



## **REGULAR MEETING OF COMMITTEE OF THE WHOLE AGENDA**

June 27, 2022 5:30 PM

MEETING - Committee Room and Council Chambers, Civic Centre

Session # 102

Microsoft Teams meeting

**Join on your computer or mobile app**

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**Or call in (audio only)**

[+1 807-701-5975,,732541314#](#) Canada, Thunder Bay

Phone Conference ID: 732 541 314#

Page

### **1. Call to order / Roll Call**

### **2. Disclosure of pecuniary interest and the general nature thereof.**

### **3. Delegations/Deputations:**

5 - 28

- 3.1 Tom Janzen and Wes Paetkau, BMI Group / Ziibi Investments / Aazhogan Renewal re: Conceptual Land Use Plan for the Redevelopment of the Former Fort Frances Mill Properties

**Recommendation:** THAT the deputation from Tom Janzen and Wes Paetkau, BMI Group / Ziibi Investments / Aazhogan Renewal re: Conceptual Land Use Plan for the Redevelopment of the Former Fort Frances Mill Properties be received with appreciation

### **4. Council Reports on Board & Committee Activity:**

- 4.1 Mayor Caul - Verbal Update

Councillor Behan - Verbal Update

Councillor Brunetta - Verbal Update

Councillor Hallikas - Verbal Update

### **5. Consent Agenda:**

- 5.1 Approval of Consent Agenda

**Recommendation:** THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.2, 5.3, 5.4 and 5.5

29 - 30      5.2      Municipal Disaster Recovery Assistance Program

**Recommendation:** THAT the Administration and Finance Executive Committee support the following resolution:

WHEREAS, the Municipality of the Corporation of the Town of Fort Frances, recently experienced a flood event, natural disaster, starting on April 22, 2022 and has experienced incremental operating and capital costs;

THEREFORE BE IT RESOLVED, Council of the Corporation of the Town of Fort Frances hereby request the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program;

FURTHER THAT, the Treasurer is given delegated authority to verify and attest to the accuracy of the attached claim.

31 - 32      5.3      Resident 916 Armit Avenue Request re: Fence Height

**Recommendation:** THAT Council of the Town of Fort Frances approve the over height fence request of eight (8) feet for 916 Armit Avenue.

33 - 43      5.4      Fort Frances Canadian Bass Championship Request

**Recommendation:** THAT the Committee of the Whole of Council support the request as follows:

Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through G. Lecuyer, Clerk,

Item 2) Authorize use of the Memorial Sports Centre Stage, Tables, Chairs & Town picnic tables. The Town will provide picnic tables where the FFCBC tournament volunteers will be responsible to have the picnic tables delivered to the event site, properly located within the site and returned after the event, in a clean manner. Co-ordinate through Travis Rob, Operations & Facilities Manager at 274-9893 or Trevor McKinnon, Parks Working Foreman at 276-5761.

Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Lecuyer, Clerk,

Item 4) Use of Four Barricades – the Town will deliver 4 barricades to the Sorting Gap Parking lot prior to the event and will pick them up after the event. Co-ordinate through C. Vangel 274-9893.

Item 5) Building Permit application (in-kind) for the erection of the tent; Co-ordinate through C. Vangel. Staff will ensure that standard practice is done relating to tent permits and inspections.

Item 6) At this time there are no boats at the docks due to high waters and refunds have been issued.

Item 7) Waive launch fees for tournament competitors and volunteers from July 21st to 23rd with the list of pertinent participants being provided to Memorial Sports Centre staff.

Item 8) Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.

Item 9) Allow the tournament to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event. The installation of banners, signs & pennants should not create a safety hazard to pedestrians walking or riding bikes along the Waterfront walkways. Also motorists' sight lines or vision should not be obstructed when driving along Front Street. Ensure that the same method of attaching the banners, signs & pennants to the streetlight poles as in 2019 is utilized in 2022.

Item 10) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key; Co-ordinate through T. Young, Recreation and Culture Manager, and

Item 11) Requesting assistance from the Town of Fort Frances with the setting up of the tent on July 15th and taking down the tent on July 23rd. In past O&F Division Staff have assisted in the set up & take down of the Main Event Tent – 4 PW workers and 4 Parks workers provided assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent. Staff again will be allocated to assist in the setup and takedown of the tent in 2022, Co-ordinate through C. Vangel.

Further, that the responsible entity for the Fort Frances Canadian Bass Championship Live Release Tournament ensure a minimum of \$5,000,000 commercial general liability insurance, name the Town of Fort Frances as an additional insured, and have Host Liquor Liability coverage if their event sells liquor & that certified Smart Serve bartenders are used for any liquor sales for their event planned to start on July 20th, 2022 through to the date the tent is taken down.

44 - 48      5.5      Award of Tender 2022-OF-11

**Recommendation:** THAT Council of the Town of Fort Frances award tender 2022-OF-11 to Positano Paving; and

FURTHER THAT a by-law be prepared to authorize Mayor and Clerk to execute the agreement on behalf of the corporation.

## **6. Operations and Facilities Division:**

6.1      Verbal Update on Capital Projects

## **7. General: None**

## **8. Information:**

49 - 61      8.1      Town of Fort Frances Financial Statements as of May 31, 2022

62 - 63      8.2      PDEC May Report

64          8.3      April 2022 Complaint Register

**9. ADJOURNMENT**

9.1 The meeting adjourned at \_\_\_\_\_ p.m.

**Recommendation:** THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed



## REQUEST FOR DELEGATION / DEPUTATION BEFORE COUNCIL OF THE TOWN OF FORT FRANCES

### ALL DELEGATIONS / DEPUTATIONS ARE REQUIRED TO PROVIDE A WRITTEN SUBMISSION PRIOR TO THE AGENDA DEADLINE

All written or electronic submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12 noon on the Thursday preceding the meeting. Electronic submissions should be submitted in Microsoft Power point, Microsoft word or PDF format. As per the Procedural By-law, there is a maximum of three (3) deputations allowed per meeting and delegates are given ten (10) minutes to make their presentation.

Preferred Meeting Date: June 27, 2022

In person or ☐

Electronic Participation (virtual) ☒

I am requesting a delegation / deputation to speak:

a) ☐ On my own behalf; or

b) ☒ On behalf of a group / organization / association (if b) please state name of group below)  
BMI Group / Ziibi Investments / Aazhogan Renewal

Will you be providing an electronic formatted presentation? ☒ Yes ☐ No

**Name of Speaker (s)** – A delegation / deputation wishing to appear before Council shall be limited to a total speaking time of ten (10) minutes (regardless of the number of speakers listed). Please state name of speaker(s) below.

Tom Janzen

### **Subject of Presentation**

Please describe below the subject matter of the requested delegation / deputation in sufficient detail to provide the Town of Fort Frances a means to determine its content and define how the matter aligns with Council's mandate / strategic priorities. All material needs to be provided to the Clerk by 12 noon on the Thursday prior to the meeting.

Conceptual land use plan for the redevelopment of the former

Fort Frances Mill properties

(use a separate sheet of paper if not enough space allowed here)

### **Reason why this delegation / deputation is important to Council and to the municipality:**

The conceptual land use plan sets the direction of the redevelopment of this important site in the heart of Fort Frances

Date of Request: June 22, 2022 Signature of Speaker:  Tom Janzen (Jun 22, 2022 09:41 CDT)

Address: 1120-201 Portage Ave, Winnipeg MB

Telephone / Fax Numbers: 204-927-3444

E-mail Address: tjanzen@scatliff.ca

Scheduling will be at the discretion of the Clerk and will be confirmed prior to the meeting deadline. There are no guarantees that by requesting a certain date(s) your delegation / deputation will be accepted, as prior commitments may make it necessary to schedule an alternate date suggested by the Clerk.

Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and made available through the Council Agenda process.

Personal information on this form is collected under the legal authority of the Municipal Act, S.O., 2001, Chapter 25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom & Protection of Privacy Act. Questions about this collection should be directed to the Clerk's Office.

Clerk's Office Contact: [glecuyer@fortfrances.ca](mailto:glecuyer@fortfrances.ca) or 807-274-5323 ext: 1215

## **APPENDIX B**

### **What to expect when you make your virtual deputation to The Town of Fort Frances Council**

Please note you are attending a business meeting of Town of Fort Frances Council and procedural rules are used to guide conduct.

Council will not consider a Motion regarding a Deputation the same evening as it is presented unless it is associated with another item on the Agenda.

Deputations are usually heard at the beginning of each Committee of the Whole meeting.

Please read and note the following:

1. Committee of the Whole meetings are scheduled to begin at 5:30 pm.
2. The Office of the Municipal Clerk will send you a meeting link via email the Friday preceding the Monday meeting (or Tuesday if there is a statutory holiday).
3. Please login to the meeting link at least 5 minutes before the scheduled start time. You may be held in the virtual lobby until the Clerk admits you, just before the meeting starts.
4. Deputants must remain on mute with their cameras off until the Chair calls on them to speak.
5. When you hear your name called, unmute and turn your camera on.
6. You will have 10 minutes to make your deputation.
7. Start your deputation by introducing yourself and your fellow Deputants with your full names.
8. Remember that Council already has the information you have submitted. You can refer to the document without reading the document word for word.
9. Explain why you are making the deputation and what action you are requesting from Council.
10. If you are using PowerPoint, the PowerPoint presentation you will be provided presenters rights for this purpose.
11. After making your deputation, mute your microphone, but keep your camera on. Be prepared to unmute if Council members ask you any questions.
12. When addressing Council or answering a question, regardless of who asked the question, you should always address your comments to the Committee Chair. This helps to maintain order at the meeting. (e.g. 'Through the Chair...')
13. No Deputant shall speak disrespectfully of any person, use offensive words or unparliamentary language, or speak on any subject other than the subject for which they have received approval to address Council.
14. Following questions, the Chair will advise when your deputation is over. Please turn off your camera and remain on mute. If you do not turn your camera off or mute you will be removed from the meeting because your deputation is complete.

**For those attending a virtual meeting we require that you read and note the following:**

- No behaviour is permitted that interrupts the conduct of a meeting.
- No one may use disrespectful language, gestures or offensive words.

- Taking photos and/or making recordings of any kind are not allowed unless with the permission of the Municipal Clerk.
- Signs and t-shirts with specific slogans or offensive language are not permitted.
- Deputants and guests are not permitted to share their screen.
- Deputants and guests must not participate in the meeting chat.

If a Deputant or guest attempts to display language, behaviour or video that is not in keeping with the decorum of the meeting, or acts contrary to any of the above-noted rules, or in contravention of the Ontario Human Rights Code, the person will be asked by the Chair to cease and come to order. If the person does not come to order, the person shall be removed from the virtual meeting.

**Public Record:**

All communication that the Clerk receives from members of the public about a matter on a Committee of the Whole Agenda shall be part of the public record.

Town of Fort Frances reserves the right to record all proceedings of Council such recordings maybe available via the Council Portal.

# deputation\_form\_46-20c

Final Audit Report

2022-06-22

Created:	2022-06-22
By:	SMM staff (adobe-l@scatliff.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvIUwkAhDihhNyxZTIUs0z0H5DGnS59ZZ

## "deputation\_form\_46-20c" History



Document created by SMM staff (adobe-l@scatliff.ca)

2022-06-22 - 2:27:22 PM GMT- IP address: 184.67.169.22



Document emailed to tjanzen@scatliff.ca for signature

2022-06-22 - 2:27:50 PM GMT



Email viewed by tjanzen@scatliff.ca

2022-06-22 - 2:39:04 PM GMT- IP address: 24.76.117.116



Document e-signed by Tom Janzen (tjanzen@scatliff.ca)

Signature Date: 2022-06-22 - 2:41:06 PM GMT - Time Source: server- IP address: 24.76.117.116



Agreement completed.

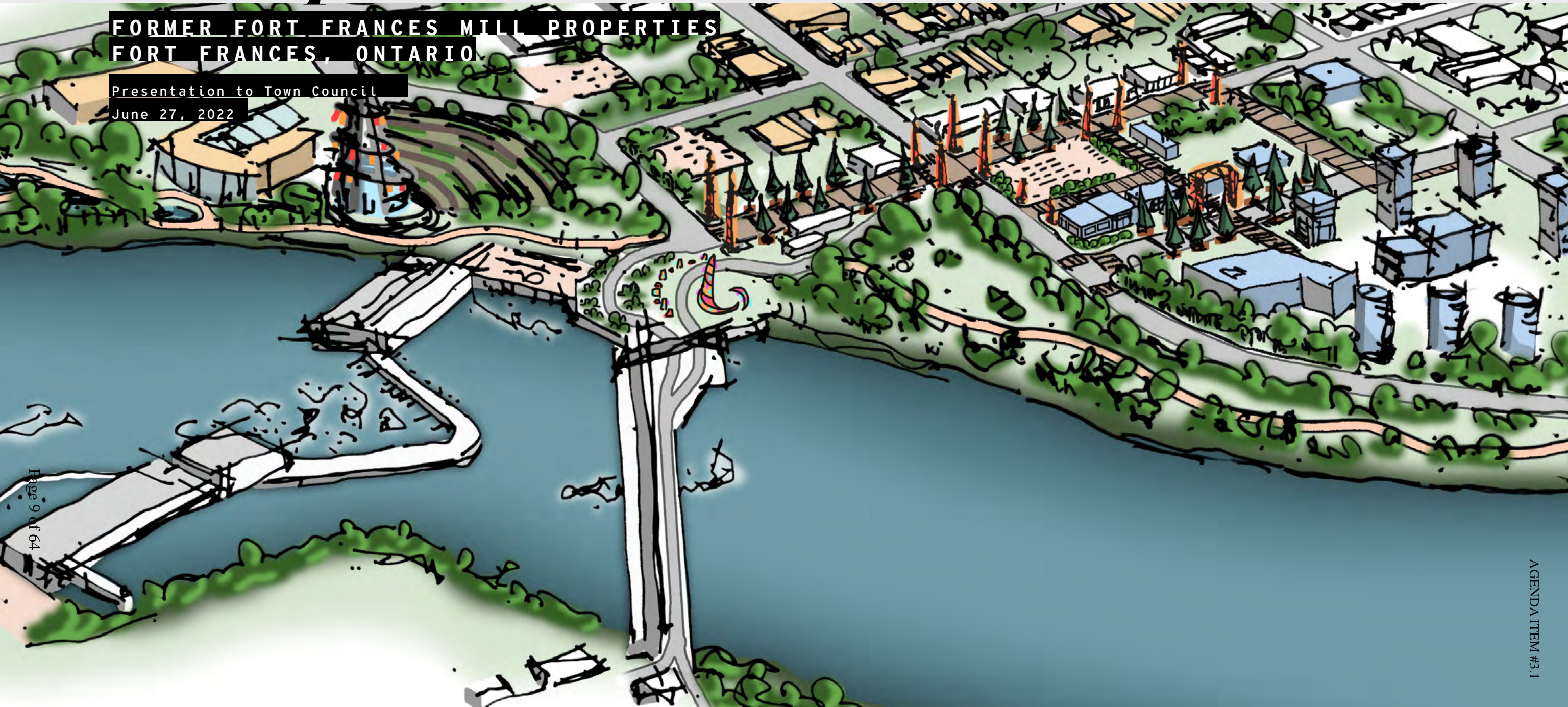
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# *Conceptual Land Use Plan*

**FORMER FORT FRANCES MILL PROPERTIES  
FORT FRANCES, ONTARIO**

Presentation to Town Council  
June 27, 2022



# Acknowledgments

## ADVISORY COMMITTEE

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- Stacey Jack, Project Advisor, BMI Group
- Tim Friesen, Interim CEO, Ziibi Investments
- Cody Vangel, Chief Building Official & Municipal Planner, Town of Fort Frances
- Geoff Gillon, Executive Director, Rainy River Future Development Corporation
- Tannis Drysdale, Economic Development Consultant, Town of Fort Frances

## PROJECT TEAM

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- Scatliff + Miller + Murray:
  - Tom Janzen
  - Wes Paetkau
  - Michael Blatz
  - Mike Scatliff
  - Cheryl Oakden
  - Matthew Peters
- KGS Group:
  - Burton Mikolayenko
  - Alison Barrett
- Compass:
  - Ian McCormack
- Indigenous Design and Public Art Advisor:
  - Cassandra Cochrane

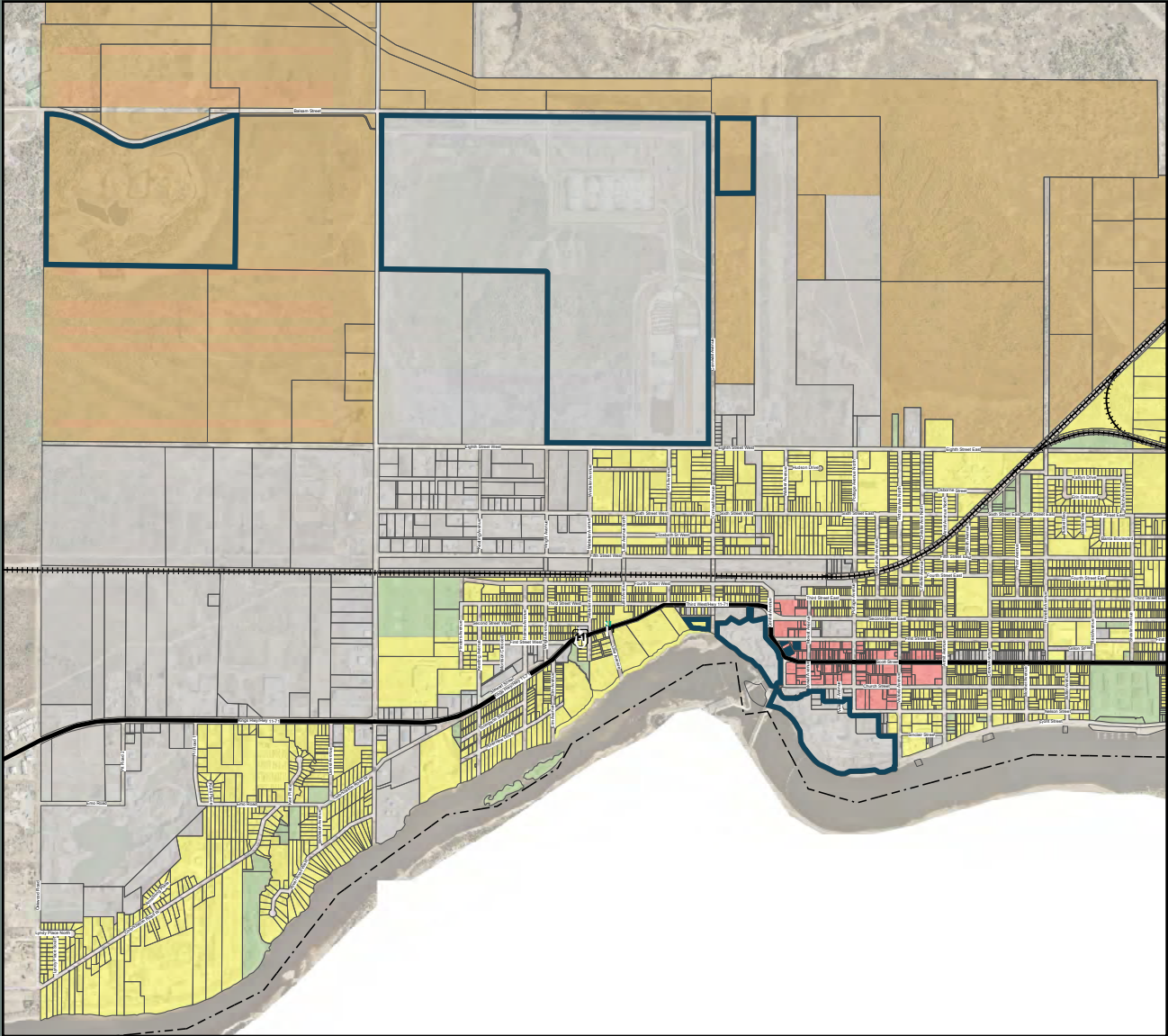
# Subject Lands



Area No. 2: Site of Former Mill's Landfill (163 acre) and Lagoon (501 acre)

Area No. 1 (Shorelands): Site of Former Pulp and Paper Mill (61 acres)

# Official Plan



## Legend

### Administrative

- Subject Lands
- Town Boundary
- Parcel Line

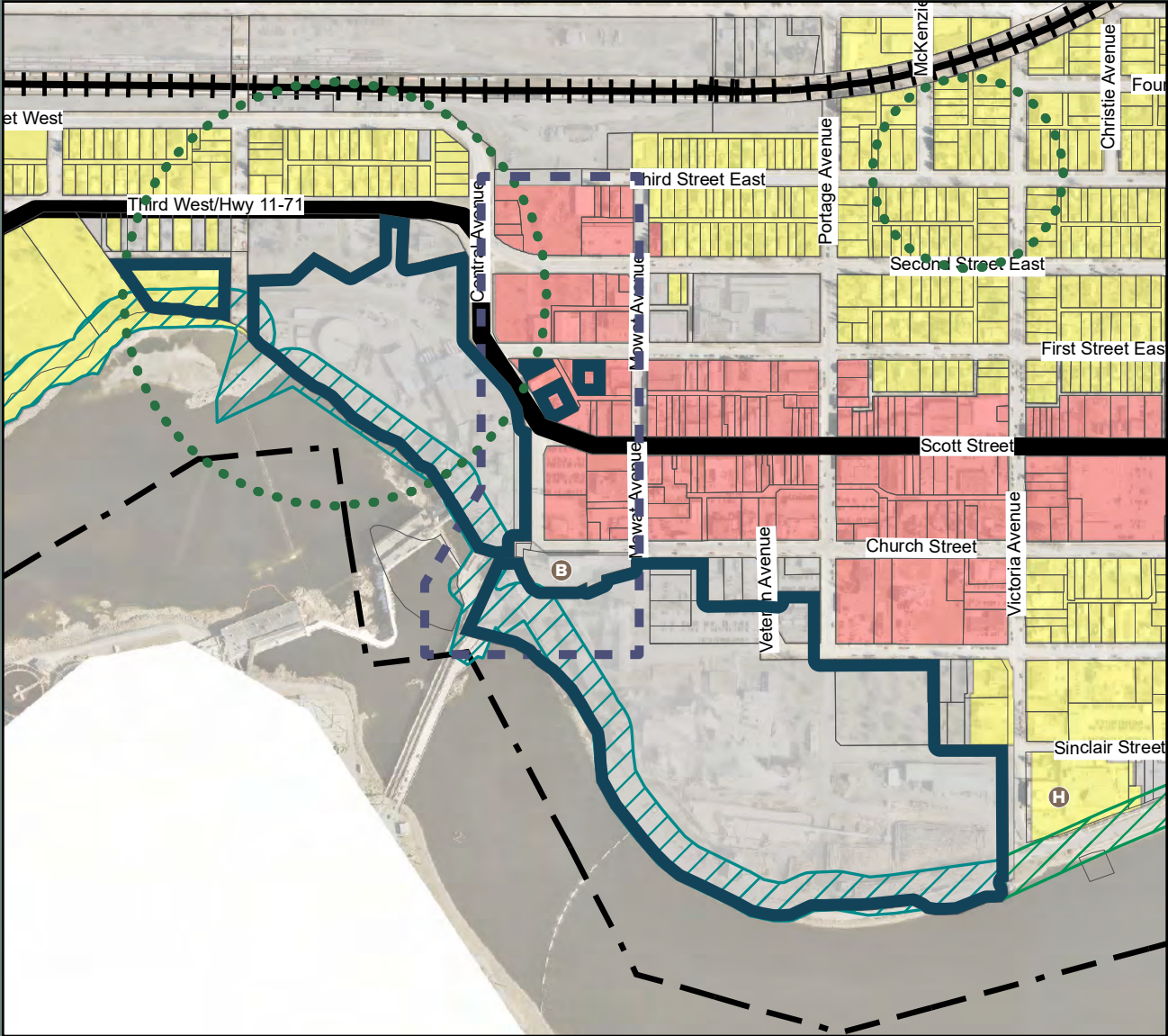
### Transportation

- Highway
- Railway

### Official Plan

- Downtown Business Area
- Employment Area
- Living Area
- Recreation Area
- Resource Development Area

# Official Plan



## Legend

### Administrative

- Subject Lands
- Town Boundary
- Parcel Line

### Transportation

- Highway
- Railway

### Official Plan

- Downtown Business Area
- Employment Area
- Living Area
- Recreation Area
- Resource Development Area
- Environmental Protection Area
- Hazard Area
- Environmental Occurrence
- Gateway Economic Overlay

# Vision

*The redevelopment of the former Mill site is a **monumental project** for Aazhogan Renewal, Fort Frances and the surrounding district. Ushering in a new, **sustainable future** for the region, the redevelopment should be a model for **economic regeneration, urban revitalization, and inclusive community building** that **transforms** the former Mill site and **reopens** the waterfront in particular. It should be a home for **innovation, bold ideas, and experimentation** in design and land use.*

# *Aspirations*

## **Revitalization**

Showcase innovative community building, promote design excellence, and elevate Fort Frances' image as a regional centre.

## **Reception**

Recognize and elevate the site as a gateway to Fort Frances, Canada, and Treaty 3 traditional territory.

## **Reconnection**

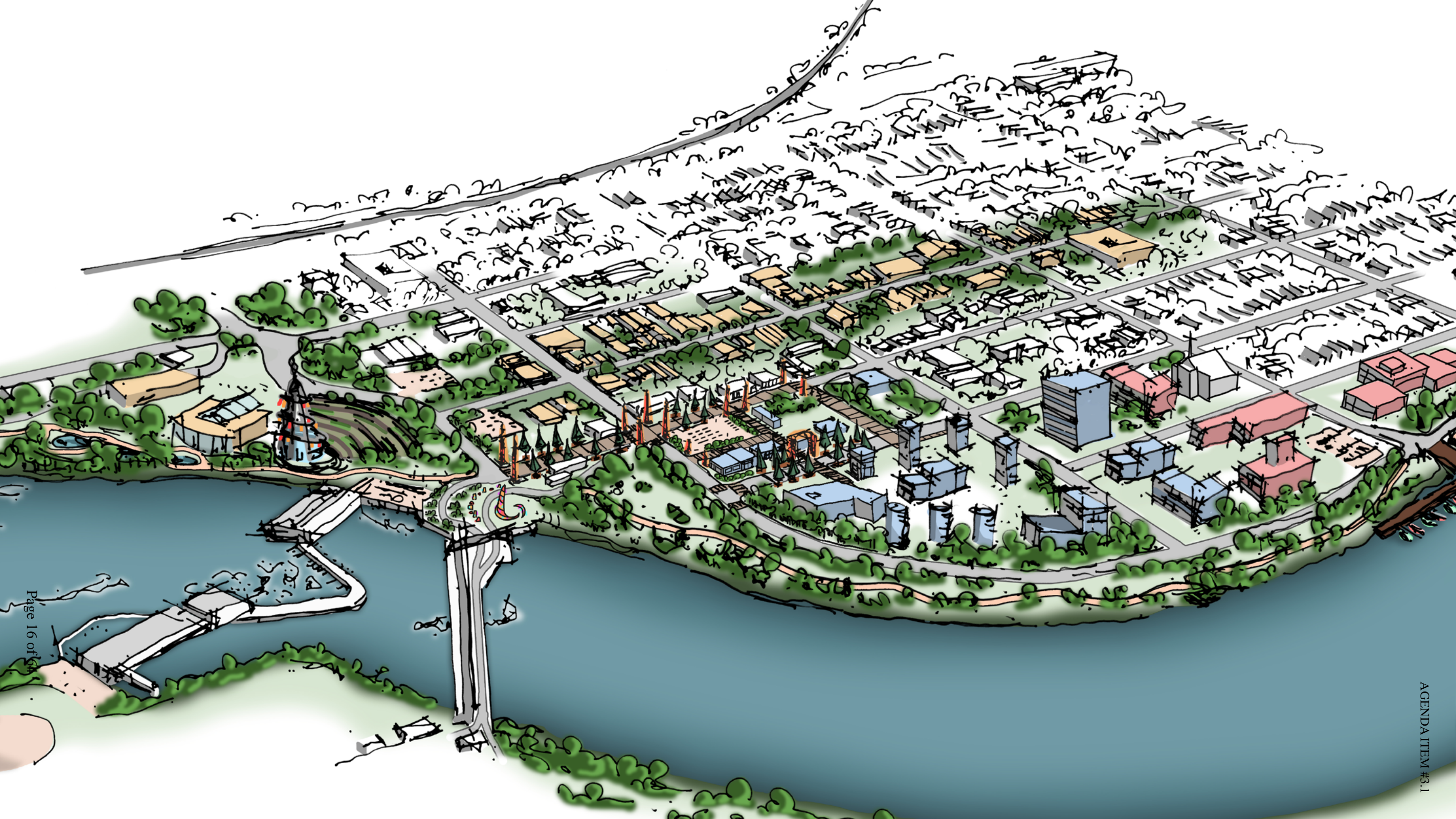
Integrate the site back into the Town's structure, create links with Anishinaabe culture, and explore the possibilities for business and economic synergies.

## **Reconciliation**

Build strong relations, embed Indigenous perspectives, and embrace reconciliation with Indigenous communities.

## **Resurgence**

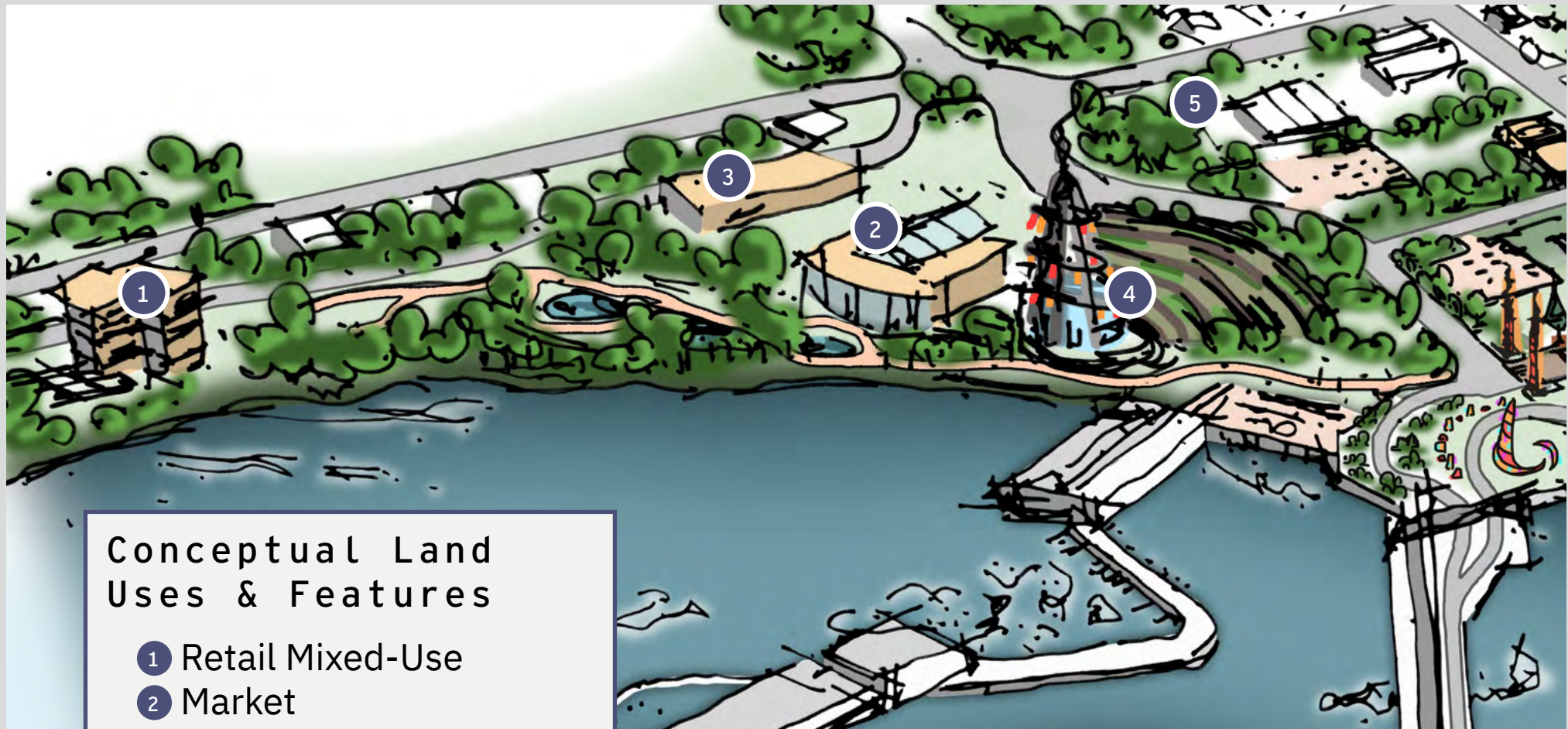
Stimulate sustainable economic development, promote innovation, and attract investment.



# Redevelopment Concept



# Market Precinct

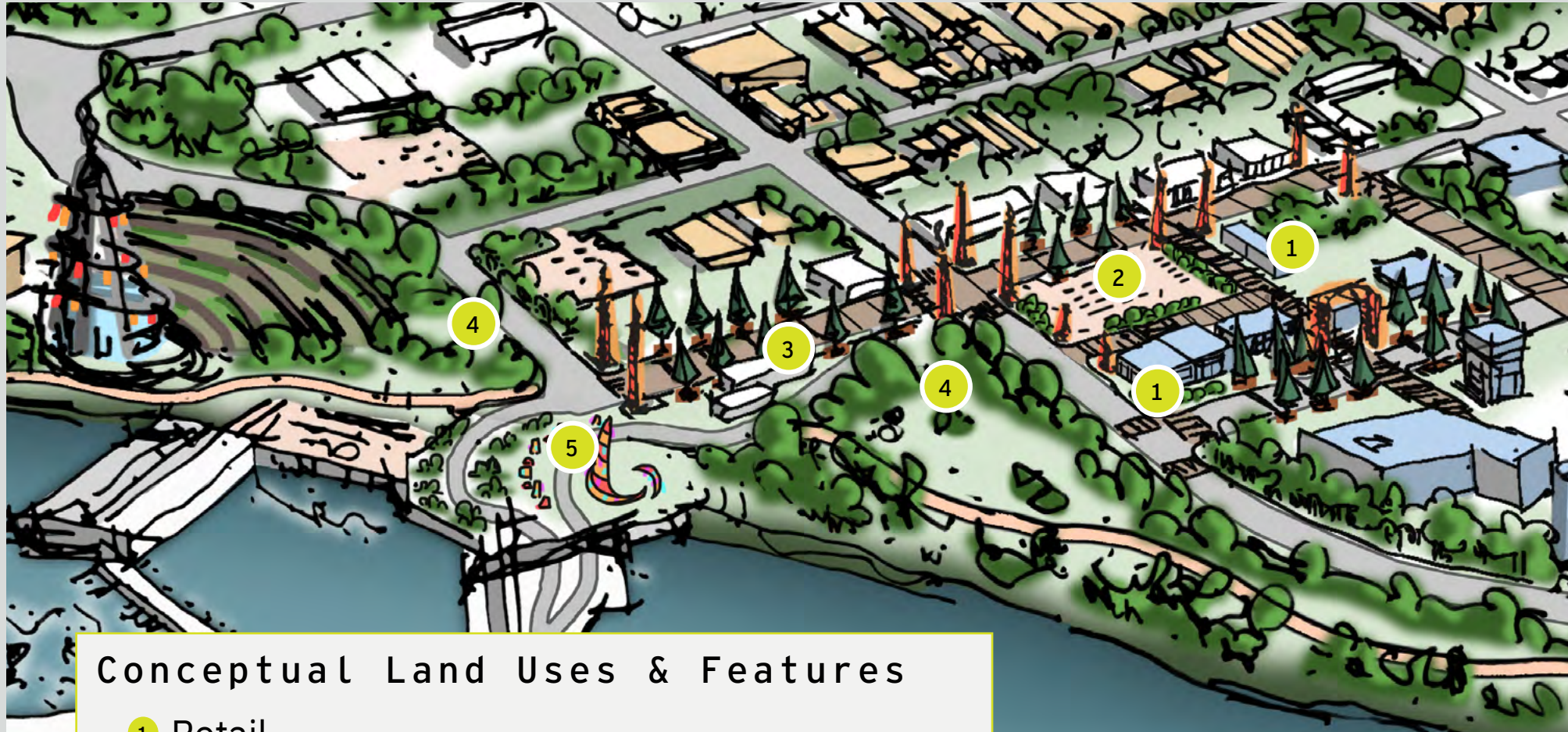


## Conceptual Land Uses & Features

- 1 Retail Mixed-Use
- 2 Market
- 3 Hospitality
- 4 Cultural Arbour
- 5 Parking

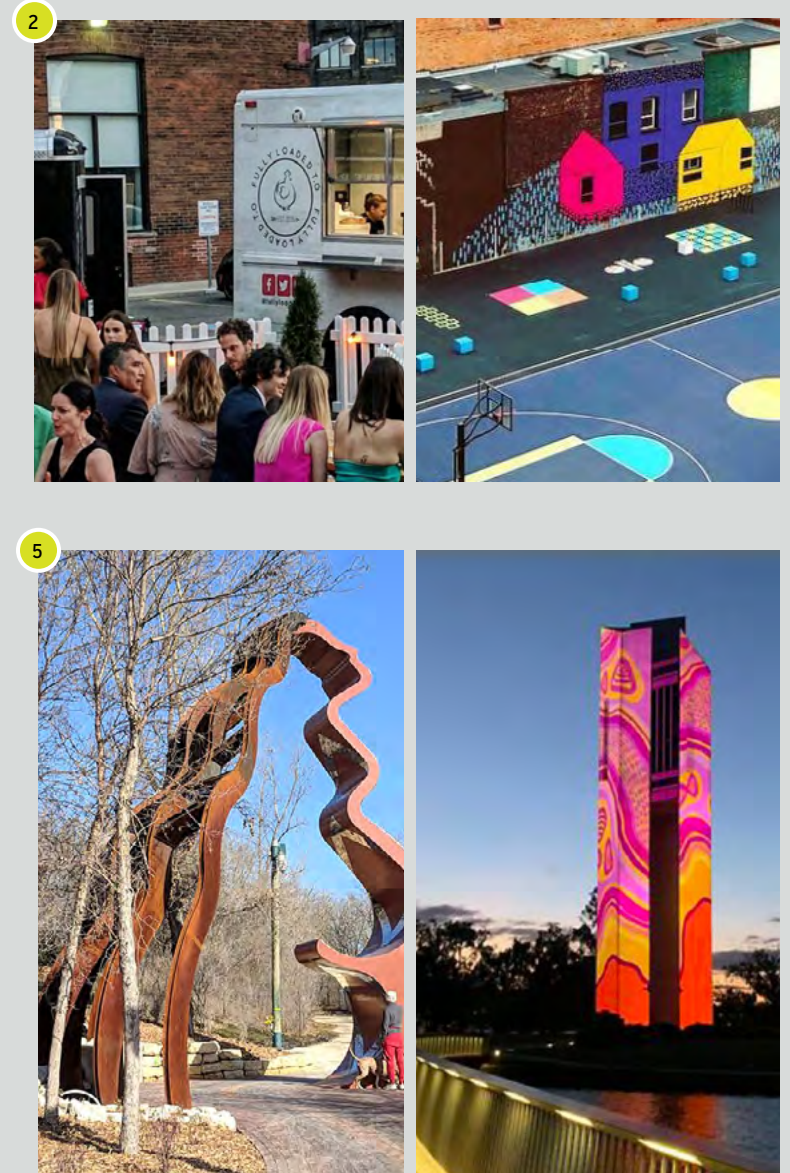


# Gateway Precinct

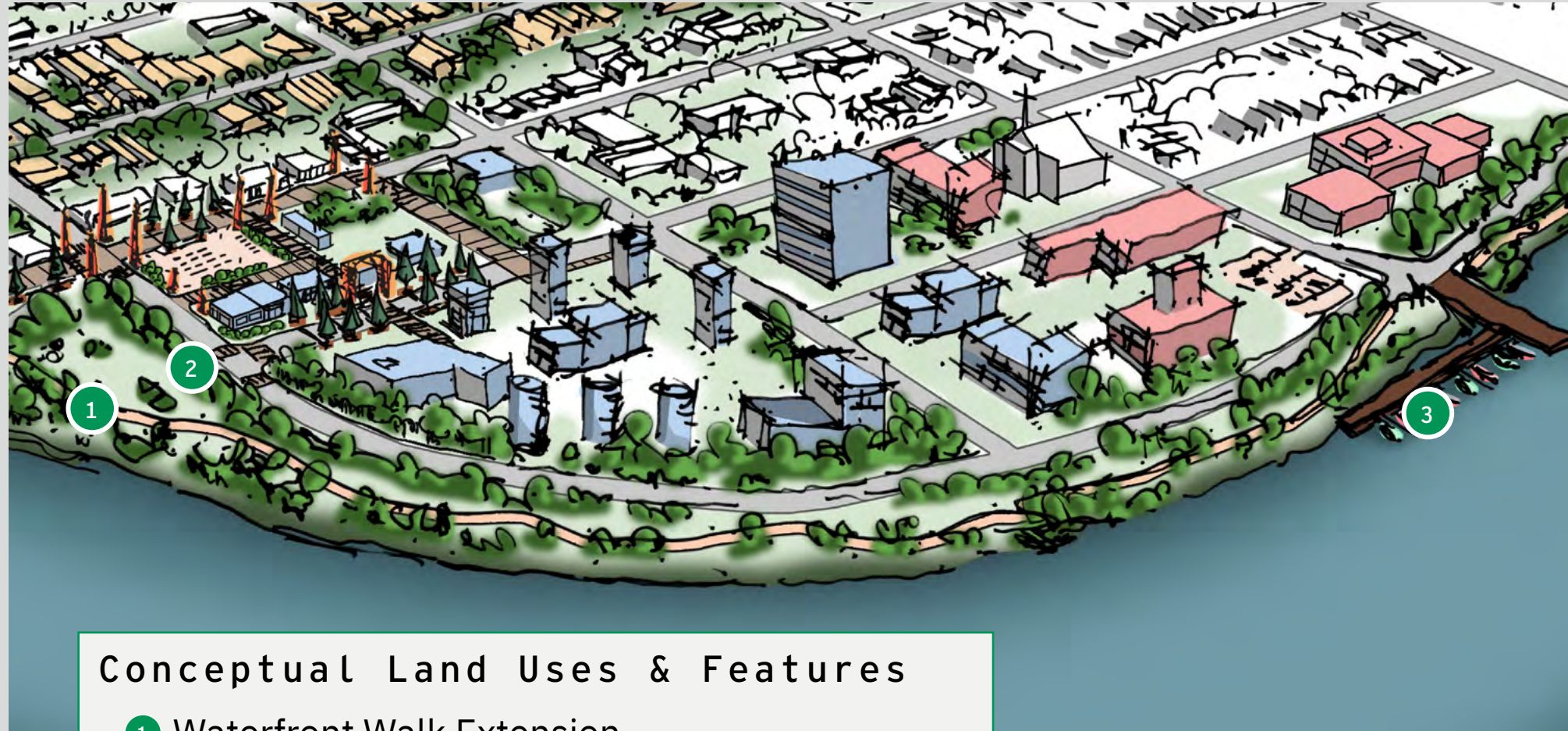


## Conceptual Land Uses & Features

- 1 Retail
- 2 Parking / Landing Pad
- 3 CBSA Station
- 4 Parks
- 5 Public Art

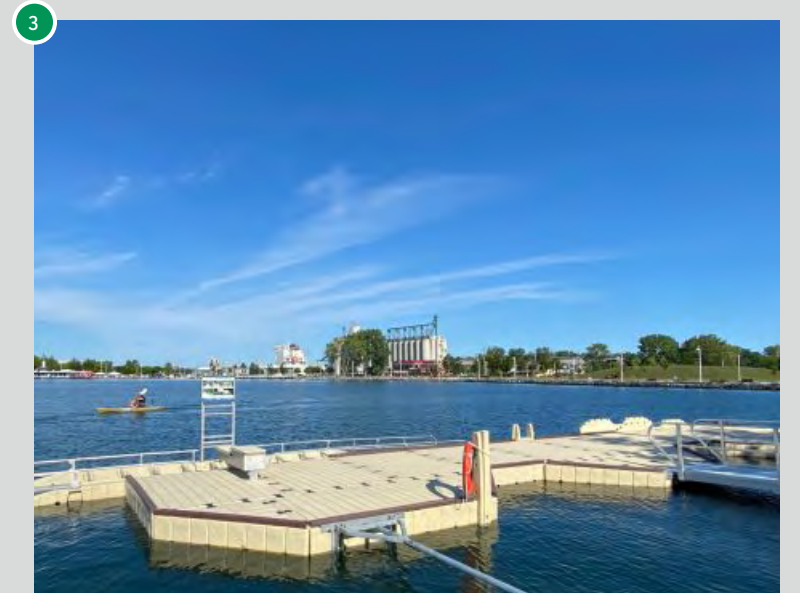
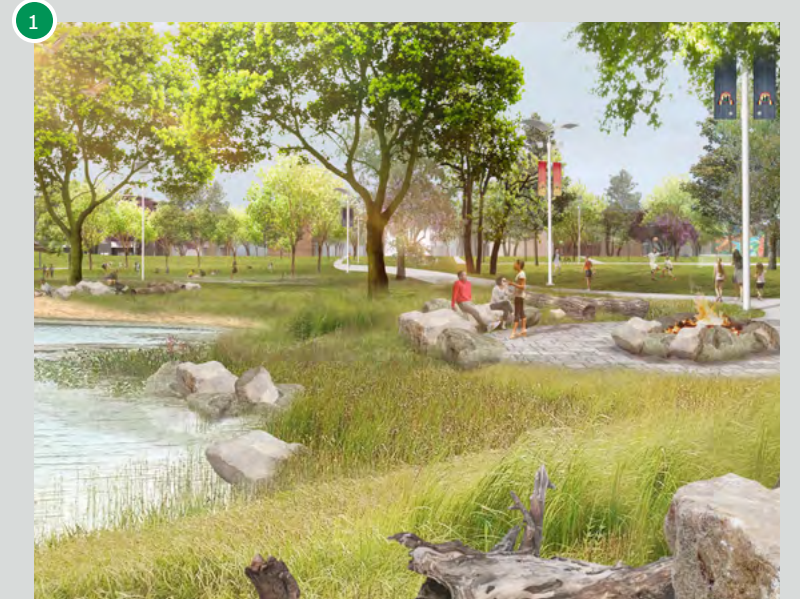


# Waterfront Precinct

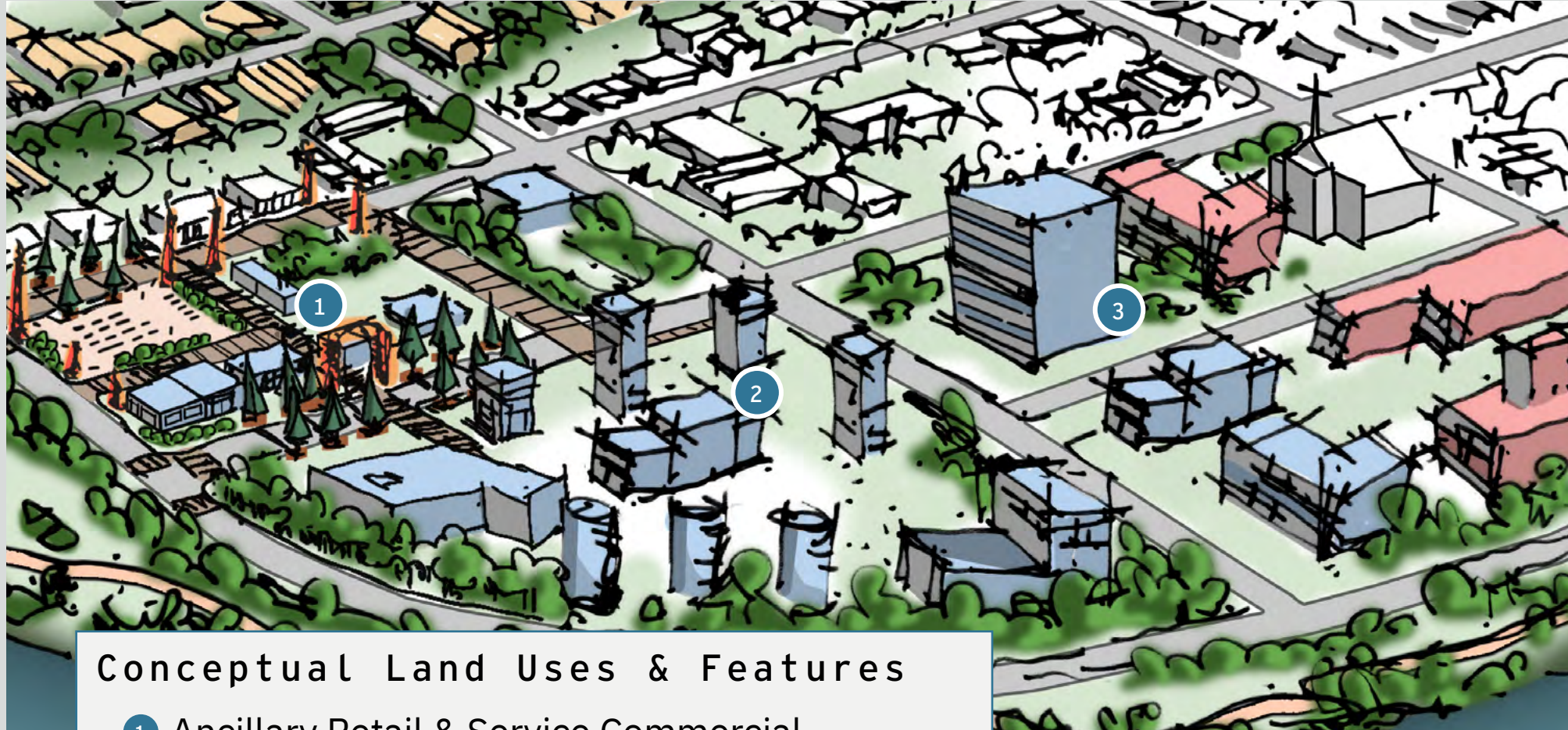


## Conceptual Land Uses & Features

- 1 Waterfront Walk Extension
- 2 Public Parks & Green Space
- 3 Public Docking & Fishing Stations



# Enterprise Precinct

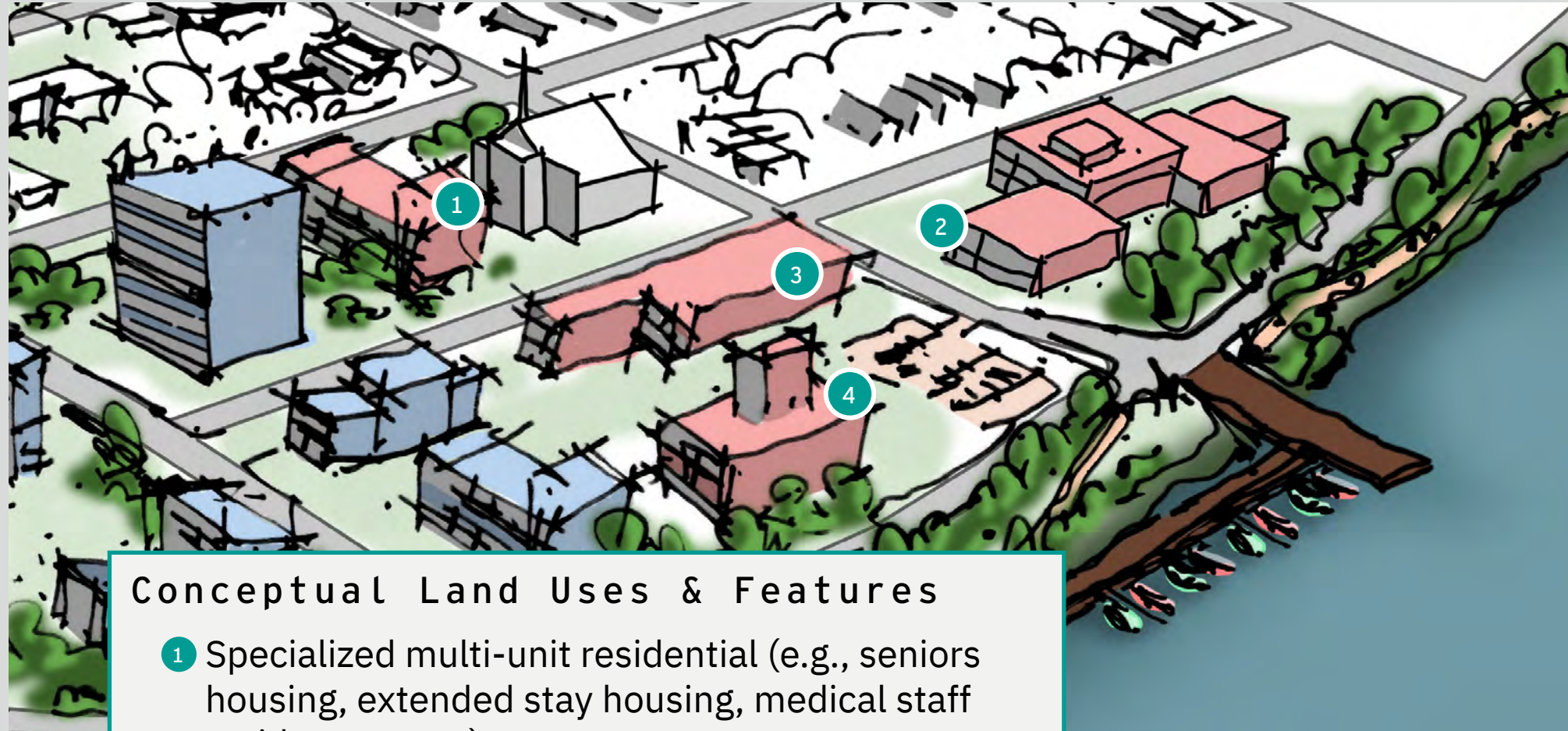


## Conceptual Land Uses & Features

- 1 Ancillary Retail & Service Commercial
- 2 Employment Lands [+/- 4 hectares (10 acres)]
- 3 Green Industry



# Wellness Precinct



## Conceptual Land Uses & Features

- 1 Specialized multi-unit residential (e.g., seniors housing, extended stay housing, medical staff residences, etc.)
- 2 Potential Health Care Expansion
- 3 Medical/Health/Wellness Service & Supplies
- 4 Fitness & Rehabilitation Facilities



# Utility Precinct



## Conceptual Land Uses & Features

- 1 Public / Private Utilities
- 2 Green Energy Generation
- 3 Employment



# *Placemaking & Design*

## **ANISHINAABE CULTURE**

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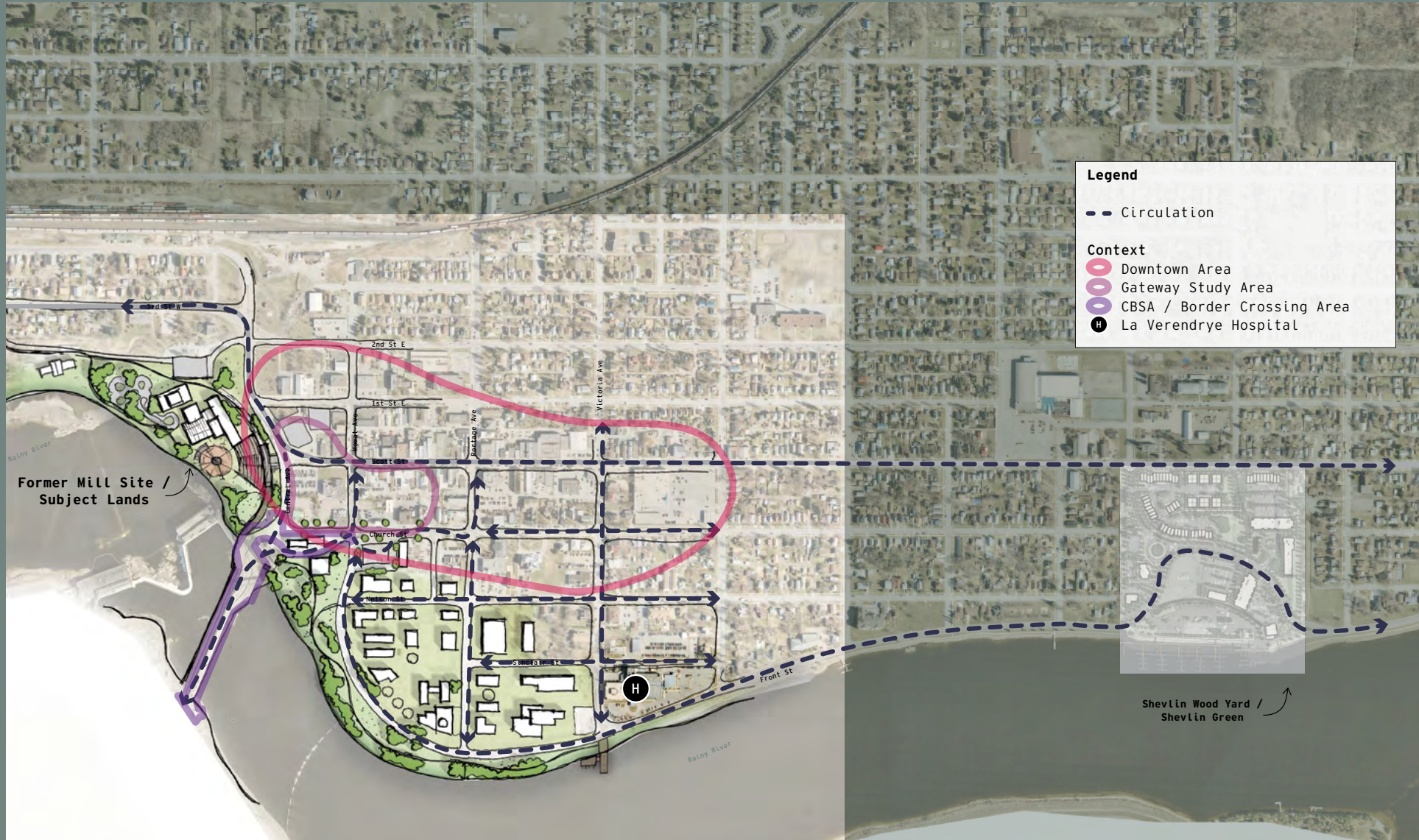
- Seeking input from Knowledge Keepers regarding all open space designs, including the Cultural Arbour.
- Incorporating plant life from Kay-Nah-Chi-Wah-Nung, as well as interpretive elements to explain their meanings.
- Naming streets and places using Ojibwe words and phrases, potentially mirroring those used in Manitou, in a process guided by Knowledge Keepers.
- Hiring Indigenous artists, architects, engineers, and planners to design elements including the Cultural Arbour, public art, building wraps, open spaces, and signage.

## **MILL HISTORY**

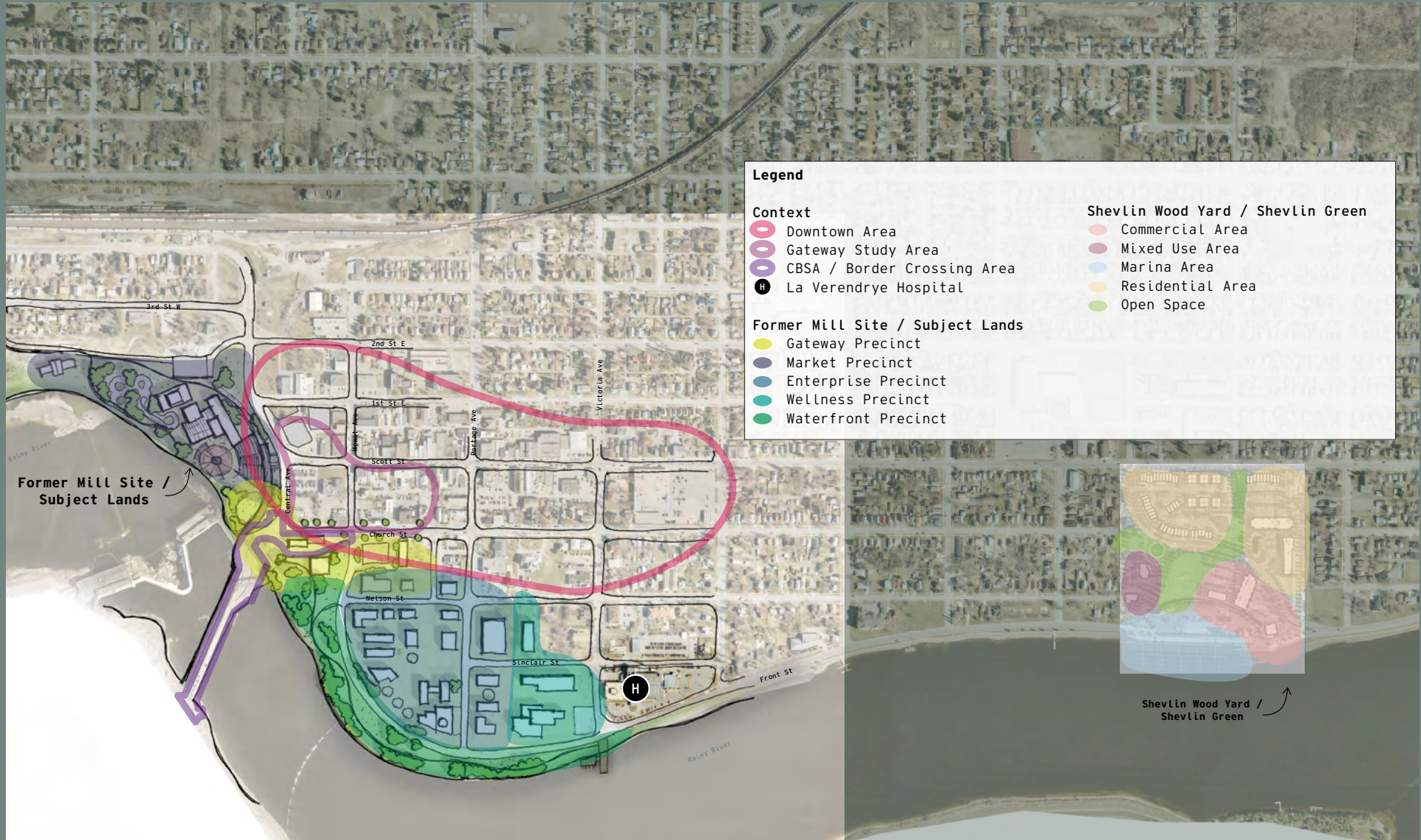
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- Draw on the historical industrial architecture of the former Mill
- Retrofit buildings for new uses
- Reuse of masonry from demolished buildings as hardscape or metal work as public art

# Linkages



# Linkages



# *Implementation & Next Steps*

- Partner engagement
- Cultivate development partnerships
- Interim activations
- Conduct technical studies
- Review border crossing area circulation
- Planning approvals
- Leverage financial tools

*Thank you*

# ADMINISTRATIVE REPORT

**Subject:** Municipal Disaster Recovery Assistance Program  
**Date:** 2022-06-27  
**To:** Mayor and Council  
**From:** Dawn Galusha, Treasurer  
**File Number:** TRE2022-29



## ISSUE

Due to the recent flood events in Fort Frances, it is necessary to apply for Municipal Disaster Recovery Assistance through the Ministry of Municipal Affairs and Housing. To apply for the funding, we require Council support through a resolution of Council.

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT the Administration and Finance Executive Committee support the following resolution:**

**WHEREAS, the Municipality of the Corporation of the Town of Fort Frances, recently experienced a flood event, natural disaster, starting on April 22, 2022 and has experienced incremental operating and capital costs;**

**THEREFORE BE IT RESOLVED, Council of the Corporation of the Town of Fort Frances hereby request the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program;**

**FURTHER THAT, the Treasurer is given delegated authority to verify and attest to the accuracy of the attached claim.**

## STRATEGIC IMPACT

n/a

## OPTIONS & ALTERNATIVES

- (1) Pass a resolution to support the Town submitting a claim under Municipal Disaster Recovery Assistance.
- (2) Deny the request.

# MUNICIPAL DISASTER RECOVERY ASSISTANCE PROGRAM

## HISTORY

On April 22, 2022, overland flooding began in the Town of Fort Frances. On April 23, the Municipal Emergency Control Group declared a state of emergency due to a critical infrastructure failure. On May 11, 2022, the emergency declaration was updated to include flooding due to the high-water levels. The Town continues to monitor and take action to ensure the protection of critical infrastructure, assets and properties directly affected by the high waters. With all the flooding and infrastructure failure comes added costs.

## ANALYSIS

The Municipal Disaster Recovery Assistance program helps municipalities recover from extraordinary costs after a natural disaster.

Eligible expenses may include:

- Capital costs to repair public infrastructure or property
- Operating costs that go above regular budgets and are needed to protect public health, safety or access to essential services

Costs are not eligible if:

- Insurance covers them
- They would be incurred anyway

To be eligible for this funding, eligible municipal costs must reach three per cent of the Town's Own Purpose Taxation, being \$317,082. We are estimating that the costs will end up being much greater when it comes to the impact on the infrastructure as well. The reimbursement will be 75% of the first three percent of the Town's Own Purpose Taxation, and 95% of the remaining eligible costs.

## CONSULTATION

The Municipal Emergency Control Group, senior managers, and the CAO have all been consulted.

## SUPPORTING DOCUMENTS

n/a

# ADMINISTRATIVE REPORT

**Subject:** Resident 916 Armit Avenue Request re: Fence Height  
**Date:** 2022-06-03  
**To:** Mayor & Council  
**From:** Patrick Briere, By-Law Enforcement Officer  
**File Number:** N/A



## ISSUE

- (1) Over height Fence request for 916 Armit Avenue.

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT Council of the Town of Fort Frances approve the over height fence request of eight (8) feet for 916 Armit Avenue.**

## STRATEGIC IMPACT

- N/A.

## OPTIONS & ALTERNATIVES

- (1) Approve the request as outlined in the letter dated May 10<sup>th</sup>, 2022; or
- (2) Deny the request.

## HISTORY

Council will recall that on May 24<sup>th</sup>, 2022, a request letter was received from a resident of 916 Armit Avenue requesting an over height fence of eight (8') feet, due to numerous issues with a neighbour. The letter was referred to the Planning & Development Executive Committee.

The By-Law Enforcement office has had an opportunity to review this request and has been able to compile many calls for service (complaints) against resident(s) who have resided at 916 Armit Avenue. These complaints have spanned over the last 2-3 property owners at 916 Armit Avenue. A review of the Fence By-Law #07/19, a review of the compilation of complaints and after discussions with the property owner of 916 Armit Avenue. The By-Law Enforcement Office is in a position to support the request letter as submitted.

Similar to the previously approved over height fence request from October 1<sup>st</sup>, 2018, this office supports this request to build to an 8-foot height to help alleviate the neighbour dispute that is ongoing. Similar to the 2018 request the Fence By-Law #07/19 provides the Municipality with the appropriate authorities to grant this

## RESIDENT 916 ARMIT AVENUE REQUEST RE: FENCE HEIGHT

request letter as submitted and to ensure that any disputes with the fence build are controlled by the By-Law Enforcement Officers.

### CONSULTATION

- Fence By-Law #07/19
- By-Law Enforcement Files.
- Property Owner at 916 Armit Avenue.

### SUPPORTING DOCUMENTS

- (1) Copy of Request Letter from Resident at 916 Armit Avenue re: Fence Height.
- (2) Fence By-Law #07/19.



## ADMINISTRATIVE REPORT

**Subject:** Fort Frances Canadian Bass Championship Request  
**Date:** 2022-06-27  
**To:** Committee of the Whole of Council  
**From:** Dawn Galusha, Treasurer  
**File Number:** TRE2022-30



## ISSUE

At the June 13, 2022 Council meeting, the attached letter from the Fort Frances Canadian Bass Championship Inc (FFCBC) requesting support of their annual live release tournament was referred to the Administration and Finance Executive Committee for recommendation with input from all other executive committees.

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT the Committee of the Whole of Council support the request as follows:**

**Item 1)** Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through G. Lecuyer, Clerk,

**Item 2)** Authorize use of the Memorial Sports Centre Stage, Tables, Chairs & Town picnic tables. The Town will provide picnic tables where the FFCBC tournament volunteers will be responsible to have the picnic tables delivered to the event site, properly located within the site and returned after the event, in a clean manner. Co-ordinate through Travis Rob, Operations & Facilities Manager at 274-9893 or Trevor McKinnon, Parks Working Foreman at 276-5761.

**Item 3)** Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Lecuyer, Clerk,

**Item 4)** Use of Four Barricades – the Town will deliver 4 barricades to the Sorting Gap Parking lot prior to the event and will pick them up after the event. Co-ordinate through C. Vangel 274-9893.

**Item 5)** Building Permit application (in-kind) for the erection of the tent; Co-ordinate through C. Vangel. Staff will ensure that standard practice is done relating to tent permits and inspections.

**Item 6)** At this time there are no boats at the docks due to high waters and refunds have been issued.

**Item 7)** Waive launch fees for tournament competitors and volunteers from July 21<sup>st</sup> to 23<sup>rd</sup> with the list of pertinent participants being provided to Memorial Sports Centre staff.

## FORT FRANCES CANADIAN BASS CHAMPIONSHIP REQUEST

**Item 8)** Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.

**Item 9)** Allow the tournament to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event. The installation of banners, signs & pennants should not create a safety hazard to pedestrians walking or riding bikes along the Waterfront walkways. Also motorists' sight lines or vision should not be obstructed when driving along Front Street. Ensure that the same method of attaching the banners, signs & pennants to the streetlight poles as in 2019 is utilized in 2022.

**Item 10)** Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key; Co-ordinate through T. Young, Recreation and Culture Manager, and

**Item 11)** Requesting assistance from the Town of Fort Frances with the setting up of the tent on July 15<sup>th</sup> and taking down the tent on July 23<sup>rd</sup>. In past O&F Division Staff have assisted in the set up & take down of the Main Event Tent – 4 PW workers and 4 Parks workers provided assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent. Staff again will be allocated to assist in the setup and takedown of the tent in 2022, Co-ordinate through C. Vangel.

Further, that the responsible entity for the Fort Frances Canadian Bass Championship Live Release Tournament ensure a minimum of \$5,000,000 commercial general liability insurance, name the Town of Fort Frances as an additional insured, and have Host Liquor Liability coverage if their event sells liquor & that certified Smart Serve bartenders are used for any liquor sales for their event planned to start on July 20<sup>th</sup>, 2022 through to the date the tent is taken down.

### STRATEGIC IMPACT

n/a

### OPTIONS & ALTERNATIVES

- (1) Approve support request as outlined.
- (2) Deny the request.

### HISTORY

FFCBC has requested in-kind services for the upcoming live release tournament event planned for July 10-23, 2022. A final decision with respect to the continuance of the tournament will be in early July and will be reflective of the flooding situation and predictions to the time of the event. The requests

that are to be considered by Administration are as follows, with both tasks are completed by the Clerk's Office:

- Item 1. Designate, in writing, the "Fort Frances Canadian Bass Championship Live Release Tournament" as a significant Community Festival and event, and
- Item 3. Supply the FFCBC with the necessary documents to facilitate closing the road to accommodate the tent for the period July 15<sup>th</sup> to July 25<sup>th</sup> inclusive.

Attached are the reports and/or comments from the other areas.

Further, the responsible entity for the Fort Frances Canadian Bass Championship must ensure adequate liability insurance for the waterfront event site until the take down of the event tent.

The Town has been a valued sponsor

## ANALYSIS

n/a

## CONSULTATION

Consultation has been with:

- Municipal Clerk, Operations & Facilities Manager, Recreation & Culture Manager, Chief Building Official.

## SUPPORTING DOCUMENTS

- (1) Letter from Fort Frances Canadian Bass Championship Inc.

## Fort Frances



Canadian  
Bass Championship Inc.  
P.O. Box 531  
Fort Frances, ON  
P9A 3M8

May 19, 2022

Mayor and Town Council

Town of Fort Frances  
P.O. Box 38  
Fort Frances, Ontario  
P9A 3M5

Re: Fort Frances Canadian Bass Championships and Teen Dance (July 20th - July 23<sup>rd</sup>, 2022)

Dear Mayor and Councillors:

The FFCBC directors sincerely appreciate your significant contributions to facilitate the 2022 event. The Town of Fort Frances is a valued sponsor of the FFCBC since its creation in 1995.

We respectfully request the following support from the Town of Fort Frances:

- 1) Designate, in writing, the "Fort Frances Canadian Bass Championship Live Release Tournament" as a significant municipal festival & event.
- 2) Authorize use of the Memorial Sports Centre Stage, Tables, Chairs & Town picnic tables. FFCBC will arrange for pick-up and return.
- 3) Supply the FFCBC with the necessary documents to facilitate closing road to accommodate tent. Requesting road closure at the Sorting Gap Marina for the period of July 15th to July 25th inclusive.

- 4) We submit a request to the Town of Fort Frances for the use of four barricades for the use at the Sorting Gap.
- 5) The FFCBC will be filling out a building permit application for the erection of the tent, we ask the town look at any charges associated.
- 6) Provide us, early in July, with list of Sorting Gap Marina slip lessees. We will contact the lessees with a formal request for the possible use of their slips during the tournament.
- 7) Waive launch fees for tournament competitors and volunteers from July 21st to 23rd . We will provide the Sorting Gap Marina staff with a list of tournament anglers and names of volunteers (spotters, catch & release and photography boats) who plan to launch there.
- 8) Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.
- 9) Allow the tournament to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event.
- 10) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key.
- 11) Requesting assistance from the Town of Fort Frances with the setting up of the Tent on July 15<sup>th</sup> and the taking down of the Tent on July 25<sup>th</sup>.

We look forward to discussing our request in greater detail at your convenience and invite any Town Councillor to any FFCBC board meeting.

Respectfully,



Wayne Allen, Co-Chairman

Jim Cuthbertson, Co-Chairman

## 2022 FFCBC Board of Directors

Wayne Allen	Co-Chair/Bar Operations
Wayne Allen	Teen Dance
Tom Ward	Director
Jim Cuthbertson	Co-Chair/Site & Facilities
Greg Gustafson	Treasurer/Angler Registrations
Paul Jewiss	Anglers' Representative
Russ Doman	Director
Paul Cousineau	Weigh Master
Robin Reid	Director

## ADMINISTRATIVE REPORT

**Subject:** Request for Support – 2022 Fort Frances Bass Championship  
**Date:** 2023-04-06  
**To:** Committee of the Whole  
**From:** T. J. Young, Recreation & Culture Manager  
**File Number:**



## ISSUE

- (1) Annual request from The Fort Frances Bass Championship for continued operational assistance from the Town of Fort Frances.

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT Council of the Town of Fort Frances authorize the Community Services Division to provide in-kind support and services for items No. 2, 6, 7, and 10, as outlined in the May 19<sup>th</sup>, 2022 letter from FFCBC co-chairmen, Wayne Allen & Jim Cuthbertson.**

## STRATEGIC IMPACT

- n/a

## OPTIONS & ALTERNATIVES

- (1) Authorize Town's participation in the Fort Frances Bass Championship.
- (2) Deny the request.

## ANALYSIS

On May 19<sup>th</sup>, 2022, Fort Frances Canadian Bass Championship Inc. wrote a letter to Mayor & Council requesting in-kind services and support for the upcoming annual Bass Tournament, set to take place in July of 2022. Understanding that there are some implications that will need to be considered because of the significant flooding along the waterfront, the group is still planning to host the event, if conditions are favourable. Therefore, it is prudent for the Town to consider this request, in case the event is able to proceed.

Please find attached a letter dated May 19, 2022 from FFCBC co- chairmen; Mr. Wayne Allen & Jim Cuthbertson, I have taken the liberty to comment **only** on items related to the Community Services Division;

**REQUEST FOR SUPPORT – 2022 FORT FRANCES BASS CHAMPIONSHIP****FFCBC Request for Operational Assistance:****Item 2) Use of the Memorial Sports Centre Stage, Tables, and Chairs.**

- The Town will authorize the use of the rental stage, wooden tables, and chairs used in the past (to be returned after cleaning).

**Item 6) Provide Contact information of all Sporting Gap Marina Slip Lessees.**

- At this time there are no boats at the docks due to high waters and refunds have been issued.

**Item 7) Waive Launch Fees for tournament competitors and volunteers.**

- The Town will waive launch fee for tournament competitors and volunteers from July 18<sup>th</sup> to 20<sup>th</sup>, with the list of pertinent participants being provided to Memorial Sports Centre staff.

**Item 10) Provide dock keys to key tournament personnel.**

- Memorial Sports Centre staff will provide a dock key to the Director of Tournament Operations and the Director of Site & Facilities. The keys are to be returned to the front desk at the Memorial Sports Centre at the conclusion of the tournament.

**SUPPORTING DOCUMENTS**

- (1) Letter requesting support dated May 19<sup>th</sup>, 2022.



## ADMINISTRATIVE REPORT

**Subject:** Request for Support - 2022 Fort Frances Canadian Bass Championship  
**Date:** 2022-06-27  
**To:** Committee of the Whole  
**From:** Travis Rob, Manager of Operations and Facilities  
**File Number:**



### ISSUE

- (1) The Fort Frances Canadian Bass Championship annual request for Town support

### ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT That the Operations & Facilities Division continues to provide in-kind services and materials for items No. 2 & 4 as outlined in the May 19, 2022 letter from FFCBC co-chairmen, Wayne Allen & Jim Cuthbertson**

**FURTHER THAT permission is granted to the FFCBC organization in regard to item No.8 and 9 in accordance with the guidelines listed above.**

**AND FURTHER THAT Assist in the set up & take down of the Main Event Tent - the O & F division workforce – 4 PW workers and 4 Parks workers will provide assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent.**

### STRATEGIC IMPACT

- *Objective 2 – Tourism/Destination Tourism:* Fort Frances Canadian Bass Championship has long been a premier event for the area bringing in lots of people to Fort Frances

### OPTIONS & ALTERNATIVES

- (1) Deny the request.

### ANALYSIS

Fort Frances Canadian Bass Championship Inc. wrote a letter to Mayor & Council requesting in-kind services and support for the up-coming Bass Tournament in July of 2022. With the flood situation, I reached out to Mr. Allen to discuss their planning rational surrounding the flood and impacts to the event. Mr. Allen advised that they have set July 2 as the drop dead date to make a decision on going forward with the event or not.

## REQUEST FOR SUPPORT - 2022 FORT FRANCES CANADIAN BASS CHAMPIONSHIP

Irrespective of that, it is prudent for the Town to still consider the request so as to be prepared for the event if it is able to proceed. Please find attached a letter dated May 19, 2022 from FFCBC co- chairmen; Mr. Wayne Allen & Jim Cuthbertson, I have taken the liberty to comment **only** on items related to the Operations & Facilities Division;

**Continued Operational Assistance:**

Item 2) **Supply of Picnic Tables** - the Town will provide picnic tables where the FFCBC tournament volunteers will be responsible to have the picnic tables delivered to the event site, properly located within the site and returned after the event. Co-ordinate through Cody Vangel, Transportation Superintendent at 274-9893 or Trevor McKinnon, Parks Working Foreman at 276-5761.

Item 4) **Use of Four Barricades** – the Town will deliver 4 barricades to the Sorting Gap Parking lot prior to the event and will pick them up after the event. Co-ordinate through Cody Vangel at 275-5255.

Item 8) **Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp as in previous years.** See below conditions for item 9.

Item 9) **Allow the Tournament to attach pennants, signs & banners to streetlight poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed.** The installation of banners, signs & pennants should not create a safety hazard to pedestrians walking or riding bikes along the Waterfront walkways. Also motorists sight lines or vision should not be obstructed when driving along Front Street. Ensure that the same method of attaching the banners, signs & pennants to the streetlight poles as in 2019 is utilized in 2022.

Item 11) **Requesting assistance from the Town of Fort Frances with the setting up of the tent on July 15<sup>th</sup> and taking down the tent on July 25<sup>th</sup>.** In past O&F Division Staff have assisted in the set up & take down of the Main Event Tent – 4 PW workers and 4 Parks workers provided assistance in installing/removing the perimeter support pegs and installing/removing the large main tent poles. Each worker puts in approximately 12 hours providing assistance with installing/removing the main event tent. Staff again will be allocated to assist in the setup and takedown of the tent in 2022, Co-ordinate through Cody Vangel.

Other divisions within the Town's organization will deal with all other items outlined in the letter dated May 19, 2022.

## CONSULTATION

- O&F Division Staff and Management

## SUPPORTING DOCUMENTS

- (1) Letter requesting support dated May 19, 2022

**Town of Fort Frances  
Administrative Report**

**TO:** Mayor & Council  
**FROM:** Cody Vangel, Chief Building Official & Municipal Planner  
**SUBJECT:** FFCBC Request Report – Planning and Development Division  
**DATE:** June 27, 2022

**Issue:**

Consideration of requests submitted by the Fort Frances Canadian Bass Championship as they pertain to the Planning and Development Division.

**Strategic Impact:**

2. Promotion of tourism/destination tourism

**Options/Alternatives:**

1. Recommend approval of division specific requests; or
2. Recommend rejection of division specific requests.

**Administrative Recommendation:**

Administration is recommending approval of the division specific requests being items No. 5, 8 and 9.

**History:**

The Fort Frances Canadian Bass Championship has submitted a letter of request for various permissions, in-kind services and support for their annual event. This report will consider only those items that pertain to the Planning and Development Executive Committee being items No. 5, 8 and 9.

**Analysis:**

*Item No. 5 – The FFCBC will be filling out a building permit application for the erection of the tent, we ask the town look at any charges associated.*

The erection of the tent utilized for the FFCBC requires a building permit. Permits for special events tents are based on the minimum permit value of \$59.30. I would be recommended to waive this permit fee for the erection of the special events tent. However, it should be clear that all applicable inspections will still be conducted and a building permit will be issued.

*Item No. 8 – Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.*

*Item No. 9 – Allow the tournament to attached pennants, signs and banners to street light poles, fencing and other creative place with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event.*

Consideration if items 8 and 9 will be on the basis of sign permitting, and not the attachment/use of town infrastructure. The application and erection of signage for the event as seen in years past is recommended for approval such that no sign permits are necessary, and that such signage/advertisement be approved for use in correlation with the “Sign By-law”. Administration will work with FFCBC organizers to ensure professional and safe standards are adhered to for the erection and prompt removal of signage/advertising after the event closes.

**Consultation: - N/A**

**Town of Fort Frances  
Administrative Report**

**TO:** Operations and Facilities Executive Committee  
**FROM:** Cody Vangel, Chief Building Official & Municipal Planner  
**SUBJECT:** **Award of Tender 2022-OF-11 – Asphalt Patching**  
**DATE:** June 22, 2022

**Issue:**

Consideration of award of Tender 2022-OF-11 for Asphalt Patching of Various Locations Within the Town of Fort Frances.

**Strategic Impact:**

- 13. Maintain / Enhance Existing Levels of Service
- 17. Improve Transportation Linkages

**Options/Alternatives:**

- 1. Recommend approval of tender award; or
- 2. Recommend rejection of tenders.

**Administrative Recommendation:**

Recommended to award tender 2022-OF-11 to Positano Paving at a total tender price of \$515,318.50, and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the organization.

**History:**

Historically, the Town of Fort Frances has sought three-year asphalt patching tenders/agreements with industry to seek competitive pricing for the completion of asphalt patching at various locations through the Town of Fort Frances. Throughout the year, multiple dig sites are opened across Town to repair infrastructure which results in the requirement for asphalt patching to finish off the road surface.

Through these tenders we require that the contractor be available twice per year, typically mid-summer and fall before winter to complete patches.

**Analysis:**

Tender 2022-OF-11 was opened publicly in the Committee Room of the Civic Centre on May 31, 2022 at 2:00pm. Two tenders were received, one from Pioneer Construction Inc and the other from Positano Paving.

The attached spreadsheet breaks down the bid comparison in detail, and the following table provides a shortform summary of total tender price (inclusive of HST):

	<b>Positano Paving</b>	<b>Pioneer Construction</b>
Total Tender Price 2022	\$167,560.50	\$208,777.50
Total Tender Price 2023	\$171,731.50	\$212,966.50
Total Tender Price 2024	\$176,026.50	\$223,606.00
Total Tender Price - Cumulative	\$515,318.50	\$645,350.00

**Consultation:**

- Manager of Operations and Facilities

**Supporting Document / Financial Documents:**

- Spreadsheet No. 1 – Asphalt Patching Tender 22-OF-11 Table of Unit Prices

## ADMINISTRATIVE REPORT

**Subject:** Award of Tender 2022-OF-11  
**Date:** 2022-06-27  
**To:** Committee of the Whole  
**From:** Travis Rob, Manager of Operations and Facilities  
**File Number:**



## ISSUE

- (1) Award of 3-year asphalt patching tender

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT Council of the Town of Fort Frances award tender 2022-OF-11 to Positano Paving; and**

**FURTHER THAT a by-law be prepared to authorize Mayor and Clerk to execute the agreement on behalf of the corporation.**

## STRATEGIC IMPACT

- *Objective 8 – Undertake Asset Management Planning:* The Town needs to reinstate the asphalt road surfaces after the completion of infrastructure repairs.

## OPTIONS & ALTERNATIVES

- (1) Enter into the agreement.
- (2) Re-issue the tender with substantially different scope.

## HISTORY

For many different services, the Town of Fort Frances will tender a multi-year tender to get preferential pricing and firm pricing for multiple years. The last asphalt tender pricing expired at the end of 2021 with a new tender being issued on May 12, 2022.

## ANALYSIS

Attached you will find a report from Mr. Cody Vangel, EIT, Transportation Superintendent outlining the pertinent details with the tender and bids received. For the last number of years, we have had Pioneer Construction as our contractor, with the low bid being Positano, we will be requiring all quality control and quality assurance documentation to be submitted prior to paving as well as samples to be taken and analyzed

during paving as outlined in the tender specifications. This will ensure that the Town receives top quality asphalt and workmanship in their patches.

## CONSULTATION

- O&F Management Team
- Various subject matter experts in Asphalt paving.

## SUPPORTING DOCUMENTS

- (1) Report from Mr. Cody Vangel, EIT



Spreadsheet No. 1 - Asphalt Patching Tender 22-OF-11 Closed on May 31, 2022			Pioneer 2021 (Reference)				Pioneer 2022				Positano 2022				Pioneer 2023				Positano 2023				Pioneer 2024				Positano 2024			
Description	Tender Quantities	Units	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST	Unit Price No HST	Unit Price W/HST	Total No HST	Total W/HST
Asphalt Removal and disposal	1500	m^2	\$11.40	\$12.88	\$17,100.00	\$19,320.00	\$14.76	\$16.68	\$22,140.00	\$25,020.00	\$11.60	\$13.11	\$17,400.00	\$19,665.00	\$15.06	\$17.02	\$22,590.00	\$25,530.00	\$11.89	\$13.44	\$17,835.00	\$20,160.00	\$15.81	\$17.87	\$23,715.00	\$26,805.00	\$12.19	\$13.77	\$18,285.00	\$20,655.00
50 mm Asphalt																														
Areas under 15 m^2	50	m^2	\$55.95	\$63.22	\$2,797.50	\$3,161.00	\$66.08	\$74.67	\$3,304.00	\$3,733.50	\$57.50	\$64.98	\$2,875.00	\$3,249.00	\$67.40	\$76.16	\$3,370.00	\$3,808.00	\$58.94	\$66.60	\$2,947.00	\$3,330.00	\$70.77	\$79.97	\$3,538.50	\$3,998.50	\$60.41	\$68.26	\$3,020.50	\$3,413.00
Areas over 15 m^2	1500	m^2	\$55.18	\$62.35	\$82,770.00	\$93,525.00	\$69.83	\$78.91	\$104,745.00	\$118,365.00	\$55.35	\$62.55	\$83,025.00	\$93,825.00	\$71.23	\$80.49	\$106,845.00	\$120,735.00	\$56.73	\$64.10	\$85,095.00	\$96,150.00	\$74.79	\$84.51	\$112,185.00	\$126,765.00	\$58.15	\$65.71	\$87,225.00	\$98,565.00
75 mm Asphalt																														
Areas under 15 m^2	50	m^2	\$76.25	\$86.16	\$3,812.50	\$4,308.00	\$98.80	\$111.64	\$4,940.00	\$5,582.00	\$78.05	\$88.20	\$3,902.50	\$4,410.00	\$100.78	\$113.88	\$5,039.00	\$5,694.00	\$80.00	\$90.40	\$4,000.00	\$4,520.00	\$105.82	\$119.58	\$5,291.00	\$5,979.00	\$82.00	\$92.66	\$4,100.00	\$4,633.00
Areas over 15 m^2	50	m^2	\$70.77	\$79.97	\$3,538.50	\$3,998.50	\$88.98	\$100.55	\$4,449.00	\$5,027.50	\$79.65	\$90.00	\$3,982.50	\$4,500.00	\$90.76	\$102.56	\$4,538.00	\$5,128.00	\$81.64	\$92.25	\$4,082.00	\$4,612.50	\$95.30	\$107.69	\$4,765.00	\$5,384.50	\$83.68	\$94.56	\$4,184.00	\$4,728.00
100 mm Asphalt																														
Areas under 15 m^2	50	m^2	\$101.71	\$114.93	\$5,085.50	\$5,746.50	\$128.27	\$144.95	\$6,413.50	\$7,247.50	\$103.89	\$117.40	\$5,194.50	\$5,870.00	\$130.84	\$147.85	\$6,542.00	\$7,392.50	\$106.49	\$120.33	\$5,324.50	\$6,016.50	\$137.38	\$155.24	\$6,869.00	\$7,762.00	\$109.15	\$123.34	\$5,457.50	\$6,167.00
Areas over 15 m^2	50	m^2	\$98.25	\$111.02	\$4,912.50	\$5,551.00	\$127.23	\$143.77	\$6,361.50	\$7,188.50	\$99.92	\$112.91	\$4,996.00	\$5,645.50	\$129.77	\$146.64	\$6,488.50	\$7,332.00	\$102.42	\$115.73	\$5,121.00	\$5,786.50	\$136.26	\$153.97	\$6,813.00	\$7,698.50	\$104.98	\$118.63	\$5,249.00	\$5,931.50
Overlay	200	m^2	\$57.25	\$64.69	\$11,450.00	\$12,938.00	\$74.86	\$84.59	\$14,972.00	\$16,918.00	\$58.43	\$66.03	\$11,686.00	\$13,206.00	\$76.36	\$86.29	\$15,272.00	\$17,258.00	\$59.89	\$67.68	\$11,978.00	\$13,536.00	\$80.18	\$90.60	\$16,036.00	\$18,120.00	\$61.39	\$69.37	\$12,278.00	\$13,874.00
Large Patches > 200 m^2	50	tonnes	\$302.89	\$342.27	\$15,144.50	\$17,113.50	\$348.59	\$393.91	\$17,429.50	\$19,695.50	\$304.25	\$343.80	\$15,212.50	\$17,190.00	\$355.56	\$401.78	\$17,778.00	\$20,089.00	\$311.86	\$352.40	\$15,593.00	\$17,620.00	\$373.34	\$421.87	\$18,667.00	\$21,093.50	\$319.65	\$361.20	\$15,982.50	\$18,060.00
Total			\$165,661.50				\$208,777.50				\$167,560.50				\$212,966.50				\$171,731.50				\$223,606.00				\$176,026.50			

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
<b>ADMINISTRATION</b>					
20-020-0253-0490-40952	Contribution from Reserve Fund	(7,500.00)	0.00	(7,500.00)	100%
20-020-0253-9108-71471	Civic Centre - Replace Deteriorated Garden Stones	7,500.00	0.00	7,500.00	100%
20-020-0262-0490-40952	Contribution from Reserve Fund	(65,000.00)	0.00	(65,000.00)	100%
20-020-0262-9187-71523	Complete Governance Review	65,000.00	0.00	65,000.00	100%
20-020-0268-0490-40412	Provincial Grants	(170,000.00)	(170,000.00)	0.00	0%
20-020-0268-0490-40952	Contribution from Reserve Fund	(696,750.00)	0.00	(696,750.00)	100%
20-020-0268-0490-40437	Contribution from Others or Donations	(167,750.00)	0.00	(167,750.00)	100%
20-020-0268-9109-71471	Annual IT Upgrades	92,000.00	13,114.79	78,885.21	86%
20-020-0268-9109-71471	IT- 2021 Annual upgrades- Items not shipped - Carried Over from 2021	36,500.00	21,642.20	14,857.80	41%
20-020-0268-9109-71471	IT- 2021 Surveillance- Items not shipped - Carried Over from 2021	50,000.00	6,833.78	43,166.22	86%
20-020-0268-9109-71471	IT- 2021 Honeywell Project - Carried Over from 2021	20,000.00	0.00	20,000.00	100%
20-020-0268-9211-71523	IT- Disaster Recovery Project - Carried Over from 2021	28,500.00	28,445.92	54.08	0%
20-020-0268-9211-71523	IT- Disaster Recovery	231,000.00	0.00	231,000.00	100%
20-020-0268-9212-71471	IT- Video Surveillance (Downtown Core)- Approved Mid 2021 - Carried Over from 2021	340,000.00	100,700.84	239,299.16	70%
20-020-0268-9213-71471	IT- Backup Upgrades	53,000.00	0.00	53,000.00	100%
20-020-0268-9214-71471	IT- Council Upgrades	19,000.00	0.00	19,000.00	100%
20-020-0268-9215-71471	IT- Network Upgrades	107,000.00	7,827.50	99,172.50	93%
20-020-0268-9216-71406	IT- Photocopiers	25,500.00	0.00	25,500.00	100%
20-020-0268-9217-71503	IT- FFPC Isolation (Microsoft GP-Diamond Segregation)	32,000.00	0.00	32,000.00	100%
		0.00	8,565.03	(8,565.03)	
<b>EMERGENCY SERVICES</b>					
20-040-0410-0490-40952	Contribution from Reserve Fund	(1,201,381.00)	0.00	(1,201,381.00)	100%
20-040-0410-9120-71480	Bunker Gear and Helmets (Life Expectancy is 10-years)	16,000.00	1,745.25	14,254.75	89%
20-040-0410-9133-71471	Fire- Single Axel Quint Aerial Ladder Truck - Approved in 2021 - Carried Over from 2021	1,152,381.00	0.00	1,152,381.00	100%
20-040-0410-9172-71471	Radio System Upgrade	18,000.00	0.00	18,000.00	100%
20-040-0410-9239-71431	Safety Harnesses, Rope, and Hardware etc. for Quint Aerial Ladder Truck and Low Slope Rescue	15,000.00	13,066.25	1,933.75	13%
		0.00	14,811.50	(14,811.50)	

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
<b>PUBLIC WORKS</b>					
<b>TRANSPORTATION</b>					
20-060-0611-0490-40952	Contribution from Reserve Fund	(751,897.00)	0.00	(751,897.00)	100%
20-060-0611-0490-40400	Federal Grants	(1,573,129.00)	0.00	(1,573,129.00)	100%
20-060-0611-0490-40412	Provincial Grants	(3,279,947.00)	(814,916.90)	(2,465,030.10)	75%
20-060-0611-9184-71523	Completion of Town Wide Stormwater Management Plan Development - Carried Over from 2021	42,862.00	8,532.57	34,329.43	80%
20-060-0611-9307-71523	Carryover from 2021 Replacement of 478 meters of water main along Colonization Road West (ICIP Funding 83.33% roads only) - Carried Over from 2021	212,374.00	0.00	212,374.00	100%
20-060-0611-9311-71523	Design Works for the Reconstruction of Scott Street from Reid Avenue to Armit Avenue (Dependent on Funding)	84,123.00	0.00	84,123.00	100%
20-060-0611-9313-71523	Reconstruction of Armit Avenue from Church Street to Scott Street (FGT) - Carried Over from 2021	136,500.00	15,108.83	121,391.17	89%
20-060-0611-9314-71523	Reconstruction of Kings Highway from Pit Road #2 to Oakwood Road (Phase 2 - Dependent on Funding)	1,951,510.00	0.00	1,951,510.00	100%
20-060-0611-9318-71523	Design work for Underpass Superstructure rehabilitation (OSIM Recommendation)	150,000.00	299.58	149,700.42	100%
20-060-0611-9319-71523	Reconstruction of Mowat Avenue from Scott Street to Second Street (FGT/OCIF/NORDS)	2,168,463.00	121.71	2,168,341.29	100%
20-060-0611-9320-71523	Reconstruction of Sinclair Street from Victoria Ave to Armit Ave (ICIP Green + Infrastructure Fund) (Dependent on Funding)	859,141.00	0.00	859,141.00	100%
20-060-0614-0490-40952	Contribution from Reserve Fund	(13,620.00)	0.00	(13,620.00)	100%
20-060-0614-9105-71471	Public Works Small Equipment Purchase (Annual)	8,000.00	857.99	7,142.01	89%
20-060-0614-9181-71471	Replace Fire Panel - Public Works - Carried Over from 2021	5,620.00	0.00	5,620.00	100%
20-060-0618-0490-40952	Contribution from Reserve Fund	(239,500.00)	0.00	(239,500.00)	100%
20-060-0618-9133-71471	Replace unit 178 - 2002 Ford 1/2 ton with new half ton extended cab 4x4	39,500.00	118.58	39,381.42	100%
20-060-0618-9133-71471	Replace unit 121 - 2007 Peterbilt Tandem with new Tandem Dump Truck	200,000.00	0.00	200,000.00	100%
20-060-0619-0490-40952	Contribution from Reserve Fund	(212,729.00)	0.00	(212,729.00)	100%

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
20-060-0619-9230-71471	Replace 2003 Holder Sidewalk Machine with new Sidewalk machine with blower and sweeper attachments (Committed 2021 delivery January 2022) - Carried Over from 2021	212,729.00	186,043.48	26,685.52	13%
20-060-0623-0490-40952	Contribution from Reserve Fund	(90,000.00)	0.00	(90,000.00)	100%
20-060-0623-9135-71471	Replace Downtown Light Poles (28 poles)	90,000.00	0.00	90,000.00	100%
20-060-0624-0490-40952	Contribution from Reserve Fund	(2,500.00)	0.00	(2,500.00)	100%
20-060-0624-9123-71471	GIS Capital Contribution	2,500.00	0.00	2,500.00	100%
		0.00	(603,834.16)	603,834.16	
<b>AIRPORT</b>					
20-060-0660-0490-40400	Federal Grants	(538,103.00)	0.00	(538,103.00)	100%
20-060-0660-0490-40412	Provincial Grants	(168,508.00)	0.00	(168,508.00)	100%
20-060-0660-0490-40952	Contribution from Reserve Fund	(130,465.00)	0.00	(130,465.00)	100%
20-060-0660-9133-71471	Replace 1999 International Plow Truck (Committed in 2021 ACAP Funded)	312,398.00	0.00	312,398.00	100%
20-060-0660-9133-71471	Replace 1999 International Fuel Truck (FedNor RATI funded)	300,000.00	123,269.94	176,730.06	59%
20-060-0660-9160-71471	Airport Improvement Project (Flooring, gates, parking) (NOHFC Grant)	224,678.00	18,795.57	205,882.43	92%
		0.00	142,065.51	(142,065.51)	
<b>SANITARY SEWER</b>					
20-080-0811-0490-40412	Provincial Grants	(332,437.00)	0.00	(332,437.00)	100%
20-080-0811-0490-40952	Contribution from W&S Reserve Fund	(765,219.00)	0.00	(765,219.00)	100%
20-080-0811-9105-71471	Sanitary Sewer tools and equipment (Annual)	10,000.00	225.91	9,774.09	98%
20-080-0811-9123-71471	GIS Capital Contribution	2,290.00	0.00	2,290.00	100%
20-080-0811-9138-71523	Refurbishing Sanitary Manholes (Annual)	50,000.00	0.00	50,000.00	100%
20-080-0811-9140-71523	Structural Sanitary Main Re-lining (5 locations)	200,000.00	0.00	200,000.00	100%
20-080-0811-9288-71523	Design for White Pine & Church Lift Station Wet Well Upgrades (2018 Study Finding, 2019, 2020 Carry Over)	65,000.00	0.00	65,000.00	100%
20-080-0811-9293-71523	Design for Infrastructure Renewal Project for 2023 construction work	37,500.00	8,904.00	28,596.00	76%

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
20-080-0811-9319-71523	Reconstruction of Mowat Avenue from Scott Street to Second Street (OCIF)	410,350.00	121.71	410,228.29	100%
20-080-0811-9320-71523	Reconstruction of Sinclair Street from Victoria Ave to Armit Ave (ICIP Green)	322,516.00	622.57	321,893.43	100%
		0.00	9,874.19	(9,874.19)	
<b>SEWAGE TREATMENT PLANT</b>					
20-080-0812-0490-40952	Contribution from Revenue Fund	(1,058,098.00)	0.00	(1,058,098.00)	100%
20-080-0812-9105-71471	Miscellaneous Capital Upgrades	120,000.00	9,264.58	110,735.42	92%
20-080-0812-9107-71471	Replace mobile generator for lift stations	90,000.00	0.00	90,000.00	100%
20-080-0812-9260-71471	Installation of Emergency Standby Generator 2022 portion	715,298.00	0.00	715,298.00	100%
20-080-0812-9262-71471	PLC Upgrade at Lift Station - Carried Over from 2021	64,800.00	10,959.55	53,840.45	83%
20-080-0812-9262-71471	PLC Upgrade at 5th Street East Lift Station to Delta V (annual)	68,000.00	0.00	68,000.00	100%
		0.00	20,224.13	(20,224.13)	
<b>WATER TREATMENT PLANT</b>					
20-080-0831-0490-40952	Contribution from Revenue Fund	(303,378.00)	0.00	(303,378.00)	100%
20-080-0831-9105-71471	Miscellaneous Small Capital Equipment	50,000.00	20,501.98	29,498.02	59%
20-080-0831-9107-71471	MCC Thermography and Inspection & Starter Replacement	10,000.00	0.00	10,000.00	100%
20-080-0831-9124-71471	Integrate Delta V Mobile for on-call at WTP (2020 Carryover)	35,000.00	0.00	35,000.00	100%
20-080-0831-9127-71471	WTP Electrical Upgrades	100,000.00	0.00	100,000.00	100%
20-080-0831-9142-71471	Anthracite (950 bags @ 44.45 per bag)	42,228.00	0.00	42,228.00	100%
20-080-0831-9220-71471	Security upgrades at WTP (video, entry system)	16,150.00	0.00	16,150.00	100%
20-080-0831-9293-71523	Design for Backwash Dechlorination & WTP Life Assessment (WAG)	50,000.00	0.00	50,000.00	100%
		0.00	20,501.98	(20,501.98)	

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
<b>WATERWORKS ADMINISTRATION</b>					
20-080-0832-0490-40400	Federal Grants	(108,143.00)	0.00	(108,143.00)	100%
20-080-0832-0490-40412	Provincial Grants	(412,547.00)	0.00	(412,547.00)	100%
20-080-0832-0490-40952	Contribution from W&S Reserve Fund	(383,085.00)	0.00	(383,085.00)	100%
20-080-0832-9105-71471	General Miscellaneous Tools/Equipment (Annual)	10,000.00	2,441.58	7,558.42	76%
20-080-0832-9123-71471	GIS Capital Contribution	4,579.00	0.00	4,579.00	100%
20-080-0832-9133-71471	Replace unit 182 - 2009 Chevy 3/4 ton with new 1/2 ton extended cab 4x4	39,500.00	118.59	39,381.41	100%
20-080-0832-9137-71523	Replacing main line water valves/hydrants included in the 2022 Roadworks Tender (Annual)	100,000.00	0.00	100,000.00	100%
20-080-0832-9141-71523	Inspection of Water Tower by ROV (5 year inspection)	25,500.00	0.00	25,500.00	100%
20-080-0832-9293-71523	Design for Infrastructure Renewal Project for 2023 construction work (Annual)	37,500.00	8,904.00	28,596.00	76%
20-080-0832-9309-71523	Reconstruction of Kings Highway from Pit Road #2 to Oakwood Road (Phase 2 - Dependent on Funding)	48,228.00	0.00	48,228.00	100%
20-080-0832-9319-71523	Reconstruction of Mowat Avenue from Scott Street to Second Street (OCIF)	368,110.00	121.70	367,988.30	100%
20-080-0832-9320-71523	Reconstruction of Sinclair Street from Victoria Ave to Armit Ave (ICIP Green)	270,358.00	0.00	270,358.00	100%
		0.00	11,585.87	(11,585.87)	
<b>Landfill</b>					
20-080-0860-0490-40952	Contributions from Reserve Fund	(201,500.00)	0.00	(201,500.00)	100%
20-080-0860-9104-71523	Replace Landfill Scale Shack (includes delivery)	63,000.00	0.00	63,000.00	100%
20-080-0860-9107-71471	Replace Landfill Scales (\$58.5k + installation & commissioning) - Carried Over from 2021	78,500.00	0.00	78,500.00	100%
20-080-0860-9238-71523	Landfill Site Expansion and first phase design activities (Ongoing from 2020)	60,000.00	0.00	60,000.00	100%
		0.00	0.00	0.00	
<b>CEMETARIES</b>					
20-100-1041-0490-40952	Contribution from Reserve Fund	(20,000.00)	0.00	(20,000.00)	100%
20-100-1041-9621-71471	Completion of Installation of 3 new Columbaria at Riverview Cemetery - Walkway work	20,000.00	0.00	20,000.00	100%
		0.00	0.00	0.00	

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
<b>SKC</b>					
20-120-1220-0490-40952	Contribution from Reserve Fund	(160,375.00)	0.00	(160,375.00)	100%
20-120-1220-0490-40412	Provincial Grants	(481,125.00)	(15,000.00)	(466,125.00)	97%
20-120-1220-9127-71523	Building Expansion (Funding awarded in 2021)	621,500.00	0.00	621,500.00	100%
20-120-1220-9658-71523	Sister Kennedy Centre HVAC Upgrades	20,000.00	0.00	20,000.00	100%
		0.00	(15,000.00)	15,000.00	
<b>Parks</b>					
20-160-1610-0490-40400	Federal Grant	(322,500.00)	0.00	(322,500.00)	100%
20-160-1610-0490-40952	Contribution from Reserve Fund	(314,630.00)	0.00	(314,630.00)	100%
20-160-1610-9105-71471	Park Small Equipment Replacement (Annual)	6,250.00	0.00	6,250.00	100%
20-160-1610-9108-71471	Parks Timber Replacement and Protective Surface Replacement	30,000.00	0.00	30,000.00	100%
20-160-1610-9133-71471	Replace 1997 Ford F 350 with new 2 ton 4x4 regular cab truck with dump box	85,000.00	118.58	84,881.42	100%
20-160-1610-9134-71471	Boat, motor, trailer for dock work	15,000.00	13,345.82	1,654.18	11%
20-160-1610-9136-71471	Traffic Control Fence - St Francis Sports Fields near CN	3,500.00	0.00	3,500.00	100%
20-160-1610-9174-71471	Replace 1995 Gang Mower	50,880.00	0.00	50,880.00	100%
20-160-1610-9627-71471	Riverfront Dock Repairs	15,000.00	0.00	15,000.00	100%
20-160-1610-9129-71523	Completion of Lillie Ave/Phair Ave Park Tree Planting Project	1,500.00	691.00	809.00	54%
20-160-1610-9178-71523	Expansion of Phair Avenue Park (Canada Community Revitalization Fund) (Dependent on Funding)	430,000.00	0.00	430,000.00	100%
20-160-1612-0490-40952	Contribution from Reserve Fund	(5,000.00)	0.00	(5,000.00)	100%
20-160-1612-9182-71523	Furnace Replacement- McIrvine Rink Shack	5,000.00	2,340.48	2,659.52	53%
		0.00	16,495.88	(16,495.88)	
<b>MSC/Recreation</b>					
20-160-1620-0490-40952	Contribution from Reserve Fund	(10,000.00)	0.00	(10,000.00)	100%
20-160-1620-9624-71471	Fitness Equipment (annual)	10,000.00	0.00	10,000.00	100%
20-160-1631-0490-40952	Contribution from Reserve Fund	(7,116.00)	0.00	(7,116.00)	100%
20-160-1631-0490-40400	Federal Grant	(95,186.00)	(1,833.00)	(93,353.00)	98%
20-160-1631-0490-40412	Provincial Grants	(243,470.00)	0.00	(243,470.00)	100%
20-160-1631-9627-71471	Dock Replacement Project (NOHFC and FedNor Funded in 2021)	345,772.00	191,748.67	154,023.33	45%

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
20-160-1634-0490-40952	Contribution from Reserve Fund	(965,653.00)	0.00	(965,653.00)	100%
20-160-1634-0490-40412	Provincial Grants	(1,578,534.00)	0.00	(1,578,534.00)	100%
20-160-1634-9105-71471	MSC Misc Ongoing Capital Repairs (Annual)	30,000.00	22,137.17	7,862.83	26%
20-160-1634-9107-71471	Replace Dry-O-Tron Compressor - Carried Over from 2021	5,000.00	3,074.24	1,925.76	39%
20-160-1634-9107-71471	Small Man Lift for working on second floor	21,000.00	0.00	21,000.00	100%
20-160-1634-9132-71471	Replace Chairs (100 This year)	8,000.00	0.00	8,000.00	100%
20-160-1634-9184-71523	Recreation Master Plan	80,000.00	0.00	80,000.00	100%
20-160-1634-9624-71471	Weightroom Dumbell Replacement (COVID)	13,000.00	0.00	13,000.00	100%
20-160-1634-9631-71471	52 Canadians Dehumidifier Replacement (Failed in 2018)	38,000.00	0.00	38,000.00	100%
20-160-1634-9633-71471	IFK Ice Plant Compressor #2 Controller Replacement	30,000.00	7,063.49	22,936.51	76%
20-160-1634-9640-71523	Replacement of East End Hall Entry Stairs - Carried Over from 2021	3,000.00	0.00	3,000.00	100%
20-160-1634-9642-71523	MSC Roof repairs- Auditorium- Possibly insurance funded	15,000.00	1,300.00	13,700.00	91%
20-160-1634-9656-71523	MSC Facility Upgrades (ICIP Funded Project 2022 Portion) Ongoing Project	2,261,187.00	114,565.19	2,146,621.81	95%
20-160-1634-9660-71523	Sprinkler System Repairs and Testing (5 Year Required - 2021) Carry Over - To be completed while system is down for tie in of new system in 52 Canadians Arena)	32,000.00	0.00	32,000.00	100%
20-160-1634-9662-71471	Replace Main Lobby AC Unit (Failed 2021)	8,000.00	0.00	8,000.00	100%
		0.00	338,055.76	(338,055.76)	
<b>Library</b>					
20-160-1640-0490-40952	Contribution from Reserve Fund	(133,250.00)	0.00	(133,250.00)	100%
20-160-1640-9105-71471	Library- Maker Space - Carried Over from 2021	20,450.00	0.00	20,450.00	100%
20-160-1640-9109-71471	Library- Computer Equipment - Carried Over from 2021	62,800.00	0.00	62,800.00	100%
20-160-1640-9658-71523	HVAC Repairs (possible insurance claim)	50,000.00	0.00	50,000.00	100%
		0.00	0.00	0.00	
<b>Museum</b>					
20-160-1645-0490-40952	Contribution from Reserve Fund	(10,950.00)	0.00	(10,950.00)	100%
20-160-1645-9181-71471	Replace Fire Panel - Museum - Carried Over from 2021	10,950.00	0.00	10,950.00	100%
		0.00	0.00	0.00	

Capital Financial Statements to May 31, 2022

		2022 BUDGET	2022 Actuals to May 31, 2022	2022 Budget to Actual Variance	2022 Budget to Actual Variance %
<b>Building/Planning</b>					
20-180-1810-0490-40952	Contribution from Reserve Fund	(340,000.00)	0.00	(340,000.00)	100%
20-180-1810-9237-71523	Shevlin Wood Yard Development- Environmental Ph. 1-2 ESA, RSC - Carried Over from 2021	120,000.00	0.00	120,000.00	100%
20-180-1810-9186-71523	Official Plan & Zoning By-law Review/Renewal per Planning Act renewal legislation	100,000.00	280.86	99,719.14	100%
20-180-1810-9180-71523	Shevlin Wood Yard Remediation	120,000.00	0.00	120,000.00	100%
		0.00	280.86	(280.86)	4.00

## Monthly YTD to Budget

Fort Frances

	2022 V5 Council Approved Operating Forecast	2022 Actuals YTD to May	\$ Variance	% Variance
Fort Frances				
Corporate Services				
0150 Taxation-Municipal	(11,788,757)	(5,707,437.38)	(6,081,320)	51.59%
0151 Taxation-Education		(339,268.77)	339,269	
0152 Payments-in-lieu of Taxation	(858,159)	(23,958.37)	(834,201)	97.21%
0240 Governance (Mayor & Council)	(3,066,326)	(1,611,476.47)	(1,454,850)	47.45%
0260 Program Support	2,412,074	1,093,667.63	1,318,406	54.66%
0261 Elections	43,600	8,938.31	34,662	79.50%
0270 Long Term Debt	322,911	135,400.99	187,510	58.07%
0272 Contribution to Reserve/Reserve	2,022,900		2,022,900	100.00%
1820 Economic Development Commission	86,190	(34,557.16)	120,747	140.09%
1825 Solar Panels	(13,345)	(628.91)	(12,716)	95.29%
<b>Total Corporate Services</b>	<b>(10,838,912)</b>	<b>(6,479,320.13)</b>	<b>(4,359,592)</b>	<b>40.22%</b>
Administration & Finance				
0251 Town Real Estate	1,835		1,835	100.00%
0252 Human Resources	68,110	45,662.09	22,448	32.96%
0262 Administration	369,236	125,556.87	243,679	66.00%
0263 Administration- Vehicle	5,236	2,542.94	2,693	51.43%
0264 Clerk's Department	222,927	76,012.75	146,914	65.90%
0265 Treasury Department	557,163	237,479.46	319,684	57.38%
0266 Unassigned Revenue	(206,200)	(98,619.82)	(107,580)	52.17%
0267 FFPC Administration		3,548.73	(3,549)	
0268 Information Technology	404,404	100,860.53	303,543	75.06%
<b>Total Administration &amp; Finance</b>	<b>1,422,711</b>	<b>493,043.55</b>	<b>929,667</b>	<b>65.34%</b>
Community Services				

## Monthly YTD to Budget

Fort Frances

	2022 V5 Council Approved Operating Forecast	2022 Actuals YTD to May	\$ Variance	% Variance
0632 Handi-Transit System	111,578	16,614.77	94,963	85.11%
1220 Sister Kennedy Centre	53,852	7,745.48	46,107	85.62%
1230 Child Care		313.88	(314)	
1614 Sunny Cove Camp	13,267	10,724.57	2,542	19.16%
1620 Recreation Programs	288,069	56,167.47	231,902	80.50%
1621 Community Services	139,123	17,335.46	121,788	87.54%
1631 Sorting Gap Marina	14,033	157,749.00	(143,716)	(1,024.13%)
1634 Recreation Facilities	1,030,590	482,440.17	548,150	53.19%
1635 Townshend Theatre		(707.23)	707	
1640 Fort Frances Public Library	533,836	240,851.16	292,985	54.88%
1642 Library School Co-op Fund		(9,276.54)	9,277	
1645 Museums	209,218	63,936.93	145,281	69.44%
<b>Total Community Services</b>	<b>2,393,566</b>	<b>1,043,895.12</b>	<b>1,349,671</b>	<b>56.39%</b>
Emergency Services				
0410 Fire	1,094,005	453,504.56	640,500	58.55%
0420 Police	2,490,427	1,098,612.52	1,391,814	55.89%
0421 911 Services	10,910	10,817.10	93	0.85%
0422 Police Services Board	16,664	2,242.37	14,422	86.55%
0450 Emergency Measures	(330,912)	15,541.25	(346,453)	104.70%
<b>Total Emergency Services</b>	<b>3,281,094</b>	<b>1,580,717.80</b>	<b>1,700,376</b>	<b>51.82%</b>
Operations & Facilities				
0611 Municipal Roads - Paved	1,546,445	(412,524.87)	1,958,970	126.68%
0614 PW Administration	(165,361)	162,847.04	(328,208)	198.48%
0615 PW Municipal Bldg & Yards	147,402	48,747.62	98,654	66.93%
0617 Sidewalks	145,700	62,799.52	82,900	56.90%

## Monthly YTD to Budget

Fort Frances

	2022 V5 Council Approved Operating Forecast	2022 Actuals YTD to May	\$ Variance	% Variance
0618 PW Vehicles	214,244	100,026.15	114,218	53.31%
0619 PW Equipment	212,171	303,500.59	(91,330)	(43.05%)
0620 Public Works Stores	85,981	30,042.21	55,939	65.06%
0623 Traffic Signal Maintenance	13,215	5,742.96	7,472	56.54%
0624 Engineering	35,525	15,764.23	19,761	55.63%
0640 Public Parking Lots	13,946	1,249.34	12,697	91.04%
0650 Street Lighting	125,045	31,320.12	93,725	74.95%
0670 Private Work Charges	21,364	4,058.17	17,306	81.01%
0671 Private Crossing Charges	33,142		33,142	100.00%
0840 Garbage Collection	(187,417)	(6,375.01)	(181,042)	96.60%
0850 Sanitary Landfill	(107,136)	88,789.94	(195,926)	182.88%
0860 Recycling Services	294,553	83,718.49	210,835	71.58%
<b>Total Operations &amp; Facilities</b>	<b>2,428,819</b>	<b>519,706.50</b>	<b>1,909,113</b>	<b>78.60%</b>
Planning & Development				
0253 Civic Centre	25,086	(19,485.87)	44,572	177.68%
0440 By-Law Enforcement Animal Contr	130,440	31,520.16	98,920	75.84%
0441 Animal Shelter	6,301	2,115.71	4,185	66.42%
0445 Building Official	21,096	748.45	20,348	96.45%
1810 Planning & Zoning	72,616	23,201.79	49,414	68.05%
<b>Total Planning &amp; Development</b>	<b>255,539</b>	<b>38,100.24</b>	<b>217,439</b>	<b>85.09%</b>
Airport				
0660 Municipal Airport	38,952	(125,619.62)	164,572	422.50%
0661 Airport Building Maintenance	34,506	18,221.49	16,285	47.19%
0662 Airport Grounds Maintenance	59,745	11,810.42	47,935	80.23%
<b>Total Airport</b>	<b>133,203</b>	<b>(95,587.71)</b>	<b>228,791</b>	<b>171.76%</b>

## Monthly YTD to Budget

Fort Frances

	2022 V5 Council Approved Operating Forecast	2022 Actuals YTD to May	\$ Variance	% Variance
Parks & Cemeteries				
1040 Fort Frances Cemetery	152,225	14,613.22	137,612	90.40%
1041 Riverview Cemetery	209,836	16,694.52	193,141	92.04%
1610 Parks & Cemeteries Administrative	226,770	52,629.96	174,140	76.79%
1611 Point Park	32,497	5,944.44	26,553	81.71%
1612 Parks- Outdoor Facilities	277,842	46,965.51	230,876	83.10%
1613 Lions Millennium Park	12,855	1,031.43	11,824	91.98%
1615 Rainy Lake Square	11,955	3,255.55	8,699	72.76%
<b>Total Parks &amp; Cemeteries</b>	<b>923,980</b>	<b>141,134.63</b>	<b>782,845</b>	<b>84.73%</b>
<b>Total Fort Frances</b>		<b>(2,758,310.00)</b>	<b>2,758,310</b>	
<b>Total Fort Frances</b>		<b>(2,758,310.00)</b>	<b>2,758,310</b>	

## Monthly YTD to Budget

Water &amp; Sewer

	2022 V5 Council Approved Operating Forecast	2022 Actuals YTD to May	\$ Variance	% Variance
Water & Sewer				
Water				
0831 Water Treatment	701,840	268,923.02	432,917	61.68%
0832 Water Works Administration	(701,840)	(772,214.72)	70,375	(10.03%)
<b>Total Water</b>		(503,291.70)	503,292	
Sewer				
0811 Sanitary Sewer/Waste Water	(691,316)	(830,656.56)	139,341	(20.16%)
0812 Sewage Treatment Plant	691,316	286,325.80	404,990	58.58%
<b>Total Sewer</b>		(544,330.76)	544,331	
<b>Total Water &amp; Sewer</b>		(1,047,622.46)	1,047,622	
<b>Total Water &amp; Sewer</b>		(1,047,622.46)	1,047,622	

Date: June 1<sup>st</sup>, 2022

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: May Activities for By-Law Enforcement Department.

Please see the below information for the month of May activities for this department.

### **Operational Constraints**

-. New By-Law Officer hired and started on May 24<sup>th</sup>. Welcome to Mark Bridge.

### **May 2022**

#### Animal Pound Statistics

Impounded Dogs	1
Impounded Cats	0
After Hours Visits	2
Total Shelter Visits for Month	8

#### Monthly Parking Statistics

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	0

#### Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

#### Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Amethyst Sector (Emergency Management) CEMC Monthly Calls.
- Emergency Management 2022 Program Review.
- Critical Infrastructure & Flooding Emergency.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Flag Raising.
- Annual By-Law OPP Memorandum Review.
- Business Licensing Non-Compliance Follow-Up
- Smoking Enforcement at Sports Centre during events.
- Emergency Declaration Critical Infrastructure Failure/Flooding.
- OMAFRA/Animal Health & Welfare Inspection.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	6
Traffic By-Law (Includes Inquiries)	7
Animals (Includes Inquiries)	9
Business Licensing (Includes Inquiries)	10
Property Standards (Includes Landlord/Tenant & Grass Cutting)	15
Taxi (Includes Inquiries)	1
Off-Road Vehicles By-Law (Includes Inquiries)	3
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	4
Heavy Trucks (Includes Inquiries)	2
Waste Management (Includes Asselin Forms)	7
Fences (Includes Inquiries & Pools)	9
Other Agency Call Outs/Questions	4
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	4
Noise Issues (Includes Inquiries)	5
Fireworks (Includes Inquiries)	0
Retail Holidays Act (Includes Inquiries)	2
Sign By-Law (Includes Inquiries)	1
Single Use Plastics (Includes Inquiries)	0
Trees (Includes Inquiries)	1
Snow (Issues & Inquiries)	0
Open Air Burning (Issues & Inquiries)	1
Deer Feeding (Includes Inquiries)	0
<b>TOTAL CALLS FOR SERVICE</b>	<b>92</b>

Respectfully submitted,

Original Signed By

Patrick Briere, CMM III, Property Standards Executive & Emergency Management Specialist  
 MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division  
 PH: 1-807-274-5323 ext. 1218  
[pbriere@fortfrances.ca](mailto:pbriere@fortfrances.ca)

COMPLAINT REGISTER - APRIL 2022

3-Apr 4:37PM	Complaint regarding 1111River Road W. dog being at large and defecating on his property,	By-Law	Animal Control	Letter sent to property owner to contact our office to discuss issue.	4-Apr-22
7-Apr 1:08PM	Complaint regarding condition of property at 1103 King's Hwy.	By-Law	Property Standards	Investigation/inspection completed at the property. Garbage issue observed. Property Standards process has begun.	21-Apr-22
8-Apr 10:02AM	Complaint regarding Nugget Motel has no hot water for past 12 days.	By-Law	Property Standards	Inspected complaint. File started. Following Property Standards process. Order being issued ASAP to have life/safety concerns rectified.	8-Apr-22
11-Apr 11:00AM	Complaint about garbage at Apt building at 306 First St. E.	By-Law	Property Standards	Inspected complaint and photos taken of inspection. Property Standards process is being followed.	11-Apr-22
11-Apr 12:00PM	Complaint neighbour at 1028 Second ST. E. has a lot of dog feces in the yard.	By-Law	Animal Control	Investigating complaint and Property Standards process will be followed.	11-Apr-22
11-Apr 1:15 PM	Complaint regarding back alley behind the house being in rough shape. Lots of water pooling around driveway entrance, needs to have some fill. It has been this way for a couple of years	O&F	Property Standards	Called homeowner, will consider adding material this spring/summer. Advised homeowner that raising the grade could cause further water pooling on their property.	18-Apr-22
14-Apr 9:45AM	Big lake on road at end of driveway. Happens whenever it is wet and we get any rain or snow. Low spot in road. Has been like this for the past couple of years.	O & F	Wet road	Reviewed on site. Called homeowner to review various options for potential repair. Possible spot repair or research construction design possibilities.	22-Apr-22
15-Apr 11:00AM	Complaint is regarding her culvert being quite full of water and not draining. She said her sump pump is running every couple of minutes.	O&F	Property Standards	Reviewed on site, called homeowner. Will review again when snow is gone. To consider ditching/culvert this summer.	18-Apr-22
18-Apr 9:10 AM	Complaint neighbour at 606 First St W called reporting an branch hanging over onto the road.	O&F	Property Standards	Reviewed on site. Homeowner was called and limb was removed.	22-Apr-22
19-Apr 11:00AM	Wants to know when we are going to remove the pile of snow in the laneway behind his house.	O & F	Snow removal	reviewed on site. Snow to dissipate naturally.	4-May-22
19-Apr 1:26PM	Complaint of neighbour at 1318 Sunset Drive having their dog continually run at large and defecate in his yard and it has also broken into his porch and ripped up his garbage.	By-Law	Animal Control	Investigating complaint. Will follow animal control By-Law for resolution.	19-Apr-22
23-Apr 6:01pm	Complaint of condition of fence at 609 Victoria Ave.	By-Law	Property Standards	Inspected property and photos completed. Reviewing photos and By-Law for appropriate actions.	2-May-22
25-Apr 2:00PM	Complaint of neighbour at 1140 First St. E. with pile of garbage on property.	By-Law	Property Standards	Inspected complaint. Photos taken of inspection. Property Standards process started.	25-Apr-22
28-Apr 11:00AM	The ditch in front of her house is really full and not draining. Her sump pump is running every 3 minuets and she is concerned.	O & F	Ditch drainage	Vac truck sent to clean culvert.	5-May-22