



REGULAR COUNCIL MEETING AGENDA

June 27, 2022 5:30 PM

MEETING - Council Chambers , Civic Centre

Session # 096

Microsoft Teams meeting

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Page

1. COUNCIL MEETING

(Session No.096 to immediately follow the Committee of the Whole)

- 1.1 Call to Order / Roll Call
- 1.2 Territorial Acknowledgement
- 1.3 Moment of Meditation
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Consent Agenda:

- 2.1 Items Referred from Committee of the Whole

THAT the following Consent items be approved:

- 1) Committee of the Whole Consent Items 5.2, 5.3, 5.4 and 5.5
- 2) Council Consent Items 2.2, 2.3 and 2.4

- 5 - 9 2.2 CORR- AFNOO, Proclamation Request and Flag Raising - Franco-Ontarian Day
September 23, 2022

Recommendation: THAT the proclamation for the Franco-Ontarian Day
September 23, 2022 and the flag raising be coordinated with the Mayor's Office
- 10 - 11 2.3 CORR: Rail Safety Week 2022 Proclamation Request

Recommendation: THAT the proclamation for for Rail Safety Week
September 19-25, 2022 be coordinated with the Mayor's Office
- 12 - 16 2.4 Safe Communities Rainy River District Request for Support
- 12 - 16 2.5 CORR: Safe Communities Rainy River District, Request for Support

Recommendation: THAT the communication received by the Safe Communities Rainy River District request for support be referred to the Administrative and Finance Executive Committee for a recommendation

3. Approval of Council Minutes: *

- 17 - 22 3.1 Regular Council Meeting Minutes Session No. 094 June 13, 2022

Recommendation: THAT the meeting minutes of Council Meeting Session No. 094 dated June 13, 2022 having been typed and distributed be approved.

- 23 - 24 3.2 Special Council Meeting Minutes Session No. 095 June 21, 2022

Recommendation: THAT the Special meeting minutes of Council Meeting Session No. 095 dated June 21, 2022 having been typed and distributed be approved.

4. Approval of Committee of the Whole Minutes: *

- 25 - 27 4.1 Committee of the Whole meeting minutes Session No. 101 June 13, 2022

Recommendation: THAT the report of Committee of the Whole being Session No. 101 dated June 13, 2022 having been typed and distributed be approved

5. Resolutions from tonight's Committee of the Whole meeting

- 28 - 51 5.1 Tom Janzen and Wes Paetkau, BMI Group / Ziibi Investments / Aazhogan Renewal re: Conceptual Land Use Plan for the Redevelopment of the Former Fort Frances Mill Properties

Recommendation: THAT the deputation from Tom Janzen and Wes Paetkau, BMI Group / Ziibi Investments / Aazhogan Renewal re: Conceptual Land Use Plan for the Redevelopment of the Former Fort Frances Mill Properties be received with appreciation

6. By-Laws:

- 6.1 By-Law to be enacted:

THAT the following by-laws be introduced and read, and finally passed, signed by the Mayor and the Clerk, sealed with the Corporate Seal and become law forthwith:

- 52 - 55 6.2 By-Law 46-22 Being a by law to authorize the execution of an agreement with Electronic Recycling Association of Alberta) re: Repetitive Services Agreement / Hard Drive Shredding
- 56 - 57 6.3 By-Law 47-22 Being a by law to authorize the execution of an agreement with Hatch Ltd re: RFT 2022-OF-09 – Kings Highway & Sinclair Street Reconstruction

7. New Items: None

8. Information Correspondence:

- 58 - 59 8.1 CORR: Municipal Engineers Association

9. Minutes of Local Boards / Committees: None

10. In-Camera:

10.1 Council proceeds in-Camera at _____ p.m.

THAT Council now meet in-camera in order to address a matter pertaining to:

1. CAO Performance Appraisal

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

2. RTR and Point Park Litigation

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

3. Correspondence received by a Council Member

(b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

11. Public Session Resumes:

11.1 Report out of the Closed Session

12. Resolutions Required as a result of In-Camera discussions:

12.1 Closed meeting minutes of

Session 094, June 13, 2022 and;

Session 095, June 21, 2022

Recommendation: THAT the Special closed meeting minutes of the Council dated June 13 and June 21, 2022 having been typed and distributed be approved

13. ADJOURNMENT

13.1 The Council Meeting adjourned at _____ p.m.

THAT this meeting of the Council of the Town of Fort Frances be now closed.

14. * Previously distributed to Council

15. ** Items can be viewed by contacting the Clerk

June 17, 2022
Thunder Bay

The Honourable Mayor June Caul

Town of Fort Frances
320 Portage Ave,
Fort Frances, ON P9A 3P9

Object: Raising of the Franco-Ontarian flag at Fort Frances's City Hall

Dear Mayor June Caul and Members of Council,

You proclaimed September 25th to be Franco-Ontarian Day in Fort Frances. This proclamation confirmed that the City of Fort Frances recognizes the cultural and economic contribution of its Francophone members and supports their decision to make the French language and culture an important part of their lives. Since then, your presence at various Francophone functions and your inclusion of French in your message to the general population have shown that this proclamation reflects a genuine resolve to make Fort Frances a place where Francophones of all origins can thrive.

In addition, we invite the Municipality of Fort Frances to mark the 47th anniversary of the Franco-Ontarian flag and the 12th annual Franco-Ontarian Day in Ontario by symbolically raising the Franco-Ontarian flag at Fort Frances's City Hall on September 23rd and that it remains raised for one month.

We also invite the Honourable Mayor June Caul to deliver a few remarks in the form of a short video in order to highlight this special day for our community.

We wish to once again extend our appreciation for your ongoing participation and sincerely hope that you will join us again this year to commemorate such an exceptional Day and anniversary. We look forward to your favourable response.

For further information, please contact us by e-mail at promotion@afnoo.org.

Best regards,



Claudette Gleeson
President

Le 17 juin 2022,
À Thunder Bay

Monsieur le Maire June Caul

Town of Fort Frances
320 Portage Ave,
Fort Frances, ON P9A 3P9

Objet : Le lever de drapeau pour la célébration de la Journée des Franco-Ontariens

Monsieur le Maire June Caul et membres du Conseil municipal,

Vous avez proclamé que le 25 septembre de chaque année devenait le Jour des Franco-Ontariennes et des Franco-Ontariens à Fort Frances. Cette proclamation confirmait que la municipalité de Fort Frances reconnaît l'importante contribution de la communauté francophone à la vie culturelle et économique de notre ville, et appuyait la décision de ses membres d'accorder de l'importance à sa langue et sa culture. Cette proclamation reflète un engagement à assurer que les francophones de toutes origines puissent s'épanouir pleinement dans notre communauté. Nous souhaitons que la municipalité reconduise la proclamation officielle du « 25 septembre, jour des Franco-Ontariens » afin de souligner l'importance de cette journée.

De plus, nous invitons la Municipalité de Fort Frances à souligner le 47e anniversaire du drapeau franco-ontarien et la 12e Journée annuelle franco-ontarienne en Ontario en hissant symboliquement le drapeau franco-ontarien à l'hôtel de ville de Fort Frances le 23 septembre et qu'il reste élevé pendant un mois.

Nous invitons également Monsieur le Maire June Caul à adresser quelques mots via une courte vidéo que l'on publiera sur l'ensemble de nos médias sociaux pour commémorer cette journée.

Nous souhaitons une fois de plus exprimer notre reconnaissance pour votre engagement continu auprès de la communauté francophone et espérons sincèrement que vous vous joindrez à nous cette année pour célébrer une journée exceptionnelle. Nous vous remercions de l'attention que vous porterez à la présente lettre et attendons une réponse favorable de votre part.

Pour plus de renseignements et pour confirmer votre participation à la célébration, veuillez nous contacter par courriel — promotion@afnoo.org.

Nous vous prions d'agréer, Madame/Monsieur le Maire et membres du Conseil municipal, l'expression de nos sentiments distingués.



Claudette Gleeson
Présidente

Gabrielle Lecuyer

From: Thomas Sevin <promotion@afnoo.org>
Sent: Tuesday, June 21, 2022 11:18 AM
To: June Caul; Faisal Anwar; Gabrielle Lecuyer
Subject: [External] Raising of the Franco-Ontarian flag
Attachments: Lettre Fort Frances.pdf; Proclamation en français.docx; Proclamation en anglais.doc.docx

[EXTERNAL]

Dear June Caul,

Please find attached a request for the following:

1. to symbolically raise the Franco-Ontarian flag at Fort Frances Town Hall, September 23rd and that it remains raised for one month.
2. to publish the official proclamation of the "Franco-Ontarian Day" (that is attached to this email.)
3. to Filming a short video or take a picture when you raising the Franco-Ontarian flag for our social media.

We look forward to receiving a favourable response to our request.

Have a great day.

Regards,

 Cher Monsieur June Caul,

Veillez trouver ci-joint une demande pour :

- 1.hisser symboliquement le drapeau franco-ontarien à l'hôtel de ville de Fort Frances , le 23 septembre et qu'il demeure hissé pendant un mois.
2. publier la proclamation officielle de la « Journée franco-ontarienne » (jointe à ce courriel.)
3. Filmer une courte vidéo ou prendre une photo lorsque vous hissez le drapeau franco-ontarien pour nos médias sociaux.

Nous espérons recevoir une réponse favorable à notre demande.

Je vous souhaite une bonne journée.

Cordialement,

Wkrp dv#hylq#

Djhq#h#gyh#sshp hq#frqrp ltxh#nw# dunhwlgj

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567#xh#dq#rup dq/#kxqghu#d|/R Q #B:D#E;





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PROCLAMATION

FRANCO-ONTARIAN DAY — SEPTEMBRE 25

WHEREAS by the virtue of the Franco-Ontarian Day Act, which was legislated on April 26th, 2010, it is declared that September 25th of each year be recognised as Franco-Ontarian Day throughout the province of Ontario; and

WHEREAS September 25th is the anniversary of the first raising of the Franco-Ontarian flag and it represents over 400 years of French presence in Ontario; and

WHEREAS there are more than 745 000 Francophones in Ontario, the largest Francophone community outside of Quebec; and

WHEREAS Franco-Ontarian Day has become an annual occasion to celebrate the Francophone Community:

NOW THEREFORE, I, (NAME), by the virtue of the power vested in me as (TITLE) of the City of (NAME), do hereby proclaim September 25th of each year as FRANCO-ONTARIAN DAY and join the Francophone Community of (NAME) in celebrating its exceptional contribution to Ontario's growth and prosperity.

Gabrielle Lecuyer

From: Faisal Anwar
Sent: Wednesday, June 15, 2022 9:18 AM
To: Gabrielle Lecuyer
Subject: FW: [External] Rail Safety Week 2022 | Proclamation request
Attachments: RSW2022_EN_Resolution_Canada.pdf; RSW2022_FR_Resolution_Canada.pdf

**Faisal Anwar**

Chief Administrative Officer

Email: fanwar@fortfrances.ca
Telephone: 807-274-5323 x 1213
Fax: 807-274-8479

320 Portage Avenue
 Fort Frances, Ontario, CA, P9A 3P9

www.fortfrances.ca

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From: Marie-Pier Triganne <marie-pier.triganne@cn.ca>
Sent: Wednesday, June 15, 2022 8:59 AM
To: Faisal Anwar <fanwar@fortfrances.ca>
Subject: [External] Rail Safety Week 2022 | Proclamation request

[EXTERNAL]

cn.ca

Dear Mr. Anwar:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. Every one of these incidents and deaths are preventable. By looking out for each other and working together, we can help keep our communities safe and prevent injuries and fatalities on or near railway property.

Safety is a core value at CN and we continue to take all necessary steps to protect our employees, communities, customers, vendors and partners with the objective of reducing rail related injuries and fatalities to zero. As we safely serve our customers and keep the economy moving, we remain committed in our efforts to educate the public on rail safety.

Rail Safety Week will be held in Canada, the United States, and Mexico from September 19-25, 2022. Once again this year, efforts to get the rail safety message out will be stronger than ever and represent a unique opportunity to work together with you, *Operation Lifesaver*, local authorities, CN Police Service officers and all CN employees to help prevent accidents and injuries at rail crossings in your community, and ensure everyone's safety on and around railroad infrastructure year-round.

Rail Safety is a shared responsibility

As leaders in your community, your council can continue to play a key role in preventing incidents and saving lives by adopting the attached draft proclamation, as you have done in previous years. Please send a copy of your proclamation by e-mail to Marie-Pier.Triganne@cn.ca and let us know about your plans to promote rail safety in your community.

If you have any questions or concerns about rail safety in your community, please contact our Public Inquiry Line at 1-888-888-5909. For additional information about Rail Safety Week 2022, please consult cn.ca/railsafety or operationlifesaver.ca.

Stephen Covey

Cyrus Reporter

Chief of Police and Chief Security
Officer

Vice-President, Public, Government & Regulatory Affairs



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P.O. Box 124,
Fort Frances, ON
P9A 3M5

June 20, 2022

Dear Municipal Councillors,

We are writing today to ask for your help in supporting Rainy River District Safe Communities. The committee has always drawn members from many different areas of the community and has included town councillors, representatives from EMS, OPP, the Northwestern Health Unit, DSSAB, Riverside Health Care, Rainy River District School Board, The Northwest Catholic School Board, CN Police Services, Treaty Three Police Services, The United Native Friendship Centre, Rainy River District Women's Shelter of Hope, RR District Victim Services Program, owners and managers of businesses that serve the local area, and more. Safe Communities also partners with these organizations to bring safety programs and services to the communities it serves.

Safe Communities has a long history in the Rainy River District. Beginning as the Rainy River Valley Safety Coalition in 1994, the goal was to be recognized as the "safest community in Canada". The group was very successful and in 2002 was chosen by the World Health Organization as a location to hold the 11th annual World Health Safety Conference that saw 250 delegates from 23 countries attend and gained recognition as a safe community from the WHO that same year.

The list of successful programs and initiatives Safe Communities have convened is lengthy and varied. Some of the topics the Safe Communities Team has taken on are, substance abuse education, overnight camps to teach youth the risk factors associated with crime and victimization, participation in Project Safe Hallowe'en where 4,000 glow sticks were distributed to daycares and schools along with instruction to keep safe while Trick-or-Treating. The SIDNE program (Simulated Impaired Driving Experience) that educates youth in the dangers of impaired or distracted driving, the PARTY program (Prevent Alcohol Related Trauma in Youth), a one-day injury awareness and prevention program for youth age 15 and older that is vital in the community effort to reduce death and injury in alcohol, drug and risk-related crashes and incidents. Passport to Farm Safety, car-seat safety clinics where new parents are taught how to choose and use a safe car seat for infants and young children, the "Kiss-and-Ride" program which addressed the safety concerns of children crossing busy roads to get to school.

The First Responder Community Youth Program would especially be hard hit due to lack of funding. Participants in this program are involved in many community events and safety initiatives such as AEDs that are installed in community spaces like the library, providing first aid for the Canadian Bass Championship, the Dragon Boat Festival, Canada Day festivities, Pow Wows, sandbagging, helping out with the PARTY and SIDNE programs and many more. The program has received international recognition in JEMS (Journal of Emergency Medical Services), the International Journal of Injury Prevention, and served as a pilot project for several high schools in the USA. The MEDIMAN mannequins used for First Aid training and the equipment for the SIDNE program would no longer be insured due to lack of funding.

The Substance Abuse Prevention Team (SAPT) was brought under the umbrella of Safe Communities when provincial funding came to an end in 2014. The Team continues to provide programs that educate and prevent drug abuse. Drug abuse in the Rainy River area has reached crisis level. There is a renewed energy about the team and since February we have grown our members to 28 from our previous 16. The team held a BBQ in Rainy Lake Square on May 17, 2022 and distributed care packages to the homeless

and addicted. Planning for more events continues as the illicit drug problem grows in our communities. While much can be done by donation from the agencies involved in the team, resources grow thin from all sides, and the team cannot educate our young people on the dangers of drug abuse.

In closing, we just want to say that we hope that you will see the positive effects of having a dedicated group of individuals that are looking to keep the entire Rainy River District safe.

Kind Regards,

A handwritten signature in black ink, appearing to be 'C Buist', with a stylized, sweeping flourish at the end.

Chad Buist,
Chair, Safe Communities

A handwritten signature in blue ink, appearing to be 'Joan MacLean', with a stylized, flowing script.

Joan MacLean
Co-chair, Safe Communities

RAINY RIVER DISTRICT SAFE COMMUNITIES
--

INTERIM BUDGET - 2022

GILLON'S INSURANCE

- DIRECTORS LIABILITY, MEDIMAN AND S.I.D.N.E. INSURANCE (Simulated Impaired Driving Experience)	5,000
P.A.R.T.Y. LICENCE (PREVENT ALCOHOL RELATED TRAUMA IN YOUTH)	500
MEDIMAN WARRANTY (SAFETY MANNEQINS)	2,200
CHEM FREE GRAD	600
- Fort Frances, Atikokan, Rainy River	600
PROJECT SAFE HALLOWEEN (TRUNK OR TREAT)	1,000
OVERDOSE AWARENESS DAY - SUBSTANCE ABUSE PREVENTION TEAM	200
POSITIVE TICKETING - OPP PARTNERSHIP	500
STRATEGIC PLANNING SESSION (2023)	
YOUTH MEDICAL FIRST RESPONDERS - RECOGNITION AWARD	100
YOUTH MEDICAL FIRST RESPONDERS - EMS CONFERENCE FEES	1,000
CAR SEAT SAFETY AWARENESS CLINIC	500
BICYCLE SAFETY RODEO	500
NALOXONE & CPR TRAINING - 4 SESSIONS	800
CELL PHONE CHARGING STATIONS UPGRADE	200
ADVERTISING	1,000
	14,700

PER CAPITA

0.95

DISTRICT POPULATIONS	
ALBERTON	954
ATIKOKAN	2,642
CHAPPLE	763
DAWSON	399
EMO	1,204
FORT FRANCES	7,466
LAVALLEE	788
MORLEY	493
RAINY RIVER	752
	<hr/>
	15,461



SESSION NO.094

MINUTES

TOWN OF FORT FRANCES

June 13, 2022

A meeting of the Committee of the Whole of Council was held virtually and in the Council Chambers.

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: CAO, F. Anwar, Municipal Clerk, G. Lecuyer, IT Manager, J. Hughes, Manager of Operations & Facilities, T. Rob, HR Manager, A. Hansma and CBO/Municipal Planner, C. Vangel

1. COUNCIL MEETING

(Session No. 094) to immediately follow the Committee of the Whole

- 1.1 Call to Order / Roll Call
Mayor Caul called the meeting to order at 6:34 p.m.
- 1.2 Territorial Acknowledgement
- 1.3 Moment of Meditation
- 1.4 Disclosure of pecuniary interest and the general nature thereof.
Councillor Judson declares an interest on agenda Item 5.2. The general nature this is his pier diem.

2. Consent Agenda:

- 2.1 Items Referred from Committee of the Whole

1007 **Recommendation:** THAT the following Consent items be approved:
1) Committee of the Whole Consent Items: 5.2 & 5.3

5.2 Recommendation: THAT Council support the Rainy River Vet Services Committee’s request for a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 funded from Council Public Relations expense.

5.3 Recommendation: THAT Council support an advertisement of 1/10 page (Business Card B&W) size in the “Military Service Recognition Book” in the amount of \$225.00.

- 2) Council Consent Items: 2.2 & 2.3

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Andrew Hallikas

- 2.2 CORR: Fort Frances Canadian Bass Championship July 20-July 23, 2022 Event Support

Recommendation: THAT Council refer the Correspondence submitted by the Fort Frances Canadian Bass Championship scheduled for July 20-23, 2022 to the

Page 2 of 6
Administration & Finance Executive Committee for recommendation with input from all other Executive Committees

- 2.3 CORR: Knox United Church Express Gratitude and Appreciated to the Town of Fort Frances Public Works

Recommendation: THAT Council receive the correspondence from the Knox United Church with appreciation

3. **Approval of Council Minutes: ***

- 3.1 Regular Council Meeting Minutes Session No. 093 May 24, 2022

1008 **Recommendation:** THAT the meeting minutes of Council Meeting Session No. 093 dated May 24, 2022 having been typed and distributed be approved.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Seconder:	Wendy Brunetta

4. **Approval of Committee of the Whole Minutes: ***

- 4.1 Committee of the Whole meeting minutes Session No. 100 May 24, 2022

1009 **Recommendation:** THAT the report of Committee of the Whole being Session No. 100 dated May 24, 2022 having been typed and distributed be approved

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	Rick Wiedenhoeft

5. **Resolutions from tonight's Committee of the Whole meeting**

- 5.1 John Beaton, Peggy Loyie, Hugh Dennis - Safe Communities Rainy River District

1010 **Recommendation:** THAT Council of the Town of Fort Frances receive the deputation from the Safe Communities Rainy River District with appreciation

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Wendy Brunetta

- 5.2 Councillor D Judson NOMA Honorarium
Councillor Judson declared a conflict

1011 **Recommendation:** THAT Council approve Schedule “F” Travel Statement- Mayor/Council Honorarium per diem claim in the amount of \$240.00 as submitted by Councillor Douglas Judson for attendance at the NOMA Annual Meeting and Conference held April 28-29, 2022

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Michael Behan

5.3 Appointment of Closed Meeting Investigator and Integrity Commissioner
Recorded vote called by Councillor Judson

1012 **Recommendation:** THAT Council receive Report number AR-22-0009 from the Municipal Clerk, regarding the appointment of the Town of Fort Frances Municipal Integrity Commissioner, and Closed Meeting Investigator;

AND THAT Council direct Staff to proceed with (1) one Request for Proposals (RFP) in order to start the process for the appointment of a Integrity Commissioner and Closed Meeting Investigator for the Town of Fort Frances; and

AND FURTHER Council direct Staff that upon the close of the Request for Proposal that Staff bring forward a report to Council for decision to provide an overview and recommendation for the appointment of a Integrity Commissioner and Closed Meeting Investigator for the Town of Fort Frances

CARRIED.

Result:	CARRIED.
Mover:	Andrew Hallikas
Seconder:	Rick Wiedenhoeft
Ayes:	Andrew Hallikas, Rick Wiedenhoeft, Wendy Brunetta, June Caul, Michael Behan, and John McTaggart
Nays:	Douglas Judson

5.4 Hard Drive Shredding

1013 **Recommendation:** THAT Council of the Town of Fort Frances authorize the Mayor and Clerk to execute a Repetitive Services Agreement with The Electronics Recycling Association of Alberta.

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	Michael Behan

6. By-Laws:

6.1 By-Law to be enacted:
By-Law 03-14AC was pulled by Councillor WiedenhoeftBy-Law 43-22 was pulled by Councillor Judson

1014 THAT the following By-Laws be introduced and read, and finally passed, signed by the Mayor and the Clerk, sealed with the Corporate Seal and become law forthwith:

- By-Law 42-22 Being a By-Law to authorize the levying and collection of a special charge of taxes upon the Business Improvement Area as provided in the Municipal Act, 2001, S.O. 2001, c.25, Sections 204 – 215
- By-Law 03-14 AB Being a By-Law to amend Zoning By-Law #03/14, as amended – 1037 Third Street East
- ~~By-Law 03-14 AC Being a By-Law to amend Zoning By-Law #03/14, as amended – 1229 Cornwall Avenue (Lagoon Property)~~
- ~~By-Law 43-22 Being a By-Law to provide Indemnification for Members of Council, Boards and Employees with respect to certain Actions or Proceedings arising from their Duties~~
- By-Law 44-22 Being a By-Law to approve an agreement with WSP Canada Inc. for the development of a new Official Plan and Comprehensive Zoning By-law
- By-Law 45-22 Being a By-Law to authorize the execution of an agreement with Hatch Ltd – Bay City Contractor re: RFT 2022-OF-06(A) – 2022 Road Reconstruction Mowat Avenue Hydrant & Valve Replacement
As amended

CARRIED

Result:	CARRIED
Mover:	Rick Wiedenhoeft
Seconder:	Andrew Hallikas

6.2 By-Law 03-14 AC Amend Zoning By-Law 03-14 1229 Cornwall Avenue

1015 By-Law 03-14AC Being a By-Law to amend Zoning By-Law #03/14, as amended – 1229 Cornwall Avenue (Lagoon Property) be introduced, read and finally passed, signed by the Mayor and Clerk sealed with the Corporate Seal and become law forthwith

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Second:	Michael Behan

6.3 By-Law 43-22 indemnification By-Law
Recorded vote called by Councillor Judson

1016 By-Law 43-22 Being a By-Law to provide Indemnification for Members of Council, Boards and Employees with respect to certain Actions or Proceedings arising from their Duties be introduced, read and finally passed, signed by the Mayor and Clerk sealed with the Corporate Seal and become law forthwith

CARRIED.

Result:	CARRIED.
Mover:	Rick Wiedenhoeft
Second:	Michael Behan
Ayes:	Wendy Brunetta, June Caul, Michael Behan, Andrew Hallikas, John McTaggart, and Rick Wiedenhoeft
Nays:	Douglas Judson

7. New Items:

7.1 Shared information from Integrity Commissioner and Per Diem Claims - Councillor Wiedenhoeft
Councillor Wiedenhoeft shared with Council the opinion obtained from the Integrity Commissioner relating to per diem claims and the exemption in the Municipal Conflict of Interest Act.

8. Information Correspondence:

The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

- 8.1 CORR: Allan Dustak Re: Boat Slip / Flood
- 8.2 CORR: City of Cambridge Resolution Motion – Ontario Must Build it Right the First Time
- 8.3 CORR: Municipality of Shuniah - Resolution Community Schools Alliance Action Plan
- 8.4 CORR: Municipality of Shuniah - Resolution Support for Infrastructure
- 8.5 CORR Nomination 2022-2024 AMO Board of Directors
- 8.6 CORR: Municipality of Chatham-Kent Resolution - Retirement Home Funding
- 8.7 CORR: Order in Council - International Falls Bridge
- 8.8 CORR: Shadow Minister for Rural Economic Development

9. Minutes of Local Boards / Committees: None

10. In-Camera:

10.1 Council proceeds in-Camera at 7:06 p.m.

1017 THAT Council now meet in-camera in order to address a matter pertaining to:

- 1. **Land Inquiry**
(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- 2. **CAO Performance Appraisal**
(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Andrew Hallikas

10.2 Land Inquiry
The following staff members were present: F. Anwar CAO, G. Lecuyer, Clerk, and C. Vangel, Transportation Superintendent, CBO/Planner
The CBO / Planner provided Council a confidential relating to a Land inquiry.

10.3 CAO Performance Appraisal
The following staff members were present: A. Hansma Human Resources Manager / Acting Clerk
The HR Manager provided Council a confidential report.

10.4 Review Closed Meeting Minutes May 24, 2022
The following staff members were present: F. Anwar CAO, G. Lecuyer, Clerk
Council received the closed draft meeting minutes without comment to be approved in open session.

11. **Public Session Resumes: at 8:40 p.m.**

11.1 Report out of the Close Session
Mayor Caul reported that the agenda items 10.2 relating to the land inquiry was discussed and direction was provided to staff to proceed and agenda items 10.3 CAO performance appraisal was discussed and direction was provided to staff to proceed.

12. **Resolutions Required as a result of In-Camera discussions:**

12.1 Closed Council Meeting Minutes Session No. 093 May 24, 2022

1020 **Recommendation:** THAT the Closed meeting minutes of Council Session No. 093 dated May 24, 2022 having been typed and distributed be approved.

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Andrew Hallikas

13. **ADJOURNMENT**

13.1 The Council Meeting adjourned at 8:43 p.m.

1021 THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	Michael Behan

- Page 6 of 6
14. * Previously distributed to Council
 15. ** Items can be viewed by contacting the Clerk



TOWN OF FORT FRANCES

MINUTES

SESSION NO. 095

June 21, 2022

The meeting of Council of the Town of Fort Frances was held in the Committee Room and virtually

PRESENT: Mayor J. Caul, Chairperson; Councillors, W. Brunetta, A. Hallikas, J. McTaggart and R. Wiedenhoeft.

REGRETS: Councillors: M. Behan, D. Judson

ALSO PRESENT: Clerk, Gabrielle Lecuyer, Human Resources Manager Alyssha Hansma

COUNCIL

(Session No. 095) 12:00:00 PM

Call to Order

Mayor Caul called the meeting to order at 12:00 p.m.

Disclosure of pecuniary interest and the general nature thereof
There were no disclosures.

IN-CAMERA

Council proceeds in-Camera at 12:00 p.m.

THAT Council now meet in-camera in order to address a matter pertaining to:

- 1. CAO Performance Appraisal
- (b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations, including municipal or local board employees of the Municipal Act, 2001, as amended

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Wendy Brunetta

CAO Performance Appraisal

Clerk Gabrielle Lecuyer vacated the chambers and Alyssha Hansma assumed the Clerk duties for the duration of the Closed Meeting.

The resolution was brought forward in open session.

Public Session Resumes: 1:32 p.m.

Resolutions Required as a result of In-Camera discussions:

Following the closed session

Recommendation: THAT Council of the Town of Fort Frances receive the information collected and collated by the Human Resources Manager related to the performance of the incumbent CAO for the period of August 18, 2021 – June 6, 2022.
AND THAT Council provide direction to the Human Resources Manager regarding the method of distribution to the incumbent CAO and any follow-up with direct reports of the CAO.

CARRIED

Result:	CARRIED
----------------	----------------

Mover:	Rick Wiedenhoeft
Second:	Andrew Hallikas

ADJOURNMENT

The Special Council Meeting adjourned at 1:34 p.m.

THAT this Special meeting of the Council of the Town of Fort Frances be now closed.
CARRIED

Result:	CARRIED
Mover:	John McTaggart
Second:	Wendy Brunetta



SESSION NO. #

REPORT

TOWN OF FORT FRANCES
COMMITTEE OF THE
WHOLE

June 13, 2022

A meeting of the Committee of the Whole of Council was held virtually and in the Council Chambers.

PRESENT: Councillor M. Behan, Chairperson, Mayor J. Caul Councillors: A. Hallikas, W. Brunetta, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: CAO, F. Anwar, Municipal Clerk, G. Lecuyer, IT Manager, J. Hughes, Manager of Operations & Facilities, T. Rob, HR Manager, A. Hansma and CBO/Municipal Planner, C. Vangel

1. CALL TO ORDER / ROLL CALL

1.1 Chair Behan called the meeting to order at 5:30 p.m.

2. Disclosure of pecuniary interest and the general nature thereof.

2.1 Councillor Judson declares an interest on agenda Item 6.1. The general nature this is his pier diem.

3. Delegations/Deputations:

3.1 John Beaton, Peggy Loyie, Hugh Dennis - Safe Communities Rainy River District
 A written presentation was provided by representative of the Safe Communities Rainy River District for public record. Council was provided a verbal review of the presentation. The deputation was for the purpose of a request to Council to reconsider the funding decision being that the Town is designated a safe community. Council requested that the group follow up with another letter of request to Council for their consideration. The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: THAT Council of the Town of Fort Frances receive the deputation from the Safe Communities Rainy River District with appreciation

4. Council Reports on Board & Committee Activity:

4.1 Mayor Caul - Verbal Update

Mayor Caul provided a verbal update relating to the Emergency flooding occurring in Fort Frances, a scheduled Air Cadets event and a vigil relating to COVID-19 losses.

Councillor McTaggart - Verbal Update

Councillor McTaggart provided a verbal update relating to the Police Services Board

Councillor Judson - Verbal Update no update

Councillor Wiedenhoeft - Verbal Update

Councillor Wiedenhoeft provided a verbal update relating to the Sister Kennedy Senior Centre and the BIA Board.

5. Page 2 of 3
Consent Agenda:

5.1 Approval of the Consent Agenda

228 **Recommendation:** THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.2 and 5.3

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Wendy Brunetta

5.2 Rainy River Veterinary Services Committee Request

Recommendation: THAT Council support the Rainy River Vet Services Committee’s request for a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 funded from Council Public Relations expense.

5.3 Royal Canadian Legion Manitoba/NW Ontario Command Advertising

Recommendation: THAT Council support an advertisement of 1/10 page (Business Card B&W) size in the “Military Service Recognition Book” in the amount of \$225.00.

6. Administration and Finance Division:

6.1 Councillor D Judson NOMA Honorarium

Councillor Judson declared an interest being his per diem. The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: THAT Council approve Schedule “F” Travel Statement- Mayor/Council Honorarium per diem claim in the amount of \$240.00 as submitted by Councillor Douglas Judson for attendance at the NOMA Annual Meeting and Conference held April 28-29, 2022

6.2 Appointment of Closed Meeting Investigator and Integrity Commissioner

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: THAT Council receive Report number AR-22-0009 from the Municipal Clerk, regarding the appointment of the Town of Fort Frances Municipal Integrity Commissioner, and Closed Meeting Investigator;

AND THAT Council direct Staff to proceed with (1) one Request for Proposals (RFP) in order to start the process for the appointment of a Integrity Commissioner and Closed Meeting Investigator for the Town of Fort Frances; and

AND FURTHER Council direct Staff that upon the close of the Request for Proposal that Staff bring forward a report to Council for decision to provide an overview and recommendation for the appointment of a Integrity Commissioner and Closed Meeting Investigator for the Town of Fort Frances

6.3 Hard Drive Shredding

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

Recommendation: THAT Council of the Town of Fort Frances authorize the Mayor and Clerk to execute a Repetitive Services Agreement with The Electronics Recycling Association of Alberta.

7. **Operations and Facilities Division:**

7.1 Verbal Update on Capital Projects
 Manager of Operations and Facilities, Travis Rob provided Council a verbal capital projects update on the Memorial Sports Centre, the roadwork, the Waste Water Treatment Plant Genset and the Shevlin Wood Yard.

8. **General: None**

9. **Information: None**

10. **ADJOURNMENT**

10.1 The meeting adjourned at 6:31 p.m.

229 THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed

CARRIED

Result:	CARRIED
Mover:	Douglas Judson
Seconder:	John McTaggart



REQUEST FOR DELEGATION / DEPUTATION BEFORE COUNCIL OF THE TOWN OF FORT FRANCES

ALL DELEGATIONS / DEPUTATIONS ARE REQUIRED TO PROVIDE A WRITTEN SUBMISSION PRIOR TO THE AGENDA DEADLINE

All written or electronic submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12 noon on the Thursday preceding the meeting. Electronic submissions should be submitted in Microsoft Power point, Microsoft word or PDF format. As per the Procedural By-law, there is a maximum of three (3) deputations allowed per meeting and delegates are given ten (10) minutes to make their presentation.

Preferred Meeting Date: June 27, 2022

In person or ☐

Electronic Participation (virtual) ☒

I am requesting a delegation / deputation to speak:

a) ☐ On my own behalf; or

b) ☒ On behalf of a group / organization / association (if b) please state name of group below)
BMI Group / Ziibi Investments / Aazhogan Renewal

Will you be providing an electronic formatted presentation? ☒ Yes ☐ No

Name of Speaker (s) – A delegation / deputation wishing to appear before Council shall be limited to a total speaking time of ten (10) minutes (regardless of the number of speakers listed). Please state name of speaker(s) below.

Tom Janzen

Subject of Presentation

Please describe below the subject matter of the requested delegation / deputation in sufficient detail to provide the Town of Fort Frances a means to determine its content and define how the matter aligns with Council's mandate / strategic priorities. All material needs to be provided to the Clerk by 12 noon on the Thursday prior to the meeting.

Conceptual land use plan for the redevelopment of the former

Fort Frances Mill properties

(use a separate sheet of paper if not enough space allowed here)

Reason why this delegation / deputation is important to Council and to the municipality:

The conceptual land use plan sets the direction of the redevelopment of this important site in the heart of Fort Frances

Date of Request: June 22, 2022 Signature of Speaker:  Tom Janzen (Jun 22, 2022 09:41 CDT)

Address: 1120-201 Portage Ave, Winnipeg MB

Telephone / Fax Numbers: 204-927-3444

E-mail Address: tjanzen@scatliff.ca

Scheduling will be at the discretion of the Clerk and will be confirmed prior to the meeting deadline. There are no guarantees that by requesting a certain date(s) your delegation / deputation will be accepted, as prior commitments may make it necessary to schedule an alternate date suggested by the Clerk.

Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and made available through the Council Agenda process.

Personal information on this form is collected under the legal authority of the Municipal Act, S.O., 2001, Chapter 25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom & Protection of Privacy Act. Questions about this collection should be directed to the Clerk's Office.

Clerk's Office Contact: glecuyer@fortfrances.ca or 807-274-5323 ext: 1215

APPENDIX B

What to expect when you make your virtual deputation to The Town of Fort Frances Council

Please note you are attending a business meeting of Town of Fort Frances Council and procedural rules are used to guide conduct.

Council will not consider a Motion regarding a Deputation the same evening as it is presented unless it is associated with another item on the Agenda.

Deputations are usually heard at the beginning of each Committee of the Whole meeting.

Please read and note the following:

1. Committee of the Whole meetings are scheduled to begin at 5:30 pm.
2. The Office of the Municipal Clerk will send you a meeting link via email the Friday preceding the Monday meeting (or Tuesday if there is a statutory holiday).
3. Please login to the meeting link at least 5 minutes before the scheduled start time. You may be held in the virtual lobby until the Clerk admits you, just before the meeting starts.
4. Deputants must remain on mute with their cameras off until the Chair calls on them to speak.
5. When you hear your name called, unmute and turn your camera on.
6. You will have 10 minutes to make your deputation.
7. Start your deputation by introducing yourself and your fellow Deputants with your full names.
8. Remember that Council already has the information you have submitted. You can refer to the document without reading the document word for word.
9. Explain why you are making the deputation and what action you are requesting from Council.
10. If you are using PowerPoint, the PowerPoint presentation you will be provided presenters rights for this purpose.
11. After making your deputation, mute your microphone, but keep your camera on. Be prepared to unmute if Council members ask you any questions.
12. When addressing Council or answering a question, regardless of who asked the question, you should always address your comments to the Committee Chair. This helps to maintain order at the meeting. (e.g. 'Through the Chair...')
13. No Deputant shall speak disrespectfully of any person, use offensive words or unparliamentary language, or speak on any subject other than the subject for which they have received approval to address Council.
14. Following questions, the Chair will advise when your deputation is over. Please turn off your camera and remain on mute. If you do not turn your camera off or mute you will be removed from the meeting because your deputation is complete.

For those attending a virtual meeting we require that you read and note the following:

- No behaviour is permitted that interrupts the conduct of a meeting.
- No one may use disrespectful language, gestures or offensive words.

- Taking photos and/or making recordings of any kind are not allowed unless with the permission of the Municipal Clerk.
- Signs and t-shirts with specific slogans or offensive language are not permitted.
- Deputants and guests are not permitted to share their screen.
- Deputants and guests must not participate in the meeting chat.

If a Deputant or guest attempts to display language, behaviour or video that is not in keeping with the decorum of the meeting, or acts contrary to any of the above-noted rules, or in contravention of the Ontario Human Rights Code, the person will be asked by the Chair to cease and come to order. If the person does not come to order, the person shall be removed from the virtual meeting.

Public Record:

All communication that the Clerk receives from members of the public about a matter on a Committee of the Whole Agenda shall be part of the public record.

Town of Fort Frances reserves the right to record all proceedings of Council such recordings maybe available via the Council Portal.

deputation_form_46-20c

Final Audit Report

2022-06-22

Created:	2022-06-22
By:	SMM staff (adobe-l@scatliff.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvIUwkAhDihhNyxZTIUs0z0H5DGnS59ZZ

"deputation_form_46-20c" History



Document created by SMM staff (adobe-l@scatliff.ca)

2022-06-22 - 2:27:22 PM GMT- IP address: 184.67.169.22



Document emailed to tjanzen@scatliff.ca for signature

2022-06-22 - 2:27:50 PM GMT



Email viewed by tjanzen@scatliff.ca

2022-06-22 - 2:39:04 PM GMT- IP address: 24.76.117.116



Document e-signed by Tom Janzen (tjanzen@scatliff.ca)

Signature Date: 2022-06-22 - 2:41:06 PM GMT - Time Source: server- IP address: 24.76.117.116



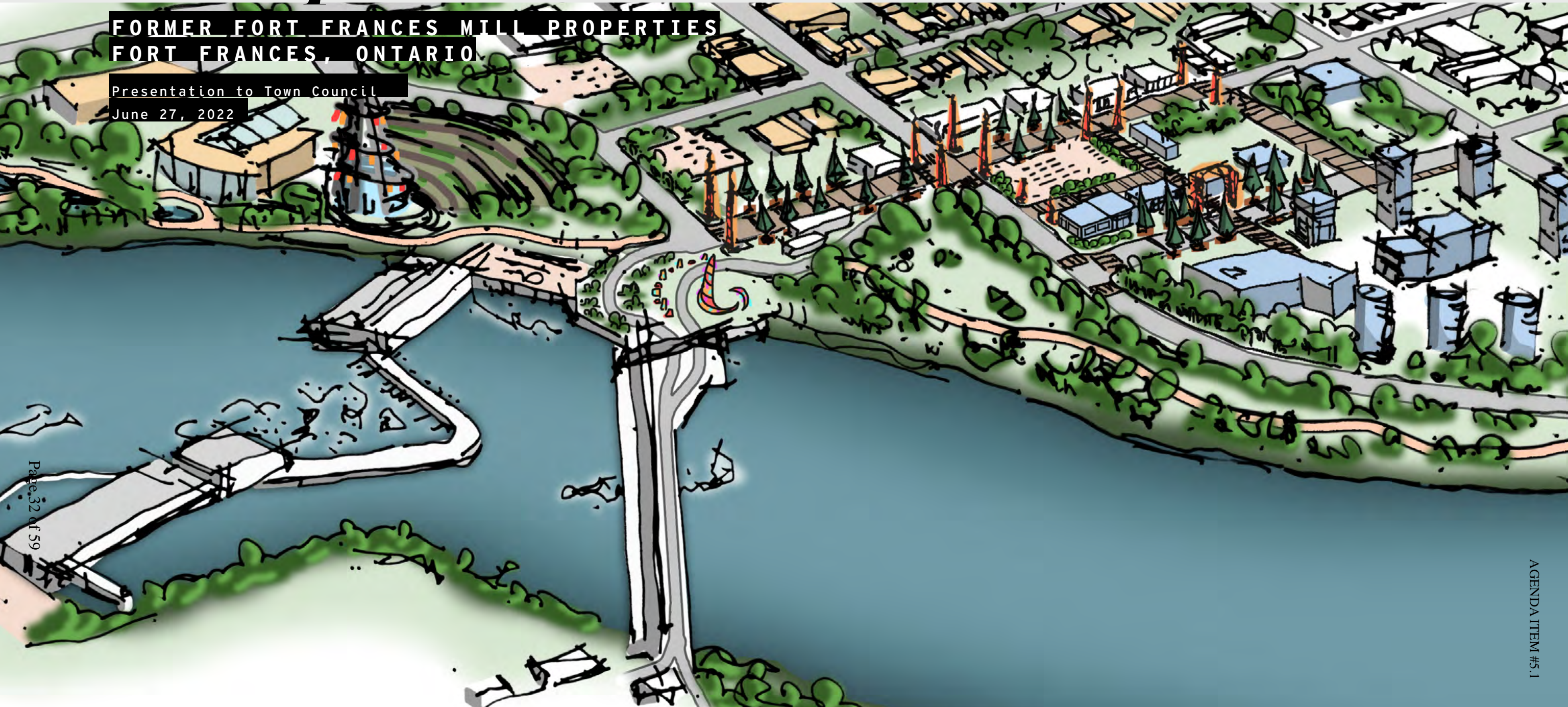
Agreement completed.

2022-06-22 - 2:41:06 PM GMT

Conceptual Land Use Plan

**FORMER FORT FRANCES MILL PROPERTIES
FORT FRANCES, ONTARIO**

Presentation to Town Council
June 27, 2022



Acknowledgments

ADVISORY COMMITTEE

- Stacey Jack, Project Advisor, BMI Group
- Tim Friesen, Interim CEO, Ziibi Investments
- Cody Vangel, Chief Building Official & Municipal Planner, Town of Fort Frances
- Geoff Gillon, Executive Director, Rainy River Future Development Corporation
- Tannis Drysdale, Economic Development Consultant, Town of Fort Frances

PROJECT TEAM

- Scatliff + Miller + Murray:
 - Tom Janzen
 - Wes Paetkau
 - Michael Blatz
 - Mike Scatliff
 - Cheryl Oakden
 - Matthew Peters
- KGS Group:
 - Burton Mikolayenko
 - Alison Barrett
- Compass:
 - Ian McCormack
- Indigenous Design and Public Art Advisor:
 - Cassandra Cochrane

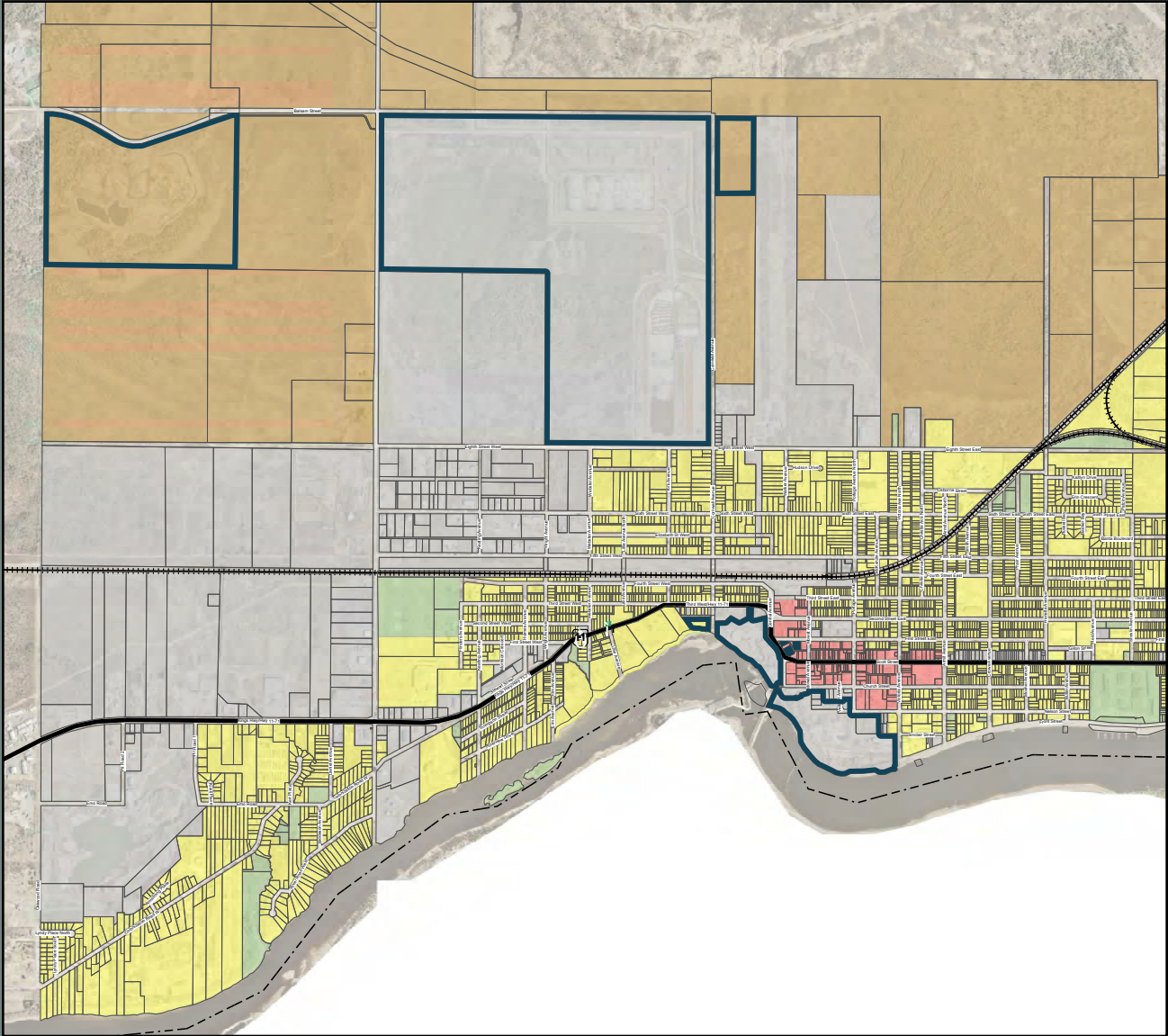
Subject Lands



Area No. 2: Site of Former Mill's Landfill (163 acre) and Lagoon (501 acre)

Area No. 1 (Shorelands): Site of Former Pulp and Paper Mill (61 acres)

Official Plan



Legend

Administrative

- Subject Lands
- Town Boundary
- Parcel Line

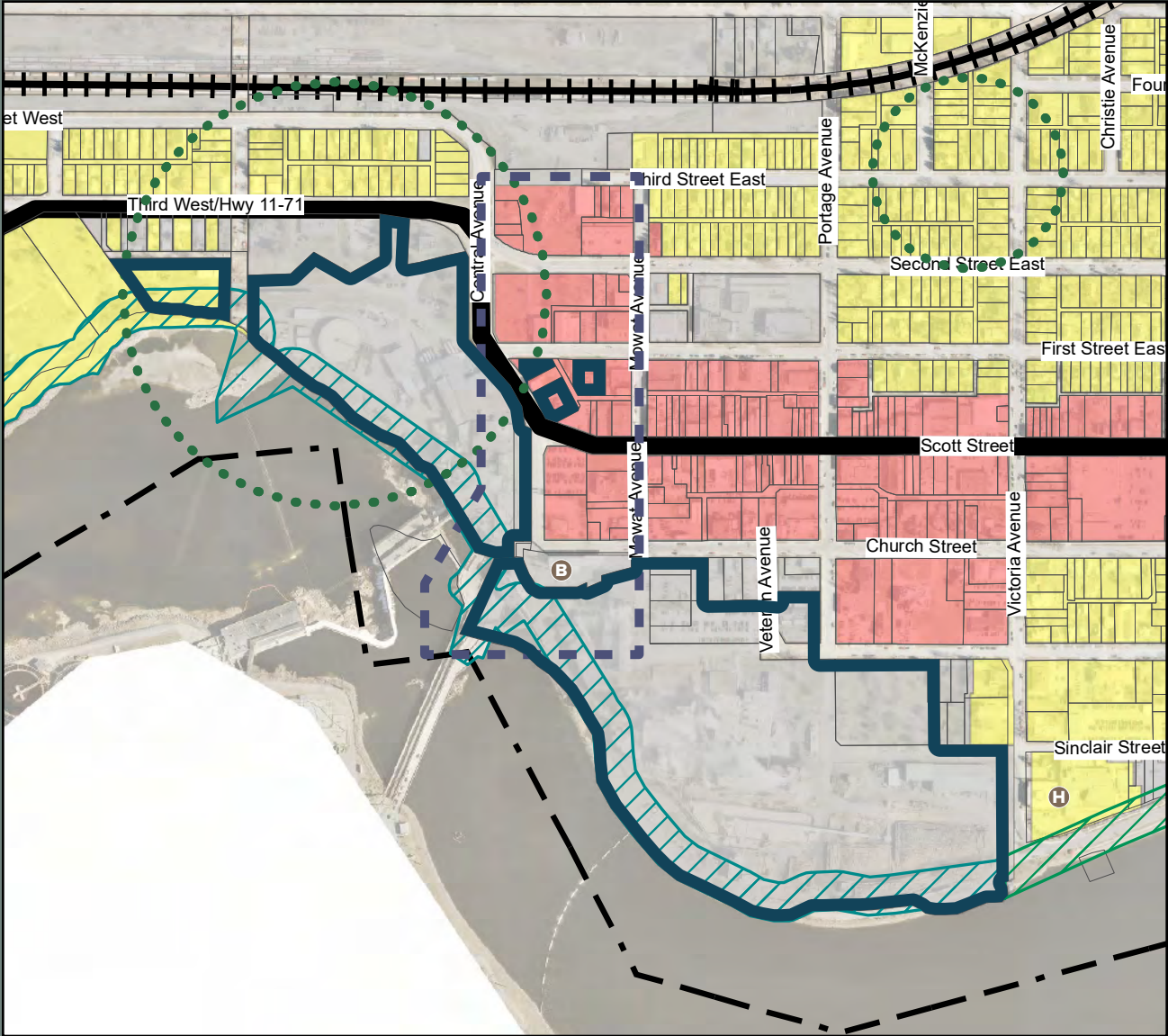
Transportation

- Highway
- Railway

Official Plan

- Downtown Business Area
- Employment Area
- Living Area
- Recreation Area
- Resource Development Area

Official Plan



Legend

Administrative

- Subject Lands
- Town Boundary
- Parcel Line

Transportation

- Highway
- Railway

Official Plan

- Downtown Business Area
- Employment Area
- Living Area
- Recreation Area
- Resource Development Area
- Environmental Protection Area
- Hazard Area
- Environmental Occurrence
- Gateway Economic Overlay

Vision

*The redevelopment of the former Mill site is a **monumental project** for Aazhogan Renewal, Fort Frances and the surrounding district. Ushering in a new, **sustainable future** for the region, the redevelopment should be a model for **economic regeneration, urban revitalization, and inclusive community building** that **transforms** the former Mill site and **reopens** the waterfront in particular. It should be a home for **innovation, bold ideas, and experimentation** in design and land use.*

Aspirations

Revitalization

Showcase innovative community building, promote design excellence, and elevate Fort Frances' image as a regional centre.

Reception

Recognize and elevate the site as a gateway to Fort Frances, Canada, and Treaty 3 traditional territory.

Reconnection

Integrate the site back into the Town's structure, create links with Anishinaabe culture, and explore the possibilities for business and economic synergies.

Reconciliation

Build strong relations, embed Indigenous perspectives, and embrace reconciliation with Indigenous communities.

Resurgence

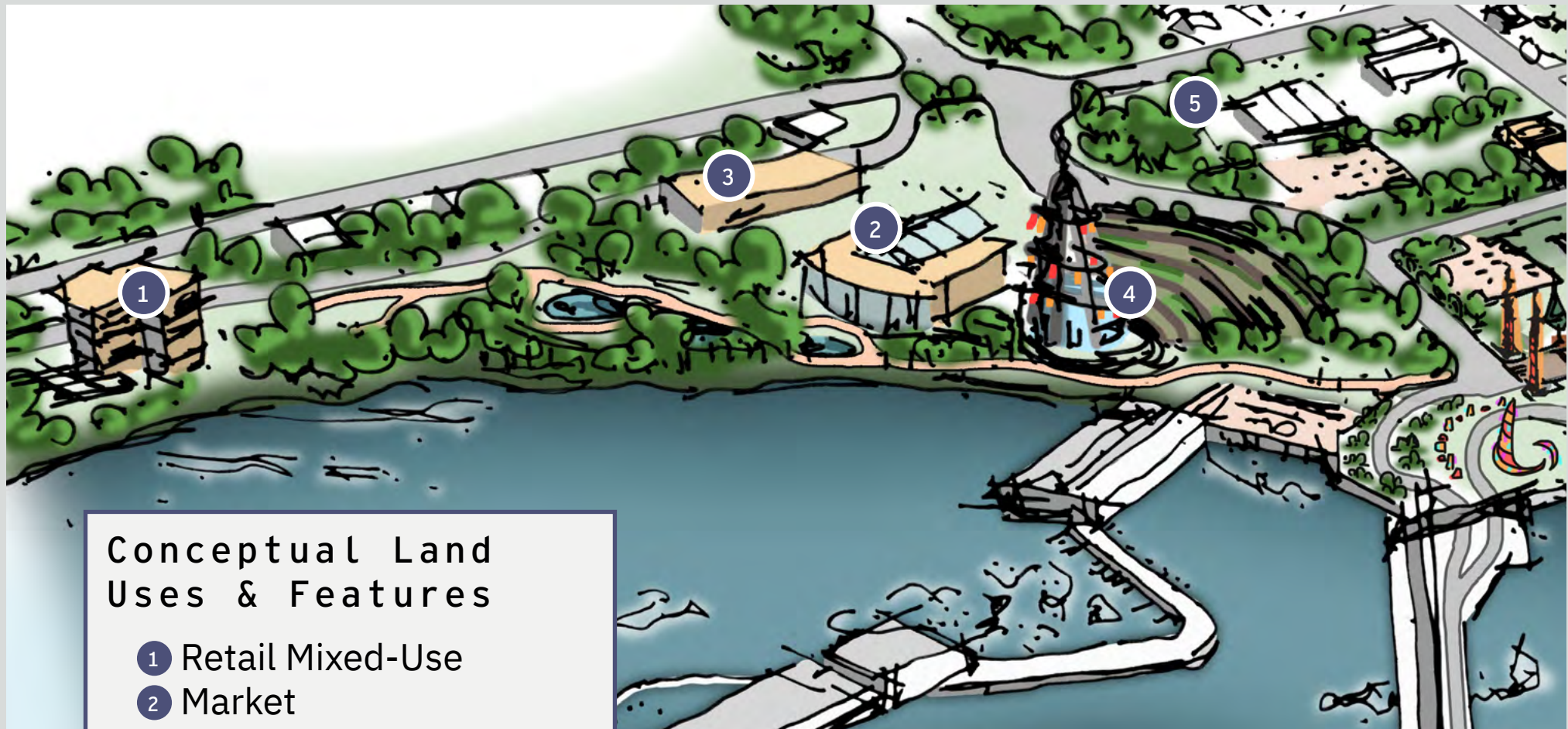
Stimulate sustainable economic development, promote innovation, and attract investment.



Redevelopment Concept



Market Precinct

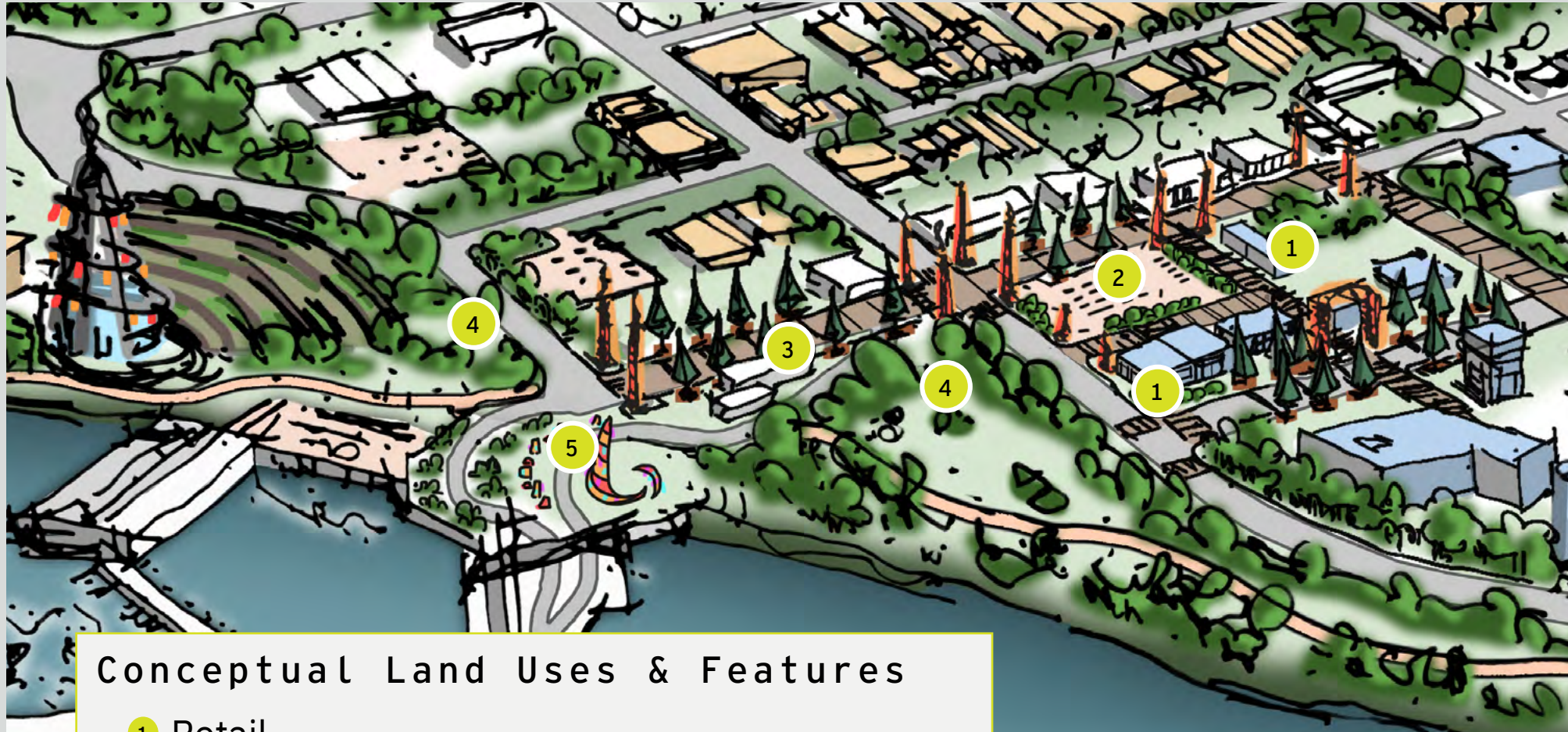


Conceptual Land Uses & Features

- 1 Retail Mixed-Use
- 2 Market
- 3 Hospitality
- 4 Cultural Arbour
- 5 Parking

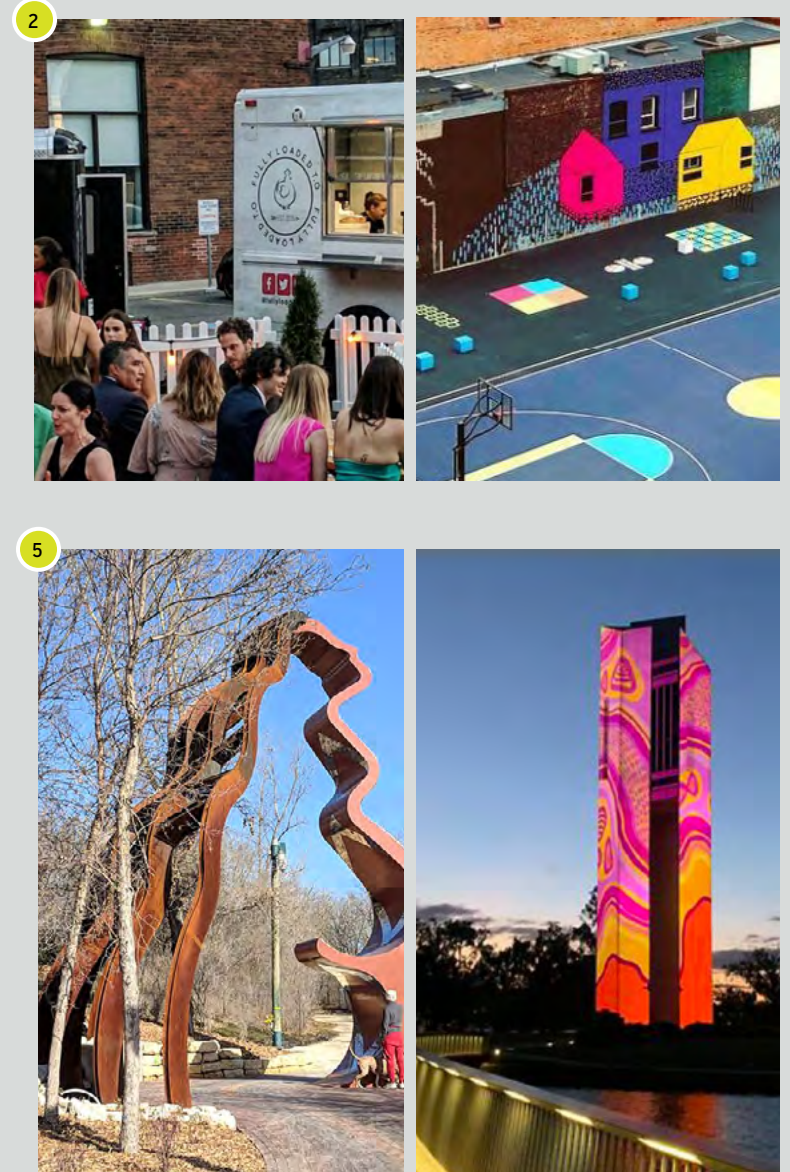


Gateway Precinct

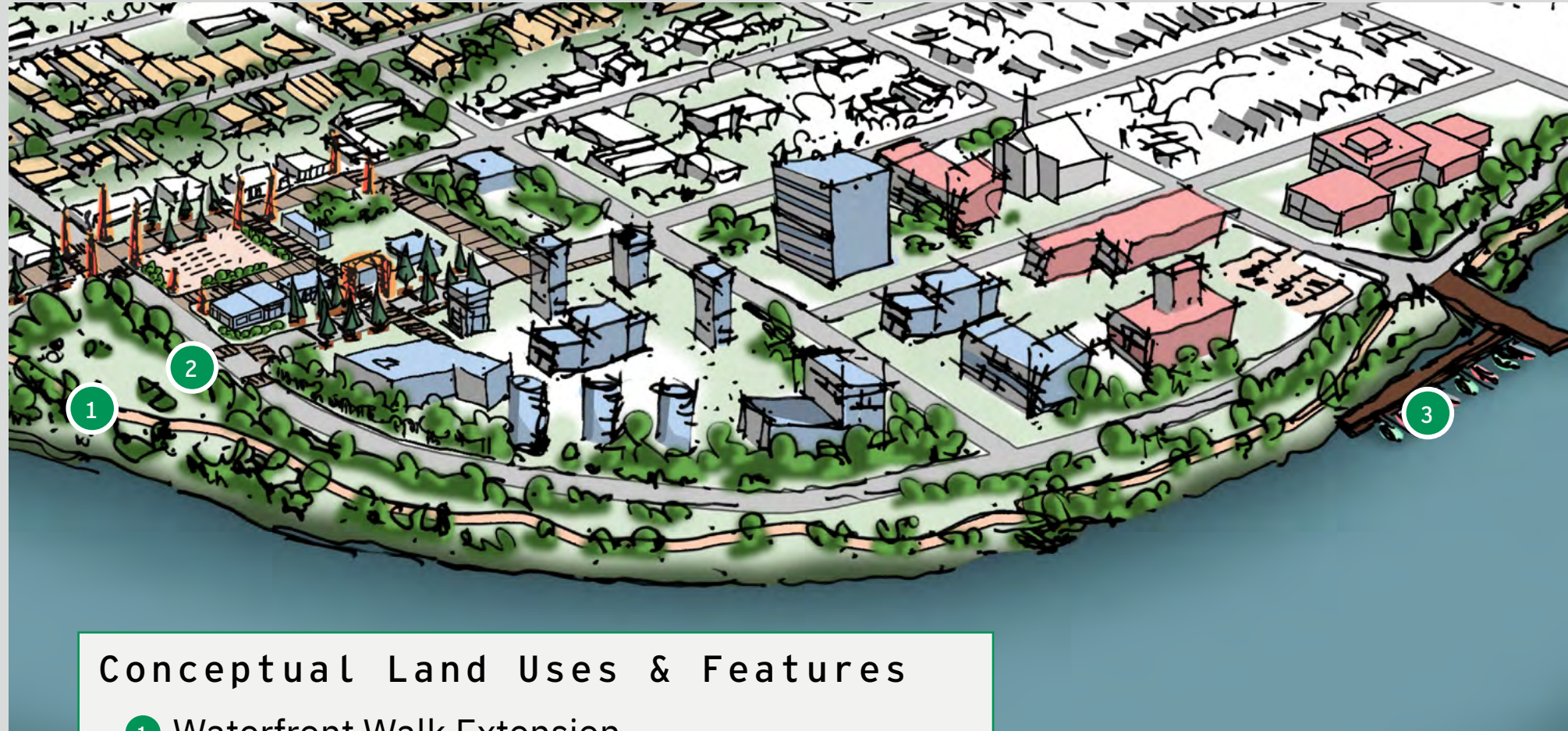


Conceptual Land Uses & Features

- 1 Retail
- 2 Parking / Landing Pad
- 3 CBSA Station
- 4 Parks
- 5 Public Art

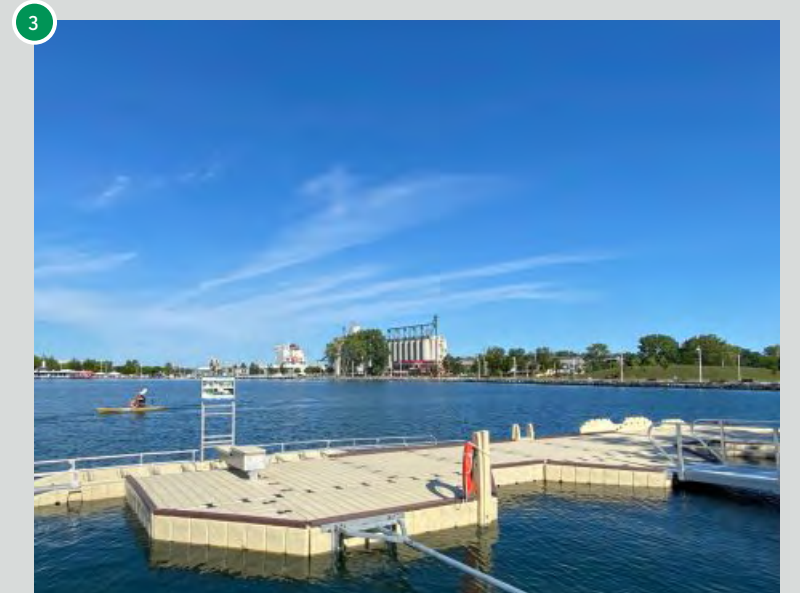
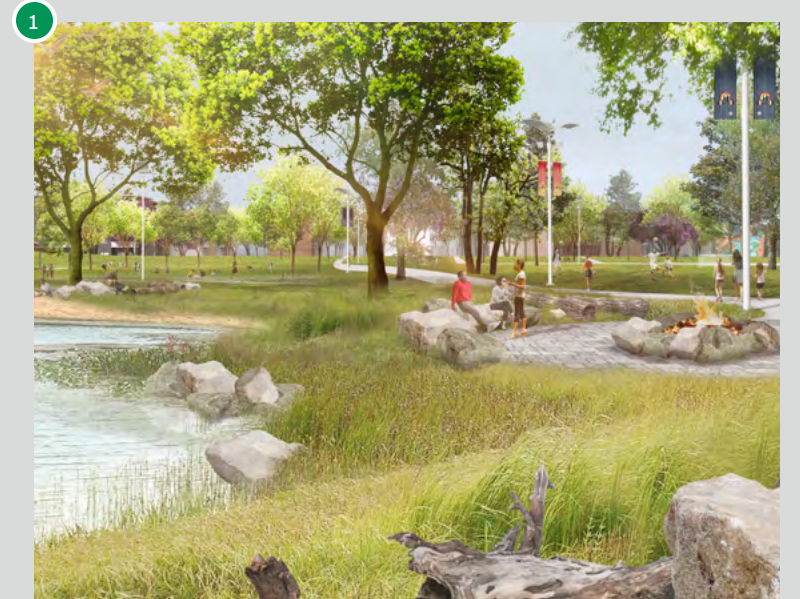


Waterfront Precinct

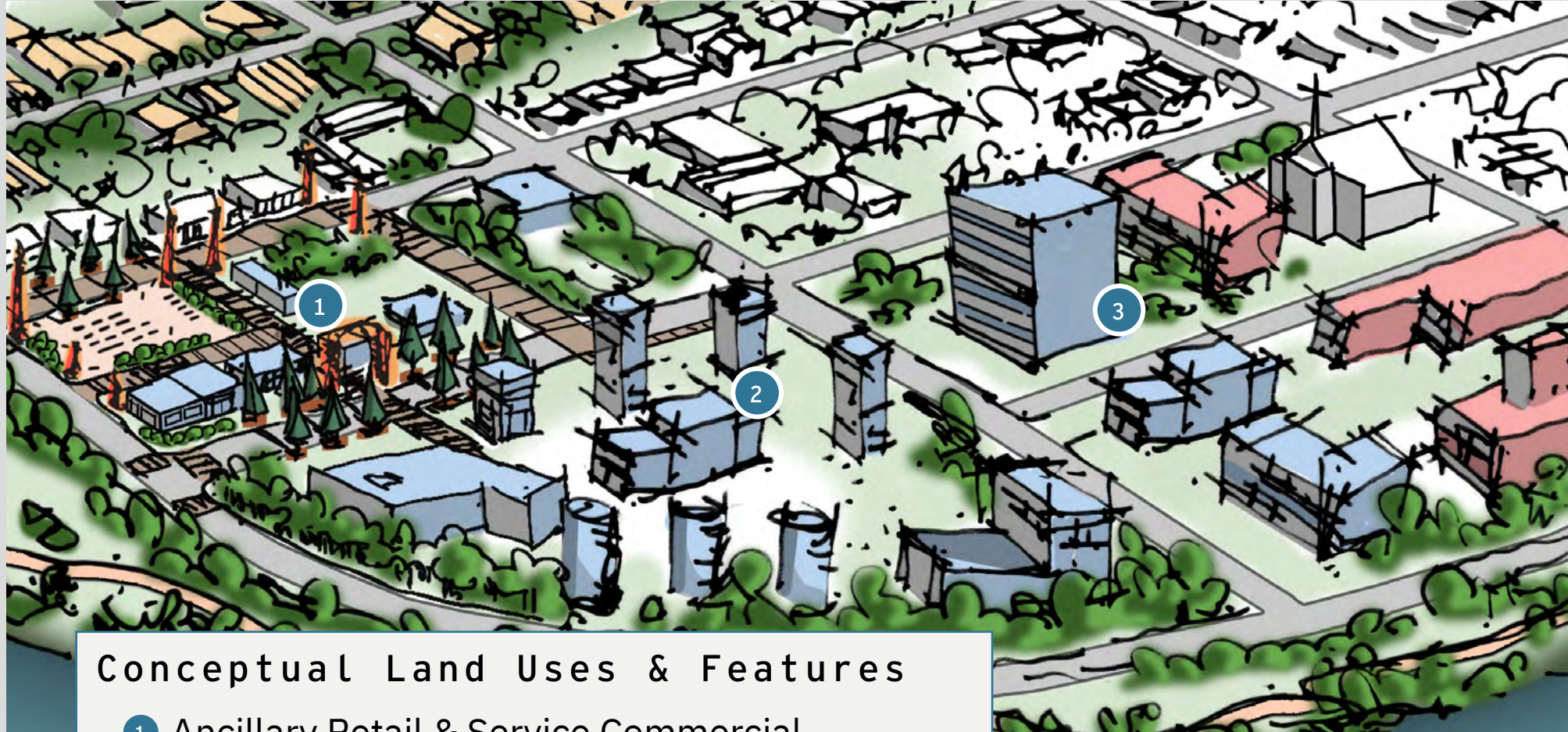


Conceptual Land Uses & Features

- 1 Waterfront Walk Extension
- 2 Public Parks & Green Space
- 3 Public Docking & Fishing Stations



Enterprise Precinct

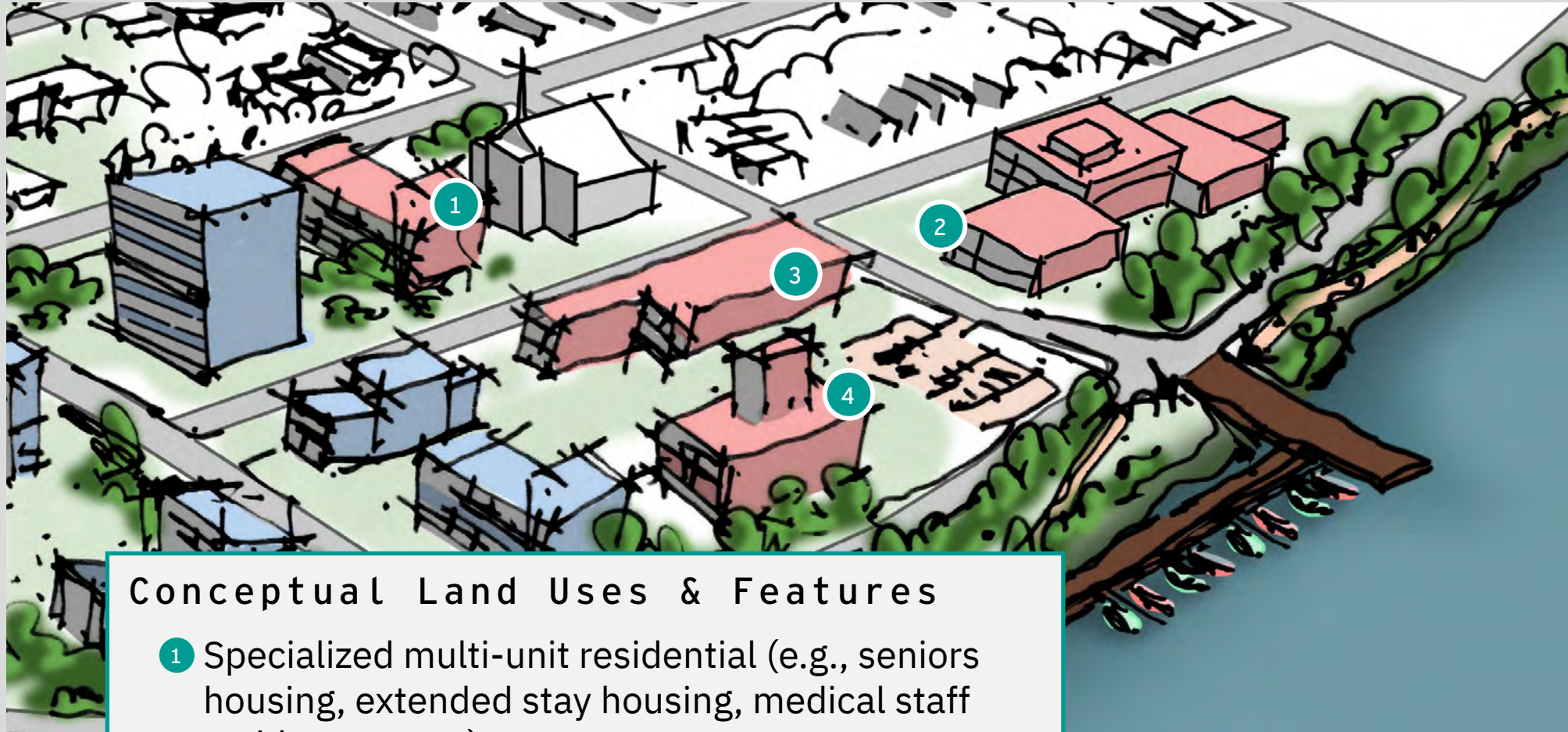


Conceptual Land Uses & Features

- 1 Ancillary Retail & Service Commercial
- 2 Employment Lands [+/- 4 hectares (10 acres)]
- 3 Green Industry

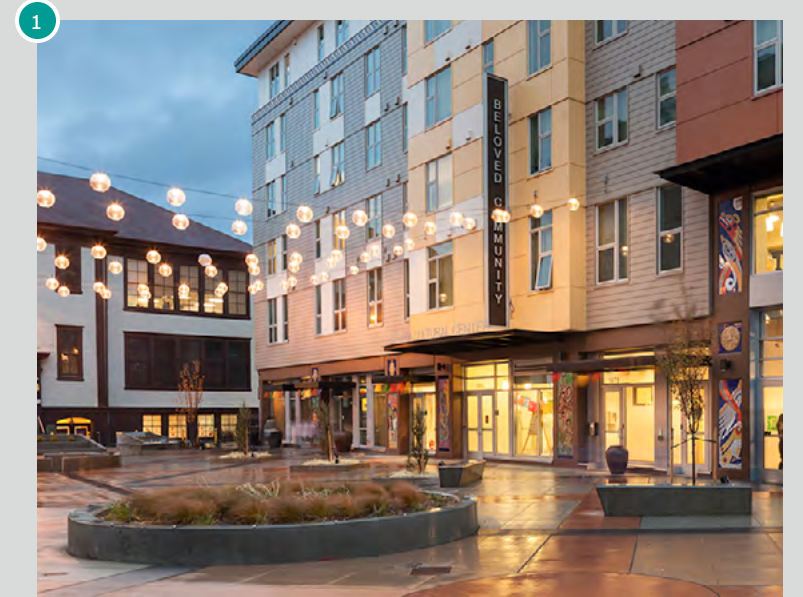


Wellness Precinct



Conceptual Land Uses & Features

- 1 Specialized multi-unit residential (e.g., seniors housing, extended stay housing, medical staff residences, etc.)
- 2 Potential Health Care Expansion
- 3 Medical/Health/Wellness Service & Supplies
- 4 Fitness & Rehabilitation Facilities



Utility Precinct



Conceptual Land Uses & Features

- 1 Public / Private Utilities
- 2 Green Energy Generation
- 3 Employment



Placemaking & Design

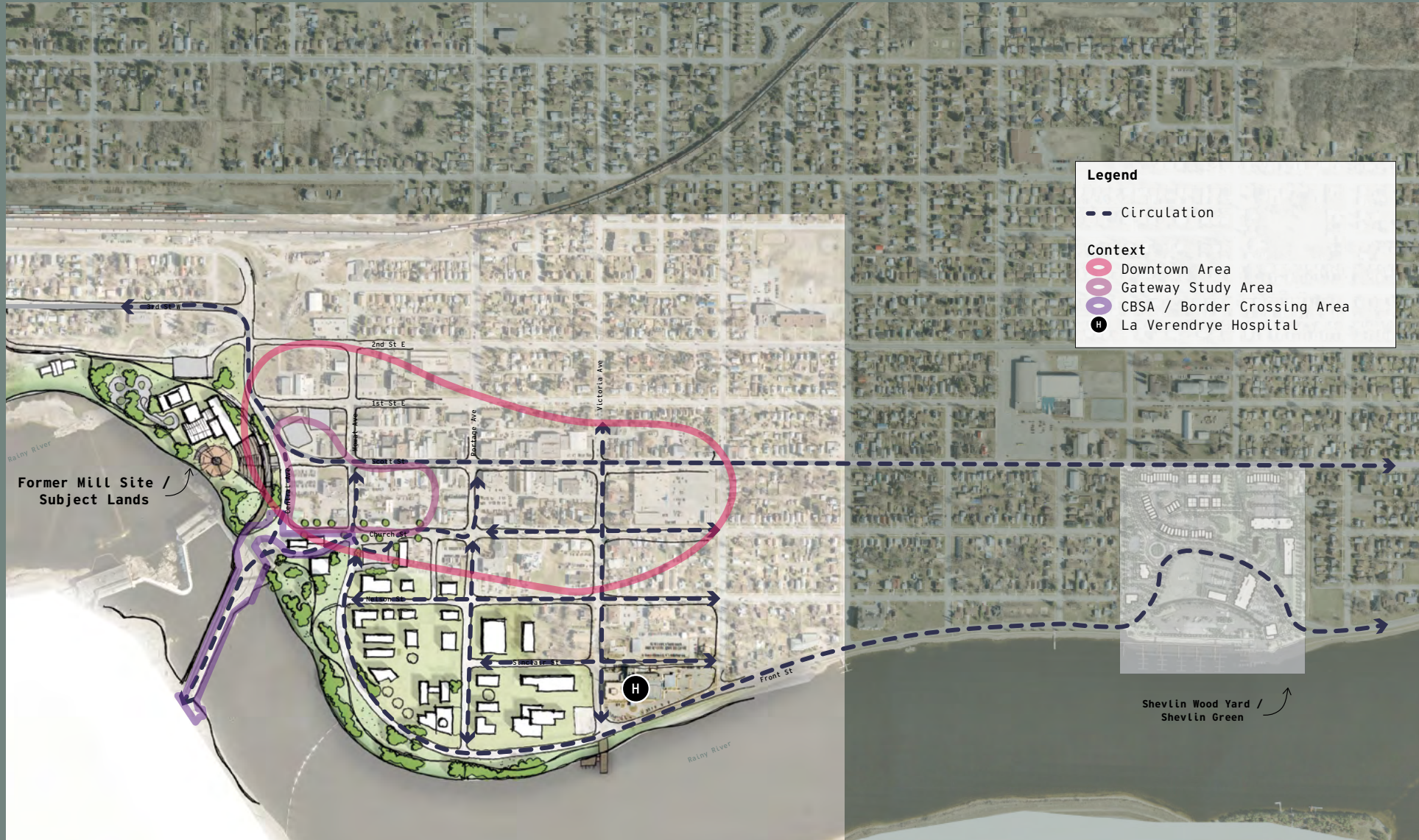
ANISHINAABE CULTURE

- Seeking input from Knowledge Keepers regarding all open space designs, including the Cultural Arbour.
- Incorporating plant life from Kay-Nah-Chi-Wah-Nung, as well as interpretive elements to explain their meanings.
- Naming streets and places using Ojibwe words and phrases, potentially mirroring those used in Manitou, in a process guided by Knowledge Keepers.
- Hiring Indigenous artists, architects, engineers, and planners to design elements including the Cultural Arbour, public art, building wraps, open spaces, and signage.

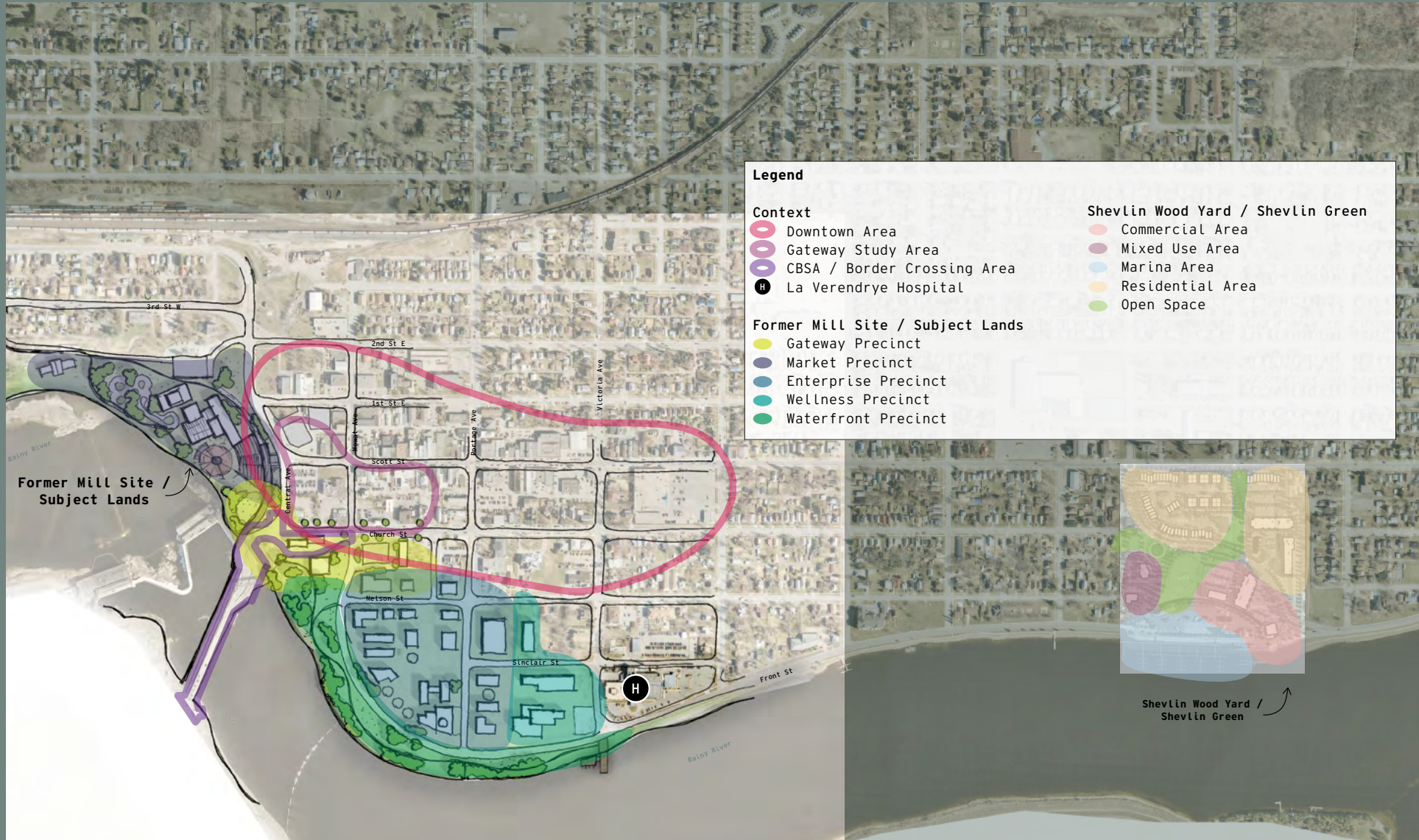
MILL HISTORY

- Draw on the historical industrial architecture of the former Mill
- Retrofit buildings for new uses
- Reuse of masonry from demolished buildings as hardscape or metal work as public art

Linkages



Linkages



Implementation & Next Steps

- Partner engagement
- Cultivate development partnerships
- Interim activations
- Conduct technical studies
- Review border crossing area circulation
- Planning approvals
- Leverage financial tools

Thank you

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX-22

(Being a by law to authorize the execution of an agreement with Electronic Recycling Association of Alberta) re: Repetitive Services Agreement / Hard Drive Shredding

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on June 13, 2022 Council received a report from the Information Technology Manager regarding Hard Drive Shredding;

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with Electronic Recycling Association of Alberta

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, to the agreement with Electronic Recycling Association of Alberta –in the form of Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and passed this 27th day of June 2022.

J. Caul, Mayor

G. Lecuyer Clerk

REPETITIVE SERVICES AGREEMENT



electronic.recycling.association

Between:

Town of Fort Frances ("Client")

and

The Electronic Recycling Association of Alberta ("Contractor")

The parties agree as follows:

1. Contractor shall provide the electronic recycling services ("Services") as required by Client in accordance with the terms of this Agreement.
2. In consideration for provision of the Services by Contractor to Client, and subject always to the provisions of this Agreement, Client shall pay the Contractor an Annual Membership fee of \$500.00.
3. Subcontracting
 - (a) Contractor shall remain liable and responsible to Client for the actions and omissions of any subcontractor and shall ensure that any subcontractor strictly adheres to all terms of this Agreement, including any safety requirements referred to herein.
4. Term
 - (a) The service agreement is for a Term, commencing on **May 18th 2022** and ending automatically on **May 17th 2023**, unless terminated earlier in accordance with the provisions set out below (Section 5), or extended by mutual, written agreement.
5. Termination
 - (a) The parties may terminate this Agreement at any time during the term of the agreement by providing 30 days written notice, without any further obligation or compensation other than any outstanding amounts, for services provided prior the termination date.
6. Pricing, Membership and Pickups.
 - (a) As agreed in Schedule A (attached)
 - (b) Invoicing and Payment Terms
 Net 30 from invoice date.
 Approved Payment method: Cheque, Credit Card or EFT
 Accounts Receivable
 Chantelle Coddington
 403-261-9097 / chantelle@era.ca
7. Confidentiality

Contractor shall:

 - (a) not make use of any Client Confidential Information for its own personal gain or for any purpose other than is required to provide the Services;

REPETITIVE SERVICES AGREEMENT



electronic.recycling.association

- (b) not disclose any Client Confidential Information to any person except employees, subcontractors, consultants or agents who have a need to know such information consistent with the provision of the Services, but only after such person has properly assumed obligations identical in principle to those in this Section and Contractor ensures that such person at all times complies with those obligations;
 - (c) employ diligent efforts and exercise reasonable care to hold all Client Confidential Information in the strictest confidence;
 - (d) not use Client's name for any marketing or promotional purposes and not make any public announcements or disclosure in respect of this Agreement or Contractor's relationship with Client without first obtaining written consent from Client; and
8. "Client Confidential Information" refers to any and all information, material and data disclosed to Contractor or obtained by Contractor in connection with providing the Services, directly or indirectly, orally, in any written form, or in any magnetically or electronically recorded form, or by drawings or inspection of parts or equipment, and including without limitation:
- (a) information, knowledge or data of an intellectual, technical, scientific, commercial or industrial nature, or of a financial, cost, pricing, or marketing nature relating to the business operations of Client;
 - (b) "personal information" as defined in the Personal Information Protection and Electronic Documents Act (Canada) (and any applicable similar information protected by provincial legislation that may be enacted).
 - (c) The provisions of this Section shall survive the expiration or termination of this Agreement.

Each party represents and warrants to the other that it has all requisite power and authority to enter into this Agreement and to perform its obligations and that this Agreement has been duly authorized, executed and delivered by it and constitutes a valid and binding obligation, enforceable against it in accordance with its terms.

IN WITNESS WHEREOF, the parties acknowledge that they have read this Agreement, understand it and agree to be bound by it and have caused this Agreement to be executed by their duly authorized representatives effective as indicated below.

Town of Fort Frances**Electronic Recycling Association of Alberta**

By: _____

By: _____

Name (print) _____

Name: Danny Salkanovic

Title (print): _____

Title: Senior Account Representative

REPETITIVE SERVICES AGREEMENT



electronic.recycling.association

“Schedule A”

The parties agree that ERA will provide the following services upon request as follows:
****the following services are offered to the client at the following rates and are not required to be used by the client or their affiliates****

The below Discounts are valid up to \$10,000.00 Spent. After the cap has been reached, services will return to full price.

Pickup Service:

Local pickups will be free of charge

****remote locations, %50 discount on 3rd party services****

Use of Collection Receptacles (type or volume as required based on availability) – Free

Inventory/Certification - Free:

Collection Certificate on site outlining the equipment collected

Serial number reporting available upon request for any service

All Certification (Data, Receipt, and Confirmation) is issued within 10-15 days after the service has been completed

Data Services:

Software Based Data Erasure Services – Free

Fees for hard drive on site shredding services will be \$2.50 per hard drive + \$125.00 on site charge.

Fees for hard drive off site shredding services will be \$2.50 per hard drive

Fees for CD and Floppy Disk off site shredding services will be \$0.50 per CD/Floppy Disk.

Fees for hard drive shredder rental will be \$750.00 per day.

****on site shredding & rentals are not available with remote locations & 3rd party services at this time****

Accepted Items:

Consumer Electronics (gaming consoles, iPods and mp3 players, stereo equipment etc)

Desktop Computers (PC & Mac, monitors, parts, motherboards etc)

Handheld devices (smart phones, cell phones, tablets etc)

Laptops (PC & Mac, docking stations, parts, cables etc)

Printers (Inkjet & Laserjet, plotters, copiers, scanners, fax machines etc)

Peripherals (Keyboards, mice, CD/DVD roms, cards, accessories etc)

Phone Systems

Racks and miscellaneous (Server racks, lab equipment, disk ar-rays etc)

Servers (Rack mount, stand alone, all brands etc)

Software (operating system, editing, design etc)

Specialty items (Cisco networking, switches, routers etc)

Additional items/services charged for:

TV \$5.00

Small Appliance (Microwave, etc) \$10.00

Floor Unit Photocopiers \$72.50

THE CORPORATION OF THE TOWN OF FORT FRANCES
BY-LAW XX-22

(Being a by law to authorize the execution of an agreement with Hatch Ltd re: RFT 2022-OF-09 – Kings Highway & Sinclair Street Reconstruction).

WHEREAS *the Municipal Act, 2001, c. 25 as amended, Section 9*, grants a municipality the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS *Section 10 (1) of the Municipal Act, 2001, c. 25 as amended*, authorizes a single-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on May 24, 2022 Council received a report from the Manager of Operations and Facilities to award the Request For Tender 2022-OF-09 – Kings Highway & Sinclair Street Reconstruction;

AND WHEREAS The Council of the Corporation of the Town of Fort Frances deems it advisable to enter into an Agreement with Hatch Ltd

NOW THEREFORE be it resolved that council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. **THAT** the Mayor and the Clerk be authorized on behalf of the Town, to execute, and to affix the Corporate Seal of the Town, to the agreement with Hatch Ltd – in the form of Schedule “A” attached to and forming part of this By-Law
2. **THAT** this By-law shall come into force and take effect upon the final passing thereof.

Enacted and **passed** this 27th day of June 2022.

J. Caul, Mayor

G. Lecuyer Clerk

Town of Fort Frances
2021 Road Reconstruction
Tender No. 21-OF-02

FORM OF TENDER

Section 00300

Page 8 of 8

ACCEPTED BY THE CORPORATION OF THE TOWN OF FORT FRANCES THIS 17th


DAY OF May 2022.


Signature

SHANE PENNINGTON, Vice President.
Name and Title

Signature

Name and Title


Witness

Austin Armstrong, Administrator
Name and Title



Office of the President
1525 Cornwall Road
Oakville ON
L6J 0B2

Jun 13, 2022

Municipal Councils of Ontario

Subject: The Retention of Professional Engineers at Ontario Municipalities

The purpose of this letter is to stress the importance that municipal engineers play in the successful operation of cities, counties, towns, and townships across Ontario.

The Municipal Engineers Association (MEA) is a non-profit association representing the municipal engineering field in Ontario. We have a membership base of over 1,000 municipal engineers across Ontario who are employed as professional engineers at Ontario municipalities and other provincial agencies serving in the engineering/public works field.

We advocate for sustainable municipal infrastructure practices and our members provide significant input into the development of processes, standards, and specifications for use in municipal infrastructure systems such as drinking water delivery, wastewater collection and treatment, storm water management, waste management and transportation systems.

The MEA has been the proponent for the *Municipal Class Environmental Assessment* process since the mid-1980s. We are also a co-proponent of *Ontario Provincial Standards & Specifications* that many Ontario municipalities use when planning for and tendering municipal engineering projects.

There are a number of examples in various current legislation, where the use of a professional engineer is referenced. Key tasks include roles in transportation, natural resources, health and safety, consumer services, environment, tourism, agriculture, climate change, and energy. It is essential that municipalities consider the appointment of professional engineers, especially within the areas of engineering and public works, to afford municipal councils the appropriate due diligence toward public safety. Unfortunately, we are observing a concerning trend where this is no longer the case.

Professional engineers, through education and practical experience requirements, have the knowledge and foresight to not only understand the 'how' of an issue, but also understand the 'why' behind issues as well. Professional engineers are licensed to practice in Ontario through the *Professional Engineers Act* and are bound by statutory accountabilities, which includes a code of ethics. Under this code, professional engineers are required to act at all times with fidelity to public needs; professional engineers regard their duty to public welfare and safety as paramount.

Professional engineers also provide significant value to municipalities through their understanding of risk management, which assists in lowering exposure to claims against a municipality. With insurance premiums rising every year, it is prudent that municipalities appoint a professional engineer to guide these decision-making processes.



Office of the President
1525 Cornwall Road
Oakville ON
L6J 0B2

As of December 31, 2019, there were 57,134 practicing professional engineers licensed and practicing in the Province of Ontario. Of this number, only 136 professional engineers work for municipalities with a population of 50,000 or less. This represents only 0.2% of licensed and practicing Ontario Professional Engineers being employed by Ontario municipalities serving populations of less than 50,000. Many of these smaller municipalities have a Public Works/Engineering Department head and would benefit by appointing a Professional Engineer.

The vast majority of professional engineers working at Ontario municipalities are employed by larger urban centres having a population greater than 50,000.

For smaller municipalities that do not have the financial resources to employ a full-time professional engineer on their staff, the MEA recommends the appointment of a professional engineer through a licensed consulting firm so that your municipality may meet the needs only a professional engineer can provide.

We would also like to take this opportunity to promote membership in the MEA. There are Ontario municipalities that currently do not have representation in the MEA. If you have a professional engineer(s) on staff and they are not MEA members, we encourage your municipality to have them apply. The MEA offers members access to knowledge, learning and the ability to stay up to date with current industry practices. It truly is great value for a very nominal fee.

On behalf of the MEA, we thank you for taking time to review this letter. Should you have any questions, please reach out to the MEA's Executive Director, Dan Cozzi, P. Eng. at dan.cozzi@municipalengineers.on.ca.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "J. Cozzi", is written above a horizontal line.

Jason Cole, P. Eng.,
MEA President 2021 - 2022