

MEETING - Council Chambers , Civic Centre

Microsoft Teams meeting

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[+1 807-701-5975,,863617829#](#) Canada, Thunder Bay

Phone Conference ID: 863 617 829#

Page

1. COUNCIL MEETING

(Session No. 090) to immediately follow the Committee of the Whole

1.1 Call to Order / Roll Call

1.2 Territorial Acknowledgement

1.3 Moment of Meditation

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Consent Agenda:

2.1 Items Referred from Committee of the Whole

Motion:

Recommendation: THAT the following Consent items be approved:

1) Committee of the Whole Consent Items 5.2, 5.3, 5.4, 5.5, 5.6 and 5.7

2) Council Consent Agenda Items 2.2 and 2.3

2.2 Fort Frances High School Chem Free Grad Request for Donation

6

Motion:

Recommendation: THAT the correspondence received from the Fort Frances High School Chem Free Grad regarding a donation request be referred to the Administration and Finance Executive Committee

2.3 Linda Chisick re: Request to Place a Bench at Riverview Cemetery

7

Recommendation: THAT the correspondence received from the Linda Chisick regarding a request to place a bench at the Riverview

Cemetery be referred to the Operations and Facilities Executive Committee

Motion:

Recommendation: THAT the correspondence received from the Linda Chisick regarding a request to place a bench at the Riverview Cemetery be referred to the Operations and Facilities Executive Committee

3. Approval of Council Minutes: *

Motion:

Recommendation: THAT the minutes of the Council meeting Session No. 089 dated March 28, 2022 having been typed and distributed be approved

4. Approval of Committee of the Whole Minutes: *

Motion:

Recommendation: THAT the report of Committee of the Whole of Council being Session No. 096 dated March 28, 2022 having been typed and distributed be approved

5. Resolutions from tonight's Committee of the Whole meeting

5.1 Fire Protection Services Reimbursement Transfer Payment Agreement 20 - 43

Motion:

Recommendation: THAT approval of this report dated April 1, 2022 re: Fire Protection Services Reimbursement Transfer Payment Agreement will agree with the recommendation from the Fire Chief to approve this report as presented, and to authorize the execution of an agreement between the Town of Fort Frances and Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal and further that a by-law be brought forward for execution by the Mayor and Clerk.

5.2 Council Vacancies to Executive Committees 44 - 46

Motion:

Recommendation: THAT approval of this report dated April 11, 2022 re: Council Vacancies to Executive Committees will agree with the recommendation from the Clerk that the following Councillor appointment be approved for the remainder of the Council Term to the following Executive Committee:

Planning and Development Executive Committee: Councillor: _____

Administration and Finance Executive Committee: Councillor: _____

Economic Development Executive Committee: Councillor: _____

5.3 Amending agreement with the Federal Economic Development Agency for Northern Ontario 47 - 51

Motion:

Recommendation: THAT approval of this report dated April 11, 2022 re: Amending agreement with the Federal Economic Development Agency for Northern Ontario will agree with the recommendation of Administration that a by-law be prepared to authorize the Mayor and Clerk to execute the agreement on behalf of the Corporation.

5.4 Award of Tender 2022-OF-06 – 2022 Mowat Avenue Road
Reconstruction

52 - 62

Motion:

Recommendation: THAT approval of this report dated April 11, 2022 re: Award of Tender 2022-OF-06 - 2022 Mowat Avenue Road Reconstruction will agree with the recommendation of Administration that Tender 22-OF-06 – 2022 Road Reconstruction Mowat Avenue, Hydrant and Valve Replacement be awarded to Bay City Contractors at an estimated cost of \$2,098,981.78 which includes HST and a contingency allowance of \$150,000.00.

That the Ontario Community Infrastructure Fund surplus be allocated to the Reconstruction of Sinclair Avenue in the event that the Town's application to the Investing in Canada Infrastructure Fund Green Stream be denied, otherwise the funds be placed in a reserve fund for future projects.

That prior to construction start, an open house public meeting is scheduled to ensure all property owners abutting the construction projects obtain first-hand knowledge of these projects and have the opportunity to ask any questions. The exact date of the meeting is unknown at the time of writing this report, and

That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances

5.5 Notice of Intent from the Integrity Commissioner

Motion:

Recommendation: THAT the Integrity Commissioner for the Town of Fort Frances has provided notice that an investigation has been completed relating to a conflict of interest complaint concerning Mayor Caul and that a Report overview will be provided at the April 25, 2022 Committee of the Whole Meeting.

6. By-Laws:

6.1 By-Law Use of Corporate Resources for Election Purposes Policy

63 - 69

Motion:

THAT By-Law 26-22 being a By-Law to adopt a Use of Corporate Resources for Election Purposes Policy for the Town of Fort Frances be introduced and read, and finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith

7. New Items:

	Page
7.1 Councillor Judson Notice of Resignation to Executive Committees	70
Motion:	
Recommendation: THAT the notice of Resignation submitted by Councillor Judson dated March 30, 2022 as attached hereto be received	
7.2 AMO 2022 Conference City of Ottawa, August 14-17, 2022	71 - 73
Motion:	
THAT the following members of Council be authorized to attend the Association of Municipalities of Ontario August 14-17, 2022 in the City of Ottawa	
Ontario:	
On the basis as follows: travel expenses and per diem allowed.	
8. <u>Information Correspondence:</u>	
8.1 CORR: Municipality of Shuniah Re: Resolution of Support - Township of Chapple Resolution from NOMA	74
8.2 CORR: Forest Biomass Action Plan	75 - 111
8.3 CORR: MFOA, Province Releases Bill 109, More Homes for Everyone Act, 2022	112 - 115
8.4 CORR: Town of Georgina, Resolution: Federal Government Sanctions imposed on Russia	116 - 117
8.5 CORR: Town of Fort Erie Resolution re: Climate Change Action	118 - 120
8.6 CORR: Municipality of Clarington, Resolution re: Comprehensive Zoning By-law Review Project, Zone Clarington	121 - 122
9. <u>Minutes of Local Boards / Committees:</u>	
9.1 Community Services Executive Committee Minutes 07 March 2022	123 - 124
9.2 Operations and Facilities Executive Committee Minutes 23 March, 2022	125 - 126
9.3 Police Services Board Minutes February 4, 2022	127 - 128
10. <u>In-Camera: None</u>	
11. <u>Public Session Resumes: N/A</u>	
12. <u>Resolutions Required as a result of In-Camera discussions: N/A</u>	

13. ADJOURNMENT

13.1 The meeting adjourned at ____p.m.

Motion:

THAT this meeting of the Council of the Town of Fort Frances be now closed.

14. * Previously distributed to Council



**FFHS Chem Free Grad
Fort Frances High School
c/o Brian Gustafson
440 McIrvine Road
Fort Frances, ON
P9A 3T8**



Phone: 807-274-7747

Fax: 807-274-5171

E-mail: brian.gustafson@rrdsb.com

March 29, 2022

Fort Frances Mayor and Town Council
320 Portage Avenue
Fort Frances, ON
P9A 3M5

Dear Mayor and Council:

Planning is currently underway for this year's FFHS Chem Free Grad party. After a two year absence due to COVID-19, a dedicated group of parents is assembling to once again provide a Chem Free Grad party for the graduates of Fort Frances High School. This will help guarantee a safe, alcohol and substance free environment in which to celebrate their children's high school accomplishments. As a committee, we rely on the support and generous contributions of the Fort Frances community and surrounding area. We thank the Town of Fort Frances for being one of these outstanding contributors year after year.

This year's FFHS Chem Free Grad Party will take place of Thursday, June 23, 2022. We are requesting a donation from the Town of Fort Frances equivalent to the cost of the rental fees for the arena and auditorium minus HST, totalling \$1039.02. If there are specifics required regarding the Chem Free Grad Party in order to process this request, please contact me by e-mail, phone, or mail using the information given above.

We thank you for your time and consideration in this matter.

Respectfully yours,

Brian Gustafson
Staff Advisor – FFHS Chem Free Grad Committee



March 28 2022

AGENDA ITEM #2.3



Dear Mayor J. Caul and Council

Re: Placing a concrete bench or a concrete seat.

I Linda Chisick NÉE Smith at 924 Frenette Avenue am sending this letter requesting approval to place a bench or seat located near Lakerendrye Columbarium-Niche #N-7 at Riverview Cemetery.

Now that my parents Mr and Mrs Herb Smith are deceased, was wanting to do this in memory of them this Fall of 2022.

Thankyou for your time for this request. It would be much appreciated if approved.

Sincerely,

Linda Chisick, Daughter of Herb and Marie Smith
Residence 924 Frenette Avenue
Fort Frances, Ontario
P9A 3N4

Phone # (807) 274-9277

Linda Chisick



SESSION NO. 89

MINUTES

TOWN OF FORT FRANCES

March 28, 2022

The meeting of Council of the Town of Fort Frances was held virtually and in the Committee Room at the Civic Centre

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, J. Hughes, IT Manager, A. Hansma, HR Manager, C. Vangel, Transportation Superintendent

1. COUNCIL MEETING

(Session No. 089) to immediately follow the Committee of the Whole

1.1 Call to Order / Roll Call

Mayor Caul calls the meeting to order at 6:42 p.m.

1.2 Territorial Acknowledgement

1.3 Moment of Meditation

1.4 Disclosure of pecuniary interest and the general nature thereof.

Councillor Judson declared a conflict of interest with respect to agenda item 5.7. The general nature it is his per diem.

Councillor Brunetta declared a conflict of interest with respect to agenda item 5.8. The general nature it is her per diem.

2. Consent Agenda:

2.1 Items Referred from Committee of the Whole

926 THAT the following Consent items # 5.2, 5.3, 5.4 and 5.5 be approved:

5.2 THAT the report dated March 21, 2022 from By-Law Enforcement Officer re Taxi Tariff Rate Increase will agree with the recommendation of the Planning & Development Executive Committee that the Mayor & Council approve the proposed rate increases as presented and direct that By-Law #42/14 be amended to reflect the new rate schedule for all taxis.

5.3. THAT the report dated March 23, 2022 from Manager of Operations and Facilities re 2022 Sorting Gap Dock Purchase will agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Administration applies to FedNOR for additional funds to cover cost overages related to the Phase 2 Sorting Gap Dock replacement project.
2. Failing Funding, budget shortfalls related to this project be funded through year end surplus or the Corporate Projects Reserve Funds.

5.4 THAT the report dated March 23, 2022 from Manager of Operations and Facilities re Request to operate the Point Park Canteen will agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Administration prepares an RFP for an operator of a canteen at the Point Park Office Building fall of 2022, starting summer 2023.

2. That administration prepare capital budget cost estimates for repairs to the Pint Park office in fall 2022 for operation as a canteen summer 2023.

5.4 THAT the report dated March 23, 2022 from Manager of Operations and Facilities re Honeywell Energy Performance Contract Annual Energy Report will agree with the recommendation of the Operations and Facilities Executive Committee that the Annual Energy and Operational Savings Report be received by Council as information.1

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Rick Wiedenhoeft

3. Approval of Council Minutes: *

3.1 Session No. 088 March 14 2022

927 THAT the minutes of the Council meeting being Session No. 088 dated March 14, 2022 having been typed and distributed be approved

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	Andrew Hallikas

4. Approval of Committee of the Whole Minutes: *

4.1 Session No. 095 March 14, 2022

928 THAT the report of Committee of the Whole of Council being Session No. 095 dated March 14, 2022 having been typed and distributed be approved

CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Seconder:	John McTaggart

5. Resolutions from tonight's Committee of the Whole meeting

5.1 COVID-19 Vaccination Policy

929 THAT approval of this report will agree with the recommendation of the Human Resources Manager that Council of the Town of Fort Frances approve the rescindment of the Town’s COVID-19 Vaccination Policy (#5.43).

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Rick Wiedenhoeft

5.2 2022 Capital Budget - Purchase of Network Switches

930 THAT approval of this report dated will agree with the recommendation from Information Technology Manager that Council of the Town of Fort Frances authorize the purchase of network switches from Compugen Inc. at a cost of \$160,599.64, including the Town's portion of HST.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	Wendy Brunetta

Page 3 of 7
5.3 2021 Capital Financing

- 931 THAT approval of this report will agree with the recommendation of the Treasurer that Council approves the additional Reserve Fund allocations to fund the remaining Capital expenditures in the amount of \$174,818.03 from Reserve Funds as indicated in the report;
AND FURTHER THAT it is noted that the total reserve fund allocation is \$1,760,887.87 lower than the budgeted amount.

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Second:	Rick Wiedenhoeft

5.4 2022 BIA Budget

- 932 THAT approval of this report will agree with the Treasurer that Council approves the 2022 budget estimates in the amount of \$62,000, as submitted by the Fort Frances Business Improvement Association, and approves the tax rate and BIA special charge levy in the amount of \$0, as the BIA is supporting use of prior year surpluses.

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Second:	John McTaggart

5.5 2021 Contribution to Reserve Funds

- 933 THAT approval of this report will agree with the recommendation from the Treasurer that Council approves the year-end contributions to the reserve funds as follows:

Waterworks & Sanitary Sewer	\$300,425.52 100% of Water & Sewer Surplus to Water & Sewer Reserves
Safe Restart Funding	\$14,345.34 Safe Restart Reserve Fund
Surplus estimate 2020 and 2021	\$500,000.00 Working Capital Reserve Fund

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Second:	Wendy Brunetta

5.6 2022 Ontario Regulation 284-09 Budget Matters

- 934 THAT approval of this report will agree with the recommendation that Council receives the Ontario Regulation 284/09- Budget Matters disclosure report as presented for the 2022 Operating Budget.

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Second:	Rick Wiedenhoeft

5.7 Councillor Judson declared a conflict on this item being his per diem
Councillor D. Judson RRDMA Per Diem

- 935 THAT approval of this report will agree with the recommendation that Schedule “F” Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Douglas Judson for attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022 be approved

CARRIED

Result:	CARRIED
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Mover:	Michael Behan
Seconder:	Andrew Hallikas

- 5.8 Councillor Brunetta declared conflict on this item.
Councillor W Brunetta NOMA Per Diem

- 936 THAT approval of this report will agree with o agree with the recommendation from the Treasurer that Schedule “F” Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$160.00 as submitted by Councillor Wendy Brunetta for attendance at the NOMA Strategic Planning Session and Board Meeting held virtually on February 22 and 23, 2022 be approved

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Michael Behan

- 5.9 Use of Corporate Resources for Election Purposes Policy

- 937 THAT approval of this report will agree with the recommendation from the Municipal Clerk / Returning Officer that Council rescind the Use of Corporate Resources for Election Purposes Policy adopted by resolution Consent Item 310 (04/18) on 2018-04-23 and that a By-Law be prepared to adopt the new proposed Use of Corporate Resources for Election Purposes Policy

CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Seconder:	Rick Wiedenhoeft

- 5.10 Procedural By-Law - Electronic Participation

- 938 THAT approval of this report will agree with the recommendation from the Municipal Clerk that Council consider and discuss how to proceed with electronic participation within its procedural by-law while addressing the needs of Council, Staff and the Public and that based on the discussion the Clerk will compile the information and bring back proposals at a later meeting

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Andrew Hallikas

- 5.11 Indemnification By-Law

- 939 THAT approval of this report will agree with the recommendation from the CAO and the Municipal Clerk that Council receive the report re: Indemnification By-Law and that Council directs Staff to bring forward an Indemnification By-Law for review and consideration

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	Wendy Brunetta

6. By-Laws:

- 6.1 By-laws enacted:

- 940 THAT the following by-laws be introduced and read, and finally passed, signed by the Mayor and the Clerk, sealed with the Corporate Seal and become law forthwith:
- *By-Law 23-22 being a by law to authorize the execution of an agreement between Integra Data Systems Corporation and the Corporation of the Town of Fort Frances*

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- *By-Law 24-22 being a by-law to approve a License Agreement between 1930709 Ontario Inc and the Corporation of the Town of Fort Frances for a food truck and temporary patio at the Sorting Gap Marina*
- *By-Law 42-14-B being a by-law to amend by-law 42/14, being a by-law to provide for the licensing, regulating and governing of owners and drivers of automobiles and taxicabs used for hire within the Corporation of the Town of Fort Frances*
- *By-Law 03-14-Z being a By-law to amend Zoning By-law #03/14 – 820 Fifth Street East*
- *By-Law 25-22 being a by-law to authorize entering into an agreement with Darryl and Angela Godin with respect to the purchase of certain lands*

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Wendy Brunetta

7. New Items:

7.1 Procurement Policy - Councillor Judson

- 941 THAT Council refer the new business item submitted by Councillor Judson relating to the Procurement Policy to the Operations and Facilities Executive Committee and to Administration and Finance Executive Committee

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	Rick Wiedenhoeft

7.2 Tree Canopy Policy - Councillor Judson

- 942 **Recommendation:** THAT Council refer the new business item submitted by Councillor Judson relating to the Tree Canopy Policy to the Operations and Facilities Executive Committee and to Planning and Development Executive Committee

DEFEATED

Result:	DEFEATED
Mover:	Douglas Judson
Seconder:	Andrew Hallikas

8. Information Correspondence:

- 8.1 All correspondence was received as information.

CORR: South Frontenac Resolution Re: Dissolution of the Ontario Land Tribunal

- 8.2 CORR: NOMA re: NOSM Expansion Announcement

- 8.3 CORR: The City of Waterloo re: Resolution Ontario Must Build it Right the First Time

- 8.4 CORR: Port Colborne re: Year of the Garden 2022 Proclamation

- 8.5 CORR: Letter to Minister Rickford - Forest Access Roads Funding Program

- 8.6 CORR: Municipality of Mississippi Mills re: Resolution Abandoned Cemeteries

- 8.7 CORR: Municipality of Mississippi Mills re: Resolution Joint and Several Liability Reform

9. Minutes of Local Boards / Committees:

- 9.1 The following items were received.

Planning and Executive Development Committee, Minutes March 7, 2022
- 9.2 Operations and Facilities Executive Committee, Minutes March 9, 2022
- 9.3 Business Improvement Association, Minutes February 16, 2022
- 9.4 Community Services Executive Committee, Minutes, March 7, 2022

10. In-Camera

- 10.1 Council moved in camera at 7:14 p.m.

- 943 THAT Council now meet in-camera in order to address a matter pertaining to:
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; **Grievance matter.**
 - advice that is subject to solicitor/client privilege, including communications necessary for that purpose; **RTR & Point Park Litigation.**

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	John McTaggart

- 10.2 *The following staff members were present: F. Anwar CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, A. Hansma, HR Manager*
 - Grievance Matter
Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
The Human Resources Manager provided Council a confidential Report relating to a grievance matter. Council was provided an opportunity for questions and clarification. A motion for Council consideration will follow the closed session for further direction.
- 10.3 *The following staff members were present for this item: F. Anwar CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk*
 - RTR / Point Park Litigation Update
Mayor Caul provided an update from the Committee relating to this file. Council was provided an opportunity for questions and clarification.
- 10.4
 - RTR and Point Park Litigation
litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
The CAO provided Council a confidential Report relating to the RTR and Point Park Litigation. Council was provided an opportunity for questions and clarification. A motion for Council consideration will follow the closed session for further direction.

11. Public Session Resumes: 8:16 p.m.

- 11.1 Resolutions following the closed session

- 944 THAT Council receive the confidential report dated March 28, 2022 from the HR Manager re: Legal Matters
AND THAT Council directs Staff to proceed per the recommendation in the report.

CARRIED

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Result:	CARRIED
Mover:	Rick Wiedenhoeft
Second:	Michael Behan

- 945 THAT Council authorizes the Town Solicitor to negotiate a retainer agreement with a Consultant with respect to RTR and Point Park litigation based on input from the closed session.
as amended

CARRIED

Result:	CARRIED
Mover:	Rick Wiedenhoeft
Second:	Michael Behan

12. ADJOURNMENT

- 12.1 The meeting adjourned at 8:20 p.m.

- 946 THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Second:	Douglas Judson



SESSION NO. #96

REPORT

TOWN OF FORT FRANCES
COMMITTEE OF THE
WHOLE

March 28, 2022

A meeting of the Committee of the Whole of Council was held virtually and in the Committee Room at the Civic Centre.

- PRESENT: Councillor D. Judson, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, A. Hallikas, J. McTaggart and R. Wiedenhoeft.
- ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, A. Hansma, HR Manager, C. Vangel, Building Inspector, J. Hughes, IT Manager

1. **Call to Order / Roll Call**
Chair Judson called the meeting to order at 5:30 p.m.
2. **Disclosure of pecuniary interest and the general nature thereof.**
Councillor Judson declared a conflict related to agenda item 6.7. The general nature it is his per diem. Councillor Behan is to assume that Chair with respect to item 6.7..
Councillor Brunetta declared a conflict related to agenda item 6.8. The general nature it is her per diem.
3. **Delegations/Deputations: None**
4. **Council Reports on Board & Committee Activity:**
 - 4.1 **Mayor Caul** - Verbal Update: Mayor Caul reports on activities she attends as Mayor such as the Treaty Three Police Banquet. noted the curling club to help promote Fort Frances and spoke on the recommendation provided from the Northwestern Health Unit relating to COVID-19.

Councillor Behan - Did not provide a report.

Councillor Brunetta - Verbal Update relating to the upcoming NOMA conference to be held at the Fort Frances Curling Club, the Northwestern Health Unit updates and advised of the consultation process being underway for the Strategic Plan and Doctor Recruitment and Retention update.

Councillor Hallikas -Did not provide a report.
5. **Consent Agenda:**
 - 5.1 Approval of Consent Agenda
 - 218 **Recommendation:** THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.2, 5.3, 5.4 and 5.5

CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Seconder:	John McTaggart

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- 5.2 North Air Re: Taxi Rates - Correspondence received to Council and subsequently forwarded to PDEC for consideration. Request from company to raise rates due to inflation. Limousine rates to remain the same. Nothing noted re dial a ride. By-law provided a summary of his report. Committee supportive of increase considering insurance/fuel costs. Recommendation from Committee that item return to Council to support increases as requested.

Recommendation: approval of this report will agree with the recommendation of the Planning & Development Executive Committee that the Mayor & Council approve the proposed rate increases as presented and direct that By-Law# 42/14 be amended to reflect the new rate schedule for all taxis.

- 5.3 2022 Sorting Gap Dock Purchase

Recommendation: approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Administration applies to FedNOR for additional funds to cover cost overages related to the Phase 2 Sorting Gap Dock replacement project.
2. Failing Funding, budget shortfalls related to this project be funded through year end surplus or the Corporate Projects Reserve Fund.

- 5.4 Request to Operate the Point Park Canteen

Recommendation: approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Administration prepares an RFP for an operator of a canteen at the Point Park Office Building fall of 2022, starting summer 2023.
2. That administration prepare capital budget cost estimates for repairs to the Point Park office in fall 2022 for operation as a canteen summer 2023.

- 5.5 Honeywell Energy Performance Contract Annual Energy Report

Recommendation: approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the Annual Energy and Operational Savings Report be received by Council as Information.

6. Administration and Finance Division:

- 6.1 COVID-19 Vaccination Policy

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation of the Human Resources Manager that Council of the Town of Fort Frances approve the rescindment of the Town's COVID-19 Vaccination Policy (#5.43).

- 6.2 2022 Capital Budget - Purchase of Network Switches

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from Information Technology Manager that Council of the Town of Fort Frances authorize the

Page 3 of 5
purchase of network switches from Compugen Inc. at a cost of \$160,599.64, including the Town’s portion of HST

- 6.3 2021 Capital Financing
The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation of the Treasurer that Council approves the additional Reserve Fund allocations to fund the remaining Capital expenditures in the amount of \$174,818.03 from Reserve Funds as indicated in the report;
and further that it is noted that the total reserve fund allocation is \$1,760,887.87 lower than the budgeted amount.

- 6.4 2022 BIA Budget
The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the Treasurer that Council approves the 2022 budget estimates in the amount of \$62,000, as submitted by the Fort Frances Business Improvement Association, and approves the tax rate and BIA special charge levy in the amount of \$0, as the BIA is supporting use of prior year surpluses.

- 6.5 2021 Contribution to Reserve Funds
The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from the Treasurer that Council approves the year-end contributions to the reserve funds as follows:

Waterworks & Sanitary Sewer	\$300,425.52 100% of Water & Sewer Surplus to Water & Sewer Reserves
Safe Restart Funding	\$14,345.34 Safe Restart Reserve Fund
Surplus estimate 2020 and 2021	\$500,000.00 Working Capital Reserve Fund

- 6.6 2022 Ontario Regulation 284-09 Budget Matters
The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation of the Treasurer that Council receives the Ontario Regulation 284/09- Budget Matters disclosure report as presented for the 2022 Operating Budget.

- 6.7 Chair Judson vacates the Chair with respect to agenda item 6.7 due to his declared conflict of interest. Councillor Behan assumes the Chair.
Councillor D. Judson RRDMA Per Diem The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

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Recommendation: approval of this report will agree with the recommendation from the Treasurer that Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Douglas Judson for attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022 be approved

6.8 Councillor Judson assumes the Chair.

Councillor Brunetta declared a conflict with respect to agenda item 6.8.

Councillor W Brunetta NOMA Per Diem

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from the Treasurer that Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$160.00 as submitted by Councillor Wendy Brunetta for attendance at the NOMA Strategic Planning Session and Board Meeting held virtually on February 22 and 23, 2022 be approved

6.9 Use of Corporate Resources for Election Purposes Policy

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from the Municipal Clerk / Returning Officer that Council rescind the Use of Corporate Resources for Election Purposes Policy adopted by resolution Consent Item 310 (04/18) on 2018-04-23 and that a By-Law be prepared to adopt the new proposed Use of Corporate Resources for Election Purposes Policy

6.10 Procedural By-Law - Electronic Participation

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from the Municipal Clerk that Council consider and discuss how to proceed with electronic participation within its procedural by-law while addressing the needs of Council, Staff and the Public and that based on the discussion the Clerk will compile the information and bring back proposals at a later meeting

6.11 Indemnification By-Law

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: approval of this report will agree with the recommendation from the CAO and the Municipal Clerk that Council receive the report re: Indemnification By-Law and that Council directs Staff to bring forward an Indemnification By-Law for review and consideration

7. Information:

- 7.1 The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.
Operations and Facilities Division - Public Works Area - Operations Statistics - February 2022

Page 5 of 5
ADJOURNMENT

8.

8.1 The meeting adjourned at 6:40 p.m

219 **Recommendation:** THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	Andrew Hallikas

To: Mayor & Council

From: Fire Chief/CEMC

Date: April 1, 2022

Subject: Fire Protection Services Reimbursement Transfer Payment Agreement

Background

On March 19th, 2022, Solicitor General Sylvia Jones announced the launch of a new program to assist municipalities with costs associated with providing emergency responses in unincorporated Ontario in areas that are not already protected by a fire service.

I have included two documents associated with this report; one is a guideline named: **Schedule F – Guideline 222-OU-V1 (2022-2-9)** and the other is an agreement named: **R-FPS-UO-TPA-ENG**.

Emergency Response call types that may be eligible for reimbursement include:

- Motor Vehicle Collisions occurring on roads that are not considered provincial highways by the Ministry of Transportation
- Carbon Monoxide
- Hazmat (excluding those calls occurring on roads maintained by the Ministry of Transportation)
- Structure Fires
- False Alarms
- Rescue (defined as an emergency incident that primarily involves activities directed at locating and rescuing endangered persons and removing those persons to a safe location, this could also include but is not limited to the provisions of emergency medical care).

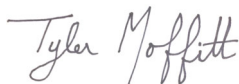
Meanwhile, the reimbursement program will be administered through the Office of the Fire Marshal and requires the execution of a Fire Protection Services Reimbursement Transfer Payment Agreement.

The reimbursement rate for each responding apparatus will be \$509.89 for any portion of the first hour of attendance at an incident. Any call that lasts over an hour will be reimbursed in 30-minutes increments paid at the rate of \$254.95 per apparatus. As well, the reimbursement rate increases will be based on any increase to services rates the Ministry of Transportation utilizes related to reimbursements for fire department responses on provincial highways.

Recommendation

That Council approve the report as presented, and that Council authorizes the execution of an agreement between the Town of Fort Frances and Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal and further that a by-law be brought forward for execution by the Mayor and Clerk.

Respectfully submitted,



Tyler Moffitt, Fire Chief/CEMC

Council approval of this report will agree to approve this report as presented, and to authorize the execution of an agreement between the Town of Fort Frances and Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal and further that a by-law be brought forward for execution by the Mayor and Clerk.

FIRE PROTECTION SERVICES REIMBURSEMENT TRANSFER PAYMENT AGREEMENT

THE AGREEMENT, effective as of the 1st day of March 2022 (The “**Effective Date**”)

B E T W E E N:

**Her Majesty the Queen in right of Ontario
as represented by the Office of the Fire Marshal**

(the “**Province**”)

- and -

The Corporation of the Town of Fort Frances

(the “**Recipient**”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” -	General Terms and Conditions
Schedule “B” -	Project Specific Information and Additional Provisions
Schedule “C” -	Project
Schedule “D” -	Budget
Schedule “E” -	Reports
Schedule “F” -	Guideline: Emergency Services Reimbursement for Unincorporated Ontario,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 In the event of a conflict or inconsistency between the Additional Provisions and Schedule “A”, the Additional Provisions will prevail.

3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) the Funds are to assist the Recipient with associated cost recovery after providing fire protection services to unincorporated areas of Ontario;
- (b) the Province is not responsible for carrying out the services; and
- (c) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Office of the Fire
Marshal**

Date

Name: Tim Beckett

Title: **Deputy Fire Marshal**

The Corporation of the Town of Fort Frances

Date

Name:

Title:

I have authority to bind the Recipient.

SCHEDULE “A”

GENERAL TERMS AND CONDITIONS

A1.0 DEFINITIONS

A1.1 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Municipality, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 3.1.

“Budget” means the budget attached to the Agreement as Schedule “D”.

“Effective Date” means the date set out at the top of the Agreement.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees and employees.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “E”.

“Services” means eligible fire protection services outlined in 6:01 of the Guideline attached as Schedule “F”

A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A2.1 General. The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be a validly existing legal entity with full power to fulfill its obligations under the Agreement;

- (b) it has the full power and authority to enter into the Agreement and has taken all necessary actions to authorize the execution of the Agreement;
- (c) it has, and will continue to have the experience and expertise necessary to carry out the services;
- (d) it is in compliance with, and will continue to comply with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Project, the Funds or both; and
- (e) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Governance. The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the services safely and successfully; and
- (f) procedures to enable the preparation and submission of all Reports required pursuant to Article A 6.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on March 1st, 2022 and end on May 31st, 2022.

A4.0 FUNDS AND CARRYING OUT THE SERVICES

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient funds when eligible services are provided based upon the financial rates and criteria identified in Schedule "F", Sections 5 and 6 of the guideline;

- (b) provide the Funds to the Recipient in accordance with the payment plan set out in Schedule “D”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution;
 - (ii) is in the name of the Recipient and
 - (iii) is registered in TPON

A4.2 Carrying Out the Services.

The Recipient will do the following:

- (a) carry out the Services in accordance with the Agreement;

A5.0 CONFLICT OF INTEREST

A5.1 No Conflict of Interest. The Recipient will carry out the Services and use the Funds without a conflict of interest. The Recipient will disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A6.0 REPORTING, ACCOUNTING AND REVIEW

A6.1 Preparation and Submission. The Recipient will submit to the Province at the address referred to in section A13.1, all Reports in accordance with the timelines and content requirements provided for in Schedule “E”, or in a form as specified by the Province from time to time.

A6.2 Record Maintenance. The Recipient will keep, maintain and make available to the Province, its authorized representatives or an independent auditor identified by the Province for inspection and copying:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Services provided in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Services provided.

A7.0 COMMUNICATIONS REQUIREMENTS

- A7.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will acknowledge the support of the Province in a form and manner as directed by the Province.

A8.0 INDEMNITY

- A8.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Services provided or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A9.0 INSURANCE

- A9.1 **Recipient's Insurance.** The Recipient represents, warrants and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a similar services would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:
- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
 - (b) a cross-liability clause;
 - (c) contractual liability coverage; and
 - (d) a 30 day written notice of cancellation.
- A9.2 **Proof of Insurance.** If requested, the Recipient will provide the Province with certificates of insurance, or other proof as may be requested by the Province, that confirms the insurance coverage as provided for in section A9.1.

A10.0 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

A10.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) provide, in accordance with section A6.1, Reports or such other reports as may have been requested by the Province;
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A10.2 Consequences of Events of Default and Corrective Action.

If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) suspend the payment of Funds for such period as the Province determines appropriate;
- (b) cancel further instalments of Funds;
- (c) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A10.3 When Termination Effective. Termination under this Article will take effect as provided for in the Notice.

A13.0 NOTICE

A13.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery or fax, and will be addressed to the Province and the Recipient respectively as provided for in Schedule “B”, or as either Party later designates to the other by Notice.

A13.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five business days after the Notice is mailed; or
- (b) in the case of email, personal delivery or fax, one business day after the Notice is delivered.

A14.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A14.1 Consent. When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A15.0 INDEPENDENT PARTIES

A15.1 Parties Independent. The Recipient is not an agent, joint venturer, partner or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A16.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A16.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights, or obligations under the Agreement. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' permitted assigns.

A17.0 GOVERNING LAW

A17.1 Governing Law. The Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the

courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A18.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A18.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A19.0 SURVIVAL

A19.1 Survival. All Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

- END OF GENERAL TERMS AND CONDITIONS –

SCHEDULE “B”**PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS**

Expiry Date	May 31 st , 2022
Insurance	\$2,000,000
Contact information for the purposes of Notice to the Province	Position: Deputy Fire Marshal Address: 25 Morton Shulman Ave, Toronto M3M 0B1 Email: tim.beckett@ontario.ca
Contact information for the purposes of Notice to the Recipient	Position: Address: Fax: Email:
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Position: Address: Fax: Email:

Additional Provisions:

(None)

SCHEDULE “C”

PROJECT

To provide a process for reimbursement for costs incurred by the recipient related to the provision of fire protection services in unincorporated areas of Ontario based on eligible call type criteria described in Schedule F Guideline, Section 6.

SCHEDULE “D”**BUDGET**

Funding will be provided to the <insert recipient name> upon providing fire protection services as outlined in this Agreement in the amounts as listed below per emergency response:

- ✓ \$509.89 per apparatus for any portion of the first hour
- ✓ \$254.95 in 30-minute increment per apparatus after the first hour

Reimbursement rate increases will be based on any increase to service rates the Ministry of Transportation utilizes related to reimbursements for ‘fire department response on provincial highways.’

SCHEDULE “E”**REPORTS**

As a condition of payment for fire protection services provided under this agreement:

- a Schedule A must be submitted to the Office of the Fire Marshal and must be received within 30 days as outlined in Schedule F, Guideline 2022-UO-V1 – Reimbursement Process for Unincorporated Ontario and,
- all required reports (dispatch reports/log) and or other supporting documentation as required must be submitted with the application form for reimbursement through the TPON portal:

<https://www.ontario.ca/page/available-funding-opportunities-ontario-government>

SCHEDULE “F”

GUIDELINE FIRE PROTECTION SERVICES REIMBURSEMENT FOR UNINCORPORATED ONTARIO

1:00 PURPOSE

- 1:01 To provide clear guidance to recipients on the process to receive reimbursement for eligible fire protection service responses into Unincorporated Ontario.

2:00 SCOPE

- 2:01 This guideline applies to all parties who have an approved Transfer Payment Agreement (hereafter referred to as “TPA”) regarding requesting reimbursements for the provision of fire protection services into Unincorporated areas of Ontario.
- 2:02 Only those responses which meet the qualifying criteria as outlined in the (TPA) will be eligible for consideration of payment.

3:00 RESPONSIBILITY

- 3:01 It is the responsibility of the recipient (Municipality) to register with the Ontario Government Transfer Payment Ontario (TPON) system: [Get funding from the Ontario government | ontario.ca](https://www.ontario.ca/get-funding-from-the-ontario-government). For assistance creating a TPON account, please refer to the bottom of the help section of the link above.
- 3:02 It is the responsibility of the recipient (Municipality) to ensure all Transfer Payment Ontario Network (TPON) account information is kept current and all requests for reimbursement submitted meet the qualifying criteria outlined in this guideline and their (TPA).
- 3:03 It is the responsibility of the participating recipient (Municipality) to submit all requests for reimbursement for services within 30 days of the date of incident.
- 3:04 Exemption – Participating recipients (Municipality) will be able to submit eligible claims for fire protection service responses that occurred during the fiscal year (Provincial Government April 1, 2021 – March 31, 2022) up until May 31, 2022.

3:05 It is the responsibility of the Office of the Fire Marshal (OFM) to approve and process requests within 30 business days of receipt of the request. If a request is not approved as it does not meet the qualifying criteria or it requires further information, the recipient (Municipality) will be formally notified and will have an additional 30 days from receiving notification, to resubmit the request with any required information.

4:00 DEFINITIONS

4:01 **Apparatus:** means an emergency response vehicle owned by and provided by the responding municipal fire service; excluding Snowmobiles, Off Road Utility Vehicles, Boats and trailers.

Agreement: means the agreement entered between the Province and the recipient, commonly referred to as the "Transfer Payment Agreement or TPA", all of the schedules listed, and any amending agreement entered into;

Request: a request made by the participating municipalities for reimbursement for emergency services provided in Unincorporated Ontario

Call: means any response by a municipality for emergency services into unincorporated Ontario

Call types: means different incidents resulting in emergency service responses

Incident: means an occurrence in unincorporated Ontario that the municipal fire department responds to.

Parties: means the Province and the Recipient

Party: means either the Province or the Recipient

Reimbursement rate: the monetary amount established by the OFM that will be used to calculate the total funds to be reimbursed to a municipality.

5:00 FINANCIAL

5:01 The reimbursement rate for each responding apparatus is \$509.89 for any portion of the first hour of attendance at an incident. Any call that lasts over an hour will be reimbursed in 30-minute increments paid at the rate of \$254.95 per apparatus.

5:02 Reimbursement rate increases will be based on any increase to service rates the Ministry of Transportation utilizes related to reimbursements for fire department response on provincial highways.

5:03 Approved requests will be processed for payment in accordance with the timelines in the Approved Transfer Payment Agreement.

6:00 ELIGIBILITY

6:01 The following call types may be eligible for payment:

- Motor Vehicle Collisions occurring on roads that are not considered provincial highways by Ministry of Transportation
- Carbon Monoxide
- Hazmat (excluding those calls occurring on roads maintained by the Ministry of Transportation)
- Structure Fires
- False Alarms
- Rescue (defined as an emergency incident that primarily involves activities directed at locating and rescuing endangered persons and removing those persons to a safe location, this could also include but is not limited to the provisions of emergency medical care.

6:02 The following call types are not eligible for reimbursement under the agreement:

- Any call into an area where an established fire department is responding
- Any mutual aid or automatic aid calls
- Any call to an area or location with a Fire Protection Agreement in place with the municipality making a claim through TPON
- Any call for which another government funded agency has established a separate reimbursement process for responses by the municipality, i.e. responses covered by MNDMNRF (Ministry of Northern Development Mines, Natural Resources and Forestry), MTO (Ministry of Transport) or Hydro One
- Tiered medical response, first response, medical response

7:00 SUBMISSION PROCESS

7:01 Participating recipients (Municipality) will complete and submit an APPLICATION form available in TPON at:

<https://www.ontario.ca/page/available-funding-opportunities-ontario-government>

with all required sections completed for review and approval by the OFM before reimbursement will be processed through TPON.

7:02 Completed APPLICATION forms and all required documentation must be submitted within the timelines established in 3:02 and 3:03 as applicable.

7:03 The municipal authority shall review and sign the Transfer Payment Agreement and return the document to John Irvine via e-mail at: john.irvine2@ontario.ca **within 14 days of submitting an application.**

7:04 The OFM will review the application form and the signed agreement within 30 days.

7:05 The APPLICATION form shall be returned by OFM with any additional comments as required to the participating municipality within timelines outlined in section 3:03 if denied and containing the reasoning/ request for additional information as applicable. Resubmissions as applicable, must occur as per timelines specified in 3:03.

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

Page: 1 of 6

1:00 PURPOSE

1:01 To provide clear guidance on the process for municipalities to qualify to receive reimbursement for eligible emergency responses into Unincorporated Ontario.

2:00 SCOPE

2:01 This guideline applies to all parties who have an approved Transfer Payment Agreement (hereafter referred to as “TPA”) regarding requesting reimbursements for the provision of fire protection services into Unincorporated areas of Ontario.

2:02 Only those responses which meet the qualifying criteria as outlined in the (TPA) will be eligible for consideration of payment.

3:00 RESPONSIBILITY

3:01 It is the responsibility of the Municipality to register with the Ontario Government Transfer Payment Ontario (TPON) system: [Get funding from the Ontario government | ontario.ca](https://getfundingfromtheontario.ca). For assistance creating a TPON account, please refer to the bottom of the help section of the link above.

3:02 It is the responsibility of the Municipality to ensure all Transfer Payment Ontario Network (TPON) account information is kept current and all requests for reimbursement submitted meet the qualifying criteria outlined in this guideline and their (TPA).

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

Page: 2 of 6

- 3:03 It is the responsibility of the participating municipality to submit all requests for reimbursement for services within 30 days of the date of incident.
- 3:04 Exemption – Participating municipalities will be able to submit eligible claims for responses that occurred during the fiscal year (Provincial Government April 1, 2021 – March 31, 2022) up until May 31, 2022.
- 3:05 It is the responsibility of the Office of the Fire Marshal (OFM) to approve and process requests within 30 business days of receipt of the request. If a request is not approved as it does not meet the qualifying criteria or it requires further information, the recipient (Municipality) will be formally notified and will have an additional 30 days from receiving notification, to resubmit the request with any required information.
- 4:00 DEFINITIONS
- 4:01 **Apparatus:** means an emergency response vehicle owned by and provided by the responding municipal fire service; excluding Snowmobiles, Off Road Utility Vehicles, Boats and trailers.
- Agreement:** means this agreement entered into between the Province and the Municipality, commonly referred to as the “Transfer Payment Agreement or TPA”,

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

Page: 3 of 6

all of the schedules listed, any amending agreement entered into, all of the schedules listed, and any amending agreement entered into;

Request: a request made by the participating municipalities for reimbursement for emergency services provided in Unincorporated Ontario

Call: means any response by a municipality for emergency services into unincorporated Ontario

Call types: means different incidents resulting in emergency service responses

Incident: means an occurrence in unincorporated Ontario that the municipal fire department responds to.

Parties: means the Province and the Recipient

Party: means either the Province or the Recipient

Reimbursement rate: the monetary amount established by the OFM that will be used to calculate the total funds to be reimbursed to a municipality.

5:00 FINANCIAL

5:01 The reimbursement rate for each responding apparatus is \$509.89 for any portion of the first hour of attendance at an incident. Any call that lasts over an hour will be reimbursed in 30-minute increments paid at the rate of \$254.95 per apparatus.

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

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5:02 Reimbursement rate increases will be based on any increase to service rates the Ministry of Transportation utilizes related to reimbursements for fire department response on provincial highways.

5:03 Approved requests will be processed for payment in accordance with the timelines in the Approved Transfer Payment Agreement.

6:00 ELIGIBILITY

6:01 The following call types may be eligible for payment:

- Motor Vehicle Collisions occurring on roads that are not considered provincial highways by Ministry of Transportation
- Carbon Monoxide
- Hazmat (excluding those calls occurring on roads maintained by the Ministry of Transportation)
- Structure Fires
- False Alarms
- Rescue (defined as an emergency incident that primarily involves activities directed at locating and rescuing endangered persons and removing those persons to a safe location, this could also include but is not limited to the provisions of emergency medical care.

6:02 The following call types are not eligible for reimbursement under the agreement:

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

Page: 5 of 6

- Any call into an area where an established fire department is responding
- Any mutual aid or automatic aid calls
- Any call to an area or location with a Fire Protection Agreement in place with the municipality making a claim through TPON
- Any call for which another government funded agency has established a separate reimbursement process for responses by the municipality, i.e. responses covered by MNDMNRF (Ministry of Northern Development Mines, Natural Resources and Forestry), MTO (Ministry of Transport) or Hydro One
- Tiered medical response, first response, medical response

7:00 SUBMISSION PROCESS

7:01 Participating municipalities will complete and submit an APPLICATION form available in TPON at:

<https://www.ontario.ca/page/available-funding-opportunities-ontario-government>

with all required sections completed for review and approval by the OFM before reimbursement will be processed through TPON.

7:02 Completed APPLICATION forms and all required documentation must be submitted within the timelines established in 3:02 and 3:03 as applicable.

Schedule F – Guideline Fire Protection Services Reimbursement for Unincorporated Ontario

Reference No: **2022-UO-V1**

Version Date: 2022/02/09

Page: 6 of 6

- 7:03 The municipal authority shall review and sign the Transfer Payment Agreement and return the document to John Irvine via e-mail at: john.irvine2@ontario.ca **within 14 days of submitting an application.**
- 7:04 The OFM will review the application form and the signed agreement within 30 days.
- 7:05 The APPLICATION form shall be returned by OFM with any additional comments as required to the participating municipality within timelines outlined in section 3:03 if denied and containing the reasoning/ request for additional information as applicable. Resubmissions as applicable, must occur as per timelines specified in 3:03.



FORTFRANCES
BOUNDLESS

COUNCIL VACANCIES TO EXECUTIVE COMMITTEES

**ADMINISTRATIVE
REPORT**

Date: 2022-04-11
From: Gabrielle Lecuyer, Municipal Clerk
To: Committee of the Whole
File Number:

COUNCIL VACANCIES TO EXECUTIVE COMMITTEES

1. ISSUE

For Council to consider the vacancies to the Executive Committees

2. STRATEGIC IMPACT

N/A

3. OPTIONS & ALTERNATIVES

Council can choose not to fill the vacancy this option may result in quorum issues when there are regrets / absences.

4. ADMINISTRATIVE RECOMMENDATION

THAT the following Councillor appointment be approved for the remainder of the Council Term to the following Executive Committee:

Planning and Development Executive Committee: Councillor: _____

Administration and Finance Executive Committee: Councillor: _____

Economic Development Executive Committee: Councillor: _____

5. HISTORY

In accordance with the Procedural By-Law:

- The Mayor shall be an ex-officio Member of all Council Committees and may provide input on all questions before the Committee, but shall not vote or be counted in the formation of a quorum unless another appointed member is absent.
- A majority (50% +1) of all Members of a Committee shall constitute a quorum
- An Executive Committee shall have Council representation appointed by resolution.
- The rules governing the Procedural By-Law of the Council and the conduct of its Members shall be observed in meetings of the Executive Committees in so far as they are applicable.

In accordance with the established Boards / Committees of Council By-Law:

- Members shall consist of three Councillors

ADMINISTRATIVE REPORT

6. ANALYSIS

On March 30, 2022, Councillor Judson provided Council written notice of resignation to the Planning and Development Executive Committee, the Administration and Finance Executive Committee and the Economic Development Executive Committee effective immediately.

Council requires a quorum of 3 members for Executive Committees.

Executive Committees have already encountered quorum issues that resulted in the cancellation of meetings after staff reports, agendas were produced and published along with public notice in accordance with the procedural By-Law. To allow for appropriate cancellation notice to the public, Council and staff, members should provide advance notice (when possible) of planned absences or regrets to the Deputy Clerk (for Executive Committees) or the Clerk for the (Committee of the Whole or Regular Council meetings).

7. CONSULTATION

N/A

8. SUPPORTING DOCUMENTS

N/A

April 11, 2022

Report To: Mayor and Council

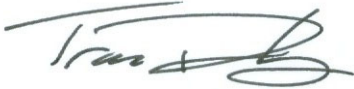
From: Travis Rob, Manager of Operations and Facilities

RE: Amending agreement with the Federal Economic Development Agency for Northern Ontario

On March 21, 2022 the Town applied to the Federal Economic Development Agency for Northern Ontario for additional funding supports to cover cost overruns related to the Sorting Gap Upgrade project, specifically cost overruns relating to the procurement of new docks. On April 1, 2022 the Town was notified that they were successful in receiving additional funding in an amount of \$71,443.00.

Attached to this report is the amending agreement between the Town of Fort Frances and the Federal Economic Development Agency for Northern Ontario (FedNOR). It is the recommendation of Administration that a by-law be prepared to authorize the Mayor and Clerk to execute the agreement on behalf of the Corporation.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of Administration that a by-law be prepared to authorize the Mayor and Clerk to execute the agreement on behalf of the Corporation.

2022April11 Amending Agreement FedNor Sorting Gap Docks



Government
of Canada

Gouvernement
du Canada

Federal Economic Development
Agency for Northern Ontario
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

Agence fédérale de développement
économique pour le Nord de l'Ontario
19 rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

April 6, 2022

Project Number: 851-513586

Mr. Travis Rob
Manager of Operations and Facilities
Corporation of The Town Of Fort Frances (o/a Town of Fort Frances)
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mr. Rob:

**Re: Sorting Gap Marina Upgrades
Amendment Number: 1**

As a result of increase in project costs and in response to your request dated March 21, 2022, FedNor is prepared to amend our Contribution agreement of December 20, 2021 as follows:

Delete: Clause 3.1 The Agency will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 22.5% of the incurred Eligible & Supported Costs of \$550,530 of the Project outlined in Annex 1, and
- b) \$124,994.

Substitute: Clause 3.1 The Agency will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 31.33% of the incurred Eligible & Supported Costs of \$626,983 of the Project outlined in Annex 1, and
- b) \$196,427.

- 2 -

Delete: Annex 1 THE PROJECT - STATEMENT OF WORK

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$124,994
- Supported	\$555,530	Other Federal	
- Not Supported		Provincial	\$376,995
Ineligible Costs	\$160,234	Municipal	
		Financial Institution	
		Recipient	\$213,775
		Other	
Total	<u>\$715,764</u>		<u>\$715,764</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Dock Upgrades 2022	\$400,530		\$400,530
Electrical, Lighting, and Security Upgrade	\$145,000		\$145,000
Site Drainage Upgrades	\$10,000		\$10,000
TOTAL ELIGIBLE COSTS	<u>\$555,530</u>		<u>\$555,530</u>
<u>Ineligible Costs:</u>			
Dock Upgrades 2021			\$160,234
TOTAL INELIGIBLE COSTS			<u>\$160,234</u>
TOTAL PROJECT COSTS			<u>\$715,764</u>

- 3 -

Substitute: Annex 1 THE PROJECT - STATEMENT OF WORK

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$196,427
- Supported	\$626,963	Other Federal	
- Not Supported		Provincial	\$376,995
Ineligible Costs	\$160,234	Municipal	
		Financial Institution	
		Recipient	\$213,775
		Other	
Total	<u>\$787,197</u>		<u>\$787,197</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Dock Upgrades 2022	\$471,963		\$471,963
Electrical, Lighting, and Security Upgrade	\$145,000		\$145,000
Site Drainage Upgrades	\$10,000		\$10,000
TOTAL ELIGIBLE COSTS	<u>\$626,963</u>		<u>\$626,963</u>
<u>Ineligible Costs:</u>			
Dock Upgrades 2021			\$160,234
TOTAL INELIGIBLE COSTS			<u>\$160,234</u>
TOTAL PROJECT COSTS			<u>\$787,197</u>

- 4 -

All other terms and conditions of our Contribution agreement remain unchanged.

This amendment is open for acceptance for a period of 30 days following the date on the first page, after which it will be null and void. This amendment shall be effective the date the duplicate copy of this amendment, unconditionally accepted and duly executed by the Recipient, is received by FedNor.

If further information is required, please contact Jeffrey O'Brien toll-free at 1-877-333-6673 ext. 8730 or 844-805-8730 in our Thunder Bay office.

Yours sincerely,

Lucie Perreault
Program Director
Federal Economic Development Agency for Northern Ontario (FedNor)

Corporation of The Town Of Fort Frances (o/a Town of Fort Frances)

Project Number: 851-513586

Amendment Number: 1

The foregoing is hereby accepted this _____ day of _____, _____.

Per: _____
Signature of Recipient

Title

Per: _____
Signature of Recipient

Title

April 11, 2022

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 2022-OF-06 – 2022 Mowat Avenue Road Reconstruction

During the week of March 10, 2022, the Town advertised for a Tender Call for the first of the 2022 Roadway Reconstruction being the reconstruction of Mowat Avenue from Scott Street to Second Street, and various water valves and hydrants with the tender closing on Tuesday, April 5, 2022.

Advertisements were placed in the Fort Frances Times, Chronicle Journal, Thunder Bay Construction Association, and Winnipeg Construction Association.

Four (4) Contractors submitted tender bids;

Contractor	Price (HST Included plus \$150,000.00 Contingency Allowance)
Tom Veert Contracting	\$2,742,275.98
George Armstrong Company	\$2,578,688.25
Makkinga Contracting	\$2,309,361.79
Bay City Contracting	\$2,098,981.78

The works tendered consisted of two (2) individual projects to be completed in 2022, and one in 2023. The projects are as follows:

2022 Construction Program

1. Reconstruction of Mowat Avenue from Scott Street to Second Street

Full recondition of Mowat Avenue including the replacement of sanitary sewer main, watermain, asphalt surface, storm sewer and landscaping including the reconstruction of the concrete sidewalk along the road.

2. Fire Hydrant and Valve Replacement (Various Locations)

Replacement of problem hydrant and valve sets in various locations around town.

2023 Construction Program

3. Surface Coarse paving of Mowat Avenue

Installation of the Surface Coarse paving on Mowat Avenue from Scott Street to Second Street including line painting.

The 2022 work is scheduled to begin ASAP in May and to be completed by October 28, 2022.

In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. All tenders submitted were complete and compliant. **See Spreadsheet No. 1**, which outlines details on the four (4) tender bids received and the associated costs for each individual project. Also, highlighted in "green" indicates the lowest unit bid price and "red" indicates the highest unit bid price and the 2023 works are shown in "blue" text.

The low bid received does result in a substantial savings from the originally budgeted costs for this project being \$2,939,887.69 funded by Federal Gas Tax (\$1,143,500) and Ontario Community Infrastructure Fund (OCIF) (\$1,304,888.10) and Northern Ontario Resource Development Stream Funding (\$188,313.95). Spreadsheet #2 outlines the funding for the project as tendered. It is the intent of Administration to allocate additional OCIF Funds to the reconstruction of Mowat portion of the works to allocate the savings to the replacement of valves and hydrants such that all 6 hydrants and 6 valves can be replaced in this season. In addition to this there would still be a funding surplus of 2022 OCIF funds of \$1,054,828.60. Administration recommends that the OCIF funds be allocated to fund the reconstruction of Sinclair Street in the event that the Town is unsuccessful in their Investing in Canada Infrastructure Program Green Stream application, otherwise the funds be placed in an OCIF reserve for use in later years. Under our funding agreement, funds can be placed in a reserve for a maximum of five (5) years.

The low tender bid was Bay City Contracting with a total cost of \$2,098,981.78 which includes a \$150,000 contingency allowance spread over the two years and HST. Please review the attached **Spreadsheet No. 2** - outlining the 2022 capital budget allocations for each project vs. the lowest tender bid from Bay City Contractors plus Hatch engineering costs (10%) and all funding allocations.

Please find attached a letter report from Hatch recommending that Bay City Contractors be awarded this tender as they are the low tender and, in the past, have performed well on similar projects in our community.

It is recommended by Administration that the following be approved:

- That Tender 22-OF-06 – 2022 Road Reconstruction Mowat Avenue, Hydrant and Valve Replacement be awarded to Bay City Contractors at an estimated cost of \$2,098,981.78 which includes HST and a contingency allowance of \$150,000.00.
- That the Ontario Community Infrastructure Fund surplus be allocated to the Reconstruction of Sinclair Avenue in the event that the Town's application to the Investing in Canada Infrastructure Fund Green Stream be denied, otherwise the funds be placed in a reserve fund for future projects.
- That prior to construction start, an open house public meeting is scheduled to ensure all property owners abutting the construction projects obtain first-hand knowledge of these projects and have the opportunity to ask any questions. The exact date of the meeting is unknown at the time of writing this report, and
- That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully Submitted



Travis Rob, P.Eng.
Manager of Operations and Facilities

Council approval of this report will ensure:

- **That Tender 22-OF-06 – 2022 Road Reconstruction Mowat Avenue, Hydrant and Valve Replacement be awarded to Bay City Contractors at an estimated cost of \$2,098,981.78 which includes HST and a contingency allowance of \$150,000.00.**
- **That the Ontario Community Infrastructure Fund surplus be allocated to the Reconstruction of Sinclair Avenue in the event that the Town's application to the Investing in Canada Infrastructure Fund Green Stream be denied, otherwise the funds be placed in a reserve fund for future projects.**
- **That prior to construction start, an open house public meeting is scheduled to ensure all property owners abutting the construction projects obtain first-hand knowledge of these projects and have the opportunity to ask any questions. The exact date of the meeting is unknown at the time of writing this report, and**
- **That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.**

2022April11 Award of Tender 2022-OF-06 2022 Mowat Ave Road Reconstruction



973 Balmoral Street, Suite 101
 Thunder Bay, Ontario, Canada P7B 0E2
 Tel: +1 (807) 623 3449 Fax: +1 (807) 623 5925 www.hatch.com

April 6, 2022

364258-P

Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9

Attention: Travis Rob, P.Eng.

**Re: 2022 Road Reconstruction
 Mowat Avenue Reconstruction
 Tender No.22-OF-06
 Tender Recommendation**

Tenders for the above project were received by the Town of Fort Frances on or before 2:00 pm (CDT) on Wednesday, April 5th, 2022. Four (4) tenders were received, and are listed below in ascending order:

<u>Tenderer</u>	<u>Tender Price</u>
1) Bay City Contractors Thunder Bay Inc. (BCC)	\$2,098,981.78
2) Makkinga Contractors & Equipment Rental (MCER)	\$2,309,361.79
3) George Armstrong Co. Limited (GACL)	\$2,578,688.25
4) Tom Veert Contracting Limited (TVCL)	\$2,742,275.98

The above tender prices include H.S.T. The Tenders were checked arithmetically and were all found to be correct.

TENDER IRREGULARITIES

A review of the tenders was undertaken. All of the four (4) tenderers submitted a Bid Bond in the amount of 10% of the Tender Price and an Agreement to Bond and/or Consent of Surety. All tenderers included completed Forms A, B, C, D, E and F of the Tender documents.

REVIEW OF TENDER PRICES

A review of the tender prices submitted by the tenderers was undertaken. BCC's tender pricing was generally overall lower than the other tenderers.

Removal items and temporary water and sanitary items accounted for a significant difference from the second lowest bidder. There are no items noted in our review that seem to be overlooked or missed. Furthermore, the low tenderer has indicated they are comfortable with the price submitted.

364258, Rev. A



Town of Fort Frances
2022 Road Reconstruction – Tender No.22-OF-06
Tender Recommendation
April 6, 2022

LOW TENDERER'S QUALIFICATIONS

BCC is a reputable and experienced road, watermain and sewer contractor. They have completed numerous similar scope of work projects in the Rainy River, Fort Frances and Sioux Lookout in the recent past (reference the Tendering Supplements, Form A, Tenderer's Experience in Similar Work for a detailed summary of recent similar projects).

BCC is proposing to carry out the majority of the work with their own forces which includes all the excavation, grading and pipe works. BCC has stated that all asphalt works will be completed by Pioneer Construction, and concrete works will be completed by NST Construction.

PROPOSED PROJECT SCHEDULE

This Contract includes a completion date of October 28, 2022. BCC has indicated that they intend on starting construction mid-June. BCC stated that they will have dedicated crews working onsite throughout the Contract and do not anticipate any issues meeting the specified completion date of October 28, 2022.

RECOMMENDATION

We recommend that the Contract be awarded to Bay City Contractors.

With this report we are enclosing a spreadsheet showing a comparison of the tender prices and the engineer's estimate.

Yours very truly,

A handwritten signature in blue ink, appearing to read "J De Luca".

Joseph De Luca, P. Eng.
Senior Project Engineer
Encl.

					Engineer's Estimate		Bay City Contractors (Thunder Bay)		Makkinga Contractors (1876118		George Armstrong Company Ltd.		Tom Veert Contracting Limited	
ITEM NO.	OPS SPEC.	DESCRIPTION	EST. QTY	UNIT	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
PART 1 - MOWAT AVENUE (From Sta 1+000 To Sta 1+200) - DWG A1-364258-P16)														
SECTION A - GRADING														
A.001	206, SP	Earth Excavation (Grading)	1,705	m³(P)	\$ 20.00	\$ 34,100.00	\$ 21.00	\$ 35,805.00	\$ 15.00	\$ 25,575.00	\$ 15.00	\$ 25,575.00	\$ 17.70	\$ 30,178.50
A.002	310, SP	Hot Mix HL4 Asphalt (Binder Course 60mm)	360	t	\$ 265.00	\$ 95,400.00	\$ 305.00	\$ 109,800.00	\$ 317.00	\$ 114,120.00	\$ 306.00	\$ 110,160.00	\$ 448.22	\$ 161,359.20
A.003	310, SP	Hot Mix HL4 Asphalt (Surface Course 60mm)	360	t	\$ 255.00	\$ 91,800.00	\$ 300.00	\$ 108,000.00	\$ 281.00	\$ 101,160.00	\$ 282.00	\$ 101,520.00	\$ 412.04	\$ 148,334.40
A.004	314, SP	Granular 'A' (150mm Depth)	885	t	\$ 30.00	\$ 26,550.00	\$ 35.00	\$ 30,975.00	\$ 27.00	\$ 23,895.00	\$ 35.00	\$ 30,975.00	\$ 38.28	\$ 33,877.80
A.005	314, SP	Granular 'B' (Type II) (600mm Depth)	3,285	t	\$ 30.00	\$ 98,550.00	\$ 30.00	\$ 98,550.00	\$ 27.00	\$ 88,695.00	\$ 27.00	\$ 88,695.00	\$ 32.80	\$ 107,748.00
A.006	510, SP	Removal of Asphalt Pavement (Full Depth)	2,510	m²(P)	\$ 6.00	\$ 15,060.00	\$ 6.00	\$ 15,060.00	\$ 6.00	\$ 15,060.00	\$ 7.00	\$ 17,570.00	\$ 8.84	\$ 22,188.40
A.007	510, SP	Removal of Curb and Gutter	337	m(P)	\$ 25.00	\$ 8,425.00	\$ 15.00	\$ 5,055.00	\$ 21.00	\$ 7,077.00	\$ 15.00	\$ 5,055.00	\$ 8.20	\$ 2,763.40
A.008	353, SP	Curb and Gutter	337	m	\$ 225.00	\$ 75,825.00	\$ 250.00	\$ 84,250.00	\$ 279.00	\$ 94,023.00	\$ 250.00	\$ 84,250.00	\$ 336.94	\$ 113,548.78
A.009	510, SP	Remove Concrete Driveway	72	m²	\$ 25.00	\$ 1,800.00	\$ 30.00	\$ 2,160.00	\$ 45.00	\$ 3,240.00	\$ 25.00	\$ 1,800.00	\$ 46.08	\$ 3,317.76
A.010	510, SP	Remove Concrete Sidewalk	151	m²	\$ 25.00	\$ 3,775.00	\$ 30.00	\$ 4,530.00	\$ 45.00	\$ 6,795.00	\$ 35.00	\$ 5,285.00	\$ 12.81	\$ 1,934.31
A.011	510, SP	Remove Paving Stone Sidewalk	860	m²	\$ 25.00	\$ 21,500.00	\$ 10.00	\$ 8,600.00	\$ 25.00	\$ 21,500.00	\$ 35.00	\$ 30,100.00	\$ 7.71	\$ 6,630.60
A.012	351, SP	Concrete Driveway Aprons	165	m²	\$ 250.00	\$ 41,250.00	\$ 180.00	\$ 29,700.00	\$ 185.00	\$ 30,525.00	\$ 180.00	\$ 29,700.00	\$ 340.07	\$ 56,111.55
A.013	310, SP	Concrete Sidewalk	955	m²	\$ 250.00	\$ 238,750.00	\$ 200.00	\$ 191,000.00	\$ 202.00	\$ 192,910.00	\$ 185.00	\$ 176,675.00	\$ 263.38	\$ 251,527.90
A.014	710	Pavement Markings	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 22,000.00	\$ 22,000.00	\$ 21,000.00	\$ 21,000.00	\$ 13,000.00	\$ 13,000.00	\$ 33,694.04	\$ 33,694.04
A.015	510	Removal of Concrete Subbase	200	m3	\$ 50.00	\$ 10,000.00	\$ 50.00	\$ 10,000.00	\$ 60.00	\$ 12,000.00	\$ 20.00	\$ 4,000.00	\$ 71.02	\$ 14,204.00
Total Section A - Grading					\$	777,785.00		\$ 755,485.00		\$ 757,575.00		\$ 724,360.00		\$ 987,418.64
SECTION B - STORM SEWERS														
B.001	510, SP	Remove Existing Catchbasins and Manholes	6	ea	\$ 1,000.00	\$ 6,000.00	\$ 750.00	\$ 4,500.00	\$ 1,200.00	\$ 7,200.00	\$ 2,500.00	\$ 15,000.00	\$ 2,263.00	\$ 13,578.00
B.002	510, SP	Remove Existing Catchbasin Leads	13	m	\$ 20.00	\$ 260.00	\$ 40.00	\$ 520.00	\$ 35.00	\$ 455.00	\$ 50.00	\$ 650.00	\$ 74.55	\$ 969.15
B.003	510, SP	Remove Existing 750 mm Storm Sewer	93	m	\$ 25.00	\$ 2,325.00	\$ 50.00	\$ 4,650.00	\$ 45.00	\$ 4,185.00	\$ 50.00	\$ 4,650.00	\$ 149.27	\$ 13,882.11
B.004	510, SP	Remove Existing 600 mm Storm Sewer	80	m	\$ 25.00	\$ 2,000.00	\$ 50.00	\$ 4,000.00	\$ 45.00	\$ 3,600.00	\$ 50.00	\$ 4,000.00	\$ 102.37	\$ 8,189.60
B.005	510, SP	Remove Existing 450 mm Storm Sewer	43	m	\$ 25.00	\$ 1,075.00	\$ 40.00	\$ 1,720.00	\$ 40.00	\$ 1,720.00	\$ 50.00	\$ 2,150.00	\$ 314.08	\$ 13,505.44
B.006	510, SP	Remove Existing 300 mm Storm Sewer	7	m	\$ 25.00	\$ 175.00	\$ 40.00	\$ 280.00	\$ 40.00	\$ 280.00	\$ 50.00	\$ 350.00	\$ 829.98	\$ 5,809.86
B.007	510, SP	Reconnect Storm Sewer Various Sizes	6	ea	\$ 1,500.00	\$ 9,000.00	\$ 750.00	\$ 4,500.00	\$ 2,000.00	\$ 12,000.00	\$ 2,500.00	\$ 15,000.00	\$ 2,219.63	\$ 13,317.78
B.008	407, SP	Catchbasins	4	ea	\$ 5,000.00	\$ 20,000.00	\$ 5,200.00	\$ 20,800.00	\$ 4,500.00	\$ 18,000.00	\$ 10,500.00	\$ 42,000.00	\$ 8,384.31	\$ 33,537.24
B.009	407, SP	Storm Manholes	2	ea	\$ 15,000.00	\$ 30,000.00	\$ 12,000.00	\$ 24,000.00	\$ 13,935.00	\$ 27,870.00	\$ 15,000.00	\$ 30,000.00	\$ 16,390.59	\$ 32,781.18
B.010	410	Catchbasin Leads 250 mm (PVC SDR 35)	25	m	\$ 300.00	\$ 7,500.00	\$ 300.00	\$ 7,500.00	\$ 339.00	\$ 8,475.00	\$ 350.00	\$ 8,750.00	\$ 354.64	\$ 8,866.00
B.011	410	750 mm Storm Sewer	93	m	\$ 1,350.00	\$ 125,550.00	\$ 1,000.00	\$ 93,000.00	\$ 905.00	\$ 84,165.00	\$ 1,000.00	\$ 93,000.00	\$ 1,453.55	\$ 135,180.15
B.012	410	600 mm Storm Sewer	80	m	\$ 1,100.00	\$ 88,000.00	\$ 750.00	\$ 60,000.00	\$ 717.00	\$ 57,360.00	\$ 980.00	\$ 78,400.00	\$ 930.78	\$ 74,462.40
B.013	410	450 mm Storm Sewer	43	m	\$ 900.00	\$ 38,700.00	\$ 600.00	\$ 25,800.00	\$ 516.00	\$ 22,188.00	\$ 850.00	\$ 36,550.00	\$ 735.56	\$ 31,629.08
B.014	410	300 mm Storm Sewer	7	m	\$ 450.00	\$ 3,150.00	\$ 450.00	\$ 3,150.00	\$ 405.00	\$ 2,835.00	\$ 570.00	\$ 3,990.00	\$ 730.18	\$ 5,111.26
B.015	405	Subdrain	350	m	\$ 100.00	\$ 35,000.00	\$ 100.00	\$ 35,000.00	\$ 80.00	\$ 28,000.00	\$ 160.00	\$ 56,000.00	\$ 50.41	\$ 17,643.50
Total Section B - Storm Sewers					\$	368,735.00		\$ 289,420.00		\$ 278,333.00		\$ 390,490.00		\$ 408,462.75
SECTION C - WATERMAIN														
C.001	510,441, SP	Remove and Replace Ex. 150 WM w 150 PVC WM	129	m	\$ 750.00	\$ 96,750.00	\$ 575.00	\$ 74,175.00	\$ 505.00	\$ 65,145.00	\$ 870.00	\$ 112,230.00	\$ 672.53	\$ 86,756.37
C.002	441, SP	150 mm Water Valve and Box	2	ea	\$ 5,000.00	\$ 10,000.00	\$ 4,250.00	\$ 8,500.00	\$ 3,920.00	\$ 7,840.00	\$ 4,800.00	\$ 9,600.00	\$ 5,480.96	\$ 10,961.92
C.003	441, SP	150 mm x 150mm x 150mm Tee	1	ea	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,360.00	\$ 3,360.00	\$ 3,500.00	\$ 3,500.00	\$ 1,820.56	\$ 1,820.56
C.004	441, SP	Connect to Existing Watermain	3	ea	\$ 2,000.00	\$ 6,000.00	\$ 3,500.00	\$ 10,500.00	\$ 4,120.00	\$ 12,360.00	\$ 4,500.00	\$ 13,500.00	\$ 3,757.09	\$ 11,271.27
C.005	441, SP	Remove and Replace Hydrant Set	1	ea	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,590.00	\$ 17,590.00	\$ 22,000.00	\$ 22,000.00	\$ 25,789.56	\$ 25,789.56
C.006	441, SP	Remove and Replace 19 mm Copper Water Service and Curb Stops to Property Line	8	ea	\$ 4,000.00	\$ 32,000.00	\$ 4,000.00	\$ 32,000.00	\$ 6,145.00	\$ 49,160.00	\$ 14,000.00	\$ 112,000.00	\$ 3,635.46	\$ 29,083.68
C.007	441, SP	Temporary Water Service	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 17,500.00	\$ 17,500.00	\$ 25,000.00	\$ 25,000.00	\$ 46,345.31	\$ 46,345.31
Total Section C - Watermain					\$	176,750.00		\$ 152,175.00		\$ 172,955.00		\$ 297,830.00		\$ 212,028.67
SECTION D - SANITARY														
D.001	510, SP	Remove Existing Sanitary Sewer	126	m	\$ 50.00	\$ 6,300.00	\$ 50.00	\$ 6,300.00	\$ 40.00	\$ 5,040.00	\$ 50.00	\$ 6,300.00	\$ 254.74	\$ 32,097.24
D.002	410, SP	500 mm PVC SDR Sanitary Sewer	15	m	\$ 1,500.00	\$ 22,500.00	\$ 1,750.00	\$ 26,250.00	\$ 2,130.00	\$ 31,950.00	\$ 955.00	\$ 14,325.00	\$ 1,206.96	\$ 18,104.40
D.002	410, SP	450 mm PVC SDR Sanitary Sewer	98	m	\$ 1,000.00	\$ 98,000.00	\$ 800.00	\$ 78,400.00	\$ 880.00	\$ 86,240.00	\$ 850.00	\$ 83,300.00	\$ 970.81	\$ 95,139.38
D.002	410, SP	375 mm PVC SDR Sanitary Sewer	13	m	\$ 900.00	\$ 11,700.00	\$ 770.00	\$ 10,010.00	\$ 2,060.00	\$ 26,780.00	\$ 800.00	\$ 10,400.00	\$ 933.03	\$ 12,129.39
D.003	410, SP	Remove and Replace Existing 150 mm Sanitary Services	14	ea	\$ 3,000.00	\$ 42,000.00	\$ 3,500.00	\$ 49,000.00	\$ 6,500.00	\$ 91,000.00	\$ 10,500.00	\$ 147,000.00	\$ 4,207.16	\$ 58,900.24
D.004	407, SP	Sanitary Manholes	1	ea	\$ 15,000.00	\$ 15,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,200.00	\$ 17,200.00	\$ 20,000.00	\$ 20,000.00	\$ 22,613.67	\$ 22,613.67
D.005	410, SP	Temporary Sewer Service	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 18,500.00	\$ 18,500.00	\$ 20,000.00	\$ 20,000.00	\$ 87,090.74	\$ 87,090.74
D.006	409, SP	CCTV Inspection of Sanitary Sewer Mainline	126	m	\$ 25.00	\$ 3,150.00	\$ 25.00	\$ 3,150.00	\$ 45.00	\$ 5,670.00	\$ 50.00	\$ 6,300.00	\$ 73.54	\$ 9,266.04
D.007	SP	Sanitary Sewer Bedding Upgrade (Crushed Stone) *	126	m	\$ 20.00	\$ 2,520.00	\$ 16.00	\$ 2,016.00	\$ 60.00	\$ 7,560.00	\$ 70.00	\$ 8,820.00	\$ 16.71	\$ 2,105.46
Total Section D - Sanitary					\$	211,170.00		\$ 194,626.00		\$ 289,940.00		\$ 316,445.00		\$

PART 3 - GENERAL ITEMS														
G.001	SP	Bonds & Insurance	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 30,000.00	\$ 30,000.00	\$ 23,000.00	\$ 23,000.00	\$ 80,000.00	\$ 80,000.00	\$ 40,448.54	\$ 40,448.54
G.002	SP	Mobilization & Demobilization	1	LS	\$ 125,000.00	\$ 125,000.00	\$ 80,000.00	\$ 80,000.00	\$ 115,500.00	\$ 115,500.00	\$ 95,000.00	\$ 95,000.00	\$ 16,847.02	\$ 16,847.02
*G.003	SP	Styrofoam Insulation (50mm)	120	m2	\$ 50.00	\$ 6,000.00	\$ 40.00	\$ 4,800.00	\$ 104.00	\$ 12,480.00	\$ 70.00	\$ 8,400.00	\$ 32.43	\$ 3,891.60
*G.004	Section 01000	Consultant Site Office	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,200.00	\$ 5,200.00	\$ 3,500.00	\$ 3,500.00	\$ 7,581.16	\$ 7,581.16
G.005	SP	Contingency Allowance	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
PART 3 - GENERAL ITEMS						\$ 431,000.00		\$ 269,800.00		\$ 306,180.00		\$ 336,900.00		\$ 218,768.32
SUMMARY OF TENDER PRICES														
PART 1 - Mowat Avenue Reconstruction						\$ 1,534,440.00		\$ 1,391,706.00		\$ 1,498,803.00		\$ 1,729,125.00		\$ 1,945,356.62
PART 2 - Miscellaneous Waterworks						\$ 228,000.00		\$ 196,000.00		\$ 238,700.00		\$ 216,000.00		\$ 262,667.96
PART 3 - General Items						\$ 431,000.00		\$ 269,800.00		\$ 306,180.00		\$ 336,900.00		\$ 218,768.32
SUB-TOTAL						\$ 2,193,440.00		\$ 1,857,506.00		\$ 2,043,683.00		\$ 2,282,025.00		\$ 2,426,792.90
13% HST						\$ 285,147.20		\$ 241,475.78		\$ 265,678.79		\$ 296,663.25		\$ 315,483.08
TOTAL TENDER PRICE						\$ 2,478,587.20		\$ 2,098,981.78		\$ 2,309,361.79		\$ 2,578,688.25		\$ 2,742,275.98

1.8 SCHEDULE OF TENDER PRICES

A. For those Tender Items identified by the notation (P) in the “Unit” column, measurement is by Plan Quantity. Tender items not identified by the notation (P) actual measurement for payment will be made in the stipulated Unit or Lump Sum as specified in the contract.

							Tom Veert Contracting		George Armstrong Company		Makkinga Contracting		Bay City Contractors	
ITEM NO.	OPS SPEC.	DESCRIPTION	EST. QTY	UNIT	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
PART 1 - MOWAT AVENUE (From Sta 1+000 To Sta 1+200) - DWG A1-364258-P16														
SECTION A - GRADING														
A.001	206, SP	Earth Excavation (Grading)	1,705	m³(P)	\$ 20.00	\$ 34,100.00	\$ 17.70	\$ 30,178.50	\$ 15.00	\$ 25,575.00	\$ 15.00	\$ 25,575.00	\$ 21.00	\$ 35,805.00
A.002	310, SP	Hot Mix HL4 Asphalt (Binder Course 60mm)	360	t	\$ 265.00	\$ 95,400.00	\$ 448.22	\$ 161,359.20	\$ 306.00	\$ 110,160.00	\$ 317.00	\$ 114,120.00	\$ 305.00	\$ 109,800.00
A.003	310, SP	Hot Mix HL4 Asphalt (Surface Course 60mm)	360	t	\$ 255.00	\$ 91,800.00	\$ 412.04	\$ 148,334.40	\$ 282.00	\$ 101,520.00	\$ 281.00	\$ 101,160.00	\$ 300.00	\$ 108,000.00
A.004	314, SP	Granular 'A' (150mm Depth)	885	t	\$ 30.00	\$ 26,550.00	\$ 38.28	\$ 33,877.80	\$ 35.00	\$ 30,975.00	\$ 27.00	\$ 23,895.00	\$ 35.00	\$ 30,975.00
A.005	314, SP	Granular 'B' (Type II) (600mm Depth)	3,285	t	\$ 30.00	\$ 98,550.00	\$ 32.80	\$ 107,748.00	\$ 27.00	\$ 88,695.00	\$ 27.00	\$ 88,695.00	\$ 30.00	\$ 98,550.00
A.006	510, SP	Removal of Asphalt Pavement (Full Depth)	2,510	m²(P)	\$ 6.00	\$ 15,060.00	\$ 8.84	\$ 22,188.40	\$ 7.00	\$ 17,570.00	\$ 6.00	\$ 15,060.00	\$ 6.00	\$ 15,060.00
A.007	510, SP	Removal of Curb and Gutter	337	m(P)	\$ 25.00	\$ 8,425.00	\$ 8.20	\$ 2,763.40	\$ 15.00	\$ 5,055.00	\$ 21.00	\$ 7,077.00	\$ 15.00	\$ 5,055.00
A.008	353, SP	Curb and Gutter	337	m	\$ 225.00	\$ 75,825.00	\$ 336.94	\$ 113,548.78	\$ 250.00	\$ 84,250.00	\$ 279.00	\$ 94,023.00	\$ 250.00	\$ 84,250.00
A.009	510, SP	Remove Concrete Driveway	72	m²	\$ 25.00	\$ 1,800.00	\$ 46.08	\$ 3,317.76	\$ 25.00	\$ 1,800.00	\$ 45.00	\$ 3,240.00	\$ 30.00	\$ 2,160.00
A.010	510, SP	Remove Concrete Sidewalk	151	m²	\$ 25.00	\$ 3,775.00	\$ 12.81	\$ 1,934.31	\$ 35.00	\$ 5,285.00	\$ 45.00	\$ 6,795.00	\$ 30.00	\$ 4,530.00
A.011	510, SP	Remove Paving Stone Sidewalk	860	m²	\$ 25.00	\$ 21,500.00	\$ 7.71	\$ 6,630.60	\$ 35.00	\$ 30,100.00	\$ 25.00	\$ 21,500.00	\$ 10.00	\$ 8,600.00
A.012	351, SP	Concrete Driveway Aprons	165	m²	\$ 250.00	\$ 41,250.00	\$ 340.07	\$ 56,111.55	\$ 180.00	\$ 29,700.00	\$ 185.00	\$ 30,525.00	\$ 180.00	\$ 29,700.00
A.013	310, SP	Concrete Sidewalk	955	m²	\$ 250.00	\$ 238,750.00	\$ 263.38	\$ 251,527.90	\$ 185.00	\$ 176,675.00	\$ 202.00	\$ 192,910.00	\$ 200.00	\$ 191,000.00
A.014	710	Pavement Markings	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 33,694.04	\$ 33,694.04	\$ 13,000.00	\$ 13,000.00	\$ 21,000.00	\$ 21,000.00	\$ 22,000.00	\$ 22,000.00
A.015	510	Removal of Concrete Subbase	200	m³			\$ 71.02	\$ 14,204.00	\$ 20.00	\$ 4,000.00	\$ 60.00	\$ 12,000.00	\$ 50.00	\$ 10,000.00
Part 1 - Total Section A - Grading						\$ 767,785.00		\$ 987,418.64		\$ 724,360.00		\$ 757,575.00		\$ 755,485.00
SECTION B - STORM SEWERS														
B.001	510, SP	Remove Existing Catchbasins and Manholes	6	ea	\$ 1,000.00	\$ 6,000.00	\$ 2,263.00	\$ 13,578.00	\$ 2,500.00	\$ 15,000.00	\$ 1,200.00	\$ 7,200.00	\$ 750.00	\$ 4,500.00
B.002	510, SP	Remove Existing Catchbasin Leads	13	m	\$ 20.00	\$ 260.00	\$ 74.55	\$ 969.15	\$ 50.00	\$ 650.00	\$ 35.00	\$ 455.00	\$ 40.00	\$ 520.00
B.003	510, SP	Remove Existing 750 mm Storm Sewer	93	m	\$ 25.00	\$ 2,325.00	\$ 149.27	\$ 13,882.11	\$ 50.00	\$ 4,650.00	\$ 45.00	\$ 4,185.00	\$ 50.00	\$ 4,650.00
B.004	510, SP	Remove Existing 600 mm Storm Sewer	80	m	\$ 25.00	\$ 2,000.00	\$ 102.37	\$ 8,189.60	\$ 50.00	\$ 4,000.00	\$ 45.00	\$ 3,600.00	\$ 50.00	\$ 4,000.00
B.005	510, SP	Remove Existing 450 mm Storm Sewer	43	m	\$ 25.00	\$ 1,075.00	\$ 314.08	\$ 13,505.44	\$ 50.00	\$ 2,150.00	\$ 40.00	\$ 1,720.00	\$ 40.00	\$ 1,720.00
B.006	510, SP	Remove Existing 300 mm Storm Sewer	7	m	\$ 25.00	\$ 175.00	\$ 829.98	\$ 5,809.86	\$ 50.00	\$ 350.00	\$ 40.00	\$ 280.00	\$ 40.00	\$ 280.00
B.007	510, SP	Reconnect Storm Sewer Various Sizes	6	ea	\$ 1,500.00	\$ 9,000.00	\$ 2,219.63	\$ 13,317.78	\$ 2,500.00	\$ 15,000.00	\$ 2,000.00	\$ 12,000.00	\$ 750.00	\$ 4,500.00
B.008	407, SP	Catchbasins	4	ea	\$ 5,000.00	\$ 20,000.00	\$ 8,384.31	\$ 33,537.24	\$ 10,500.00	\$ 42,000.00	\$ 4,500.00	\$ 18,000.00	\$ 5,200.00	\$ 20,800.00
B.009	407, SP	Storm Manholes	2	ea	\$ 15,000.00	\$ 30,000.00	\$ 16,390.59	\$ 32,781.18	\$ 15,000.00	\$ 30,000.00	\$ 13,935.00	\$ 27,870.00	\$ 12,000.00	\$ 24,000.00
B.010	410	Catchbasin Leads 250 mm (PVC SDR 35)	25	m	\$ 300.00	\$ 7,500.00	\$ 354.64	\$ 8,866.00	\$ 350.00	\$ 8,750.00	\$ 339.00	\$ 8,475.00	\$ 300.00	\$ 7,500.00
B.011	410	750 mm Storm Sewer	93	m	\$ 1,350.00	\$ 125,550.00	\$ 1,453.55	\$ 135,180.15	\$ 1,000.00	\$ 93,000.00	\$ 905.00	\$ 84,165.00	\$ 1,000.00	\$ 93,000.00
B.012	410	600 mm Storm Sewer	80	m	\$ 1,100.00	\$ 88,000.00	\$ 930.78	\$ 74,462.40	\$ 980.00	\$ 78,400.00	\$ 717.00	\$ 57,360.00	\$ 750.00	\$ 60,000.00
B.013	410	450 mm Storm Sewer	43	m	\$ 900.00	\$ 38,700.00	\$ 735.56	\$ 31,629.08	\$ 850.00	\$ 36,550.00	\$ 516.00	\$ 22,188.00	\$ 600.00	\$ 25,800.00
B.014	410	300 mm Storm Sewer	7	m	\$ 450.00	\$ 3,150.00	\$ 730.18	\$ 5,111.26	\$ 570.00	\$ 3,990.00	\$ 405.00	\$ 2,835.00	\$ 450.00	\$ 3,150.00
B.015	405	Subdrain	350	m			\$ 50.41	\$ 17,643.50	\$ 160.00	\$ 56,000.00	\$ 80.00	\$ 28,000.00	\$ 100.00	\$ 35,000.00
Part 1 - Total Section B - Storm Sewers						\$ 333,735.00		\$ 408,462.75		\$ 390,490.00		\$ 278,333.00		\$ 289,420.00

A. For those Tender Items identified by the notation (P) in the “Unit” column, measurement is by Plan Quantity. Tender items not identified by the notation (P) actual measurement for payment will be made in the stipulated Unit or Lump Sum as specified in the contract.

							Tom Veert Contracting		George Armstrong Company		Makkinga Contracting		Bay City Contractors	
ITEM NO.	OPS SPEC.	DESCRIPTION	EST. QTY	UNIT	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
SECTION C - WATERMAIN														
C.001	510,441, SP	Remove and Replace Ex. 150 WM w 150 PVC WM	129	m	\$ 750.00	\$ 96,750.00	\$ 672.53	\$ 86,756.37	\$ 870.00	\$ 112,230.00	\$ 505.00	\$ 65,145.00	\$ 575.00	\$ 74,175.00
C.002	441, SP	150 mm Water Valve and Box	2	ea	\$ 5,000.00	\$ 10,000.00	\$ 5,480.96	\$ 10,961.92	\$ 4,800.00	\$ 9,600.00	\$ 3,920.00	\$ 7,840.00	\$ 4,250.00	\$ 8,500.00
C.003	441, SP	150 mm x 150mm x 150mm Tee	1	ea	\$ 2,000.00	\$ 2,000.00	\$ 1,820.56	\$ 1,820.56	\$ 3,500.00	\$ 3,500.00	\$ 3,360.00	\$ 3,360.00	\$ 2,000.00	\$ 2,000.00
C.004	441, SP	Connect to Existing Watermain	3	ea	\$ 2,000.00	\$ 6,000.00	\$ 3,757.09	\$ 11,271.27	\$ 4,500.00	\$ 13,500.00	\$ 4,120.00	\$ 12,360.00	\$ 3,500.00	\$ 10,500.00
C.005	441, SP	Remove and Replace Hydrant Set	1	ea	\$ 20,000.00	\$ 20,000.00	\$ 25,789.56	\$ 25,789.56	\$ 22,000.00	\$ 22,000.00	\$ 17,590.00	\$ 17,590.00	\$ 15,000.00	\$ 15,000.00
C.006	441, SP	Remove and Replace 19 mm Copper Water Service and Curb Stops to Property Line	8	ea	\$ 4,000.00	\$ 32,000.00	\$ 3,635.46	\$ 29,083.68	\$ 14,000.00	\$ 112,000.00	\$ 6,145.00	\$ 49,160.00	\$ 4,000.00	\$ 32,000.00
C.007	441, SP	Temporary Water Service	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 46,345.31	\$ 46,345.31	\$ 25,000.00	\$ 25,000.00	\$ 17,500.00	\$ 17,500.00	\$ 10,000.00	\$ 10,000.00
Part 1 - Total Section C - Watermain						\$ 176,750.00		\$ 212,028.67		\$ 297,830.00		\$ 172,955.00		\$ 152,175.00
SECTION D - Sanitary														
D.001	510, SP	Remove Existing Sanitary Sewer	126	m	\$ 50.00	\$ 6,300.00	\$ 254.74	\$ 32,097.24	\$ 50.00	\$ 6,300.00	\$ 40.00	\$ 5,040.00	\$ 50.00	\$ 6,300.00
D.002	410, SP	500 mm PVC SDR Sanitary Sewer	15	m	\$ 1,500.00	\$ 22,500.00	\$ 1,206.96	\$ 18,104.40	\$ 955.00	\$ 14,325.00	\$ 2,130.00	\$ 31,950.00	\$ 1,750.00	\$ 26,250.00
D.002	410, SP	450 mm PVC SDR Sanitary Sewer	98	m	\$ 1,000.00	\$ 98,000.00	\$ 970.81	\$ 95,139.38	\$ 850.00	\$ 83,300.00	\$ 880.00	\$ 86,240.00	\$ 800.00	\$ 78,400.00
D.002	410, SP	375 mm PVC SDR Sanitary Sewer	13	m	\$ 900.00	\$ 11,700.00	\$ 933.03	\$ 12,129.39	\$ 800.00	\$ 10,400.00	\$ 2,060.00	\$ 26,780.00	\$ 770.00	\$ 10,010.00
D.003	410, SP	Remove and Replace Existing 150 mm Sanitary Services	14	ea	\$ 3,000.00	\$ 42,000.00	\$ 4,207.16	\$ 58,900.24	\$ 10,500.00	\$ 147,000.00	\$ 6,500.00	\$ 91,000.00	\$ 3,500.00	\$ 49,000.00
D.004	407, SP	Sanitary Manholes	1	ea	\$ 15,000.00	\$ 15,000.00	\$ 22,613.67	\$ 22,613.67	\$ 20,000.00	\$ 20,000.00	\$ 17,200.00	\$ 17,200.00	\$ 17,000.00	\$ 17,000.00
D.005	410, SP	Temporary Sewer Service	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 87,090.74	\$ 87,090.74	\$ 20,000.00	\$ 20,000.00	\$ 18,500.00	\$ 18,500.00	\$ 2,500.00	\$ 2,500.00
D.006	409, SP	CCTV Inspection of Sanitary Sewer Mainline	126	m	\$ 25.00	\$ 3,150.00	\$ 73.54	\$ 9,266.04	\$ 50.00	\$ 6,300.00	\$ 45.00	\$ 5,670.00	\$ 25.00	\$ 3,150.00
D.007	SP	Sanitary Sewer Bedding Upgrade (Crushed Stone) *	126	m	\$ 20.00	\$ 2,520.00	\$ 16.71	\$ 2,105.46	\$ 70.00	\$ 8,820.00	\$ 60.00	\$ 7,560.00	\$ 16.00	\$ 2,016.00
Part 1 - Total Section D - Sanitary						\$ 211,170.00		\$ 337,446.56		\$ 316,445.00		\$ 289,940.00		\$ 194,626.00
PART 1 - TOTAL MOWAT AVENUE						\$ 1,489,440.00		\$ 1,945,356.62		\$ 1,729,125.00		\$ 1,498,803.00		\$ 1,391,706.00
PART 2 - MISCELLANEOUS WATERWORKS (DWG-A1-364258-SK1)														
SECTION A														
A.001	441, SP	Remove and Replace Hydrant Set	6	ea	\$ 25,000.00	\$ 150,000.00	\$ 25,204.09	\$ 151,224.54	\$ 20,000.00	\$ 120,000.00	\$ 22,250.00	\$ 133,500.00	\$ 20,000.00	\$ 120,000.00
A.002	441, SP	Remove and Replace 150mm Valve and Box	4	ea	\$ 12,000.00	\$ 48,000.00	\$ 16,594.74	\$ 66,378.96	\$ 14,000.00	\$ 56,000.00	\$ 14,850.00	\$ 59,400.00	\$ 10,000.00	\$ 40,000.00
A.003	441, SP	Remove and Replace 300mm Valve and Box	2	ea	\$ 15,000.00	\$ 30,000.00	\$ 22,532.23	\$ 45,064.46	\$ 20,000.00	\$ 40,000.00	\$ 22,900.00	\$ 45,800.00	\$ 18,000.00	\$ 36,000.00
Part 2 - Total Section A						\$ 228,000.00		\$ 262,667.96		\$ 216,000.00		\$ 238,700.00		\$ 196,000.00
PART 2 - TOTAL MISCELLANEOUS WATERWORKS						\$ 228,000.00		\$ 262,667.96		\$ 216,000.00		\$ 238,700.00		\$ 196,000.00
PART 3 - GENERAL ITEMS														
G.001	SP	Bonds & Insurance	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 40,448.54	\$ 40,448.54	\$ 80,000.00	\$ 80,000.00	\$ 23,000.00	\$ 23,000.00	\$ 30,000.00	\$ 30,000.00
G.002	SP	Mobilization & Demobilization	1	LS	\$ 125,000.00	\$ 125,000.00	\$ 16,847.02	\$ 16,847.02	\$ 95,000.00	\$ 95,000.00	\$ 115,500.00	\$ 115,500.00	\$ 80,000.00	\$ 80,000.00
*G.003	SP	Styrofoam Insulation (50mm)	120	m2	\$ 50.00	\$ 6,000.00	\$ 32.43	\$ 3,891.60	\$ 70.00	\$ 8,400.00	\$ 104.00	\$ 12,480.00	\$ 40.00	\$ 4,800.00
*G.004	Section 01000	Consultant Site Office	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 7,581.16	\$ 7,581.16	\$ 3,500.00	\$ 3,500.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00
G.005	SP	Contingency Allowance	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
PART 3 - TOTAL GENERAL						\$ 431,000.00		\$ 218,768.32		\$ 336,900.00		\$ 306,180.00		\$ 269,800.00

A. For those Tender Items identified by the notation (P) in the “Unit” column, measurement is by Plan Quantity. Tender items not identified by the notation (P) actual measurement for payment will be made in the stipulated Unit or Lump Sum as specified in the contract.

							Tom Veert Contracting		George Armstrong Company		Makkinga Contracting		Bay City Contractors	
ITEM NO.	OPS SPEC.	DESCRIPTION	EST. QTY	UNIT	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
SUMMARY OF TENDER PRICES														
Part 1 - Mowat Avenue Reconstruction						\$ 1,489,440.00	\$ 1,945,356.62		\$ 1,729,125.00		\$ 1,498,803.00		\$ 1,391,706.00	
Part 2 - Miscellaneous Waterworks						\$ 228,000.00	\$ 262,667.96		\$ 216,000.00		\$ 238,700.00		\$ 196,000.00	
Part 3 - General Items						\$ 431,000.00	\$ 218,768.32		\$ 336,900.00		\$ 306,180.00		\$ 269,800.00	
SUB-TOTAL TENDER PRICE						\$ 2,148,440.00	\$ 2,426,792.90		\$ 2,282,025.00		\$ 2,043,683.00		\$ 1,857,506.00	
13% HST						\$ 279,297.20	\$ 315,483.08		\$ 296,663.25		\$ 265,678.79		\$ 241,475.78	
TOTAL TENDER PRICE						\$ 2,427,737.20	\$ 2,742,275.98		\$ 2,578,688.25		\$ 2,309,361.79		\$ 2,098,981.78	

* Provisional Tender Items - Tender Items identified as Provisional may be deleted prior to/after Contract Award without affecting any other Tender Item prices, and without penalty or recourse.

Spreadsheet 2 - Council Summary

	Description	Bay City Low Bid	Portion of General*	Engineering (10%)	Total + Town's portion HST	Grant Funds (FGT)	Grant Funds (OCIF)	NORDS Fund	Town's Portion Costs	2021 Capital Budget	Town %	Grant %
Mowat Avenue	Grading	\$755,485.00	\$115,768.10	\$87,125.31	\$975,245.87	\$643,500.00	\$0.00	\$300,000.00	\$31,745.87	\$100,635.00	3%	97%
	Storm Sewer	\$289,420.00	\$53,567.40	\$34,298.74	\$383,926.37	\$300,000.00	\$0.00	\$76,627.90	\$7,298.47	\$86,000.00	2%	98%
	Watermain	\$152,175.00	\$28,165.36	\$18,034.04	\$201,865.79	\$100,000.00	\$101,865.79		\$0.00	\$45,637.00	0%	100%
	Sanitary	\$194,626.00	\$36,022.42	\$23,064.84	\$258,178.61	\$100,000.00	\$158,178.61		\$0.00	\$77,913.00	0%	100%
	Subtotal	\$1,391,706.00	\$233,523.27	\$162,522.93	\$1,819,216.64	\$1,143,500.00	\$260,044.40	\$376,627.90	\$39,044.34	\$310,185.00		
						Funding By Others						
Misc Works	Misc Water Works	\$196,000.00	\$36,276.73	\$23,227.67	\$260,001.28	\$0.00			\$260,001.28	\$100,000.00	100%	0%
	Subtotal	\$196,000.00	\$36,276.73	\$23,227.67	\$260,001.28	\$0.00			\$260,001.28	\$100,000.00		
		\$1,587,706.00	\$269,800.00	\$185,750.60	\$2,079,217.92	\$1,143,500.00	\$260,044.40	\$376,627.90	\$299,045.62	\$410,185.00		

2022 PROGRAM
* General includes bonds, insurance, mob/demob and \$150,000.00 contingency allowance.

THE CORPORATION OF THE TOWN OF FORT FRANCES

BY-LAW XX/22

(Being a By-Law to adopt a Use of Corporate Resources for Election Purposes Policy for the Town of Fort Frances)

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. C.25 as amended* provides that a municipal power shall be excised by by-law;

AND WHEREAS Section 88.8(4) of the *Municipal Elections Act, 1996, S.O. C.32 as amended* prohibits a municipality from making contributions towards the promotion of or opposition to the candidacy of a person for elected office in any form

AND WHEREAS on March 28, 2022 Council received a report from the Clerk / Returning Officer recommending the adoption of a new proposed Use of Corporate Resources for Election Purposes Policy.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

- 1. **THAT** any policy of the Town of Fort Frances approved, adopted, or amended by Municipal Council on a day prior to the day this by-law is in force and effect, pertaining to Use of Corporate Resources for Election Purposes is hereby revoked.
- 2. **THAT** the Use of Corporate Resources for Election Purposes Policy attached hereto as Schedule “A” of this By-law is hereby adopted.
- 3. **THAT** this By-Law shall come into force and take effect immediately upon the passing thereof.

PASSED and ENACTED this 14th day of March, 2022.

J. Caul, Mayor

G. Lecuyer, Clerk



FORTFRANCES
BOUNDLESS

ADMIN & FINANCE

USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES

Created: 2022-04-11

Revised:

Authorized: Schedule A By-Law XX-22

Superseded: Consent 310 (04/18) on 2018-04-23

USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES

1. POLICY STATEMENT

The *Municipal Elections Act*, 1996, the *Election Finances Act* (Ontario), and the *Canada Elections Act* prohibit the Municipality from making contributions in any form to a Candidate or Registered Third Party.

All provisions contained within this policy shall serve to ensure the protection of freedom of expression while maintaining that:

- Corporate Resources shall not be used during an Election Period to promote or provide an unfair advantage to any Candidate, political party, constituency association, Registered Third Party, or a person or group supporting or opposing a question on a ballot;
- Members of Council shall not be precluded from performing their duties as an elected Official, nor inhibited from representing the interests of their constituents.

2. PURPOSE

The purpose of this policy is to create guidelines in the Town of Fort Frances to ensure all Candidates running for an elected office and Registered Third Parties during the Election Period adhere to the provisions of the Act, and to establish parameters on the use of Corporate Resources for election related purposes.

3. SCOPE

This policy applies to all employees of the Municipality, Candidates, political parties, constituency associations, Registered Third Parties, and persons or groups supporting or opposing a question on a ballot, as well as anyone acting on their behalf. This policy also applies to an incumbent Member an acclaimed Member or a Member not seeking re-election.

4. DEFINITIONS

“The Act” means the *Municipal Elections Act*, 1996, c. 32, as amended from time to time, and includes any regulation made there under;

“Candidate” means a person who has filed a nomination to run in a municipal, provincial or federal election, and shall be deemed to include a person seeking to influence other persons to vote for or against any candidate or any question or by-law submitted to the electors under section 8 of the Act;

“Campaign(ing)” means any activity by, or on behalf of a Candidate, political party, constituency association, Registered Third Party, or question on a ballot meant to elicit support during the

ADMIN & FINANCE

Election Period. This does not include the appearance of elected officials, other candidates or their supporters, or registrants at an event in their personal capacity without the display of any signage or graphics which identify the individual as a candidate or registrant without the solicitation of votes.

“Campaign Materials” means any materials used to solicit votes for a Candidate(s) or question during the Election Period including, but not limited to, literature, banners, posters, pictures, buttons, clothing, or other paraphernalia. Campaign Materials include materials in all media, for example, print, displays, electronic radio or television, online including websites or social media.

“Campaign Period” begins on the date a candidate files their nomination through to and including Voting Day.

“Town of Fort Frances” means The Corporation of the Town of Fort Frances.

“Corporate Resources” means items, staff, services, or resources which are the property of the Town of Fort Frances including, but not limited to: materials, equipment, vehicles, facilities, land, technology (computers, smartphones, tablets, etc.), intellectual property, images, logos, and supplies. Working hours, the time where the Municipality pays its employees to complete certain duties or tasks, is also considered to be a Corporate Resource;

“Election Period” means the official Campaign period of an election for:

- A municipal or school board election; the Election Period commences on the first day prescribed for the filing of nominations in accordance with the MEA and ends on voting day.
- A provincial or federal election; the Election Period commences the day the writ for the election is issued and ends on voting day.
- A nomination for a political party, the Election Period is the nomination contesting period as determined by the Party.
- A question on the ballot; the period commences the day Council passes a by-law to put a question to the electorate and ends on voting day.
- A municipal or school board by-election; the period commences on the first day nominations may be filed and ends on voting day.

“Local Board” has the same meaning as found in Section 1 of the Municipal Act, 2001.

“Member” has the same meaning as found in the Section 1 of the Conflict of Interest Act.

USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES

“Municipal Facilities” means any real property owned or under the control of the Town of Fort Frances or operated by the Town of Fort Frances local board;

“Nomination Day” for a regular municipal election is the third Friday of August in the year of the election;

“Registered Third Party” shall have the same meaning as “Registered Third Party” as found in section of the Municipal Elections Act, 1996 or the term “Third Party” as defined in section 1 of the Election Finances Act (Ontario) and Canada Elections Act, as the context requires.

“Staff” includes full-time, part-time, and contract employees, paid by the Town of Fort Frances;

“Voting Day” is the day on which the final vote is to be taken in an election.

5. POLICY

1) That in accordance with the provisions of the Act:

- (a) Corporate Resources may not be used for election-related purposes;
- (b) Staff shall not canvass or actively work in support of a municipal candidate during normal working hours unless they are on a leave of absence without pay, lieu time, float day, or vacation leave;
- (c) Members of Council, including the Mayor and Candidates shall not use any municipal facilities for any election-related purposes. Campaign-related signs or any other election-related material shall not be displayed in any municipal facility (ie: arenas / parks) and must not use election-related materials advertising or within any municipal publication such as a Municipal Newsletter;
- (d) Members of Council shall not print or distribute any material using municipal funds that make reference to, contain the names or photographs of, or identifies registered Candidates for Municipal Elections;
- (e) Members of Council are responsible to ensure that the content of any communications material, including printed material such as newsletters, advertising, etc. funded by the municipality for the operation of each Councillor’s Office, is not directly election-related;
- (f) Websites or domain names that are owned, provided or funded by the municipality

ADMIN & FINANCE

may not include any election-related campaign material:

- Candidates or Registered Third Party Advertiser are permitted to link to any Municipal document available to the public or on a public Municipal webpage from their campaign website;
- Candidates are not permitted to incorporate a video or other material (i.e. photos) for which the Municipality has proprietary rights on their own web page and or social media;
- Members of Council are provided access to corporate information technology (I.T.) assets to fulfill their duties and responsibilities as an elected official but may not use those assets for Campaigning or the development of Campaign Materials. This includes, but is not limited to, functionality through municipally issued smartphones such as calendar, email, texts, etc;
- If a Member of Council uses any social media account for campaigning, such accounts must not be created or supported by Corporate Resources. Social media accounts used for campaign purposes must utilize personal cell phones, tablets and/or computers;
- Members of Council who choose to create or use social media accounts for campaigning must include, for the duration of the Election Period, a clear statement on each campaign website or social media account's home page indicating that the account is being used for Election Campaign purposes and is not related to their duties as a Member of Council.

g) Members of Council who are running for re-election shall not identify themselves in any online media or content generated during the Election Period by the title of their office (i.e., such as mayor or councillor);

h) Candidates or Registered Third Parties must not, under any circumstances, use a Municipal logo, crest, slogans or any images or any variation of it that is owned under the jurisdiction of the Town on any campaign material, election signs, social media or campaign websites;

i) Members of Council may not use the municipality's voicemail system and/or cell phones to record election related messages;

j) The Municipality's appointed Integrity Commissioner is considered to be a Corporate

USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES

Resource, under contract with the Municipality and may receive, from time to time, compensation from the Municipality in accordance with services provided. Members of Council shall not use the services of the Municipality's Integrity Commissioner during the Election Period for the purposes of seeking advice related to their Campaign. For clarity, this does not restrict the ability of a Member to use the integrity Commissioner's services as authorized by any applicable law or policy.

- 2) That the Municipal Clerk be authorized and directed to take the necessary action to give effect to this policy.

Limitation: This policy does not preclude a member of Municipal Council from performing their duties as a Councillor, nor inhibit them from representing the interests of the constituents who elected them.

Implementation: This policy shall become effective immediately upon approval by the Municipal Council.

Rationale and Legislative Authority: It is necessary to establish on the appropriate use of corporate resources during an election period to protect the interests of both members of Council and the Town of Fort Frances. The Act prohibits a municipality from making a contribution to a candidate. The Act, also prohibits a candidate, or someone acting on the candidate's behalf, from accepting a contribution from a person who is not entitled to make a contribution.

As a contribution may take the form of money, goods or services, any use by a Member of Council of the Corporation's resources for his or her election campaign would be viewed as a contribution by the municipality to the member, which is a violation of the Act, 1996.

March 30, 2022

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Via Email: town@fortfrances.ca

To Mayor and Council:

On March 25, I was elevated to chair of the Federation of Ontario Law Associations (FOLA). FOLA is a provincial organization that brings together Ontario's 46 county and district law associations, collectively representing over 12,000 lawyers. It is a leading voice in the law and justice sector. I had anticipated that I would not be taking on the role of chair for several years; however, with the rapid, successive appointments of several of our executive members to the bench, I find myself unexpectedly assuming this important new role.

Unfortunately, the increased demand on my time means I will no longer be available for regular municipal meetings during the business day. This correspondence shall serve as notice of my resignation, effective immediately, from (i) the Planning and Development Executive Committee, (ii) the Administration and Finance Executive Committee, and (iii) the Economic Development Executive Committee. I am retaining my seat on Council.

This decision has not been made lightly. After careful consideration, I have determined that I can more effectively serve our community's interests through my other roles. In addition to my duties as chair of FOLA, I continue to maintain my legal practice in Fort Frances, to serve as President of the Rainy River District Law Association, and on the boards of the Thunder Bay Regional Health Sciences Centre, the Northwest Community Legal Clinic, and Borderland Pride.

In reaching this decision, I have been disappointed in recent actions to restrict the ability of Council members to place business before committees, and to defer to staff on matters of significant community interest. Likewise, despite that I am held out by Council as evidence of diversity, I am troubled by ongoing efforts to obstruct my participation, including by misusing points of order. It has been made abundantly clear at various points during this term that the majority of Council is not in favour of removing barriers which prevent working people, like me, from participating in Council proceedings (or of even allowing a discussion on this issue, as I requested on March 14).

In these circumstances, I can no longer justify the significant disruption to my workday caused by these committees. I can just as effectively advance the goals and aspirations of my constituents during our regular Monday evening Council meetings.

I look forward to continuing the work, in the final months of our term, to make Fort Frances a more attractive community for working families by increasing our recreational amenities, advancing reconciliation, and promoting the economic development potential of our region.

Regards,



Douglas W. Judson

Gabrielle Lecuyer

From: Faisal Anwar
Sent: Monday, April 4, 2022 3:04 PM
To: Gabrielle Lecuyer
Subject: FW: [External] AMO 2022 Conference Launch

**Faisal Anwar**

Chief Administrative Officer

Email: fanwar@fortfrances.ca
Telephone: 807-274-5323 x 1213
Fax: 807-274-8479

320 Portage Avenue
 Fort Frances, Ontario, CA, P9A 3P9



www.fortfrances.ca

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From: AMO Events <events@amo.on.ca>
Sent: Saturday, April 2, 2022 6:02 AM
To: Faisal Anwar <fanwar@fortfrances.ca>
Subject: [External] AMO 2022 Conference Launch

[EXTERNAL]

AMO Update not displaying correctly? [View the online version](#)
 Add Communicate@amo.on.ca to your safe list

The logo for AMO 2022 features the letters "AMO" in a bold, green, sans-serif font, followed by the year "2022" in a large, black, sans-serif font. The entire logo is flanked by two green geometric patterns.

April 2, 2022

AMO 2022 Conference Launch

**City of Ottawa
August 14-17**

AMO Welcomes Delegates Back to the City of Ottawa in 2022.

After two years of virtual meetings and conferences, AMO is excited to welcome back delegates to our in-person conference. Hosted by the beautiful City of Ottawa and held at the Shaw Centre, the AMO conference will offer all of the familiar events and more that will make the 2022 Annual Conference and General Meeting a remarkable gathering for Ontario's municipal sector.

AMO is putting together an amazing on-site, in-person program of speakers, educational sessions, government-to-government engagement, and networking opportunities that you have been waiting for.

The conference registration is for in-person attendance. For those who are unable to attend as conference delegates, AMO will organize a package of conference highlights that will be made available digitally after the conference.

AMO is very pleased that our partnership with TVO's *The Agenda* will continue as we return to an in-person event.

Hotel Accommodations

Don't miss your chance to book your hotel accommodations. Rooms held for the AMO Conference will be released for booking on **Monday, April 4, at 10am**. A complete list of AMO Conference hotels and conference booking instructions can be found [here](#).

Registration

[Registration](#) opens **Monday, April 11, at 10am**. Early Bird rates end May 13, at 4pm.

Program Information

As always, AMO is putting together a conference program that focuses on the issues that are most important to you. Stay tuned for program information in the weeks ahead.

COVID-19

COVID related practices at the AMO Conference will be informed by provincial and local public health guidance at the time and will be subject to change.

Questions? Contact events@amo.on.ca

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Association of Municipalities of Ontario
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MUNICIPALITY OF SHUNIAH

420 Leslie Avenue, Thunder Bay, Ontario P7A 1X8

Phone: (807) 683-4545 Fax: (807) 683-6982

Email: shuniah@shuniah.org www.shuniah.org

March 24, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca
Via Email

Dear Premier Ford,

RE: Support Resolution – Township of Chapple supports resolution from Northwestern Ontario Municipal Association (NOMA)

Please be advised that, at its meeting on March 22, 2022, the Council of the Municipality of Shuniah resolved to support resolution number RES-7-2022 from the Township of Chapple regarding resolution 2022-01 dated January 17, 2022, from Northwestern Ontario Municipal Association (NOMA) with regards to supporting the expansion of Northern Ontario School of Medicine (NOSM) to address the urgent need for physicians on Northern Ontario.

We kindly request your support and endorsement for the expansion of the Northern Ontario School of Medicine.

Yours truly,

Kerry Bellamy
Clerk
KB/jk

Cc:

Hon. Jill Dunlop, Minister of Colleges and Universities

Hon. Cristine Elliot, Minister of Health

Hon. Victor Fedeli, Minister of Economic Development, Job Creation, and Trade

local MPs & MPPs

Ontario Medical Association

Northern School of Medicine

Northern Ontario Academic Medicine Association

Association of Municipalities of Ontario (AMO)

Federation of Northern Ontario Municipalities (FONOM)

Gabrielle Lecuyer

From: admin@noma.on.ca
Sent: Thursday, March 31, 2022 10:09 AM
To: admin@noma.on.ca
Subject: [External] FW: Forest Biomass Action Plan - Environmental Registry of Ontario Decision Notice
Attachments: Forest Biomass Action Plan.pdf

[EXTERNAL]

FYI - Please see Forest Biomass Action Plan

Andrea Strawson

Executive Director
 Northwestern Ontario Municipal Association (NOMA)
 PO Box 10308, Thunder Bay, ON P7B 6T8
 E: admin@noma.on.ca
 P: (807) 683-6662
 C: (807) 621-9456

www.noma.on.ca

Follow us on Twitter: @noma_nwo

From: forestbiomass (NDMNRF) <forestbiomass@ontario.ca>
Sent: March 30, 2022 3:29 PM
To: undisclosed-recipients:
Subject: Forest Biomass Action Plan - Environmental Registry of Ontario Decision Notice

**Ministry of Northern Development,
 Mines, Natural Resources and
 Forestry**

Office of the Director
**Forest Economics and Business
 Branch**

Roberta Bondar Place
 Suite 400
 70 Foster Drive
 Sault Ste. Marie ON
 P6A 6V5
 Tel: 705-945-6795

**Ministère du Développement du Nord,
 des Mines, des Richesses naturelles
 et des Forêts**

Bureau du Directeur
**Direction de l'économie et des
 entreprises forestières**

Place Roberta Bondar
 Bureau 400
 70, promenade Foster
 Sault Ste Marie (Ontario)
 P6A 6V5
 Tél.: 705-945-6795



March 30, 2022

Greetings:

SUBJECT: Forest Biomass Action Plan – Environmental Registry of Ontario Decision Notice

I am writing to inform you that a Decision Notice has recently been posted to the Environmental Registry of Ontario (ERO) regarding the finalization of the province's Forest Biomass Action Plan.

A decision has been made to proceed with a revised version of the Forest Biomass Action Plan following public engagement and Indigenous consultation. The Decision Notice can be found by searching the ERO for Notice #019-3514, or by visiting <https://ero.ontario.ca/notice/019-3514>. A final version of the action plan has also been posted to <https://www.ontario.ca/page/forest-biomass-action-plan>.

We are appreciative of all comments and input received. As the government implements this plan we look forward to continued collaboration with forest biomass stakeholders and community partners.

Should you have questions about the action plan or revisions in the latest version, please contact the core development team at forestbiomass@ontario.ca.

Sincerely,



Wayne Barnes
Director
Forest Economics and Business Branch
Forest Industry Division
Ministry of Northern Development, Mines, Natural Resources and Forestry

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Forest Biomass Action Plan

March 2022

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Minister's Message



The forest industry has always been a vitally important part of Ontario's economy. Today, it generates \$18 billion in annual revenue and supports more than 148,000 direct and indirect jobs.

Forestry is a source of prosperity in Northern, Indigenous, and rural communities in our province. Our government is committed to doing everything we can to support job growth, attract investment, and secure the long-term future of this essential renewable industry. In fact, Ontario can sustainably harvest twice as much wood annually than the sector does today. We must find more economical uses for excess biomass so the forestry sector can reach its full potential.

Our roadmap for prosperity in the forest industry, *Sustainable Growth: Ontario's Forest Sector Strategy*, was released in August 2020. The strategy maps out dozens of actions to grow the industry and guarantee responsible forestry practices.

Since the strategy's release, we have been busy implementing its actions and honouring our commitments to the sector and its workers. One of the signature commitments in *Sustainable Growth* is the development of a Forest Biomass Action Plan. This plan includes working with the private sector to encourage innovation to develop new uses for forest

biomass that would support more sustainable harvesting in Ontario.

Ontario's forest industry excels at producing manufactured goods from timber such as lumber, furniture, packaging, and paper products. These value-added products are the mainstay of the province's forest industry, enjoying a well-deserved international reputation for their high quality and sustainability standards.

Throughout the production cycle, from harvest to delivery, this manufacturing process generates by-products including bark, shavings, and sawdust – along with uncommercial trees and tree parts. These resources are referred to collectively as forest biomass.

A lesser-known but important segment of Ontario's forest industry commercializes forest biomass that might otherwise be discarded. Skilled operators manufacture an impressive array of products – ranging from

landscaping products and food additives to building materials and electricity.

The potential for biomass products is ever-expanding; emerging biomass uses include medicine, bioplastics, 3D printing, mass timber products, biodiesel, and jet fuel, to name a few. Biomass innovations are a sustainable alternative to carbon-intensive products and an exciting new frontier for Ontario's forest sector.

Deriving added value from forest biomass ensures the industry operates at its most sustainable and efficient level. With by-products from one industry segment feeding demand from another, we have the basis for a circular economy – an economy where nothing is wasted and no opportunity is unrealized.

I am pleased to introduce our Forest Biomass Action Plan, the culmination of extensive collaboration with ministry staff and forest industry partners. It is a comprehensive assessment of our forest biomass advantages,

the challenges affecting this sector, and how we can promote increased use of forest biomass in Ontario.

The plan prescribes actions under five objectives: reaching new markets, supporting increased demand, cutting red tape, boosting Indigenous participation and promoting stakeholder awareness. Our government will implement these actions over the next five years. By implementing the plan, we will unlock the enormous potential of Ontario's forest biomass, drive further prosperity in the forest industry, and support job growth, investment, innovation, and sustainability.



The Honourable Greg Rickford,

Minister of Northern Development, Mines,
Natural Resources and Forestry

Introduction

As part of *Sustainable Growth: Ontario's Forest Sector Strategy*, the Government of Ontario committed to putting a Forest Biomass Action Plan in place that secures jobs and encourages sustainability in the forest sector, while supporting economic development through the use of forest biomass. Actions identified in this plan will help to realize the goals and vision set out in *Sustainable Growth*.

Given continued global demand for forest products, consumer interest in sustainable products, and movement to a more circular economy, there is immense potential to increase the use of Ontario's sustainable forest biomass resources. Under the right operational and economic conditions, new business opportunities and projects that use forest biomass can play an important role in growing the economy and further supporting existing forest sector businesses. In addition to supporting Ontario's economy, effective use of forest biomass can also contribute to the province's forest management and environmental objectives. As an active partner in research and collaborative networks, the government looks forward to engaging with stakeholders and community partners to investigate ways forest biomass can be utilized that

support sustainability and unlocks the full benefits from Ontario's biomass potential.

This action plan was developed in collaboration with a Forest Biomass Action Plan Working Group (the Working Group) comprised of partners from across the forest biomass supply chain. The action plan highlights Ontario's forest biomass advantages, recognizes challenges and seeks to identify means to increase the use of forest biomass. Valuable insights from the Working Group members highlighted the importance of bioenergy to existing forest product supply chains. Maintaining and transitioning the province's existing bioenergy infrastructure will create a foundation for future forest biomass investment opportunities and increase support for Ontario's forest dependent communities.

Building on Ontario's strengths and progress to date, this document concludes with a set of actions based on five objectives. Actions identified in this plan will be coordinated over five years with expert oversight from the Working Group in the first year and the Forest Sector Strategy Committee in subsequent years.

Forest biomass advantage

The versatility and range of applications for wood presents numerous opportunities for forest biomass. Utilizing the four main components of wood (cellulose, hemicellulose, lignin and extractives), a wide range of products can be made that meet the demands of numerous established and emerging industries. In addition to more familiar forest products like lumber, pulp and paper, or particleboard, the examples highlighted below demonstrate current and emerging products that can be derived from wood, including forest biomass.

Chemicals



Current uses

- Fertilizers and soil amendments
- Aromatic compounds
- Thickening agents
- Emulsifiers
- Binders
- Food additives
- Fragrances
- Flavouring
- Activated charcoal

Emerging uses

- Sugars and alcohols
- Green solvents and chemicals
- Resins, binders and adhesives
- Medicines and pharmaceuticals
- Paints and dyes
- Plastics and polymers
- Biocoal and bio-coke

Materials



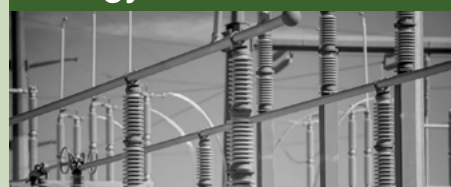
Current uses

- Pulp and paper products
- Packaging
- Personal protective equipment
- Timber products
- Veneer
- Particleboard
- Rayon fibres
- Landscaping products

Emerging uses

- Mass timber products
- Composites
- Textiles
- Carbon fibre
- 3D printing
- Biochar and carbon
- Cellulose nanocrystals and nanofibrils
- Battery energy storage filaments

Energy



Current uses

- Pellet, wood chip, and cordwood heating
- Combined heat and power
- Drying and industrial processes
- Grid electricity

Emerging uses

- Renewable natural gas
- Modern wood heating
- Biodiesel and liquid biofuels
- Community and district energy systems
- Green hydrogen
- Jet fuel

What is Forest Biomass?

Forest biomass is a broad term that has multiple meanings depending on the intent of its use and the discipline or industry using it. In the most general sense, forest biomass refers to all biological material (living and dead) in forested landscapes.

Consistent with Ontario's sustainable forest management framework, this action plan focuses on two types of forest biomass that can be converted into bioproducts through new and existing industrial processes:

- **Forest biofibre:** Composed of forest resources (trees or above-ground tree parts) that are not normally used for conventional forest products, and that are made available from Ontario's provincial forests under an approved forest management plan, or sourced from private woodlots and other forested lands.
- **Mill by-products:** Composed of residues generated from forest product manufacturing (e.g., bark, shavings, sawdust).

In Ontario, the most common use of forest biomass is for bioenergy in the form of heat, power, and combined heat and power (CHP). Use of forest biomass for bioenergy has long been integrated into forest product operations. Mill by-products and forest biofibre are often used as a renewable fuel to provide the necessary heat or electricity to make forest products or to generate electricity for Ontario's electrical grid. This often leads to diverting mill by-products destined for landfill sites and the utilization of forest biofibre. Ontario is also home to manufacturers which make wood pellets and wood chips for use in domestic, commercial, institutional, and industrial heating systems.



Spotlight

Ontario's forest biomass sector – a place to grow

Another common and longstanding use of forest biomass is in the province's landscaping sector, which creates jobs and sustainable products through the use of Ontario's mill by-products. Gro-Bark, a subsidiary of Walker Industries, has processed bark, wood chips, and log ends generated by the

forest industry to make soil, composting, and mulch products since the 1980s. Its current operations across Ontario's Golden Horseshoe, eastern, and northeastern regions serve the domestic and U.S. markets for landscaping products by adding value to leftover mill materials. As Ontario looks to recover from

the impacts of the COVID-19 pandemic and support clean growth, the long success of companies like Gro-Bark serves as an example of the sustainable business opportunities and industry linkages generated as a result of efficient use of forest biomass.

While there are opportunities to diversify the use of Ontario's forest biomass beyond the province's current conventional bioenergy and landscaping applications, newer uses also pose technical and operational challenges. Emerging and future products from forest biomass often use specific components of wood, making consistency in feedstocks key to their development and commercial deployment. To convert wood into consistent feedstocks, processes like biochemical refining or thermochemical refining can be

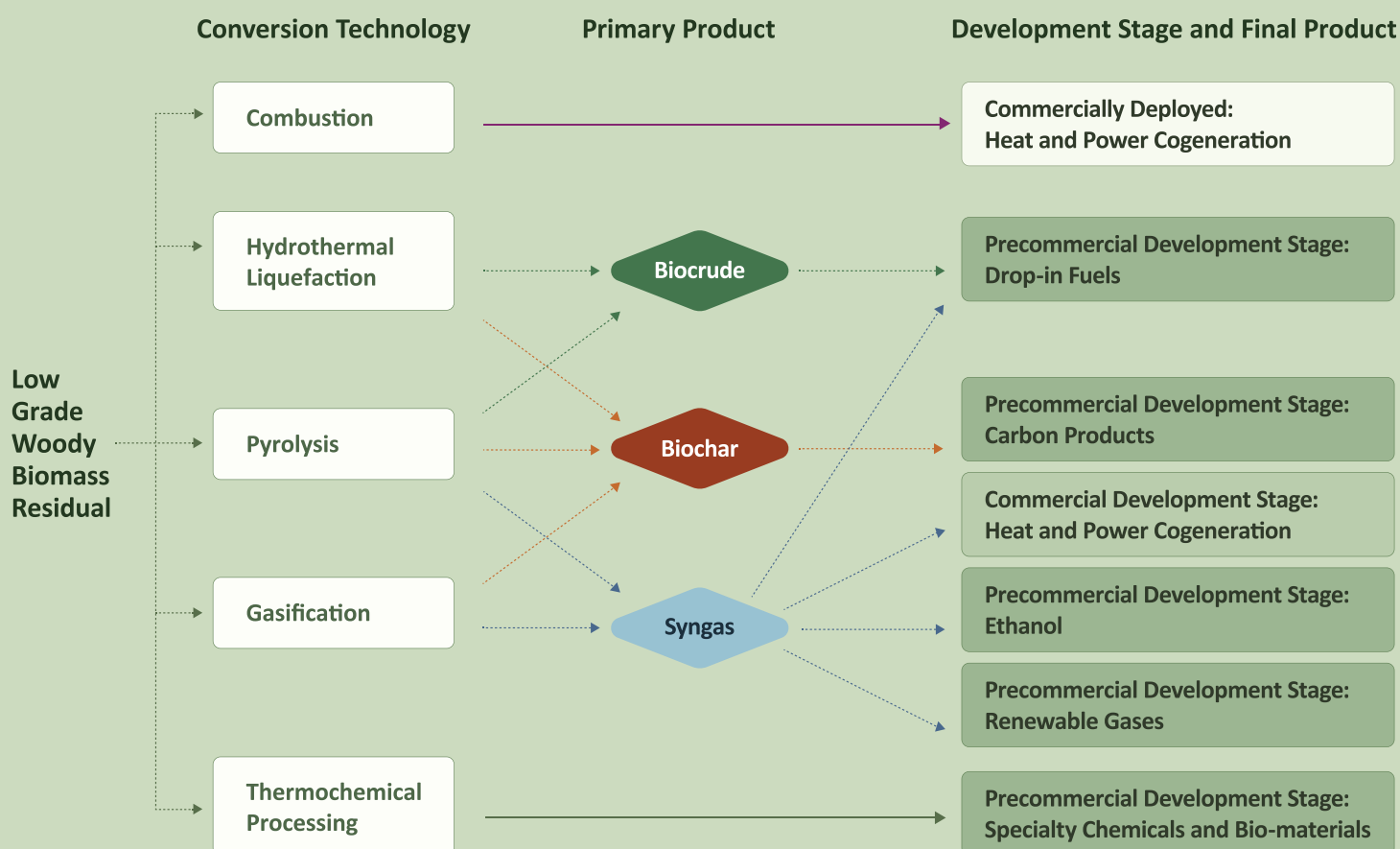
applied. These conversion processes present opportunities for bioproduct creation; however, additional work is needed to make these opportunities commercially viable.

Figure 1 illustrates the technical and commercial readiness of various established and emerging uses for low-grade forest biomass in the form of bark. This demonstrates that new uses for low-grade forest biomass require significant investments in pre-commercial development.

Figure 1. Deployable technology pathways for low grade forest biomass such as bark.

Deployable technology pathways for low grade biomass*

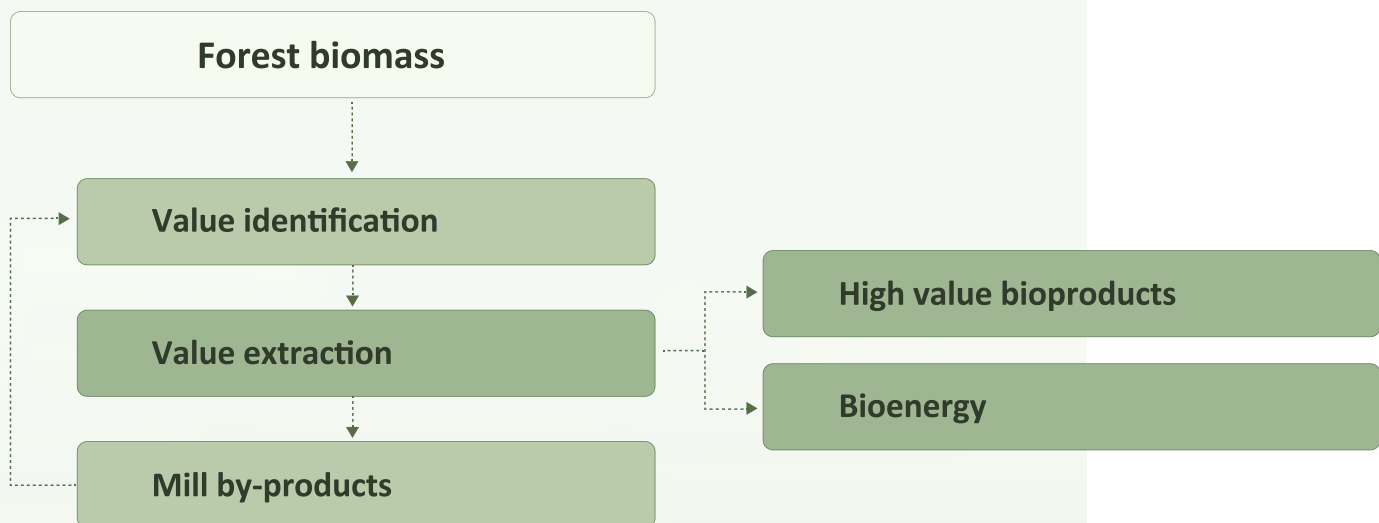
*adapted from technology benchmarking conducted by CRIBE (Centre for Research and Innovation in the Bioeconomy) in September 2020



Bioenergy production from low-grade forest biomass can support existing and new uses of wood. Figure 2 illustrates the process that aims to maximize value from forest biomass through generation of high value bioproducts and bioenergy. At the value identification phase, feedstocks are assessed for their use

and prepared for processing. Value extraction refers to the processes used to convert forest biomass into high value bioproducts, bioenergy, or both. Production of bioenergy plays an important part in enabling the economic case to produce high value bioproducts by creating a market pathway for low-grade forest biomass.

Figure 2. Value identification and extraction from forest biomass. Adapted from FPIInnovations Bio-energy and Bio-chemicals Synthesis Report (2011).



Spotlight

Contributing to Ontario's low-carbon hydrogen strategy

As Ontario explores options for a **provincial low-carbon hydrogen strategy**, there is emerging interest in the development of green hydrogen from forest biomass. Green hydrogen is a gaseous low-carbon fuel made from renewable energy sources that has a wide range of potential applications and uses. Increased use of green hydrogen in sectors of the economy like transportation and heating can help to reduce greenhouse gas emissions while maximizing

value from Ontario's forest biomass resources.

There are multiple technology pathways to produce green hydrogen from forest biomass:

- Gasification and pyrolysis are mature conversion technologies that use controlled application of heat, steam, and oxygen to create renewable syngas which can be processed into green hydrogen. In some cases, the by-products from these processes can be

further refined to create additional products like biocrude or biochar (See Figure 1).

- Electrolysis involves the use of electricity to produce green hydrogen and oxygen from water. As a source of renewable bioenergy, forest biomass can be used to power electrochemical processes that create low-carbon hydrogen gas.



The case for using forest biomass

Use of forest biomass supports a resource-efficient forest products sector and has advantages over other feedstocks because of the significant contributions it can make to Ontario's economy, communities, and environment.

Building a resilient economy	Supporting communities and livelihoods	Improving environmental stewardship
<ul style="list-style-type: none"> • Diversifies product and revenue streams for the existing forest industry • Attracts new business and investment in Ontario's forested regions • Creates new markets and trade opportunities • Supports cost competitiveness for new uses of wood • Increases revenues and grows the provincial Gross Domestic Product • Helps to reduce facility energy and disposal costs 	<ul style="list-style-type: none"> • Creates more local jobs than fossil fuels imported from outside of Ontario • Contributes to community capacity and resilience through training opportunities and local business opportunities • Supports Indigenous community heat and energy self-sufficiency • Supports opportunities for increased Indigenous participation in forest sector supply chains • Provides energy security and enables other infrastructure investments • Contributes to production of essential products, such as personal protective equipment 	<ul style="list-style-type: none"> • Reduces waste and disposal of mill by-products in landfills • Helps to mitigate greenhouse gas emissions by reducing reliance on fossil fuels • Creates sustainable, renewable and low-carbon consumer products • Avoids use of toxic and ecologically damaging fuels and chemicals • Helps to reduce wildland fire risk in the wildland-urban interface • Contributes to forest management objectives • Promotes healthy and resilient forests by enhancing the forest ecosystem condition through improved forest renewal and maintenance efforts (i.e., silviculture practices)

Ontario's forest biomass advantage

Leadership in the green economy

The forest sector is a leader in the emerging green economy. In fact, in the early parts of the 20th century, the forest industry was already producing a range of energy services and bioproducts using mill by-products from both solid wood processing and pulp and paper operations. Until lower-cost petroleum products were introduced in the 1950s, the wood pulping industry was one of the largest suppliers of specialty chemicals in the world.

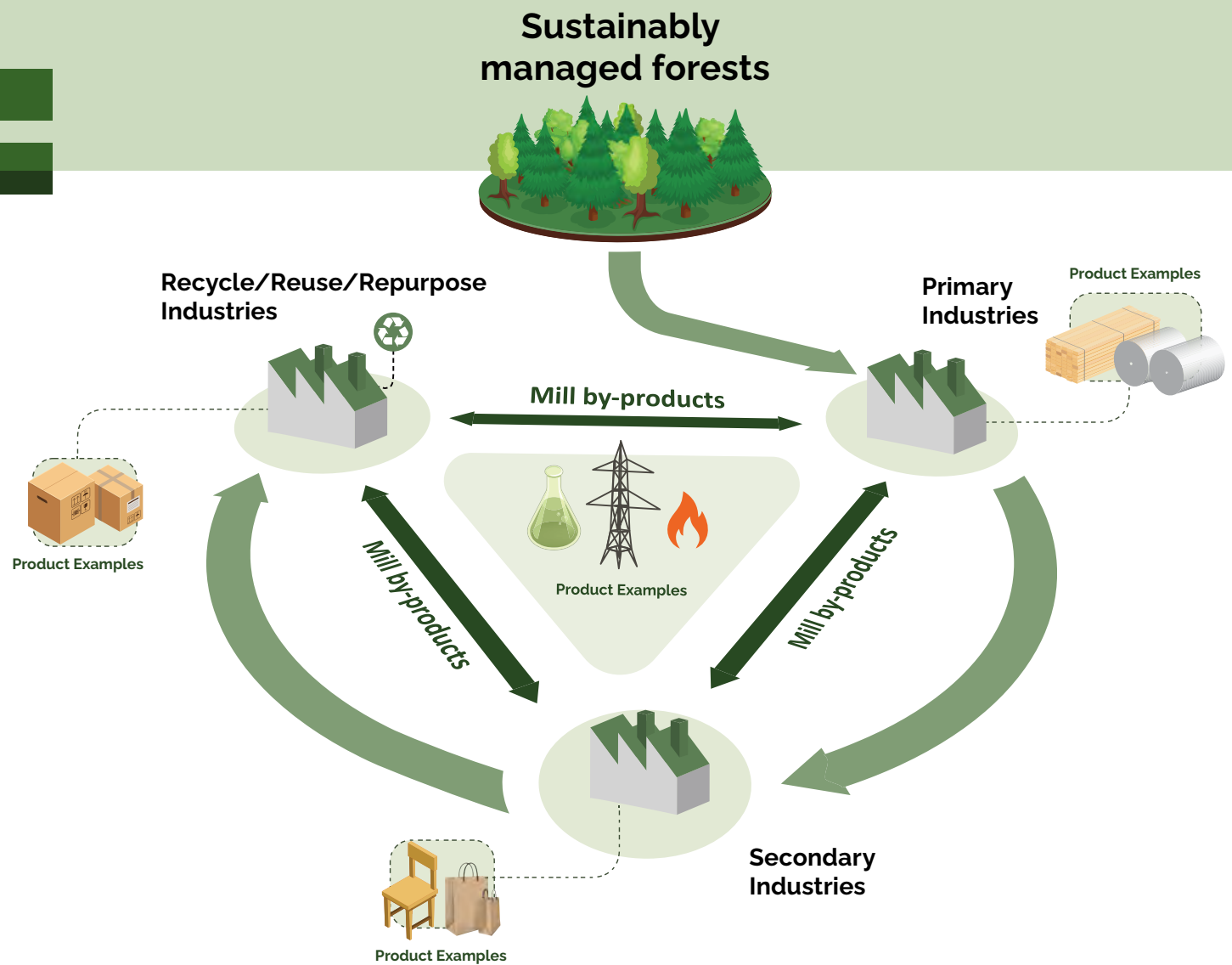
The forest sector supported Ontario's phase out of coal for electricity generation. Following a switch from coal to wood pellets at Ontario Power Generation's Atikokan facility, Ontario is home to North America's largest forest biomass-only electricity generating station. This action demonstrated how Ontario's forest sector can contribute to economic and environmental objectives while positioning the province as a leader in the low-carbon economy.

Ontario's forest sector is highly integrated. For example, mill by-products from one facility serve as the feedstock to produce energy for

another, helping to reduce waste and promotes a circular economy. Figure 3, below, is a simple illustration of how forest biomass (biofibre and mill by-products) supports integration and interconnectivity between forest product industries. The result is a robust set of efficient supply chains that create a diverse range of sustainable industry and consumer products.

The existing infrastructure for manufacturing forest products provides a solid foundation to leverage future investments for the development of new bioproducts and revenue streams while avoiding added pressure on landfills. As other sectors of the economy transition away from fossil fuels and toward more circular and sustainable alternatives, the forest sector can provide valuable supply chain benefits to participants in the emerging green economy.

Figure 3. A flow chart illustrating the integration and interconnectivity of forest biomass use within the forest product sector.



Spotlight

Integrating biomass in Resolute Forest Products' Northwestern Ontario operations

Resolute's Northwestern Ontario operations are an example of moving towards a circular economy. In a circular economy, resources gain value through process improvements, waste reduction and repurposing. This creates new and innovative business opportunities while reducing a product's environmental footprint.

Wood is harvested to produce pulp and paper at Resolute's Thunder Bay mill and for lumber at their sawmills in Thunder Bay, Atikokan and Ignace.

Wood chips generated from their lumber mills feed their pulp mill; sawdust generated from their lumber mills is used to create wood pellets at their Thunder Bay pellet mill; and wood shavings feed their wood drying kilns. Other sawmill residues, harvest residues and unmarketable trees are consumed by their BioEnergy Generating Station, producing heat for the pulp mill and paper mills and electricity for the provincial grid. Ash leftover from the combustion process is used

by local farmers for soil nutrient enhancement. The BioEnergy Generating Station is the heart of this integrated model allowing Resolute to utilize renewable biomass and be at the forefront of a cleaner more competitive circular economy.

Sustainable forest policy framework

Ontario is a leader in sustainable forest management. The provincial forest managed under the Crown Forest Sustainability Act (CFSa) (Managed Forest) is governed by a robust forest policy framework consisting of legislation, regulations, manuals and guides that provide for long-term forest health. The CFSa provides for the sustainable management of the Managed Forest

in a manner that must have regard for environmental, social and economic values.

Forest management plans (FMP) are developed in accordance with the Forest Management Planning Manual and forest management guides. FMPs provide direction on forest management activities such as road use and construction, where harvest



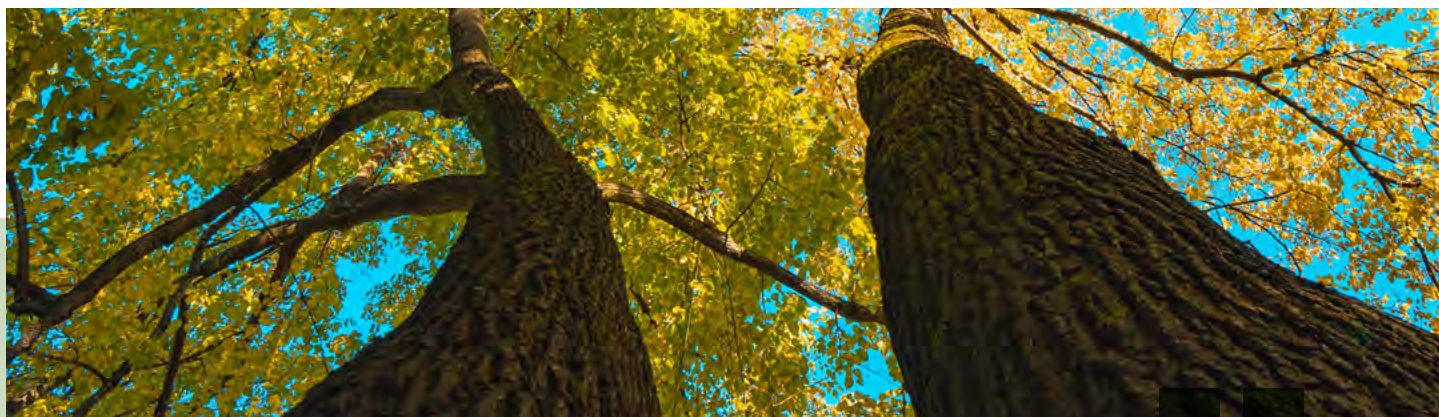
can occur and the regeneration of trees within all harvested areas. Preparing an FMP includes Indigenous community, public and stakeholder involvement at all stages of plan development.

Ontario's forest policy framework uses an adaptive management approach. Through the forest management planning process, forestry professionals gather knowledge (traditional, scientific, and social), plan, implement, monitor, report, evaluate and re-plan forest management activities based on achievement of FMP objectives and the evaluation of new information, science, and Traditional Ecological Knowledge.

The forest management guides are based on the best available science with the overall objective of forest sustainability. This is achieved by emulating natural disturbance (e.g., wildfire, insect outbreaks, windthrow) and landscape patterns (e.g., young, mature, and old forest patches on the land) while protecting forest values such as soil health, water quality, and biodiversity. The guides provide direction to support the sustainability of forest biomass

harvesting, which can also promote site productivity (e.g., soil quality, tree growth). This approach means that the conservation, allocation and utilization of Ontario's provincial forests, for all forest products, is ecologically sustainable.

Forest management can also occur on private land. Ontario's private woodlots and other forested lands can provide a source of sustainable forest biomass. Ontario supports good forestry practices on private woodlots through initiatives like the Managed Forest Tax Incentive Program (MFTIP). The MFTIP provides a property tax incentive for landowners to work with a certified Managed Forest Plan Approver to put in place a Managed Forest Plan for their property, which may include sustainable harvesting according to good forestry practices. When a landowner is preparing for a commercial harvest, to ensure it follows good forestry practices, they should have a prescription prepared by a qualified member of the Ontario Professional Foresters Association such as a Registered Professional Forester (R.P.F.) or a qualified Associate R.P.F.



Spotlight

Forest biomass and the Managed Forest carbon cycle

Ontario's forest policy framework supports a healthy and diverse Managed Forest that can withstand the impacts and reduce the effects of climate change, while providing a sustainable supply of renewable wood products (Figure 4). The framework also provides the flexibility to implement forest management actions that can influence the amount of carbon released from or stored in forests and harvested wood products.

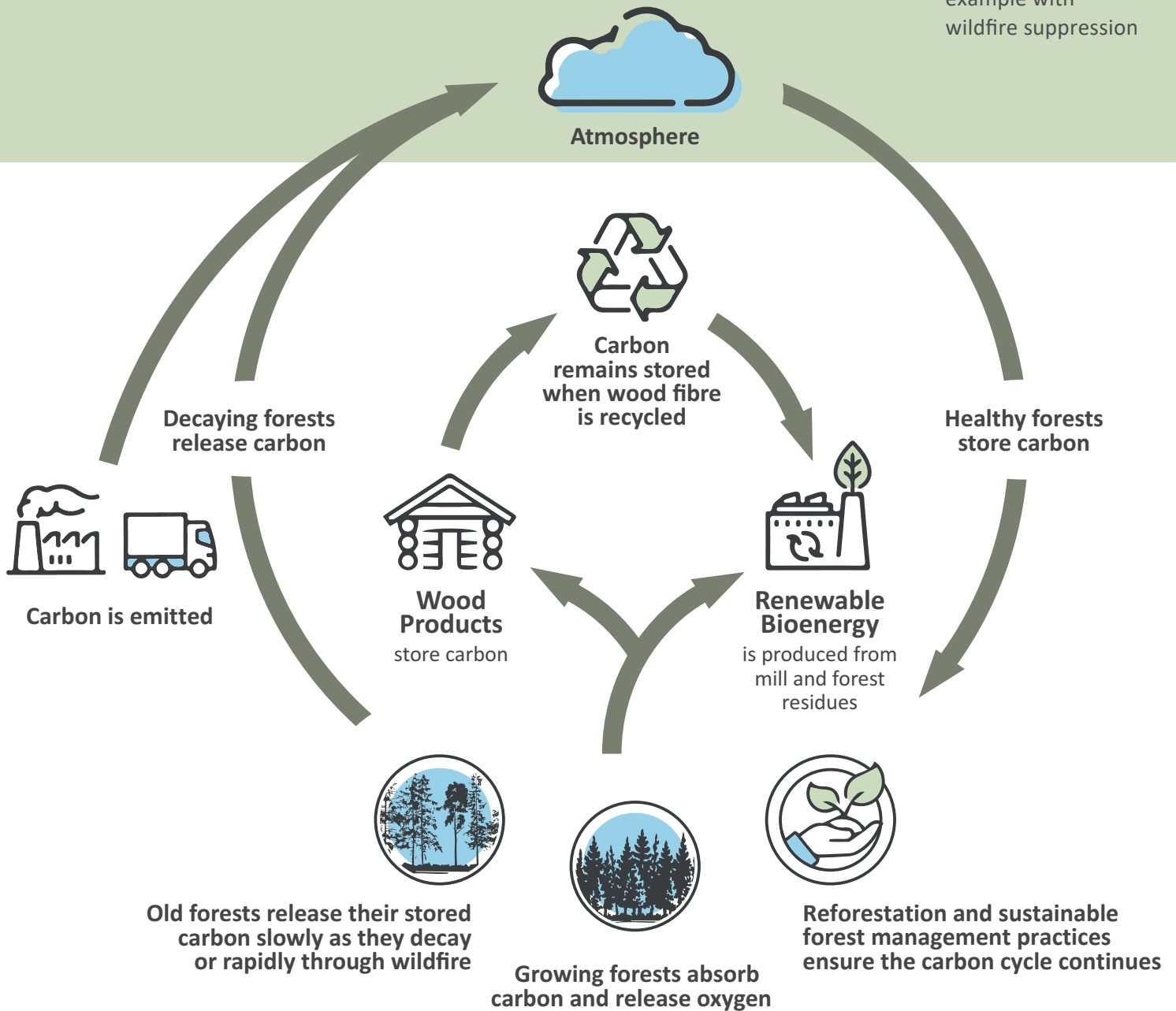
Forest ecosystems can moderate the impacts associated with climate change by sequestering carbon from the atmosphere and storing carbon (temporarily) in trees, soil and dead organic matter. The amount of carbon stored in forest ecosystems depends on the balance among forest conditions and

productivity, forest management activities, and the frequency and extent of natural disturbances such as fire, insects, and windthrow. In the long term, maintaining or increasing the amount of carbon stored in forest ecosystems and in wood products can provide carbon and greenhouse gas emission mitigation while also providing other environmental, social and economic services.

As part of approved forest management plans, the harvest and use of forest biomass can provide carbon and other benefits. Harvesting forest biofibre can contribute to good silviculture practices by helping to develop natural and desirable growth conditions for tree species. It can enhance forest utilization, reduce waste, and contribute to the

use of lower quality logs that currently have no markets. Using sustainably-sourced forest biofibre and mill by-products can provide carbon and climate benefits by substituting carbon-intensive products in buildings and construction, providing renewable feedstocks for industries such as steel, lime, and cement, and when replacing fossil fuels used to generate heat and power. As new data and information become available, Ontario's adaptive management approach provides for the long-term sustainability of forest biomass harvesting and use.

Figure 4. Sustainable forest management and carbon storage using an Ontario boreal forest example with wildfire suppression



Available supply

Approved forest management plans for Ontario's Managed Forests identify 30 million cubic metres of wood supply that can be harvested annually. Currently, approximately 15 million cubic metres of wood supply is harvested per year. The unused wood supply could potentially support further investment in the forest sector. Increasing the harvest within the limits of what can be sustainably used can be accomplished while maintaining Ontario's high standards of forest management. In particular, forest biomass harvesting offers opportunities for the forest industry to further utilize the available supply identified in approved

forest management plans. By helping to reduce the cost of accessing stands and encouraging more natural and desirable growing conditions, forest biomass harvesting can play a unique role in supporting cost competitiveness and putting Ontario's available supply of wood to work.

Opportunity also exists to utilize forest biomass on private woodlots and other forested land. Furthermore, mill by-products from forest product manufacturing operations provide an additional supply of sustainable materials that can be used in new product and revenue streams.

Spotlight

Whitesand Bioeconomy Centre

Whitesand First Nation, in Northwestern Ontario, is preparing for the construction of a Bioeconomy Centre to support new forest biomass and wood processing facilities. The Centre will include a 6.5-megawatt combined heat and power plant, a wood pellet plant, and a wood processing and merchandizing yard. The project will create approximately 77 direct and 55 indirect full-time jobs in the communities of Whitesand First Nation and Armstrong Station,

and represents a decade long development partnership between Ontario, Canada and Whitesand.

Whitesand First Nation has partnered with Resolute Forest Products on wood supply management. Once their pellet plant and co-generation plant are in operation, they will be using 264,128 cubic metres of forest biofibre per year, sourced from hardwood and underutilized softwood (undersized trees

and tree tops) from the Wabadowgang Noopming and Black Spruce Forests. Utilizing these unmarketable species and parts of trees will allow the sustainable harvest of additional low-sawlog-quality stands that were previously considered uneconomical to harvest. This will result in an additional 154,200 cubic metres of softwood logs being feasible for harvest and use by Resolute's Thunder Bay mills.

Innovation networks

Innovation and collaboration will be key to transforming the forest sector and increasing the use of available forest biomass resources. Fortunately, Ontario is home to a growing cluster of expertise in forest product innovation and the forest bioeconomy. In 2009 the province established the Centre for Research and Innovation in the Bio-Economy (CRIBE) to support new job and business creation in the bioeconomy using forest biomass. Alongside other forest innovation stakeholders like FPInnovations and industry associations, CRIBE supports research and development and contributes to the knowledge base around Ontario's

forest resources and forest product supply chains. Building from regional and provincial strengths in forestry, CRIBE established Nextfor, an industry-led ecosystem of collaborators aiming to accelerate new technologies and next generation forest products in Ontario.

In 2021 Ontario's bioeconomy took another step forward with the beta release of ForestEDGE, a web-based geo-spatial platform developed by CRIBE to help communicate information about Ontario's available forest resources and to attract investments in new and cutting-edge uses of wood.

Spotlight

Thunder Bay's Forest Bioeconomy Cluster

In addition to hosting CRIBE, Thunder Bay is emerging as a regional cluster of expertise through the development and commercialization of forest biomass.

Research and demonstration facilities: Lakehead University is building research strengths in wood product processing and transformation through demonstration facilities and research labs such as its

Biorefining Research Institute (BRI), Green Chemistry Lab, Wood Science Testing Laboratory, and Fire Testing and Research Laboratory. The BRI creates research and development opportunities, new technology models and jobs, and value-added products from renewable resources that can ultimately lead to reduced dependence on fossil fuels and lower greenhouse gas emissions.

Piloting innovative new processes and products: Thunder Bay is home to the TMP-Bio Plant, an FPInnovations supported project in Resolute Forest Products' local pulp and paper complex. TMP-Bio can treat 100 metric tonnes of biomass annually and produces lignin and sugars that will be used to develop new bioproducts, diversifying Resolute's product mix and adding new revenue streams.

Growing community support for forest biomass

Across Ontario there is growing interest in leveraging the province's forest biomass resources to meet community energy needs, create local jobs and reduce reliance on fossil fuels. Community heating and energy projects like the Wiikwemkoong Wood Heating Initiative are being pursued by several groups, including Indigenous communities looking to implement forest biomass projects and become active partners in forest product supply chains.

In other parts of Ontario, the use of wood pellets, generated from sawdust and mill shavings, and wood

chips provides an affordable and reliable source of heating that displaces imported carbon-intensive fuels. As Ontario's communities explore options for local climate-friendly infrastructure, many are looking to the example set in northern European countries, where centrally located bioenergy producers feed clean heat and power to efficient, multi-building district energy systems.

Spotlight

Wikwemikong's Bioheat Initiative

Wiikwemkoong Unceded Territory in northern Ontario is undertaking a Bioheat Initiative to become energy self-sufficient and to create forest bioeconomy-related jobs. The Bioheat Initiative involves vertically integrating Wikwemikong's community wood heating project with their Nairn Centre Wood Pellet Plant project.

The community wood heating project is modernizing homeowners' existing wood heating stoves with high-efficiency wood heating appliances and reducing the use of fossil fuels in heating

community buildings and residences. So far, this project has seen eight community buildings and 102 homes converted to wood pellet heating. A further 40 residences are slated for complete switching from fossil fuels to pellet heating.

Sourcing their own fuel is the next step for Wikwemikong's Bioheat Initiative through the Nairn Centre Wood Pellet Plant project. The project is to construct a pellet mill next to EACOM's Nairn Centre sawmill, their wood supply partner. The new plant will have the capacity to produce 150,000 tonnes of



premium wood pellets annually to supply the community, Northeastern Ontario, and export markets.

Unlocking Ontario's potential

In Ontario, forest biomass is primarily used to produce heat, power, or CHP and it is a feedstock for the manufacture of wood pellets and landscaping products. There are several obstacles that complicate diversification of forest biomass, making it likely that heat, power or CHP will remain the primary end-use for Ontario's forest biomass in the short-term. To enable new uses for forest biomass the province must begin to lay the groundwork for commercialization of new bioproducts to be ready for future opportunities as they emerge.

According to Statistics Canada the five most cited obstacles faced by biomass establishments are difficulty entering the commercial marketplace, cost of biomass, cost and timeliness of regulatory approvals, lack of financing, and unreliable quantity of biomass.¹ Considering these barriers and recommendations from the Working Group, this action plan addresses

areas Ontario can most influence, as indicated by the objectives in the following section.

The Government of Ontario has taken initial steps to encourage the use of forest biomass. Forest biofibre is managed according to the province's rigorous sustainable forest management framework. Projects that use forest biomass are considered in economic development and industry support programs. Ontario has streamlined regulations for wood combustors and adopted world-class standards into the province's air quality regulatory framework to enable the use of forest biomass in heating applications. The province's climate policy and Made-In-Ontario Environment Plan recognize the role that forest biomass can play in reducing emissions when used as a bioenergy feedstock for other industries (e.g., steel, lime, cement) and as a heating fuel for homes and communities.

¹ Rancourt, Y., C. Neumeyer and N. Zou. 2017. [Results of the Bioproducts Production and Development Survey 2015](#). Statistics Canada. Accessed September 2, 2020.

Note: refers to agricultural and forest biomass



Spotlight

Reducing regulatory burden

The Government of Ontario has made advancements to improving the policy environment for the use of forest biomass for heat and combined heat and power (CHP), including:

- Creation of Guideline A14: Guideline for the Control of Air Emissions from Small Wood-Fired Combustors (< 3 MW), to streamline approvals and reduce burden for low-risk wood-fired combustion systems and by adding certified small wood-fired combustors into the Environmental Activity Sector Registry.
- Introduction of new alternate rules under the Operating Engineers Regulation that reduce unnecessary burden on bioheat and CHP system operating engineers while maintaining public safety standards.
- [Ontario is helping more communities and businesses benefit from combined heat and power \(CHP\) technologies that use wood biomass as fuel](#) by exempting certain low-impact CHP systems from requiring an environmental approval and better aligning the required level of provincial approval with other comparable energy technologies, and with the level of environmental impact.

As part of the 2021 Fall Economic Statement, Ontario is proposing to fund the above-market costs of near-term re-contracting of existing biomass electricity generators in Northern Ontario through the Renewable Cost Shift initiative. Funding these contracts would support clean electricity generation, while maintaining electricity rate stability for businesses and households. Taking this approach will provide time for the execution of actions listed in the following section of this plan.

To unlock Ontario's forest biomass

potential, collaboration between all forest sector partners, including federal, provincial, and local governments, industry, Indigenous communities, and research organizations, will be essential. A strong and growing bioproduct sector will also require an engaged public, which understands and values the environmental, social, and economic contributions that forest biomass can deliver for Ontario. Under the right conditions, co-operation will help to diversify the forest sector's product mix, augment existing markets for



forest biomass with new users, expand supply chains, and build public awareness. By leveraging the province's advantages and existing economic base, there are significant opportunities to support supply chain integration with other large industrial and manufacturing operations.

Community-based renewable energy, low carbon fuels, bio-based plastics and packaging, sustainable chemicals, and natural consumer products also present new opportunities to attract investment and create jobs across the province.

Spotlight

Collaboration in the forest

Ontario recognizes that Indigenous communities have an important relationship with the land, and exercise Aboriginal and treaty rights in forests. In *Sustainable Growth: Ontario's Forest Sector Strategy*, the province committed to continuing to build strong, mutually beneficial relationships and partnerships with Indigenous communities across the province. This Forest Biomass Action Plan is intended to help deliver on that commitment and can contribute to reconciliation between Indigenous people and the province.

As Ontario works toward securing jobs and ensuring sustainability through the use of forest biomass, our government recognizes the need to focus on capacity building, partnerships

and community readiness. These actions will help build holistic, culturally relevant pathways for Indigenous community involvement in biomass use.

Reconciliation, in the context of this action plan, empowers Indigenous communities to take a leadership role in developing a collaborative working model to better participate in community biomass use. Collaboration may take various forms, including: providing information, dialogue, use of Traditional Ecological Knowledge and working with communities to support their use of biomass. Actions taken through this plan will be collaborative as opposed to prescriptive, in order to reflect the vision, capacities and priorities of individual communities.

Objectives and actions

The goals of the Forest Biomass Action Plan are to secure jobs, support economic development, and encourage sustainability in the forest sector through the use of Ontario's

forest biomass. To support these goals, we have identified five objectives, each with a set of actions that will be pursued over the five-year term of this action plan:

- Objective 1:** Identify pathways to markets for forest biomass.
- Objective 2:** Support demand for forest bioenergy and bioproducts.
- Objective 3:** Improve the business and regulatory environments for the use of forest biomass.
- Objective 4:** Support holistic, culturally relevant pathways for Indigenous community involvement in forest biomass value chains to support reconciliation between Indigenous communities and the Crown.
- Objective 5:** Communicate, collaborate, and inform on forest biomass opportunities.

In the short term, we aim to have a better understanding of Ontario's forest biomass resources and determine where our forest biomass opportunities are in the emerging green economy. Over the longer term, this understanding will assist in stimulating new investments and complement government efforts to support demand and improve the business and policy environments for forest biomass use. Acknowledging Indigenous leadership in the

development of Ontario's forest biomass resources, Ontario will work collaboratively to increase Indigenous participation in, and benefits from, forest biomass supply chains. As the actions in this plan are implemented, Ontario will actively engage a broad range of partners and stakeholders to overcome barriers and help realize new and innovative uses for the province's forest biomass resources.



Objective 1:**Identify pathways to markets for forest biomass.**

Action 1.1: Further refine Ontario's inventory of forest biomass using tools such as CRIBE's Economic Fibre Supply Model.

Action 1.2: Publish a report that summarizes the types of forest bioproducts and their technological and commercial readiness.

Action 1.3: Publish a report that describes the current and future market demand for bioproducts made from Ontario's forest biomass.

Action 1.4: Complete a jurisdictional scan to inform bioproduct development and commercialization approaches for Ontario's forest biomass.

Action 1.5: Develop a life cycle inventory for traditional and non-traditional wood products (material/energy inputs and emissions), study biomass carbon dynamics, and refine lifecycle impact assessment models to build understanding of the environmental performance of forest biomass.

Action 1.6: Support development of regional clusters that increase value generation from the use of forest biomass.

Action 1.7: Conduct collaborative research studies on soil quality, stand development, productivity, and biodiversity to ensure long-term ecological sustainability of forest biomass harvesting to inform policy under Ontario's Policy Framework for Sustainable Forests.

Objective 2:**Support demand for forest bioenergy and bioproducts.**

Action 2.1: Ensure that existing facilities that consume biomass for electricity generation and are approaching the end of their contract are provided the opportunity to negotiate a new contract with the Independent Electricity System Operator, balancing the benefits to the forestry sector and regional economies with value for the ratepayer and taxpayer.

Action 2.2: Publish a report that quantifies the financial contribution of forest biomass to individual facilities and the entire forest sector, and its socio-economic contribution to local communities and the provincial economy.

Action 2.3: Provide resources for the development of community-led projects that use forest biomass.

Action 2.4: Develop a provincial bioheat strategy to increase the production and domestic consumption of biofuels for heat, drawing from expertise of the Ontario Bioheat Initiative and input from a range of partners and stakeholders.

Action 2.5: Engage with potential industry users to integrate forest biomass into supply chains.



Objective 3:

Improve the business and regulatory environments for the use of forest biomass.

Action 3.1: Review and update Ontario's Forest Biofibre Directive.

Action 3.2: Streamline permitting and reduce regulatory burden for all sectors that use forest biomass.

Action 3.3: Look for opportunity to make forest biomass projects eligible in relevant economic development and business support programs.

Action 3.4: Integrate the benefits of forest biomass use in provincial Emissions Performance Standards and relevant provincial strategies.

Action 3.5: Advocate on behalf of Ontario's forest biomass users and provincial interests during the creation and implementation of national climate change initiatives, such as the Clean Fuel Standard.

Objective 4:**Support holistic, culturally relevant pathways for Indigenous community involvement in forest biomass value chains to support reconciliation between Indigenous communities and the Crown.**

Action 4.1: As part of readiness building, provide opportunities for Indigenous businesses to build capacity and knowledge in the use of forest biomass. This includes understanding of:

- where biomass feedstocks are available and where they present feasible opportunities;
- how to optimize location to create best opportunities for success;
- complexity in forest product supply chains;
- Ontario's regulatory environment for forestry activities; and
- how to access forest biofibre through the Crown Forest Sustainability Act.

Action 4.2: Work with Indigenous communities to take a stepwise approach to bring about greater Indigenous involvement and benefit from the use of forest biomass:

- create network connections;
- foster partnerships with industry; and
- encourage agreements between industry and Indigenous communities.

Action 4.3: Support Indigenous participation in forest biomass project investments through provincial funding programs and explore additional opportunities for enabling investments through capacity building, skills training, access to expertise, and knowledge transfer.

Action 4.4: Support Indigenous community applications to federal funding programs for projects that use forest biomass.

Action 4.5: Facilitate preferred access to forest biomass for proposals with Indigenous participation, where and when forest biomass is available.

Action 4.6: Support Indigenous communities in Ontario's Far North in the development of cost effective bioenergy systems to replace base load power generation using diesel fuels with local forest biomass.

Objective 5:**Communicate, collaborate, and inform on forest biomass opportunities.**

Action 5.1: Create information, communication, and marketing materials to support prospective forest biomass users.

Action 5.2: Support and participate in forest sector innovation networks that aim to deliver solutions for challenges to using forest biomass.

Action 5.3: The Ministry of Northern Development, Mines, Natural Resources and Forestry will facilitate discussions between other ministries, federal agencies, investors, technology providers, and forest sector partners to increase the use of forest biomass.

Action 5.4: Engage with partners and stakeholders to ensure alignment between regional, provincial and federal initiatives.



The road ahead

This action plan is an important component of achieving the vision identified in *Sustainable Growth: Ontario's Forest Sector Strategy*. Four pillars of action were identified in the Strategy: promoting stewardship and sustainability, putting more wood to work, improving our cost competitiveness, and fostering innovation, markets and talent.

As Ontario looks to strengthen its position as a world leader in making and selling sustainable and renewable forest products, it is clear that the actions listed in the province's Forest Biomass Action Plan will play a role in supporting and reinforcing each of the key pillars of *Sustainable Growth*.

The ongoing sustainability of Ontario's forests depends on good stewardship and effective forest management that is adaptive, collaborative, and relies on the best available science together with Traditional Ecological Knowledge.

Integration of forest biomass into the province's various industrial sectors is key to the long-term viability of Ontario's forests in light of a changing climate. By taking action to increase forest biomass use, the province can realize significant economic and environmental benefits while putting its available supply of wood to work for the people and communities of Ontario.

Faced with changing markets and strategic challenges, enhancing the cost competitiveness of our forest sector will also require effective uses and markets for all forest resources, including forest biofibre and mill by-products generated by existing facilities.

By supporting our government's priorities of job creation, reducing administrative burden, and promoting growth and prosperity, the Forest Biomass Action Plan will contribute

The ongoing sustainability of Ontario's forests depends on good stewardship and effective forest management.

to our government's vision for a resilient forest sector that fosters innovation and sustainable markets, and engages and inspires the best talent.

Actions laid out in this plan will be implemented over the course of five years. The Appendix provides a summary of the actions and their estimated timeframes. Progress and completion of these actions will be tracked through an interim (2023)

and final report (2026) to be published on Ontario.ca.

Indicators for each objective are identified below. They will be used to track progress on objective achievement. To achieve the objectives set out in this action plan our government looks forward to the continued contribution and advice provided by the Working Group.

Objective 1:

Identify pathways to markets for forest biomass.

Indicators:

- Information regarding Ontario's forest biomass characteristics. For example, types, quality, quantity, geography and economics
- Potential forest biomass markets, commercial and technological readiness

Objective 2:

Support demand for forest bioenergy and bioproducts.

Indicators:

- Socio-economic contribution of forest biomass to local communities and the provincial economy
- Use of forest biomass in operations and supply chains
- Regional interest and implementation of forest biomass projects

Objective 3:**Improve the business and regulatory environments for the use of forest biomass.****Indicators:**

- Regulatory environment for the use of forest biomass
- Biomass projects receiving supports from federal and/or provincial funding programs
- The role of forest biomass in climate change initiatives and programs

Objective 4:**Support holistic, culturally relevant pathways for Indigenous community involvement in forest biomass value chains to support reconciliation between Indigenous communities and the Crown.****Indicator:**

- Communities have the capacity, knowledge, and ability to participate in the use of forest biomass

Objective 5:**Communicate, collaborate, and inform on forest biomass opportunities.****Indicators:**

- Materials to support prospective forest biomass users
- Participation in stakeholder discussions, industry innovation network events and workshops

Appendix

Actions to be completed by 2022

- **Action 1.2:** Publish a report that summarizes the types of forest bioproducts and their technology and commercial readiness.
- **Action 1.4:** Complete a jurisdictional scan to inform bioproduct development and commercialization approaches for Ontario's forest biomass.
- **Action 2.1:** Ensure that existing facilities that consume biomass for electricity generation and are approaching the end of their contract are provided the opportunity to negotiate a new contract with the Independent Electricity System Operator, balancing the benefits to the forestry sector and regional economies with value for the ratepayer and taxpayer.
- **Action 2.2:** Publish a report that quantifies the financial contribution of forest biomass to individual facilities and the entire forest sector, and its socio-economic contribution to local communities and the provincial economy.

Actions to be completed by 2023

- **Action 1.1:** Further refine Ontario's inventory of forest biomass using tools such as CRIBE's Economic Fibre Supply Model.
- **Action 1.3:** Publish a report that describes the current and future market demand for bioproducts made from Ontario's forest biomass.
- **Action 3.1:** Review and update Ontario's Forest Biofibre Directive.

Actions to be completed by 2026

- **Action 1.5:** Develop a life cycle inventory for traditional and non-traditional wood products (material/energy inputs and emissions), study biomass carbon dynamics, and refine lifecycle impact assessment models to build understanding of the environmental performance of forest biomass.
- **Action 1.6:** Support development of regional clusters that increase value generation from the use of forest biomass.
- **Action 2.3:** Provide resources for the development of community-led projects that use forest biomass.

- **Action 2.4:** Develop a provincial bioheat strategy to increase the production and domestic consumption of biofuels for heat, drawing from expertise of the Ontario Bioheat Initiative and input from a range of partners and stakeholders.
- **Action 2.5:** Engage with potential industry users to integrate forest biomass into supply chains.
- **Action 3.2:** Streamline permitting and reduce regulatory burden for all sectors which use forest biomass.
- **Action 3.3:** Look for opportunity to make forest biomass projects eligible in relevant economic development and business support programs.
- **Action 3.4:** Integrate the benefits of forest biomass use in provincial Emissions Performance Standards and relevant provincial strategies.
- **Action 3.5:** Advocate on behalf of Ontario's forest biomass users and provincial interests during the creation and implementation of national climate change initiatives, such as the Clean Fuel Standard.
- **Action 4.1:** As part of readiness building, provide opportunities for Indigenous businesses to build capacity and knowledge in the use of forest biomass. This includes understanding of:
 - where biomass feedstocks are available and where they present feasible opportunities;
 - how to optimize location to create best opportunities for success;
 - complexity in forest product supply chains;
 - Ontario's regulatory environment for forestry activities; and
 - how to access forest biofibre through the Crown Forest Sustainability Act.
- **Action 4.2:** Work with Indigenous communities to take a stepwise approach to bring about greater Indigenous involvement and benefit from the use of forest biomass:
 - create network connections;
 - foster partnerships with industry; and
 - encourage agreements between industry and Indigenous communities.
- **Action 5.1:** Create information, communication, and marketing materials to support prospective forest biomass users.



Operational actions to be sustained

These are actions that will continue through the duration of the Forest Biomass Action Plan and into the future.

- **Action 1.7:** Conduct collaborative research studies on soil quality, stand development, productivity, and biodiversity to ensure long-term ecological sustainability of forest biomass harvesting.
- **Action 4.3:** Support Indigenous participation in forest biomass project investments through provincial funding programs and explore additional opportunities for enabling investments through capacity building, skills training, access to expertise, and knowledge transfer.
- **Action 4.4:** Support Indigenous community applications to federal funding programs for projects that use forest biomass.
- **Action 4.5:** Facilitate preferred access to forest biomass for proposals with Indigenous participation, where and when forest biomass is available.
- **Action 4.6:** Support Indigenous communities in Ontario's Far North in the development of cost effective bioenergy systems to replace base load power generation using diesel fuels with local forest biomass.
- **Action 5.2:** Support and participate in forest sector innovation networks that aim to deliver solutions for challenges to using forest biomass.
- **Action 5.3:** NDMNRF will facilitate discussions between other ministries, federal agencies, investors, technology providers, and forest sector partners to increase the use of forest biomass.
- **Action 5.4:** Engage with partners and stakeholders to ensure alignment between regional, provincial and federal initiatives.





Hello ,

Province Releases Bill 109, More Homes for Everyone Act, 2022

Minister Steve Clark has tabled Bill 109, *More Homes for Everyone Act, 2022*. Subsequent consultations are now open.

In response to the recent Housing Affordability Task Force Report and the Provincial-Municipal Housing Summit, Minister Steve Clark has tabled [Bill 109, More Homes for Everyone Act, 2022](#) (Bill 109). Bill 109 is part of a four-year plan to implement the recommendations from the Housing Affordability Task Force Report. The omnibus bill includes changes to the *Development Charges Act, 1997*, *Planning Act, 1990*, and more. Some highlights of the proposed changes include:

Changes to the Development Charges Act, 1997

- Increasing transparency by requiring Treasurer Statement's relating to development charge by-laws available to the public on municipal websites.

Changes to the Planning Act, 1990

- Municipalities that do not process site plan applications and official plan amendment applications within the legislated timelines will need to gradually refund the application fees: 50% of the fee if not processed within 60 days of receiving a completed application, 75% of the fee if not processed within 75 days of receiving a completed application, full refund of the fee if not processed within 120 days of receiving a completed application.
- Creation of a Community Infrastructure and Housing Accelerator, a new tool to help accelerate the municipal planning process. Municipalities would need to pass a council resolution and submit a formal request to the Minister of Municipal Affairs and Housing to utilize the tool.
- Require municipalities with a Community Benefits Charge by-law to publicly consult and undergo a by-law review every 5 years.
- For Transit-Oriented Community developments, alternative parkland dedication rates are amended to allow: for sites with 5 hectares or less, parkland dedication rate is capped at 10% of the land or its value; for sites with more than 5 hectares, parkland dedication rate is capped at 15% of the land or its value.
- For Transit-Oriented Community developments, the Minister of Infrastructure may identify encumbered land to be conveyed for parkland or other public recreational purposes.

- Empower the Minister of Infrastructure to make a regulation to authorize land owners and applicants the use of types of surety bonds and other prescribed instruments to secure agreements for local approval of land use planning matters.

The Province has also announced a number of consultations related to housing, available on the Environmental Registry of Ontario and Regulatory Registry.

- [Seeking Feedback on Housing Needs in Rural and Northern Municipalities](#) - this consultation is seeking feedback on ways to address the unique housing needs of rural and northern municipalities in Ontario (comments close April 29, 2022).
- [Opportunities to increase missing middle housing and gentle density, including supports for multigenerational housing](#) - this consultation is focused on finding ways to support gentle density and increase Ontario's missing middle housing, including encouraging multigenerational housing solutions (comments close April 29, 2022).
- [Community Infrastructure and Housing Accelerator – Proposed Guideline](#) - the proposed guideline would set out matters such as where and how to apply the proposed Community Infrastructure and Housing Accelerator tool (comments close April 29, 2022).
- [Proposed Planning Act Changes \(the proposed More Homes for Everyone Act, 2022\)](#) - this consultation is related to Schedule 5 of Bill 109 (comments close April 29, 2022).
- [Proposed Development Charges Act changes \(the proposed More Homes for Everyone Act, 2022\)](#) - this consultation is related to Schedule 2 of Bill 109 (comments close April 29, 2022).
- [Proposed amendments to O. Reg. 82/98 under the Development Charges Act, 1997 in support of the proposed More Homes for Everyone Act, 2022](#) - this consultation relates to reporting requirements for municipalities that levy DCs (comments close April 6, 2022).
- [Proposed amendments to O. Reg. 509/20 under the Planning Act in support of the proposed More Homes for Everyone Act, 2022](#) - this consultation relates to reporting requirements for municipalities that have a CBC by-law or parkland dedication provision (comments close April 6, 2022).

MFOA Next Steps

MFOA staff are currently reviewing Bill 109 and subsequent consultations and will continue to monitor the situation and update its members. To hear initial thoughts from your peers, sign up for MFOA's April Discussion Forums by population size:

- [Population Size 100,000+ - April 1 at 10AM](#)
- [Population Size 10,000 - 100,000 - April 1 at 12PM](#)
- [Population Size Under 10,000 - April 1 at 2PM](#)

Join MFOA on April 13th from 12-1:30PM EST for **Affordable Housing and Housing Affordability**, a discussion forum on the municipal role in housing. Learn from our panel of experts and chat with your colleagues on this hot button issue. Registration is now open, [click here to learn more](#).

Our Sponsors



Contact Us:

Municipal Finance Officers' Association of Ontario
 2169 Queen Street East, 2nd Floor
 Toronto, Ontario, M4L 1J1
 Tel.: (416) 362-9001
 Fax: (416) 362-9226

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To:

Subject: [External] Federal Government Sanctions imposed on Russia

[EXTERNAL]

Good morning.

Please find below a motion passed by Council of the Town of Georgina imposing limitations upon the purchase of goods that can easily be traced to have originated from Russia, and requesting support of this position by other Ontario municipalities;

RESOLUTION NO. C-2022-0081

Moved By Councillor Waddington

Seconded By Councillor Neeson

WHEREAS the country of Ukraine has experienced a premeditated and unprovoked invasion by Russia;

AND WHEREAS silence is complicity;

AND WHEREAS Canada imports hundreds of millions of dollars' worth of goods from Russia each year;

AND WHEREAS negative financial impacts upon a country can be used as a means to deter further conflict;

BE IT THEREFORE RESOLVED THAT the Town of Georgina unequivocally denounces Russia's unjustifiable war against Ukraine;

AND THAT the Town of Georgina supports the sanctions which the Federal government of Canada has thus far imposed on Russia;

AND THAT effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the Town of Georgina will:

- 1) Not purchase any products (ie plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia; and,
- 2) Insist that any future contracts for services for the Town of Georgina abide by these same limitations within our municipality;

AND THAT upon confirmation that the Belarusian military is engaged within Ukraine that the Town of Georgina apply these limitations upon goods from that country as well;

AND THAT this decision of Georgina Council be forwarded to all other municipalities within Ontario requesting they enact similar measures so that as a united front we can make a noticeable difference.

Carried Unanimously



Carolyn Lance

Council Services Coordinator

Clerk's Division | Town of Georgina

26557 Civic Centre Road, Keswick, ON | L4P 3G1

905-476-4301 Ext. 2219 | georgina.ca

Follow us on [Twitter](#) and [Instagram](#), like us on [Facebook](#)

Please note that our office hours are Monday to Friday, 8:30am to 4:30pm

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Community Services

Legislative Services

March 29, 2022

File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Climate Change Action

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of March 28, 2022 passed the following resolution:

Whereas extreme weather events have become more frequent and intense with rising sea levels, prolonged droughts, food shortage and daily extinction of animal and plant species; and

Whereas leading climate scientists have issued a “code red for humanity” warning that changes necessary to keep warming below 1.5 degrees celsius will be our last chance to avoid the most dangerous impact of climate chaos; and

Whereas Climate Change is now an emergency; and

Whereas Canada is the only G7 country whose emissions have increased since the Paris Agreement was signed; and

Whereas the Government of Canada is working with the provinces and territories to implement the Pan-Canadian Framework on Clean Growth and Climate which includes emissions reduction targets, investing in infrastructure, development of new Building Codes that increase building and infrastructure resiliency, addressing the effects of Climate Change on the health of Canadians; supporting regions that are vulnerable to Climate Change; and working to ensure the long-term health and resilience of our ecosystems and natural environment are protected; and

Whereas the Government of Canada’s plan falls short on timelines for effective changes; and

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas Municipalities have the ability to influence change to 50 per cent of emissions within Canada; and

Whereas the Town of Fort Erie has not incorporated Climate Change into its Official Plan; and

Whereas Report No. CAO-17-2020 authored by Bev Bradnam, Manager, Strategic Initiatives was received at the Council-in-Committee Meeting held on October 5, 2020, for information purposes, regarding Climate Change contained action items; and

Whereas the land within our community and its infrastructure is finite;

Now therefore be it resolved,

That: Council declares a Climate Change Emergency; and further

That: The Town of Fort Erie take Climate Change Action and that staff be directed to provide a report to Council outlining the resources required to create and implement a Climate Change Adaptation Plan, including but not limited to human resources, policies and policy changes and financial resources; and further

That: The Town of Fort Erie establish an Advisory Climate Change Adaptation Team and a Climate Change Plan that includes external and internal stakeholders including the Indigenous Community, business, service and manufacturing sectors and members of the community; and further

That: The Town of Fort Erie join Brock University's "Niagara Adapts"; and further

That: Climate Change be strongly considered as a main pillar in the 2022 - 2025 strategy plan; and further

That: The Town of Fort Erie request staff to:

1. Submit a report to Council on the incorporation of new standards that will prevent clear cutting forests for new developments;
2. Consider broadening the scope of Building Codes to include the use of new, greener technologies, as opposed to fossil fuel systems; and
3. Review the ability to attract condominium and apartment builds in available open spaces, or the demolition of existing buildings in the Town's downtown and surrounding core areas; and further

The Right Honourable Justin Trudeau
The Honourable Doug Ford

Page three

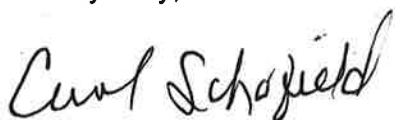
That: The Town of Fort Erie send a letter to the Right Honourable Prime Minister Justin Trudeau, the Honourable Doug Ford, Premier of Ontario, and the Honourable Steven Guilbeault, Minister of Environment and Climate Change, to tighten their timelines for Climate Change Plans to be reflective of the urgency it demands for immediate and meaningful action; and further

That: A copy of this resolution be circulated to all Members of Parliament, all Members of Provincial Parliament and all Ontario Municipalities, and request that those municipalities that do not have plans in place to step up and put resolutions of their own in place to effect positive change and implement an affirmative Climate Change Action Plan.

Research sources:

1. This Changes Everything written by Naomi Klein published in 2014 by Vintage Canada a division of Random House Canada
2. Climate Change written by Robert Henson, published in 2008 by Rough Guides Ltd
3. David Suzuki Foundation. Site: <https://davidsuzuki.org/>
4. Government of Canada: Canada's Climate Plan. Site: <https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan.html>

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca
CS:dlk

c.c. The Honourable Steven Guilbeault, Minister of Environment and Climate Change Steven.Guilbeault@parl.gc.ca
All Members of Parliament
All Members of Provincial Parliament
Ontario Municipalities



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

April 5, 2022

To All Ontario Municipalities:

Re: Correspondence Regarding the Municipality of Clarington's Comprehensive Zoning By-law Review Project, Zone Clarington

File Number: PG.25.06

At a meeting held on April 4, 2022, the Council of the Municipality of Clarington approved the following Resolution #PD-037-22:

That the correspondence arising from the following Resolution, #C-398-21, passed on December 13, 2021, be forwarded directly to all municipalities in Ontario.

"Whereas rural property owners and farmers in Clarington and across the Province are affected by the natural heritage system mapping;

And Whereas the mapping of natural heritage systems conflicts between the Greenbelt Natural Heritage System, Conservation Authority mapping, official plan mapping, and zoning bylaw mapping;

And Whereas the over-reach of natural heritage system mapping often results in environmental protection designations which are not justified, and are not protecting natural heritage features, and which negatively affects thousands of rural property owners and farmers;

And Whereas municipalities which are engaged in official plan updates and zoning bylaw updates have no clear direction on natural heritage systems mapping from the Province;

April 5, 2022


Page 2

And Whereas a thorough investigation into the designated natural heritage systems by the provincial ministries are desperately needed immediately to ensure appropriate mapping is done and the designations are indeed accurate;

Now therefore be it resolved that:

1. The Provincial Government be requested to issue a cease and desist order on all updates to Natural Heritage System designations in official plans and zoning bylaws, thereby pausing the updates until a review of same by the province can be completed.
2. Clarington not proceed further with any revisions to its natural heritage system in its zoning bylaw pending the provincial review.
3. A copy of this resolution be forwarded to:
 - a) The Minister of Municipal Affairs and Housing;
 - b) The Minister of the Environment, Parks and Conservation;
 - c) All Durham MPP's;
 - d) The Region of Durham and all Durham municipalities; and
 - e) AMO for distribution to all rural municipalities."

Yours truly,



John Paul Newman
Deputy Clerk

JPN/lp

c: R. Windle, Director of Planning and Development Services
A. Burke, Senior Planner



TOWN OF FORT FRANCES

MINUTES

March 7, 2022

The meeting of Community Services Executive Committee of the Town of Fort Frances was held virtually and in the Memorial Sports Centre - '52 Canadians Meeting Room on March 7, 2022 from 10:30 a.m. to 10:50 a.m.

PRESENT: Michael Behan - Chairman, Andrew Hallikas - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreation and Culture Manager

ALSO PRESENT: F. Anwar, CAO, R. Armit, Lifeguard Supervisor, C. Vangel, CBO

1 Call To Order/Roll Call - Session #48

1.1 The meeting was called to order by Chairperson Behan at 10:30 a.m.

2 Disclosure of conflict of interest and the general nature thereof: none

3 Approval of Previous Committee Minutes:

3.1 Session no 47 - 07 February 2022 - Approved as presented

4 Items Referred from Council:

4.1 Flint House - Front Street (Marina) Food Truck & Patio Request

4.2 CORR: Eric C. Keast re: Public Art Enquiry - Committee recommends support of grant. Item to move forward to Council meeting of 14 March 2022.

4.3 Fort Frances Senior Centre Special Occasion permit request
Awaiting input from Sister Kennedy Centre Meeting scheduled for 10 March 2022.
Item to be brought back next meeting.

5 New Business: none

6 Information: none

7 In-Camera: none

8 Adjournment / Date of Next Meeting: March 21, 2022

8.1 The meeting adjourned at 10:50 a.m.

M.Behan, Executive Committee Chair

, Recreational and Culture Manager



TOWN OF FORT FRANCES

MINUTES

SESSION NO. #006

March 23, 2022

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday March 9, 2022 from 8:30 a.m. to 9:08 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, F. Anwar, CAO and Randy Thoms.

1 Call to Order/Roll Call

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on March 9, 2022 - the minutes were approved as presented.

4 New Business

4.1 2022 Sorting Gap Dock Purchase - the administration report was approved as presented.

4.2 Request to Operate the Point Park Canteen - the administration report was approved as circulated.

4.3 Honeywell Energy Performance Contract Annual Energy Report - the administration report was approved as presented.

5 Information

- 5.1 Operations and Facilities Division - Public Works Area - Operations Statistics - February 2022 - the Public Works Stats for February were received and will be forwarded to Council as information only. No action required.

6 Adjourn / Next Meeting Date

- 6.1 The meeting adjourned at 9:08 a.m.

Next meeting April 6, 2022.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #8

February 4, 2022

The meeting of Police Services Board of the Town of Fort Frances was held virtually and in the Civic Centre on February 4, 2022 from 0832 hrs to 0912 hrs

PRESENT: Chairperson , Councillor J. McTaggart, L. Hamilton, G. Rogozinski, Mayor J. Caul

ALSO PRESENT: K. Haney, Board Secretary, Detachment Commander S. Crabbe, Operations Manager, Matt LeBlanc

REGRETS:

- 1. **Call to Order @ 0832 hrs/Roll Call**
- 2. **Disclosure of pecuniary interest and the general nature thereof - none**
- 3. **Approval of Agenda**

3.1 Session no 8 dated February 4, 2022 - Accepted as presented

Caul - Rogozinski: THAT the Police Service Board approve the February 4, 2022, agenda as prepared.

CARRIED

- 4. **Approval of Previous Board Minutes**

4.1 Session no 7 - 17 December 2021 - Accepted as presented

Hamilton - Rogozinski: THAT the minutes of the Board meeting being Session no. 7 dated 17 December 2021 having been typed and distributed to members now be approved.

CARRIED

- 5. **New Business**

5.1 2022 OAPSB Membership Renewal

Hamilton - Caul: THAT the 2022 OAPSB Membership Renewal Fee request be received and further that the Police Service approve payment of the 2022 membership dues in the amount of \$1,348.31.

CARRIED

5.2 2022 OAPSB Zone 1 Membership

Hamilton-Caul: THAT the 2022 Zone 1 Membership Fee request be received and further that the Police Service Board approved payment of the 2021 membership dues in the amount of \$125.00.

CARRIED

- 6. **Standing Items**

6.1 Detachment Commander's report - December 2021 - Operations Manager, M. LeBlanc provided an overview of December's report. Inspector S. Crabbe provided an overview of the annual 2021 report.

- 7. In-Camera - None
- 8. Adjournment @ 0912 hrs
- 9. Next Meeting Date - 25 February 2022

Board Chair

Board Secretary