

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 21

Tuesday December 11, 2012

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday December 11, 2012 at 12:00 Noon.

PRESENT: Councillor Sharon Tibbs, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis (12:25 p.m.) and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Lori Pattison, Secretary

REGRETS: Councillor Andrew Hallikas

Councillor Ken Perry deferred the appointment of a new chair to the next meeting so that all members are present.

Called to order 12:20

1. Non – Agenda:
 - a) Boards and Association payments
 - b) 357/358 Application for Tax Adjustment – re: 814 Scott Street
 - c) Christmas Greeting on 93.1 The Border
2. Disclosure of pecuniary interest and the general nature thereof: None.
3. **Ken Perry – Sharon Tibbs:** that the minutes from the previous meeting on December 4 , 2012 be approved as circulated.

CARRIED.

4. **Laurie Witherspoon:**
 - i) Safe Communities Rainy River District 2012/13 Financial Request – recommend to refer the 2012/13 Safe Communities Rainy River District (Rainy River Valley Safety Coalition) \$0.50 per capita financial request in the amount of \$3,976.00 to the budget process for further discussion.
 - b) Uncollectable Accounts Receivable Customer #10657 – recommend to approve the write off of uncollectable account receivable for customer #10657 in the amount of \$124.84 as listed in this report.
5. **Mark McCaig:**
 - i) Community Foundation Request – recommend to direct that Rainy River Future Development Corporation be tasked with providing specific financial data related to the formation and operation of a community foundation.

6. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
- ii) Couchiching Sewer and Water Agreement Signage

7. Non – Agenda Items:

- a) Boards and Association payments – Laurie to bring a list of all per capita levy items that we currently payout annually.
- b) 357/358 Applications for Tax Adjustment re:814 Scott Street - recommend to approve the adjustment of 2012 taxes under Section 357/358 of the Municipal Act for 814 Scott Street property located in Fort Frances.
- c) Christmas Greetings on 93.1 The Border – recommend to authorize 30 fifteen second Holiday Greetings on 93.1 The Border from December 21, 2012 to January 1, 2013 for a cost of \$189.00 plus HST.

8. Next meeting date – January 8th, 2013.

Sharon Tibbs, Chair

Mark McCaig, Administrator