representative Geoff Gillon	P
Jamie Pryde Modern Family Diner	A	Heather Johnson Chamber of Commerce Rep	A



1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Pat Gartshore – Chair - opened the meeting at 7:55 ... The Agenda and minutes had been sent via email. Members were asked for any emergency agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –10 November, 2021

Copies of the minutes from the 13 October, 2021 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Pam Williams/Pat Gartshore

TO accept the minutes presented of 10 November 2021

Also to ratify all motions made on that date.

No against or abstentions

3. Accounts Payable & Financial Report

Motion #2 –Scott Krinkie-Turvey/Pam Williams

TO accept the total payable for December 2021 in the amount of \$1,176.56

No against or abstentions

4. New Business - Call for New Business

1. Snow Removal

Board of Management Meeting –12 January 2022

Page 1 of 2

5. Committee Reports

Finance and Administration Committee

1. Everything is good. Budget is going to be submitted to town with no changes from last year.

Promotions Committee

1. Nothing new. No response from International Falls radio. Scot will contact Mike from KDSM
Re lack of response.

Maintenance Committee

1. Shelley will give Twila a call and discuss summer baskets.

Chamber of Commerce

1. No Report

Social Media

- 1 No report.

6. New Business

1. Snow Removal discussion had. Town plows back lanes unless they are privately owned. Rick to
Talk to Travis re subject.

7. Old Business –

1. Speed Limit: Pam has drafted letter to town re changing speed limit.
2. A letter has to be drafted to send to town re spot for Christmas tree in the Square. It goes to
Mayor and council.

Setting of Next Board Meeting

4. Motion – Pam Williams

To close the meeting

No against or abstentions

All in agreement – Meeting Closed at 8:30 a.m.

Our next meeting date will be 8 February, 2022 Location to be determined.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.