

BIA BOARD OFFICE

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Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	P	RRFDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau McTaggart	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	P		
Mike Tullio Nirvana Spa	P		



1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –24 January , 2012

Copies of the minutes from the 24 January, 2012 Board of Management Meeting were circulated for review and approval. The following motion was made:

Motion # 1 John Albanses/George Emes

TO accept the minutes presented of the 24 January, 2012 Regular Board of Management Meeting as presented.
ALSO to ratify all motions made on that date.

**No Against or abstentions
CARRIED**

3. Accounts Payable & Financial Report

Accounts payable for December were circulated for review.

Motion # 2 Richard Boileau/Shelley Wepruk

TO accept the total payable dated June for payment in the amount of \$107.34

**No Against or abstentions
All in agreement – CARRIED**

4. BUSINESS ARISING FROM THE MINUTES

1. Promotions :

The board will be discussing associate memberships. Although it would be beneficial to the board to have associate members, it has to come up with a package that will be both enticing and beneficial to both parties. A special meeting will be held on Tuesday, February 21, 2012 to discuss this issue.

There were mixed feeling about the Valentine's Day promotion. The next promotion will be for Easter as none has been scheduled for the March Break week. The committee will be meeting to set up future promo dates.

2. Finance and Administration Committee:

The finance committee has completed it's work on the 2012 budget. It appears that it will be the same as the 2011 budget. It was reviewed with the board members and decided to adjust the budget to include a rebate of \$200.00 from the Power Corporation for power. Once the budget has been presented at the Annual General Meeting, it will be forwarded on to the Town Hall for approval.

We will be able to include the planters in the amount of \$1,500.00 in the grant received from the Local Initiatives Fund.

AGM is set for 29 March, 2012 @ 6:00 p.m. at the Board Office. Letters will be going out to all BIA members notifying them of the meeting and asking for additions to agenda i

Shelley will be sending a thank you card to the RRFDC for the cheque of \$1,000.00 received from them.

3. Maintenance Committee:

Banners are going ahead as per schedule. The metal had to be returned due to the thinness of it. The extra metal will be part of our donation to the High School Metal Shop.

Connie has ordered the new planters.

George will be talking to Geoff regarding the re-doing of the billboards.

5. New Business:

The Rainy River Future Development Corporation working on behalf of the Town of Fort Frances will be holding an open meeting on 29 February, 2012 to present the proposed use of the Rainy Lake Hotel property. The RRFDC will be using the BIA design for the platform. There will be two phases to the RLH project. The first will be the leveling and removal of the building and the second will be the erection of the proposed Market Square.

It was decided that it was advisable to set some money aside should there be changes necessary to the Market Square and that at the meeting, the BIA will make the announcement that it will be committing "X" number of dollars to the project.

Although the BIA will be contributing monies to the project, it is important to make clear that the BIA will not be responsible for upkeep of the space nor of collecting monies for rentals.

Shelley will be making copies of the letter received from Geoff regarding the meeting and delivering them to Connie. Block captains will then hand deliver them to business both on Scott Street and the adjacent side avenues. It is the hope that a large number of business and property owners will attend.

6. Closing and Setting of Next Board Meeting

The next meeting date will be 7 March, 2012 @ 8:00 a.m. at the BIA office.

Meeting closed at 9:00 a.m.