

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 2

Tuesday February 5, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday February 5, 2013 at 12:00 Noon.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Glenn Treftlin, Clerk, Tannis Drysdale (RRFDC), Lori Pattison, Secretary.

REGRETS: Mark McCaig, CAO

Called to order 12:05

1. Non – Agenda:
 - i) Councillor Andrew Hallikas – NOMA Board Meeting
 - ii) Mayor Roy Avis – Resolute Announcement
 - iii) Revised Renovation Program (RRFDC)
2. Disclosure of pecuniary interest and the general nature thereof: Mayor Roy Avis declared a conflict of interest on item 8ii) Mayor Roy Avis – Resolute Announcement and Councillor Andrew Hallikas declared a conflict on item 8i) Councillor Andrew Hallikas – NOMA Board Meeting.
3. **Andrew Hallikas – Ken Perry:** that the minutes from the previous meeting on January 8, 2013 be approved as circulated.

CARRIED.
4. Appointment of Committee Chair: Councillor Andrew Hallikas nominated Councillor Ken Perry for the position of Chair and Councillor Paul Ryan seconded the nomination. Councillor Ken Perry accepted the position.

Due to Councillor Ken Perry accepting the Chair position we now have a vacancy in the position of Vice Chair.

Councillor Ken Perry nominated Councillor Andrew Hallikas for vice chair with Councillor Paul Ryan seconding the motion. Councillor Hallikas accepted the position.

Non-agenda item 8iii) was moved up to facilitate the presenters schedule.

8. Non Agenda Item:
 - iii) Revised Renovation Program (RRFDC) – it was recommended to adopt the Financial Incentive Programs as revised and presented by Tannis Drysdale on behalf of Rainy River Future Development Corporation.
5. **Glenn Treftlin:**
 - i) Policy for Burial of Deceased Indigent Patients of Hospital and Unclaimed Bodies – recommend to adopt a policy for Burial of Deceased Indigent Patients of Hospital and Unclaimed Found bodies.
6. **Laurie Witherspoon:**
 - i) 2013 Budget Timetable Amendment – recommend to schedule a Special Committee of the Whole Meeting for discussion of Capital items and projects for 2013 and further to resume regular Special Committee of the Whole budget meetings commencing on Monday March 4, 2013.
 - ii) Fort Frances Aquanauts Swim Team – Banner Support Request – recommend to support the Fort Frances Aquanauts Swim Team advertising banner request in the amount of \$100.00.
 - iii) Fort Frances Chamber of Commerce – Advertising Request – recommend to receive the Chamber of Commerce request for advertising in the Chamber of Commerce Directory and that no further action be taken.
 - iv) Mark McCaig, CAO – RRDMATravel Claim – this item was pulled and requires no further action.
 - v) Councillor Rick Wiedenhoeft – RRDMA Travel and Per Diem Claims - recommended to approve the January 26, 2013 travel expense and per diem claims as submitted by Councillor Rick Wiedenhoeft I the total amount of \$167.50 to attend the Rainy River District Municipal Association Annual Conference as outlined in his report.
 - vi) Deputy Mayor Remuneration – recommend that no additional remuneration be paid to the designated Committee of the Whole Chair assuming the Deputy Mayor duties to the end of this term of Council. Further, that any necessary amendments to By-Law No. 02/10-B Schedule ‘A’ be authorized and brought forward.
 - vii) BDO – Audit of the Consolidated Financial Statements of the Town of Fort Frances for the year ended December 31, 2012 – was received as information.

7. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
- ii) Couchiching Sewer and Water Agreement Signage

8. Non – Agenda Items:

- i) Councillor Andrew Hallikas – NOMA Board Meeting – recommend to approve the per diem claim for Councillor Andrew Hallikas in the amount of \$150.00 for attending the NOMA Board Meeting held in Thunder Bay on January 23, 2013 as outlined in his report.
- ii) Mayor RoyAvis – Resolute Announcement – recommend to approve the per diem claim and travel expense claims for Mayor Roy Avis in the amount of \$239.63 for attending the Resolute Forest Products announcement in Atikokan on January 31, 2013 as outlined in his report.
- iii) Revised Renovations Program – discussed previously in the meeting.

9. Next meeting date: February 12, 2013.

Ken Perry, Chair

Mark McCaig, Administrator