

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 3

Tuesday February 12, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday February 12, 2013 at 12:00 Noon.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Glenn Treftlin, Clerk and Lori Pattison, Secretary.

REGRETS: Mark McCaig, CAO

Called to order 12:10

1. Non – Agenda:
 - i) Indigent Burials
2. Disclosure of pecuniary interest and the general nature thereof: None.
3. **Andrew Hallikas – Paul Ryan:** that the minutes from the previous meeting on February 5, 2013 be approved as circulated.

CARRIED.
6. Non-agenda items:
 - i) Indigent Burial Policy – was referred back from the Council meeting of February 11, 2013. Some differing opinions as to where the responsibility of this matter should lie. Decided to table item until restructuring of the organization is complete and can see where this item belongs.
4. **Laurie Witherspoon:**
 - i) Rainy River Future Development Corporation per Capita Request – recommend to refer the \$7.00 per capita request in the amount of \$55,685.00 to the 2013 budget process. Further, that Geoff Gillon and George Emes, RRFDC Chair be invited to the March 4, 2013 budget meeting to review their economic development plan and direction.
 - ii) Metis Ventures Inc. – Outstanding Property Tax Bills – recommend that a letter be written to the Sunset Country Metis providing an explanation of the multi-year Supplemental Tax billing, clarify Municipal Property Assessment Corporation's role when properties have a change in ownership and request that a payment plan be entered into no later than March 31, 2013 to satisfy the 3+ years in arrears for both properties otherwise the town will have no option but to proceed with collection

actions for taxes receivable provisions contained within the Town of Fort Frances Collection Policy.

5. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy

6. Non – Agenda Items:

- i) Discussed previously in the meeting.

7. Information:

- i) Administration and Finance Department Stats for the period ending December 31, 2012 – were received.

8. Next meeting date: March 5, 2013.

Ken Perry, Chair

Mark McCaig, Administrator