

# TOWN OF FORT FRANCES

AGENDA - December 17, 2012

## COMMITTEE OF THE WHOLE MEETING

Council Chambers and Council Chambers, Civic Centre

(Session No. 80) 5:30 p.m. to 5:52 p.m.

Page

### **1. Call to Order**

### **2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

### **3. Disclosure of pecuniary interest and the general nature thereof.**

### **4. In-Camera: 5:31 p.m. to 5:35 p.m.**

### **5. Non-agenda in-camera items**

### **6. Public Session Resumes in Council Chambers: 5:40 p.m.**

### **7. Consent Agenda: 5:41 p.m. to 5:45 p.m.**

7.1	Request for a Community Foundation.	3 - 5
7.2	Submission of Expression of Interest under Phase 2 of Municipal Infrastructure Investment Initiative Capital Program.	6 - 15
7.3	November 2012 Drinking Water Systems Monthly Summary Report	16 - 23
7.4	Christmas Greetings on 93.1 The Border	24 - 26
7.5	Uncollectible Accounts Receivable Customer #10657	27 - 29
7.6	Safe Communities Rainy River District 2012-2013 Financial Request	30 - 62

### **8. Information:**

8.1	Aircraft Landings and Fort Frances Airport Fuel Sales as of December 1, 2012	63 - 64
8.2	2012 Tonnage December 1, 2012	65
8.3	Complaint Register - November 2012	
8.4	Town of Fort Frances General Fund (Operating) Actuals as at November 30, 2012	66 - 68
8.5	Town of Fort Frances Water and Sewer Fund (Operating) Actuals	69

	to November 31, 2012	
8.6	Town of Fort Frances Capital Fund Budget vs Actual November 30, 2012	70 - 74
8.7	Town of Fort Frances - Statistics Canada Report	75 - 78
<b>9.</b>	<b>Non-agenda items: 5:46 p.m.</b>	

December 11, 2012

REPORT TO: Mayor and Council

FROM: Mark McCaig, CAO

SUBJECT: Request for a Community Foundation

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At the Administration and Finance Executive Committee meeting of December 11, 2012, a report from Tannis Drysdale of the Rainy River Future Development Corporation and Economic Development Advisory Committee requesting the formation of a community foundation was discussed.

Although the committee appreciated the merits of a community foundation and the other information presented in the report, they require more information and are recommending that the Rainy River Future Development Corporation be tasked with providing specific financial data related to the formation and the operation of a community foundation.

Respectfully submitted,



Mark McCaig  
CAO

MM/kl

<p><b>Council approval of this report</b> will direct that Rainy River Future Development Corporation be tasked with providing specific financial data related to the formation and operation of a community foundation.</p>
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## REPORT TO MAYOR AND COUNCIL

RE: COMMUNITY FOUNDATION  
FROM: T DRYSDALE RRFDC EDAC

The Town of Fort Frances Strategic Plan sets out that EDAC should investigate the Community Foundation model and make a recommendation to Council on if and how this model for charitable funding would work within the Town of Fort Frances.

EDAC reviewed the concept of Community Foundations in the Winter/Spring of 2011/12. As a committee they decided, based on the experience of other communities of a similar size, that they should investigate creating a Foundation for Fort Frances. EDAC created a sub committee consisting of Gray Rogozinski, Shauna DeGagne, Jim Cummings and Theresa Hazel. The committee met three times and reported back to EDAC twice. The committee after the second meeting decided to request the inclusion of Councillor Tibbs as she had suggested that the Foundation be created.

A major point of discussion has been the geography that the Foundation would cover and if it should be just the Town or also include the District. The recommendation was to create a Fort Frances Foundation and begin within the Town and over time as the Foundation develops expand, if prudent, to a larger geography.

EDAC received advice from the committee created a recommendation to Council is:

That the Town of Fort Frances proceeds with the creation of a Foundation and that the Town:

- Purchase the start up pkg from the Community Foundation Network.
- Appoint an adhoc committee who will become the initial Board of Directors.
- Budget for the cost of registration and legal filings if required.
- Budget for the cost of initial marketing materials.
- Provide administrative and in kind support.
- Make a long term commitment to absorb all accounting and administrative costs for the first five years of the foundations existence.

### **Fort Frances Community Foundation**

#### **Community Foundations**

Community Foundations exist in many municipalities across Canada. At least 40 exist in Manitoba and over 60 are listed from Ontario on the Canadian Community Foundations website.

The Foundations support community work by attracting charitable investments and making grants to various good works. In most cases these funds operate on expenditures of interest only. In nearly all cases the foundations have a variety of funds that are dispersed based on either donors requested purposes or the foundations priority areas. For example the Foundation may have single bequest that is specified for a particular use such as playground equipment and another pool of money that is generally contributed to that the fund has decided to use to support arts programming.

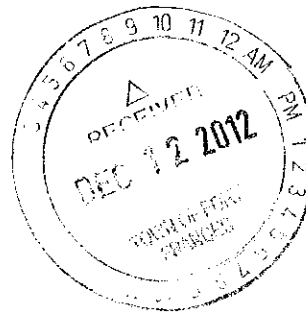
The Foundations are run by independent Boards of Directors who may or may not be appointed by the municipal governments sponsoring the organization. The Foundations are registered Charities and as such responsible for all the legal filings and reporting's of this type of legal entity.

#### **Fort Frances Foundation**

The initial committee discussions regarding a Fort Frances Foundation revolved around the geographic scope of a local Foundation. These discussions lead to a conclusion that the Foundation should be district wide. However, while an ideal situation, when the concept is applied to the practical budgetary limits of the Towns resources the committee rethought this recommendation and have decided to recommend that the Foundation begin smaller within the Town. Over time as the organization is developed it should be encouraged to expand its mandate when requested by other partners in the region.

The Foundation Committee will require the following resources of Council:

- A small budget to cover:
  - the costs of registration and legal filings. ( the committee intends to request pro-bono legal assistance)
  - the costs of community foundation start up materials ( 300)
  - initial marketing material expenses
- Administrative support, meeting rooms and misc materials.
- Either the authority to appoint an adhoc committee who will become the initial Board of Directors or for Council to appoint this committee.
- A long term commitment to absorb all accounting and administrative costs for at least the first 5 years of the Foundation.



December 10, 2012

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

**SUBJECT: Submission of Expression of Interest for Funding for Phase 2 (2013) of Tender No. 12-OF-01- Portion of Second Street (between Mowat Avenue & Central Avenue) and Portion of Mowat Avenue (between Third Street & Second Street) under the Municipal Infrastructure Investment Initiative (MIII) Capital Program.**

Back in September of 2012 the Town submitted an "Expression of Interest" form to finalize an Asset Management Plan in accordance with provincially established guidelines. The Town received \$25, 731.09 in funding to complete the Asset Management Plan by December 31, 2013. The preparation of an Asset Management Plan in accordance with Ministry of infrastructure guidelines is the first step for our Town to receive a constant funding source from both the Provincial and Federal Government to address future capital asset needs.

At this time the Ministry of Infrastructure is requesting "Expression of Interest" for critical infrastructure projects identified as top priorities through Asset Management Plans for 2013-2014. There is \$ 51,000,000 available in Ontario to complete these projects.

Through discussion with water and wastewater operators, engineering staff and I & I Study completed by KGS Group the next critical section of sanitary sewer piping due to be replaced is considered a trunk section of 450 mm diameter sanitary sewer along Second Street from Mowat Avenue to Central Avenue and Mowat Avenue from Third Street to Second Street. The project was tendered out in 2012 under Tender No. 12-OF-01 where Makkinga was the low bid. The total cost to complete this project is estimated at \$1,271, 068.46 which included a \$100,000 contingency allowance.

The project funding is based on the following;

1) 1/3 cost – Federal Gas Revenue -	\$ 424,000
2) 1/3 cost - Town's water and sewer funds -	\$ 424,000
3) 1/3 cost – Municipal Infrastructure Investment Initiative -	\$ 424,000
Total	\$1,272,000

Please find attached administration report prepared by Travis Rob outlined in detail the information, which must be contained in the "Expression of Interest" form for capital funding under the MIII capital program.

The deadline for submission is January 9, 2013 at 5:00 pm EST where the following documentation must be submitted;

- 1) 2011 Municipal Financial Information Return to the Ministry of Municipal Affairs and Housing. The Town's (FIR) was submitted on May 31, 2012 and an updated FIR was resubmitted on June 15, 2012 once the Rainy River District Social Services Board audit information was received.
- 2) Completed Expression of Interest Form to the Ontario Ministry of Agriculture, Food and Rural Affairs. See attached completed form.
- 3) A resolution of Council as outlined below.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the following resolution- that the information contained in the "Expression of Interest" form is factually accurate and the Town of Fort Frances is committed to develop an Asset Management Plan in conformance with the requirements set out in the Ministry of Infrastructure; **Building Together: Guide for Municipal Asset Management Plans** document by December 31, 2013.
- 2) That a copy of the resolution outlined in Item No. 1 accompany the "Expression of Interest" Form to be submitted to the Ontario Ministry of Agriculture, Food and Rural Affairs prior to the deadline of January 9, 2013.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager Operations & Facilities

**Council approval of this report will ensure the following:**

- 1) That Council endorses the following resolution- that the information contained in the "Expression of Interest" form is factually accurate and the Town of Fort Frances is committed to develop an Asset Management Plan in conformance with the requirements set out in the Ministry of Infrastructure; **Building Together: Guide for Municipal Asset Management Plans** document by December 31, 2013.
- 2) That a copy of the resolution outlined in Item No. 1 accompany the "Expression of Interest" Form to be submitted to the Ontario Ministry of Agriculture, Food and Rural Affairs prior to the deadline of January 9, 2013.

2012SeptemberMIIIexpressionofinterest

**RECOMMENDED**

DEC 10 2012

DIV. MNG.

EXECUTIVE COMM.

*Doug Brown*

*R. L. Lidenko*

December 10, 2012

Report To: Doug Brown, Manager of Operations and Facilities

From: Travis Rob, Facilities/Sustainability Coordinator

**SUBJECT: Submission of Expression of Interest for Funding under the Municipal Infrastructure Improvement Initiative Capital Program**

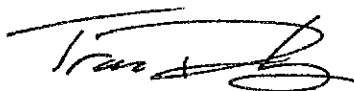
On August 16, 2012 The Ministry of Infrastructure launched an Asset Management Funding Program to help municipalities with costs incurred to undertake the development of a comprehensive Asset Management Plan. The second phase of this program, called the Municipal Infrastructure Improvement Initiative (MIII) Capital Program, was released on November 16, 2012. The MIII Capital Program will see the province provide up to \$51 million for municipalities to address necessary road, bridge, water and wastewater projects in 2013-14 and 2014-15. The projects that are eligible for this funding must be detailed as top priorities through a comprehensive asset management plan; administration is proposing to apply for funding for the reconstruction of Second Street between Mowat Avenue and Central Avenue and Mowat Avenue between Second Street and Third Street.

As the development of a comprehensive asset management plan is ongoing, the Town is required to submit an expression of interest by January 9, 2013 to the Ministry of Infrastructure to be eligible for the first round of MIII funds. To complete this expression of interest form a resolution from council is required declaring that the information contained on the Expression of Interest form, attached to this report, is factually accurate and that the Town of Fort Frances is committed to develop an asset management plan in conformance with the requirements set out in the Ministry of Infrastructure; **Building Together: Guide for Municipal Asset Management Plans** document by December 31, 2013.

The deadline for the submission of the expression of interest is January 9, 2013 at 5:00pm EST where the following documentation must be provided:

1. 2011 Municipal Financial Return to the Ministry of Municipal Affairs and Housing. The Town's (FIR) was submitted on May 31, 2012 and an updated FIR was submitted on June 15, 2012 once the Rainy River District Social Services Board audit information was received.
2. The completed expression of interest form to the Ontario Ministry of Agriculture, Food and Rural Affairs. See attached completed form.
3. A council resolution as outlined above.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, EIT  
Facilities/Sustainability Coordinator

## Municipal Infrastructure Investment Initiative Capital Program – Expression of Interest

On August 16, 2012, the Province of Ontario launched the Municipal Infrastructure Investment Initiative (MIII) as part of the Municipal Infrastructure Strategy. Through the MIII Capital Program, up to \$51 million will be made available to address necessary road, bridge, water and wastewater projects identified as top priorities through comprehensive asset management plans. Funding will be targeted to municipalities and Local Services Boards (LSBs) that are unable to pay for proposed projects without provincial assistance.

Ontario municipalities and LSBs that own roads and/or bridges and/or water systems and/or wastewater systems are eligible. In addition, municipalities that have not done so already must submit their 2011 Financial Information Return to the Ministry of Municipal Affairs and Housing by January 9, 2013.

The MIII Capital Program includes both a pre-screening and an application process. To begin, municipalities and LSBs may submit this Expression of Interest form for pre-screening. Completed expression of interest forms must be submitted by 5 p.m. EST on January 9, 2013. Municipalities and Local Services Boards that pass the pre-screening process will be given the opportunity to submit a detailed application.

For more information, see the **Municipal Infrastructure Investment Initiative Capital Program manual** and **Building Together: Guide for Municipal Asset Management Plans**.

If submitting this form by email, please save the completed form to your desktop and send as an attachment to [miii@ontario.ca](mailto:miii@ontario.ca)

If submitting by mail please print the completed form and send to:

Municipal Infrastructure Investment Initiative Secretariat  
c/o Rural Programs Branch  
Ontario Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West, 4th Floor  
Guelph ON N1G 4Y2

<http://www.ontario.ca/municipalinfrastructure>

Please fill in all fields on this form that apply to your municipality or LSB.

### Section 1 – Municipality/LSB Contact Information

Municipality/LSB Name\*

The Corporation of the Town of Fort Frances

#### Authorized Contact

Last Name Brown	First Name Doug	Middle Initial D C
Position O & Manager, P Eng.	Telephone Number (807)274-9893	Email Address dbrown@fort-frances.com

\*Note if this is a joint project, please include all municipalities and LSBs that are part of the project, but only the contact information for the lead municipality/LSB.

#### Mailing Address

Unit Number	Street Number 320	Street Name Portage Avenue	PO Box n.a.
City/Town Fort Frances	Province Ontario	Postal Code P9A 3P9	

### Section 2 – Project Information

Project Name

Second Street Reconstruction

Project Type (road, bridge, water or wastewater)

Road, Water and Wastewater

#### Project Financial Information

Total Project Cost \$1,272,000.00	Amount of Provincial Funding Request \$424,000.00
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**Section 2 – Project Information (Cont'd)**

List the sources of financing for the project other than the provincial funding requested.

Funding Source	Amount
Federal Gas Tax	\$424,000.00

Project Location			
Unit Number	Street Number	Street Name	PO Box
		Second Street and Mowat Avenue	
City/Town	Province		Postal Code
Fort Frances	Ontario		
Latitude	Longitude		
48.611839	-93.399072		

**Section 3 – Asset Management Planning**

Please describe your municipality's or LSB's progress to date toward completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**. Where possible, please provide supporting documentation.

**State of local infrastructure**

The Town has no condition ratings for the following assets; storm sewer system, social housing, the sidewalk network, facilities and other associated HVAC equipment, street lighting and the water distribution system. The CCTV inspection data for the sanitary sewer collection system is very out-dated and additional CCTV inspection work should be completed under this program. For example the Town has approximately 51.3 kms of storm sewer piping and 1708 catchbasin or manholes where no condition rating of these assets has been completed. There are no policies in place in regards to data verification and condition assessment that sets out when and how asset information or data will be verified and when and how assets will be assessed to determine their condition. Funding from this program will be utilized to complete some outstanding condition rating of some assets and develop policies in regards to data verification.

**Expected levels of service**

The Town has done minimal work over the past 9 years establishing policies and/or standards for desired level of services for its main assets. However, some progress has been made as a result of regulatory requirements. For example the Town has operated and maintained its water system in accordance with Ontario regulation 170/03 and is in the process of implementing a quality management system for the Town's water system. Trending is taking place in regards to water leaks within the water distribution system and customer water quality complaints are recorded. On an annual basis staff and management of the water system at all levels within the organization of the Town of Fort Frances review and evaluate where infrastructure maintenance, rehabilitation and renewal needs should be incorporated to improve service delivery for the up coming years and trending is a useful tool incorporated into the decision making process.

Back in October of 2009, the Town adopted minimum maintenance standards for its municipal highways in accordance Ontario regulation 239/02 where the routine road patrol, snow accumulation and icy roadways standards are adhered to. Another example where the Town reviewed desired level of service data on a higher level on a monthly basis is the comparison of potable water manufactured at the Water Treatment Plant (WTP) to the amount of wastewater discharged at the sewage treatment plant (STP). As a result of this comparison the Town has realized that a significant amount of groundwater and surface water is being treated at the STP for no reason and that some investigation work was required to determine where this (I & I) loading is coming from. As a result the KGS group was retained to undertake an Infiltration and Inflow (I&I) Investigation of the sanitary sewer collection system starting in the fall of 2008 with completion in the spring of 2012.

With the recent adoption of O. Reg. 397/11, Energy Management and Demand Management Plans under the Green Energy Act, the Town will begin monitoring and trending energy use in its facilities by July 2013. The second portion of this legislation is to develop an Energy Conservation and Demand Management Plan for a five-year term that will

outline the capital and maintenance needs required to identify and maintain the desired level of service in our municipal facilities.

The Town participates in completing municipal performance measurement data submissions on an annual basis, however has done very little in the way of reviewing and evaluating performance measuring data from other municipalities of similar size due to other pressing operating and maintenance challenges such as creating an inventory database of all its tangible capital assets. Funding resources will be utilized to review how other municipalities of similar size are incorporating desired levels of service parameters for its main assets and what type of monitoring program is in place to review such performance measurement data. Funding from this program will also be utilized to establish policies and/or standards for desired levels of service for its main assets and to develop a program to review performance measurement parameters from similar size municipalities.

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#### Asset management strategy

The Town has adopted several operational principles or maintenance activities in order to ensure some assets are maintained and operated at a higher standard over the past 9 years. For example in regards to the water distribution system, 20% of the isolation valves are exercised on an annual basis. This will ensure all isolation valves are exercised on a 5-year cycle. Also the Town has been utilizing water mains of PVC materials when replacing old ductile iron or cast iron water mains as the life expectancy is greater than the previously used steel or cast iron piping.

Additional work is required to ensure additional best practices or maintenance strategies are incorporated into the existing maintenance and operational activities to try to increase the life expectancy of some assets. The geographic distance, in Northwestern Ontario, between communities make it difficult to group tender large scale infrastructure reconstruction or rehabilitation projects in order to obtain better pricing, but the Town is open and willing to participate in such a practice.

As outlined above in section 2 (Current Asset Management Practices) there is no finalized master asset management plan in place which outlines the maintenance, renewal, rehabilitation and expansion strategies for each tangible asset. Additional work is required to develop such a master asset management plan with the appropriate strategies.

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#### Financing strategy

Back in 2010, BMA Management Consulting completed an Asset Management Financial Plan where the Town forecasted for only 6 years of capital needs. The new requirement would have the Town prepare a financial plan for its assets forecasting for a 10 year period where ideally the plan should cover the entire lifecycle of assets. Additional work will be required to develop a 10 year term financial plan starting from 2013 as the base year.

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Please explain in detail your community's workplan for completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**.

#### State of local infrastructure

Through the winter months the records, condition assessments, and studies will be evaluated to develop a state of our local infrastructure. During this time, any areas of weakness or missing data in our asset records will be documented and those areas will be assessed further and verified to complete our understanding of the asset condition in the spring. Once a thorough understanding of the asset condition is known this information will be added to the document.

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#### Expected levels of service

The Town is working with all staff and departments to develop a guideline for expected levels of service of our infrastructure. Each asset type will be assessed individually to best define the expected level of service based on the operating conditions of that asset type. Once the expected levels of service have been determined this information will be used to refine the state of local infrastructure.

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#### Asset management strategy

With the state of the local infrastructure and the expected levels of service defined, the past maintenance history, past studies and past inspections will be analyzed to develop a long term asset management strategy. This strategy will define, on an annual basis, the assets that should be targeted for replacement, or repair to keep their performance within the defined levels of service.

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#### Financing strategy

The Town completed, in 2010, an Asset Management Financial Plan. This document will be reviewed and updated

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where required and form the basis of the financial strategy. The Town will use current costing data and inflate it out over the duration of the asset management strategy to develop costing for renewal projects through the asset management plan duration.

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#### **Section 4 – Problem Description**

The problem description should clearly describe the public health and/or safety problem arising from the current situation and the impact of the problem on the municipality or LSB (e.g., number of people affected).

The area of Second Street and Mowat Avenue contains the sanitary sewer main which collects the sanitary waste from most of the households in the east end of Town. This pipe is 450mm in diameter, made of clay, severely deteriorated, deeply buried, and 67 years old, further to this this main travels under one of the Town's main east/west collector roads with high traffic volumes. Given the high traffic flows, the impacts of a closure and the risk to motorists do to a sink hole caused by a breakage on this roadway would be immense. Further to this if there was a break causing a back log of sewage in the system, a large portion of the Town's population are at risk from basements flooding with sewage. In this area the water main is 150mm diameter ductile iron water main installed in 1913. This water main is approaching 100 years old, this far exceeds the projected useful life of ductile iron pipe. The possible health affect that could be seen from a pathogen entering the water system through a break in an aged water main could be very widespread and catastrophic.

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#### **Section 5 – Project Description**

The project description should outline the scope of the project.

This project will include the removal of the old asphalt surface, road base, curb and gutter, sidewalk, water main, sanitary sewer main and storm sewer mains. The water main will be replaced with new PVC water main, including control valves, and service lines to property line. The Sanitary Sewer main will be replaced with new PVC main including new manholes, new sewer services to property line and a closed circuit television inspection of the completed main to check for deficiencies. The old storm sewer main and catch basin leads will be replaced with new HDPE and PVC storm sewer including replacing manholes and catch basins. Finally the existing concrete curb and gutter, sidewalk, road base and asphalt surface will be replaced.

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#### **Section 6 – Project Rationale**

Please describe how the project would reduce or eliminate the public health and/or safety problem.

With new sewer and water infrastructure along this corridor the Town will complete the renewal of the last problematic section of this main collector sanitary sewer main. By utilizing new pipe materials and connection details this new sanitary and water main should provide many years of safe and problem free service to the residents of the Town of Fort Frances.

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#### **Section 7 – Project Readiness**

Describe your workplan to complete the project by Dec. 31, 2014, including obtaining any necessary approvals (e.g., Environmental Assessment).

The Town of Fort Frances has already completed the tendering process for this work, however at this time there has not been a contractor awarded to this work. Once all financial approvals and commitments are complete the award of this contract can be completed and the work can begin in early spring or summer of 2013. All of this work is scheduled to be completed by the end of September 2013 with final inspections to take place shortly after this time.

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#### **Section 8 – Alternative Options Considered**

Please describe other options considered to address the problem.

The Town is fairly limited with the possible solutions to this problem. The sanitary main could be relined however this does not address the aged water main. The Town could delay this project while securing the funding through rates to complete this work, however if there was a major break in the main, all accrued funds could be used up to cover the cost of the repair. This section of sanitary main was last closed circuit television (CCTV) inspected in 1997 and the Town has considered reinspecting the main to evaluate the change in condition and reassess its criticality. Currently the Town is developing a tender for CCTV inspection work in 2013 and if this reconstruction project gets delayed, this section of main will be inspected at that time.

## Section 9 – Funding Need

Explain why your municipality or LSB requires the amount of provincial funding requested above and why it cannot implement the project on its own.

On November 20, 2012 the local paper mill, Resolute Forest Products, announced an indefinite partial closure of its operations in Fort Frances. This announcement will cost 239 local employees their jobs and a reduction in the local tax assessment which directly impacts the Town of Fort Frances Capital and Operational budgets. Beyond the reduction in tax revenue expected by this announcement, the mill is a major consumer of water which will be a direct but unknown reduction in water revenue. On top of the financial unsurety from the November announcement the mill has appealed its property tax assessment for the past three tax years which could see the Town owing Resolute a substantial payment in back taxes. Given the economic challenges the Town is currently facing, all capital expenses are being further scrutinized and the criticality is being questioned before any funds are allocated to a project.

## Section 10 – Declaration

Each Expression of Interest must be accompanied by a declaration. For municipalities, the declaration can be made by a resolution or letter from municipal council. For LSBs, the declaration must be made by resolution from the LSB board.

I certify that:

- the information in the Expression of Interest is factually accurate; and
- the municipality or LSB has a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** in place; or
- the municipality or LSB is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** by December 31, 2013.

I have the authority to bind the municipality/LSB.

Full Name (Last name, first name)	Position	Date (yyyy/mm/dd)
Mayor Roy Avis and Clerk Glenn Treftlin	Mayor and Clerk	

If submitting an electronic copy of the resolution or by-law, please attach this document to the email submitted.

## Section 11 – Submission

Expressions of Interest must be received by 5 p.m. EST on January 9, 2013.

Questions? Call 1 888 588-4111 or send an email to [miii@ontario.ca](mailto:miii@ontario.ca).

### Mailing address:

Municipal Infrastructure Investment Initiative Secretariat  
c/o Rural Programs Branch  
Ontario Ministry of Agriculture, Food and Rural Affairs  
1 Stone Rd West, 4th Floor  
Guelph ON N1G 4Y2

## Section 12 – Documents Submitted With This Expression of Interest

Please outline any files or documents (e.g., asset management plan) you will be submitting along with this Expression of Interest.

If you are submitting this form by email, write a description of the file's contents to the left and indicate the file name or hyperlink to the right.

Attach all documents to the same email as this form.

If you are submitting this form by mail, simply write a description of each document you are submitting along with this Expression of Interest, in the left-hand column.

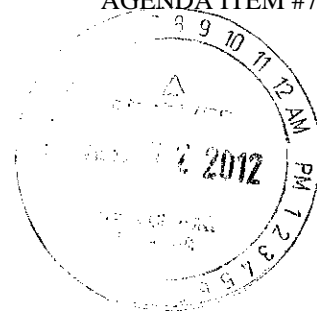
Description of File or Document Attached	File Name or Hyperlink

December 7, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: November 2012 Drinking Water Systems Monthly Summary Report**



Please find attached the November 2012 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the November 2012 report as presented.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager of Operations & Facilities

**Council approval of this report will** accept the November 2012 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

11 Council Water Report November 2012.doc

**RECOMMENDED**

DEC 07 2012

DIV. MNG. *Deyn*

EXECUTIVE COMM. *R. Wieda*

**November, 2012**

**Monthly Summary Report  
Water Systems**

**Prepared by: Randy White, ORO  
Senior Water Treatment Plant Operator**

**Dated: December 05, 2012**

## 1) **Introduction -**

This report contains the major maintenance activities and operational events that occurred during the month of November 2012 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

## 2) **Flow Data**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

## 3) **Microbiological (Health Related) Water Analysis– Main Water System # 220000978**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

## 4) **Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736**

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System – # 220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736**

Signs posted, exempt from testing.

**7) Maintenance Activities at the WTP**

Nov. 01<sup>st</sup> - cleaned the four (4) check valves on the poly unit.

Nov. 01<sup>st</sup> - cleaned the top and bottom tank on the poly unit.

Nov. 05<sup>th</sup> - Lakeside here working on S.C.A.D.A. system.

Nov. 06<sup>th</sup> - Lakeside here working on S.C.A.D.A. system.

Nov. 07<sup>th</sup> - Lakeside here working on S.C.A.D.A. system.

Nov. 07<sup>th</sup> - manually blew down clarifier # 1.

Nov. 14<sup>th</sup> - cleaned the soda ash auger.

Nov. 14<sup>th</sup> - worked on low lift # 3 seal.

Nov. 15<sup>th</sup> - high pressure flush on poly lines.

Nov. 16<sup>th</sup> - manually blew down clarifier # 1.

Nov. 21<sup>st</sup> - unloaded a shipment of chlorine.

Nov. 23<sup>rd</sup> - manually blew down clarifier # 1.

Nov. 26<sup>th</sup> - manually blew down clarifier # 1.

Nov. 28<sup>th</sup> - recalibrated distribution chlorine analyzer.

Nov. 29<sup>th</sup> - cleaned the top and bottom tank on the poly unit.

Nov. 30<sup>th</sup> - cleaned the top and bottom tank on the poly unit.

**8) Water Complaints –**

- Poor Pressure – 0 complaint.
- Water quality – 0 complaint.

**9) Other Miscellaneous Information:**

Nov. 05<sup>th</sup> - took weekly routine bacti samples.

Nov. 13<sup>th</sup> - Q.M.S. meeting at Water Treatment Plant.

Nov. 13<sup>th</sup> - took weekly routine bacti samples.

Nov. 13<sup>th</sup> - worked on Oct. monthly report.

Nov. 14<sup>th</sup> - D.W.S.P. samples taken.

Nov. 19<sup>th</sup> - took weekly routine bacti samples.

Nov. 22<sup>nd</sup> - Q.M.S. meeting at Water Treatment Plant.

Nov. 26<sup>th</sup> - took weekly routine bacti samples.

Nov. 26<sup>th</sup> - Q.M.S. meeting at Water Treatment Plant

Nov. 28<sup>th</sup> - Q.M.S. Audit at Water Treatment Plant.

Nov. 29<sup>th</sup> - information meeting at the Civic Centre for all Town Employees.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: Brian Webb
- Doug Herr, Environmental & Facilities Supt.: Dsh H
- Doug Brown, Manager of Operations & Facilities: Doug Brown
- Mark McCaig, CAO: \_\_\_\_\_
- Rick Wiedenhoef, Chair O&F Exec Committee: R. Wiedenhoef
- Roy Avis, Mayor: ~~Roy Avis~~
- Paul Ryan, Councillor: Paul Ryan
- John Albanese, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_
- Sharon Tibbs, Councillor: \_\_\_\_\_
- Ken Perry, Councillor: Ken Perry

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report November, 12

Town of Fort Frances - WTP - 220000978  
November 2010/2011 vs. November 2012

Flow and Operating Data

Flow Data November		Units	2010		2011		2012	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m <sup>3</sup>			166220		178680		129100
Raw Maximum Day	m <sup>3</sup>		Saturday 06th	5790	Friday 11th	6750		4500
Raw Minimum Day	m <sup>3</sup>		Monday 29th	4940	Friday 04th	5400		4120
Raw Average Daily Consumption	m <sup>3</sup>			5540		5960		4300
Total Treated Water	m <sup>3</sup>			120710		124300		108860
Treated Water Maximum Day Consumption	m <sup>3</sup>		Friday 19th	4400	Friday 11th	4730		4030
Treated Water Minimum Day Consumption	m <sup>3</sup>		Monday 29th	3710	Tuesday 01st	3520		3180
Treated Water Average Day Consumption	m <sup>3</sup>			4020		4140		3630
Daily Average Per Household Consumption Rate	m <sup>3</sup>			1.063		1.094		0.960
* Daily Average Per Person Consumption Rate	m <sup>3</sup>			0.503		0.518		0.455
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			2.09		2.02		1.71
Total Chlorine Residual - Treated Water	mg/L			2.43		2.41		2.09
Aluminum Sulphate - Raw Water	mg/L			35		34.5		33.9
Aluminum Sulphate - Treated Water Residual	mg/L			0.05		0.06		0.06
Fluoride - Treated Water	mg/L			0.69		0.70		0.63
Soda Ash - Raw Water	mg/L			34		34		34
PH - Adjusted	mg/L			7.1		7.32		7.37
Temperature	C			6.0		5.5		4.3
Quantity of Chemical Used:								
Aluminum Sulphate	kg			5817.7		6164.5		1016.5
Polyelectrolyte	kg			50		62.5		62.5
Chlorine Gas	kg			611		650		410
Soda Ash - Used for PH Adjustment	kg			6551.5		6075.1		4389.4
Fluoride	kg			582		630		345

\* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.

\* Population is 7986

\* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
November 2012

Operating Data		Units	MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average	
Flow rates																																				
Raw Water	10 <sup>3</sup> M <sup>3</sup>	17		4.26	4.35	4.43	4.44	4.21	4.31	4.32	4.34	4.27	4.36	4.34	4.38	4.19	4.31	4.29	4.26	4.12	4.50	4.26	4.28	4.29	4.28	4.31	4.17	4.45	4.15	4.33	4.23	4.35	4.27	129.10	4.30	
Peak instantaneous -Raw Water	L/s	50.64		50.64	50.41	50.47	50.45	50.51	50.44	50.57	50.47	50.76	50.69	50.59	50.58	50.63	50.76	50.50	50.20	50.22	50.24	50.26	50.22	50.23	50.04	50.20	50.19	50.19	50.21	50.28	50.26	50.29	1485.40	51.32		
Treated Water	10 <sup>3</sup> M <sup>3</sup>	7		3.47	3.61	3.64	3.64	3.75	3.45	3.88	3.42	3.88	3.41	4.03	3.45	3.73	3.50	3.63	3.60	3.65	3.99	3.50	3.77	3.54	3.73	3.54	3.18	3.76	3.51	3.95	3.34	3.99	3.85	109.86	3.63	
Peak instantaneous - Treated Water	L/s	62.34		62.47	62.59	60.87	60.85	62.11	61.47	61.97	65.14	67.51	67.63	65.46	67.92	68.57	68.97	67.91	67.59	68.54	68.87	68.80	69.78	68.16	67.04	66.99	67.39	68.46	68.38	68.75	1926.08	66.42				
Backwash Water	10 <sup>3</sup> M <sup>3</sup>	n/a		0.481	0.528	0.484	0.529	0.231	0.485	0.260	0.485	0.261	0.483	0.261	0.483	0.258	0.483	0.258	0.483	0.258	0.483	0.258	0.473	0.520	0.476	0.519	0.224	0.523	0.479	0.527	0.264	0.264	12.535	0.432		
Fluoride Information																																				
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8		0.60	0.64	0.65	0.60	0.53	0.52	0.56	0.57	0.58	0.50	0.58	0.51	0.58	0.56	0.56	0.59	0.64	0.65	0.64	0.68	0.70	0.69	0.73	0.80	0.80	0.79	0.61	0.54	0.71	0.73	19.02	0.63	
Turbidity Information																																				
Raw Water	NTU	n/a		1.18	1.25	1.32	1.23	1.17	1.22	1.17	1.19	1.12	1.68	2.61	1.68	1.33	1.13	1.19	1.06	1.10	1.18	1.01	1.09	0.92	0.93	0.90	0.96	0.91	0.83	0.82	0.84	0.85	0.86	34.74	1.16	
Settled Water	NTU	n/a		0.07	0.08	0.08	0.08	0.05	0.08	0.05	0.05	0.05	0.11	0.05	0.05	0.05	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.07	0.13	0.08	0.06	0.09	0.07	0.06	0.06	0.09	2.12	0.07	
Treated Water	NTU	1		0.04	0.06	0.04	0.06	0.04	0.04	0.04	0.04	0.04	0.06	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.05	0.06	0.06	0.04	0.04	0.06	0.03	0.06	0.03	0.06	1.39	0.06	
Other Operating Parameters																																				
pH - Treated Water	no units	6.5 to 6.5		7.06	7.35	7.25	7.15	7.10	7.56	7.40	7.32	7.89	7.89	7.42	7.45	7.26	7.60	7.48	7.54	7.42	7.44	6.98	7.34	7.22	7.31	7.34	7.29	7.34	7.01	7.38	7.38	7.37	7.39	220.95	7.37	
pH - Settled water	no units	n/a		5.96	6.00	5.97	6.00	5.99	5.96	5.91	5.77	6.05	6.23	6.13	6.25	5.94	5.84	5.62	5.33	5.69	5.91	5.81	5.92	5.87	5.92	6.27	6.01	6.08	5.37	5.92	5.92	5.93	6.29	5.10	178.42	5.96
pH - Raw Water	no units	n/a		7.11	7.10	7.15	7.15	7.01	7.65	7.18	7.16	7.30	7.31	7.32	7.33	7.36	7.20	7.31	7.14	7.22	7.16	7.10	7.29	7.21	7.19	7.14	7.11	7.18	6.99	7.33	7.14	7.14	7.15	216.03	7.20	
FAC - Treated Water	mg/l	0.2 to 4		1.47	1.46	1.48	1.65	1.69	1.60	1.57	1.53	1.72	1.88	1.62	1.75	1.70	1.74	1.18	1.69	1.63	1.81	1.81	1.78	1.68	1.65	1.68	1.79	1.66	1.90	1.94	1.81	1.85	61.36	1.71		
Total Chlorine Residual Treated	mg/l	0.3 to 7		1.68	1.67	1.69	1.89	1.85	2.12	1.95	1.81	2.24	2.08	1.99	2.11	2.18	2.21	2.23	2.22	2.26	2.18	2.00	2.01	1.86	2.00	2.32	2.27	2.19	2.10	2.32	2.35	2.31	2.32	62.72	2.09	
Temperature	°C	15		7.0	7.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	5.0	4.0	4.0	4.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	2.0	2.0	128.0	4.3		
Fluoride used (Total Daily Consumption)	kg	n/a		10.0	11.0	10.0	11.0	10.0	11.0	10.0	11.0	10.0	13.0	11.0	10.0	9.0	9.0	8.0	11.0	10.0	10.0	9.0	12.0	14.0	12.0	13.0	15.0	15.0	14.0	13.0	14.0	345.0	11.5			
Chlorine used (Total Daily Consumption)	kg	n/a		13.0	14.0	14.0	15.0	13.0	14.0	12.0	14.0	14.0	14.0	13.0	14.0	13.0	14.0	14.0	14.0	13.0	14.0	13.0	14.0	14.0	14.0	14.0	14.0	14.0	13.0	15.0	11.0	14.0	13.0	210.0	13.7	
Soda ash (Total Daily Consumption)	kg	n/a		144.8	147.9	150.6	151.0	145.1	148.5	145.9	147.6	145.2	148.2	147.8	148.9	142.5	145.5	146.3	144.8	144.0	143.0	140.1	153.0	144.9	145.9	145.5	146.5	141.8	151.3	142.5	147.2	143.8	147.5	145.2	4389.4	148.3
Soda Ash - Dosage	mg/l	n/a		34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	1020.0	34.0
Alum residual - (Total Daily Consumption)	kg	n/a		147.0	150.1	152.8	153.2	145.2	148.7	149.0	149.7	147.3	150.4	149.7	151.1	144.5	144.4	143.7	142.7	138.0	150.8	142.7	143.7	145.7	147.7	147.7	148.7	137.6	146.9	138.3	142.9	139.6	143.6	140.9	4374.6	145.8
Alum residual - Dosage	mg/l	n/a		34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	1016.5	34.5
Alum residual - Treated Water	mg/l	0.1		0.04	0.04	0.05	0.04	0.05	0.05	0.02	0.04	0.06	0.04	0.07	0.03	0.04	0.07	0.04	0.07	0.04	0.05	0.04	0.09	0.09	0.06	0.08	0.06	0.06	0.09	0.06	0.07	0.06	0.07	1.88	0.06	
Poly bags added (25 kg bags)	kg	0.5		0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	62.5	0.5		



**TOWN OF FORT FRANCES**  
**ADMINISTRATION & FINANCE DIVISION**  
**TREASURY REPORT 2012/120**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** December 11, 2012  
**SUBJECT:** Christmas Greetings on 93.1 The Border

---

**BACKGROUND**

Please find attached the 2012 Holiday Greetings request for consideration received from 93.1 The Border for 30 (\$189.00 plus HST) or 60 (\$299.00 plus HST) radio holiday greetings running 15 seconds in length. The greetings would air on or around December 21, 2012 ending January 1, 2013.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends Council approve Choice B – 30 15-second holiday greetings from December 21/12 to January 1/13 on 93.1 The Border in the amount of \$189.00 plus applicable taxes.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to authorize 30 fifteen second Holiday Greetings on 93.1 The Border from December 21/12 to January 1/13 for a cost of \$189.00 plus HST.



Deborah Emes  
<Emes.Deborah@radioabl.ca>  
>

11/28/2012 04:21 PM

To "Town of Fort Frances (lwitherspoon@fort-frances.com)"  
<lwitherspoon@fort-frances.com>  
cc  
bcc  
Subject Christmas Greetings on 93.1 The Border

Hi Laurie,

It's that time again, Christmas greetings on 93.1 The Border. Last year the town purchased the \$189 package, if you would like the same package again just send me email or fax with your choice.

I will be in touch early next week, if you have any questions before then give me a shout.

Cheers!

Deborah Emes

Advertising Consultant  
93.1 The Border

**Office: 807-274-5341**

**Cell: 807-275-7093**

**Fax: 807-274-2033**

**email:** [emes.deborah@radioabl.ca](mailto:emes.deborah@radioabl.ca)

This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.



THINK GREEN! before printing this email. Christmas greetings 2012.docx

## 93.1 The Border 2012 Holiday Greeting Package

Wish your customers and staff and friends a Merry Christmas and Happy New Year on the RADIO. Holiday greetings will begin to air on or around

December 21, 2012 ending January 1, 2013. Your holiday greeting will be 15 seconds in length; all announcements will air between 6am and 12a Monday thru Sunday,

We have two packages available, please circle your choice!

Choice A- 60 x 15 second Greetings \$299 + HST

Choice B- 30 x 15 second Greetings \$189 + HST

Participating Business

Town of Fort Frances

Contact

Phone 274-5323

Customer Signature

Date

Special Message

Your Advertising Consultant will be following up with a phone call this week!



**TOWN OF FORT FRANCES  
ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2012/117**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** December 12, 2012  
**SUBJECT:** Uncollectible Accounts Receivable Customer #10657

---

**BACKGROUND**

Attached is the background for Accounts Receivable Customer #10657 outlining the account history and collection attempts for the account balance owing.

These accounts have exhausted our collection efforts and therefore we are requesting consideration to write this account off as bad debt expense in the amount of \$124.84 inclusive of interest/penalty.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommendation is that Council approves the write off of Customers #10657 Accounts Receivable balance owing in the total amount of \$124.84 as of December 7, 2012 as uncollectible.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the write off of uncollectible Account Receivable for Customer #10657 in the amount of \$124.84 as listed in this report.

Name: Hillary Johnson  
Account: 010657  
Outstanding Amount: \$124.84

Background:

- Original invoice was for the cost of Daycare services in the amount of \$816.24
- We recovered the majority of the invoice via the daycare deposit that was on file.
- The remaining amount was sent to the Collection Agency for satisfaction in April 2011. They have been unsuccessful at recovering the amount owing.
- The claim is still listed as an "open" file with the collection agency, however, they have not been able to locate this person.
- The collection agency will not proceed to take this claim to small claims court, as they have not been able to locate this person.
- As of February 2013 the account will be past the statute of limitations (2 years).

Requesting approval to write off account.

## ----- INVOICE DETAIL -----

CUSTOMER: 010657 JOHNSON HILLARY

INVOICE	DATE	DEPT	INVOICE AMOUNT	PAYMENTS DR/CR/WRT-OFF	INT CHGS	BALANCE OWING
0013506	FEB. 7, 2011	DAYC	816.24	717.44-	26.04	124.84

ENTER:     

F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES



## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2012/118

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** December 11, 2012

**SUBJECT:** Safe Communities Rainy River District 2012/13 Financial Request

---

#### BACKGROUND

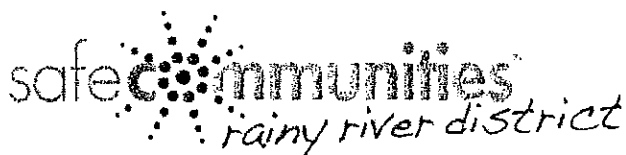
The letter received from the Safe Communities - Rainy River District (Rainy River Valley Safety Coalition) requesting continuation of per capita funding was referred to the Administration & Finance Executive Committee for recommendation. Attached to this report is the Safe Communities Rainy River District 2011 – 2012 Annual Report.

The Safe Communities Rainy River District is requesting continuation of the \$0.50 per capita funding for safety related programs that promote both healthy and safe lifestyles within the district. Based on our population of 7,952, the per capita funding would be in the amount of \$3,976.00 for 2013.

#### RECOMMENDATION

The Administration & Finance Executive Committee recommends Council refer the 2012/13 \$0.50 per capita financial request received from the Safe Communities Rainy River District in the amount of \$3,976.00 to the 2013 operating budget process for further discussion.

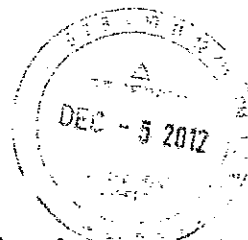
Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to refer the 2012/13 Safe Communities Rainy River District (Rainy River Valley Safety Coalition) \$0.50 per capita financial request in the amount of \$3,976.00 to the budget process for further discussion.



P.O. Box 124, Fort Frances, ON. P9A 3M5  
Ph: 807 275 9544, Fax: 807 274 2643  
[Safety.grace@gmail.com](mailto:Safety.grace@gmail.com)

December 04, 2012

Mayor and Council  
Town of Fort Frances  
320 Portage Avenue,  
Fort Frances, ON, P9A 3P9



Dear Mayor and Council:

On behalf of Safe Communities Rainy River District, I would like to thank you for your support for the 2011 year. The group looks forward to our challenges for coming year, continuing existing programs and developing new and exciting programs that promote both healthy and safe lifestyles within the district.

We request your consideration for the continuation of funding of \$.50 per capita for 2012/2013 endeavors, which help our communities become a safer place to live, learn, work, and play.

In addition to the programs listed in our Annual Report, Safe Communities Rainy River District funding the glow sticks for the 2011 Halloween project as well as administrating many OPP programs. We continually look into new funding opportunities that we may access to help our programs and partners of the district. We continue to compete with multiple applications and shrinking dollars making our efforts more difficult each year. We strongly feel acquiring extra dollars for our community efforts provides additional resources, programs, and sustainability for our safety endeavors and will keep this a top priority.

Our website continues ([www.safetycoalition.com](http://www.safetycoalition.com)) to market the programs that we are involved in as well as partners and links to various organizations throughout the region.

Attached you will find our 2011-2012 annual report for your review. If you have any questions, please do not hesitate to give us a call and thank you in advance for your support.

Sincerely

A handwritten signature in cursive script, appearing to read "Grace Silander".

Grace Silander, Administrative Coordinator  
Safe Communities Rainy River District

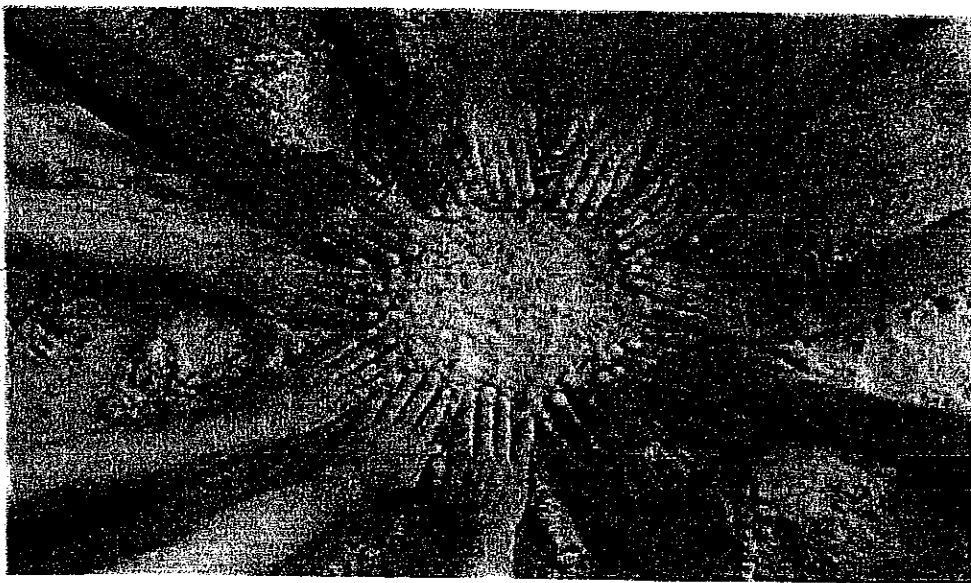
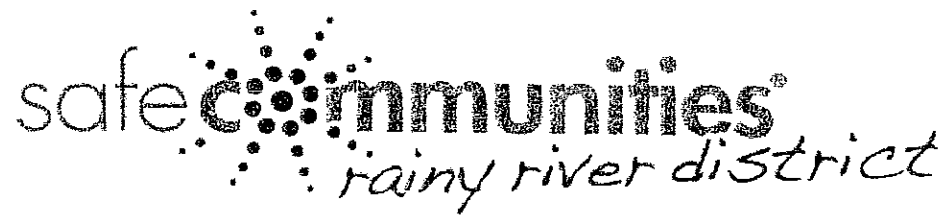
Together we can make our District the safest place to live, learn, work and play!



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SCRRD ANNUAL REPORT | 2011/2012

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2011 - 2012 ANNUAL REPORT

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## SCRRD ANNUAL REPORT | 2011/2012

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## SCRRD ANNUAL REPORT | 2011/2012

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### *Board of Directors for 2011/2012*

<i>Peggy Loyie</i>	<i>Chair</i>
<i>Linda Plumridge</i>	<i>Co Chair</i>
<i>Judith Lindholm</i>	<i>Secretary</i>
<i>Elaine Fischer</i>	<i>Director</i>
<i>Freeda Carmody</i>	<i>Director</i>
<i>John Beaton</i>	<i>Director</i>
<i>John Albanese</i>	<i>Director</i>
<i>Felix Blasky</i>	<i>Director</i>
<i>Anne McCoy</i>	<i>Director</i>

*Grace Silander*

*Administrative Coordinator*

## SCRRD ANNUAL REPORT | 2011/2012

### Notes from the Chair

Let me begin by welcoming all of you to the 2012 Annual General Meeting and extending a sincere appreciation to you for your continued support of Safe Communities Rainy River District.



Well, it goes without saying that this past year has been challenging on many fronts. We have had to deal with changes within our own Board structure as well as changes on a national level. We continue to seek out ways in which we can generate dollars that will in turn assist us in meeting our objective of providing support to local and district wide initiatives that promote safety.

The dedication and commitment of the members of Safe Communities Rainy River District Committee and Board is what gives SCRRD the drive to continue to move forward and look toward the future; the respective organizations that each member represents are also to be congratulated and applauded for their support of this community and district wide program.

Thank you Grace for your hard work and dedication, we know how important this program is to you and you do a wonderful job of sharing your enthusiasm, concern and vision for Safe Communities Rainy River District.

Once again, thank you to all and best wishes for continued success for SCRRD.

Peggy Loyie, Chair

## SCRRD ANNUAL REPORT | 2011/2012

### Coordinator's Comments



As we complete the journey through yet another year of safety, we tend to be inspired and rise to the challenges of the coming months.

The annual report is a time to celebrate our achievements, outcomes and short falls; yet this is always an energizing and proud moment for myself.

I personally would like to thank the Municipalities, First Nation Communities and our partners for their continued support, and invite their input and attendance at our regular meetings. Without this support our efforts would not be met.

Again I would like to commend all our partners on their program delivery, reaching target groups of all ages and focusing on identified priorities and risk factors throughout the district. These programs were the basis of meeting the criterion for both Safe Communities Canada and the World Health Organization.

Together we have achieved a perfect score on the National Report Card which scores our Safe Communities against the Attributes of Canadian Safe Communities as well as the Indicators for International Safe Communities. If you to visit our website <http://safetycoalition.ca> you can view the report card or read more about the activities that are ongoing throughout the District.

Safe Communities Rainy River District continues to work diligently with the National Safety Council of United States and the Collaborating Centre of the World Health Organization through the peer review process. Through this process trained selected individuals from existing Safe Communities who have proven to sustain high standards, visit US communities applying for Safe Community designation. The review team consists of one Canadian and one US delegate who visit the communities to confirm what is in the application is truly alive and working within the community.

Although our ties with the Collaborating Centre of the World Health Organization remain constant, Safe Communities Rainy River District will be venturing into new surroundings this year due to the amalgamation of four Canadian Safety Institutes.

Joining forces for "ONE VOICE FOR SAFETY" are:

## SCRRD ANNUAL REPORT | 2011/2012

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- Safe Kids Canada,
- Think First,
- Smart Risk and
- Safe Communities Canada

I would like to share a quote of Mr. Paul Kells, past CEO of Safe Communities Canada which sums up the entire movement, "This merger is a new national organization with equal voice across Canada whose vision is to be *the* strategic injury prevention partner for families, communities, the health sector, researchers, governments and business. The new organization will be known as: *Parachute – Leaders in injury prevention.*"

Our District has been so fortunate to have the support and leadership of Safe Communities Canada, and will definitely miss this collaboration. We know the merger offers many new and exciting things for our movement in safety, and Parachute leaders will be there for helpful support as well.

On behalf of SCRRD I look forward to the new direction and directives of this new organization in the coming years.

Respectfully submitted,

Grace Silander

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*In Unity There Is Strength*

516 Portage Avenue

PO Box 752 Fort Frances ON P9A 3N1

[www.unfc.org](http://www.unfc.org)

(807) 274-8541

Safe Communities Rainy River District

September 2012

On behalf of the United Native Friendship Centre (UNFC) I wish submit our Annual Report.

The UNFC promotes safety through the following initiatives:

- Our Health & Safety committee consists of 7 members covering 3 sites who actively ensure our safety practices and buildings are up to date;
- Annual safety/fire/security inspections and monthly sites inspections are completed;



- Throughout the year our staff carried out and/or participated in various promotions such as:

Medicine Walks      Community Youth Justice      National Day of Remembrance

Stuff-a-Cruiser      Healthy Living Program      Young Women's Symposium

FASD Day      Water Walk      Veteran's Day Powwow

Rachel's Challenge follow-up      Breakfast Buddies program at St Michael's School

- UNFC staff belongs to multiple Boards and committees including:

## SCRRD ANNUAL REPORT | 2011/2012

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Safe Communities-RRD, RRD-Substance Abuse Prevention Team, Homelessness Committee, Elder Abuse Committee, Coming Together for Kids Coalition, Victims Services Board, Health Access Centre Board, Domestic Violence Court Advisory Committee, Diversity Committee, Native Housing Board, Legal Clinic Board, Justice Coordinating Committee, Sexual Assault Program Committee, Best Start Network, Sixth/Webster Outreach, Walk for Good Life, Community Garden, and Interagency.

It's been great being part of Safe Communities Rainy River District's collective of partners helping the community.

Sincerely,

Judith Lindholm,

UNFC Program Director

## SCRRD ANNUAL REPORT | 2011/2012



### RIVERSIDE HEALTH CARE FACILITIES INC.

"CONNECTING COMMUNITIES – COMMITTED TO CARING"

PARTNER REPORT FOR THE

SAFE COMMUNITIES RAINY RIVER DISTRICT ANNUAL REPORT

2011-2012

Riverside Health Care Facilities Inc. is pleased to provide an annual report to the Safe Communities Rainy River District, with whom we have a longstanding partnership. Our partnership has been both beneficial and complementary to our organization. We truly appreciate our collaboration, which supports and promotes our mission and values:

- "To provide quality patient care with a commitment to clinical achievement, safety and enthusiasm to assure the best possible health care"
- "To support a safe and healthy work environment where each person is valued and respected and where personal and professional growth is encouraged"
- "To respond to community health care needs and providing creative, ongoing community support initiatives"



Riverside Health Care Facilities provides primary, secondary, long-term and community health services at our five health care facilities across the Rainy River District. While this past year has involved some changes internally, we are continuing to focus our efforts on standardizing safety programs, consistency of processes throughout our facilities and expanding our services. Riverside promotes a safe and

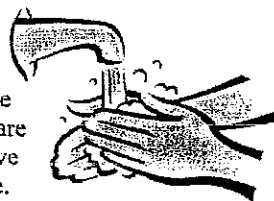
healthy work environment through various working groups and committees:

**Quality Management** is an avenue for improving processes, reducing and/or eliminating adverse events for the patients and staff to ensure quality safe patient care. Through satisfaction surveys and use of the NRC Picker, we are able to elicit feedback on how our patients/residents/clients perceive the services we provide. Presently, the NRC Picker has provided us with valuable feedback for our in-patient units, as a result we are doing follow-up phone calls to some patients post discharge to ensure a safe and successful transition home. We have just received our first quarter results from the Emergency/Urgent Care departments within our facilities and will use those results to improve the quality of our services. Riverside continues to adopt best practice guidelines and looks for continual quality improvement. Staff members receive updates and education on changes to policies, processes, procedures and best practices.

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*Occupational Health and Safety* continues to be a part of our everyday life at Riverside. We underwent a "Work Well Audit" in May 2012, which was a process that helped us strengthen our Occupational Health and Safety program throughout the Organization. We have completed our certification training in both basic and site specific, which ensures we have the knowledge and commitment to oversee safety processes and a safe working environment for all. We have 2 staff who have become certified trainers to provide Non-Violent Crisis Intervention in-services to designated staff at all facilities. Presently, we have 86% of our designated staff trained, with a commitment to continue efforts to reach our goal of 100%. In our Long Term Care Facilities, we have 96 % of all RN's and RPN's who have received the "Gentle Persuasive Approach" training provided through our community partnership with the Older Adults Program. Both courses have been very well received and have incorporated this knowledge into their everyday work routines. Riverside continues to update relevant policies and procedures related to bullying, harassment and workplace violence. All staff continue to complete their on-line modules annually, through Discovery Campus, on Violence in the Workplace. This form of education delivery ensures ongoing training requirements are met by all staff.

*Infection Control* efforts continue to focus on the importance of Hand Hygiene to reduce infection and the spread of disease. We have adopted the program "Just Clean Your Hands", and the Infection Control Nurse travels to all facilities to demonstrate/talk with front line staff. Audits are conducted and reported. Alcohol based hand-sanitizers and signage have been installed throughout all facilities, as well as, at point of care. Literature, public service announcements and posters in all our facilities help to educate our patients/residents/clients and visitors to the importance of protecting themselves and others from infection—"Clean, Screen and Go" signage is seen within each facilities. Make it your practice when you are in our facilities to utilize the hand sanitizer stations, not only for your protection, but the protection of others. We have just begun our annual influenza immunization campaign for staff and residents in October 2012.



*Patient Safety* is essential in the delivery of quality, safe care. Our wallet sized medication recorders, developed in partnership with Safe Communities Rainy River District, continue to be available throughout the District. We have had excellent feedback from this collaborative project. Riverside Health Care Facilities have just undergone their on-site Accreditation review from October 21-25, 2012 and are awaiting our final report. Our Falls Prevention Team continues to meet. We monitor and report our statistics, with the goal of reducing the number and severity of falls throughout our facilities. Canadian Patient Safety Week is presently underway, from October 29-November 2, 2012. Promotional products have been distributed to all facilities to mark "Patient Safety Week". We continue to use our Corporate and Nursing Newsletters to submit articles on the importance of staff incorporating safety into their daily work routines "Patient Safety is Everybody's Job Everyday!"

Riverside Health Care Facilities Inc. values their partnerships with the Safe Communities Rainy River District. We will continue to provide support and resources to the Opiate Task Force and

## SCR RD ANNUAL REPORT | 2011/2012

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PARTY program. The Emergency, Diagnostic Imaging Department and Rehabilitation staff are dedicated to participating in this valuable program for the young people of the District. Riverside is committed to ensuring safe health care services and programs for the communities we serve. We look forward to an exciting year full of challenges and opportunity.

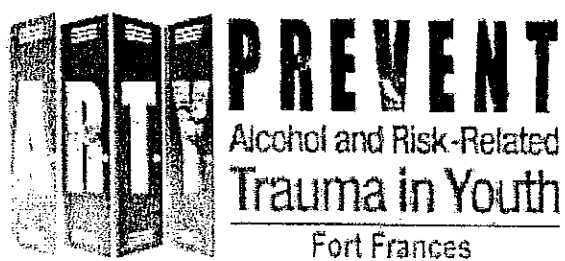
For further information please contact:

- Felix Blasky at (807) -274-4818 or [f.blasky@rhcf.on.ca](mailto:f.blasky@rhcf.on.ca)
- Glenna Morand at (807)- 274-5603 or [g.morand@rhcf.on.ca](mailto:g.morand@rhcf.on.ca)

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## SCRRD ANNUAL REPORT | 2011/2012

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### 2011-2012 ANNUAL REPORT



2012 was another busy year working on upgrading program with new tools and keeping relevant to current issues.

9 classes (185 students) from Ft. Frances High School participated. A mini P.A.R.T.Y. was done for Couchiching youth group utilizing some of the tools, injury survivor and multi-media content to make these youth aware of how their choices influence themselves and others.

## SCRRD ANNUAL REPORT | 2011/2012

Myself, Lyle Dolph and Jia Wu spend many hours fund raising, formatting and doing presentations to purchase Metiman simulator.

Fund raising was successful with the support of Community Policing Committee Rainy River District, Emo Lions Club, Ft. Frances Chiefs Secretariat, Ft. Frances Royal Canadian Legion Br 29, Ft. Frances Royal Canadian Legion Ladies Auxiliary Br 29, Kiwanis Ft. Frances Club, Moffat Family Fund, Ontario Healthy Communities Fund, Rainy River District Safe Communities, Rain River District School Board, Royal Bank Foundation and TD Canada Trust.

Our program is becoming well known and I am assisting Dryden and Kenora in how to setup and run P.A.R.T.Y. InnoCorp E-newsletter has done a profile on us which is seen by more than 12,000 safety professionals around the world. <http://fatalvision.com/news-events/2012/sidne-helps-youth-party-in-ontario/>



The 2012-2013 school year will again be busy with 9 Ft. Frances High School Classes, writing program and training helpers for simulator. Multimedia and scripts used by P.A.R.T.Y. presenters will have to be changed to fit the scenario programmed into simulator who has been given a name, Rory Paulson by the high school first responders.

New groups who will experience P.A.R.T.Y. are Couchiching youth and Atikokan High School who see it at Atikokan Hospital.

Thanks again to all the volunteers and professionals who commit their time.

John Beaton,

P.A.R.T.Y. Program Co-coordinator

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### 2011-2012 Annual Report

A number of campaigns were done throughout the year.

Bike rodeos were facilitated by OPP through community policing partnerships. Education in bike and road safety, helmet use with prizes awarded. Rainy River Play School held a bicycle rodeo for children in Rainy River in July 2012. Atikokan Safe and Healthy Communities assisted with a positive tickets campaign to encourage youth to wear helmets during wheeled events.



Public service announcements focusing on distracted driving were given in partnership with our local radio station, 93.1 The Border.

All grade 7 & 8 Robert Moore School students participated in CN Rail Safety Public Service Announcement contest.

Metiman simulator was given financial assistance.

During August, CPC partnered with OPP for a week long youth camp at Sunny Cove which was very successful.

We have a new logo and sign in front of the Emo OPP Detachment.

New members are always welcome.

John Beaton, Chair

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### Safe Communities Rainy River District CN Rail Safety Initiatives

Safe Communities Rainy River District was successful again this past year in securing funds to put toward a worthy project. This year the funds were requested for funds to help offset some smaller costs for a Kiss and Ride program.

What is Kiss and Ride?.... It is an innovative program designed to address morning and afternoon traffic congestion and student safety. Kiss n' Ride brings principals, parents, police, and traffic engineers together to identify safe drop off zones at each individual school. While parents remain in their cars, volunteers safely escort children to a designated area. This system allows for convenient and safe drop-off 15-20 minutes before the morning school bell, pick up following the school day and relieves traffic congestion. This was a win/win solution for everyone involved.

Safe Communities Rainy River District has worked diligently on our pedestrian safety as they move to and from our school systems. Past programs our partners are proud of: Safe Routes to School, All aboard for Safety, Photo Voice, Ticket or Teaching, JW Walker Video, Seniors and Law Enforcement Together, and our rapport that we have built with our Boards of Education. It is time to target our traffic congestion challenge in our school zones.



Planning for the Kiss and Ride program has already started. We have acquired information from other community reports, and are beginning to discuss a fit for our community schools that will require little adjustments from school to school.

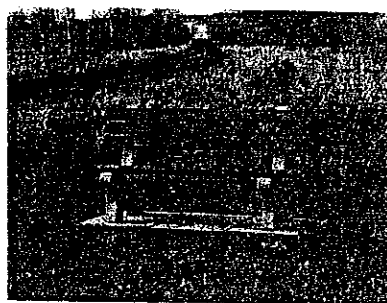
This program will empower parents and school communities as they strive to keep their school population safe.

Partnerships have been developed with OPP, SALT, and Boards of Education, Parent/Teachers Associations, Town of Fort Frances (operations and traffic safety), Active Transportation and School Administration.

Much planning and work is yet to be done on the project, so the small funds received remain on our CN line for future needs.

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Safe Communities Rainy River District has brought one of the larger projects to a close and anticipates a safer environment for those crossing at the Pithers Point crossing. Benches have been placed at both sides of the crossing, inviting those waiting for a train to pass to "TAKE A SEAT FOR SAFETY". Reports were received following the installation of the benches that they were indeed being used.



Safe Communities Rainy River District thanks Safe Communities Canada, Pete LeDrew (CN Police) and Canadian National Railway for their support in this endeavor.

## SCRRD ANNUAL REPORT | 2011/2012

# Celebrating Diversity

[www.celebratingdiversity.ca](http://www.celebratingdiversity.ca)

Respect. It lives here

The RESPECT campaign was developed by members of the Celebrating Diversity Committee in the spring of 2011, as a way of reaching out to our communities to talk about diversity issues. A workshop was created, and tested with the committee members, then rolled out to the public.

The workshop is exactly one hour in length, no more, as we acknowledge that we are generally taking time from people's work day. There is a 15 minute powerpoint presentation, that is used to provoke thought and discussion from attendees. People are then broken up into small groups of 3 or 4 people, to discuss their own experiences with disrespect and with respect. The groups then come back to full session, and spend the last part of the workshop talking about what they learned in the small groups. This format is used so that people will learn from each other, rather than just presenters, and hopefully the experience will have a greater impact on them as they learn from friends and co-workers.

There is a group of presenters, so that each workshop is presented by two people working together, to help provide a broader spectrum of information and experience. We have trained 9 presenters to date. When the workshop is completed, participants are provided with a copy of the powerpoint, pens and lanyards with the RESPECT campaign logo on them, and interior window stickers. These are to be used in their workplace, to serve as a celebration of respect and diversity, and a reminder of the things people have learned in the workshop. It is the hope of the committee that these identifiers will soon spread throughout our community.

A summary of workshops to October 23, 2012 follows:

June 2011	Rainy River District School Board	40
October 2011	Atikokan Economic Development	9
November 2011	RRDSB Principals	15
November 2011	Atikokan Interagency	50

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February 2012	Public Launch	10
March 6, 2012	DSSAB Managers	10
March 26, 2012	DSSAB	8
March 27, 2012	DSSAB	6
March 28, 2012	DSSAB x 3	22
March 29, 2012	DSSAB x 3	20
April 4, 2012	DSSAB	18
April 12, 2012	DSSAB	12
April 14, 2012	United Church Women, Emo	15
April 16, 2012	DSSAB	10
April 16, 2012	Community Living Atikokan	15
April 23, 2012	Riverside Healthcare managers	20
June 19, 2012	Rainycrest staff	25
June 25, 2012	Rainycrest staff	12
June 27, 2012	Rainycrest staff	20
July 12, 2012	Rainycrest staff	10
July 16, 2012	Rainycrest Staff	15
September 27, 2012	Rainycrest Staff	2
October 10, 2012	Rainycrest Staff	20

Including presenters, and members of the Celebrating Diversity Committee, approximately 384 people have experienced the workshop to date. Further presentations are currently being planned for other Rainycrest staff, RRDSAB staff, and the Community Police Officers' conference.

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### Fort Frances Fire & Rescue Service Fire Prevention & Public Education Annual Report 2012

#### *Overview:*

Fort Frances Fire & Rescue Service (FFFRS) continues to provide education in Fire and Life Safety throughout the Community and the Rainy River District. We are dedicated to ensuring the highest level of programming and delivery techniques are utilized when imparting educational material necessary for residents to keep safe.

#### *History:*

In previous years, Fort Frances Fire & Rescue Service has been very active in achieving the safety needs of the Community and District and 2012 was no exception. While continually analyzing local safety issues, the FFFRS continues to develop, implement, deliver and evaluate all programs to ensure we maintain quality safety initiatives.

#### *Present Community Awareness and Activities:*

A number of comprehensive programs are presently being offered and delivered in the Community. These programs are directed at what are considered to be groups at higher risk to fire and other safety concerns. For example, Risk Watch is promoted in elementary schools to help young persons make smarter choices in eight separate categories of safety. Older Adults are provided education through group discussions and programs such as Older & Wiser. Fire Prevention Week provides the advertised opportunity to reach all age groups in between with general fire safety messaging on topics such as safe cooking, candle safety and safe use of smoking material.

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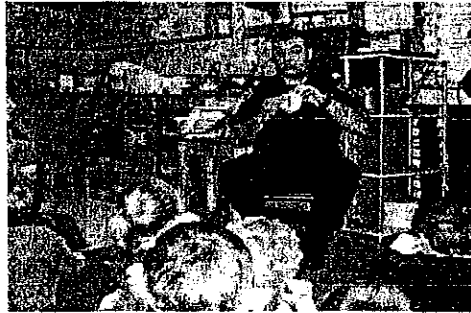


Fire Safety Day at Canadian Tire – local firefighters

*Developed programs presently offered by the FFRS are as follows:*

- Risk Watch for elementary schools
- TAPP-C The Arson Prevention Program for Children
- Fire Station Tours with general fire safety messages geared to age
- School Fire Safety & Exit Drill Practices
- "Alarmed For Life" Smoke Alarm Program
- Fire Prevention Week Activities and Awareness Displays/Presentations
- Commercial & Industrial Fire Safety Plan Staff Training
- Fire Safety Training for Staff in Health Care Facilities
- Fire extinguisher training for the workplace
- Routine Fire Safety Inspections/Inspections upon complaint and request
- General Fire Safety Public Service Announcements

## SCRRD ANNUAL REPORT | 2011/2012



*Prevention Captain Wayne Riches on a school visit*

*Photo Courtesy Fort Frances Times*

### **2012 Results:**

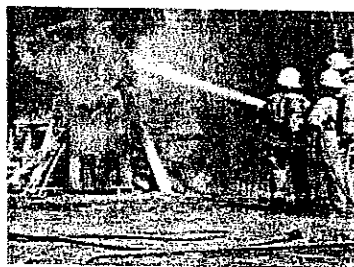
- Anticipate year-end completion of the required annual Fire Safety Inspections for approximately 150 commercial and industrial establishments within the TOFF
- Many Community groups, school students/teachers and other members of the public were involved in fire station tours or received presentations on fire safety during 2012
- Emergency Services Day held in May 2012 at our local Canadian Tire – various emergency services were in attendance (MNR, Red Cross, FFRS) with displays and activities for Community and District residents
- Fall Fire Safety Day, also held at our local Canadian Tire, with the FFRS in site with equipment, displays and handouts for people of all ages (estimate 800+ people attended the event)
- Approximately 500 JK – grade 3 students and 50 teachers in our community were spoken too by staff of the Fire Department during Fire Prevention Week
- We continue to provide Staff training sessions regarding workplace Fire Safety to many Commercial and Industrial Occupancies within Fort Frances and outside the Community
- Fire extinguisher training continues for many workplace employees within Fort Frances (including TOFF staff) and the request for Fire Department training continues to increase
- The Fire Department continues to utilize a variety of safety related public service announcements, having aired on the local radio stations and in the local paper
- Older Adult Fire Safety sessions continue to be delivered at Senior Housing Complexes
- The Risk Watch Program continues within our local School System
- The Fire Department has seen a further decrease in referrals to the TAPP-C Program in 2012. We would like to attribute this to increased fire safe behaviour through our education programs
- Fire department staff were involved in monitoring this year's fire drills within our Community's public schools

## SCRRD ANNUAL REPORT | 2011/2012

- Fire Safety Displays have been established at various locations within the Community throughout the year



*Fire Safety Day at Canadian Tire  
Captain Kirk Armstrong  
Photo Courtesy Fort Frances Times*



*Local Firefighter training session*

### *Conclusion:*

The 2012 Safety Season has been yet another busy and challenging exercise for the Fort Frances Fire & Rescue Service. We are continuing to see positive results in reduced costs regarding fire loss and most importantly, reduced deaths and health care requirements caused by a variety of preventable injuries. A huge thank you goes out to all the Firefighters in the Fort Frances Fire & Rescue Service for their dedication and commitment to ensuring safety to the residents of our Community.

Sincerely

Wayne Riches

Fire Prevention Captain

Fort Frances Fire & Rescue Service

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Seniors and Law Enforcement Together  
*Making a Difference in our Communities*

### A REPORT ON THE ACTIVITIES FUNDED BY THE NEW HORIZONS FOR SENIORS PROGRAM

The New Horizons for Seniors Program Grant has funded the purchase of equipment, a strategic planning process, training, and the initiation of sustainable activities for Seniors under the umbrella of the Seniors And Law Enforcement Together Group (SALT). The SALT Group meetings are subsidized by this grant as is the work of the Assisted Living Action Group (ALAG) which is a sub-group of SALT. Also the grant has sponsored the maintenance of the SALT website which is up and running to keep our seniors in the loop. The following is a brief summary of the activities sponsored by the grant to date.

#### Assisted Living Action Group – Strategic Plan

The Assisted Living Group Strategic Planning process is nearing completion. Mission, Vision and Values statements have been reviewed and edited and are in their final state. Action plans have been established for each objective. The group is now working on indicators of success. Indicators of success will be in draft form for the planning meeting on Nov. 22, 2012.

In fact, one working group is up and running as they work on the important action of securing a site for the facility. The group is collecting data and exploring several sites throughout the district. They have looked at and will be looking at more possibilities located throughout the district. They are not confining their search to any one area but are conducting a district wide search.

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The timeline for completion of the plan is the end of November and we hope to be sharing the plan and using it for a variety of purposes by the middle of December. A final step will be the creation of a communication plan which will direct how we circulate the strategic plan. A power point presentation is being created to accompany the strategic plan and to assist in our public relations efforts.

This plan will provide a detailed framework for the work of the Assisted Living Action Group for the next three years. We have held two meetings for large groups involving many community stakeholders. Also, a core planning team has met frequently to move the planning ahead. We have had a fantastic response from the community in terms of participation in our planning and the group is working hard to make sure all those who have so generously donated time and resources are kept up to date and given the opportunity to remain involved as we move toward completion of the strategic plan. This strategic plan will be the result of a high degree of collaboration by many partners in the district and will maintain a district wide approach which honors the commitment of all the representatives who have been a part of the process.

### Eager B's – Energetic Adults Getting Exercise Regularly for Busy Baby Boomers and Beyond

The Eager B's have been a group of "busy bees". They have conducted numerous activities to encourage healthy exercise and activity. These activities are open to anyone fifty five (55) years of age and over. The following is a list of activities conducted over the Fall:

- Group walks along the waterfront
- Zumba (modified for 55 plus years of age) at Energy Fitness
- Line Dancing (at the Circle of Life Building)
- Tai Chi (provided by the Town of Fort Frances) at the Senior Centre

Upcoming activities include:

- Bannock making and Wild Rice Soup workshops
- A one day curling workshop
- Snowshoeing
- Aquafit exercise
- Wii bowling
- Pole walking

## SCRRD ANNUAL REPORT | 2011/2012

- Tai chi
- Zumba

Other activities fitted in by the group included a bog walk (Cranberry Peatlands Interpretive Trail), riverfront walking, senior games (table shuffleboard and floor shuffleboard)

The majority of these activities have been offered free to anyone over 55 years of age through the grant and community partnerships.

### **SALT – Elder Abuse Awareness**

The Seniors and Law Enforcement Together program is a means to mobilize Seniors to become involved with the Ontario Provincial Police and other services to focus on Seniors' needs in the community. The Elder Abuse Awareness Program deals with elder abuse as it relates to crime prevention. Examples of the types of abuse being discussed are:

1. Financial (by family, telemarketers, mail scams, and email scams)
2. Emotional Abuse
3. Physical Abuse
4. Neglect

Three SALT members have been trained to present Elder Abuse Awareness Workshops. The trainer was Raj Sud of the Ontario Provincial Police. A DVD and a booklet are available to assist in making presentations. The group was also trained in the area of Restorative Justice Circles. Several Elder Abuse Workshops have been held in 2012 and the group has intervened in one restorative justice incidents already.

Computer training for seniors is ongoing and with through the New Horizons Grant computer equipment was purchased. The group purchased a laptop computer, a projector and a screen. This equipment was for use in senior computer training, Elder Abuse Workshops, Assisted Living Strategic Planning presentations and other educational opportunities sponsored by the New Horizons Grant.

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### Seniors Recognition Event

The "Hats Off to Seniors" Gala will be held on Friday November 16, 2012. There will be dinner and refreshments followed by an evening of recognition and entertainment. The event will be held at the La Place Rendezvous Hotel. The guest speaker will be Ontario Provincial Police Commissioner Chris Lewis. Entertainment will be provided by "Entirely Mac" and other entertainers. Hard working seniors and those who support our seniors will be recognized throughout the evening. About one hundred and fifty persons are expected to attend this night to honour a group of citizens who have gone the extra mile for seniors in the community.



### Conclusion:

The New Horizons Grant is responsible for supporting a wide variety of activities for seniors in the Rainy River District. Its scope is far ranging and is providing invaluable assistance to seniors in their efforts to contribute to the community they have lived in and supported for many years. This grant provides the means to establish programs to benefit seniors that are sustainable in the future and it provides recognition for a group of citizens who are contributing a great deal to all parts of our community.

Submitted by: Ian Simpson

Date: November 14, 2012

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The Northwestern Health Unit (NWHU) works with a variety of groups toward the creation of safe and supportive environments where people live, work, play and learn. In 2012, the NWHU worked with multiple partners to deliver the following injury prevention efforts across the District:

- **Coalition-Building and Active Participation-** Partnerships, collaboration, and comprehensive health promotion efforts continue to be priorities for NWHU staff. Much of this work is successfully accomplished with local planning tables, grassroots groups and coalitions such as Healthy Communities Coalitions (Emo, Rainy River and surrounding communities), Trails Committees, Safe and Active Routes to Schools, RR District Substance Abuse Prevention Team, Mental Health Planning, Celebrating Diversity, Safe Communities, Atikokan Safe and Healthy Lifestyles Committee, People for Playgrounds, Atikokan Next Generation, Seniors and Law Enforcement Together, Assisted Living Action Group and Eager 8's.
- **Road Safety Stencils-** NWHU staff worked with various partners to implement this initiative in several communities across the NWHU catchment area. The stencils with "No Texting" and "Buckle up" messages can be painted onto parking lots to remind drivers to practice road safety.
- **Youth Action on Drugs (YAD) Project-** A student survey, one component of the YAD project, was administered in 30 schools across the region. The survey measured the levels of risk and protective factors among Grade 7-12 students. Seven community reports are being generated to share results across communities in our region.
- **Photovoice Project-** NWHU partnered with several seniors groups to implement this project. The intention was to stimulate discussion, raise awareness of the needs of seniors and highlight the positive aspects of aging in the Rainy River District. Participants took photographs in response to the following questions: "What keeps you safe and healthy as you age?" and "what prevents you from being safe and healthy as you age in the Rainy River District?"
- **Car Seat Safety-** The health unit continues to provide regular car seat inspections and technician training for parents, caregivers and services providers. Car seat safety was delivered to close to 100 parents as a component of the NWHU prenatal class curriculum for new parents.
- **Supportive Environments-** NWHU continues to be involved in local activities and grant proposals to promote and advocate for safe and supportive environments. Rainy River completed a system of trails to promote safe and active recreation (River Trails Project). Fort Frances is working with local stakeholders, parents and schools to advocate for safe and active routes around school areas. Emo continues to work diligently on a sports field/trails project and Atikokan has mobilized to work on enhancing local playgrounds and green spaces.
- **Operation Safe Ride-** This program was coordinated with the OPP and the local Teen Centre in Atikokan. Coupons and prizes were provided to children and youth to encourage positive behaviours such as wearing bicycle helmets. 62 children participated.
- **FALLS Prevention-** physical activity can help reduce the risk of falls, maintain functional independence and maintain mobility. Several initiatives such as urban poling workshops, walking groups, SAGES program (Safe and Gentle Exercises for Seniors), and exercise classes were offered to older adults to promote safe, physical activity opportunities.

We look forward to continuing our membership with Safe Communities-Rainy River District and maintaining quality, comprehensive injury prevention planning and programs across the entire District.



## SCRRD ANNUAL REPORT | 2011/2012

### FINANCIAL REPORT FOR PERIOD AUGUST 1, 2011 TO JULY 31, 2012

#### INCOME REPORT FOR SCRRD AT YEAR END OF JULY 31, 2012

<b>Funding</b>		
Municipal Per Capita Donation		11,962.50
Federal Grants		25,890.00
Provincial Grants		<u>1,500.00</u>
<b>TOTAL FUNDING</b>		<b><u>39,352.50</u></b>
<b>Other Revenue</b>		
Fundraising Revenue		9,579.06
Interest Revenue		0
Misc Donations		7,178.42
Miscellaneous Revenue		<u>12,177.80</u>
<b>TOTAL OTHER REVENUE</b>		<b><u>28,935.28</u></b>
<b>TOTAL REVENUE</b>		<b><u>68,287.78</u></b>
<b>Expense</b>		
Accounting & Legal	9,143.94	
Administrative Coordinator	12,000.00	
Advertising and Promotions	295.25	
Amortization Expense	0	
Bank Charges and Interest	0	
Business Fees and Licenses	-1,000.00	
Insurance	1,069.00	
Courier and Postage	198.09	
Interest and Bank Charges	0	
Office Supplies	89.42	
<b>TOTAL ADMINISTRATION</b>		<b>21,795.70</b>
Equipment		260.00
Communications		1,287.18
Fundraising Expense		100.00
Meals		750.03
Other Expense		0
Personnel		0
Training		4,094.80
Youth Camps		1,807.40
Travel		0
Supplies		<u>1,770.51</u>
<b>TOTAL GENERAL AND ADMINISTRATIVE EXPENSE</b>		<b><u>31,865.62</u></b>
<b>NET INCOME</b>		<b><u>36,422.16</u></b>

## SCRRD ANNUAL REPORT | 2011/2012

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### BALANCE SHEET FOR SCRRD AT YEAR END OF JULY 31, 2012

Bank Balance	68,782.94	
Total Cash		68,782.94
Investments		9,970.94
HST Fed Rebate	52.72	
HST Prov. Rebate	138.31	
Total HST		191.03
<b>TOTAL CURRENT ASSETS</b>		<b><u>78,944.91</u></b>
Capital Assets		0
<b>TOTAL ASSETS</b>		<b><u>78,944.91</u></b>
Liabilities		
YE Accounting Accrual		8000.00
<b>TOTAL CURRENT LIABILITIES</b>		<b><u>8000.00</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>		<b><u>78,944.91</u></b>

## SCRRD ANNUAL REPORT | 2011/2012

Special thanks to the Municipalities for their continued support. Funds received from the Municipalities are our sustainability. Program dollars go directly into the specific program and used for items declared in their grant requests as teaching, programming, meals, consulting etc. Program dollars are not used for the day to day administration and operational costs of Safe Communities Rainy River in our coordination role of district safety programs unless specifically identified in grant applications.

Township of Alberton  
 Town of Atikokan  
 Township of Chapple  
 Township of Dawson  
 Township of Emo  
 Town of Fort Frances  
 Township of Lake of the Woods  
 Township of LaVallee  
 Township of Morley  
 Town of Rainy River

*Thank You*

### A LESSON FROM THE PAST.....

Together we can make our District the safest place to live, learn, work and play!



SCRRD ANNUAL REPORT | 2011/2012

**Aircraft Landings 2012**  
As of December 1st, 2012 - Airport Statistics - Page 1

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-i-vacs			International			Commercial			Totals		Variance 2012-2011		
	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010		2011	
January	90	87	93	447	364	354		1	0	4	0	3	41	35	44	3	3	5	50	49	45	188	175	190	-2	
February	90	83	80	465	384	360		0	0	16	3	7	45	39	45	5	10	4	41	44	40	197	179	176	21	
March	89	88	97	469	377	381		5	12	4	6	21	44	36	45	4	9	9	56	61	56	206	212	232	-26	
1/4 Total	269	258	270	1381	1125	1115		5	13	4	9	31	130	110	134	12	22	18	147	154	141	591	566	598	-7	
April	87	92	77	408	375	329		2	10	0	18	5	26	36	43	30	13	7	4	50	83	55	206	240	192	14
May	90	95	96	402	446	374		7	9	13	14	14	38	59	42	46	35	41	37	73	82	83	278	283	313	-35
June	89	98	92	399	328	429		12	6	5	48	8	64	44	48	47	104	69	104	76	99	95	373	328	407	-34
1/2 Total	535	543	535	2590	2274	2247		26	38	22	108	36	159	269	243	257	164	139	163	346	418	374	1448	1417	1510	-62
July	89	96	92	414	381	369		7	10	2	80	34	52	29	39	35	95	70	97	111	75	72	411	324	350	61
August	88	98	90	352	395	373		0	17	0	45	28	38	52	39	42	81	53	62	89	81	71	355	316	303	52
September	81	93	88	410	389	312		7	5	4	51	8	42	34	52	42	40	38	53	61	94	80	274	290	309	-35
3/4 Total	793	830	805	3766	3439	3321		40	70	28	284	106	291	384	373	376	380	300	375	607	668	597	2488	2347	2472	16
October	87	93	88	432	412	371		11	17	5	22	27	36	37	31	61	9	20	19	73	55	72	239	243	281	-42
November	78	92	93	361	425	492		2	4	2	13	19	9	44	34	46	5	3	4	53	60	52	195	212	206	-11
December	82	78	78	289	325			0	0			5	4		51	39	1	6		45	46	0	184	173	-173	
Total	958	1097	1064	4559	4565	4509		53	91	35	319	157	340	465	489	522	394	324	404	733	828	767	2922	2986	3132	-226

Fort Frances Airport- Page 2 - Fuel Sales - As of December 1st, 2012																
Fuel Sales Recap - 2012																
Month	100LL		Jet Trk		Jet Cab		Month		Year		2011		2010		2009	
	Liters	Total	Liters	Total	Liters	Total	Total	Total	per	month	per	month	per	month	per	month
January	0	0	10,252	10,252	0	0	10,252	10,252		7,308	7,308	10,971	15,989	29,926	16,283	16,095
February	435	435	6,483	16,735	0	0	6,918	17,170		3,687	10,995	5,782	13,135	21,134	11,782	11,104
March	544	979	8,785	25,520	0	0	9,329	26,499		10,390	21,385	15,539	9,612	27,435	19,969	16,589
April	748	1,727	7,503	33,023	0	0	8,251	34,750		5,294	26,679	24,825	10,676	22,466	18,374	2,957
May	1,178	2,905	20,713	53,736	0	0	21,891	56,641		19,790	46,469	25,375	24,033	30,287	29,349	2,101
June	7,050	9,955	16,487	70,223	0	0	23,537	80,178		25,723	72,192	27,768	22,395	35,995	40,736	-2,186
July	7,408	17,363	25,242	95,465	0	0	32,650	112,828		19,124	91,316	30,455	24,925	33,390	44,875	30,554
August	5,915	23,278	24,564	120,029	304	304	30,783	143,611		21,467	112,783	33,139	28,250	40,177	41,630	32,933
September	2,515	25,793	16,916	136,945	0	304	19,431	163,042		22,511	135,294	23,363	18,937	28,822	30,341	24,795
October	1,251	27,044	10,074	147,019	0	304	11,325	174,367		13,677	148,971	15,033	21,304	16,631	28,020	18,933
November	382	27,426	7,788	154,807	0	304	8,170	182,537		6,785	155,756	17,747	10,754	16,951	16,842	13,816
December										2,446	158,202	7,641	7,596	13,083	14,733	9,100
Total							182,537			2,446	158,202	237,638	207,606	316,297	341,078	-2,446

2012- tonnage at landfill site- up-dated December 1st, 2012

5 Year Average 2011 2012 5 Year Average 2012

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2007 to 2011 Total Waste Tonnes	2012 Total Tonnes	Total Fees	2007 to 2011 Fees	Total Fees	2012-2011 Tonnes	2012-2011 Fees
JAN	142.26	36.32	238.74	60.95	10.69	2.73	0.00	346.33	391.69	\$20,714.03	\$15,588.52	\$20,495.48	-26.74	-\$218.55
FEB	115.26	34.45	210.66	62.96	8.66	2.59	0.00	289.64	334.58	\$15,825.13	\$13,528.30	\$17,382.70	23.25	\$1,557.57
MAR	187.40	38.28	250.52	52.51	39.14	8.20	28.20	427.20	477.06	\$21,246.91	\$20,822.52	\$24,375.00	76.92	\$3,128.09
APRIL	215.08	38.78	328.87	58.94	12.64	2.28	1196.04	614.25	554.59	\$27,639.06	\$29,898.82	\$31,190.56	41.42	\$3,551.50
MAY	256.11	42.22	335.80	55.35	14.72	2.43	1664.39	725.95	606.63	\$40,902.27	\$35,046.32	\$35,933.82	-159.34	-\$4,968.45
JUNE	253.84	38.92	365.39	59.13	12.72	1.95	0.00	721.62	651.75	\$32,497.41	\$35,851.73	\$37,055.94	-20.53	\$4,588.53
JULY	205.12	33.45	396.12	64.60	11.98	1.95	497.69	712.57	613.22	\$30,279.15	\$36,493.50	\$34,823.87	59.45	\$4,544.72
AUG	265.68	42.37	344.66	54.96	16.78	2.68	774.08	646.08	627.12	\$45,033.12	\$32,517.70	\$34,261.03	-179.76	-\$10,772.09
SEPT	245.99	43.93	301.41	53.83	12.51	2.23	1,094.03	619.27	569.91	\$33,605.87	\$30,007.48	\$32,486.48	-54.06	-\$1,119.39
OCT	236.74	35.25	422.66	62.93	12.26	1.83	0.00	623.34	671.66	\$33,130.86	\$31,195.82	\$34,008.84	58.86	\$878.18
NOV	210.95	39.61	307.25	57.69	14.36	2.70	762.95	567.74	532.56	\$33,980.90	\$27,502.39	\$25,821.67	-160.08	-\$8,159.23
DEC						#DIV/0!		383.14	0.00	\$19,811.03	\$20,929.91		-421.30	-\$19,811.03

Average per monthly 212.20 36.68 320.01 58.81 15.13 4.51 547.04 556.43 401.11 \$29,555.46 \$27,431.92 \$29,803.22 \$172.67

Total 2334.23 3520.08 6017.39 6020.77 6020.77 \$354,665.54 \$329,183.01 \$327,835.39 73.43 \$4,467.11

Town of Fort Frances Tonnage

5854.31

Total Tonnage 6020.77

Residential Tonnage 2334.23

ICI Tonnage 3520.08

Coverage material 6017.39

f/n:p: 2010Janlandfillsitedata2010

2012 Forecasted \$357,638.61

2012 Budgeted \$352,924.00

2012 Difference -\$4,714.61 positive

2011 Budgeted \$365,762.03

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at November 30, 2012**

	Actuals to Date	2012 Budget	Variance
<b>CORPORATE</b>			
050 Municipal Tax Levy	(10,792,802.48)	(10,792,802.00)	0.48
051 Education Tax Levy	(2,028,790.42)	(2,029,218.00)	(427.58)
052 Supp/Omit Municipal Tax Levy	(26,362.01)	-	26,362.01
053 Supp/Omit Education Tax Levy	(4,959.57)	-	4,959.57
056 W/O Municipal	65,874.49	-	(65,874.49)
057 W/O Education	69,692.02	-	(69,692.02)
061 OMPF	(3,239,400.00)	(3,239,400.00)	-
062 Payments-in-Lieu	(781,162.69)	(769,786.00)	11,376.69
080 Prior Year Surplus		(82,364.00)	(82,364.00)
110 Mayor & Council	778,905.96	540,310.00	(238,595.96)
112 Contribution to Reserves & Reserve Funds		750,000.00	750,000.00
113 Long Term Debt	602,998.68	819,210.00	216,211.32
115 Election	-	-	-
161 Riverside Health Care/Dr Recruitment	67,330.36	71,500.00	4,169.64
161 Clinic Financing Interest		20,000.00	20,000.00
162 RR DSSAB	1,822,403.75	2,082,397.00	259,993.25
163 Rainycrest	277,877.49	303,140.00	25,262.51
164 Northwestern Health Unit	341,599.51	366,240.00	24,640.49
820 Economic Development	140,558.09	182,000.00	41,441.91
830 Solar Panel Project	(28,974.73)	(34,890.00)	(5,915.27)
991 English Public School Board	1,599,438.26	1,635,932.00	36,493.74
992 English Separate School Board	378,223.71	387,342.00	9,118.29
993 French Public School Board	1,606.23	1,606.00	(0.23)
994 French Separate School Board	4,337.79	4,338.00	0.21
<b>Total Corporate</b>	<b>(10,751,605.56)</b>	<b>(9,784,445.00)</b>	<b>967,160.56</b>
<b>ADMINISTRATION AND FINANCE</b>			
070 Other Unassigned Revenue	(301,348.51)	(339,000.00)	(37,651.49)
120 Administration	334,961.67	377,975.00	43,013.33
121 Admin Vehicle	2,868.63	2,820.00	(48.63)
122 Municipal Buildings	62,562.98	63,630.00	1,067.02
125 HR Department	25,962.96	41,500.00	15,537.04
130 Clerk	145,682.42	161,830.00	16,147.58
140 Treasury	328,345.72	441,451.00	113,105.28
910 PUC Administration	76,525.04	90,300.00	13,774.96
<b>Total Administration and Finance</b>	<b>675,560.91</b>	<b>840,506.00</b>	<b>164,945.09</b>
<b>COMMUNITY SERVICES</b>			
211 Emergency Services	845,255.08	1,001,922.00	156,666.92
227 Emergency Measures	1,582.02	19,553.00	17,970.98
228 911 Service	20,427.42	17,500.00	(2,927.42)
231 Police Revenue	(35,120.42)	(25,000.00)	10,120.42
232 Police Services Board	12,046.95	17,380.00	5,333.05
233 Police Administration	2,197,406.64	2,598,509.00	401,102.36

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at November 30, 2012**

		Actuals to Date	2012 Budget	Variance
622	Sister Kennedy Centre	17,040.74	30,200.00	13,159.26
641	Fort Frances Children's Complex	3,983.98	75,530.00	71,546.02
643	Toy Lending Library/Resource	77,241.23	5,300.00	(71,941.23)
644	Day Care Resource Teacher	(2,079.27)	3,365.00	5,444.27
645	Best Start Special Needs	(1,878.70)	1,030.00	2,908.70
653	Handi-Transit System	51,921.43	93,860.00	41,938.57
713	Townshend Theatre	(7,497.13)	-	7,497.13
722	Recreation Facilities	430,066.85	461,250.00	31,183.15
725	Recreation Programs	40,479.27	139,330.00	98,850.73
732	Community Services	145,431.61	148,560.00	3,128.39
740	Sunny Cove Camp	3,595.23	(1,310.00)	(4,905.23)
781	Fort Frances Public Library	431,537.02	470,340.00	38,802.98
791	Museum	113,798.07	128,400.00	14,601.93
817	Waterfront Development/Marina	41,170.54	47,810.00	6,639.46
<b>Total Community Services</b>		<b>4,386,408.56</b>	<b>5,233,529.00</b>	<b>847,120.44</b>

**OPERATIONS AND FACILITIES**

310	PW Administration	76,960.86	(992.00)	(77,952.86)
311	PW Buildings & Yards	100,063.22	120,138.00	20,074.78
313	Municipal Roads	954,891.13	1,295,367.00	340,475.87
318	Public Parking Lots	11,457.61	24,085.00	12,627.39
320	Sidewalks	130,563.36	125,444.00	(5,119.36)
330	Private Works Charges	22,344.49	65,226.00	42,881.51
331	Private Crossing Charges	11,586.94	19,942.00	8,355.06
333	PW Vehicles	131,858.29	190,255.00	58,396.71
334	PW Equipment	199,644.19	213,805.00	14,160.81
344	PW Stores	73,020.44	66,470.00	(6,550.44)
345	Traffic Signal Maintenance	4,751.95	10,766.00	6,014.05
346	Streetlight Maintenance	69,681.76	116,481.00	46,799.24
350	Garbage Collection	42,507.90	28,320.00	(14,187.90)
351	Recycling Services	159,856.58	210,883.00	51,026.42
352	Sanitary Landfill	(134,684.14)	(133,399.00)	1,285.14
360	Engineering	48,696.85	56,180.00	7,483.15
390	Airport	18,034.90	95,800.00	77,765.10
391	Airport Building Maintenance	28,224.39	43,004.00	14,779.61
393	Airport Grounds Maintenance	60,779.50	72,316.00	11,536.50
580	Parks & Cemeteries Admin.	193,133.96	149,814.00	(43,319.96)
582	Fort Frances Cemetery	73,770.83	79,203.00	5,432.17
583	Riverview Cemetery	142,919.48	149,022.00	6,102.52
584	Point Park	28,908.95	26,215.00	(2,693.95)
585	Parks - Outdoor Facilities	291,809.32	290,683.00	(1,126.32)
586	Lions Millennium Park	6,170.37	8,062.00	1,891.63
<b>Total Operations and Facilities</b>		<b>2,746,953.13</b>	<b>3,323,090.00</b>	<b>576,136.87</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at November 30, 2012**

		Actuals to Date	2012 Budget	Variance
<b>PLANNING AND DEVELOPMENT</b>				
150	Civic Centre	83,505.06	118,990.00	35,484.94
271	By-Law Enforcement	111,842.28	107,124.00	(4,718.28)
272	Animal Shelter	7,555.10	9,096.00	1,540.90
813	Building Official	59,549.18	57,470.00	(2,079.18)
815	Planning & Zoning	80,917.56	94,640.00	13,722.44
	<b>Total Planning and Development</b>	<b>343,369.18</b>	<b>387,320.00</b>	<b>43,950.82</b>
	<b>Sub-Total General Fund (Operating)</b>	<b>(2,599,313.78)</b>	<b>-</b>	<b>2,599,313.78</b>
L80	Surplus from Previous Year	(17,134.29)		17,134.29
	Deficit/(Surplus)	(2,616,448.07)	-	2,616,448.07
	<b>TOTAL REVENUE</b>	<b>(\$20,612,409.13)</b>	<b>(\$21,640,492.00)</b>	<b>(\$1,028,082.87)</b>
	<b>TOTAL EXPENSE</b>	<b>\$16,920,921.96</b>	<b>\$21,640,492.00</b>	<b>\$4,719,570.04</b>
		<b>(\$3,691,487.17)</b>	<b>\$0.00</b>	<b>\$3,691,487.17</b>

**Water and Sewer Fund (Operating)**  
**Actuals to November 31, 2012**

<b>WATER</b>	<b>Actuals to Date</b>	<b>2012 Budget</b>	<b>Variance</b>
961 Waterworks Administration	-829,582.61	-657,862.00	171,720.61
965 Water Treatment Plant	387,478.97	540,025.00	152,546.03
966 Water Storage Facility	105,113.09	117,837.00	12,723.91
	-336,990.55	0.00	336,990.55
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	<b>-336,990.55</b>	<b>0.00</b>	<b>336,990.55</b>

<b>SEWER</b>	<b>Actual to Date</b>	<b>2012 Budget</b>	<b>Variance</b>
410 Sanitary Sewer Administration	-810,158.56	-706,223.00	103,935.56
413 Sewage Treatment Plant	575,444.93	706,223.00	130,778.07
	-234,713.63	0.00	234,713.63
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	<b>-234,713.63</b>	<b>0.00</b>	<b>234,713.63</b>

**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**November 30, 2012**

	Actual to Date	2012 Budget	Variance
<b>Corporate Honeywell Project</b>			
Provincial Funding	0.00	0.00	-
Union Gas Grant	( 10,500.00)	0.00	10,500.00
Bank - Long Term Debt			
Honeywell Improvement Project	927,665.20	0.00	(927,665.20)
Total Revenue	( 10,500.00)	0.00	10,500.00
Total Expenditures	927,665.20	0.00	(927,665.20)
<b>TOTAL ADMINISTRATION</b>	<b>917,165.20</b>	<b>0.00</b>	<b>(917,165.20)</b>
<b>Administration</b>			
C-120-0490-0952 Contribution from Reserve Funds	(2,814.69)	(1,500.00)	1,314.69
C-140-0490-0952 Contribution from Reserve Funds	(11,048.60)	(25,000.00)	(13,951.40)
C-120-9132-0000 Administration File Cabinets	2,814.69	1,500.00	(1,314.69)
C-140-9109-0000 Computer/Network Upgrades	11,048.60	25,000.00	13,951.40
Total Revenue	(13,863.29)	(26,500.00)	(12,636.71)
Total Expenditures	13,863.29	26,500.00	12,636.71
<b>TOTAL ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CIVIC CENTRE</b>			
C-150-0490-0490 OPA Grant	5,520.00	-	(5,520.00)
C-150-0490-0952 Contribution from Reserve Funds		(250,000.00)	(250,000.00)
C-150-9242-0000 OPP/Hall Roof	274,337.57	250,000.00	(24,337.57)
C-150-9255-1110/1111/14 Sprinkler System	2,937.17	-	(2,937.17)
Total Revenue	5,520.00	(250,000.00)	(255,520.00)
Total Expenditures	277,274.74	250,000.00	(27,274.74)
<b>TOTAL CIVIC CENTRE</b>	<b>282,794.74</b>	<b>-</b>	<b>(282,794.74)</b>
<b>EMERGENCY SERVICES</b>			
C-211-0490-0400 Federal Grant		(40,000.00)	(40,000.00)
C-211-0490-0952 Contribution from Reserve Funds	(6,000.00)	(57,350.00)	(51,350.00)
C-211-9123-1471 GIS		1,350.00	1,350.00
C-211-9133-0000 Rescue Truck	1,678.68	90,000.00	88,321.32
C-211-9239-1431 Fire Fighting Tools/Equipment	6,070.00	6,000.00	(70.00)
Total Revenue	(6,000.00)	(97,350.00)	(91,350.00)
Total Expenditures	7,748.68	97,350.00	89,601.32
<b>TOTAL EMERGENCY SERVICES</b>	<b>1,748.68</b>	<b>-</b>	<b>(1,748.68)</b>
<b>PUBLIC WORKS</b>			
<b>Transportation</b>			
C-310-0490-0406 AMO Federal Gas Tax	(497,119.06)		497,119.06
C-310-0490-0952/320/3 Contribution from Reserve Funds	(90,441.63)	(261,898.00)	(171,456.37)
C-313-0490-0400/C320 Federal Gas Tax Reserve	(596,013.74)	(665,007.00)	(68,993.26)
C-350-090-0954 Contribution from Revenue Fund (O&F)			
C-310-1620-5390 Transfer to FGT Reserve Fund	497,119.06		(497,119.06)
C-310-9105-1471 Small Equipment Purchases	1,342.93	8,000.00	6,657.07
C-313-9110-1523 Upgrades to Portage Pumping Station	251,441.57	266,667.00	15,225.43
C-313-9223-1523 Third St E-Mowat to Victoria Roads	247,570.46	333,340.00	85,769.54
C-313-9245-1471 Sign Retroreflectorometer	10,888.34	13,000.00	2,111.66

	Actual to Date	2012 Budget	Variance
C-313-9246-1523	Surface Treatment-8th St.-Portage to Christie	65,000.00	65,000.00
C-313-9250-1523	Asphalt 8th Street - Christie to Victoria	97,629.41	(97,629.41)
C-320-9223-1523	Third St E-Portage to Mowat Sidewalks	-	-
C-334-9107-1471	Backhoe/Loader	73,210.36	229.64
C-334-9244-1471	Combination Unit Sander/Plow	155,000.00	155,000.00
C-345-9135-1471	Pole Replacement	5,526.40	(526.40)
C-350-9224-1523/1110	Lift Weight Scale & Landfill Site Building	5,000.00	5,000.00
C-360-9123-1471	GIS Equipment & Mapping	2,458.00	2,458.00
C-360-9221-1523	Engineering-Front St-E of Crowe-S. of Scott St	7,244.82	(7,244.82)
C-360-9223-1523	Engineering-Third St E-Portage to Mowat	-	-
<b>Airport</b>			
C-390-0490-0400	Federal Grant	-	-
C-390-0490-0952	Contribution from Reserve Funds	-	-
C-390-9206-1523/9256	Fuel Storage Tank	9,897.06	(9,897.06)
<b>Parks</b>			
C-580-0490-0952/C-583	Contribution from Reserve Funds	(37,626.23)	(128,373.77)
C-586-0430-0632	Lions Millennium Park- Donations	(27,885.00)	27,885.00
C-580-9105-1471	Small Equipment Replacement	3,932.61	1,067.39
C-580-9109-1471	Hand Held Portable PC	636.46	363.54
C-580-9133-1471	Replace 1988 Crew Cab Truck	27,988.01	9,011.99
C-580-9157-1471	Replace Riding Tractors	5,902.09	97.91
C-580-9240-1471	Sweeper Attachment	5,705.61	1,294.39
C-582-9206/9256	Fuel Storage Tank	13,389.79	(13,389.79)
C-583-9127-1471	Riverview Cemetery Office Building Renovation	85,954.41	(5,954.41)
C-583-9620-1471	Repair Foundation of Columbarium at RV	23,000.00	2,000.00
C-585-9108-1471	Dock Repairs	5,000.00	5,000.00
C-586-9232-1523	Lions Park Contracted Works	26,339.61	(26,339.61)
C-586-1620-5390	Transfer to Reserve Fund	-	-
	Total Revenue	(1,249,085.66)	156,180.66
	Total Expenditures	1,394,719.00	(301,814.00)
	<b>TOTAL PUBLIC WORKS</b>	<b>145,633.34</b>	<b>(145,633.34)</b>
<b>FORT FRANCES CHILDREN'S COMPLEX</b>			
C-641-0490-0412	Provincial Grant	(25,000.00)	(25,000.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(18,296.37)	8,296.37
C-641-0490-0952	Contribution from Reserve Funds	-	-
C-641-9105-0000	Small Capital Purchases	-	-
C-641-9106-0000	Health & Safety	17,920.34	(7,920.34)
C-641-9108-0000	Repairs	664.03	(664.03)
C-641-9253-0000	Infant Care Feasibility Study	25,000.00	25,000.00
	Total Revenue	(18,296.37)	(16,703.63)
	Total Expenditures	18,584.37	16,415.63
	<b>TOTAL FFCC</b>	<b>288.00</b>	<b>(288.00)</b>

		Actual to Date	2012 Budget	Variance
	<b>SISTER KENNEDY CENTRE</b>			
C-622-0490-0448	Provincial Grant	(9,600.00)	(10,000.00)	(400.00)
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases			-
C-622-9108-1523	Centre Upgrades	7,719.30	10,000.00	2,280.70
	Total Revenue	(9,600.00)	(10,000.00)	(400.00)
	Total Expenditures	7,719.30	10,000.00	2,280.70
	<b>TOTAL SKC</b>	<b>(1,880.70)</b>	<b>-</b>	<b>1,880.70</b>
	<b>HANDI-VAN</b>			
C-653-0490-0952	Contribution from Reserve Funds		(75,000.00)	(75,000.00)
C-653-9133-0000	Handicapped Van Replacement	68,199.61	75,000.00	6,800.39
	Total Revenue	-	(75,000.00)	(75,000.00)
	Total Expenditures	68,199.61	75,000.00	6,800.39
	<b>TOTAL HANDI-VAN</b>	<b>68,199.61</b>	<b>-</b>	<b>(68,199.61)</b>
	<b>TOWNSHEND THEATRE</b>			
C-713-0490-0952	Contribution from Reserve Funds		(30,000.00)	(30,000.00)
C-713-9208-0000	Theatre Painting		10,000.00	10,000.00
C-713-9219-0000	Theatre Stage Replacement	19,013.00	20,000.00	987.00
	Total Revenue	-	(30,000.00)	(30,000.00)
	Total Expenditures	19,013.00	30,000.00	10,987.00
	<b>TOTAL HANDI-VAN</b>	<b>19,013.00</b>	<b>-</b>	<b>(19,013.00)</b>
	<b>MSC/Recreation</b>			
C-722-0490-0400	Federal Grant		(42,860.00)	(42,860.00)
C-722-0490-0437	Other Sources Revenue (Insurance)	(30,000.00)		
C-722-0490-0952/C740	Contribution from Reserve Funds	(2,193.00)	(42,790.00)	(40,597.00)
C-740-0430-0632	Donations			-
C-740-0490-0412	Provincial Grant		(65,000.00)	(65,000.00)
C-740-0490-0437	Kiwanis Club Grant			-
C-740-0490-0952	Contribution from Reserve Funds			-
C-722-9131-0000	East End Hall Accessibility Project		57,150.00	57,150.00
C-722-9132-0000	Auditorium Tables & Chairs	2,193.00	2,500.00	307.00
C-722-9187-0000	Arena Chiller	95,206.56	-	(95,206.56)
C-722-9248-1523	Flooring/Locker Replacement	34,957.21	25,000.00	(9,957.21)
C-740-9105-0000	Sunny Cove Camp Small Equipment			-
C-740-9108-1523	Sunny Cove Camp Repairs		65,000.00	65,000.00
C-817-9249-0000	Marina Cash Register		1,000.00	1,000.00
	Total Revenue	(32,193.00)	(150,650.00)	(148,457.00)
	Total Expenditures	132,356.77	150,650.00	18,293.23
	<b>TOTAL MSC</b>	<b>100,163.77</b>	<b>-</b>	<b>(130,163.77)</b>

		Actual to Date	2012 Budget	Variance
	<b>LIBRARY</b>			
C-781-0490-0400	Federal Grant (CAPP)	(3,757.00)		3,757.00
C-781-0490-0632	Donations	(3,000.00)	-	3,000.00
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9109-0000	Computer Equipment	1,885.83	-	(1,885.83)
C-781-9132-0000	Office Furniture	2,655.54	-	(2,655.54)
C-781-9165-1471	New Library-Materials			-
C-781-9165-1527	New Library-Contracted Services			-
	Total Revenue	(6,757.00)	-	6,757.00
	Total Expenditures	4,541.37	-	(4,541.37)
	<b>TOTAL LIBRARY</b>	<b>(2,215.63)</b>	<b>-</b>	<b>2,215.63</b>
	<b>MUSEUM</b>			
C-791-0490-0400	Federal Grant	(1,000.00)		1,000.00
C-791-0490-0412	Provincial Grant	(2,318.28)		2,318.28
C-791-0490-0632	Donations	(3,585.00)		3,585.00
C-791-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-791-9241-0000	Conservation Expense	1,000.00		(1,000.00)
C-791-9251-0000	Electronic Storage for Museum Collection	5,903.28	10,000.00	4,096.72
	Total Revenue	(6,903.28)	(10,000.00)	(3,096.72)
	Total Expenditures	6,903.28	10,000.00	3,096.72
	<b>TOTAL MUSEUM</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>PLANNING &amp; DEVELOPMENT</b>			
C-271-0490-0952/C-815-9123-1471	Contribution from Reserve Funds	(9,177.13)	(14,203.00)	(5,025.87)
C-271-9243-1110/1111/1114	Parking Lot Machine	9,177.13	12,000.00	2,822.87
C-815-9123-1471	GIS Expense		2,203.00	2,203.00
	Total Revenue	(9,177.13)	(14,203.00)	(5,025.87)
	Total Expenditures	9,177.13	14,203.00	5,025.87
	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>SANITARY SEWER</b>			
C-410-0490-0952	Contribution from Reserve Funds	(177,539.49)	(281,083.00)	(103,543.51)
C-410-0490-0954	Contribution from Revenue Funds	(453,766.00)	(453,766.00)	-
C-410-9105-1471	Sanitary Sewer Small Tools	255.29	10,000.00	9,744.71
C-410-9123-1471	GIS Equipment & Mapping		2,458.00	2,458.00
C-410-9138-1523	Sanitary Manholes	50,981.86	50,000.00	(981.86)
C-410-9144-1523	Upgrades to Portage Ave Storm Sewer	125,434.04	133,334.00	7,899.96
C-410-9179-1523	Infiltration & Inflow Study	62,174.68	100,000.00	37,825.32
C-410-9223-1523	Third St E-Mowat to Victoria	390,476.29	439,057.00	48,580.71
C-410-9238-1523	Geo/Engineering Contracted Works	3,298.42		(3,298.42)
	Total Revenue	(631,305.49)	(734,849.00)	(103,543.51)
	Total Expenditures	632,620.58	734,849.00	102,228.42
	<b>TOTAL SANITARY SEWER</b>	<b>1,315.09</b>	<b>-</b>	<b>(1,315.09)</b>

		Actual to Date	2012 Budget	Variance
	<b>SEWAGE TREATMENT PLANT</b>			
C-413-0490-0954	Contribution from Revenue Fund	(54,638.91)	(183,000.00)	(128,361.09)
C-413-9103-1471	STP Pump Replacement - Materials			-
C-413-9105-1471	Small Miscellaneous Capital	54,175.63	183,000.00	128,824.37
C-413-9105-1523	Small Miscellaneous Capital - Contracted Works	463.28		(463.28)
C-413-9178-1471	Collector Chain Replacement			-
	Total Revenue	(54,638.91)	(183,000.00)	(128,361.09)
	Total Expenditures	54,638.91	183,000.00	128,361.09
	<b>TOTAL STP</b>	-	-	-
	<b>WATERWORKS ADMINISTRATION</b>			
C-961-0490-0589	Expense Recovery	(4,812.25)		4,812.25
C-961-0490-0952	Contribution from Reserve Fund	(243,103.72)	(766,685.00)	(523,581.28)
C-961-0490-0954	Contribution from Revenue Fund	(753,540.00)	(753,540.00)	-
C-961-9105-1471	Miscellaneous Tools/Equipment	3,147.99	10,000.00	6,852.01
C-961-9123-1471	GIS Equipment & Mapping		4,915.00	4,915.00
C-961-9137-1523	Replace Mainline Water Valves/Hydrants	94,584.39	100,000.00	5,415.61
C-961-9167-1523	Water Tower Rehab	3,552.83		(3,552.83)
C-961-9223-1523	Third St. E.-Mowat to Victoria	435,701.29	434,480.00	(1,221.29)
C-961-9226-1523	East of Butler Ave-Church St to Front St	42,497.19	53,405.00	10,907.81
C-961-9234-1523	Sixth St E-Portage Ave to McKenzie Ave			-
C-961-9236-1523	8th St -York to East - Contracted Works			-
C-961-9238-1523	Geo/Engineering Contracted Works	16,128.76		(16,128.76)
C-961-9247-1523	King's Hwy-Pit Rd #1 to 185m E. of Daniel	405,843.52	917,425.00	511,581.48
	Total Revenue	(1,001,455.97)	(1,520,225.00)	(518,769.03)
	Total Expenditures	1,001,455.97	1,520,225.00	518,769.03
	<b>TOTAL WATERWORKS ADMIN</b>	-	-	-
	<b>WATER TREATMENT PLANT</b>			
C-965-0490-0954	Contribution from Revenue Fund	(29,923.05)	(242,000.00)	(212,076.95)
C-965-9105-1471	Misc. Small Capital	14,695.68	15,000.00	304.32
C-965-9152-1471/1523	Replace In-Plant Potable Water Lines	15,227.37	77,000.00	61,772.63
C-965-9225-1523	Solar Equipment Installation - WTP Roof Top			-
C-965-9252-1523	Replace WTP Boiler w/2 High Efficiency Boilers		90,000.00	90,000.00
C-965-9254-1523	Install VFD Elec Motors for High Lift Pumps		60,000.00	60,000.00
	Total Revenue	(29,923.05)	(242,000.00)	(212,076.95)
	Total Expenditures	29,923.05	242,000.00	212,076.95
	<b>TOTAL WTP</b>	-	-	-
<b>TOTAL REVENUE</b>		(3,074,179.15)	(4,471,682.00)	(1,427,502.85)
<b>TOTAL EXPENDITURES</b>		4,606,404.25	4,471,682.00	(134,722.25)
<b>TOTAL CAPITAL</b>		1,532,225.10	-	(1,562,225.10)

# Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period: 11-01-2012 - 11-30-2012

Municipality	Fort Frances	Permit	RollNo	Owner	Contractors	Property Address	Work Description	Units / Area	Value
			2012-075	STINSON LELAND GEORGE 526 SCOTT ST FORT FRANCES ON P9A 1H4	STINSON LELAND GEORGE 526 SCOTT ST FORT FRANCES ON (807) 274 7477	526 SCOTT ST	DEMOLISH AND REMOVE FROM SITE THE EXISTING ACCESSORY BUILDING, RESTORE SITE GRADE TO MATCH EXISTING	0	\$1,000.00
			59-12-020-002-09200-0000			Legal Description: PALB PT LOT 439 PCL 9065	Stat's Canada Codes Building: 450 Work: 16		
			2012-076	CANADIAN MENTAL HEALTH AS PO BOX 446 STN MAIN FORT FRANCES ON P9A 3M8	RYAN MASON RR#1 FORT FRANCES (807) 275 9217	612 PORTAGE AVE	RENOVATE EXISTING INTERIOR OFFICES TO CREATE 3 NEW OFFICES	1	\$11,000.00
			59-12-020-003-05800-0000			Legal Description: PLAN M84 LOT 20 TO 23 N PT; LOT 24 PCL 19-1	Stat's Canada Codes Building: 520 Work: 03		
			2012-077	SEKULICH, PATRICIA ANNE 1016 RIVER RD. WEST FORT FRANCES ONTARIO P9A2V2	GEORGE ARMSTRONG COMPANY PIT ROAD NUMBER 2 FORT FRANCES	1016 RIVER RD W	DEMOLISH AND REMOVE FROM SITE THE ATTACHED GARAGE PORTION OF AN EXISTING SINGLE DETACHED DWELLING	1	\$1,000.00
			59-12-010-005-02800-0000			Legal Description: PLAN SM59 LOT 29 PCL 28-1	Stat's Canada Codes Building: 110 Work: 16		
			2012-078	SEKULICH, PATRICIA ANNE 1016 RIVER RD. WEST FORT FRANCES ONTARIO P9A2V2	MATT DRONIK 213 SIXTH ST WEST FORT FRANCES (807) 276 0830	1016 RIVER RD W	CONSTRUCT A NEW 20'24 FT (6.097,31 m) ACCESSORY USE BUILDING		\$12,000.00
			59-12-010-005-02800-0000			Legal Description: PLAN SM59 LOT 29 PCL 28-1	Stat's Canada Codes Building: 450 Work: 01		

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Thursday, December 13, 2012

## Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:11-01-2012 - 11-30-2012

2012-079	NUSSBAUMER, JEREMY 200 SIXTH ST. WEST FORT FRANCES ONTARIO P9A 3E4	NUSSBAUMER, JEREMY 200 SIXTH ST. WEST FORT FRANCES (807) 276 3245	P9A 3E4	200 SIXTH ST W Legal Description: RR193 PARTS 5 & 6 PCL 10231	Stat's Canada Codes Building: 110 Work: 03	1	ERECT A 5 KW PV SOLAR PANEL ARRAY ON EXISTING RESIDENCE	\$20,000.00
59-12-010-007-13300-0000								
2012-080	NUSSBAUMER, JEREMY 200 SIXTH ST. WEST FORT FRANCES ONTARIO P9A 3E4	NUSSBAUMER, JEREMY 200 SIXTH ST. WEST FORT FRANCES (807) 276 3245	P9A 3E4	200 SIXTH ST W Legal Description: RR193 PARTS 5 & 6 PCL 10231	Stat's Canada Codes Building: 450 Work: 03	1	ERECT A 5 KW PV SOLAR PANEL ARRAY ON EXISTING ACCESSORY USE BUILDING	\$20,000.00
59-12-010-007-13300-0000								
2012-081	HAWRYLAK MYRON JOSEPH 901 CORNWALL AVE N FORT FRANCES ON P9A 3G7	JEREMY NUSSBAUMER 132 HWY 619 PINEWOOD (807) 483 7717	POW 1K0	901 CORNWALL AVE N Legal Description: PLAN M74 BLK 11 LOT 17 TO 18;PCL20474	Stat's Canada Codes Building: 110 Work: 03	1	ERECT AN 8 KW PV SOLAR ARRAY ON EXISTING RESIDENCE ROOF	\$32,000.00
59-12-010-007-22300-0000								
2012-082	BEKESI KENNETH PO BOX 331 STN MAIN FORT FRANCES ON P9A 3M7	JEREMY NUSSBAUMER 132 HWY 619 PINEWOOD (807) 483 7717	POW 1K0	407 BUTLER AVE Legal Description: PLAN SM76 N1/2 LOTS 4 & 5;PCL 4-3	Stat's Canada Codes Building: 110 Work: 03	1	ERECT A 6.5 KW PV SOLAR ARRAY ON EXISTING RESIDENCE ROOF	\$26,000.00
59-12-030-001-14600-0000								
2012-083	JIM MACDONALD MOTORS LIMI 1324 KING'S HWY FORT FRANCES ON P9A 2X6	SUE PELEPETZ HWY 11/71 EMO (807) 275 9168	POW1E0	1324 KINGS HIGHWAY Legal Description: RP RR300 PART 1 PART 4 TO 5;PCL 20183	Stat's Canada Codes Building: 570 Work: 03	1	CLAD NORTH 20 FT OF EAST AND WEST EXTERIOR WALLS.	\$9,000.00
59-12-010-006-09700-0000								
Sum	Summary (9 detail records)						8	\$132,000.00
Grand Total	Summary (9 detail records)						8	\$132,000.00

Thursday, December 13, 2012

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Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:10-01-2012 - 10-31-2012

Municipality	Fort Frances	Permit RollNo	Owner	Contractors	Property Address	Work Description	Units / Area	Value
		2012-066	GODIN DARRYL BRIAN 1108 CHRISTIE AVE N FORT FRANCES ON P9A 3W3	GODIN DARRYL BRIAN 1108 CHRISTIE AVE N FORT FRANCES ON	423 CHURCH ST	CONSTRUCT A 16 X 24 FT ACCESSORY USE BUILDING		\$11,000.00
		59-12-020-001-06600-0000		P9A 3W3 (807) 274 6312	Legal Description: PLAN ALB PT LOT 245 PCL 8256	Stat's Canada Codes Building: 450 Work: 01	1	
		2012-067	CALDWELL KATHLEEN JANE MA 818 PHAIR AVE FORT FRANCES ON P9A 2M4	TYSEN FARAGHER 818 PHAIR AVE. FORT FRANCES	818 PHAIR AVE	CONSTRUCT A NEW 30 X 36 FT ACCESSORY USE BUILDING		\$32,000.00
		59-12-030-003-11200-0000		P9A 2M4	Legal Description: PLAN SM64 LOT 9 PT LOT 8 PLAN SM33 PT PHAIR AVE RP-48R2858 PARTS 1 AND 2	Stat's Canada Codes Building: 450 Work: 01	1	
		2012-068	MILLS LAURA, MILLS C. TREVOR 324 KERR PLACE FORT FRANCES ON P9A 3R4	MILLS LAURA, MILLS C. TREVOR 324 KERR PLACE FORT FRANCES	324 KERR PLACE	CONSTRUCT A 12 X 16 FT ACCESSORY USE BUILDING		\$4,000.00
		59-12-010-006-00513-0000		P9A 3R4 (807) 275 4978	Legal Description: PLAN SM 318 LOT 13 PCL 13-1-SEC SM 318	Stat's Canada Codes Building: 450 Work: 01	1	
		2012-069	PROVINCE OF ONTARIO MINISTE C/O INFRASTRUCTURE ONTARIO PROPERTY TAX 1 DUNDAS ST W SUITE 2000 TORONTO ON M5G 2L5	HORST LANG CONSTRUCTION LTD PO BOX 88 DRYDEN (807) 223 5518	333 CHURCH ST	CONSTRUCT A NEW BARRIER FREE RAMP AND REPLACE ONE ENTRANCE DOOR.		\$28,000.00
		59-12-020-001-06200-0000		P8N 2Y7	Legal Description: PLAN ALB PT LOT 235 TO 237;204 TO 207 COURT HOUSE	Stat's Canada Codes Building: 610 Work: 03	1	

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## Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:10-01-2012 - 10-31-2012

2012-070	KRIENKE BETTYMAE 307 KIRSTI PL FORT FRANCES ON P9A 3V9	SCOTT KRIENKE -TURVEY 307 KIRSTI PLACE FORT FRANCES (807) 274 9705	307 KIRSTI PLACE	CONSTRUCT A 12/18 FT ACCESSORY USE BUILDING	\$5,000.00	
59-12-010-006-05404-0000		P9A 3V9	Legal Description: PLAN 48M339 LOT 4 PCL 4-1	Stat's Canada Codes Building: 450 Work: 01	1	
2012-071	KLEM JOSEPH RANDON 926 MCKENZIE AVE N FORT FRANCES ON P9A 2B6	KREGER, CAROLYN 926 MCKENZIE AVE N FORT FRANCES ON (807) 274 2361	926 MCKENZIE AVE N	ERECT A 12/24 FT FABRIC SHELTER ACCESSORY USE BUILDING	\$1,000.00	
59-12-020-006-04400-0000		P9A 2B6	Legal Description: PLAN SM57 LOT 4 & 5 PCL 4-1	Stat's Canada Codes Building: 450 Work: 01	1	
2012-072	KRIENKE BETTYMAE 307 KIRSTI PL FORT FRANCES ON P9A 3V9	SCOTT KRIENKE-TURVEY 307 KIRSTI PLACE FORT FRANCES (807) 276 0800	307 KIRSTI PLACE	CONSTRUCT A 2.0/6.86 METER DECK ADDITION TO EXISTING DECK AND RESIDENCE	\$3,000.00	
59-12-010-006-05404-0000		P9A 3V9	Legal Description: PLAN 48M339 LOT 4 PCL 4-1	Stat's Canada Codes Building: 450 Work: 02	1	
2012-073	MORELLI LINDA PEARL PO BOX 992 ATKOKAN ON P0T 1C0	BEN MORELLI 413 FIRST ST. EAST FORT FRANCES (807) 276 9086	122 SCOTT ST	INTERIOR RENOVATION AND ALTERATION; NEW STREET LEVEL FRONT ENTRANCE/VESTIBULE 3 NEW EXIT SIGNAGE/EMERGENCY LIGHTING PACKS, 45 MINUTE RATING TO BASEMENT SERVICE ROOM C/W RATED DAMPERS IN DUCTS, 2 SMOKE DETECTORS/ALARMS ON EACH LEVEL.	\$1,000.00	
59-12-020-007-06300-0000			Legal Description: PLAN SM110 PT LOT B PCL BLK:B-2	Stat's Canada Codes Building: 540 Work: 03	1	
2012-074	ARMSTRONG CHEKYL ELAINE 411 COLONIZATION RD E FORT FRANCES ON P9A 2R9	LOVERN AFFLECK 1305 MILL RD #10 EVERGREEN FORT FRANCES	1305 MILL RD	PLACE CRIBBING SUPPORT FOR NEW MOBILE HOME	\$1,000.00	
59-12-030-007-15900-0000		P9A 3M3	Legal Description: PLAN RR 586 PT 1 PCL BLK A-1,4 SEC SM 81 RP 48R2298 PART:2 PT PART 1 PCL BLK 1-6 SM:143	Stat's Canada Codes Building: 130 Work: 01	1	
Sum	Summary (9 detail records)				9	\$86,000.00
Grand Total	Summary (9 detail records)				9	\$86,000.00

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