

# TOWN OF FORT FRANCES

## AGENDA - June 10, 2013

### MEETING - Council Chambers , Civic Centre

Page

#### **COUNCIL MEETING**

(Session No. 81) 6:15 p.m. to 6:55 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Delegations/Deputations:**

- 2.1 Presentation from The Fort Frances Traffic Safety Group re: Kiss 'N Ride Safety Program.

#### **Consent Agenda:**

- 3.1 Council Consent Summary Report. 4
- 3.2 Items Referred from Committee of the Whole
- 3.3 Request dated May 27, 2013 from R. Cochrane, Chief Watten Fire Department re: Donation of Rental Costs for Russell Hall at Kiwanis Sunny Cove Camp for a fundraising "Fish Fry" August 23, 2013. 5
- 3.4 Request dated May 30, 2013 from Douglas and Sandra Judson re: Supply of water and sewer services at 35 Oakwood Road, Township of Alberton. 6
- 3.5 Request dated June 3, 2013 from United Native Friendship Centre re: Designated Loading/Unloading Zone in front of 308 Butler Avenue. 7
- 3.6 Request dated May 17, 2013 from Ontario Federation of Anglers and Hunters re: Proclaiming July 6-14, 2013 as "Ontario Family Fishing Events Days" in the Town of Fort Frances. 8

#### **Approval of Council Minutes: \***

- 4.1 Session No. 80 dated May 27, 2013.

#### **Approval of Committee of the Whole Minutes: \***

- 5.1 Session No. 100 dated May 27, 2013.

#### **Resolutions from tonight's Committee meeting**

#### **By-Laws:**

- 7.1 8/98-XX to amend Zoning By-Law 8/98 with respect to lands municipally 9 - 10

known as 1026 York Avenue North to and including 1040 York Avenue North and 237 8th Street West.

**New Items:**

- |     |                                                                                                        |         |
|-----|--------------------------------------------------------------------------------------------------------|---------|
| 8.1 | Invitation from United Native Friendship Centre re: 40th Anniversary Dinner and Dance - June 21, 2013. | 11 - 12 |
| 8.2 | Resolution regarding escalating police services costs                                                  |         |

**Information Correspondence:**

- |     |                                                                                                                                                                                                                                                                          |         |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 9.1 | AMO Communications dated June 6, 2013.                                                                                                                                                                                                                                   | 13 - 14 |
| 9.2 | Notice of Decision from the Committee of Adjustment re: File B3/2013 - Lot 2 Plan SM-138 - Fort Frances Native Urban Wahkaihanun Corporation; and File B4/2013 - 1034 and 1036 York Avenue North - Fort Frances Native Urban Wahkaihanun Corporation.                    | 15 - 18 |
| 9.3 | Correspondence dated June 3, 2013 from Ministry of Consumer Services~Office of the Deputy Minister re: Update on the Status of Ontario's one-call-to-dig system.                                                                                                         | 19 - 20 |
| 9.4 | Correspondence dated May 2013 from Ontario Seniors' Secretariat re: Seniors' Month Celebrations.                                                                                                                                                                         | 21      |
| 9.5 | Facsimile from the Office of the Regional Senior Justice - Ontario Court of Justice - Northwest Region re: Confirmation of Meeting with Regional Senior Justice Marc Bode, First Nation Leaders and Municipal Leaders - June 26th, 2013 - Fort Frances Council Chambers. | 22      |
| 9.6 | Resolution passed May 28, 2013 from the Municipality of South Bruce re: Motion of Not a "Willing Host" for Wind Turbine Development.                                                                                                                                     | 23 - 24 |
| 9.7 | Call for Nominations dated June 3, 2013 from the International Rainy-Lake of the Woods Watershed Board re: Industry Advisory Group.                                                                                                                                      | 25      |

**Minutes:**

- |      |                                                                                                         |         |
|------|---------------------------------------------------------------------------------------------------------|---------|
| 10.1 | Administration and Finance Executive Committee dated May 21, 2013.                                      | 26 - 28 |
| 10.2 | 2013 May 6 and 21 Planning and Development Executive Committee Meeting Minutes.                         | 29 - 30 |
| 10.3 | Operations and Facilities Executive Committee dated May 22, 2013.                                       | 31 - 33 |
| 10.4 | The Northwest Catholic District School Board Regular Meeting of the Board minutes dated March 19, 2013. | 34 - 40 |
| 10.5 | Northwestern Health Unit Regular Board of Health Meeting dated May 3, 2013.                             | 41 - 50 |

**Non-agenda Items:**

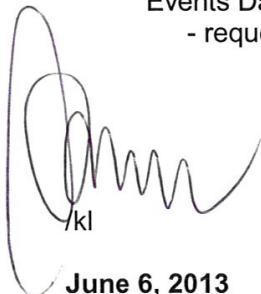
**\* Previously distributed to Council**

# THE TOWN OF FORT FRANCES

**REPORT TO:** Mayor and Council  
**FROM:** G. Treftlin  
**SUBJECT:** Town of Fort Frances  
 Council Meeting - Monday, June 10, 2013  
 Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Request dated May 27, 2013 from R. Cochrane, Chief Watten Fire Department re: Donation of Rental Costs for Russell Hall at Kiwanis Sunny Cove Camp on August 23<sup>rd</sup> for a fundraising "Fish Fry".  
- will be referred to Administration and Finance Executive Committee for recommendation.
3. Request dated May 30, 2013 from Douglas and Sandra Judson re: Supply of Sewer and Water Services at 35 Oakwood Road, Township of Alberton.  
- will be referred to Operations and Facilities Executive Committee for recommendation.
4. Request dated June 3, 2013 from United Native Friendship Centre re: Designated Bus Loading/Unloading Zone in front of 308 Butler Avenue.  
- will be referred to Planning and Development Executive Committee for recommendation.
5. Request dated May 17, 2013 from Ontario Federation of Anglers and Hunters re: Proclaiming July 6<sup>th</sup> to 14<sup>th</sup>, 2013 as "Ontario Family Fishing Events Days" in the Town of Fort Frances.  
- requester will be advised of Council's proclamation.

  
 /kl  
 June 6, 2013







May 27, 2013  
Mayor and Council  
Town of Fort Frances

RE: Sunny Cove Camp

Again this year, the Watten Volunteer Fire Department is undertaking a fund raising campaign. We are contacting you as Sunny Cove Camp is located in Watten Township and receives fire protection services from this Fire Department. Last year the Town of Fort Frances donated \$300.00 to the Watten Fire Department, so please accept our sincere thank you for doing this.

One of our fundraising activities this year is to hold a "Fish Fry" in August and the Watten Fire Department respectfully requests the Town of Fort Frances to donate the use of the main lodge at Sunny Cove for this fund raising event.

If you would like further information about the activities of our organization or this request please contact Rob Cochrane at 274-1813 or Brian Angus at 274-6057.

We appreciate your consideration and assistance.

Thank you.

Rob Cochrane  
Chief, Watten Fire Department

2013-05-28-spoke with M. Belluz  
she confirmed the Fish Fry is booked  
for August 23rd. (R)

May 30, 2013

Mr. Mark McCaig  
Chief Administrative Officer  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9



Dear Mr. McCaig:

Re: Property Description Crozier Range River Part Lot 1  
Part Lot 2, Parcel 17195 Known As 35 Oakwood Road

We are the owners of the above property in the Township of Alberton. It is located on the west side of Oakwood Road across from the Lyndy Place Subdivision.

It is our understanding that consideration is being given to supply water and sewer to the properties butting Oakwood Road. This letter is to advise we would like to actively pursue these services. Would you please advise the process.

Yours very truly,

A large, stylized handwritten signature in cursive script that reads "Douglas Judson".

Douglas Judson  
Sandra Judson  
35 Oakwood Road  
RR#1, S101-6  
Fort Frances, Ontario  
P9A 3M2



Mayor, Roy Avis and Council,

Town of Fort Frances

320 Portage Ave.

Fort Frances, Ontario

June 3, 2013

Dear Mr. Avis and Council:

My name is Angela Fiset, I am the Driver /Maintenance worker for the United Native Friendship Centre's Zaagi-idiwin Aboriginal Head Start Program in Fort Frances.

The Zaagi-idiwin Aboriginal Head Start is a unique licensed school readiness program that services families within the Fort Frances and surrounding area. The Head Start is geared for children 2.5 to 5 years of age, who are from Aboriginal descent and who are entering school in the fall. Our program teaches school readiness skills to the children and their families. We have been in operation since September 2004.

A service that we do offer our children and families is transportation to and from our program, which leads me to the problem. We experience a large number of vehicles that park in front of our building when our bus is trying to unload/load children. Due to safety concerns, we are asking the Town of Fort Frances to designate the front of our building, located at 308 Butler Ave. as a loading/unloading zone for our bus.

Our program owns a 29 passenger bus, and as the driver of this vehicle, my first and main concern is the safety of the children at all times.

I am asking that this be brought before Council for review once again. We have had this approved once before, but because we are a Non-profit Organization, it just wasn't in the budget to go forward. Due to the fact that we have had some issues arise in the last few weeks, we are requesting that this can be re-approved, so we can move forward, and have the sign erected as soon as possible.

If you have any questions, please feel free to contact either myself, Angela Fiset or my Supervisor, Angela Mihichuk at (807)274-7244.

Thanks again for your time,

Angela Fiset

# Ontario Family Fishing Events

## Fish Licence-Free July 6 - 14, 2013

OFAH FILE: 422FFE

May 17, 2013

Glenn Treftlin  
Town of Fort Frances  
320 Portage Avenue, Box 38  
Fort Frances, Ontario P9A 3P9



Dear: Glenn Treftlin

**SUBJECT: Ontario Family Fishing Events celebrates 20 years of licence-free fishing this summer July 6-14, 2013**

Ontario Family Fishing Events (OFFE) is a wonderful initiative that invites new anglers out onto the waters to cast a line. This year marks 20 years of licence-free fishing for the summer events.

Each year, the Ontario Government designates two periods throughout the year as license-free, one in February and one in July. During all other time periods, Canadian residents between the ages of 18 and 64 years must purchase an OUTDOORS card and a fishing license to legally fish in Ontario. This year, the summer licence-free days are scheduled for July 6-14, 2013. During these nine days many fish festivals, clinics, or conservation and educational activities may be held in your area.

Please help raise awareness for these licence-free days by adding July 6-14, 2013 to any summer events calendar in which you participate. In addition, please consider "declaring" these dates as Ontario Family Fishing Events.

If you require any further information please contact us at [offe@ofah.org](mailto:offe@ofah.org) or (705) 748-6324 ext. 254, or visit [www.ontariofamilyfishing.com](http://www.ontariofamilyfishing.com).

Yours in Conservation,

Like us on Facebook and follow us on Twitter! ([onfamfish](https://twitter.com/onfamfish))



This is also a great tool to use for promoting your event.

Rachel Pearson  
Conservation Outreach Programs Coordinator

/rp



Fisheries and Oceans Canada / Pêches et Océans Canada



**Ontario Family Fishing Events**

Ontario Federation of Anglers and Hunters • 4601 Guthrie Drive • Peterborough, Ontario • K9J 8L5 • (705) 748-6324 ext. 254



**TOWN OF FORT FRANCES****BY-LAW NO. 8/98-XX**

(Being a By-Law to amend Zoning By-Law #8/98, as amended, *The Planning Act*, Section 34 with respect to lands municipally known as 1026 York Avenue North to and including 1040 York Avenue North and 237 8<sup>th</sup> St. W;

**WHEREAS** Council of the Corporation of the Town of Fort Frances passed Comprehensive Zoning By-Law regulating land use in the Town, and has, from time to time, amended same as authorized by section 34 of the Planning Act, R.S.O., Chapter P.13;

**AND WHEREAS** a request has been received to rezone certain lands within the municipality to R4 to accommodate the construction of a 6-unit residential complex;

**AND WHEREAS** the Council of the Corporation of the Town of Fort Frances has ensured adequate information has been made available to the public, and has held at least one public meeting for the purpose of informing the public of the proposed By-Law as required by Ontario Regulation 545/06 of the *Planning Act*;

**AND WHEREAS** Council, at its meeting held June 10, 2013 approved the Report and recommendation of the Municipal Planner, supported by the Planning and Development Executive Committee, that Zoning By-Law 8/98 be further amended.

**NOW THEREFORE** the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That Schedule A (Zoning Map) attached to and forming part of Town of Fort Frances Zoning By-Law #8/98, as amended, be hereby further amended by changing the zoning and permitted uses on the properties known as 1026 York Avenue North to and including 1040 York Avenue North from "Residential Type Two (R2)" to "Residential Type Four (R4)";
2. That notwithstanding regulations for permitted uses as set out in section 4.4.2. (ii) the minimum lot frontage site specific to the lands known as 237 8<sup>th</sup> Street West shall be 70.8 metres.
3. That this By-Law shall come into force and take effect upon the final passing thereof and upon certification by the Clerk that no appeal has been filed within twenty (20) days from the date of publication of the Notice of Passing of this By-Law, or if appeals have been received, by the Ontario Municipal Board, or the Lieutenant Governor in Council.

READ THREE TIMES and finally passed in open Council this 10<sup>th</sup> day of June, 2013.

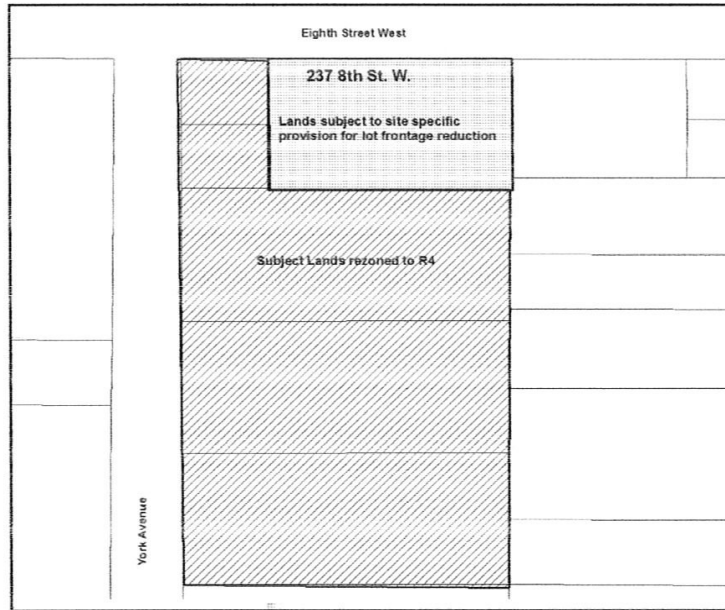


\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

By-Law 8/98-XX **TOWN OF FORT FRANCES** SCHEDULE 'A'

**Key Map of Subject Lands:**





*In Unity There Is Strength*

PHONE (807) 274-8541 FAX (807) 274-4110

P.O. BOX 752, 516 PORTAGE AVENUE  
FORT FRANCES, ONTARIO P9A 3N1

May 21, 2013

Mayor Roy Avis  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mayor Avis:

This year, the United Native Friendship Centre is celebrating a very productive and successful 40 years of service in our community.

In January 2013, the Town of Fort Frances proclaimed 2013 the year of the Friendship Centre. I am writing to invite you and ask that you bring greetings to our 40<sup>th</sup> Anniversary Gathering on Friday, June 21, 2013, at the Fort Frances Canadian Legion. Dinner will be served at 6:30 p.m. with entertainment to follow. You are also quite welcome to have your council members join us in celebration as well.

Thank you for considering our invitation. Please contact me at 807-274-8541 or email [sheilamcmahon@vianet.ca](mailto:sheilamcmahon@vianet.ca) to confirm. We look forward to many more years of growth and development within our community.

Sincerely,

  
Sheila McMahon,  
Executive Director



*The United Native Friendship Centre  
cordially invites you to our*



*40<sup>th</sup> Anniversary Dinner and Dance*

*on*

*Friday, June 21, 2013*

*6:30 p.m.*

*at the*

*Fort Frances Canadian Legion  
250 Church Street, Fort Frances, Ontario*



*Join us for dinner, entertainment and dancing.*

*Please RSVP to Sheila McMahon, Executive Director  
by Friday, May 31, 2013 ~ (807)274-8541  
or email [sheilamcmahon@vianet.ca](mailto:sheilamcmahon@vianet.ca)*







"AMO Communications"  
<Communicate@amo.on.ca>

06/06/2013 09:00 AM

Please respond to  
AMOWatchFileTeam@amo.on.ca

To klawson@fort-frances.com

cc

bcc

Subject AMO Watch File - June 6, 2013

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)  
Add Communicate@amo.on.ca to your safe list

June 6, 2013

#### In This Issue

- AMO's Economic Development Task Force update.
- Three Private Member Bills introduced that impact municipalities.
- Reminder - Energy Consumption Reports due.
- More support tools to help you prepare for O. Reg. 397/11.
- Proposed amendments to regulate anaerobic digester facilities.
- Inform IESO Education Outreach and earn chance at Nexus 7 Tablet.
- Senate committee hears from AMO on Gas Tax indexing.
- Construction signage required for Canada's Gas Tax Fund.
- Space is filling fast for AMO's Personal Responsibilities Workshop.
- Build on your leadership skills with Heads of Council Training.
- Township of Huron-Kinloss and Township of West Lincoln resolutions.
- Career opportunities with Ottawa, Wainfleet, OCWA and Ministry of Municipal Affairs and Housing.

#### AMO Matters

AMO's Economic Development Task Force met on May 29, 2013 and received presentations from Fed Dev Ontario, the Canadian Association of Community Television Users and Stations, Metrolinx, the Ministry of Citizenship and Immigration, and the Thunder Bay Community Economic Development Commission.

#### Provincial Matters

Three Private Member Bills, *Bill 77, Hawkins Gignac Act* (Carbon Monoxide Safety), 2013 ; *Bill 79, Public Transportation and Highway Improvement Amendment Act*, 2013; *Bill 80, Fairness is a Two-Way Street Act* (Construction Labour Mobility), 2013 were introduced and received First Reading.

Under O. Reg. 397/11 , annual energy consumption reports are due by July 1, 2013. If you have not yet received your municipality's login information to the Ministry of Energy's Reporting Portal, or are having any issues logging in, please contact the Ministry immediately by emailing [BPSSupport@ontario.ca](mailto:BPSSupport@ontario.ca).

Check out these support tools offered by Union Gas and LAS to those municipalities working on their energy consumption reports before the July 1, 2013 deadline.

The government is proposing amendments to O.Reg 267/03 to allow on-farm anaerobic digester facilities to be regulated under the *Nutrient Management Act* . Comments can be submitted through the Environmental Registry until July 6, 2013.

Take three minutes to fill out an Independent Electricity System Operator (IESO) survey to shape the delivery of important electricity market information to the municipal sector and enter draw for a Nexus 7 tablet.

#### Federal Matters

AMO appeared at the Senate Committee for National Finance yesterday to comment on the indexing of Canada's Gas Tax Fund in Bill C-60. Comments noted that the proposed formula will delay the benefits

of indexing.

Construction signage is required for Gas Tax projects that have visibility, are large in size/scope or are taking place over a number of years. Please notify [gastax@amo.on.ca](mailto:gastax@amo.on.ca) when signage has been installed. More information is available on our [website](#).

#### **Eye on AMO/LAS Events**

AMO's Personal Responsibilities workshop for elected officials covers topics such as Codes of Conduct, Procedure By-Law and more. Space is filling up fast, so register today for a pre AMO Annual Conference session on Sunday, August 18, in Ottawa.

Register today for an interactive AMO [Heads of Council training session](#) designed to hone your existing leadership skills and help you develop new ones, in Ottawa, Saturday, August 17, 2013.

#### **The Municipal Wire\***

The [Township of Huron-Kinloss resolution](#) advises the Province of Ontario and the Ministry of Environment that the Township is "Not a Willing Host" for Industrial Wind Turbines.

The [Township of West Lincoln resolution](#) confirms that the Township is not a "willing host" for Industrial Wind Turbines.

The [Township of West Lincoln resolution](#) declares that the Township will not sign a Community Vibrancy Agreement with any Industrial Wind Turbine applicant.

#### **Careers**

[Manager, Surface Water Management - City of Ottawa](#). Competition No. 2013-50575297. Application deadline: July 2, 2013. For more information and to apply online, visit the [Ottawa](#) website.

[Manager of Planning - Township of Wainfleet](#). Please submit your application prior to 4:30 pm on June 21, 2013 to [careers@wainfleet.ca](mailto:careers@wainfleet.ca).

[President and Chief Executive Officer - Ontario Clean Water Agency](#). Location: Toronto. Please [apply online](#) only, quoting Job ID 54633, by June 26, 2013.

[Manager, Financing and Infrastructure - Ministry of Municipal Affairs and Housing](#). Location: Toronto. Please follow the instructions to [submit your application online](#), by June 13, 2013, and enter Job ID 54575 in the Job ID search field.

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### **AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

**THE TOWN OF FORT FRANCES**

<b>Applicant:</b> Fort Frances Native Urban Wahkaihanun Corporation	<b>Date of Decision:</b> 3 June 2013
<b>File No.:</b> B3/2013	<b>Date of Notice:</b> 4 June 2013
<b>Property Address:</b> Lot 2 Plan SM-138	<b>Last Date for Appeal:</b> 23 June 2013

## NOTICE OF DECISION

On Application for Consent  
Subsection 53(17) of the Planning Act

**TAKE NOTICE THAT** the Committee of Adjustments for the Town of Fort Frances did, on the date referenced above, grant provisional approval to the application referenced above to **sever the easterly 70.8 metres of Lot 2 Plan SM-138 for the purposes of a lot addition to enlarge the property known as 237 8<sup>th</sup> Street West.**

Provisional approval was given based on the reasons set out on the Decision and subject to specific conditions which must, in accordance with section, 53(41) of the Planning Act, be fulfilled within one year from the date of this notice. The legislated time period for satisfying conditions imposed is one year from the date of this Notice. Therefore if all conditions are not satisfied by June 4, 2014, approval will lapse. A certified copy of the Decision is attached.

Approval is also subject to a legislated appeal period. Pursuant to section 53(19) of The Planning Act, any person or public body may, no later than twenty (20) days from the date of this notice, appeal the decision or any condition imposed or both the decision and any condition to the Ontario Municipal Board by filing with the undersigned a Notice of Appeal. The last date for filing a Notice of Appeal is noted above.

Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. An unincorporated association or group may not file a Notice of Appeal. However, a Notice of Appeal may be filed on behalf of the association or group in the name of an individual who is a member of the association or group.

The Notice of Appeal must include the reasons for the appeal and be accompanied by a cheque or money order in the amount of \$125.00 payable to the "Minister of Finance".

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you make a written request to be notified of changes to the conditions of approval of the provisional consent.

Additional information about the application is available for public inspection between the hours of 8:30 and 4:30 at the Office of the Secretary-Treasurer for the Committee of Adjustment.

Dated at Fort Frances this 4<sup>th</sup> day of June 2013.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/Committee Secretary-Treasurer  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, On P9A 3P9  
Telephone: (807) 274-5323 (ex. 275)





TOWN OF FORT FRANCES  
320 Portage Avenue, Fort Frances, On P9A 3P9  
COMMITTEE OF ADJUSTMENT DECISION

File No.  
**B3 / 2013**

IN THE MATTER of Section 53 of the Planning Act, R.S.O. as amended

AND IN THE MATTER of an Application by: Fort Frances Native Urban  
Wahkaihanun Corporation

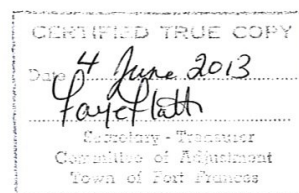
Subject Land: 1034/1036 York Avenue North

Proposal To: sever the east approximately 70 metres x 40 metres of the  
Subject Land for the purposes of enlarging as a lot addition  
the property to the immediate north, namely 237 8<sup>th</sup> Street  
West

Decision: Provisional Approval is Granted ☒ Not Granted ☐

Subject to the following Conditions:

1. **Reference Plan** – That the Municipal Planner be provided with two hard copies and one electronic copy of deposited reference plan bearing the seal of the Land Registrar, and depicting each property as a part thereon, or a Letter of Exemption from the Land Registrar or proper legal description endorsed by evidence of approval of the Land Registrar.
2. **Legal Description** - That the Municipal Planner be provided with the legal descriptions of the property being severed and the property to which it is being added and sufficient for the issuance of the Certificate of Official.
3. **Zoning** – That an application to rezone the severed property to Residential Type Four (R4) is received and approved by Town Council or the Ontario Municipal Board to enable the use of the property for multi-residential use.
4. **Consolidation – Undertaking** – That the Municipal Planner be provided with an Undertaking that the property being severed will be consolidated with and registered in the same name and interest as the property to which it is added and that Section 50 of the Planning Act, shall apply to all subsequent conveyances and transactions.
5. **Parkland** – Pursuant to Council policy, 5% of the value of vacant land be submitted as payment in lieu of parkland in accordance with section 51.1(1) and 51.1(3) of the Planning Act, as amended.



**WARNING:**  
**ALL CONDITIONS MUST BE FULFILLED WITHIN ONE YEAR OF THE DATE**  
**OF THE GIVING OF THE NOTICE OF DECISION, FAILING WHICH THIS**  
**APPLICATION SHALL THEREUPON BE DEEMED TO BE REFUSED**

*Section 53(41), The Planning Act, R.S.O. 1990*

## THE TOWN OF FORT FRANCES

<b>Applicant:</b>	Fort Frances Native Urban Wahkaihanun Corporation	<b>Date of Decision:</b>	3 June 2013
<b>File No.:</b>	B4/2013	<b>Date of Notice:</b>	4 June 2013
<b>Property Address:</b>	1034 and 1036 York Avenue North	<b>Last Date for Appeal:</b>	23 June 2013

## NOTICE OF DECISION

On Application for Consent  
Subsection 53(17) of the Planning Act

**TAKE NOTICE THAT** the Committee of Adjustments for the Town of Fort Frances did, on the date referenced above, grant provisional approval to the application referenced above to **sever 1034 York Avenue North from 1036 York Avenue North to create two separate single detached residential properties having equal frontage.**

Provisional approval was given based on the reasons set out on the Decision and subject to specific conditions which must, in accordance with section, 53(41) of the Planning Act, be fulfilled within one year from the date of this notice. The legislated time period for satisfying conditions imposed is one year from the date of this Notice. Therefore if all conditions are not satisfied by June 4, 2014, approval will lapse. A certified copy of the Decision is attached.

Approval is also subject to a legislated appeal period. Pursuant to section 53(19) of The Planning Act, any person or public body may, no later than twenty (20) days from the date of this notice, appeal the decision or any condition imposed or both the decision and any condition to the Ontario Municipal Board by filing with the undersigned a Notice of Appeal. The last date for filing a Notice of Appeal is noted above.

Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. An unincorporated association or group may not file a Notice of Appeal. However, a Notice of Appeal may be filed on behalf of the association or group in the name of an individual who is a member of the association or group.

The Notice of Appeal must include the reasons for the appeal and be accompanied by a cheque or money order in the amount of \$125.00 payable to the "Minister of Finance".

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you make a written request to be notified of changes to the conditions of approval of the provisional consent.

Additional information about the application is available for public inspection between the hours of 8:30 and 4:30 at the Office of the Secretary-Treasurer for the Committee of Adjustment.

Dated at Fort Frances this 4<sup>th</sup> day of June 2013.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/Committee Secretary-Treasurer  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, On P9A 3P9  
Telephone: (807) 274-5323 (ex. 275)



TOWN OF FORT FRANCES  
320 Portage Avenue, Fort Frances, On P9A 3P9  
COMMITTEE OF ADJUSTMENT DECISION

File No.  
B4 / 2013

IN THE MATTER of Section 53 of the Planning Act, R.S.O. as amended

AND IN THE MATTER of an Application by: Fort Frances Native Urban  
Wahkaihanun Corporation

Subject Land: 1034/1036 York Avenue North

Proposal To: to separate 1034 York Avenue North and 1036 York Avenue  
North into two separate residential lots having equal frontage

Decision: Provisional Approval is Granted ☒ Not Granted ☐

Subject to the following Conditions:

1. **Reference Plan** – That the Municipal Planner be provided with two hard copies and one electronic copy of deposited reference plan bearing the seal of the Land Registrar, and depicting each property as a part thereon, or a Letter of Exemption from the Land Registrar or proper legal description endorsed by evidence of approval of the Land Registrar.
2. **Legal Description** - That the Municipal Planner be provided with the legal descriptions of the property being severed and the property being retained to enable the issuance of the Certificate of Official.
3. **Zoning** – That an application to rezone the severed property to Residential Type Four (R4) is received and approved by Town Council or the Ontario Municipal Board.
4. **Real Property Report** - That a Real Property Report be obtained for both the severed and retained properties to ensure that they comply with regulations for single detached residential use.



**WARNING:**  
**ALL CONDITIONS MUST BE FULFILLED WITHIN ONE YEAR OF THE DATE**  
**OF THE GIVING OF THE NOTICE OF DECISION, FAILING WHICH THIS**  
**APPLICATION SHALL THEREUPON BE DEEMED TO BE REFUSED**  
*Section 53(41), The Planning Act, R.S.O. 1990*



Ministry of  
Consumer Services

Office of the Deputy Minister

6th Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2  
Tel. (416) 212-2665  
Fax (416) 314-7167

Ministère des  
Services aux consommateurs

Bureau du sous-ministre

Edifice Mowat, 6e étage  
900, rue Bay  
Toronto ON M7A 1L2  
Tél. (416) 212-2665  
Télé. (416) 314-7167



June 3, 2013

Dear Stakeholder:

I am writing to update you on the status of Ontario's one-call-to-dig system. We are working closely with Ontario One Call (ON1Call) as we support the effective implementation of the *Ontario Underground Infrastructure Notification System Act, 2012* (the Act).

In February 2013, the ministry, in cooperation with ON1Call, issued a **consultation paper**. We met with a broad range of public and private underground infrastructure owners and excavators to clarify the Act's requirements and solicit feedback about a number of areas, including membership and potential regulations. I am advised that information about how ON1Call will interpret the membership requirements under the Act and ON1Call's revised fee structure is now available on their website at <http://on1call.com/index.php/resource-centre/latest-news/>.

In response to the consultation, ON1Call is now reviewing its proposed governance structure. ON1Call will provide more information on this in the near future.

The ministry and ON1Call are currently developing regulations for consultation. These proposed regulations will be released in fall 2013 for stakeholder response, with the goal of obtaining government approval by year end.

Under the Act, the one-call-to-dig system will be fully in force for all members in June 2014. Until then, there are many important steps that need to occur.

The Act specifies **non-municipal** owners and operators of underground infrastructure who are required to join ON1Call as of **June 19, 2013**. Non-municipal owners and operators should contact ON1Call by phone at (519) 265-8006 or by email at [memberservices@on1call.com](mailto:memberservices@on1call.com) to confirm whether they are required to become members and, if so, to register with ON1Call.

**Municipalities** that own or operate underground infrastructure must join ON1Call by **June 19, 2014**. We encourage municipalities to join ON1Call before that date to ensure a smooth transition.

.../2

-2-

To meet their obligations under the law, all excavators continue to be responsible for contacting all owners of infrastructure (including non-municipal and municipal infrastructure owners that are not yet ON1Call members) that may be affected by an excavation. Excavators who do not ensure they have obtained locates for all necessary underground infrastructure before they dig continue to be subject to penalty under Ontario law.

As we move towards full implementation, we continue to work with ON1Call and impacted stakeholders to address a few unresolved issues.

Thank you for your continued input. Please contact Vanessa Rae, Senior Policy Advisor at (416) 325-6017 or by email at [onecalltodig@ontario.ca](mailto:onecalltodig@ontario.ca), if you have any questions or concerns.

Sincerely,



Giles Gherson  
Deputy Minister

c: Mr. Geoff Fitzgibbon, Executive Director, Ontario One Call



**Ontario Seniors'  
Secretariat**

777 Bay Street, Suite 601C  
Toronto ON M7A 2J4  
[www.ontarioseniors.ca](http://www.ontarioseniors.ca)

**Secrétariat aux affaires des  
personnes âgées de l'Ontario**

777, rue Bay, bureau 601C  
Toronto ON M7A 2J4  
[www.ontarioseniors.ca](http://www.ontarioseniors.ca)



May 2013

Dear Friends:

June is fast approaching and I know many of you are well into planning your Seniors' Month celebrations.

As the Honourable Mario Sergio, Minister Responsible for Seniors, mentioned in an email sent in early May, I am enclosing the 2013 Seniors' Month poster, reflecting this year's theme ***The Art of Living***.

Please note we are making the poster available in 5 additional languages including Spanish, Chinese, Italian, Punjabi and Portuguese. To download electronic copies of these posters, please visit the Ontario Seniors' Secretariat website at [www.ontario.ca/seniorsmonth](http://www.ontario.ca/seniorsmonth). If you would like a printed copy of the additional languages, please email us with the languages requested and full mailing address at [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca) (while quantities last).

I encourage communities across the province to celebrate Seniors' Month by hosting an event. We can help publicize your events on our website. Simply email your event details including the date, time, a brief description and contact information to [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca).

Thank you for celebrating Seniors' Month in your community.

Sincerely,

Abby Katz Starr  
Assistant Deputy Minister (A)  
Ontario Seniors' Secretariat



Jun. 3. 2013 2:01PM OFFICE OF THE RSJ NWR

No. 2833 P. 1/1

OFFICE OF THE REGIONAL SENIOR JUSTICE  
ONTARIO COURT OF JUSTICE  
NORTHWEST REGION



CABINET DU JUGE PRINCIPAL RÉGIONAL  
COUR DE JUSTICE DE L'ONTARIO  
RÉGION DU NORD-OUEST

1805 ARTHUR STREET EAST  
THUNDER BAY, ONTARIO P7E 2R6

1805, RUE ARTHUR EST  
THUNDER BAY, ONTARIO P7E 2R6  
TELEPHONE/TÉLÉPHONE (807) 625-1625  
FAX/TÉLÉCOPIEUR (807) 625-1601



## FAX TRANSMISSION COVER SHEET

## ♦ ATTENTION ♦

This facsimile may contain PRIVILEGED and CONFIDENTIAL INFORMATION only for use of the Addressee(s) named below. If you are not the intended recipient of this facsimile or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this facsimile is strictly prohibited. If you have received this facsimile in error, please immediately notify us by telephone to arrange for the return or destruction of this document. Thank you.

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DATE: June 3<sup>rd</sup>, 2013

TIME: 1:40 p.m.

## SENT TO:

Chief Gary Allen, Nigigoonsiminikaaning First Nation, f: 807-481-2552  
Chief Chuck McPherson, Couchiching First Nation, f: 807-274-6458  
Chief Wayne Smith, Naicatchewenin First Nation, f: 807-486-3407  
Chief Jim Leonard, Rainy River First Nation, f: 807-482-2603  
Chief Norman Jordan, Lac La Croix First Nation, f: 807-485-2583  
Chief Janice Henderson, Mitaanlgamling First Nation f: 807-274-4774  
Chief Earl Klyne, Seine River First Nation, f: 807-599-2865  
Chief Carl Tuesday, Big Grassy First Nation, f: 807-488-5533  
Chief Wes Big George, Anishinaabeg of Naongashiing, f: 807-488-5942  
Chief Norman Copenace, Onigaming, f: 807-484-2737  
Tammy Ryll, Executive Director, Fort Frances Chiefs' Secretariat, f: 807-274-5949  
Mayor Dennis Brown, Alikokan, (807) 597-6186  
Roy Avis, Mayor, Fort Frances, (807) 274-8479  
Township of Alberton, Reeve Michael Hammon, (807) 274-8449  
Township of Chapple, Reeve Peter Van Heyst, (807) 487-2406  
Township of Dawson, Mayor Eltjo Wiersema, (807) 852-3529  
Township of LaVallee, Reeve Ross Donaldson, (807) 486-3863  
Township of Morley, Reeve Gary Gamsby, (807) 483-5882  
Township of Emo, Mayor Vincent Sheppard, (807) 482-2741  
Township of Lake of the Woods, Mayor Valeri Pizey, (807) 852-3529  
Town of Rainy River, Mayor Debbie Ewald, (807) 852-3553

ORIGINAL TO FOLLOW: YES \_\_\_ NO X

NO. OF PAGES (including cover sheet) 1

PRIORITY: Standard X Rush \_\_\_ Urgent \_\_\_FROM: Office of RSJ, NWRTELEPHONE: 807-625-1625

Note: If pages are missing or unclear, please call the operator at one of the above telephone numbers to arrange retransmission.

Confirmation of Meeting with Regional Senior Justice Marc Bode, First Nation Leaders and  
Municipal Leaders to be held Wednesday, June 26<sup>th</sup>, 1:00 – 3:00 p.m. at Fort Frances Council  
Chambers.



## *Municipality of South Bruce*

MUNICIPAL OFFICE

P.O. Box 540, 21 GORDON ST E.  
TEESWATER, ONTARIO N0G 2S0  
Phone (519) 392-6623 Fax (519) 392-6266

May 29, 2013

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

**Re: Motion of Not a "Willing Host" for Wind Turbine Development**

Dear Premier,

Please be advised that the Municipality of South Bruce Council met at their regular session of Council on May 28, 2013 at which time Council passed the attached resolution that we are "Not a Willing Host" community for Industrial Wind Turbine Projects.

As representatives for our constituents it is important that we speak on their behalf and advise you that we have concerns with the potential health effects of wind turbine developments, and we do not support the building of industrial wind turbines in the Municipality of South Bruce.

We are forwarding our motion to all Ontario Municipalities, the Minister of Environment, Minister of Energy, Minister of Rural Affairs, and the local MPP, for their support and endorsement.

Should you have any questions in regards to the resolution I may be contacted at the Municipal Office.

Sincerely,

A handwritten signature in cursive script, reading "Sharon Chambers".

Sharon Chambers, CAO/Clerk  
Municipality of South Bruce



# **MUNICIPALITY OF SOUTH BRUCE**

**DATE: May 28, 2013**  
**MOTION #M13 - 208**

**MOVED BY:** Margie

**SECONDED BY:** Kelly

WHEREAS the Premier of Ontario has recently conveyed the Governments desire to limit Industrial Wind Turbine (IWT) projects to communities that are willing hosts;

AND WHEREAS the Municipality of South Bruce has concerns with the installation and operation of industrial wind turbines in their neighbourhoods and areas where people work.

AND WHEREAS the Municipality, accordingly, supports the position taken by a number of other rural Ontario municipalities that the Province should impose a moratorium on the approval of wind energy projects until clear evidence is provided ruling out health impacts;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Bruce urges the Premier and the Government to take action to limit projects only to those communities that are "Willing Hosts";

AND FURTHER THAT, the Province of Ontario and more specifically the Ministry of Environment be advised that the Municipality of South Bruce is "NOT A WILLING HOST" for Industrial Wind Turbines (IWTs);

AND FURTHER THAT this resolution be circulated to Premier Kathleen Wynne, as well as to the Minister of Environment, Minister of Energy, Minister of Rural Affairs, the local MPP, and to all Ontario Municipalities for their support and endorsement.

## **DIVISION OF VOTES:**

**Yeas:**                      **Nays:**

_____	<b>GOETZ</b>
_____	BATES
_____	BUCKLE
_____	FOTHERINGHAM
_____	SCHNURR
_____	WOOD
_____	ZETTEL

**MAYOR:**

**carried**

**defeated**





"Beckhoff, Bernard"  
<beckhoffb@ottawa.ijc.org>

06/03/2013 01:23 PM

To <gtreftlin@fort-frances.com>

cc

bcc

Subject Call for Nominations - Industry Advisory Group to the  
International Rainy-Lake of the Woods Watershed Board

### **Call for Nominations – Industry Advisory Group to the International Rainy-Lake of the Woods Watershed Board**

June 3, 2013- The new [International Rainy-Lake of the Woods Watershed Board](#) is seeking nominations for its [Industry Advisory Group](#) (IAG).

The Industry Advisory Group is a forum to provide perspectives of local industries on both sides of the border on the Board's activities related to water management and water quality. The Board hopes to recruit members that reflect the wide range of industrial interests in the watershed, such as hydroelectric power, paper production, agriculture, forestry, fisheries, mining, recreation and tourism. Membership is open to any industry operating in the Lake of the Woods - Rainy River watershed. The Board is currently looking for at least two members from each sector, one from each country. The International Rainy-Lake of the Woods Watershed Board was created to assist the International Joint Commission (IJC) with binational coordination of water quality efforts for the entire transboundary watershed and to coordinate the management of the [water levels and flows](#) on the Rainy River and Rainy Lake.

The new International Watershed Board combines the IJC's former International Rainy River Water Pollution Board and the International Rainy Lake Board of Control. The new Board's directive outlines its specific responsibilities in detail and it includes a [mandate](#) to report to governments on water quality objectives in the boundary waters of the watershed.

The Board will also be seeking nominations for its [Citizen Advisory Group](#) in the near future.

To apply, please send a letter of request to a Group co-chair by June 30, 2013 outlining your interest. Under the Boundary Waters Treaty of 1909, the IJC helps prevent and resolve disputes between Canada and the United States over the use of their shared waters. The IJC has helped the two countries manage water quantity and water quality issues in the Lake of the Woods and Rainy River watershed since 1912, when it launched a major study of pollution of boundary waters and reviewed an application for a dam at Kettle Falls. More information about the IJC can be found online at [www.ijc.org](http://www.ijc.org). More information about the International Rainy-Lake of the Woods Watershed Board, including the membership and text of the Board's directive, can be found online at: [www.ijc.org/en/\\_/RLWWB](http://www.ijc.org/en/_/RLWWB).

#### **Contacts**

Dennis Brown, IAG Canadian Chair, [denbrown@tbaytel.net](mailto:denbrown@tbaytel.net), 807-597-4249

Mike Hirst, IAG American chair, [mike.Hirst@mn.nacdn.net](mailto:mike.Hirst@mn.nacdn.net), 218-634-1842.

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

**Minutes of Meeting No. 9**

**Tuesday, May 21, 2013**

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, May 21, 2013 at 1200 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer, Debbie Scofield, Deputy-Treasurer and Glenn Treftlin, Clerk

REGRETS: None

Called to order 12:07 p.m.

1. **Non – Agenda:** None
2. Disclosure of pecuniary interest and the general nature thereof: Councillor Ken Perry declared conflict of interest on item 5. vii) Councillor Perry – Travel & Per Diem re: Meeting with Resolute Forest Products in Thunder Bay
3. **Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting on May 7, 2013 be approved as circulated. CARRIED.
4. **Mark McCaig:**
  - i) Ontario Provincial Police – 2014 Projected Salary Increase – the Committee recommended that the CAO correspond with the Fort Frances Police Services Board to request that they commence the process of formulating recommendations with respect to mitigating the financial impact of the projected 2014 increase for policing costs and further that the Board be invited to a future in-camera session of Council to discuss the matter.
  - ii) EDAC – Continuation of the Tourism Marketing Plan – the Committee recommended endorsement of the resolution passed April 8, 2013 from the Economic Development Advisory Committee re: 2013 Tourism Marketing Plan.
  - iii) EDAC – Undertaking a Branding Exercise – the Committee recommended approval of the resolution passed April 8, 2013 from the Economic Development Advisory Committee re: Undertaking of a Branding Exercise.

Meeting – May 21, 2013

Page 2

**5. Laurie Witherspoon:**

- i) Contribution re: City of Dryden Legal Opinion – MPAC/ARB decision invoice – the Committee recommended to approve payment to the City of Dryden for the one-sixth share of the MPAC/ARB decision legal opinion in the amount of \$1,312.14 (inclusive of HST).
- ii) Request from: Fort Frances Canadian Bass Championship – the Committee recommended to support the Fort Frances Canadian Bass Championship event to be held on July 25 – 27, 2013.
- iii) Financial Request re: Boundary Waters Dragon Boat Club/Festival – the Committee requested that Rainy River Futures Development Corporation be contacted to see if the \$2,000 requested could be accessed through economic development. Failing that, the Committee may consider a \$1,000.00 operating grant.
- iv) Financial Request re: Support of Special Olympics – Ontario Law Enforcement Torch Run – the Committee deferred this request until an official letter was received from the Ontario Law Enforcement for the Special Olympics. Karen Erwin to be contacted advising of this requirement in order for consideration of a donation.
- v) Financial Request re: 14<sup>th</sup> Annual Fly-In, Drive-In BBQ at the Fort Frances Airport – the Committee recommended approval of financial support, to a maximum of \$500.00, towards the 14<sup>th</sup> Annual Fly-In, Drive-In BBQ at the Fort Frances Airport on June 9, 2013.
- vi) Request from: RRDMA – 2014 Northwestern Ontario Municipal Association (NOMA) Conference – the Committee recommended to support and participate with the Rainy River District Municipal Association (RRDMA) member municipalities to host the 2014 Northwestern Ontario Municipal Association (NOMA) Annual Conference in April 2014.
- vii) Councillor Ken Perry – Travel Expense & Per Diem re: Meeting with Resolute Forest Products in Thunder Bay – the Committee recommended approval of the per diem and travel claims for Councillor Ken Perry in the amount of \$304.00 to attend a meeting at Thunder Bay's Bowater facility (Resolute Forest Products) on May 15, 2013.

Meeting – May 21, 2013

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**6. Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

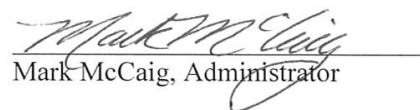
**7. Non-Agenda Items: None**

**8. Information Items:**

- i) General Fund (Operating) Financial Statement as at April 30, 2013
- ii) Water & Sewer (Operating) Financial Statement as at April 30, 2013
- iii) Capital Fund Financial Statement as at April 30, 2013
- iv) Administration & Finance Stats as at April 30, 2013
- v) Northwestern Health Unit – 2012 Surplus Municipal Levy Funds

**9. Next meeting date: June 4, 2013.**

  
Ken Parry, Chair

  
Mark McCaig, Administrator



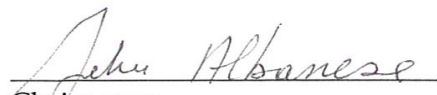
**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**  
 Minutes of Meeting – 6 May 2013 (Session 34)



A meeting of the Planning and Development Executive Committee was held in the Civic Centre Committee Room on Monday the 6<sup>th</sup> day of May 2013.

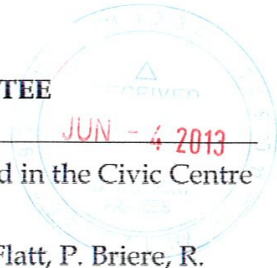
Present: J. Albanese (Chair), R. Wiedenhoef, D. Kitowski, M. McCaig, F. Flatt, P. Briere

1. **CALL TO ORDER** – 8:00 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS** - None
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** - 15 April 2013
5. **ITEMS REFERRED FROM COUNCIL**
  - a. Scott Armstrong request (April 1, 2013) Re: Approval for Operation of Taxi Business (Session 77) – Recommendation to approve request in part in accordance with approved Taxi Meter Rates and acknowledge correspondence of Kevin and Lisa Pocock.
6. **NEW BUSINESS**
  - a. Fort Frances Police Services Board request (March 28, 2013) Re: Amendments to current policy of Flag Lowering at the Civic Centre (Session 75) – Recommendation to approve request with modification.
  - b. 400 Butler Avenue – Request to Purchase part of boulevard to correct encroachment – Recommendation to deny request with explanation.
7. **OUTSTANDING ITEMS CARRIED FORWARD**
  - a. Request dated March 20<sup>th</sup> 2013 from BIA Chairperson Doug Anderson - Re: Consideration of a Public Nuisance By-Law (Session 74). Referred to Police Services Board (Session 32). No action - Awaiting information.
8. **NON-AGENDA ITEMS** - None
9. **MEETING CLOSE** - 8:30 a.m. (Next meeting May 21)

  
 Chairperson

  
 Committee Administrator


**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**  
 Minutes of Meeting – 21 May 2013 (Session 35)




A meeting of the Planning and Development Executive Committee was held in the Civic Centre Committee Room on Tuesday the 21<sup>st</sup> day of May 2013.

Present: J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, M. McCaig, F. Flatt, P. Briere, R. Avis and D. Brown

1. **CALL TO ORDER** – 8:00 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS** - Huffman Subdivision – 8.a
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** – The minutes of May 6, 2013 were approved as circulated.
5. **ITEMS REFERRED FROM COUNCIL**
  - a. Fort Frances Traffic Safety Committee – Implementation of Kiss ‘n Ride Safety Program (session 79) – P. Briere to contact T. Enge of the School Board requesting presentation of program to Mayor and Council. Matter will go back to this Committee where members of the program will be invited to meet and discuss.
  - b. Fort Frances Canadian Bass Championship Requests (COW session 99) – Item 5 was identified as being relative to PDEC. A recommendation will be made that the fee for building permit for the tent be waived.
6. **NEW BUSINESS**
  - a. Zoning Amendment 8/98-XX - Fort Frances Native Urban Wahkaihanun Corporation – The Planner advised that the by-law on the rezoning would be postponed until the Committee of Adjustments has dealt with related Consent applications. No action at this time.
7. **OUTSTANDING ITEMS CARRIED FORWARD**
  - a. Request dated March 20<sup>th</sup> 2013 from BIA Chairperson Doug Anderson - Re: Consideration of a Public Nuisance By-Law (Session 74). Referred to Police Services Board (Session 32). No action at this time as awaiting information.
8. **NON-AGENDA ITEMS** –  
**In-Camera - 9:15 a.m. – 10:00 a.m. (Wiedenhoeft/Kitowski - Resolution 2013-03)**
  - a. Huffman Subdivision – Report will be prepared for Council consideration as discussed.
9. **MEETING CLOSE** - 10:00 a.m. (Next meeting June 4)

  
 Chairperson

  
 Committee Administrator

# Operations & Facilities Executive Committee

## Minutes of Meeting

Date: Wednesday May 22, 2013 Session No. 57



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday May 22<sup>nd</sup>, 2013 from 7:32 a.m. to 8:40 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order: 7:32 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on May 8, 2013 – approved as circulated.
  - 2) In-Kind Services and Financial Support for 2013 Fort Frances Canadian Bass Championship – the administration report was reviewed and will be forwarded to Council for approval.
  - 3) Amendments to Traffic Control By-law No. 10/03 to accommodate Kiss N Ride Infrastructure – JW Walker School and Robert Moore School –Rick Wiedenhoeft highlighted the discussion and direction which took place at the May 21, 2013 Planning and Development Executive Committee meeting. Basically the working group will make a presentation to the entire Council at the next available Council meeting and then the proposal will be deferred back to the Planning and Development Executive Committee for recommendation.
  - 4) Airport Facility – Private Hanger – Renewal of Hanger Lot Lease Rate with Mr. Shane Armstrong for a Five (5) Year Term – the administration report was reviewed and will be forwarded to Council for approval.



- 5) 2013 O & F Division Capital Program – the capital spreadsheet as of April 30, 2013 was reviewed and will be forwarded to Council as information only. No action required.
- 6) Sewer and Water Data for period ending April 30, 2013 – the sewer and water data spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 7) Fort Frances Wastewater Treatment Facility April 2013 Monthly Report – the monthly report from OCWA was reviewed and will be forwarded to Council as information only. No action required.
- 8) Operations & Facilities Division – Public Works Area – Operations Statistics - March 2013 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 9) New Protocol for dealing with plugged sanitary sewer lines within the community. The information package on the new clearance process for sanitary sewer lines which was initiated by Union Gas was reviewed. Mr. Duanne Harris will be making a presentation to Council at the May 27, 2013 Council meeting.
- 10) Request for Water Supply for 121 Oakwood Road – Township of Alberton. The administration report was reviewed and after a lengthy discussion the following recommendations will be included in the report:
  - 1) Allow the request in principal with the understanding that a service agreement is developed at the cost of the property owners of 121 Oakwood Place which meets all the terms and conditions of the Town. The service agreement will be brought back to Council for approval prior to any installation of infrastructure taking place.
  - 2) That the property owners of 121 Oakwood Place will be responsible for all materials, labour & installation costs for both water and sanitary sewer service lines from the Town's water main and sanitary sewer main to their Oakwood Road frontage property line.
  - 3) That the property owners of 121 Oakwood Place will be responsible for all materials, labour & installation costs for all individual building water meters. Presently there are two buildings on the 121 Oakwood Property thus two water meters will be required at this time.
  - 4) That 121 Oakwood Place is considered a non-residential metered water customer and will be charged the appropriate fees as per the Town's user fee schedule as amended from time to time.
  - 5) That the property owners of 121 Oakwood Place will be responsible to obtain all necessary approvals for the installation of water and sanitary sewer service lines within the Oakwood Road right-a-way within the Township of Alberton from the Township

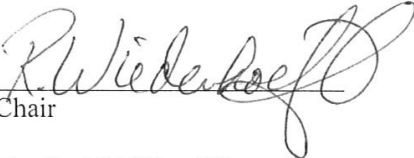
of Alberton.


The administration report will be revised to include the 5 above mentioned recommendations. The revised report will be forwarded to Council for approval.

4. Non-Agenda Items: None

5. Resolutions: None.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

May 22nd O&F Exec Minutes.doc



## THE NORTHWEST CATHOLIC DISTRICT SCHOOL BOARD



### REGULAR MEETING OF THE BOARD

The Minutes of the Regular Meeting of The Northwest Catholic District School Board held on March 19, 2013 in the Dryden Board Office, Dryden, Ontario, St. Francis School, Fort Frances, Ontario, Sacred Heart School Library, Sioux Lookout, Ontario and St. Patrick's School, Atikokan, Ontario.

Call to Order	The meeting was called to order at 6:39 p.m. with Board Chair A.-M. Fitzgerald in the Chair.								
Opening Prayer	A.-M. Fitzgerald led the Board in prayer. Prayers were offered for the special intentions of Trustees and staff.								
Roll Call	<table> <tr> <td>A.-M. Fitzgerald</td><td>J. Kulchyski</td></tr> <tr> <td>C. Bowen</td><td>T. Larson</td></tr> <tr> <td>K. Bryck</td><td>R. van Oort</td></tr> <tr> <td>H. Huntley</td><td></td></tr> </table>	A.-M. Fitzgerald	J. Kulchyski	C. Bowen	T. Larson	K. Bryck	R. van Oort	H. Huntley	
A.-M. Fitzgerald	J. Kulchyski								
C. Bowen	T. Larson								
K. Bryck	R. van Oort								
H. Huntley									
Absent with regrets	M. Chojko-Bolec D. Mainville D. Gardiman, Human Resources Administrator								
Officials	M.C. Kelly, Director of Education M. Saari, Superintendent of Education C. Howarth, Superintendent of Business C. Wilson, Executive Assistant								
Visitors									
Declarations of Conflict Of Interest	Pursuant to the <u>Municipal Conflict of Interest Act, 1990</u> , none of the Trustees declared a conflict of interest.								
Consideration and Approval of Agenda	Moved by: T. Larson Seconded by: C. Bowen								
Motion 13-042	THAT the Agenda of the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be approved as presented. CARRIED.								
Confirmation of Minutes of the Regular Meeting	Amendment: Correct "Confirmation of Minutes of the Committee of the Whole Meeting" to "Confirmation of the Minutes of the Regular Meeting".  Moved by: K. Bryck Seconded by: H. Huntley								

Motion 13-043

THAT the Minutes of the Regular Meeting of The Northwest Catholic District School Board dated February 19, 2013, be approved as amended.

CARRIED.

### **Recognition of Excellence**

The Board recognized the exemplary commitment and dedication of the Full-Day Kindergarten Team at Sacred Heart School that includes: Teachers Mrs. Gaudry, Mrs. Chabbert, Mr. Carroll and Mrs. Spooner, and Early Childhood Educators Mrs. Smetana, Ms. Hoey and Mr. Stansfield. Director Kelly noted that it is always exciting to visit Sacred Heart School, especially the Kindergarten room. We are so proud of this team. Principal Susan McLellan informed Trustees about how blessed Sacred Heart is to have such a dedicated team of professionals that work collaboratively to do what's best for children. As a team, they meet weekly to discuss best practices and solve day-to-day problems. They are proactive with infusing oral language strategies, inquiry learning and the daily five into their play based, daily schedules. They are able to extend children's curiosity to capitalize on their learning. Their classrooms are warm inviting places where all students feel safe and learning is targeted to the needs of various groups of students. All members of the team meet frequently with parents and communicate honestly with them. Their passion and enthusiasm for excellence in learning and their devotion to bringing respect to relationship building is truly appreciated by the community. Chair Fitzgerald noted that when a child's first years at school are positive ones it sets the stage for the rest of their academic years. Vice Chair Bowen noted that she has first-hand experience with the kind of top notch school Sacred Heart is because her children attended this school.

### **Delegations/Presentation**

Mental Health &  
Addictions Funding  
update

Special Education Coordinator, Shelly Durance, gave an informative presentation on the Mental Health initiative that is being supported by the Ministry of Education. She provided an update on the initiatives and funding that are part of the *Open Minds, Healthy Minds: Ontario's Comprehensive Mental Health and Addictions Strategy*. The Board received \$38,160 to provide release time for educators to focus on increasing mental health awareness to further support students with mental health and/or addiction needs; \$8,000 to enhance supporting school professionals to intervene and prevent suicide in high risk students who present with suicidal thoughts and behaviours; and \$3,863 for creating or enhancing community partnerships, protocols, processes, materials and improved services for children and youth experiencing a mental health and/or addiction issue.

The Learning for All,  
MISA Special Education

Special Education Coordinator, Shelly Durance, informed Trustees that the MISA/System Data Lead and Special Education Coordinator

iPad Project                      facilitated and coordinated a research project to determine if one to one iPad/Student ratio increased student learning and achievement. The feedback from the schools has been very positive. The guiding Inquiry question for the project is "Will the use of dedicated iPads for Marker Students with special education needs improve engagement and achievement of those students?" A researcher from Lakehead University helped the team develop research questions which are completed by the Marker Students and the educators working with these students, using an on-line survey. At the conclusion of the project, responses will be compiled to determine whether student engagement and achievement improved over time.

### **Business Arising Out of Minutes**

#### **Policy Governance**

Special Education Advisory Committee	Trustee K. Bryck updated Trustees that the SEAC membership drive is still taking place utilizing the Church Bulletins and school newsletters. The meeting scheduled for March 19, 2013 was cancelled due to the lack of a quorum.
First Nations, Métis and Inuit Advisory Committee	Director Kelly informed Trustees that the planning of a Spring Feast Event to take place in May at St. Michael's School is well underway. Administration is still working at securing a meeting with Chief Jim Leonard of Rainy River First Nations to discuss the future of Our Lady of the Way School.
Thunder Bay Diocesan Trustees' Association Executive	Nothing to report.
Northwest Ontario Student Services Consortium	Trustee Kulchyski informed Trustees that the Northwest Ontario Student Services Consortium met on February 21, 2013.
Transportation Committee	Superintendent of Business, C. Howarth, noted that there will be a Kiss n' Ride meeting on March 22 <sup>nd</sup> . St. Francis School Principal K. Anderson will attend the March 22 <sup>nd</sup> meeting and local Trustees are encouraged to attend. There is also a Joint Transportation Policy Committee meeting scheduled for April 22, 2013 at 5:00 p.m..
Audit Committee	Trustee Larson informed Trustees that the Audit Committee is currently working on the organization of a training session for the members.

### **Reports – Items for Decisions: Action Required**

### **Reports – Items for Monitoring: Action Required**



Director's Report	<ul style="list-style-type: none"> <li>Community Stakeholder Input Survey Results Trustees received the Community Stakeholder Input Survey Results as presented. Director Kelly noted that, after reviewing the data, a more in-depth summary will be supplied at the March Board meeting.</li> <li>Secondary Education Director Kelly informed Trustees that parents of the Dryden community would like to see a Catholic Secondary High School provided in the community. Trustee van Oort noted that he doesn't believe the demand has increased since the Board studied the feasibility of offering a Catholic Secondary High School seven years ago.</li> <li>Catholic Education Week Video &amp; Poster Contest Trustees will assist in the judging of the videos and posters submitted by students for the contest that will be run in conjunction with Catholic Education Week activities.</li> <li>Coordinators' Minutes, February 20, 2013 Trustees received the Coordinators' Meeting Minutes for February 20, 2013 as presented.</li> <li>Student Leadership Minutes, February 25, 2013 Trustees received the Student Leadership Minutes for February 25, 2013 as presented.</li> <li>Parent Involvement Committee Minutes, February 26, 2013 Trustees received the Parent Involvement Committee Minutes for February 26, 2013 as presented.</li> <li>Catholic Leadership Development Minutes, March 5, 2013 Trustees received the Catholic Leadership Development Minutes for March 5, 2013 as presented.</li> </ul>
Variance	Superintendent of Business, C. Howarth, reviewed the variance report with Trustees. There is an error in the administration line so a corrected variance report will be resubmitted for the April meeting. He noted that the Board only makes adjustments once a year.
Health & Safety Report	Trustees received the Health & Safety Report as presented.
Projected Enrolment Update JK/SK	Superintendent of Education, M. Saari, reviewed the projected JK/SK Enrolment Update with Trustees. All full day kindergarten classes offered by the Board will be fully funded commencing with the 2013/2014 school year.
Newsletter to Parents	Trustees received the Newsletter to Parents as presented.

Special Education, Mental Health & Addictions Project      Superintendent of Education, M. Saari, reviewed the Special Education, Mental Health & Addictions Project. She informed Trustees that she has been assured the Board will receive professional support to assist staff in the delivery of this service.

Program Update      Elders Protocol  
Trustees received the Elders Protocol as presented. Student Success Leaders, B. Hyatt, developed the Elders Protocol to assist Board staff in inviting and working with the Elders within the Board communities.

Administrative Procedure: D-12, Cellular and Smart Phones – Draft      Trustees received Administrative Procedure D-12, Cellular and Smart Phones as presented.

Moved by: C. Bowen

Seconded by: T. Larson

Motion 13-044      THAT the Reports "Items for Monitoring" presented at the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be confirmed as presented.

CARRIED.

### **School Council Meeting Minutes/Reports: Action Required**

- St. Michael's School, January 17, 2013
- St. Francis School, January 23, 2013 & March 4, 2013
- St. Joseph's School, February 12, 2013

Moved by: H. Huntley

Seconded by: J. Kulchyski

Motion 13-045

THAT the School Council Meeting Minutes presented at the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be confirmed as presented.

CARRIED

### **Chairperson Report**

N/A

### **Correspondence – Action**

None

### **Other Motions**

### **New Business And Notices Of Motion**

**Future Meetings**

- OCSTA Labour Relations Session – March 22, 2013
- OCSTA AGM & Conference – May 2 to 4, 2013, Doubletree Toronto
- CCSTA AGM – June 6-8, 2013, Winnipeg, Manitoba

**Reports - Information Only****Correspondence – Information Only**

Trustees received the following correspondence for information.

- OCSTA 2013 Trustee Award of Merit & Special Award
- OCSOA 2013 AGM & Conference, April 17-19, 2013
- OCSOA eNews, February 2013
- Trillium Lakelands DSB SEAC Letter to The Honourable Liz Sandals
- Thames Valley DSB Letter to Honourable Ted McMeekin & Honourable Liz Sandals
- Our Lady of the Way School ARC Draft Minutes, February 20, 2013.

**Observer Comments**

None

**Board's Self Evaluation**

Summary of Board Self Evaluation for February 19, 2013.

In-Camera Session	Moved by: C. Bowen Seconded by: T. Larson
Motion 13-046	THAT the Regular Meeting of The Northwest Catholic District School Board adjourn into an In-Camera Session with the public excluded at 7:52 p.m.  CARRIED.
Break	The Board took a break at 7:52 p.m.
Reconvene	The Board reconvened with the in-camera session at a 8:00 p.m.

**Business Arising From In-Camera Session**

Personnel Report                  Moved by: T. Larson  
Seconded by: K. Bryck

Motion 13-047                    THAT the Board confirm the Personnel Report for the period February 20, 2013 to March 19, 2013 as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

2013/2014 Staffing  
Projections, Draft

Moved by: C. Bowen  
Seconded by: K. Bryck

Motion 13-048                      THAT The Northwest Catholic District School Board confirm the draft 2013/2014 Staffing Projections as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

Attestation to the Record of Employees' 2012 Salaries & Benefits

Moved by:	C. Bowen
Seconded by:	J. Kulchyski

Motion 13-049      THAT The Northwest Catholic District School Board confirm the Attestation to the Record of Employees' 2012 Salaries & Benefits report as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

Adjournment                  Moved by: H. Huntley  
Seconded by: C. Bowen

Motion 13-050                      THAT The Northwest Catholic District School Board adjourn at 9:52 p.m.

CARRIED.

Ann Marie Izzell.  
Board Chair

*May Catherine Kelly*  
Recording Secretary



## BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT

MINUTES of the Regular Board of Health Meeting  
May 3, 2013

Northwestern Health Unit Kenora City View Office Boardroom

**PRESENT:** Julie Roy, Chair

John Albanese, Jim Belluz, Dennis Brown, Dave Canfield, Shayne MacKinnon, Paul Ryan,  
Doug Squires, Bill Thompson

**IN ATTENDANCE:**

Mark Perrault, CEO

BDO Canada: Claudine Cordeiro, Jennifer Pyzer Whetter

Dorothy Strain, Secretary to MOH/BOH (Recorder)

**REGRETS:** Dr. Jim Arthurs, Medical Officer of Health (MOH)

### 1. CALL TO ORDER

The Chair called the meeting to order at 8:35 a.m.

### 2. APPROVAL OF AGENDA

Additions:

Agenda #8, Report of Executive Committee Meeting, May 2, 2013:

8.3 Additional 2013 Program Budgets:

*Student Nutrition, Preschool Speech & Language, Infant Hearing;*

*Blind Low Vision*

8.4 Meeting Investigator

Agenda #11, Non Agenda Items:

11.1 Board of Health Delegate to alPha AGM, June 2-4, 2013

11.2 Hotel Accommodation for Board of Health Members

<b>Motion / Resolution: 53-2013</b>	
THAT the Agenda for the Board of Health meeting dated May 3, 2013, be approved as amended.	P. Ryan S. MacKinnon

### 3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None was declared.

### 4. IN CAMERA SESSION

At 8:40 a.m. Board of Health members moved to an in camera session.



## BOARD OF HEALTH MEETING MINUTES May 3, 2013 2

<b>Motion / Resolution: 54-2013</b>	
<p>THAT the Board of Health moves to an in camera session to discuss:</p> <ul style="list-style-type: none"> <li>- <i>Board of Health education/orientation session: Audited 2012 financial statements</i></li> <li>- <i>Personal Matters concerning individuals...</i></li> </ul>	<p>P. Ryan S. MacKinnon</p>

Claudine Cordeiro and Jennifer Pyzer Whetter left the meeting at 10:00 a.m.  
Dorothy Strain left the meeting at 10:00 a.m.  
Mark Perrault left the meeting at 10:30 a.m.  
At 10:45 a.m. Board of Health members moved out of the in camera session to resume regular business.

<b>Motion / Resolution: 55-2013</b>	
THAT the Board of Health moves out of the in camera session to resume regular business.	<p>S. MacKinnon P. Ryan</p>

Mark Perrault and Dorothy Strain rejoined the meeting at 10:45 a.m.  
Board of Health members recessed at 10:45 a.m.  
The Chair called the meeting to order at 11:05 a.m.

## 5. MINUTES OF BOARD OF HEALTH MEETING, March 22, 2013

<b>Motion / Resolution: 56-2013</b>	
THAT the Minutes of the Board of Health meeting held March 22, 2013, be approved as written.	<p>P. Ryan S. MacKinnon</p>

## 6. PUBLIC HEALTH PROGRAMS

### 6.1 Medical Officer of Health Report – Dr. Jim Arthurs, Medical Officer of Health Reference # 2013-05-03-6.1

#### Purpose

To provide a report of the Medical Officer of Health's activities for the reporting period of April.

#### Link to the Strategic Plan

Focus on chronic disease-healthy eating/physical activity; strengthening partnerships and collaborations

#### Discussion

##### Report of Conference

During the week of April 3-5, 2013, I attended The Ontario Public Health Convention in Toronto. This year's convention theme was "*Reflection, Evaluation, Integration*". Attendees come to a convention with hopes of gaining new knowledge and developing skills relative to the delivery of public health programs in new and different ways that demonstrate measureable improvements. These opportunities are in the format of single speaker plenary sessions with all in attendance; and breakout sessions of workshops, panel discussions, shorter presentations, and posters covering a very wide spectrum. It is not uncommon that

## BOARD OF HEALTH MEETING MINUTES May 3, 2013 3

some of the greatest value of attending is the opportunity for networking with colleagues. My choices among the many session opportunities followed my interests in the Northwestern Health Unit's strategic focus on the health determinants of chronic disease – healthy eating / physical activity, community engagement, integration with partners, surge capacity and emergency response.

The first of the plenary sessions was the Fifth Annual Sheela Basrur Symposium. The plenary speaker, Dr. Julie Leask, was a visiting public health professor from Sidney, Australia, who reflected on SARS – Ten years later:

- Effective communications strategy in times of crisis
- Media needs from public health experts
- The role of social media today
- The continually changing world

Since the environment, politics and economies are constantly changing, preparation must be flexible and not simply modeled upon the last crisis.

The second plenary session speaker was Dr. Sanjeev Sridharan, University of Toronto professor of Health Policy, Management, and Evaluation. Most public health programs are complex systems, he said. He argued that these complex systems are thrust into other complex systems, and therefore planning and evaluation need to come to terms with such complexity. He stated, "Evaluation can do a better job to help build a science of what it would take to move intractable problems like health inequities (and the chronic diseases), rather than being preoccupied with estimating impacts of narrowly constructed programs". His take home message was a map of ten steps to making evaluation matter. My take home message is that we must stay flexible.

Dr. Arlene King, Chief Medical Officer of Health (CMOH) for Ontario, was a luncheon speaker to present the new Public Health Sector Strategic Plan, *Make No Little Plans*, the first-ever comprehensive strategic plan for the public health sector. The plan is a road map that will help Ontarians become the healthiest people in the world, calling for strong partnerships across all sectors to work towards:

- Giving children the best start in life
- Improving the prevention and control of infectious diseases through immunization
- Getting more Ontarians to exercise more, eat better, not smoke and drink less alcohol
- Influencing municipal planning and policy to reinforce the strong link between community planning and health outcomes
- Strengthening the public health sector's capacity, infrastructure and emergency preparedness

The plan acknowledges that good health is also determined by social and environmental factors beyond medical care, such as income, education, clean air and water. It outlines how public health, at the provincial and local levels, will cooperate on delivering on these shared goals and calls for public health to partner with other health and non-health sectors to address complex public health challenges.

Mark Perrault and I, along with other Ontario CEOs, Medical Officers of Health (MOH) and Board of Health Chairs had two opportunities to provide input to this plan in Toronto late summer and early fall of 2012. A review of the Public Health Sector Strategic Plan reveals that it and Northwestern Health Unit's strategic plan are very similar.

Dawn Sauvé, Manager, Dental Health, and I were invited to participate in one of the presentations at the Convention, *Integration of Federal, Provincial and Local Infrastructure*

## BOARD OF HEALTH MEETING MINUTES May 3, 2013 4

*to Increase Dental Access to First Nation Communities in Remote/isolated Communities.*  
This was an opportunity to share our experience with the Northern Dental Pilot to provide dental services across jurisdictions to the First Nation communities of Big Grassy and Ojibways of Onigaming (Sabaskong). Also attending the presentation were Northwestern Health Unit dental hygienist Silvana Edenburn, and the health directors of these communities, Deborah Whetzel and Hazel Copenace. Dawn Sauvé will provide this presentation to the Board of Health's education session at a later date.

I had many networking opportunities that included old and new MOH colleagues, and Dr. Vivek Goel, President and CEO of Public Health Ontario, who will be visiting the Northwestern Health Unit in Kenora and Dryden on April 23-24. I spoke with Dr. Hazel Lynn, MOH of Grey Bruce Health Unit regarding their accreditation by Accreditation Canada. The highlight of my hallway networking occurred when I met Dr. Arlene King, CMOH, and the Honourable Deb Matthews, Minister of Health and Long-Term Care. We discussed our presentation to the convention regarding the cross-jurisdictional delivery of dental services for First Nations communities with our mobile dental office. It is nice to occasionally be in the right place at the right time!

I will be on vacation leave of absence April 19-May 5 inclusive, and will miss the rescheduled Board of Health meeting on May 3. There is much to do and accomplish on my return that includes continuing our focus on chronic disease (healthy eating/ physical activity), community engagements, building partnership relations, enhancing the community's awareness of public health and what we do; and, most importantly, holding ourselves accountable in our endeavour to make positive measurable progress towards our goals. The above Convention experience and some relaxing time to reflect will be helpful with this as we work to integrate these goals across all of our programs.

**Budgetary Impact**  
None.

**Recommendation**  
That the Board of Health receives and ponders the report of the Medical Officer of Health.

Discussion  
Dr. Arthurs was absent from the meeting (vacation LOA).

**6.2 Foundations Team Report - Submitted by Shannon Robinson, Planning Officer**  
*Reference # 2013-05-03-6.2*  
*The report will be retained on file.*

Questions, Discussion:  
Citizens' Panel Engagement: Mark Perrault, CEO, explained the purpose of citizen panels to provide a consultation process across a health unit's demographic, to review proposals for municipal and/or public policy and provide input for public health program issues or priorities. The Northwestern Health Unit's contribution to Public Health Ontario's proposed pilot project will be 'in kind' for staff resource(s).

## BOARD OF HEALTH MEETING MINUTES    May 3, 2013    5

<b>Motion / Resolution: 57-2013</b>	
THAT the Report of the Medical Officer of Health be received.	S. MacKinnon P. Ryan

<b>Motion / Resolution: 58-2013</b>	
THAT the Report of the Planning Officer be received.	D. Brown J. Albanese

**7. CORPORATE ADMINISTRATION****7.1 Chief Executive Officer Report***Reference #2013-05-03-7.1*

The report was distributed to the meeting.

**Purpose**

To inform the Board of Health of events and issues that have developed since the last Board of Health meeting that may have an impact on the operations of the Health Unit, but do not warrant a separate report, and of the activities of the Chief Executive Officer. This report will complement the separate finance report.

**Link to the Strategic Plan**

Internal Services and Resources

Integration and Responsiveness (Partnerships and collaboration)

**Discussion**Organizational Changes

Our Chronic Disease and Injury Prevention (CDIP) program is currently undergoing re-evaluation with the departure of its manager. I want to reassure you that the Strategic Plan is being and will be followed. Healthy eating and physical activity are a cornerstone of our Strategic Plan, and we will be developing and moving forward with a plan so that Northwestern Health Unit staff across all teams can contribute to those strategic goals. We will also remain a health unit that provides Chronic Disease Prevention programs and services as outlined in the Ontario Public Health Standards (OPHS). That work must and will continue to get done – now and into the future.

Change is difficult and in these economic times, change cannot be bought. It must come from within existing resources and be sustainable not just in 2013, but, at minimum, over the course of our four-year Strategic Plan.

Public Health Ontario Visit

Dr. Vivek Goel, CEO and President of Public Health Ontario (PHO), and his Chief Public Affairs Officer, Anne Simard, met with management and staff on Tuesday, April 23 in Kenora. Dr. Goel also spoke to staff assembled for training sessions in Dryden on April 24. The purpose of the PHO visit was to obtain feedback on PHO's new strategic plan and to introduce their new website.



## BOARD OF HEALTH MEETING MINUTES    May 3, 2013    6

The Tuesday session that I attended was very informative and I think we all felt that we gave useful feedback to PHO. One of the unintended benefits was a discussion around PHO's new website and IT infrastructure. The Health Unit and PHO have chosen the same platforms (SharePoint) for both their internets and intranets. PHO has also adopted Microsoft Link, which the Health Unit has applied to the Ministry of Health and Long-Term Care to fund through the one-time funded grants process. As a result of the discussions we will be working to incorporate the work that PHO has already done into our SharePoint development. This will not only save us a large amount of work; it will also allow our search engine on our new website to bring up search results from PHO's website, which is a "trusted source" for public health information.

#### Staff Recognition Awards

As you may be aware, over the past two years we have utilized a company to provide a catalogue of products that fit within the monetary limits for milestone service awards. This year, 2013, we have decided to change the process to make it more flexible for staff and to ensure the money is spent locally. Now staff will be able to choose an award from a local merchant in our catchment area who is willing to be reimbursed up to the award value by the Health Unit (must be a single item or a set or pair, and be compatible with the values of the Northwestern Health Unit). No gift cards are allowed as they are taxable. Staff can provide the difference if the chosen item is more expensive than the recognition award value. The total cost to the Health Unit cannot exceed the award value and must include 13% HST. The award values, which increase every five years, have been capped at \$500 to comply with Canada Revenue Agency rules.

#### **Budgetary Impact**

None. Costs associated with organizational changes and recognition awards to be met within approved cost shared operating budget.

#### **Recommendation**

That the Board of Health accepts the report of the Chief Executive Officer.

#### Verbal Report – provided by Mark Perrault, CEO

A finance report for 2013 first quarter will be provided to the May 24 Board of Health meeting. Updates for notable expenditure lines were provided:

- Reduced shipping costs are already realized with the new provider
- Conversion to Blackberry10 system was fully completed by April 30 in time for the May 1 launch of the new system.
- Mileage costs are less than anticipated for the first quarter.

Staff Recognition: A new process has been developed. Staff will be able to choose a service award from local merchants. Value of the award will be capped to comply with Revenue Canada regulations.

#### Comments, Discussion

New funding formula: The Ministry of Health and Long-Term Care's proposed new public health funding formula has been postponed, and was returned for additional committee review.

## BOARD OF HEALTH MEETING MINUTES May 3, 2013 7

Emergency Planning: Mark Perrault's and Donna Stanley's (Manager, Infectious Disease) presentation, "Emergency Response – the Role of a Local Public Health Unit", to the Northwest Response Forum held in Dryden, April 9-11 was well received.

<b>Motion / Resolution: 59-2013</b>	
THAT the Report of the Chief Executive Officer be accepted as presented.	J. Albanese D. Brown

#### 7.2 Finance Report – Mark Perrault, CEO

A finance report for 2013 first quarter will be provided to the May 24 Board of Health meeting. An overview was provided during the CEO's verbal report, Agenda #7.1.

### 8. REPORT OF EXECUTIVE COMMITTEE MEETING, MAY 2, 2013

Committee Chair Doug Squires provided a verbal report of the Committee's meeting held May 2, 2013.

#### 8.1 NWHU Policies: Revision- 'Accumulated Surplus: Current and Reserve Funds

Mark Perrault, CEO, described proposed revisions that update direction for a risk assessment of corporate funds to be conducted prior to year-end.

Committee Chair Doug Squires conveyed the Committee's recommendation to approve revisions to the Policy.

<b>Motion / Resolution: 60-2013</b>	
THAT revisions to Policy, Accumulated Surplus – Current and Reserve Funds, be approved as presented.	B. Thompson J. Belluz

#### 8.2 Current Fund and Reserves Update

Mark Perrault, CEO, explained the risk assessment process that was conducted for 2012 cost shared programs at year-end.

Committee Chair Doug Squires conveyed the Committee's recommendation to approve a reallocation of 2012 surplus funds to obligated municipalities.

<b>Motion / Resolution: 61-2013</b>	
THAT, following a risk assessment of the 2012 fourth quarter results for cost shared programs according to Policy, Accumulated Surplus – Current and Reserve Funds, the Board of Health has identified a surplus of municipal levy funds in the amount of \$128,386; and approves a reallocation of same funds to its obligated municipalities, according to the same municipal per capita funding formula under which they were levied in 2012.	J. Belluz B. Thompson

#### 8.3 Healthy Babies, Healthy Children (HBHC) Program 2013 Budget; Additional Program Budgets

Mark Perrault reported that there is no change to previous years' funding amounts for these fully (100%) funded budgets.

## BOARD OF HEALTH MEETING MINUTES    May 3, 2013    8

Committee Chair Doug Squires conveyed the Committee's recommendation to approve the 2013 budgets.

<b>Motion / Resolution: 62-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the budget for the Healthy Babies, Healthy Children program in the total amount of \$808,525 for the budget period April 1, 2013, to March 31, 2014. Full (100%) funding is provided by the Ministry of Children and Youth Services.	P. Ryan J. Belluz

<b>Motion / Resolution: 63-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the budget for the Student Nutrition Program in the amount of \$260,871 for the fiscal year April 1, 2013, to March 31, 2014. Funding is provided by the Ministry of Children and Youth Services.	B. Thompson J. Belluz

<b>Motion / Resolution: 64-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the budget for the Kenora Rainy River Preschool Speech and Language Program in the amount of \$829,941 for the budget period April 1, 2013, to March 31, 2014. Funding is provided by the Ministry of Children and Youth Services.	S. MacKinnon J. Belluz

<b>Motion / Resolution: 65-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the budget for the Infant Hearing Program in the amount of \$116,878 for the budget period April 1, 2013, to March 31, 2014. Funding is provided by the Ministry of Children and Youth Services.	S. MacKinnon P. Ryan

<b>Motion / Resolution: 66-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the budget for the Blind Low Vision Program in the amount of \$47,630, for the budget period April 1, 2013, to March 31, 2014. Funding is provided by the Ministry of Children and Youth Services, Early Learning and Development Branch.	S. MacKinnon D. Canfield

Executive Committee Report (cont) – Doug Squires, Committee Chair

Board of Health Self Evaluation: The Committee discussed results for the survey that was completed at the Board's September 2012 education session. The self-evaluation process will be reviewed.

Accreditation: With the loss of government funding the Ontario Council on Community Health Accreditation (OCCHA) is no longer operational. The Ministry of Health and Long-Term Care is providing funding to wind up OCCHA. The Health Unit is hopeful that costs submitted for its 2013 on-site accreditation survey will be rebated. The Health Unit is investigating alternate accreditation agencies.

## BOARD OF HEALTH MEETING MINUTES May 3, 2013 9

Thunder Bay District Health Unit 'Centre of Excellence' Proposal: This item was referred to the May 24 Board of Health meeting for Board of Health consideration to support.

#### 8.4 Meeting Investigator

Committee Chair Doug Squires conveyed the Committee's recommendation to renew the appointment for meeting investigator.

<b>Motion / Resolution: 67-2013</b>	
THAT the Board of Health renews the appointment of Paul S. Heayn as Meeting Investigator for the Northwestern Health Unit. Term of reappointment shall be from June 1, 2013 – November 30, 2014, unless written notice to terminate earlier is provided by either party according to the terms of the Agreement.	S. MacKinnon D. Canfield

<b>Motion / Resolution: 68-2013</b>	
THAT the report of the Executive Committee meeting held May 2, 2013, be accepted as presented.	S. MacKinnon D. Squires

Board of Health members recessed at 12:30 p.m.

The Chair called the meeting to order at 1:00 p.m.

### 9. NORTHWESTERN HEALTH UNIT AUDITED 2012 FINANCIAL STATEMENTS

<b>Motion / Resolution: 69-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the Northwestern Health Unit Financial Statements for the year ended December 31, 2012, and accepts the Independent Auditor's Report prepared by BDO Canada dated May 3, 2013.	B. Thompson D. Squires

### 10. APPOINTMENT OF 2013 AUDITOR

<b>Motion / Resolution: 70-2013</b>	
THAT the Board of Health for the Northwestern Health Unit approves the appointment of BDO Canada as the Northwestern Health Unit's external auditor for the year ending December 31, 2013.	D. Squires B. Thompson

### 11. NON AGENDA ITEMS

#### 11.1 Board of Health Delegate to alPHa AGM, June 2-4, 2013

<b>Motion / Resolution: 71-2013</b>	
THAT Board of Health member John Albanese be approved to attend the Association of Local Public Health Agencies (alPHa) Annual General Meeting, June 2-4, 2013, in Toronto. Expenses to be provided by the Northwestern Health Unit.	S. MacKinnon D. Canfield



**11.2 Hotel Accommodation for Board of Health Members**

There was discussion concerning accommodation for the night before Board of Health meetings. Kenora facilities' rates and amenities were discussed. Current arrangements for Kenora will continue.

**12. NEXT MEETING DATE****Regular Meeting**

Date: Friday, May 24, 2013                      Start time: 8:30 a.m.

Location: Dryden Best Western Meeting Room

**13. ADJOURNMENT**

The Chair adjourned the meeting at 1:30 p.m.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS ..... DAY OF .....2013

\_\_\_\_\_  
CHAIR, BOARD OF HEALTH

\_\_\_\_\_  
RECORDING SECRETARY