

# TOWN OF FORT FRANCES

## AGENDA - October 22, 2012

### MEETING - Council Chambers , Civic Centre

Page

#### **COUNCIL MEETING**

(Session No. 56) 6:20 p.m. to 6:30 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Consent Agenda**

- 2.1 Summary Report 3 - 3
- 2.2 Items Referred from Committee of the Whole
- 2.3 Request dated October 3, 2012 from United Native Friendship Centre re: Proclaiming 2013 as "The Year of the Friendship Centre" in the Town of Fort Frances. 4 - 4
- 2.4 Request received October 17, 2012 from F. Morelli re: Request for Accessibility Ramp - 122 Scott Street - Fort Frances. 5 - 7

#### **Approval of Council Minutes \***

- 3.1 Session No. 55 dated October 9, 2012.

#### **Approval of Committee of the Whole Minutes \***

- 4.1 Sessions No. 69 and 70 dated October 9 and 17, 2012.

#### **Resolutions from tonight's Committee meeting**

#### **Information Correspondence \*\***

- 6.1 Association of Municipalities of Ontario Communicate dated October 10 re: Municipalities Being Urged to Learn More About Pensions; October 12 re: Post Traumatic Stress Bill Must Serve Employees and Taxpayers; October 15 re: AMO Breaking News-Local Food Act-Bill 130; and October 17, 2012 re: Government Backs Away From Capping OMERS Contributions. 8 - 16
- 6.2 Association of Municipalities of Ontario Watch File dated October 11 and 18, 2012. 17 - 20
- 6.3 NOMA Correspondence dated October 9, 2012 re: Regional Economic Development Area (REDA) Pilot Project. 21 - 22

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6.4 Notice of Committee of Adjustment Decision dated October 9, 2012 re: File No. A6/2012 - 708 Thompson Street - Beaulieu.	23 - 23

**Minutes \*\***

7.1 Downtown Business Improvement Area Board of Management Meeting dated September 12, 2012.	24 - 26
7.2 Committee of Adjustment dated September 17, 2012.	27 - 28
7.3 Operations and Facilities Executive Committee dated October 3, 2012.	29 - 30
7.4 Community Services Executive Committee dated October 1, 2012.	31 - 32
7.5 Ad Hoc Off-Leash Dog Park Advisory Committee Minutes dated October 4, 2012.	33 - 34

**Non-agenda Items - 6:29 p.m.**

**\* Previously distributed to Council**

**\*\* Items can be viewed by contacting the Clerk**

**THE TOWN OF FORT FRANCES**

**REPORT TO:** Mayor and Council  
**FROM:** K.M. Lawson  
**SUBJECT:** Town of Fort Frances  
Council Meeting - Monday, October 22, 2012  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Request dated October 3, 2012 from United Native Friendship Centre re:  
Proclaiming 2013 as "The Year of the Friendship Centre" in the Town of  
Fort Frances.  
- requester will be advised of Council's proclamation.
3. Request received October 17, 2012 from F. Morelli re: Accessibility Ramp  
at 122 Scott Street.  
- will be referred to Operations and Facilities Executive Committee for  
recommendation.



/kl

**October 18, 2012**





*In Unity There Is Strength*

PHONE (807) 274-8541 FAX (807) 274-4110

P.O. BOX 752, 516 PORTAGE AVENUE  
FORT FRANCES, ONTARIO P9A 3N1



October 3, 2012

Mayor Roy Avis  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mr. Avis:

We are pleased to announce that the United Native Friendship Centre will be celebrating its 40<sup>th</sup> Anniversary on January 23, 2013. In planning our celebrations, the United Native Friendship Centre is requesting your consideration of announcing 2013 as the year of the Friendship Centre in the Town of Fort Frances.

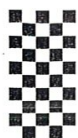
For the past forty years our Friendship Centre has provided numerous services to Aboriginal and non-Aboriginal people in Fort Frances and your support would help us celebrate our success.

I would be happy to meet with you at your earliest convenience to discuss our plans for 2013. You can contact me at 274-8541.

Sincerely,

Sheila McMahon,  
Executive Director

cc. UNFC Board of Directors



OCT-17-2012 WED 03:27 PM GILLONS' INSURANCE

FAX NO. 18075971520

P. 01

# FAX MESSAGE



TO: Municipal Council  
Town of Fort Frances

From: Francesco Morelli

RE: Request for Accessibility Ramp  
122 Scott Street – Fort Frances

Please find enclosed my request for an accessibility ramp.

The request is self-explanatory. However, if you require further information and/or clarification, do not hesitate to contact me.

My phone number is: 807-597-1540

e-mail: [morell@shaw.ca](mailto:morell@shaw.ca)

Thank you

OCT-17-2012 WED 03:28 PM GILLONS' INSURANCE

FAX NO. 18075971520

P. 02

104 Pine Crescent  
Box 992  
Atikokan, Ontario  
P0T 1C0  
Phone: 807-597-1540

October 17, 2012

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Attention: Fort Frances Municipal Council

Please accept this as my request to build an "Accessibility" ramp at my property in Fort Frances. The address is 122 Scott Street.

The dimension of the ramp requested at 122 Scott Street is as follows:

- the building to the edge of the curb is 110"
- the ramp is to be 48" (similar to T-D building below)
- the remaining distance is 62" (similar to Community Living building below)

For your information and for comparison purposes, accessibility ramps constructed for other buildings on Scott Street are as follows:

- 1) Community Living building
  - Building to edge of curb is 128"
  - Ramp is 61"
  - Remaining distance is 62"
- 2) CHHC building
  - Building to edge of curb is 136"
  - Ramp is 50"
  - Remaining distance is 86"
- 3) T-D building
  - Building to edge of curb is 129"
  - Ramp is 48"
  - Remaining distance is 81"

This request is for a Limited Services restaurant.

I would also like to make a comment regarding the existing access into my building. As you may recall, the municipality of Fort Frances contracted out a major highway re-construction project in 2007/2008 directly in front of my building at 122 Scott Street. At that time, I had steps going into the building. However, during the latter part of the construction period, the contract workers and/or municipal workers took out my steps. As I was not in Fort Frances, they were taken out without my permission. When I later asked why the steps were removed, I was advised that they had been taken out so that the contractors could complete their work more efficiently. Workers also asked for access into my building to so some work and I cooperated fully with them. When I inquired as to what was done with the steps, the workers said they had no idea where they were and assumed that someone from the Town had taken them away. When I asked if they would replace the steps, the workers said it wasn't their responsibility and didn't know whose responsibility it was.

The reason I am adding the above comment is that I ask that you consider my access into the building as though it had always been there. I did not press the matter with the workers at the time as I felt that no one was willing to

OCT-17-2012 WED 03:28 PM GILLONS' INSURANCE

FAX NO. 18075971520

P. 03

replace the steps. I did not replace these steps at that time because it was not financially responsible to do so until I found a new tenant for the building, which I now have. If the construction workers had not the steps out, they would still be there as I never had any intention of removing them.

Please accept this letter as my authorization to have Mr. Ben Morelli speak and write on my behalf to Town Council and staff for all matters relating to my building at 122 Scott Street.

Thank you in advance for your assistance.

Sincerely,



Francesco Morelli  
Owner



<communicate@amo.on.ca>  
10/10/2012 06:02 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject Municipalities Being Urged to Learn More About Pensions

## **To the Immediate Attention of the Head of Council**

**October 10, 2012**

### **Municipalities Being Urged to Learn More about Pensions**

Recently, a citizen's group called, "Fair Pensions for All" has been working to draw media and public attention to the rising costs of the public sector pensions, including the Ontario Municipal Employees Retirement System (OMERS) Pension Plan. As of December 31, 2011, the OMERS funding deficit stood at \$7.3 billion.

Reducing OMERS' deficit is in the best interest of municipal employees, employers and taxpayers alike. In addition to making sure that the OMERS Plan is fair, we have to make sure that it is sustainable for the long term.

To achieve fairness and stability, municipal leaders need to understand how the OMERS Plan is governed, what tools are available to influence decision making, and how individual Councils can help to advance taxpayer interests.

#### **What Your Council Can Do**

First of all, it is important to recognize that individual municipal councils, like individual employees, have almost no opportunity to directly influence decisions that are made by OMERS.

AMO created the Municipal Employer Pension Centre of Ontario (MEPCO), which provides an opportunity for municipalities to pool resources, secure top notch pension expertise, and represent municipal interests with a strong common voice. Unions have done this for quite some time.

All municipalities that contribute to the OMERS Pension Plan are encouraged to take advantage of MEPCO's educational resources, learn about how OMERS is governed, stay on top of pension matters, and support MEPCO's work through voluntary contributions.

Municipalities should apply a broad understanding of pension issues when they negotiate collective agreements or make long-term financial plans.

From time to time, MEPCO may advise municipalities to speak out on key concerns.

For example, the Province has been urged to reform the interest arbitration process and to grant municipalities better tools to control benefit increases.

Finally, volunteering to fund MEPCO is one of the few concrete steps that individual municipalities can take to ensure that the OMERS Pension Plan is fair and sustainable for employees, employers and taxpayers.

### **Governance of OMERS**

Under provincial legislation, OMERS is governed by two corporations. The Sponsors Corporation oversees the design of the Plan, including changes to benefits and contribution rates. Representation is based on the jointly sponsored model with contributions split equally between employers and members; and plan decisions are made on the basis of a two-thirds majority vote as set out in legislation. The Administration Corporation manages the Plan's day to day operations, including its investment strategy, plan valuation and pension benefit administration.

### **AMO's Role within the Governance of OMERS**

AMO has two representatives on the Sponsors Corporation and two representatives on the Administration Corporation. These four representatives serve as the voice of municipal employers. They do their best with their votes to ensure that decisions about the Plan are in the best interest of municipal employers, the overall health of the Pension Plan, and taxpayers.

### **The Municipal Employer Pension Centre of Ontario (MEPCO)**

In 2008, AMO created the Municipal Employer Pension Centre of Ontario (MEPCO) to help ensure that AMO's representatives on the Administration and Sponsors Corporations can draw on professional advice and expertise. MEPCO is supported by Ontario municipalities on a voluntary basis. This is particularly important when one considers that there are about 900 different employer groups within OMERS, vis-à-vis a small number of large, well-funded and well-organized unions.

MEPCO has built a track record of advancing well thought-out, actuarially sound perspectives on OMERS matters – and AMO's representatives within OMERS are using it to make sure that municipal perspectives are understood when decisions are made that affect the OMERS plan and the pension fund's management.

### **Further Information**

OMERS matters are complex. Both AMO and MEPCO are working to keep municipal councils as informed as possible. On [www.mepco.ca](http://www.mepco.ca), you will find a [Municipal Toolkit](#) with basic OMERS and MEPCO information, a summary of the 2012 major pension issues and a Glossary of Terms. In addition, information is shared regularly through the AMO Watch File, Breaking News Alerts and conference workshops.

**DISCLAIMER**

This is the final version of an AMO document. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



<communicate@amo.on.ca>  
12/10/2012 03:01 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject AMO breaking news re Bill 129

## TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 12, 2012

### Post Traumatic Stress Bill Must Serve Employees and Taxpayers

Last week, NDP MPP Cheri DiNovo, Parkdale-High Park, introduced Bill 129 [An Act to amend the Workplace Safety and Insurance Act, 1997, with respect to post traumatic stress disorder](#). Under this draft legislation, the cause of Post-Traumatic Stress Disorder (PTSD) among emergency service workers (police, fire, EMS) would be presumed to have occurred in the workplace, unless proven otherwise, and the workers would automatically be entitled to WSIB benefits.

As their employers, municipal governments, value our police, fire and EMS workers. Their health, safety and well-being are a top priority for municipal governments in Ontario. We fully support them receiving prompt medical treatment if they suffer PTSD arising from their work.

While the spirit of this draft legislation is understandable, it circumvents WSIB's evidence-based process. It is reasonable to expect appropriate medical assessment in these cases. As others have noted, such as the [Ontario Association of Police Services Boards](#), the bill does not promote important steps, such as proper diagnosis, treatment and rehabilitation, nor does it support effective back-to-work programs. Any such legislation must respect the well-being of our emergency service workers, as well as the need for due diligence when spending public funds.

This is also an opportunity to comment on the challenges of private members' bills in the context of a minority government situation. Private members' bills are problematic for municipal governments on a number of fronts:

- They are often not drafted well, as they don't have access to the full government processes and legal resources needed to develop a sound piece of legislation;
- MPPs who sponsor a private member's bill do not have to consult with AMO under the 2005 Memorandum of Understanding legislation, which requires municipal input on any potential municipal fiscal impact from a proposed bill or regulation. As a result, these bills don't address this important consideration; and
- Private member bills can emerge suddenly and may be rushed through the Standing

Committee process, giving interested parties little chance to analyze or comment on these bills during the legislative process.

That said, AMO reviews and comments on all bills that may have a financial impact on municipal governments. Further, AMO asks that all parties in the Legislature consult fully with municipal governments, emergency service associations and emergency service management organizations on Bill 129 before it moves further in the legislative process.

*Contract: Monika Turner, AMO Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca) 416.971.9856 ext. 318*

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<communicate@amo.on.ca>  
15/10/2012 05:12 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject AMO BREAKING NEWS - Local Food Act - Bill 130

## TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

October 15, 2012

### **Policy Update –Local Food Act may create additional municipal reporting requirements**

A provincial bill to promote local food has laudable goals, but AMO is cautioning the Province about how it could add to municipal reporting requirements and reach outside of municipal governments' roles and responsibilities.

Bill 130, known in short as the *Promoting Local Food Act, 2012*, was introduced on October 4<sup>th</sup> by Minister Ted McMeekin, Minister of Agriculture, Food and Rural Affairs.

The draft legislation would allow the Minister, after consultation, to establish aspirational goals or targets regarding local food. Under the proposed legislation, the Minister may require a public sector organization – a municipality, hospital, long-term care home, school, college or university, etc. - to provide information related to increasing awareness, access and sales of local food. This may include providing information to assist in:

- Establishing a goal or target or determining the actions required to meet a goal or target;
- Understanding the steps being taken to meet a goal or target; or
- Assessing the progress toward meeting a goal or target.

AMO supports the development of the local food economy and fully understands the economic and social benefits for such investment. However, it is not clear why municipalities would be required to report to OMAFRA as proposed. The requirements would add to the administrative reporting burden already funded by municipal taxpayers. It is estimated that municipalities are currently required to complete about 270 reports per year to the Ontario government on funded and unfunded mandates. The proposed Bill 130 requirements would further add to this load. As well, it concerns a matter outside of municipal governments' mandates and responsibilities.

AMO recommends that the Ministry consider a voluntary approach to the information provision requirements under the draft Bill that would enable the leaders in the local food industry to continue to lead. One potential opportunity would be to use the [Ontario Municipal Knowledge Network](#) to publish best practices for municipal governments on promoting local food.

AMO will continue to monitor and keep members updated on Bill 130 as it moves through the Legislature.

**Contact:** Nicholas Ruder, Policy Advisor, [nruder@amo.on.ca](mailto:nruder@amo.on.ca) or 416-971-9856 Ext. 411.

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<communicate@amo.on.ca>  
17/10/2012 06:01 PM

To <ravis@fort-frances.com>  
cc  
bcc  
Subject Government Backs Away From Capping OMERS Contributions

### **Government Backs Away from Capping OMERS Contributions**

**October 17, 2012**

Ontario municipalities will be shocked to learn that the Province's proposed framework to cap aspects of Ontario's jointly sponsored public pension plans (JSPPs) will no longer include the Ontario Municipal Employees Retirement System (OMERS) Plan. AMO and the Municipal Employer Pension Centre of Ontario (MEPCO) are extremely disappointed and concerned about this policy departure and what it will mean for OMERS and municipal budgets.

In September, each of the JSPPs was asked to work on agreements to reduce benefits and help to manage escalating pension deficits and contribution costs. The OMERS Sponsors Corporation was undertaking this work accordingly. Then, suddenly, it was advised by Ontario's Ministry of Finance that OMERS would no longer be included in the framework to cap jointly sponsored plans, even though the Ontario Government contributes to the pension costs of school board and children's aid society employees. The Ministry's rationale for the change is that OMERS, unlike the other five affected JSPPs, is not consolidated on the Province's financial statements.

OMERS faces the same challenges as Ontario's other JSPPs. Like many other public sector defined benefit plans, it has a significant deficit and its sustainability is being challenged. The OMERS deficit now stands at more than \$7 billion. Efforts to address the OMERS deficit through contribution rate increases are driving up municipal taxes and pressuring cuts to municipal public services during a time of global economic hardship. The Ministry's 'technical rationale' for excluding OMERS from the cap leaves property taxpayers exposed to continued rate increases and it is fair to ask why the government is ignoring the need to reduce pension costs for all public sector pension plans.

Over the past five years, OMERS contributions have grown by about 60 per cent. This is not sustainable, which is why AMO and municipal government employers welcomed the Ontario Government's 2012 Budget proposals, which would have capped contributions and directed plan sponsors to make choices about reducing future (not accrued) benefits before further increasing employer contributions. Now that the government has retreated from this, we are left trying to achieve benefit concessions under a system that requires 2/3 majority support from the employer and employee association representatives who make up the Board of the OMERS Sponsors Corporation.

Contribution rates are already high – and in the absence of action from the Ontario Government, or serious consideration by employee associations of even temporary benefit changes, contribution rates will continue to grow. This will further deflect municipal tax dollars away from basic programs and services, as well the capacity to manage future growth. In 2011, the OMERS Sponsors Corporation adopted a Statement of Plan Design and Objectives (SPDOS) that is based on the 2009 Primary Plan valuation and projections. Under that

statement, when combined contribution rates exceed 19.5 per cent, benefits will be reduced to make up the funding shortfall. However, these changes must happen through the annual Specified Plan Change Process, which provides much less certainty than the Ontario Government's capping approach would have. For 2013, the total combined blended contribution rate will reach 21.2 percent. From a municipal government perspective, and likely from an employee's perspective, the current contribution rates are already too high and unsustainable. Last year's 1 per cent rate increase cost municipal governments an additional \$150 million dollars. This year's rate increase is 0.9 per cent.

AMO, through MEPCO and its representatives to the Sponsors Corporation, will continue to push OMERS to take immediate action to address contribution rates. No government can allow the cost of public pension plans to undermine its ability to deliver core programs and services, or compromise investment in vital infrastructure. Municipal governments will be extremely disappointed with the government's reversal of its earlier decision to include OMERS in its JSPP initiative. Notwithstanding the proroguing of the Legislature, the Ministry of Finance is still facilitating work with its pension plan employee sponsors on capping agreements against the backdrop of future legislation, if negotiated agreements are not achieved.

*The Municipal Employers Pension Centre of Ontario (MEPCO)*

MEPCO is a not-for-profit corporation, created by AMO, to ensure that its employer representatives on the OMERS Sponsors Corporation and Administrative Corporation are informed well-resourced and supported by leading pension expertise. MEPCO can raise and manage funds, hire experts who will provide appropriate research and information, and share insights with others as needed.



"AMO Communications"  
<Communicate@amo.on.ca>

11/10/2012 09:02 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To ravis@fort-frances.com

cc

bcc

Subject AMO Watch File - October 11, 2012

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 Association of  
Municipalities of Ontario

# Watch File



October 11, 2012

## In This Issue

- Asset management funding through Municipal Infrastructure Strategy - deadline October 22.
- Is it time for a revolution in elder care in Ontario?
- Ontario West Municipal Conference registration now available.
- Connecting with consumers clearly at the 2012 Connections Energy Symposium.
- OMKN posts practice on Drinking Water Standard of Care.
- Exploring the Financial Information Return (FIR) forest.
- Career opportunity with the Town of Essex.

## Provincial Matters

The Minister of Infrastructure, Bob Chiarelli, announced the first phase of the Municipal Infrastructure Strategy, including \$8.25 million for asset management by small, rural and Northern municipalities. To access this funding, municipalities must apply by October 22nd, 2012.

## AMO/LAS Events

Dr. Samir Sinha leads the development and implementation of the Ontario Seniors Care Strategy. Learn more about his work and his recommendations on what needs to change now to facilitate elder care in Ontario. Register today for the 2012 Counties, Regions and Single Tier Symposium - Oct. 25 & 26, Blue Mountain.

Jim Bottomley, Futurist, opens the Ontario West Municipal Conference on November 16th. Speaking to "Rallying Regional Innovation (Clusters and Collaboration: Innovation for Regions, Communities & Government)," register today to hear from him and other speakers on the theme of Foundations for Local Governance.

Energy bills can be confusing. The Connections Energy Symposium opening plenary asks how consumers will manage with increasing energy prices and other challenges on Dec. 6th, Toronto. Last year was a record sell out - don't miss out get your registration in today.

## Ontario Municipal Knowledge Network (OMKN)

City of Hamilton Public Works presentation to Council on *Safe Drinking Water Act* Standard of Care requirements now available on the OMKN.

## Municipal Wire\*

The Municipal Finance Officers' Association of Ontario (MFOA) have teamed up with the Ministry of Municipal Affairs and Housing (MMAH) to offer a practical seminar on how you can optimise your financial information reporting data and unlock the analytical power of Financial Information Returns (FIR) and Municipal Performance Measurement Program (MPMP) data.

### **Career Opportunities**

Chief Administrative Officer – Town of Essex. For full details and further information, please go to [Town Hall/Careers](#). Qualified candidates are invited to send a detailed resume and cover letter by Friday, November 16, 2012 at 4:30 p.m., Manager, Human Resources, 33 Talbot Street South, Essex, ON N8M 1A8; Fax: (519) 776-8811; Email: [cgosselin@essex.ca](mailto:cgosselin@essex.ca).

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File Team](#)

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Subject AMO Watch File - October 18, 2012

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# Watch File

October 18, 2012

## In This Issue

- AMO ad recognizes resident waste diversion efforts.
- Dalton McGuinty resigns as Premier and prorogues Legislature.
- Draft Provincial Policy Statement (PPS) posted for public consultation.
- One week left to register for Counties, Regions and Single Tier Symposium.
- Ontario West Municipal Conference registration now available.
- Stretch every municipal dollar using investments - LAS/MFOA seminar.
- Get on track at the 2012 Connections Energy Symposium.
- Learn to manage risk and lower municipal costs with LAS' education partnership.
- Ontario Municipal Human Resources Association free trial membership.
- Exploring the Financial Information Return (FIR) forest.
- Career opportunities with Durham College and City of Clarence-Rockland.

## AMO Matters

When it comes to waste diversion, Ontario residents are making a difference. But everyone has to do more, including industry. That's the message in AMO's annual public service ad, running in newspapers across Ontario this week.

## Provincial Matters

Dalton McGuinty has resigned as Premier of Ontario and prorogued the Legislature. AMO will continue to work with the Ontario Government on municipal priorities, as the Province can still conduct business that does not require legislative changes.

The Ministry of Municipal Affairs and Housing is seeking commentary on the draft PPS by November 23rd. Interested municipalities should provide input to the Ministry and copy AMO on your submission.

## AMO/LAS Events

With only one week left until the 2012 Counties, Regions and Single Tier Symposium what are you waiting for? Engaging speakers and informative topics are on the agenda Oct 25 & 26 at Blue Mountain. Learn more about the Symposium agenda and register today for this must not miss Fall event.

Jim Bottomley, Futurist, opens the Ontario West Municipal Conference on November 16th. Speaking to "Rallying Regional Innovation (Clusters and Collaboration: Innovation for Regions, Communities & Government)," register today to hear from him and other speakers on the theme of Foundations for Local Governance.

LAS and MFOA are offering half-day Investment Basics Seminars to help municipalities enhance their understanding of available investment options and rules, as well as infrastructure planning and cash



flow forecasting considerations. Fall 2012 sessions are planned for Sudbury and Thunder Bay. Space is limited, so register now.

A unique opportunity to learn and discuss with Ontario's energy leader and thinkers. Join LAS at the [2012 Connections Energy Symposium](#) as we explore how knowledge and human capital can be better employed in Ontario's energy sector (track 1: people); the foundations of Ontario's energy (track 2: places) and how best to utilize what's available (track 3: assets and resources).

#### **LAS**

Access timely information and seminars about new and longstanding municipal risk issues through [LAS' Risk Management Partnership](#) with Frank Cowan Company. Good education and guidance can help lower municipal risk and reduce the severity of claims against your organization.

#### **Municipal Wire\***

The Ontario Municipal Human Resources Association is Ontario's premier HR association engaged in municipal human resources management. We are offering a free trial membership. Interested? [Click here](#).

The Municipal Finance Officers' Association of Ontario (MFOA) have teamed up with the Ministry of Municipal Affairs and Housing (MMAH) to offer a [practical seminar](#) on how you can optimise your financial information reporting data and unlock the analytical power of Financial Information Returns (FIR) and Municipal Performance Measurement Program (MPMP) data.

#### **Career Opportunities**

[Durham College - Corporate and Board Secretary](#). Interested candidates should submit a resume to [jobs@durhamcollege.ca](mailto:jobs@durhamcollege.ca) quoting competition number AD12-15AMO. Applications will be received until suitable candidates are found.

[Director of Infrastructure and Engineering / Directeur d'Infrastructure et Ingénierie](#) - City of Clarence-Rockland / Cité de Clarence-Rockland. Please submit your résumé marked "Employment offer – Director of Infrastructure and Engineering" before 4:00 p.m., Wednesday, November 7, 2012.

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Kathy Lawson/Frances  
18/10/2012 09:34 AM

To  
cc  
bcc  
Subject To the attention of Mayor/Reeve & Council

"Northwestern Ontario Municipal Association"  
<admin@noma.on.ca>

10/10/2012 01:29 PM

To "Northwestern Ontario Municipal Association"  
<admin@noma.on.ca>  
cc  
Subject To the attention of Mayor/Reeve & Council

Please see attached letter from NOMA President Ron Nelson.

Thank you,

**Charla Robinson**  
**Executive Director**  
e. admin@noma.on.ca

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**Northwestern Ontario Municipal Association**  
P.O. Box 10308  
Thunder Bay, ON P7B 6T8  
t. 807.683.6662

**[www.noma.on.ca](http://www.noma.on.ca)**

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REDA concerns.pdf



Representing the Districts of Kenora, Rainy River and Thunder Bay

P.O. Box 10308 Thunder Bay, ON P7B 6T8

[www.noma.on.ca](http://www.noma.on.ca)

p. 807.683.6662 e. [admin@noma.on.ca](mailto:admin@noma.on.ca)

October 9, 2012

To the attention of Mayor/Reeve & Council  
All NOMA member municipalities

Dear Mayors, Reeves and Councillors:

In recent weeks, NOMA Board members and staff have received numerous questions regarding NOMA's involvement with the Joint Task Force on Regional Economic Development and its proposal for the development of a Regional Economic Development Area (REDA) Pilot Project.

I would like to take this opportunity to clarify a few points regarding the proposed REDA Pilot Project:

- The development of a "pilot economic development planning area" was proposed by the Ontario Government in its 2010 budget;
- At the Minister's request, the Joint Task Force (JTF) was created to bring together a broad representation of Northwestern Ontario organizations, including the Northwestern Ontario Municipal Association, the Northwestern Ontario Development Network and the Northwestern Ontario Associated Chambers of Commerce, to provide recommendations to the government regarding the formation of the Government's proposed economic development planning area pilot project; and,
- The proposal for a Regional Economic Development Agency has been developed through funding provided by the Province and presents a recommendation that has been created by majority vote of JTF members.

The proposal has been forwarded to the Ontario Government for review. The JTF awaits the Government's decision regarding the recommendations provided to this provincial initiative. As outlined in the proposal, there are many areas where the work of the REDA Pilot Project could be contracted to long standing organizations such as NODN, the North Superior Workforce Planning Board and/or the Northwest Training and Adjustment Board to name just a few.

NOMA has been pleased to have the opportunity to represent its membership on the Joint Task Force to ensure that municipal interests are considered throughout the process and we will continue to raise concerns to the Provincial Government on behalf of the municipalities of Northwestern Ontario.

Sincerely,

Ron Nelson  
President  
/cr



**TOWN OF FORT FRANCES**  
320 Portage Avenue, Fort Frances, On P9A 3P9  
**COMMITTEE OF ADJUSTMENT DECISION**

File No.  
**A 6/2012**

<b>Date of Hearing</b> Oct. 9 deferred from Sept. 17 2012	<b>Date of Decision</b> 9 October 2012	
<b>Name of Applicant</b> April Roma Beaulieu	<b>Address of Property</b> 708 Thompson St.	<b>Property Roll No.</b> 1-2-067
<b>IN THE MATTER OF</b> Section 45 of The Planning Act for Minor Variance from the Zoning By-Law #8/98, and an application for <input checked="" type="checkbox"/> minor variance to or <input type="checkbox"/> permission to allow		
(a) section 3.2.7.(i) – reduce the side yard setback for an accessory building from 1 m. to 0.97 m. to correct a contravention created in 2002 when the accessory building was constructed, and (b) section 4.2.2 (iii)(b) reduce the interior side yard setback for a residential dwelling from 1.5 m. to 0.98 m to correct a contravention created in 1995 when an addition was constructed to the main building		

**DECISION:**

The request is hereby: ☐ Denied or ☒ **Granted**

**Subject to the following Conditions:**

1. That approval does not apply to the “wooden deck with hot tub” shown on survey dated March 19, 2012 (copy attached) and that any portion of the deck that is found to contravene the Zoning By-Law be removed forthwith but no later than June 30, 2013; and
2. That because no building permit was taken out for the aforementioned deck, certification be received from the Chief Building Official that it complies with the requirements of the Ontario Building Code, and if not compliant, that it be made to be. attached ☐

**Reasons for Committee's Decision:**

1. The variance will recognize and legalize an error created a number of years ago when it was constructed.
2. No adverse affects are anticipated for either the subject or adjacent properties.
3. There were no objections to the application.

**Members concurring in Decision:**

  
Doug KITOWSKI

Bill MARTIN

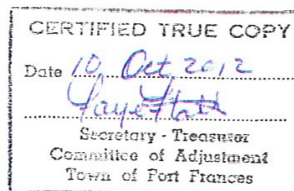
Gary ROGOZINSKI

  
Alan ZUCCHATTI

Cindy MASON

  
Peter SAS

  
Elissa WILLIAMSON



**Downtown BIA – Board of Management Meeting  
Wednesday, September 12, 2012 @ 8 a.m.  
BIA BOARD OFFICE**

**Draft Minutes - motion required to approve**

**Page 1 of 3**

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	A	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	A	RRFDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	A
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P	Annely Armstrong Warehouse One	P
Pat Gartshore Gartsh's	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	A		



**Blair Anderson was present as a guest.**

## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

George Emes – Chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

George is going to talk to Ted regarding his vice-chair position and if he would be interested in taking over chair due to Connie's resignation.

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 29 August , 2012**

Copies of the minutes from the 29 August, 2012 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1 Shelley Wepruk/Richard Boileau**

TO accept the minutes presented of the 29 August, 2012 Regular Board of Management Meeting as presented.

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

**Board of Management Minutes –Aug 29, 2012  
Page 1 of 3**

Downtown BIA – Board of Management Meeting  
 Wednesday, September 12, 2012 @ 8 a.m.  
 BIA BOARD OFFICE  
Page 2 of 3

**Draft Minutes - motion required to approve**

### **3. Accounts Payable & Financial Report**

Accounts payable for August were circulated for review.

**Motion # 2 Richard Boileau/Marie Therese Metke**

To accept the total payable dated September for payment in the amount of \$1,715.34

No against or abstentions

All in agreement - **CARRIED**

### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – Shelley asked Patti Roy about an invoice that was placed in our drawer at Town Hall. The invoice did not belong to us but to the town itself.

George will talk to Patti Roy about condensing our financial report as there are a lot of unused entries every month.

It was agreed to pay bills to Todd Moxham and Mark Pruys as soon as they arrive.

**Promotions Committee** – Causeway to think about stationary parade. The committee is dittoing the advertising promotions from last year.

**Maintenance Committee** – Doug questioned putting security cameras in Market Square due to planters being knocked over repeatedly. Need to keep a handle on vandalism. Every time there is vandalism act it needs to be reported to the police and have charges laid. It was also brought up whether or not the BIA should install cameras in the 1, 2 & 300 blocks.

Signs for parking lot are ready and will be placed this week.

Lindsey is too busy to consider murals at this time. Annely knows a person in Atikokan who could possibly do the repairs. She also suggested Owen Johnson @ FFHS art department. Richard will talk to Lindsey again to touch bases. It was also suggested talking to Cher Pruyse about the murals. Doug will contact the Mural Symposium for suggestions re redoing the murals.

**Board of Management Minutes –Aug 29, 2012**  
**Page 2 of 3**

Downtown BIA – Board of Management Meeting  
Wednesday, September 12, 2012 @ 8 a.m.  
BIA BOARD OFFICE

**Draft Minutes - motion required to approve**

Page 3 of 3

## **5. Closing & Setting of Next Board Meeting**

The next meeting date will be 10 October, 2012 @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:45 a.m.

**Motion #4 Richard Boileau**

**Board of Management Minutes –Aug 29, 2012**  
Page 3 of 3

**COMMITTEE OF ADJUSTMENT**  
**Minutes of Meeting –September 17, 2012**

A regular meeting of the Committee of Adjustment for the Town of Fort Frances was held in the Civic Centre Committee Room with the following present:

Peter Sas (Chair), Doug Kitowski, Elissa Williamson, Alan Zucchiatti, Cindy Mason, Faye Flatt, Municipal Planner/Secretary-Treasurer, Mary Polz, Gerhard Polz, Don Taylor



**Absent:** Bill Martin, Gary Rogozinski

1. **Call to Order** –Chair Sas called the meeting to order at 7:00 and confirmed quorum.

2. **Added Non-Agenda Items** –

a) Notices for applications – item 8.a

3. **Declarations, Municipal Conflict of Interest Act**– Doug Kitowski stated that he was a neighbour of the applicant for variance file A10/2012.

4. **Minutes of Previous Meetings**

**Kitowski/Zucchiatti**–That the minutes of the August 20, 2012 meeting of the Committee of Adjustment be approved as circulated.

**CARRIED**

5. **Business arising from the minutes/Old Business**- None

6. **New Business**

a) **Applications**

i) **Minor Variance File A6/2012–708 Thompson St.**

The committee felt that the application contained insufficient information or misinformation specifically in regards to references to zoning provisions for which relief was being sought, previous relief granted and a non-compliant structure shown on the survey but not included in the variance request. It was noted that without someone present to respond to questions from the committee, it would not serve the public good to make a decision on the matter.

**Mason/Kitowski** - That application A10/2012 be **deferred**.

**CARRIED**

ii) **Minor Variance File A8/2012–421 First Street East**- Application for relief from section 3.41 of Zoning By-Law #8/98 to permit the three dwelling units within the existing structure to have less than the minimum floor area of 75 sq. metres required and recognize the non-conforming use of the property as legal for the noted residential dwelling units.

**Decision of Committee** – The application was **approved**.

**Conditions** – None

**Reasons for Decision** – No adverse affects are anticipated for either the subject or adjacent properties. There were no objections to the application.

iii) **Minor Variance File A9/2012–237 Church Street**- An application for relief from section 3.15.3 of Zoning By-Law #8/98 to permit the conversion of existing office space to residential use thereby enlarging the legal non-conforming use.

**Decision of Committee** – The application was **approved**.

**Conditions** – None

**Reasons for Decision** – No adverse affects are anticipated for either the subject or adjacent properties. There were no objections to the application.

Doug Kitowski left the meeting at 8:00 pm.

iv) **Minor Variance File A10/2012–1505 School Road** - application for relief from section 4.1.2(iii)(a) of Zoning By-Law #8/98 and will, if approved, reduce the front yard setback

## COMMITTEE OF ADJUSTMENT

Minutes – September 17, 2012

Page 2

required and permit the construction of a carport attached to the north portion of the existing residential dwelling

**Decision of Committee** – The application was **denied**

**Conditions** – None

**Reasons for Decision** – the variance is not considered minor, not consistent with adjacent properties, the lot coverage would have been exceeded and the intent of the zoning bylaw would not be maintained.

Doug Kitowski returned to the meeting at 8:12 p.m.

b) **Other Business** – None

7. **Correspondence** – None

8. **Non-Agenda Items** -

a) **Notices** - It was suggested that notices be sent to adjacent owners rather than published in the newspaper because some people do not subscribe to the newspaper and but not be aware of an application. The Committee was advised that notice was given in accordance with the legislative requirements and was outside the jurisdiction of the committee. The issue of accurate diagrams was also discussed. It was noted that where exterior alterations are proposed, accurate site plans are required, but where interior modifications are proposed, there is no requirement to include floor plan or other drawings.

9. **Adjournment** – 8:20 pm

  
Chair/Vice-Chair

  
Secretary-Treasurer

# **Operations & Facilities Executive Committee**

## **Minutes of Meeting**

**Date: October 3, 2012    Session No. 42**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, October 3<sup>rd</sup>, 2012 from 1:08 p.m. to 1:40 p.m.

Committee Members Present: Rick Wiedenhoeft, Chair; Paul Ryan, Mark McCaig and Doug Brown

Also Present:

1. Call to Order: 1:08 p.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on September 19, 2012 – approved as circulated.
  - 2) Underground Petroleum Fuel Storage Tanks – the report was reviewed and will be forwarded to Council for approval.
  - 3) Execution of Amending Agreement for Municipal Hazardous or Special Waste Services (MHSW) with Stewardship Ontario – the report was reviewed and will be forwarded to Council for approval.
  - 4) 2013 Supply of Flowers – material will be handed out at the meeting. The Operations & Facilities Manager informed the committee that he didn't have a chance to complete the report. The report will go directly to Council at the next Committee of Whole meeting for review and approval.
  - 5) Submission of Expression of Interest for Funding to prepare Asset Management Plan – the report was reviewed and will be forwarded to Council for approval.

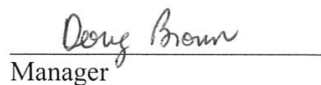
- 6) Letter from John Steinke dated September 24<sup>th</sup>, 2012 – Budget Consideration – the letter from John Steinke was reviewed where his items are considered maintenance items and will be included in the next 2013 operating budget for Operations & Facilities Division.

4. Non-Agenda Items: - none.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

October 3 O&F Exec Minutes.doc



**TOWN OF FORT FRANCES**  
**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Monday, October 1, 2012      **Session No.** 32

A meeting of the Community Services Executive Committee was held in the '52 Canadians meeting room from 10:30 a.m. to 10:52 a.m.

**Committee Members present:** A. Hallikas – Chair; P. Ryan – Councillor; J. Albanese – Councillor; M. McCaig – CAO, J. Kabel – Manager of Community Services

**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:30 am. J. Kabel recorded the minutes of this meeting.

**ADOPTION OF MINUTES:**

Minutes of September 17, 2012 Community Services Executive Committee – approved.

**DISCLOSURES OF PECUNIARY INTEREST:**

NIL

**NEW BUSINESS:**

- a) Library MOU (Memorandum of Understanding) – Concern was expressed that the MOU that was submitted by the Fort Frances Public Library Board deviated from what other communities in North Western Ontario are doing as none of the other municipalities consulted had any agreement in place with their respective library board. The committee was content with the existing MOU in place and felt that only minor changes to bring it up to date are necessary. The one presented by the library seemed more rigid and directive than what a typical MOU is intended to be. Administration will put forth a revised MOU on Monday October 9, 2012 for recommendation that is in keeping with the intent similar to the existing MOU currently in effect.
- b) Sunny Cove Trillium Grant Application – The committee recommended to Council to proceed with an application to the Trillium Foundation for repairs to the foundation of Kiwanis Sunny Cove Camp.

**ITEMS REFERRED FROM COUNCIL:**

NIL

**NON-AGENDA ITEMS:**

- a) Arena Mural – A request was received to erect a second mural in the '52 Canadians arena similar in artistic endeavour to the existing mural. J. Kabel will investigate procedures that

are in place for such a request and make report at a future meeting any formal policy that is in place, if any.

**INFORMATION**

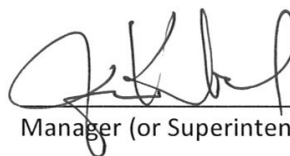
a) Next Meeting Date – Monday, October 15, 2012 10:30 am.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 10:52 am.



Chair



Manager (or Superintendent)/Secretary

**Town of Fort Frances  
Ad Hoc Off-Leash Dog Park Advisory Committee**

**Minutes of Meeting**



Date: October 4, 2012

Present: Duane Hicks – General Public Member  
Kathleen Egan – General Public Member  
Andrew Hallikas – Councilor  
Arlene Byrnes – By-Law Officer  
Doug Brown – Operations & Facilities Manager

1. Duane Hicks called the meeting to order at 4:15 p.m.
2. The minutes from the September 13<sup>th</sup>, 2012 OLD PAC were approved as circulated.
3. Ranking of Candidate Sites – each member of OLD PAC provided their ranking of the six (6) candidate sites. The members of OLD PAC are of the opinion that each member of the committee should provide ranking prior to the report going to Council. As a result Doug Brown will email the missing members to have their rankings submitted by email in the next week or so.
4. Next Steps in the Process – the members suggested the Committee meet at the same time on Thursday, October 11<sup>th</sup>, 2012 to finalize the ranking and reduce the candidate sites to four (4) sites. An Administration report will be prepared to go to Council for approval prior to having an open house meeting to explain the four (4) candidate sites and for the public to provide input.
5. New Business:
  - a) Doug Brown distributed two (2) spreadsheets outlining the cost per linear meter to supply and install three (3) different types of fencing, which was installed by contractors over the last two (2) work seasons. Also Doug informed the committee that the Town would be obtaining a quote from a fencing supplier for just the materials required.
  - b) The committee suggested that a draft copy of rules or code of ethics for the new dog park be prepared and distributed prior to the next meeting.

6. Meeting adjourned at 4:45 p.m.
7. Next meeting scheduled for Thursday, October 11<sup>th</sup>, 2012 at 4:00 p.m. in the downstairs committee room at the Town Hall.