

TOWN OF FORT FRANCES

AGENDA - June 24, 2013

MEETING - Council Chambers , Civic Centre

Page

COUNCIL MEETING

(Session No. 82) 6:50 p.m. to 7:45 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Delegations/Deputations

- 2.1 Presentation by Mayor Avis of Moffat Family Fund - The Winnipeg Foundation funding recipients. 4 - 6
- 2.2 J. Savage, BDO Canada presentation of draft 2012 Audited financial statement - (materials to be distributed separately).

Consent Agenda

- 3.1 Summary Report 7
- 3.2 Items Referred from Committee of the Whole
- 3.3 Application for Zoning by-Law Amendment re: File No. 8/98-YY - Town of Fort Frances. 8 - 16
- 3.4 Request dated June 18, 2013 from The Fort Frances Community Garden Planning Committee re: Proposed Fencing/Gates Plan. 17 - 21
- 3.5 Request dated June 12, 2013 from The Fort Frances Community Garden Planning Committee re: Donation of Chain Link Fencing at Huffman Site. 22
- 3.6 Request dated June 18, 2013 from Linda Hamilton on behalf of the Joan Allison Memorial Fund re: Placement of bench on the riverfront in honour of Bill and Joan Allison. 23 - 36
- 3.7 Request dated June 18, 2013 from Kiwanis Sunny Cove Camp Advisory Committee re: Camp Fee Schedule Changes. 37

Approval of Council Minutes *

- 4.1 Session No. 81 dated June 10, 2013.

Approval of Committee of the Whole Minutes *

- 5.1 Sessions No. 101 and 102 dated June 10 and 19, 2013.

Resolutions from tonight's Committee meeting

By-Laws:

7.1	By-Law 16/06-E to amend By-Law 16/06 the Water System Management By-Law	38 - 43
7.2	By-Law 29/13 to authorize an encroachment agreement with the owner of the property known as 400 Butler Avenue.	44 - 46
7.3	By-Law 30/13 to approve a contract with Keating Insulation Inc. for asbestos removal	47
7.4	By-Law 31/13 to approve a hangar lot lease renewal agreement with S. Armstrong	48
7.5	By-Law 32/13 to approve an agreement with the City of Kenora for Fort Frances to provide internal auditing services of Kenora's drinking water quality management system	49
7.6	By-Law 33/13 to approve an agreement with Public Sector Digest Inc. for software and preparation of the Town's Asset Management Plan.	50
7.7	By-Law 34/13 to approve a license agreement with Nav Canada for a remote communications outlet at the Town's airport	51
7.8	By-Law 35/13 to approve an agreement with CUPE Local 65 and S. Turvey	52

New Items:

8.1	Local Government Networking Group - Working Group Meeting - June 25, 2013 - Emo.	53 - 54
-----	--	---------

Information Correspondence:

9.1	Letter of appreciation dated June 12, 2013 from Bruce Caldwell re: Support for the 14th Annual Fly-In/ Drive-In BBQ at the Fort Frances Municipal Airport.	55
9.2	Notice from Ontario Trillium Foundation re: Information Session - July 2, 2013 at the Fort Frances Public Library Technology Centre.	56
9.3	Correspondence dated June 4, 2013 from Hon. Linda Jeffrey, Minister Municipal Affairs and Housing re: Town's Current Challenges related to a Recent Reassessment Matter and the Efforts Undertaken by the Town to date.	57 - 58
9.4	Notice of Public Meeting, June 8, 2013 re: Proposed Zoning Amendment 08/98-YY.	59
9.5	Correspondence dated May 31, 2013 from D. McCaig, Chair Fort Frances Power Corporation re: Concerns Regarding the Recommendation to Restructure the Electrical Distribution System in Ontario*.	
9.6	Correspondence dated May 30, 2013 from Ontario Heritage Trust re:	60

	Page
Nominations for 2013 Recognition Programs Celebrating Community Efforts to Preserve Ontario's Heritage.	
9.7 Resolution as passed June 4, 2013 from the Township of Killaloe, Hagarty and Richards re: Toronto Transit.	61 - 62
9.8 Rainy River Future Development Corporation Annual Report 2012-2013 (see attached).	

Minutes:

10.1 Community Services Executive Committee dated May 21, 2013.	63 - 64
10.2 Administration and Finance Executive Committee dated June 4, 2013.	65 - 66
10.3 Planning and Development Executive Committee dated June 4, 2013.	67
10.4 Operations and Facilities Executive Committee dated June 5, 2013.	68 - 69

Non-agenda Items - 7:40 p.m.

*** Previously distributed to Council**



Christine
Ruppenstein/Frances
11/06/2013 03:07 PM

To Kathy Lawson/Frances@Frances, Glenn
Treflin/Frances@Frances, Laurie
Witherspoon/Frances@Frances, Mark

cc

bcc

Subject Fw: Moffat Outside of Winnipeg Grants for 2013

Hi Kathy - can you put this on the June 24th agenda for presentation.

Thanks

Christine Ruppenstein, CHRP
Human Resources Manager
Town of Fort Frances
PHONE: 807-274-3436 ext. 1279
FAX: 807-274-8479



Donna Edmundson
<dedmundson@wpgfdn.org>
06/11/2013 02:30 PM

To "lpattison@fort-frances.com" <lpattison@fort-frances.com>

cc

Subject Moffat Outside of Winnipeg Grants for 2013

Attention: Lori Pattison
Fort Frances City Hall

At its meeting of May 30, 2013, the Grants Committee of The Winnipeg Foundation approved grants to communities outside the City of Winnipeg from the *Moffat Family Fund*. All grant applications were approved as recommended.

Grant payments will be made via direct deposit on or about June 30, 2013. You will receive an email when the deposit has been made stating the grant number and grant payment amount.

As always a final report is required in due course, and should include; a financial summary of all grant expenses, project description, objectives, activities, results and lessons learned. If you have not submitted your final reports regarding grants approved in FY 2012 please do so as soon as possible.

Thanks.

~Donna

Donna Edmundson
Grants Administration Coordinator
The Winnipeg Foundation



MEMORANDUM

TO: Mayor and Council
FROM: Christine Ruppenstein, Human Resources Manager
DATE: April 4, 2013
SUBJECT: Moffat Family Fund 2013 Allocation of \$37,500

Fort Frances has been allocated \$37,500 from the Moffat Family Fund. The committee has met and reviewed all of the applications and made the following recommendation for the allocation of funds:

1.	908 Rainy Lake Air Cadet Squadron These funds will be used to support the activities of the 908 unit. Cadets meet every Wednesday night, most Tuesday nights, some Thursdays and several weekends for Parade, Marksmanship, Sport and Outdoor Survival Exercises.	\$2400
2.	Fort Frances Highlanders Our purpose remains to teach and equip young interested people in order for them to be able to perform with our group (purchase kilts and one set of bagpipes).	\$1900
3.	Kenora-Rainy River Districts Child & Family Services We are dedicated to ensuring the safety and well-being of every child by providing effective services to children and families. We provide services to children with socio-economic challenges and youth at risk. Our staff seeks to partner with other organizations and individuals in the community to deliver innovative projects to reach our vision.	\$1900
4.	Sunny Cove Camp Advisory Committee To improve the camp facility – kitchen appliances replaced for health and safety reasons. To provide playground equipment that is up to code for the campers.	\$9800
5.	OPP Youth Foundation Help funding the OPP North West Region Youth Summer Camp, a police and youth mentoring program designed to offer youth leadership opportunities to foster a positive relationship with police and community. The goal or purpose of the camp is for youth to build on self worth, identity, character building, self esteem, life skills and sense of community.	\$1400
6.	Confederation College The Rainy River District Campus, Confederation College has been delivering Summer Youth Camps for youth between the ages of 11 and 15. The primary	\$2300

	goal is to engage youth in hands-on, fun, one-week camps with various themes to provide opportunity for career exploration and to make the camps affordable for families and less advantaged communities who may not otherwise have these opportunities.	
7.	Salvation Army Our goal is to provide proper footwear to students who cannot afford them. Many children are going to school with old, ill fitting and /or falling apart shoes or boots. Proper footwear should not be looked at as a luxury item some families can't afford, but as a necessity for all students. The committee added a provision that the shoes must be purchased locally.	\$5900
8.	St. Mary's Youth Groups Funds that are provided will be used to replace our broken sound system that we use in our programs year round. A new system will help us in continuing to help youth in our community grow in their musical abilities. We will be using the equipment at our summer camps, at the festival of performing arts and during our year round programs.	\$2900
9.	Northern Community Development Services A dragon boat was donated to the community by Dragon Boat Canada to develop and enrich social growth as per their mission statement. The inaugural Boundary Waters Dragon Boat Festival was held July 1, 2012 and sparked enthusiasm and interest in formation of a club.	\$2900
10.	Fort Frances Community Garden To increase the accessibility of the Fort Frances Community Garden for residents with limited physical mobility or other restrictions. To increase food skills among Fort Frances residents, including youth, to increase local food security and to increase low-cost community activities for Fort Frances residents.	\$2400
11.	Kitchen Creek Golf Club Inc. Youth Program Monday evenings which is currently funded by parents and youths and the golf club. Approximately 25 families come out every Monday night. But we feel we could include more families if we did not have to charge a fee.	\$2000
12.	Friends of Kids Sports For several reasons Friends of Little League has decided to refocus and rename itself Friends of Kids Sports. We will seek out boys and girls who cannot participate in sports such as squash, wrestling and junior golf because of financial restraints in the family.	\$1700

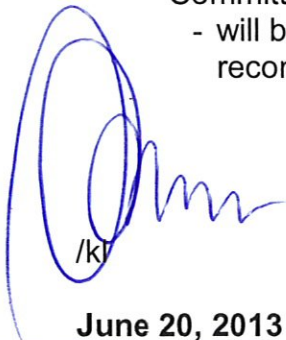
Council approval of this report will endorse the 12 recipients totalling \$37,500.00 for recommendation to the Moffat Family Fund – The Winnipeg Foundation for the year 2013.

REPORT TO: Mayor and Council

FROM: G. Treftlin

SUBJECT: Town of Fort Frances
Council Meeting - Monday, June 24, 2013
Consent Agenda Items

1. Items referred from Committee of the Whole:
See individual reports.
2. Application for Zoning By-Law Amendment 8/98-YY – Town of Fort Frances – 320 Portage Avenue.
- will be referred to the Municipal Planner for processing.
3. Request dated June 18, 2013 from The Fort Frances Community Garden Planning Committee re: Proposed Fencing/Gates Plan.
- will be referred to Planning and Development Executive Committee for recommendation.
4. Request dated June 12, 2013 from The Fort Frances Community Garden Planning Committee re: Donation of Chain Link Fencing at Huffman School.
5. Request dated June 18, 2013 from Linda Hamilton on behalf of the Joan Allison Memorial Fund re: Placement of a bench on the riverfront in honour of Bill and Joan Allison.
- will be referred to Operations and Facilities Executive Committee for recommendation.
6. Request dated June 18, 2013 from Kiwanis Sunny Cove Camp Advisory Committee re: Fee Schedule Changes.
- will be referred to Community Services Executive Committee for recommendation.



/kl

June 20, 2013





File No 8/98-YY

APPLICATION FOR ZONING BY-LAW AMENDMENT

INFORMATION AND MATERIAL TO BE PROVIDED BY APPLICATION UNDER
SUBSECTION 34(10.1) OF THE PLANNING ACT (Ontario Regulation 545/06)

1. The name, address, telephone number and email address (if any) of the Applicant:

Town of Fort Frances

320 Portage Avenue

Fort Frances, ON P9A 3M9

Attn: Municipal Planner 807-274-5323 ex. 275

fplatt@fort-frances.com

2. If known the names and full addresses of the holders of any mortgages, charges or other encumbrances in respect of the subject land:

3. The current Official Plan designation of subject land: Living Area

4. Describe how the application conforms to the official plan of the municipality?

Uses permitted in the Living Area include all forms of residential development that serve the homes in the immediate neighbourhood. The proposal would not be classified as residential development but as rather an enhancement to the existing surrounding residential areas. The proposal supports the objective of the Official Plan that properties in the living area are intended to provide for residential, local commercial and recreational uses which are normally associated with everyday activities within residential areas.

5. The current zoning of the subject land: Residential Type Two (R2)

6. The nature and extent of the rezoning requested:

The proposal is to add, as a site specific use, a community garden as well as permit an accessory building, structure or use where a principal building, structure or use does not exist (s. 3.2.1.), and reduce the minimum front yard setback from 7.5 metres to 3.657 metres (s.4.2.2.(iii)(a)).

7. The reason why the rezoning is requested

The property is zoned Residential. The proposed use is more agricultural and recreational in nature with an educational component. The property is not zoned appropriately for either recreational or agriculture use therefore an amendment is required.

8. Is the subject land within an area where the municipality has pre-determined minimum & maximum density requirements or minimum or maximum height requirements?

Yes ☐ No ☒ If yes, provide information relative to these requirements.

9. The description of the subject land, such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number:

Part of PIN 56019-0502 being part of Block K on SM-140 fronting on Lillie Avenue between Fifth Street West and Sixth Street West together with part of PIN 56019-0987 being part of the unopened road allowance Elizabeth Street West between Lillie Avenue and York Avenue.

10. The frontage, depth and area of the subject land (in metric):

Frontage: 90 ft +/- Depth: 250 ft +/- Area: irregular

11. Is the application to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement?

Yes ☐ No ☒ If yes, provide details of the official plan that deals with the matter

12. Is the application to remove land from an area of employment?

Yes ☐ No ☒ If yes, provide details of the official plan that deals with the matter.

13. Is the subject land within an area where zoning with conditions may apply?

Yes ☒ No ☐ If yes, provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions

The current official plan does contain policies relating to zoning with conditions but the Zoning By-Law does not designate the circumstances under which zoning with conditions is to apply. For this reason the proposed use was initiated as a Temporary Use By-Law which will expire August 23, 2013.

14. Is access to the subject land by provincial highway, a municipal road that is maintained all year or seasonally, another public road or a right of way or by water?

Municipal highway maintained all year.

15. If access to the subject land is by water only, provide details of the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land and the nearest public land:

N/A

16. Existing uses of the subject land:

Vacant residential

17. Are there any buildings or structures on the subject land: Yes ☐ No ☒

18. If answer to question 17 is yes, provide, for each building or structure, the type of building or structure and the setback from the front lot lines, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure:

19. The proposed uses of the subject land:

The property is proposed to be used as a community garden

20. Are any buildings or structures proposed for the subject land? Yes ☐ No ☒

21. If answer for question 20 is yes, provide, for each building or structure, the type of building or structure proposed, the setback from the front lot line, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure:

22.If known,

- a. the date the subject land was acquired by the current owner: unknown
 - b. the date the existing buildings or structures on the subject land were constructed:
 - c. the length of time that the existing uses of the subject land have continued: unknown
-

23.Water is provided to the subject land by a publicly owned and operated piped water system, a privately owned and operated individual or communal well, a lake or other water body or by other means:

Municipal water service is not provided to the property

24.Whether sewage disposal is provided to the subject land by a publicly owned and operated piped water system, a privately owned and operated individual or communal septic system, a privy or other means:

Municipal sewage disposal is not provided to the property

25.If the application permits development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, a servicing options report, and a hydrogeological report are required. Are these reports attached?

- a. a servicing options report, Yes ☐ No ☒
- b. a hydrogeological report Yes ☐ No ☒

26.Indicate whether storm drainage is provided by sewers, ditches, swales or other means:

Storm drainage is not provided

27. If known,

- a. is the subject land the subject of an application under the Act for approval of a plan of subdivision or a consent: Yes ☐ No ☒

b. If yes, provide file number and status of the application:

-
- c. has the subject land ever been the subject of an application under Section 34 of the Act: Yes ☐ No ☒

- d. has the subject land ever been the subject of a Minister's Zoning Order? Yes ☐ No ☒

If yes, provide Ontario Regulation number of the Order: _____

28. A sketch showing, in metric units, the following:

- a. the boundaries and dimensions of the subject land.
- b. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the lot lines.
- c. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to it, and that in the applicant's opinion, may affect the application (*for examples buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks*).
- d. The current uses on land that is adjacent to the subject land.
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way.
- f. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- g. The location and nature of any easement affecting the subject land.

29. Is the application for an amendment to the zoning by-law consistent with the policy statements issued under subsection 3(1) of the Act. Yes ☒ No ☐

30. Is the subject land within an area of land designated under any provincial plan or plans?

Yes ☒ No ☐

31. If answer to question 30 is yes, does the application conform to the applicable provincial plan or plans?

Yes ☒ No ☐

32. An affidavit or sworn declaration by the applicant that the information required under this Schedule and provided by the applicant is accurate.

**DECLARATION
Of Applicant or Authorized Agent**

I, Faye Platt of the Town of Fort Frances, in the District of Rainy River solemnly declare that:

1. I am the Municipal Planner for the Town of Fort Frances and have knowledge of the matters herein deposed to.
2. This application was prepared pursuant to Council resolution on June 14, 2010.
3. The statements contained in this application are true to the best of my knowledge and belief and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

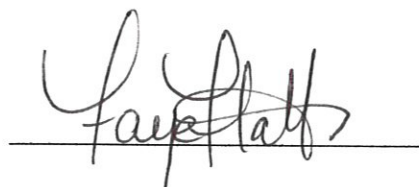
DECLARED before me at the

Town of Fort Frances, in the

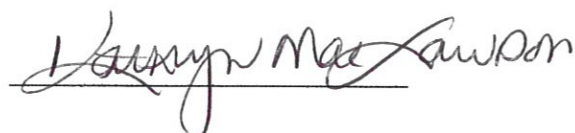
District of Rainy River, this 18th

day of June 2013

)
)
)
)
)
)
)

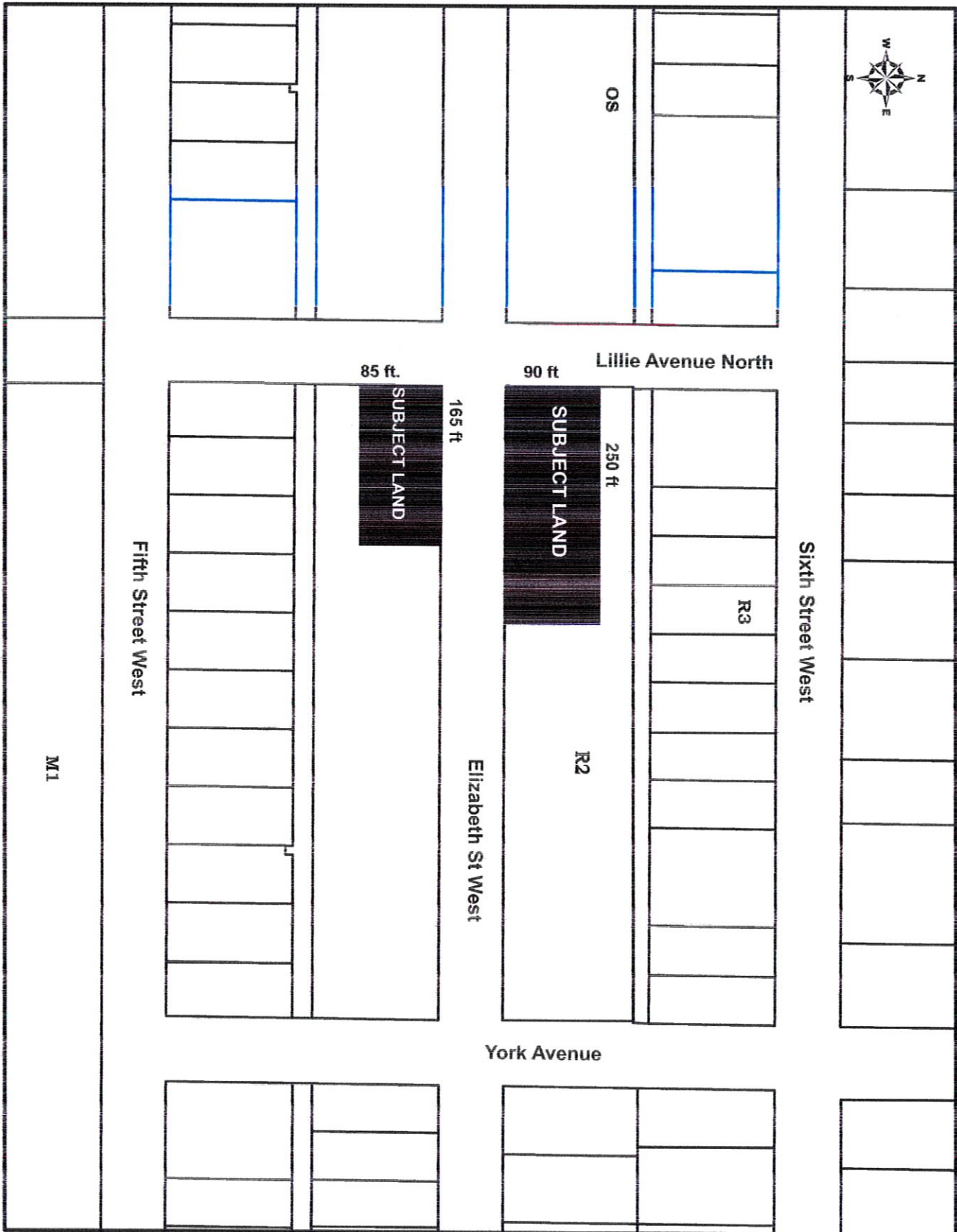


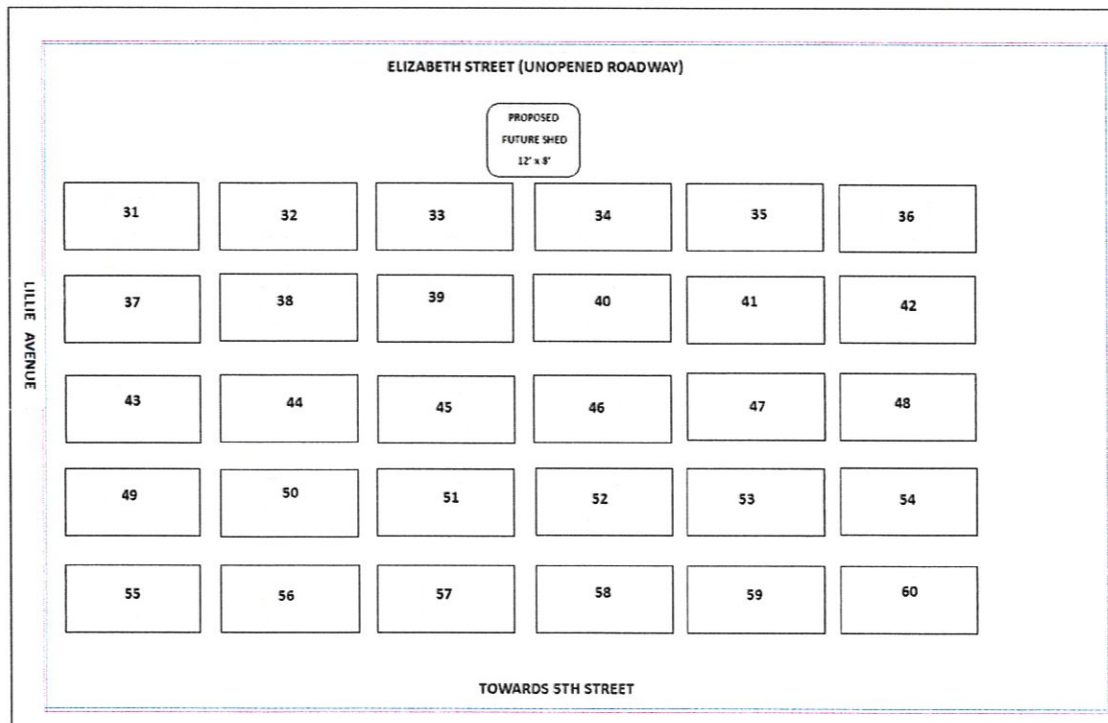
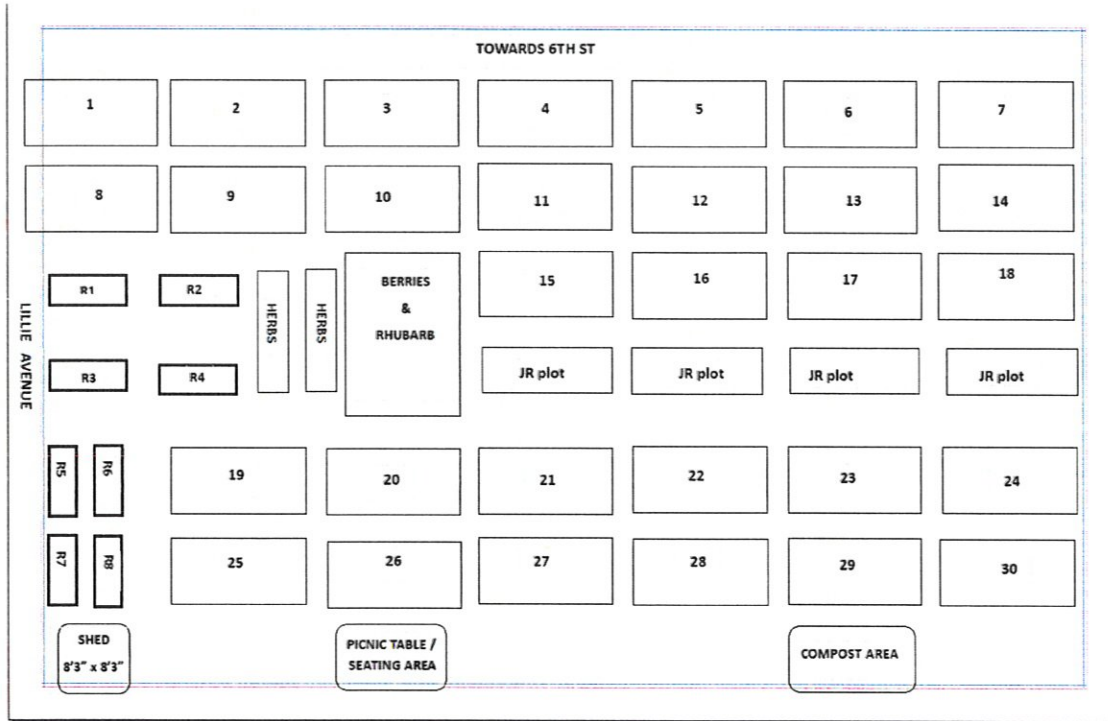
Signature of Representative
for Owner



Signature of Commissioner etc.

Kathryn Mae Lawson, a Commissioner, etc.,
District of Rainy River, for the Corporation of the
Town of Fort Frances. Expires August 17, 2013.







TOWN OF FORT FRANCES NOTICE OF PUBLIC MEETING Proposed Zoning Amendment 8/98-YY

TAKE NOTICE that Council has received a request from the Community Garden Group to rezone the municipally owned property fronting Lillie Avenue between Fifth Street West and Sixth Street West as illustrated on the map below to permit the continued use of the property as a community garden. The subject land was the subject of a Temporary Use By-Law in August of 2010 and is now seeking to rezone an expanded area of the lands to allow the proposed use on a permanent basis (File 8/98-YY). The proposed amendment also includes site-specific provision to permit accessory structure(s) without the existence of the principal building, and reduce the front yard setback to 3.65 m.

AND TAKE NOTICE that if you are interested in learning more or providing comments on the proposed Zoning Amendment, you are invited to attend the statutory public meeting required by the Planning Act that will be held:

Meeting Date: 8th day of July 2013
Meeting Time: 6:45 p.m. or as soon thereafter as can be accommodated
Meeting Place: Civic Centre, Council Chambers, 320 Portage Avenue, Fort Frances

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposal. Any submission to Council, either in hard copy or in electronic format, must be forwarded to the Clerk's Department for receipt no later than noon on the day of the meeting to ensure its availability to the Members of Council at the meeting. Individuals making oral submissions at the Public Meeting are requested to submit a written outline of the submission to the Town Clerk. All submissions should include the full name and address of the presenter.

If you wish to be notified of subsequent meetings or the adoption of the proposed Zoning By-law Amendments, or of the refusal of a request to amend the Zoning By-law, you must make a written request to the Clerk's Department, 320 Portage Avenue, Fort Frances, On P9A 3P9.

Appeals:

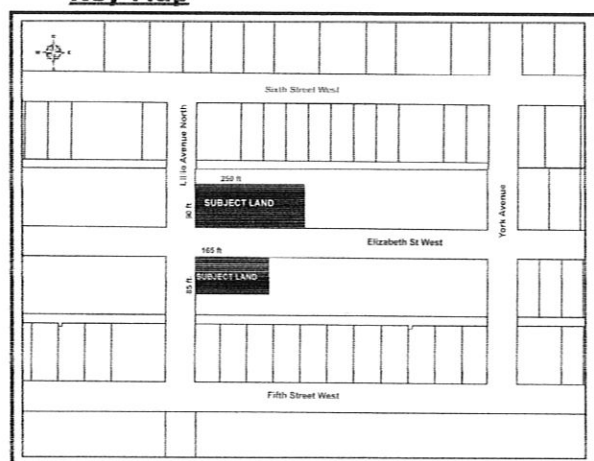
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Fort Frances before the by-law is passed:

- a) the person or public body is not entitled to appeal the decision of the Town of Fort Frances Council to the Ontario Municipal Board; and
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposal is available for inspection between 8:30 a.m. and 4:30 p.m. at the Planning Department or by calling Faye Flatt, Municipal Planner at 807-274-5323 ex. 275 or by email at f flatt@fort-frances.com.

Date of Notice: 13th day of June 2013

Key Map



N. Faye Flatt, AMCT, ACST, CPT
 Municipal Planner
 Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9



Watching something grow is good for morale. It helps you believe in life.

- Myron S. Kaufmann



396 Scott St.
Fort Frances, ON
P9A 1G9
807-274-9827
knielson@nwhu.on.ca

Mayor & Council
Town of Fort Frances
320 Portage Ave.
Fort Frances, ON
P9A 3P9

June 18, 2013

Re: Proposed fencing/gates at Community Garden

Thank you for your co-operation and guidance to date regarding the Fort Frances Community Garden project. It is inspiring to see so many local residents of all ages participating in the Community Garden. Our committee is hopeful for continued future success.

As you are aware, we are continuously planning for the future and seeking improvements to the Fort Frances Community Garden as a whole. Last year we were able to construct fencing which has been successful in meeting the needs of our gardeners. As you are aware, this fencing is at a height of 6' high and the FFCGPC would like this fencing to remain in place, as is, with continued maintenance to ensure safety and aesthetic standards are met. While the fencing itself is adequate, there are currently no specified gates at the garden site – but rather portions of fencing that are cut and secured with ties so that gardeners may open up the fence to enter as needed. As a result of provincial funding received, the Fort Frances Community Garden Planning Committee (FFCGPC) has purchased proper gates for use at the FFCG. These gates will not only ensure ease of access to the garden, but will also increase the aesthetic appeal of the site as well as the safety of those using the garden on a regular basis. In order to secure the gates to the fencing and ensure safety (ie: gates are strongly secured to posts; posts are strongly secured in the ground), it will be necessary to use cement to strengthen the posts to which the gates are attached. While the posts would still be easily removed if and when needed, the FFCGPC recognizes that the endeavor of installing gates is something that should be planned in partnership with the town of FF. You will find enclosed a site plan to indicate the proposed location(s) of the potential gates, including the specific measurements along the current fencing where we would like to install the gates. The FFCGPC requests that the Town of Fort Frances take into consideration the attached

proposal. If the attached proposal is appropriate, the FFCGPC will first ensure that locates are identified before proceeding with installation of said gates.

The FFCGPC would like to thank you in advance for the consideration of our request. If you would like to further discuss this matter, please contact Krista Nielson, acting chair of the Fort Frances Community Garden Planning Committee, at 274-9827 ext. 3639, or by email at knielson@nwhu.on.ca .

Sincerely,



Krista Nielson

On behalf of the Fort Frances Community Garden Planning Committee

Encl.

APPENDIX A

Fort Frances Community Garden Proposed Gates Plan

Please refer to the below information, outlining proposed location(s) of future gates and (current and future proposed) accessory shed(s) at the Fort Frances Community Garden site. If clarification or additional information is needed, please contact the Fort Frances Community Garden Planning Committee at 274-9827 ext. 3639.

A – current shed located at 12' in from beginning of fencing. Shed measurements are 8'3" x 8'3"

B – proposed 3' gate, to be located 30' from front (Lillie) of fencing

C – proposed 10' (double 5') gates, to be located 100' from front (Lillie) of fencing

D – proposed 3' gate to be located 56' in from corner

E – proposed 3' gate, to be located 87' from front (Lillie) of fencing

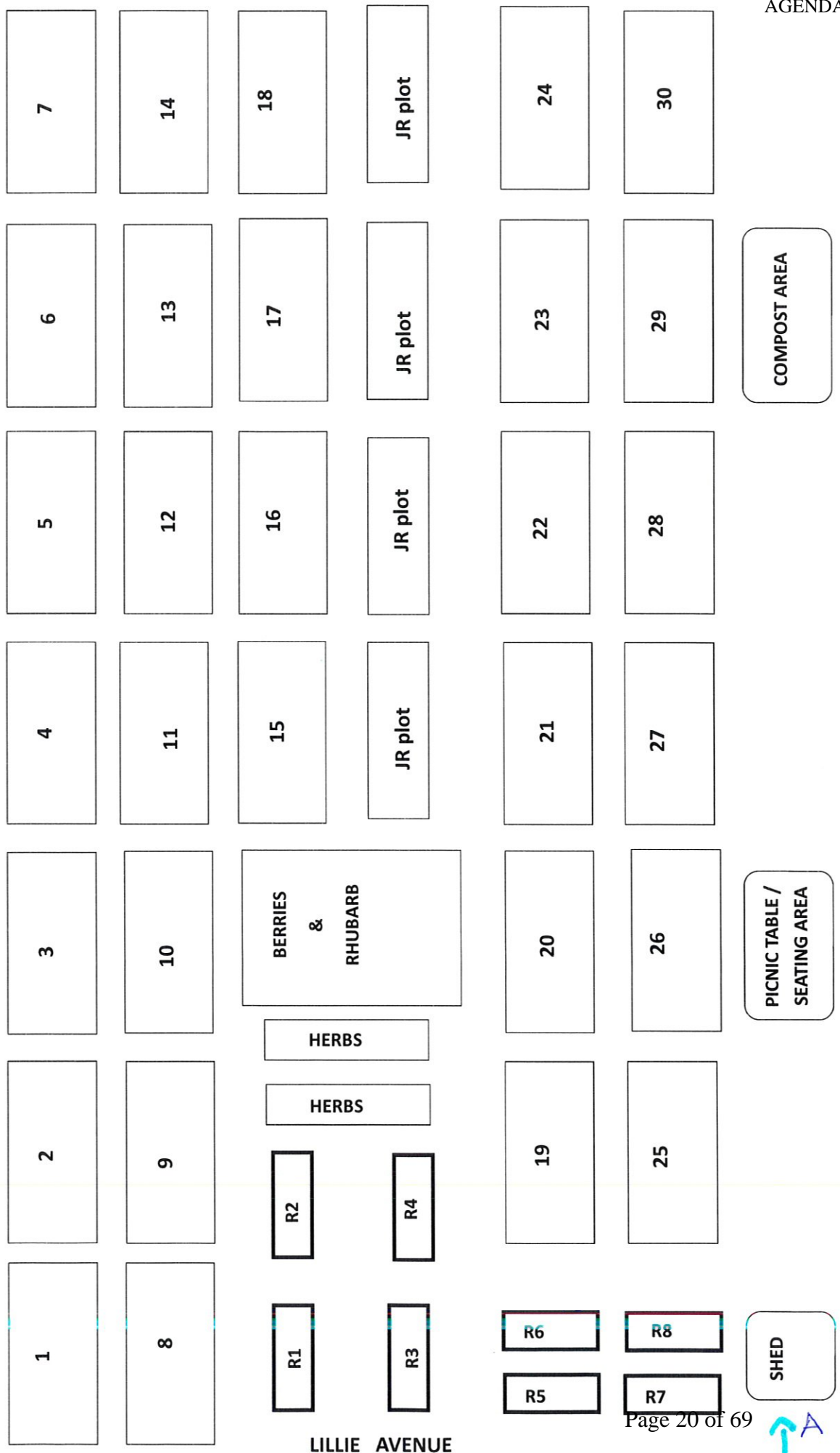
F – proposed 3' gate, to be located 40' in from front (Lillie) of fencing

G – proposed future site of accessory shed; potential measurements of 12'x8'

H – proposed 10' (double 5') gates, to be located 100' from front (Lillie) of fencing

M

TOWARDS 6TH ST



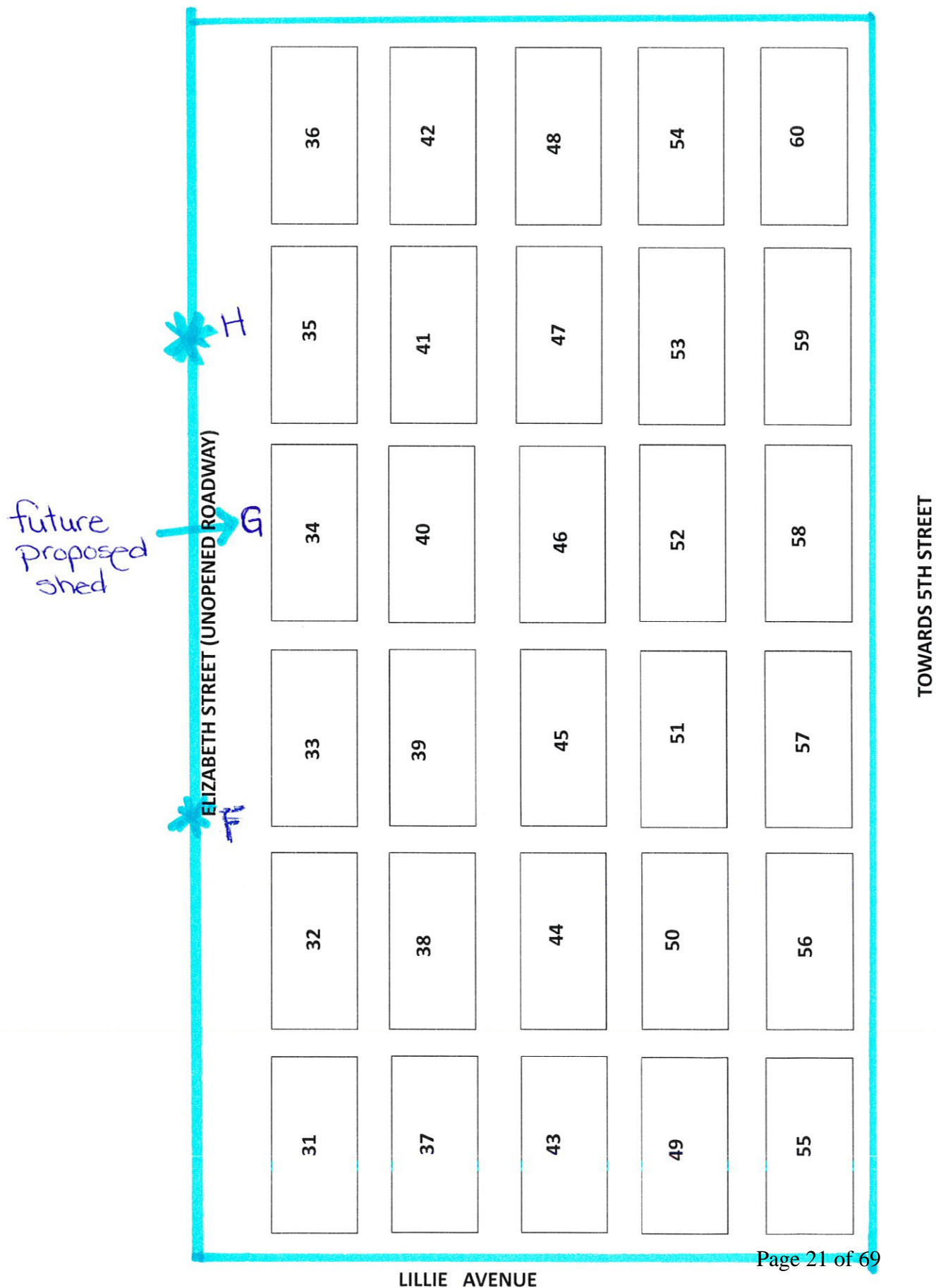
LILLIE AVENUE

A

B

C

D





Watching something grow is good for morale. It helps you believe in life.

- Myron S. Kaufmann



396 Scott St.
Fort Frances, ON
P9A 1G9
807-274-9827
knielson@nwhu.on.ca

June 12, 2013

Mayor & Council
Town of Fort Frances
322 Portage Ave.
Fort Frances, ON
P9A 3P9

Re: Chain Link fencing at Huffman site

First and foremost, on behalf of the Fort Frances Community Garden Planning Committee (FFCGPC), I'd like to take the opportunity to thank the Town of Fort Frances for their support and direction in allowing the Community Garden project to continue and flourish. As you may already know, our third season has been off to an extremely successful start, with the addition of 4 new accessible raised garden beds as well as a children's gardening club that has attracted strong interest from the community. Feedback to the FFCGPC has been overwhelmingly positive about the continuation of this valuable project.

In the interest of continuing improvements and addition to the garden site, our committee would like to improve our fencing system at the garden. While our current fencing does serve the purpose of protecting the growing plants and herbs, we recognize that improvements must be on-going to ensure the appropriate level of safety and aesthetic value. We are currently working on a proposal to make the currently amendment (No.8/98-NN) permanent, which would allow for the continuation of the community garden project at the current location. It has come to our attention that there is a portion of chain link fencing at the current Huffman school property. As we know that the plans for the previous Huffman school will involve a complete demolition and clean up, we would like to request that the town considers donating the described fencing to the Fort Frances Community Garden project. The fencing would serve to fence a significant portion of the garden. As a primarily volunteer-based committee, the FFCGPC relies heavily on donations as well as applying for funding opportunities as they arise.

The FFCGPC would like to thank you in advance for the consideration of our request. If you would like to further discuss this matter, please contact Krista Nielson, acting chair of the Fort Frances Community Garden Planning Committee, at 274-9827 ext. 3639, or by email at knielson@nwhu.on.ca.

Sincerely,

On Behalf of the Fort Frances Community Garden Planning Committee



June 18, 2013

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Town Council
Attention: Mark McCaig

On behalf of the Joan Allison Memorial Fund, I am requesting the opportunity to place a bench on the riverfront in honour and memory of Bill & Joan Allison.

We have collected adequate funds to proceed with the purchase of a bench and a plaque. We would like the bench near the hospital if possible, however, will accept another location if you have another plan for placement.

We will get the plaque from Fort Frances General Supply.

We realize the existing benches are from out of town, we would like to explore a local source if possible.

There is a decking product that is much more durable than the existing wood on the present benches (requires no painting).

I am sure the cost of shipping a bench is fairly expensive.

Please respond at your earliest convenience.

I have attached some general bench information.

Thank you,


Linda Hamilton



Call To Order: 1.888.645.0878
Fax#: 1.888.645.0881

6'L Park Bench With Backrest - Green

Availability: Usually ships same day
Stock No: WB240126

Quantity Discount

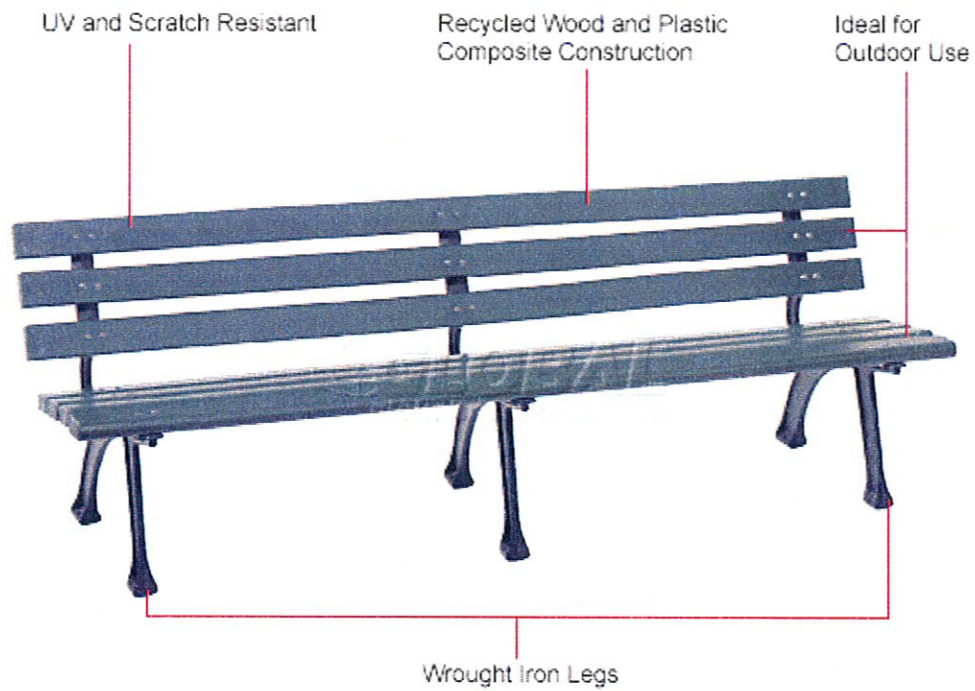
QTY	Price
1-2	\$259.95 ea.
3+	\$243.95 ea.

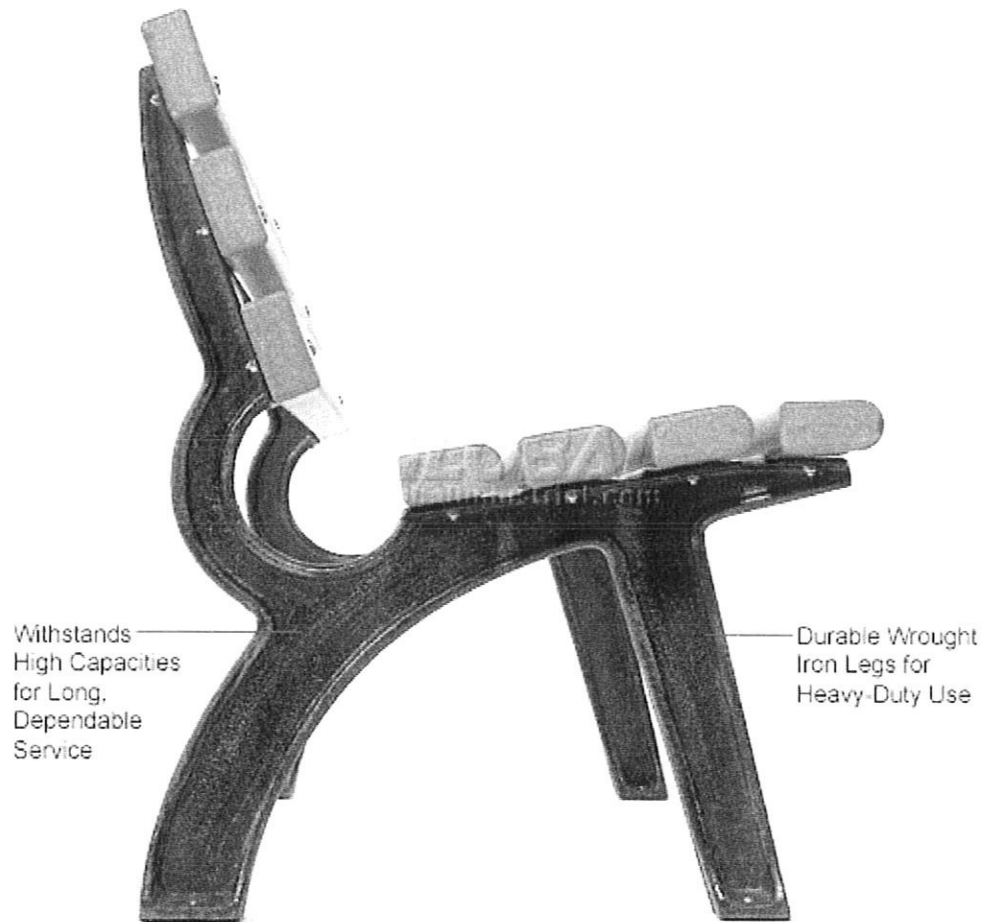


Product Information

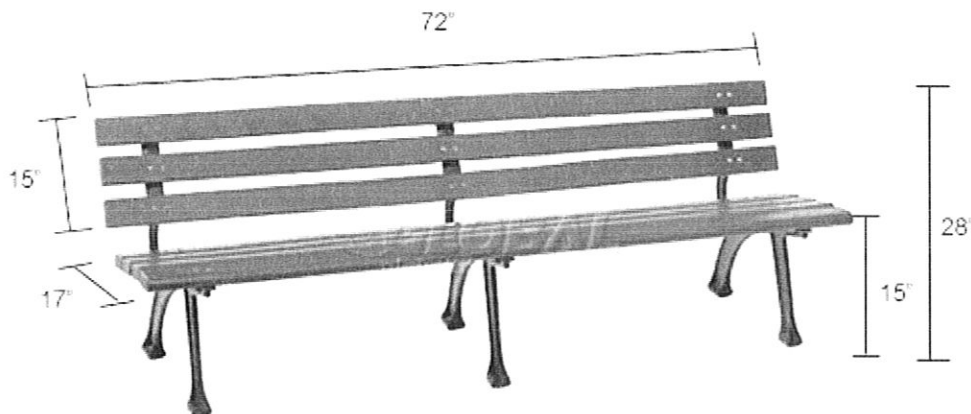
6'L Indoor Outdoor Park Benches

These benches have a hidden benefit; they're made from recycled wood and plastic composite that's super tough and UV, moisture and scratch resistant to endure outdoors for years with virtually no maintenance. This indoor/outdoor bench is ideal for parks and gardens. Black powder coated wrought iron legs support attractive green slats. Feet include anchor openings with predrilled hole diameter 0.457". Stainless hardware. Predrilled slats for easy assembly. 1 Year Limited Warranty.







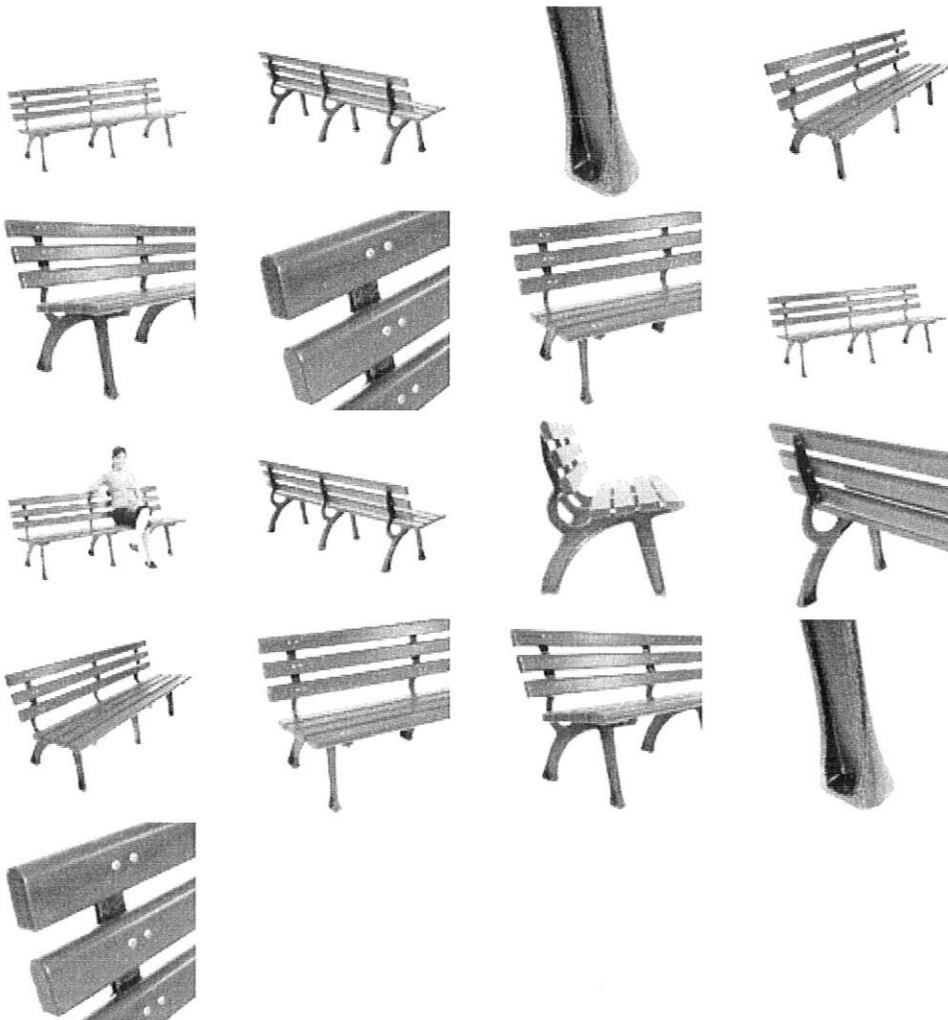


Product Specifications

LENGTH INCHES	72
WIDTH INCHES	23
HEIGHT INCHES	28

COLOR FINISH	Green
ASSEMBLY	Unassembled
BACK HEIGHT INCHES	15
BRAND	Global
CONSTRUCTION	Recycled Plastic
DESCRIPTION	6' Park Bench
FRAME COLOR	Black
FRAME CONSTRUCTION	Wrought Iron Legs
MODEL	240126
SEAT LENGTH INCHES	72
SEAT WIDTH INCHES	17
SEAT HEIGHT INCHES	15
TYPE	Backed Bench
WEIGHT CAPACITY	1985 lbs
MOUNT TYPE	Surface

Photo Gallery



Customer Reviews

Avg. Review Rating: 3 Reviews ★ ★ ★ ★ ★

Reviewed On: October 11, 2012

Reviewed by: tom (portland maine)

Customer Rating : ★ ★ ★ ★ ★

outside benches

great product i've ordered 12 in the past and have just ordered 8 more.

Reviewed On: November 08, 2011

Reviewed by: Worthington Manor (Steamy South Florida)

Customer Rating : ★ ★ ★ ★ ★

Perfect Park Bench

I was absolutely stunned by the rapid shipping and the weight of the bench. It unpacked well and assembly was very easy. Toss the the instructions though :). Great product, terrific price and I hope it lasts for years. thanks, WW

Reviewed On: September 15, 2011

Reviewed by: M (Santa Fe, NM)

Customer Rating : ★ ★ ★ ★ ★

Green Park Bench

The park bench looks very nice and was not too difficult to put together. It is very heavy and is not likely to tip or move. The only down side is that it scratched rather easily during construction. It does spot from rain but does not look like it would wear badly.

General Sales

For product information or to place an order, please contact us at sales@globalindustrial.ca, or 1-888-645-0878.

Customer Support

For assistance regarding an order already placed or received, please contact us at 1-888-645-0878 or service@globalindustrial.ca.

For information on an outstanding invoice, please email our Accounts Receivable Department at AR@globalindustrial.ca.

Mail your remittances to:

Global Industrial Canada, Inc.
C/O HSBC Bank Canada
70 York Street, 2nd Floor
Toronto, ON M5J 1S9
ATTN: Errico Polsinelli

Web Site Assistance

If you need assistance with our site, from registration and ordering to shopping cart management and checkout, please contact our Web Support team at 1-888-381-2861 or service@globalindustrial.ca.

Mailing Addresses

You can contact us by mail at the following addresses:

Global Industrial
11 Harbor Park Drive
Port Washington, NY 11050

Global Industrial
2505 Mill Center Parkway
Suite 100
Buford, GA 30518-3700



Call To Order: 1.888.645.0878
Fax#: 1.888.645.0881

6 Feet Slatted Metal Bench - Black



Availability: Usually ships in 10 to 13 days
Stock No: WB238715BK

Quantity Discount	
QTY	Price
1-3	\$804.00 ea.
4+	\$755.00 ea.

Product Information

STEEL OUTDOOR SLATTED BENCHES

6'L Bench

These outdoor benches are great for parks, municipal areas, college grounds, office complexes and other outdoor venues. Slats are made with welded 10 gauge galvaneal steel that is ideal for outdoor use. 1-1/4" tubular steel frame is reinforced with 1" tubular leg supports for added strength. Curved armrests on ends provide arm support. Bench measures 24"D x 34"H overall. Base plates allow floor anchoring with included mounting hardware. Powder coat finish. Fully assembled. 1 Year Limited Warranty.

Product Specifications

LENGTH INCHES	72
WIDTH INCHES	24
HEIGHT INCHES	34
COLOR FINISH	Black
ASSEMBLY	Assembled
BRAND	Witt Industries
CONSTRUCTION	Steel
DESCRIPTION	6' Slatted Metal Bench
FRAME COLOR	Black
FRAME CONSTRUCTION	Steel
MANUFACTURERS PART NUMBER	M6-BCHBK
MODEL	238715BK
SEAT LENGTH INCHES	72
SEAT WIDTH INCHES	16

SEAT HEIGHT INCHES	16-1/2
TYPE	Backed Bench with Arms
STYLE	Slotted
MOUNT TYPE	Surface

Photo Gallery



Customer Reviews

Avg. Review Rating: 1 Reviews ★ ★ ★ ★ ☆

Reviewed On: February 05, 2013

Reviewed by: Margaret
(Brea Plaza)

Customer Rating : ★ ★ ★ ★ ☆

6 foot slatted bench

Overall: style, manufacture and price. Complaint: all 3 had paint damage even though the packaging was intact. We chose to touch up the paint ourselves rather than go through any hassle - returning these benches would have been a monumental task due to their size and weight. We do not have the facilities to re-package them, for example.

General Sales

For product information or to place an order, please contact us at sales@globalindustrial.ca, or 1-888-645-0878.

Customer Support

For assistance regarding an order already placed or received, please contact us at 1-888-645-0878 or service@globalindustrial.ca.

For information on an outstanding invoice, please email our Accounts Receivable Department at AR@globalindustrial.ca.

Mail your remittances to:

Global Industrial Canada, Inc.
[C/O HSBC Bank Canada](#)
70 York Street, 2nd Floor

Toronto, ON M5J 1S9
ATTN: Errico Polsinelli

Web Site Assistance

If you need assistance with our site, from registration and ordering to shopping cart management and checkout, please contact our Web Support team at 1-888-381-2861 or service@globalindustrial.ca.

Mailing Addresses

You can contact us by mail at the following addresses:

Global Industrial
11 Harbor Park Drive
Port Washington, NY 11050

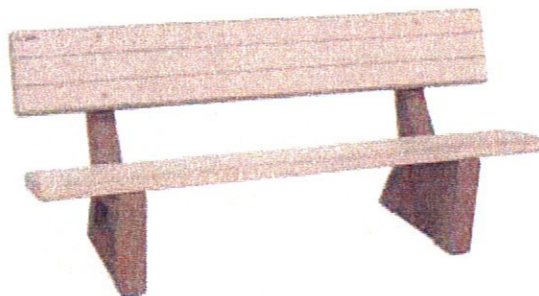
Global Industrial
2505 Mill Center Parkway
Suite 100
Buford, GA 30518-3700



Call To Order: 1.888.645.0878
Fax#: 1.888.645.0881

72" Commercial Concrete Bench, Polished Gray Limestone Top, Tan River Rock Leg

Availability: Usually ships in 14 to 17 days
Stock No: WBB583592



Quantity Discount

QTY	Price
1-2	\$571.00 ea.
3+	\$543.00 ea.



Product Information

72" Commercial Concrete Bench, Polished Gray Limestone Top, Tan River Rock Leg

Bohlmann offers a complete line of durable, naturally beautiful, pre-cast concrete benches for all your outdoor seating needs. The pre-cast concrete construction makes them easy to clean and virtually maintenance free. This concrete bench has decorative grooves that give the effect of heavy wood slats. With an angled seat and backrest, this seating comfortably fits the body's contour. This style is especially popular as a park bench and as an attractive site furnishing in commercial and residential developments.

Product Specifications

LENGTH INCHES	72
WIDTH INCHES	24
HEIGHT INCHES	31
COLOR FINISH	Gray
BRAND	Bohlmann™
CONSTRUCTION	Concrete
DESCRIPTION	72" Commercial Concrete Bench
FRAME COLOR	Tan
FRAME CONSTRUCTION	Concrete
MANUFACTURERS PART NUMBER	BB-72GC
SEAT LENGTH INCHES	72
SEAT WIDTH INCHES	11-1/2
SEAT HEIGHT INCHES	17

TYPE	Backed Bench
WEIGHT LBS	550
MOUNT TYPE	Surface

General Sales

For product information or to place an order, please contact us at sales@globalindustrial.ca, or 1-888-645-0878.

Customer Support

For assistance regarding an order already placed or received, please contact us at 1-888-645-0878 or service@globalindustrial.ca.

For information on an outstanding invoice, please email our Accounts Receivable Department at AR@globalindustrial.ca.

Mail your remittances to:

Global Industrial Canada, Inc.
C/O HSBC Bank Canada
70 York Street, 2nd Floor
Toronto, ON M5J 1S9
ATTN: Errico Polsinelli

Web Site Assistance

If you need assistance with our site, from registration and ordering to shopping cart management and checkout, please contact our Web Support team at 1-888-381-2861 or service@globalindustrial.ca.

Mailing Addresses

You can contact us by mail at the following addresses:

Global Industrial
11 Harbor Park Drive
Port Washington, NY 11050

Global Industrial
2505 Mill Center Parkway
Suite 100
Buford, GA 30518-3700

June 18, 2013



Mayor and Council
320 Portage Ave
Fort Frances, ON
P9A 3P9

Re: Kiwanis Sunny Cove Camp Fee Schedule changes

In order to utilize Kiwanis Sunny Cove Camp during off-season and to generate income for overall benefit to the facility, the Advisory Committee proposes that the Town adopt the fee schedule similar to what is currently used for the Arena facility.

In our discussions, we have recognized that to offer a reduced rate for the use of Sunny Cove Camp for short-term meetings where the entire camp is not used would attract local user groups and organizations, to choose the Camp as a venue for their use. Having an hourly rate and/or a hall rate (MacGregor and Russell) will provide greater opportunity for generating revenue for the Camp.

Thank you for your consideration of our proposal.

Robin Dennis, Chairman
Kiwanis Sunny Cove Camp Advisory Committee

TOWN OF FORT FRANCESBY-LAW NO. 16/06-E

(Being a by-law to amend By-Law No. 16/06, the Water System Management By-Law - the *Municipal Act, 2001*, S.O. 2001, c. 25.)

WHEREAS on August 14th, 2006, Council enacted By-Law No. 16/06 to provide for the management of the Fort Frances potable water system;

AND WHEREAS on January 28th, 2013 Council approved a recommendation from the Operations and Facilities Executive Committee to amend By-Law No. 16/06 as to supply and installation of new water meters in buildings where no ICI water meter exists.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Town of Fort Frances By-Law No.16/06, (the Water System Management By-Law, as amended) be now further amended as follows:

- 1) By deletion of the **Index Part 7 – Water Meters** and by the subsequent replacement of same with the following:

**“Part 7
WATER METERS**

- 7.1 Water to be metered
- 7.2 Metered water – remedy for violation
- 7.3 Every building metered – service refused – Engineer's discretion
- 7.4 Meter – lifetime
- 7.5 Installation of water meter where no water meter exists
- 7.6 Supply – installation – ownership – replacement
- 7.7 Installation – maintenance – repair – access
- 7.8 Notice required – access
- 7.9 No shut off – reasonable effort – gain access
- 7.10 Restoration of water supply – as soon as practicable
- 7.11 Charges – meters – Owner to pay
- 7.12 Installation to Town Specifications
- 7.13 Sealed – by Engineer – inspection
- 7.14 By-pass valves – required – meters over 50 mm
- 7.15 Meter location – Engineer to consent to change
- 7.16 Private meters – owner responsible
- 7.17 Reading meter – access
- 7.18 Leaks must be reported
- 7.19 Interference with meter not permitted
- 7.20 Failure to install meter – penalty
- 7.21 Owner responsible to repair piping
- 7.22 Non-functioning meter – consumption of water estimated

- 7.23 Testing – right of Town
- 7.24 Test – requested by owner – accurate – cost to Owner
- 7.25 Test – inaccurate – cost to Town
- 7.26 Meter reading supersedes remote device reading
- 7.27 Meter pit – outside – Engineer's discretion
- 7.28 Meter pit – location – construction – maintenance – responsibility"

- 2) By deletion of **Part 7 - Water Meters** in its entirety and by the subsequent replacement of same with the following:

**"Part 7
WATER METERS**

7.1 Water to be metered

All water used on premises within the Town of Fort Frances, except residential dwellings, multiple residential units, churches and places of worship or water used for fire fighting purposes, or water authorized by the Engineer for construction or other purposes, shall pass through the meter supplied by the Town for use upon such premises. All water supplied to premises outside the corporate limits of the Town of Fort Frances shall pass through a meter supplied and installed by the Town of Fort Frances.

This section shall not apply to residential dwellings and multiple residential dwellings containing licensed home occupations.

7.2 Metered water - remedy for violation

Notwithstanding remedies available to the Town pursuant to this by-law or otherwise, upon ascertaining that water has been used which has not passed through a meter, the Town may, without notice shut off and stop the supply of water.

7.3 Every building metered – service refused – Engineer's discretion

The Engineer may require any or all water services to be metered when he or she deems it advisable within the established policy as approved by Council and refuse to supply water to any premises unless the customer requiring the supply of water shall conform to the terms outlined in this by-law and agrees to pay for such water according to the rates as may be applicable at this time.

7.4 Meter – lifetime

The lifetime of a water meter is fifteen (15) years from the date of installation after which time the owner shall pay the costs for the replacement of the water meter through a monthly replacement fee set in accordance with the Town's User Fee By-Law.

7.5 Installation of new water meter where no water meter exists

The Town shall, upon application supply the Owner with a water meter (includes automatic read communication equipment) at the rates set in accordance with the Town's User Fee By-Law. Any new building or existing building where no water meter exists, the Owner will be responsible for all supply and installation costs of the water meter. The costs to supply and install a new water meter will include but not be limited to the following: the water meter, necessary plumbing modifications the backflow preventive device, expansion tank, the automatic read communication equipment and devices and all other incidental plumbing and communication material. The water meter must be installed prior to occupancy of the building.

7.6 Supply – installation – ownership – replacement

All costs for the replacement of the water meter shall be borne by the Owner through a monthly replacement fee set in accordance with the Town's User Fee By-Law. The meter shall remain the exclusive property of the Town and may be removed as and when the Town may see fit, upon the same being replaced by another meter or for any reason which the Town may in its discretion deem sufficient.

7.7 Installation – maintenance – repair – access

The Town may shut off or restrict the supply of water to a property if the Town requires access to the property to install, replace, repair or inspect a water meter. Any person authorized by the Town for that purpose has free access, at all reasonable times, and upon notice given as set out in Section 7.8 of this by-law, to all parts of every building or other premises to which any water service is supplied for the purpose of inspecting or repairing, or of altering or disconnecting, within or without the building, or for placing meters upon any water service pipe or connection within or without the building as he/she considers expedient and for that purpose or for the purpose of protecting or regulating the use of the meter, may set it or alter the position of it.

All costs of normal maintenance of the meter during the lifetime of their installation shall be borne by the Town of Fort Frances. The exception being all costs to repair damage due to freezing or structural damage will be recovered from the owner.

7.8 Notice required – access

Before shutting off or restricting the supply of water, the Town shall,

- a) By personal service or by registered mail, serve the owners and occupants of the property as shown on the last returned assessment roll of the municipality with a notice of the date upon which the Town intends to shut off or restrict the supply of water if access is not obtained before that date;
- b) Ensure that a copy of the notice described in clause a) is securely attached to the property in a conspicuous place.

7.9 No shut off – reasonable effort – gain access

The Town shall not shut off or restrict the supply of water unless it has made reasonable efforts to get access to the property and has been unable to get access within fourteen (14) days after the later of,

- a) the day the last notice under part (a) of Section 7.8 of this by-law was personally served;
- b) the day the last notice under part (a) of Section 7.8 of this by-law was mailed; and
- c) the day a copy of the notice was attached under part (b) of Section 7.8 of this by-law.

7.10 Restoration of water supply – as soon as practicable

If the Town has shut off or restricted the supply of water under Section 7.7 of this by-law, the Town shall restore the supply of water as soon as practicable after obtaining access to the property.

7.11 Charges – meters – owner to pay

All charges for any of the work and services mentioned in Sections 7.7 and 7.10 of this by-law will be determined by the Engineer as set out in accordance with the Town's User Fee By-law and will be paid in full by the owner.

7.12 Installation to Town Specifications

All water meters, supplied by the Town, shall be installed to conform to the following Town specifications:

A horizontal section of water service pipe be installed at a minimum height of 200 mm above the floor and above the water shut-off, but not exceeding 750 mm thereof. The length of the horizontal section of water service pipe shall be as follows:

<u>Water Meter</u>	<u>Length of Section</u>	<u>Distance from Wall</u>
20 mm	450 mm	100 mm
25 mm	600 mm	150 mm
40 mm	750 mm	150 mm
50 mm	750 mm	200 mm

The installation of any horizontal section to accommodate a water meter above 50 mm in size shall be subject to the approval of the Engineer before installation.

7.13 Sealed – by Engineer – inspection

The Engineer shall have the right to seal meters at his or her own discretion and to inspect such seals from time to time.

7.14 By-pass valves – required – meters over 50 mm

All meters over 50 mm in size shall be equipped with by-pass piping and suitable valving. Valving on the by-pass piping shall be sealed. Where the water cannot be turned off for water meter repairs or replacement due to internal manufacturing processes by-pass piping shall be installed.

7.15 Meter location – Engineer to consent to change

The location of a meter, once installed to Town specifications, shall not be changed or altered by any person except with the consent of the Engineer.

7.16 Private meters – owner responsible

The Town will not supply, install, inspect or read private water meters, nor will the Town bill consumption on private water meters. Water supply pipes to private meters must be connected to the owner's plumbing after the Town's meter.

7.17 Reading meter – access

The Town and persons authorized by the Town for that purpose shall be allowed access to the premises and be provided free and clear access to the meter where water is being supplied at all reasonable times for the purpose of reading, at the Town's discretion. Where such access to the premises and/or free and clear access to a meter is not provided by the occupant within fourteen (14) days upon written notification by the Town, the Town may, at its discretion, shut off the supply of water to the premises until such time as free and clear access to the water meter is provided.

7.18 Leaks must be reported

Any leaks that may develop at the water meter or its couplings must be reported immediately to the Town. The Town is not liable for damages caused by such leaks.

7.19 Interference with meter not permitted

No person, except a person authorized by the Town for that purpose, shall be permitted to open, or in any way whatsoever to tamper with any water meter, or with the seals placed thereon, or do anything which may interfere with the proper registration of the quantity of water passing through such meter, and should any person change, tamper with or otherwise interfere, in any way whatsoever, with any water meter placed in any building or structure, the Engineer may forthwith, without any notice, shut off the water from such building or premises, and the water shall not be again turned on to such building or premises without the express consent of the Engineer.

7.20 Failure to install meter – penalty

Every person who fails to make application with the Town for the installation of a water meter, or otherwise fails to have installed a water meter as required in Section 7.1 of the by-law is guilty of an offence and subject to such fines and penalties provided for under the *Provincial Offences Act*. The Town of Fort Frances may avail itself of any and all remedies, and whatever actions and procedures as provided in the *Municipal Act, 2001* to effect compliance with the requirements of this by-law.

7.21 Owner responsible to repair piping

If, in the opinion of the Engineer, the condition of the water service pipe and/or valves and of the plumbing system on such piping is such that the meter cannot be safely removed for the purpose of testing, replacing, repairing or testing in place without fear of damage to the water service pipe and valves, the Engineer may require the owner make such repairs as may be deemed necessary to facilitate the removal or testing of the meter. If, upon notification, the owner

does not comply with the Engineer's request, then the water supply to the property may be turned off at the shut-off valve during removal, replacement, repair and testing of the meter and the Town shall not be held responsible for any damages to the owner's property arising from such work.

7.22 Non-functioning meter – consumption of water estimated

If, for any cause, any meter fails to register properly, then the quantity of water consumed during the period of such failure shall be estimated on the basis of recorded consumption for that same period in the previous year.

7.23 Testing – right of Town

The Town shall have the right at any time or times to remove and test any meter and to substitute another meter for any meter owned by the Town.

7.24 Test – requested by owner – accurate – cost to owner

Any consumer may, upon written application to the Town have the water meter at his or her premises tested for accuracy of registration. Every such application shall be accompanied by a deposit of the fee for testing water meters set out in accordance with the Town's User Fee By-law. If the meter when tested is found to register correctly, slow or not in excess of 3.0 percent in favour of the Town, it shall be deemed to register correctly and the customer's deposit shall be forfeited towards the cost of the testing. Any additional expense of removing, testing and replacing the meter shall be paid for, in full by the consumer requesting the test.

7.25 Test – inaccurate – cost to Town

If the meter when tested is found to register in excess of 3.0 percent in favour of the Town, no charge shall be made for the cost of removing, testing and replacing the meter and the Town shall authorize a reduction or refund to the consumer equal to the additional water rates incurred for the period of four (4) months prior to such testing of the meter, plus the customer's deposit for the test.

7.26 Meter reading supersedes remote device reading

Where the water meter is equipped with a remote read-out unit of any type and a discrepancy occurs between the reading at the register of the water meter itself and the reading on the read-out device, the Town will consider the reading at the meter to be correct, and will adjust and correct the customer's account accordingly.

7.27 Meter pit – outside – Engineer's discretion

When, in the opinion of the Engineer, it is not practical to locate the meter inside the building to be served, the same shall be located outside the building in a meter pit.

7.28 Meter pit – location – construction – maintenance – responsibility

The location and construction of a meter pit shall be subject to the approval of the Engineer and such meter pit shall be constructed by the Town or by contractors engaged by the Town for the purposes of such installation and paid for by the owner of the premises being served. The maintenance, repair and the keeping the meter pit in a dry condition shall be the owner's responsibility and paid for by the owner."

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this ____ day of _____ 2013.

does not comply with the Engineer's request, then the water supply to the property may be turned off at the shut-off valve during removal, replacement, repair and testing of the meter and the Town shall not be held responsible for any damages to the owner's property arising from such work.

7.22 Non-functioning meter – consumption of water estimated

If, for any cause, any meter fails to register properly, then the quantity of water consumed during the period of such failure shall be estimated on the basis of recorded consumption for that same period in the previous year.

7.23 Testing – right of Town

The Town shall have the right at any time or times to remove and test any meter and to substitute another meter for any meter owned by the Town.

7.24 Test – requested by owner – accurate – cost to owner

Any consumer may, upon written application to the Town have the water meter at his or her premises tested for accuracy of registration. Every such application shall be accompanied by a deposit of the fee for testing water meters set out in accordance with the Town's User Fee By-law. If the meter when tested is found to register correctly, slow or not in excess of 3.0 percent in favour of the Town, it shall be deemed to register correctly and the customer's deposit shall be forfeited towards the cost of the testing. Any additional expense of removing, testing and replacing the meter shall be paid for, in full by the consumer requesting the test.

7.25 Test – inaccurate – cost to Town

If the meter when tested is found to register in excess of 3.0 percent in favour of the Town, no charge shall be made for the cost of removing, testing and replacing the meter and the Town shall authorize a reduction or refund to the consumer equal to the additional water rates incurred for the period of four (4) months prior to such testing of the meter, plus the customer's deposit for the test.

7.26 Meter reading supersedes remote device reading

Where the water meter is equipped with a remote read-out unit of any type and a discrepancy occurs between the reading at the register of the water meter itself and the reading on the read-out device, the Town will consider the reading at the meter to be correct, and will adjust and correct the customer's account accordingly.

7.27 Meter pit – outside – Engineer's discretion

When, in the opinion of the Engineer, it is not practical to locate the meter inside the building to be served, the same shall be located outside the building in a meter pit.

7.28 Meter pit – location – construction – maintenance – responsibility

The location and construction of a meter pit shall be subject to the approval of the Engineer and such meter pit shall be constructed by the Town or by contractors engaged by the Town for the purposes of such installation and paid for by the owner of the premises being served. The maintenance, repair and the keeping the meter pit in a dry condition shall be the owner's responsibility and paid for by the owner."

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.

TOWN OF FORT FRANCES

BY-LAW NO. 29/13

(Being a By-Law to authorize an encroachment agreement with the owner of the property known as **400 Butler Avenue** pursuant to the *Municipal Act, 2001*, c. 25, S.O. 2001)

WHEREAS a Real Property Report dated July 21, 1988 prepared by B. Maskell Limited, an Ontario Land Surveyor, show the main structure on the property known as **400 Butler Avenue** (the "subject lands") encroaching on a municipal public road allowance, namely Church Street, in the Town of Fort Frances;

AND WHEREAS a request for permission has been received from the Town of Fort Frances on behalf of the registered owner to permit the encroachment to remain;

AND WHEREAS the Council of the Town of Fort Frances at its meeting held June 10, 2013, received and approved of the recommendation of the Planning and Development Executive Committee, that the Town enter into an Encroachment Agreement with the owner of the said land to provide for the continuance, subject to specific conditions, of the said encroachment.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. The Encroachment Agreement dated June 3, 2013 between Patrick Gregory Foran, the registered owner of the subject lands, and the Corporation of the Town of Fort Frances, in the form of Schedule "A" attached to and forming a part of this By-Law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.
2. This By-Law and agreement shall come into full force and take effect when it is registered on title to the property.

READ THREE TIMES and finally passed in open Council this 24th day of June, 2013.

_____ MAYOR

_____ CLERK

This is Schedule "A" to By-Law 29/13, being an Encroachment Agreement made in triplicate this 3rd day of June 2013, between

THE CORPORATION OF THE TOWN OF FORT FRANCES

hereinafter called the "Town"

- and -

Patrick Gregory Foran

hereinafter called the "Owner"

WHEREAS the Owner is the registered owner of the land and premises legally described as Parcel 8129 being the South Part of Lot 290 Alb. Plan, and municipally known as **400 Butler Avenue** in the Town of Fort Frances, District of Rainy River.

AND WHEREAS a part of the buildings or structures located on the said lands have been identified as encroaching on a municipal public road allowance or laneway in the said Town of Fort Frances, a distance of 0.76 ft as shown on Schedule "A" attached hereto (hereinafter called the "Encroachment"), being a Real Property Report dated July 21, 1988 as prepared by B. Maskell Limited, an Ontario Land Surveyor.

AND WHEREAS the Owner has requested permission from the Town to maintain the Encroachment.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and covenants and agreements hereinafter contained on the part of the Owner to be observed, fulfilled and performed, the Town hereby grants to the Owner permission to maintain the Encroachment, upon the following terms and conditions:

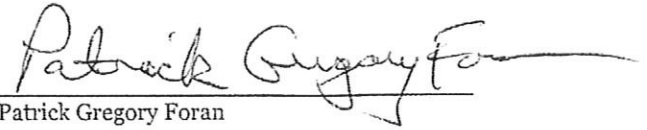
1. The Owner shall maintain the Encroachment in a good and workmanlike fashion and shall comply in all respects with the provisions of the Building Code Act, all by-laws of the Town, and any other applicable legislation and shall not do or cause anything to be done which would further increase the amount of Encroachment.
2. The Owner and their agents and servants may have access to the lands and premises under the jurisdiction and control of the Town for the purpose of causing any repairs or maintenance to be made to the building or structure provided that the Owner, their agents or servants shall not cause any damage or waste upon the lands and premises under the jurisdiction and control of the Town and shall restore such lands to their original condition as soon as practicable after such repairs or maintenance have been performed.
3. The Owner acknowledges and agrees that the permission granted by the Town to maintain the Encroachment is at the sole risk of the Owner and agrees to save harmless the Town from any and all claims or actions for liability and/or damages which may be brought against or made upon the Town and against all loss, costs, damages, charges, or expenses whatsoever, which may be sustained, incurred or paid by the Town in consequence of the Encroachment, or otherwise by reason of the exercise by the Owner of the permission hereby granted to maintain the Encroachment. The Owner hereby grants to the Town full power and authority to settle any action, suit, claim or demand on such terms as the Town may deem advisable and hereby covenants and agrees with the Town to pay to the Town, on demand, all monies paid by the Town in pursuance of any such settlement, in defending or settling any such action, suit, claim or demand. This Agreement shall not be alleged as a defense by the Owner in any action, or by any person, for actual damage suffered by reason of the permission granted to maintain the Encroachment.
4. The Owner agrees to maintain in full force and effect property damage and public liability insurance, naming the Town as an additional named insured, and with a cross-liability endorsement in the minimum amount of One Million Dollars (\$1,000,000.00) per occurrence. The Owner shall provide the Town with evidence confirming the existence of the above noted insurance coverage.
5. The Owner acknowledges and agrees that should the Town require the use, for public purposes, of the lands upon which the Encroachment is located, the Owner shall, upon thirty (30) days written notice from the Town by registered mail to the address of the subject property, remove or relocate the encroachment including reinstatement of the Town lands, to the satisfaction of the Town and at the sole expense of the Owner. Said removal or relocation to be commenced within a reasonable period of time following the giving of notice.

6. The Owner acknowledges and agrees that should the building creating the encroachment be destroyed by fire, demolition or otherwise and is reconstructed by the Owner, said reconstruction is to be effected in such a manner as to ensure that the encroachment is removed.
7. This Agreement shall be registered on title to the property and shall serve as perpetual notice to successors in title. This Agreement shall enure to the benefit of, and be binding upon, the parties hereto, their respective heirs, executors, administrators, successors and assigns.
8. The Owner hereby agrees to pay all legal costs and disbursements relating to the negotiation, preparation and registration of this agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement under the hands of the authorized signing officers and seal on the date first above written.

SIGNED, SEALED & DELIVERED

Witness


Patrick Gregory Foran

The Corporation of the Town of Fort Frances

Per: R. Avis, Mayor

(Seal)

Per: Glenn W. Treftlin, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. 30/13

(Being a by-law to approve a contract awarded to Keating Insulation Inc. through the public tender process - the *Municipal Act, 2001*, R.S.O. 2001, c.25.)

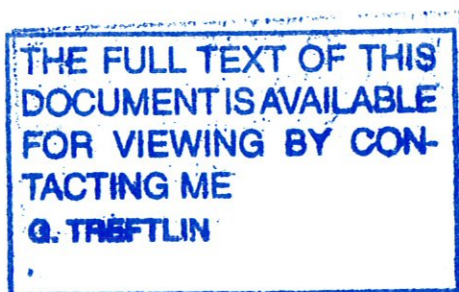
WHEREAS on May 13th, 2013, Council awarded a contract (RFP 13-PD-05) to Keating Insulation Inc. for asbestos removal at the former Huffman School building.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That pursuant to the award of a contract under RFP 13-PD-05 to Keating Insulation Inc. the contract in the form of Schedule "A" attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.



TOWN OF FORT FRANCES

BY-LAW NO. 31/13

(Being a by-law to authorize the entering into of a lease renewal agreement at the Fort Frances Municipal Airport - the Municipal Act, 2001, S.O. 2001, c. 25.)

WHEREAS on May 27th, 2013, Council authorized the entering into of a hangar lot lease renewal agreement with Shane Armstrong at the Fort Frances Municipal Airport.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the following lease renewal agreement in the form attached hereto as a schedule to this by-law be approved for the Mayor and Clerk to sign and fix the Corporate Seal thereto:
 - a) Shane Armstrong, for the term April 1, 2013 to March 31, 2018, being Schedule "A",

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.



TOWN OF FORT FRANCES

BY-LAW No. 32/13

(Being a by-law to approve an agreement with the Corporation of the City of Kenora (Kenora) for the provision by Fort Frances of Internal Audit Services of Dryden's Drinking Water Quality Management System (the Services), the *Municipal Act, 2001*, S.O. 2001, c.25, s. 8, s. 19 and s. 20.)

WHEREAS Council deems it expedient for Fort Frances to provide the Services to Kenora pursuant to an agreement between Fort Frances and Kenora.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement in the form attached hereto as Schedule "A" with the Corporation of the City of Kenora be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.



TOWN OF FORT FRANCES

BY-LAW NO. 33/13

(Being a by-law to approve a contract awarded to Public Sector Digest Inc. - the *Municipal Act, 2001*, R.S.O. 2001, c.25.)

WHEREAS on May 13th, 2013, Council approved a recommendation from Operations and Facilities Executive Committee to award a contract to Public Sector Digest Inc. for supply of computer software, City Wide Suites, inclusive of support and web hosting and for completion of the Town's Asset Management Plan.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances
HEREBY ENACTS as follows:

1. That the contract with Public Sector Digest Inc. in the form of Schedule "A" attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.



TOWN OF FORT FRANCES

BY-LAW NO. 34/13

(Being a by-law to approve a license agreement with Nav Canada. - the *Municipal Act, 2001*, R.S.O. 2001, c.25.)

WHEREAS on May 13th, 2013, Council approved a recommendation from Operations and Facilities Executive Committee to enter into a license agreement with Nav Canada for the installation at the airport of a remote communications outlet..

NOW THEREFORE Council for the Corporation of the Town of Fort Frances
HEREBY ENACTS as follows:

1. That the contract with Nav Canada in the form of Schedule "A" attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.

THE FULL TEXT OF THIS
DOCUMENT IS AVAILABLE
FOR VIEWING BY CON-
TACTING ME
G. TREFTLIN

TOWN OF FORT FRANCES

BY-LAW NO. 35/13

(Being a by-law to authorize the signing of an agreement with S. Turvey and the Canadian Union of Public Employees Local No. 65 - the *Municipal Act, 2001*, c. 25, Section 8.)

WHEREAS on June 10th, 2013, Council approved a report dated June 4th, 2013 by C. Ruppenstein, Human Resources Manager setting out the terms of an agreement with CUPE Local No. 65 and S. Turvey.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement between the Corporation of the Town of Fort Frances and the Canadian Union of Public Employees Local No. 65 and S. Turvey be hereby approved for the Mayor, Administrator, and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 24th day of June 2013.



Tammy Ryll
<tammy@ffcs.ca>

06/20/2013 01:05 PM

To glen treftlin <gtreftlin@fort-frances.com>, Deborah Ewald
<dewald@nwhu.on.ca>, Mary Makarenko
<mary.makarenko@atikokan.ca>, Peggy Johnson
cc
bcc
Subject LGNG (very) draft Agenda

Hi All,

Attached is a copy of the draft agenda for next Tuesday's meeting. Please feel free to make comments or suggestions.

Glen you mentioned inviting Barb Morgan to make a short presentation prior to the meeting with Justice Bode on Wednesday. If no one is opposed, perhaps she can come in at 1:00? I will leave that with you to coordinate. Please just let me know if she is available.

Thanks,



Tammy [LGNG.agenda.june25.doc](#)

**Local Government Networking Group
Working Group Meeting
12:00 – 1:30 p.m.
Emo Inn**



Agenda

- i. Review of Four Pillars (identified at the January mtg)**
- ii. Assignment of Representatives to each pillar**
- iii. Brain storming of current issues/situations that could fall under each**
- iv. Short Presentation by Barb Morgan, RRDLA**
- v. Next meeting date**
- vi. Adjournment**

June 12, 2013

Mayor & Council
320 Portage Avenue
Fort Frances, Ontario P9A 3P9



Dear Mayor Avis and Council:

Thank you for your support for the 14th Annual Fly-in. Also thank you for the help of the airport staff. We all had a great event and wonderful day.

Sincerely,

Bruce Caldwell

Ontario
Trillium
Foundation



Fondation
Trillium
de l'Ontario



**Please join Program Staff
to learn about OTF
programs, eligibility,
assessment criteria and strategic
priorities.**

**Veillez vous joindre aux
chefs de programme pour en
apprendre davantage sur les
programmes de la FTO ainsi
que les critères d'admissibilité
et d'évaluation.**

Information Session / Session d'information

**Tuesday July 2, 2013
1:00 pm – 2:30 pm
Fort Frances Public Library Technology Centre
Shaw Room
Fort Frances**

RSVP:

**Maureen Brophy
mbrophy@otf.ca
807.623.3822**

www.otf.ca



The Ontario Trillium Foundation is an agency of the Government of Ontario
La Fondation Trillium de l'Ontario relève du gouvernement de l'Ontario

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470
www.ontario.ca/MAH

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Télé. 416-585-6470
www.ontario.ca/MAH



cc Mayor, Council, Mark
Janine N. Thompson
AGENDA ITEM #9.3
2013-06-10
①

JUN 04 2013

13-59779

Your Worship
Mayor Roy Avis
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mayor Avis:

Thank you for your letter of March 26, 2013, describing the town's current challenges related to a recent reassessment matter and the town's efforts undertaken to date.

As Minister of Municipal Affairs and Housing, I thank you for sharing your concerns about assessment changes in northern Ontario communities. Assessment and property tax policy in Ontario are the responsibility of my colleague, the Honourable Charles Sousa, Minister of Finance. I will bring your letter to his attention and ask him to respond to you directly.

As announced in the 2013 Budget, the Province will be working with the Municipal Property Assessment Corporation (MPAC), municipalities and taxpayer representatives to review options to further strengthen property assessment processes and the property tax system in Ontario. The review will be led by Parliamentary Assistant Steven Del Duca, Ministry of Finance, and will be supported by staff in the Ministries of Finance, and Municipal Affairs and Housing.

Our government believes that it is critical that property assessments be determined in a fashion that is fair, accurate and predictable. To that end, Parliamentary Assistant Del Duca's review will focus on areas such as clarifying and refining assessment methodologies applied to properties such as mills, review timelines for the assessment appeal process and consider other opportunities to strengthen MPAC.

To assist in this review, Parliamentary Assistant Del Duca has also convened a working group that will work co-operatively and expeditiously with affected municipalities to explore options for addressing the concerns that have been raised by the recent ARB decisions.


../2

-2-

While there are no funds available from the ministry to assist the municipality to address these financial issues, my staff here at the Ministry are working with Ministry of Finance and your municipality. Ministry staff are available to provide advice with regard to managing financial issues like a review of services, shared services options and financial best practices.

If you would like to discuss these matters further, staff in our Northern Municipal Services Office in Thunder Bay are available. Please contact Susan Fraser, Manager, Local Government, at 807-475-1653, or by e-mail at susan.fraser@ontario.ca .

Sincerely,



Linda Jeffrey
Minister

c: The Honourable Charles Sousa
Minister of Finance



TOWN OF FORT FRANCES NOTICE OF PUBLIC MEETING Proposed Zoning Amendment 8/98-YY

TAKE NOTICE that Council has received a request from the Community Garden Group to rezone the municipally owned property fronting Lillie Avenue between Fifth Street West and Sixth Street West as illustrated on the map below to permit the continued use of the property as a community garden. The subject land was the subject of a Temporary Use By-Law in August of 2010 and is now seeking to rezone an expanded area of the lands to allow the proposed use on a permanent basis (File 8/98-YY). The proposed amendment also includes site-specific provision to permit accessory structure(s) without the existence of the principal building, and reduce the front yard setback to 3.65 m.

AND TAKE NOTICE that if you are interested in learning more or providing comments on the proposed Zoning Amendment, you are invited to attend the statutory public meeting required by the Planning Act that will be held:

Meeting Date: 8th day of July 2013
Meeting Time: 6:45 p.m. or as soon thereafter as can be accommodated
Meeting Place: Civic Centre, Council Chambers, 320 Portage Avenue, Fort Frances

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposal. Any submission to Council, either in hard copy or in electronic format, must be forwarded to the Clerk's Department for receipt no later than noon on the day of the meeting to ensure its availability to the Members of Council at the meeting. Individuals making oral submissions at the Public Meeting are requested to submit a written outline of the submission to the Town Clerk. All submissions should include the full name and address of the presenter.

If you wish to be notified of subsequent meetings or the adoption of the proposed Zoning By-law Amendments, or of the refusal of a request to amend the Zoning By-law, you must make a written request to the Clerk's Department, 320 Portage Avenue, Fort Frances, On P9A 3P9.

Appeals:

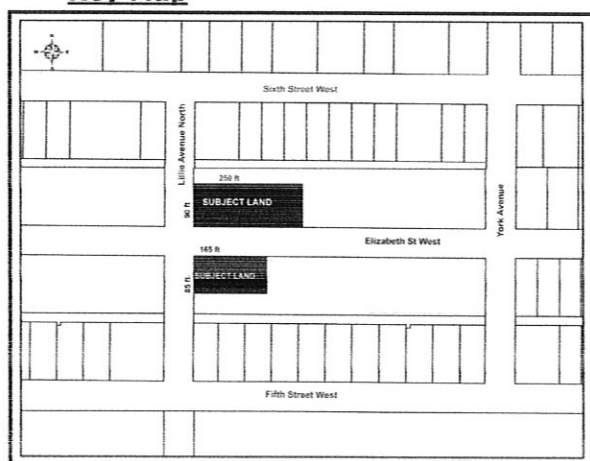
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Fort Frances before the by-law is passed:

- a) the person or public body is not entitled to appeal the decision of the Town of Fort Frances Council to the Ontario Municipal Board; and
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposal is available for inspection between 8:30 a.m. and 4:30 p.m. at the Planning Department or by calling Faye Flatt, Municipal Planner at 807-274-5323 ex. 275 or by email at fflatt@fort-frances.com.

Date of Notice: 13th day of June 2013

Key Map



N. Faye Flatt, AMCT, ACST, CPT
 Municipal Planner
 Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario
 P9A 3P9



An agency of the Government of Ontario

10 Adelaide Street East
Toronto, Ontario M5C 1J3

Telephone: 416-325-5000
Fax : 416-325-5071
www.heritagetrust.on.ca

May 30, 2013

His Worship Roy Avis
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9



Dear Mayor Avis:

The Ontario Heritage Trust invites nominations for our 2013 Recognition Programs, which celebrate community efforts to preserve Ontario's heritage. We hope you will participate by nominating outstanding volunteers within your community.

As Chairman of the Trust, may I say how much I appreciate the efforts of all those who help to preserve Ontario's unique and irreplaceable heritage treasures. As a member of council, you will know that the impact of the culture and heritage sector is immense. Almost 19 million people visit Ontario's museums and heritage attractions annually, 10 million visitors trek through our parks and conservation areas, and over \$4 billion is spent by tourists experiencing Ontario's cultural activities. Many of the people who work in this sector are volunteers and their work is of tremendous value to our communities.

Please find enclosed program brochures outlining the nomination criteria and awards information. **The nomination deadline for all programs this year is September 30.** Further information and nomination forms can be found on the Trust's recognition program webpage at www.heritagetrust.on.ca/recognition.

I encourage you to work with staff and volunteers in your community to help in the identification of citizens who are making, or who have made, exceptional contributions to heritage conservation. If you have any questions, please contact Dawson Bridger, Community Programs Officer at 416-314-4907 or dawson.bridger@heritagetrust.on.ca.

I hope that your council will participate in these programs and celebrate the work being done to preserve and promote Ontario's heritage.

With appreciation and good wishes.

Sincerely,

Thomas H.B. Symons

Thomas H.B. Symons, C.C., O.Ont., FRSC, LL.D., D.U., D.Litt., D.Cn.L., FRGS., KSS.,
Chairman



cc
Subject Resolution - Toronto Transit

Please find enclosed a resolution passed by the Council for the Township of Killaloe, Hagarty and Richards which was passed at their regular meeting dated June 4, 2013.

Susan Sheridan, CMO, CEMC
DEPUTY CAO-CLERK-TREASURER
Township of Killaloe, Hagarty and Richards
1 John Street, Box 39
Killaloe, On K0J 2A0
613-757-2300
ssheridan@khrtownship.ca

CONFIDENTIALITY: This email message (including attachments, if any) is confidential and is intended only for the addressee. Any unauthorized use or disclosure is strictly prohibited. Disclosure of this email to anyone other than the intended addressee does not constitute a waiver of privilege. If you have received this communication in error, please notify us immediately and delete this. Thank you for your cooperation. This message has not been encrypted.



resolution toronto transit.pdf



1 John Street, P.O. Box 39
Killaloe, ON K0J 2A0
Telephone: (613)757-2300 – Fax: (613)757-3634
email: info@khrtownship.ca
www.killaloe-hagarty-richards.ca

June 19, 2013

Premier Kathleen Wynne
795 Eglinton Ave East
Toronto, Ontario
M4G 2K9

RE: Toronto Transit

Council for the Township of Killaloe, Hagarty and Richards discussed an article which appeared in the Toronto Star regarding Premier Kathleen Wynne's comments on raising taxes or fees to fund improved transit for the GTA and Hamilton.

Moved by Carl Kuehl
Seconded by Stanley Pecoskie

THAT WHEREAS the Province of Ontario has downloaded many Provincial highways and other services such as policing, which are clearly a Provincial responsibility, to municipal governments;

AND WHEREAS this downloading of Provincial services to the local level has created financial hardship for municipal ratepayers;

AND WHEREAS there is no guaranteed, sustainable Provincial funding, regardless of the financial impact of these downloaded services on municipal governments, many of which have seen a significant reduction in Provincial funding;

THEREFORE BE IT RESOLVED THAT the Council for the Township of Killaloe, Hagarty and Richards is vehemently opposed to any plan by the Provincial government that increases the financial burden on municipal ratepayers in rural Ontario by subsidizing the transit system for the GTA;

AND FURTHER THAT a copy of this resolution be forwarded to Premier Kathleen Wynne, the Honourable Glen Murray, Minister of Transportation, Renfrew-Nipissing-Pembroke MPP John Yakubski, and all municipalities in Ontario. Carried.

Should you have any questions or require further information, please feel free to this office.

Yours truly,

Susan Sheridan, CMO. CEMC
Deputy CAO Clerk-Treasurer

SS/dcao

cc: Honourable Glen Murray, Minister of Transportation
MPP John Yakubski
All municipalities in Ontario

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting



Date: Tuesday, May 21, 2013 **Session No.** 44

A meeting of the Community Services Executive Committee was held in the Ice For Kids Conference Room from 10:32 a.m. to 11:00 a.m.

Committee Members present: A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; Mark McCaig – CAO; J. Kabel – Manager of Community Services

Guest present: G. Treftlin – Clerk

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:32 am. J. Kabel recorded the minutes of the meeting.

APPROVAL OF MINUTES:

Minutes of the May 6, 2013 Community Services Executive Committee were approved as circulated.

DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):

NIL

ITEMS REFERRED FROM COUNCIL:

- a) Rainy River District Municipal Association - Glenn Treftlin was in attendance to offer further details of hosting the 2014 NOMA Conference in Fort Frances. The committee had a good discussion and feels that overall it would be a benefit to the Town to act as host for the event. A. Hallikas offered to serve as a local representative for the event.
- b) Fort Frances Canadian Bass Championship Requests – it was recommended to Council to authorize the Community Services Division to liaise with the Fort Frances Canadian Bass Championship Committee representatives to help facilitate requests #2, 6, 8, 9, 10, 11.

NEW BUSINESS:

- a) Sister Betty Kennedy Centre – Corporate Reserve Fund Request – After a brief discussion it was decided that the matter is an Administration and Finance issue and to refer (punt) it to L. Witherspoon.

NON-AGENDA ITEMS:

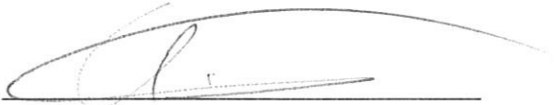
- a) Sister Kennedy Centre Roof – A report from J. Kabel was brought to the committee that the roof at Sister Kennedy Centre has been leaking in several places at the centre and that roof replacement should be considered. The committee reviewed the three quotations, and recommended to have the roof replaced by the low tender, Kyle Glowasky Contracting for \$22,176.27.

INFORMATION

- a) Next Meeting Date – June 3, 2013.

CLOSING

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:00 am.

A handwritten signature in black ink, consisting of a large, sweeping loop followed by a horizontal line.

Chair

A handwritten signature in black ink, featuring a large, stylized 'M' or 'S' followed by a horizontal line.

Manager (or Superintendent)/Secretary

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 10

Tuesday, June 4, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, June 4, 2013 at 1200 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon,

REGRETS: None

Called to order 12:06 p.m.

1. **Non – Agenda:** i) 2013 Graduation Congratulatory Message on 93.1 The Border
ii) Mill Complex Assessment for 2013 and 2014 (verbal discussion)

2. Disclosure of pecuniary interest and the general nature thereof: None

3. **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on May 21, 2013 be approved as circulated.

CARRIED.

4. **Laurie Witherspoon:**

- i) Ontario Child Care Service Management – BDO Canada Auditor’s Report on Compliance as at December 31, 2012 and Invoice – the Committee recommended acceptance of the Child Care Service Auditor’s Report of Compliance with Agreement for the year ended December 31, 2012 and that the invoice for audited services be paid.
- ii) RBC – 26th Annual Northwestern Ontario Sports hall of Fame Golf Tournament Sponsorship Request – the Committee recommended to receive the financial request for the RBC Royal Bank – The Northwestern Ontario Sports Hall of Fame 26th Annual Golf Tournament at the Fort Williams Country Club in Thunder Bay to be held on July 22, 2013 and that no further action be taken.
- iii) Sister Betty Kennedy Centre – Corporate Reserve Fund Allocation Reconsideration Request – the Committee recommended denying the request from the Sister Kennedy Centre Board to reconsider the 2009 Corporate Reserve Fund reallocations.

Meeting – June 4, 2013

Page 2

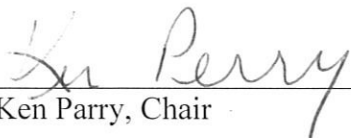
5. Outstanding Items:

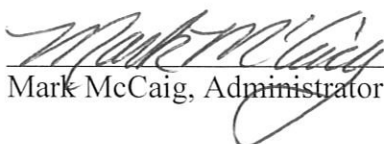
- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

6. Non-Agenda Items:

- i) 2013 Graduation Congratulatory Message on 93.1 The Border - the Committee recommended purchase of twenty-five (25) 15-seconds graduation congratulatory messages on 93.1 The Border for the cost of \$150.00 plus applicable taxes.
- ii) Mill Complex Assessment for 2013 and 2014 (verbal discussion) – the Current Value Assessment (CVA) returned roll for the mill complex for 2013 taxation year is higher than the unadjusted 2012 CVA (approx 1.0 million increase). To date the Town has not received the Post Roll Amendment Notice (PRAN) from MPAC adjusting the CVA for 2013 taxation resulting from the prior year (2012) agreed assessment value reduction. Discussion on proactive path to undertake with the goal to mitigate future financial burden for the town.

7. Next meeting date: June 18, 2013.


Ken Parry, Chair


Mark McCaig, Administrator


TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
Minutes of Meeting – 4 June 2013 (Session 36)

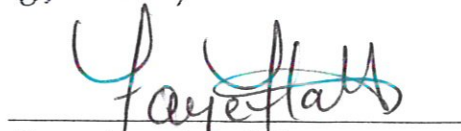
AGENDA ITEM #10.3

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Tuesday the 4th day of June 2013.

Present: J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, M. McCaig, F. Flatt, R. Avis, N. Kabel, H. Pruys, G. Bliss, A. Bliss, D. Brown and D. Herr

1. **CALL TO ORDER** – 8:00 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS** - 400 Butler Avenue – 8.a.
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** – The minutes of May 21, 2013 were approved as circulated.
5. **ITEMS REFERRED FROM COUNCIL**
 - a. Aquathlon at Pither's Point Park September 8, 2013 – The Committee supported the proposed event, having no concerns other than relative to liability which is in process of being investigated through the Community Services Division. The CAO will advise the Manager.
6. **NEW BUSINESS**
 - a. Zoning Amendment 8/98-XX - Fort Frances Native Urban Wahkaihanun Corporation – Recommendation to Council to amend proposed by-law to include lot frontage for 237 8th St. W. , that amendment be considered minor so no further notice and that rezoning of 1026 to 1040 York Avenue North be approved.
7. **OUTSTANDING ITEMS CARRIED FORWARD**
 - a. Request dated March 20th 2013 from BIA Chairperson Doug Anderson - Re: Consideration of a Public Nuisance By-Law (Session 74). Referred to Police Services Board (Session 32). Awaiting information. No action at this time.
 - b. Fort Frances Traffic Safety Committee – Implementation of Kiss 'n Ride Safety Program (session 79) – In abeyance pending presentation to Council. No action at this time.
8. **NON-AGENDA ITEMS**
 - a. 400 Butler Avenue – Encroachment Agreement – The Municipal Planner advised of a request with fee for Encroachment Agreement as condition of property sale. Agreement drafted for review. Recommendation to Council to enter into Encroachment Agreement with property owner.
9. **MEETING CLOSE** - 9:26 a.m. (Next meeting June 17th)


Chairperson


Committee Administrator

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday June 5, 2013 Session No. 58



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday June 5th, 2013 from 7:32 a.m. to 8:15 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order: 7:32 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on May 22, 2013 – The minutes were approved as circulated.
 - 2) Request for Laneway Maintenance – Mr. Jay Burnett – Property owner 724 3rd Street, West – the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Tender – Selection of Municipal Special or Hazardous Waste (MSHW) Service Provider to Host A Household Hazardous Waste Drop-off Day Event in 2013 – the administration report was reviewed and will be revised to include an additional recommendation:
 - 2) That Administration be directed to submit MSHW data from the one day event to both Stewardship Ontario (Phase 1 MSHW materials) and Recycling Council of Ontario (Phase 2 MSHW materials) to obtain the appropriate funding allocation. It is estimated that the Town will receive funding at 75% to 90% of the costs of the one day MSHW event.

- 4) Proposed Aquathlon Event – Sunday September 8, 2013 – the report in regards to the Aquathlon Event was reviewed and will be forwarded to the Community Services Executive Committee for their consideration.
- 5) April 2013 Drinking Water Systems Monthly Summary Report – the report was reviewed and will be forwarded to Council for approval.
- 6) Operations & Facilities Division – Public Works Area – Operations Statistics April 2013. The statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7) Condition of Frog Creek – Miscampbell Township in Front of Airport Property -after a lengthy discussion, the Operations and Facilities executive Committee recommends that an administration report be prepared to include the following recommendations:
 - 1) That administration prepares a letter to the Miscampbell Road Authority to properly maintain the existing driving surface of the section of Frog Creek Road fronting the airport property.
 - 2) That a copy of the letter addressed to the Miscampbell Road Authority be forwarded to the Rainy River District School Area Board and Ontario Ministry of Transportation.
 - 3) That the Town is not in a financial position to incur any unbudgeted capital expenditure to surface treat this section of Frog Creek Road in 2013.

The administration report will be forwarded to Council for approval.

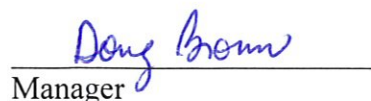
4. Non-Agenda Items:

- 1) Union Gas – New Call Before You Dig Process – Councillor Rick Wiedenhoeft wants to ensure that the Operations and Facilities executive committee is kept abreast of any delays or issues rising from the new process initiated by Union Gas.

5. Resolutions:

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager