

## **TOWN OF FORT FRANCES**

### **Administration and Finance Executive Committee**

**Minutes of Meeting No. 9**

**Tuesday, May 21, 2013**

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, May 21, 2013 at 1200 p.m.

**PRESENT:** Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

**ALSO PRESENT:** Mark McCaig, CAO, Laurie Witherspoon, Treasurer, Debbie Scofield, Deputy-Treasurer and Glenn Treftlin, Clerk

**REGRETS:** None

Called to order 12:07 p.m.

1. **Non – Agenda:** None
2. Disclosure of pecuniary interest and the general nature thereof: Councillor Ken Perry declared conflict of interest on item 5. vii) Councillor Perry – Travel & Per Diem re: Meeting with Resolute Forest Products in Thunder Bay
3. **Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting on May 7, 2013 be approved as circulated.

CARRIED.

4. **Mark McCaig:**
  - i) Ontario Provincial Police – 2014 Projected Salary Increase – the Committee recommended that the CAO correspond with the Fort Frances Police Services Board to request that they commence the process of formulating recommendations with respect to mitigating the financial impact of the projected 2014 increase for policing costs and further that the Board be invited to a future in-camera session of Council to discuss the matter.
  - ii) EDAC – Continuation of the Tourism Marketing Plan – the Committee recommended endorsement of the resolution passed April 8, 2013 from the Economic Development Advisory Committee re: 2013 Tourism Marketing Plan.
  - iii) EDAC – Undertaking a Branding Exercise – the Committee recommended approval of the resolution passed April 8, 2013 from the Economic Development Advisory Committee re: Undertaking of a Branding Exercise.

**5. Laurie Witherspoon:**

- i) Contribution re: City of Dryden Legal Opinion – MPAC/ARB decision invoice – the Committee recommended to approve payment to the City of Dryden for the one-sixth share of the MPAC/ARB decision legal opinion in the amount of \$1,312.14 (inclusive of HST).
- ii) Request from: Fort Frances Canadian Bass Championship – the Committee recommended to support the Fort Frances Canadian Bass Championship event to be held on July 25 – 27, 2013.
- iii) Financial Request re: Boundary Waters Dragon Boat Club/Festival – the Committee requested that Rainy River Futures Development Corporation be contacted to see if the \$2,000 requested could be accessed through economic development. Failing that, the Committee may consider a \$1,000.00 operating grant.
- iv) Financial Request re: Support of Special Olympics – Ontario Law Enforcement Torch Run – the Committee deferred this request until an official letter was received from the Ontario Law Enforcement for the Special Olympics. Karen Erwin to be contacted advising of this requirement in order for consideration of a donation.
- v) Financial Request re: 14<sup>th</sup> Annual Fly-In, Drive-In BBQ at the Fort Frances Airport – the Committee recommended approval of financial support, to a maximum of \$500.00, towards the 14<sup>th</sup> Annual Fly-In, Drive-In BBQ at the Fort Frances Airport on June 9, 2013.
- vi) Request from: RRDMA – 2014 Northwestern Ontario Municipal Association (NOMA) Conference – the Committee recommended to support and participate with the Rainy River District Municipal Association (RRDMA) member municipalities to host the 2014 Northwestern Ontario Municipal Association (NOMA) Annual Conference in April 2014.
- vii) Councillor Ken Perry – Travel Expense & Per Diem re: Meeting with Resolute Forest Products in Thunder Bay – the Committee recommended approval of the per diem and travel claims for Councillor Ken Perry in the amount of \$304.00 to attend a meeting at Thunder Bay's Bowater facility (Resolute Forest Products) on May 15, 2013.

**6. Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

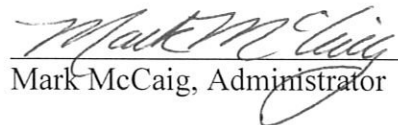
**7. Non-Agenda Items: None**

**8. Information Items:**

- i) General Fund (Operating) Financial Statement as at April 30, 2013
- ii) Water & Sewer (Operating) Financial Statement as at April 30, 2013
- iii) Capital Fund Financial Statement as at April 30, 2013
- iv) Administration & Finance Stats as at April 30, 2013
- v) Northwestern Health Unit – 2012 Surplus Municipal Levy Funds

**9. Next meeting date: June 4, 2013.**

  
Ken Parry, Chair

  
Mark McCaig, Administrator