

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

Minutes of Meeting No. 5

Monday March 18, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Monday March 18, 2013 at 3:00 p.m.

PRESENT:

ALSO PRESENT: Frank Sheppard, Fire Chief and Lori Pattison, Secretary.

REGRETS: Mayor Roy Avis and Councillor Ken Perry.

Called to order 3:05 p.m.

Due to Chair Councillor Ken Perry's absence Councillor Andrew Hallikas, Vice Chair will chair the meeting.

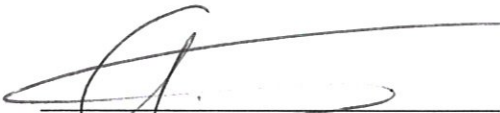
1. Non – Agenda: None.
2. Disclosure of pecuniary interest and the general nature thereof: None.
3. **Andrew Hallikas – Paul Ryan:** that the minutes from the previous meeting on March 5, 2013 be approved as circulated.

CARRIED.

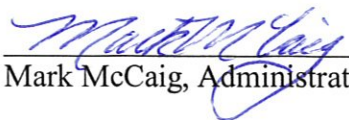
4. **Mark McCaig:**
  - i) Annual Appreciation Dinner – will recommend the striking of a committee Consisting of the Administration and Finance Executive Committee, Lori Pattison, Christine Ruppenstein and Jason Kabel to finalize the details of the annual appreciation event to take place on June 8<sup>th</sup> at Sunny Cove for a future recommendation to Mayor and Council.
  - ii) Host Community Report – will recommend to establish a policy supporting host community activation within the terms established by the five bullet points identified in this report.
5. **Laurie Witherspoon:**
  - i) Councillor Ken Perry – FCM Community Infrastructure Partnership Program Workshop Per Diem – recommend to approve the per diem claim for Councillor Ken Perry in the amount of \$150.00 for attending the FCM Community Infrastructure Partnership Program (CIPP) workshop on March 7, 2013.
  - ii) Mayor Roy Avis – Luncheon Meeting Expense – recommend to approve

to approve the Entertainment Expense Reimbursement claim in the amount of \$25.88 for a luncheon meeting with Bob Anderson, Mayor of International Falls on March 11, 2013 as submitted by Mayor Avis.

- iii) Rainy River District Music Festival Association – recommend to authorize a donation to the Rainy River District Music Festival Association as recommended by the Administration and Finance Executive Committee.
  - iv) Fort Frances Community Clinic Inc. Financial Request – recommend to direct the Fort Frances Community Clinic to contact MPAC to discuss and investigate current value assessment appropriate for the unoccupied building located at 363 Church Street.
  - v) P.O.A. Audited Statements for the year ending December 31, 2012 - recommend to authorize the acceptance of the POA audited financials for the year ended December 31, 2012 and further that the invoice for audited services be paid.
6. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor – leave on for future reference.
  - ii) Couchiching Sewer and Water Agreement Signage
  - iii) Indigent Burial Policy
7. **Non – Agenda Items:** None
8. **Next meeting date:** April 2, 2013.



Andrew Hallikas, Vice-Chair



Mark McCaig, Administrator