



**MAKE A BIG SPLASH SPRAY PARK ADVISORY COMMITTEE  
AGENDA**

July 12, 2022 5:30 PM  
MEETING - Memorial Sports Centre

Page

**1. Call to Order**

**2. Disclosure of pecuniary interest and the general nature thereof**

**3. Approval of Previous Committee Minutes**

2 - 3 3.1 Approval of the June 20th committee meeting minutes

**4. New Business**

4.1 Confirmation of committee chair

**5. Outstanding Items**

4 - 5 5.1 Finalization of Committee Terms of Reference

5.2 Location Discussion and Finalization

5.3 Follow up on design discussion from last meeting

6 - 8 5.4 Update on funding opportunities

5.5 Press release/Social Media post

**6. Information**

**7. Adjourn / Next Meeting Date**

MINUTES

June 20, 2022

The meeting of Make a Big Splash Spray Park Advisory Committee of the Town of Fort Frances was held at the La Place Rendezvous

PRESENT: Christine Hampton, Kaleb Firth, Becky Andrusco, Elaine Fischer, Sandra Tibbs

ALSO PRESENT: Travis Rob, Cody Vangel

**1. Call to Order**

**2. Disclosure of pecuniary interest and the general nature thereof-**

- None

**3. Approval of Previous Committee Minutes**

- None

**4. New Business**

**4.1 Update from Town of Fort Frances Staff (Design, Costs, Location, Etc.)**

The Town presented the first draft proposal received March 31, 2022 for a 3000 square foot pad with the theme of fishing including construction costs. Discussions were had on where to find more information and details on features etc. A long discussion was had on location where Legion Park was determined to be the preferred location. The Town will send out a letter to the property owners in the area as well as the Legion to ensure suitable opportunity to understand impacts to the neighborhood.

**4.2 Committee Supports/services available from TOFF**

The Town discussed their role in this and what they would be taking on and what they envision the committee's role being.

**4.3 Committee Name and structure - Discussion and Finalization**

It was determined that the committee would be call 'The Make a Big Splash Spray Park Committee'. The Town provided a draft Terms of Reference for the committee for review and hopefully adoption at the next meeting

**4.4 Sharing of Mission/mandate statement**

The Mission/Mandate statement will be added to the Draft Terms of Reference

**4.5 Press release/Social Media post**

the issuance of a press release or social media post to 'kick off' the initiative was discussed. The committee is hoping for some more visuals to be provided by the designer to add to that initial release.

**5. Outstanding Items**

- None

**6. Information**

- None

**7. Adjourn / Next Meeting Date**

Adjourned at 6:45pm

Next meeting July 12 at the Memorial Sports Centre at 5:30pm

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Advisory Committee Chair

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T. Rob, Manager of Operations and Facilities

## Splash Pad Advisory Committee

### Terms of Reference - DRAFT

June 2022

The Splash Pad Advisory Committee, hereafter referred to as “The Committee”, was struck by Council on May 9, 2022 containing 7 members from the Community, 1 member of Farboy Real estate, 1 member of the Municipal Accommodation Tax Committee, and 1 member of Town Staff. Other resource persons will be invited as deemed necessary.

The mission of this committee is to work collaboratively as a diverse group with citizens and community partners to establish a splash park. The benefits of the park shall be designs to meet the physical, mental, cultural and social needs of our residents and visitors to our community, while enhancing the overall quality of life in Fort Frances and surrounding area.

The Committee has been struck to spearhead the development of a new splash park at a location within the Town of Fort Frances, hereafter referred to as “The Development”.

The Committee will work to complete the development while adhering to the following terms of reference:

1. The Committee will determine the final physical site for the construction of a splash pad.
2. The Committee will gather and bring forward ideas, opinions, and proposals from the public for inclusion in the design and construction of the project.
3. The Committee will help fundraise the development and assist as needed in the preparation of grant applications by the Town.
4. The Committee will act as liaisons between Mayor and Council and the successful design Firm through the design phase of the project.
5. The Committee will help as necessary in the construction of the development once the design work has been completed and a contract has been awarded to a construction firm.
6. The Committee will enlist the help of other parties, when necessary, for assistance with technical or specialized services or knowledge. These members will not constitute voting members.

The Committee will meet as necessary and upon suitable notice at **5:30pm in the Town of Fort Frances Committee Room**, or other locations or times as deemed necessary. The Committee understands that this development will move at a quick pace and meetings may need to be called and held within a one week window or shorter.

The Terms of Reference for the Splash Pad Advisory Committee will be revised and revisited as necessary as the project progresses to ensure the Committee's role remains meaningful through the development.

# Rural Enhancement Funding Stream

The Rural Enhancement Funding Stream is designed to support priorities of rural communities to contribute to healthy and strong communities.

## Who is Eligible?

Rural municipalities, Indigenous communities, not-for-profit organizations and Local Services Boards having or serving a population of less than 30,000.

## What Projects are Eligible?

Incremental improvements, repairs, and/or renovations to improve and extend the useful life of capital assets including; social and recreational facilities, municipal assets and community halls, that contribute to a healthy and vibrant community.

The NOHFC Board of Directors may consider exceptions to these eligibility criteria for projects that address a priority need in Northern Ontario.

## Evaluation Criteria

Applications will be evaluated using the following criteria:

- Identification and alignment with a planning process such as community or organizational plan
- How the project builds on and optimizes the capacity and efficiency of existing infrastructure
- Strength of project plan that identifies the technical, managerial and financial capacity for implementing the project and sustaining the facility
- Applicant should demonstrate how an NOHFC investment is necessary to make the project viable

## Funding

- Funding is in the form of a conditional contribution, and will not exceed:
  - For communities under 1,500 and Indigenous communities, up to 90% of total eligible costs to a maximum of \$200,000;
  - For communities over 1,500, up to 75% of total eligible costs to a maximum of \$500,000.
- The amount of funding for each project is determined by the NOHFC Board of Directors, and limited funding is available. Not all projects meeting the criteria will necessarily receive funding.
- NOHFC may decline funding where support for a project is considered to fall within the mandate of another federal or provincial government program, except that NOHFC may provide additional assistance to a project once a decision is made under such other program, at NOHFC's sole discretion.

## What is Not Eligible?

- Core infrastructure such as municipal public services including roads, bridges, water, and sewer
- Administrative space or office buildings
- Residential projects
- Operating expenses, including routine and on-going maintenance
- Rolling stock
- Stand-alone equipment purchases
- Stand-alone furniture purchases

- Stand-alone studies (feasibility, engineering, strategy etc.)

Program Requirements

- All buildings, facilities or land improved with NOHFC funding must be owned by the applicant.
- The applicant may be required to reimburse NOHFC if assets financed by NOHFC are sold within the first three years after project completion.

Additional Resources

Community Enhancement Program - Brochure

FAQ

Q: My organization wants to pursue an important project, but it is not within any of our formal plans; can we still apply?	+
Q: How do I demonstrate that funding from NOHFC is necessary to make the project viable?	+
Q: Our project includes some administrative and/or residential space. Does this mean that the entire project is ineligible?	+
Q: Can my organization apply for more than one project at a time?	+
Q: Based on the latest census, my community population was under 30,000 residents. Am I eligible for the Enhance Your Community stream?	+
Q: Is new capital construction eligible under the Rural Enhancement Stream?	+

## Splash Park Budget

	Cost	Item Details
Splash park	\$ 350,000.00	Based on preliminary proposal
Sewer/water/electrical services	\$ 30,000.00	New services to the splash park
Washrooms/Pump House	\$ 40,000.00	8' x 16' building
Walkways	\$ 30,000.00	70m of walkway
Other Amentities	\$ 195,500.00	Park Equipment, Shade, Benches
Contingency	\$ 20,000.00	
Total	<u>\$ 665,500.00</u>	

### **Funding Oppertunities**

NOHFC	\$ 499,500.00	75% funding up to \$500,000 pending award
Contributions from others	\$ 166,000.00	Fundraising target and other funding options
Total	\$ 665,500.00	