



TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - April 4, 2022 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5975,,908796999#](#) Canada, Thunder Bay

Phone Conference ID: 908 796 999#

[Find a local number](#) | [Reset PIN](#)

	Page
1. <u>Call to Order (Session #49)</u>	
2. <u>Disclosure of Conflict of Interest and the General Nature Thereof:</u>	
3. <u>Approval of Previous Committee Minutes:</u>	
3.1 Session no 48 - 07 March 2022	2 - 3
4. <u>Items Referred from Council</u>	
4.1 Fort Frances Senior Centre - Special Occasion Permit	4
5. <u>New Business</u>	
5.1 Sunny Cove camp	5 - 6
6. <u>Information / Correspondence</u>	
7. <u>In-Camera: none</u>	
8. <u>Adjournment / Date of Next Meeting - April 19, 2022</u>	

MINUTES

March 7, 2022

The meeting of Community Services Executive Committee of the Town of Fort Frances was held virtually and in the Memorial Sports Centre - '52 Canadians Meeting Room on March 7, 2022 from 10:30 a.m. to 10:50 a.m.

PRESENT: Michael Behan - Chairman, Andrew Hallikas - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreation and Culture Manager

ALSO PRESENT: F. Anwar, CAO, R. Armit, Lifeguard Supervisor, C. Vangel, CBO

1 Call To Order/Roll Call - Session #48

1.1 The meeting was called to order by Chairperson Behan at 10:30 a.m.

2 Disclosure of conflict of interest and the general nature thereof: none

3 Approval of Previous Committee Minutes:

3.1 Session no 47 - 07 February 2022 - Approved as presented

4 Items Referred from Council:

4.1 Flint House - Front Street (Marina) Food Truck & Patio Request

4.2 CORR: Eric C. Keast re: Public Art Enquiry - Committee recommends support of grant. Item to move forward to Council meeting of 14 March 2022.

4.3 Fort Frances Senior Centre Special Occasion permit request
Awaiting input from Sister Kennedy Centre Meeting scheduled for 10 March 2022.
Item to be brought back next meeting.

5 New Business: none

6 Information: none

7 In-Camera: none

8 Adjournment / Date of Next Meeting: March 21, 2022

8.1 The meeting adjourned at 10:50 a.m.

M.Behan, Executive Committee Chair

DATE: March 29, 2022
TO: Mayor and Council
FROM: Community Services Division
SUBJECT: Sister Kennedy Centre – Special Occasion Permit

Issue

Hours of Service and Event Supervision

Facts

- At the meeting of February 14, 2022, the Community Services Division recommended an amendment to the Municipal Alcohol Policy by removing the Fort Frances Senior Centre from the list of Municipal Facilities not eligible for special occasions permits or alcohol consumption and adding them to the list of Municipal Facilities eligible for special occasions permit or caterer endorsement. At their meeting of February 14, 2022, Council referred the item back to the Board requesting determination of hours of availability for the facility.
- At the Community Services Executive meeting of March 7, 2022, matters were discussed pertaining to hours of service and event supervision.

RECOMMENDATION

THAT approval of this report will agree with the recommendation from the Community Services Executive Committee that Mayor & Council approve hours of closure as 10:00 p.m. for events held at the Sister Kennedy Centre and further; that supervision will solely be the responsibility of the individual renting the premises. Additionally, it is the recommendation of the Community Services Executive Committee that pictures will be taken before and after the event to ensure that no damage has been done to the premises during the event.

**Town of Fort Frances
Administrative Report**

TO: Community Services Executive Committee
FROM: Faisal Anwar, CAO
SUBJECT: **Sunny Cove Camp**
DATE: April 04, 2022

Issue:

Consider accepting the withdrawal of the Sunny Cove Camp proposal and issue an RFP to lease the property.

Strategic Impact:

Objective 13. Maintain / Enhance Levels of Service

Administrative Recommendation:

RECOMMENDED THAT Council of the Town of Fort Frances accepts the withdrawal of Emo-Devlin Church Group's proposal to lease the Sunny Cove Camp.

FURTHER THAT administration be authorized to issue an RFP to lease the Sunny Cove Camp property to a suitable operator.

Options:

1. Accept the withdrawal and issue an RFP to lease the property to a suitable operator.
2. Accept the withdrawal and Town will operate the Camp.
3. Council provides another direction to administration.

History:

In 2009 the Council at the time entered into an agreement to Purchase Kiwanis Sunny Cove Camp from the local Kiwanis Club. The Club was unable to continue to operate the camp due to the increasing costs and new drinking water requirements coming into effect.

The Town agreed to operate Sunny Cove Camp within the rules set out in the agreement with the Kiwanis Club. The Town has in the past used Sunny Cove as a part of its summer programming with overnight camps. Due to staffing concerns and ESA regulations, it is no longer feasible for the Town to offer programming at Sunny Cove.

In the regular meeting of Council on July 13, 2020, RFP No. 20-CS-05 was awarded to Emo-Devlin United Church Group to enter a multi-year lease agreement to run the Sunny Cove Camp. Due to the COVID pandemic and the nature of the camp, there had been several setbacks in finalizing a lease for the property.

Analysis:

Due to number of challenging factors, the Emo-Devlin United Church Group has realized that, despite their original enthusiasm and wealth of skills, this project has ultimately proven to be beyond their capability. The Group is requesting a withdrawal from their Sunny Cove Camp proposal.

Consultation:

- Emo-Devlin United Church Group
- Select senior managers

Supporting Document / Financial Documents:

- None