

BIA BOARD OFFICE

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Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	A	RRFDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau McTaggart's	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	A		
Mike Tullio Nirvana Spa	P		



1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –14 Deember, 2011

Copies of the minutes from the 14 December, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made:

Motion # 1 John Albanses/George Emes

TO accept the minutes presented of the 14 December, 2011 Regular Board of Management Meeting as presented.
ALSO to ratify all motions made on that date.

No Against or abstentions

CARRIED

3. Accounts Payable & Financial Report

Accounts payable for December were circulated for review.

Motion # 2 George Emes/Mike Tullio

TO accept the total payable dated June for payment in the amount of \$1,541.32

No Against or abstentions

All in agreement – CARRIED

4. BUSINESS ARISING FROM THE MINUTES

1. Promotions :

The Dragon boat is coming to Fort Frances and it was suggested that we could possibly use it as a promotion for 1 July. Perhaps it could be on the street for mall days and any non profit fund raising organizations looking for ideas could possibly incorporate the boat into their plans.

The suggestion of a consignment store was brought up and would it be feasible to run thru the summer months with the aid of college students. In order for the merchants to know of the idea, a public information session was advised so those wishing to participate will know all the details. The finance committee is to look into internship grants and wage subsidies for the students.

A new application for a business license was received from the town hall regarding a new license for the summer of 2012 for the Market Mall. Shelley will complete it and return it to the town. The suggestion was made to look into buying our own tents and having our logo on them to advertise. It was also suggested by John that we consider looking at Canfield Tents as they will erect and take down the tents if we rent them from them.

2. Finance and Administration Committee:

The finance committee is working on the 2012 budget. George needs proposed budgets from the Promotions and Maintenance Committees in order to finalize. John advises that the town will not set their budget until possibly May, giving the finance committee time to work on the BIA's.

As we were approved for the Local Initiatives Fund, the billing for the new banners on the flag poles MUST be submitted by 31 March, 2012.

AGM is to be set for 28 March, 2012 @ 6:00 p.m. at the Board Office. Letters will be going out to all BIA members notifying them of the meeting and asking for additions to agenda if any.

3. Maintenance Committee:

Lindsay has some prototypes ready and is good to go with the new banners. They will be constructed out of metal and will have a "car finish" so they will last for years. The FFHS students will be helping with the cutting out of the figures. As they are less expensive than the original conception, all 36 of the flag poles will be able to be re-outfitted with new banners. Price of the banners will include the placing of them on the poles.

Lindsay is willing to also look into new planter concepts.

It was decided to go ahead with Lowey's for flowers again this year. It was decided to have Donna do the original size baskets so new baskets will not have to be purchased. A quote was received from Lowen Greenhouses but gave no ideas as to flowers, arrangements for different seasons, or ideas in general which was the gist of the asking for a quote. No other quotes were received.

5. New Business:

Shelley will be talking to Glen Treflin about Marie-Therese's application and questioning if any other new applications has been received at the Town Hall regarding board members.

There will be a VERY IMPORTANT meeting of the promotions and maintenance committees on Friday, February 3 @ 8 a.m. at the Kitchen Table.

6. Closing and Setting of Next Board Meeting

The next meeting date will be 15 February 2012 @ 8:00 a.m. at the BIA office.

Meeting closed at 9:00 a.m.