

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 4

Tuesday March 5, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday March 5, 2013 at 12:00 Noon.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Glenn Treftlin, Clerk and Lori Pattison, Secretary.

REGRETS: Mark McCaig, CAO

Called to order 12:15

1. Non – Agenda:
 - i) Mayor Roy Avis – OGRA/ROMA Conference Travel & Per Diem Claim
 - ii) 2012 Capital Financing
2. Disclosure of pecuniary interest and the general nature thereof: Mayor Roy Avis declared a conflict on item 7a) Mayor Roy Avis – OGRA/ROMA Conference Travel and Per Diem claim and Councillor Ken Perry declared a conflict on item 5iii) Councillor Ken Perry – OGRA/ROMA Conference Travel and Per Diem claim.
3. **Andrew Hallikas – Paul Ryan:** that the minutes from the previous meeting on February 12, 2013 be approved as circulated.

CARRIED.

4. **Glenn Treftlin:**
 - i) New Nominal Fee for Transfer of Business License – recommend to approve the introduction of a fee of \$25.00 for the transfer of business licenses into the current schedule of fees for the Town of Fort Frances.
5. **Laurie Witherspoon:**
 - i) 357/358 Applications for Tax Adjustment re: 410 Crowe Avenue and CNR Leased Vacant Property – recommend to approve the adjustment of 2012 taxes under Section 357/358 of the Municipal Act for 410 Crowe Avenue and CNR Leased Vacant Property located in Fort Frances.
 - ii) MOS – Requests for Reconsideration – re: 1721 Kings Highway – recommend to receive the Minutes of Settlement for property located at 1721 Kings Highway in Fort Frances.

- iii) Councillor Ken Perry – OGRA/ROMA Conference Travel and Per Diem claim – recommend to approve the amended Travel and Per Diem claim for Councillor Ken Perry in the total amount of \$885.00 to attend the OGRA/ROMA Conference in Toronto from February 24 to 27, 2013 as submitted in his report.
- iv) Councillor Rick Wiedenhoeft – OGRA/ROMA Conference Travel and Per Diem claim – recommend to approve the Travel and Per Diem claim for Councillor Rick Wiedenhoeft in the total amount of \$1,015.76 to attend the OGRA/ROMA Conference in Toronto from February 24 to 27, 2013 as submitted in his report.
- v) Fort Frances High School Chem Free Grad 2013 – Prize Donation Request recommend to defer the request for a prize donation from the Sponsorship Chair, Fort Frances High School Chem Free Grad Committee until the annual request for a donation to offset rental fees at the Memorial Sports Arena has been received.

6. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy

7. Non – Agenda Items:

- a) Mayor Roy Avis – OGRA/ROMA Conference Travel and Per Diem claim recommend to approve the Travel and Per Diem claim for Mayor Roy Avis in the total amount of \$1,492.50 to attend the OGRA/ROMA conference in Toronto from February 24 to 27, 2013 as submitted in his report.
- b) 2012 Capital Financing – recommend to allocate Contributions to Capital from the General Revenue Fund in the amount of \$4,379.25 and \$367,809.11 from Reserve Funds to finance 2012 Capital Fund expenditures outlined in the report and summarized as follows:

Corporate Building Reserve Fund	\$ 42,751.95
Corporate Projects Reserve Fund	\$319,422.15
Cemetery Reserve Fund	\$ 3,954.41
Sister Kennedy Centre	\$ 1,680.60
Total	\$367,809.11

8. Information:

- i) Metis Ventures Inc. – update

9. Next meeting date: March 19, 2013.

Ken Perry, Chair

Mark McCaig, Administrator