

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 20

Tuesday December 4, 2012

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday December 4, 2012 at 12:00 Noon.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Councillor Andrew Hallikas, Mayor Roy Avis, Mark McCaig, CAO and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Travis Robb, Sustainability Coordinator and Lori Pattison, Secretary

Vice Chair, Councillor Ken Perry to chair the meeting..

Called to order 12:20

1. Non – Agenda:
 - a) Library Bank Account
2. Disclosure of pecuniary interest and the general nature thereof: None.
3. **Andrew Hallikas – Ken Perry:** that the minutes from the previous meeting on November 20 , 2012 be approved as circulated.

CARRIED.
4. **Laurie Witherspoon:**
 - i) 2013 Temporary Borrowing to Meet Current Expenditures – recommended to authorize the preparation of an authorizing By-Law for temporary borrowing in the amount of \$4,000,000.00 to meet 2013 expenditures.
 - ii) Financing of Honeywell Project – recommends a bank loan in the amount of \$1,000,000.00 with the amortization for 15 years with a term of 5 years for the Honeywell Energy Project completed to December 31, 2012 and to proceed with a borrowing by-law. The remainder of the balance of the 2012 completed portion of the Honeywell Energy Project will come from the water, sanitary sewer and corporate project reserve funds.
5. **Mark McCaig:**
 - i) Cancellation of the Annual Appreciation Dinner – recommend to honour the Citizen of the Year for 2012 – Ken Christiansen at the December 17th meeting of Council and further that the Annual Appreciation Dinner be rescheduled to June 2013 at Sunny Cove Camp after which time the hosting of future dinners would be evaluated.

- ii) Strat Plan – Regional Airport Initiative – recommending that the Town pursue contributions from the stakeholders in the area including the area First Nations. We are recommending a \$.00 per capita levy from each Community. As a side note it was mentioned that Rainy River Resources feels that aviation services is a very important component of their ongoing and future activities. The committee also recommended to re-address the matter at the upcoming annual meeting of the RRDMA on January 26, 2013.
- iii) Strat Plan – Police Services Review – a joint meeting of the PSB and Council has been tentatively scheduled for January 30th, 2013 at 4:00 p.m. to discuss budgetary matters and a review of service.
- iv) Strat Plan – Condo Initiative Review – recommends that the agent for Mr. Zanette be contacted to attend a council meeting for a discussion. Council would like Mr. Zanette to be in attendance as well to discuss new strategies to advance this project.

6. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
- ii) Couchiching Sewer and Water Agreement Signage

7. Non – Agenda Items:

- a) Library Bank Account – it is a legislated requirement under the Public Libraries Act for the legal name to be the municipality legal name plus the words Public Library Board therefore we would have to change our bank account from “The Corporation of the Town of Fort Frances – Library and Technology Centre to read “The Corporation of the Town of Fort Frances – Public Library Board.”

8. Next meeting date – December 11th, 2012.

