

# TOWN OF FORT FRANCES

AGENDA - July 22, 2013

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 105) 5:30 p.m. to 6:33 p.m.

Page

### **1. Call to Order**

### **2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

### **3. Disclosure of pecuniary interest and the general nature thereof.**

### **4. In-Camera: 5:32 p.m. to 6:05 p.m.**

4.1 Letter of Intent - Lots 3 and 12, Plan 48M357 - Industrial Park.

4.2 Outstanding Property Tax Bills.

4.3 Drainage Issue.

4.4 Non-agenda items.

### **5. Public Session Resumes in Council Chambers: 6:10 p.m.**

### **6. Consent Agenda: 6:11 p.m. to 6:17 p.m.**

6.1 Sign Request from Northwestern Ontario Emerald Ash Borer Task Force. 3 - 20

6.2 Limousine Agreement Request from Kevin and Lisa Pocock. 21 - 28

6.3 Zoning Amendment 8/98-YY - Community Garden (Lillie Avenue @ Elizabeth Street West). 29 - 31

6.4 June 2013 Drinking Water Systems Monthly Summary Report. 32 - 39

6.5 Police Services Board - Financial Request re: 2013 O.P.P. Annual Auction Proceeds. 40 - 42

6.6 Minutes of Settlement - Requests for Reconsideration re: Gas Distribution Lines (2013); 250-252 Scott Street (2013); and 319 Third Street West (2013). 43 - 51

6.7 Mark McCaig, CAO - Purchase Card Expenses. 52 - 54

### **7. Administration and Finance Division: 6:17 p.m. to 6:20 p.m.**

7.1 Officers and Signing Authority. 55 - 57

	Page
7.2 2012 Municipal Performance Measurement Program Results.	58 - 84
<b>8. Community Services Division: 6:20 p.m. to 6:22 p.m.</b>	
8.1 MTO Dedicated Gas Tax Public Transit Funding.	85 - 91
<b>9. Operations and Facilities Division: 6:22 p.m. to 6:27 p.m.</b>	
9.1 Update on Capital Projects	
9.2 Pither's Point Park Dock - Closed to the General Public.	92 - 94
<b>10. Information -</b>	
10.1 Town of Fort Frances Capital Fund Budget vs Actual as at June 30, 2013.	95 - 98
10.2 Town of Fort Frances General Fund (Operating) Actuals as at June 30, 2013.	99 - 102
10.3 By-Law Department Activities Report for the Months of April, May and June 2013.	103 - 105
10.4 May 2013 - Operations and Facilities Division - Environmental Area - Operations Statistics.	106 - 109
10.5 May and June 2013 - Operations and Facilities Division - Public Works Area - Operations Statistics.	110 - 117
10.6 2013 Operations and Facilities Capital Program as of June 30, 2013.	118 - 119
10.7 2013 Tonnage at Landfill Site - Updated July 1st, 2013.	120
10.8 Fort Frances Municipal Airport Aircraft Landings 2013 Statistics and 2013 Jet Fuel Sales Recap as of June 30, 2013.	121 - 122
10.9 Letter of congratulations dated June 9, 2013 from T. Bos, CEO, Sault Ste. Marie Airport on behalf of the Airport Management Council of Ontario (AMCO) to T. Batiuk, Airport Supervisor re: Fly-In, Drive-In BBQ event at the Fort Frances Municipal Airport.	123
10.10 June 2013 Complaint Register.	
<b>11. Non-agenda items: 6:28 p.m.</b>	



Report To: Mayor and Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Sign Request from Northwestern Ontario Emerald Ash Borer Task Force.

---

Council will recall at their meeting held December 10, 2012 a letter from the Emerald Ash Borer Task Force (EAB) requesting permission to erect a sign on municipal land near the border crossing. Council referred this request to the Planning & Development Executive Committee for their recommendation.

On December 13, 2012, the Planning & Development Executive Committee deferred this request to a future meeting pending a search for a more suitable location for the sign.

On July 14, 2013 Travis Rob, Chief Building Official received a letter from Mr. David May, MNR requesting to proceed ahead with the previous sign request. Mr. May had provided Mr. Rob with 2 new locations for the EAB Signage. Mr. Rob and myself brought these requests to the Planning & Executive Committee on July 15, 2013. The Planning & Development Executive Committee stated that the locations were not in an ideal location for vehicular traffic. Planning & Development stated that the Town will direct where the signs will be located and forward the new locations to Operations & Facilities Executive Committee for their input.

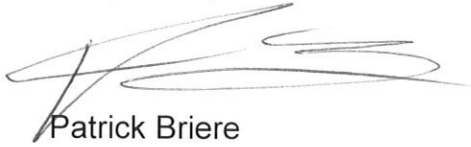
On July 17, 2013 Operations & Facilities Executive Committee discussed this issue and had 2 comments:

- 1) Proposed location for East Sign could not be supported. Sign will be relocated near the intersection of Mill Road & Lake Road. (Map attached showing this location)
- 2) Would like to see MNR/EAB pay the appropriate sign fees for the signs.

In conclusion, Mr. Rob and I have attached 2 maps depicting the sign locations based on the comments from both PDEC & O&F Executive Committees. We are recommending that Council approve these locations for the signs to be erected pending that the appropriate sign applications & fees are completed along with, locates for utilities.

Attached to this report are copies of all background materials for this request and copy of maps for sign locations.

Respectfully submitted

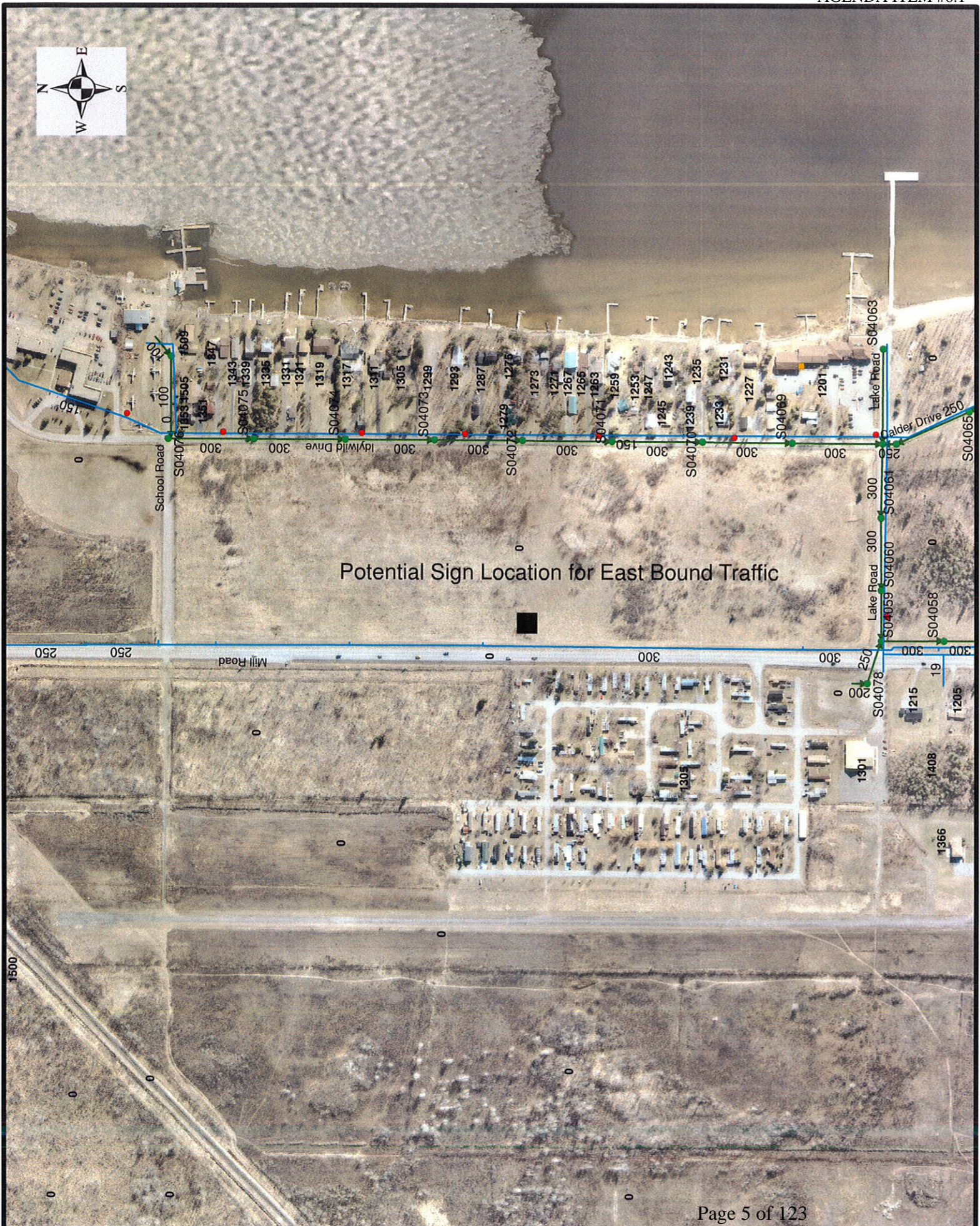


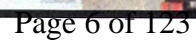
Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:** a) approve the request for the MNR/Emerald Ash Borer task Force (EAB) to erect the 2 signs at the specified locations, pending appropriate sign applications & fees are completed and locates for utilities are completed.

# East End Location

AGENDA ITEM #6.1





Mark McCaig/Frances  
07/17/2013 09:54 AM

To pbriere@fort-frances.com  
cc  
bcc  
Subject Fw: Operations & Facilities Executive Committee Comments  
in regards to the Proposed Emerald Ash Borer Signage

Doug Brown  
----- Original Message -----

**From:** Doug Brown  
**Sent:** 07/17/2013 09:14 AM CDT  
**To:** Travis Rob; Mark McCaig; lakracer@yahoo.ca; Roy Avis;  
gpryan70@hotmail.com; Milt Strachan  
**Subject:** Re: Operations & Facilities Executive Committee Comments in  
regards to the Proposed Emerald Ash Borer Signage

Hi Travis, your information package about the emerald ash borer signage was discussed at the July 17, 2013 O & F executive committee this morning. There are a couple of comments from the O & F executive committee;

- 1) Proposed location of East Sign- cannot be supported, please relocate sign to near the intersection of Mill Road and Lake Road.
- 2) Please confirm that the MNR will be charge the annual permanent sign fee of \$ 57.20 /year for each sign.

It is my understanding that the B& P executive committee is the lead committee and the O & F executive committee was to provide comments to the B & P executive committee.

Regards

Doug Brown, P. Eng.  
Operations & Facilities Manager  
320 Portage Avenue, Fort Frances, Ontario  
Town of Fort Frances  
Work #-807-274-9893 Ext. 306  
Cell # 807-275-9755

**July 14, 2013**

**Travis Rob  
Chief Building Inspector  
Town of Fort Frances  
320 Portage Ave  
Fort Frances, ON P9A 3P9**

Dear Mr. Rob:

I am contacting in you in support of the Northwestern Ontario Emerald Ash Borer Task Force's letter dated November 27<sup>th</sup>, 2012. As indicated in their letter, I am responsible for coordinating the installation of the 4x6 signs and appreciate your assistance in bringing forward this update and request to Fort Frances Planning and Development Executive Committee, Operations and Facilities Executive Committee and Town Council for their consideration.

I understand PDEC previously deferred a decision regarding the signs due to the initial locations requested downtown. Prior to his retirement, Rick Hallam and I had discussed alternative sites. Please find the attached maps indicating the two locations we had agreed would be more suitable locations.

The Fort Frances District Ministry of Natural Resources has been investing significant effort to offer an excellent summer employment opportunity to local youth through our Stewardship Youth Ranger (SYR) Program. The SYR Program provides youth valuable hands-on work experience, personal and professional development and the opportunity to expand their knowledge of natural resources management. This summer we are employing 7 youth from Fort Frances through this program. We are proposing that the local youth of this year's Stewardship Youth Rangers Crew provide all necessary labour to install the signs Friday, August 2<sup>nd</sup>.

I hope you will contact me with any questions regarding this request.

Best regards,  
*David May*

David May  
Partnership Specialist  
Ontario Ministry of Natural Resources  
Fort Frances District  
[David.may@ontario.ca](mailto:David.may@ontario.ca)  
807-274-8637

**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE  
MINUTES OF MEETING**

**Place:** Civic Centre Committee Room

**Date:** 2012 December 13<sup>th</sup>

**Time:** 0830 hours

**Meeting Session No. 29**

**Present:**

**PDEC;** J. Albanese, R. Wiedenhoeft, R. Hallam

**Regrets;** S. Tibbs

**Delegations;**

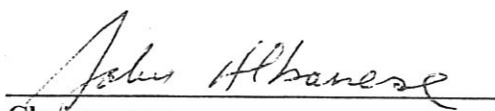
**Others;**

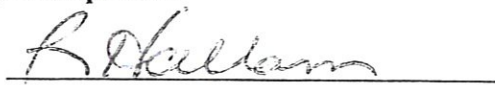
**Disclosure of pecuniary interest;**

- No disclosure of pecuniary interest expressed.

**Items discussed & disposition thereof;**

- Moved & Seconded (Wiedenhoeft /Albanese) that the minutes of the meeting held 2012 December 3<sup>rd</sup> be accepted as circulated.
- Moved & Seconded (Wiedenhoeft/Wiedenhoeft) that Councillor Albanese be appointed as committee chair person for the period ending 2014 Nov. 30<sup>th</sup>.
  - Councillor Albanese accepted the appointment.
- Moved & Seconded (Albanese/Albanese) that Councillor Wiedenhoeft be appointed as committee vice chair person for the period ending 2014 Nov. 30<sup>th</sup>.
  - Councillor Wiedenhoeft accepted the appointment.
- Request dated 2012 December 4<sup>th</sup> from Emerald Ash Borer Task Force – Northwestern Ontario re; Erection of Signage on Town Property
  - Deferred to future committee meeting pending search for a more suitable location for sign. This in concert with MNR staff member Dave May.
- Councillor Wiedenhoeft advised that he will attend the ALAC/SALT meeting scheduled for 2013 Jan. 23.

  
Chairperson

  
Committee Administrator

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

December 11, 2012

Emerald Ash Borer Task Force Committee  
Northwestern Ontario  
Attn: Shelley Vescio, Chairperson  
via e-mail [svescio@thunderbay.ca](mailto:svescio@thunderbay.ca)

Dear Ms. Vescio:

At their meeting, December 10, 2012, Council referred the request dated November 30, 2012 from Emerald Ash Borer Task Force – Northwestern Ontario re: Placement of signage on Municipally Owned Property to the Planning and Development Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to Mr. Richard Hallam, Superintendent Planning and Development, at 274-5323, ext 252.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

G.W. Treftlin, AMCT, Clerk

GWT/kl

c.c. Planning and Development Executive Committee  
-Attn: R. Hallam, Superintendent Planning and Development



Kathy Lawson/Frances

03/12/2012 11:11 AM

To  
cc  
bcc  
Subject Emerald Ash Borer Billboards



Travis Rob/Frances

11/30/2012 02:49 PM

To Glenn Treftlin/Frances  
cc  
Subject Fw: Emerald Ash Borer Billboards

Hi Glenn,

I received a letter from the Emerald Ash Borer Task Force (attached) looking for permission to erect a sign on Town property near the border warning of the dangers of transporting firewood. They received a grant to erect these signs in conjunction with the local MNR. Can this request be forwarded on to Council at the next meeting?

Regards,

Travis

---

Travis Rob, EIT  
Sustainability Coordinator  
Town of Fort Frances  
P: (807) 274 - 9893 ext. 305  
F: (807) 274 - 7360  
trob@fort-frances.com  
C: (807) 275 - 9757



Before printing, think about ENVIRONMENTAL responsibility!

----- Forwarded by Travis Rob/Frances on 11/30/2012 02:41 PM -----



SVescio@thunderbay.ca

11/30/2012 02:36 PM

To trob@fort-frances.com  
cc evan.mccaul@ontario.ca, michelle.nowak@ontario.ca  
Subject Emerald Ash Borer Billboards

Thanks Travis for your help. It is much appreciated. Shelley

The information transmitted by electronic communication is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. The

sender does not waive any related rights or obligations. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon this information, by persons or entities other than the intended recipient, is prohibited. If you received this in error,



please contact the sender and delete the material from any computer Emerald Ash Borer Sign.pdf



## **Emerald Ash Borer Task Force** **NORTHWESTERN ONTARIO**



November 30, 2012

Travis Rob  
Sustainability Coordinator  
Town of Fort Frances  
320 Portage Ave  
Fort Frances, ON P9A 3P9

Dear Mr. Rob:

I am contacting you on behalf of the Emerald Ash Borer (EAB) Task Force. Our mission is to prevent EAB from entering Northwestern Ontario and minimize the impact if it does.

We are a grassroots affiliation of municipalities, national and provincial agencies, First Nations communities, corporations, university, college, organized clubs and concerned citizens in Northwestern Ontario.

Emerald ash borer is an invasive insect that has already devastated ash forests in the American mid-west and southern Ontario. **The primary cause of the spread of the EAB is the transportation of infected firewood.**

I bring this issue to your attention with the hope that we can work together with the Town of Fort Frances to use educational signage to help reduce the amount of firewood movement within Northwestern Ontario and carried across the US border into Canada. Our Task Force recently received a grant from the Thunder Bay District Stewardship Council to fund the design and production of five 'Don't Move Firewood' signs. We have been placing these signs at high traffic areas in the region (see attached photo). So far we have signs posted on Hwy 102 west of Thunder Bay and will hopefully be placing a sign at the Pigeon River Border Crossing in the near future.

We are asking for permission to erect one sign in Fort Frances on municipal land near the International Falls Border Crossing (see attached map for potential location). I have enlisted the help of Dave May, Partnership Specialist with the Ministry of Natural Resources who will help co-ordinate the installation and maintenance of the signage. I hope that this sign would be installed in the late spring or early summer before the busy camping season begins and firewood movement increases.

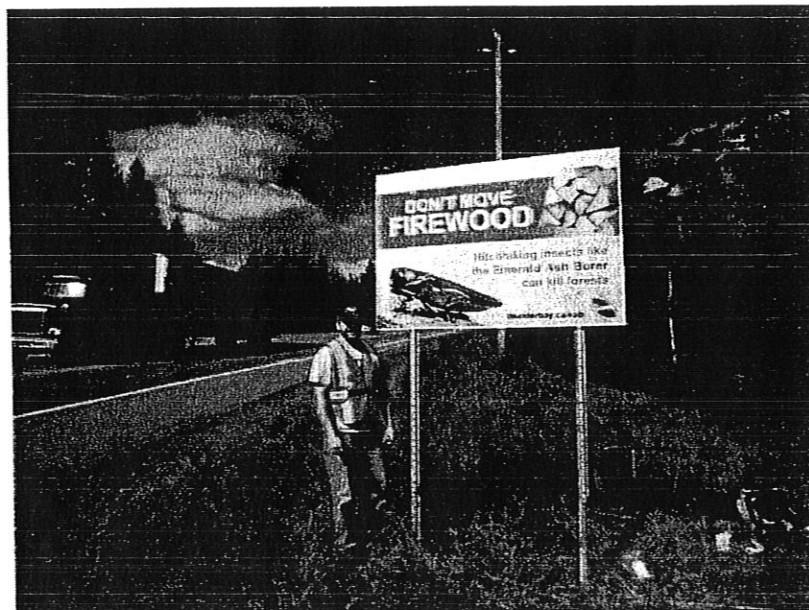
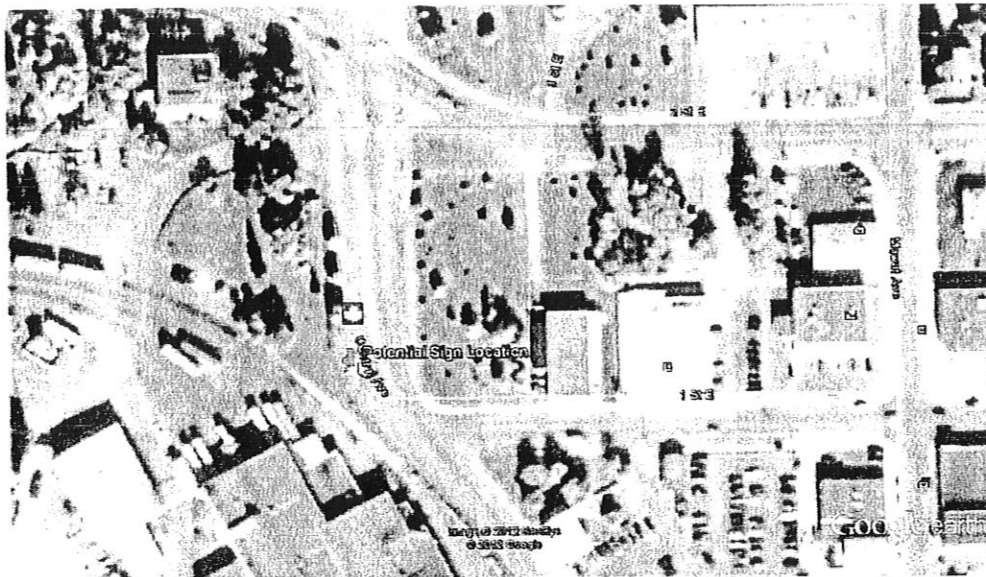
If you have any questions regarding the signage, our group, or have ideas on how we can work collaboratively, please don't hesitate to contact me.

Yours truly,

Shelley Vescio  
Chairperson - Emerald Ash Borer Task Force Steering Committee  
[svescio@thunderbay.ca](mailto:svescio@thunderbay.ca)  
(807) 625-2473

2

Requested Location





Canadian Food  
Inspection AgencyAgence canadienne  
d'inspection des aliments

Canada

[Home](#) > [Plants](#) > [Plant Protection](#) > [Insects](#) > Emerald Ash Borer[Print](#)

Text Size: - +

[Share](#)

## Emerald Ash Borer – *Agrilus planipennis*

[More photos](#)

The emerald ash borer has **killed millions of ash trees** in southwestern Ontario, Michigan and surrounding states. It poses a major economic and environmental threat to urban and forested areas in both countries.

The emerald ash borer attacks and kills all species of ash, except mountain ash which is not a true ash. With **artificial spread**, where people move infested ash materials and firewood to new areas, this insect can quickly spread to other areas of Canada.

Federal [regulatory measures](#) **prohibit the movement** of [specific materials](#) including any ash material and firewood of all species from [specific areas of Ontario and Quebec](#). Anyone violating these restrictions is subject to a fine and/or prosecution.

**Slowing the spread** of emerald ash borer will protect Canada's environment and forest resources. It also helps keep international markets open to the forest industry and nurseries in non-regulated parts of Ontario and Quebec and in the rest of Canada.

Help slow the spread of the emerald ash borer in Canada. Learn more about the CFIA's "[Don't Move Firewood](#)" campaign and [movement restrictions](#) currently in place.

For **more information** on the emerald ash borer, please call 1-866-463-6017.

- [Latest Information](#)
- [Don't Move Firewood](#)

### Acts and regulations we enforce include:

- [Plant Protection Act](#)
- Movement restrictions
  - [Current areas regulated for EAB by Ministerial Orders](#)
  - [Regulated Materials](#)
- [Introduced Forest Pest Compensation Regulations](#)
- [Plant Protection Regulations](#)

### Information we provide to the general public includes:

- [Questions and answers](#)
  - [Compensation for Tree Replacement](#)
- [How to identify the presence of EAB: Signs and Symptoms](#)
  - [Emerald Ash Borer \(EAB\): Find the beetle! \(Children's Activity\)](#)
- [Recommended Alternatives to Ash Trees](#)

### Information we provide to the plant industry and scientific community includes:

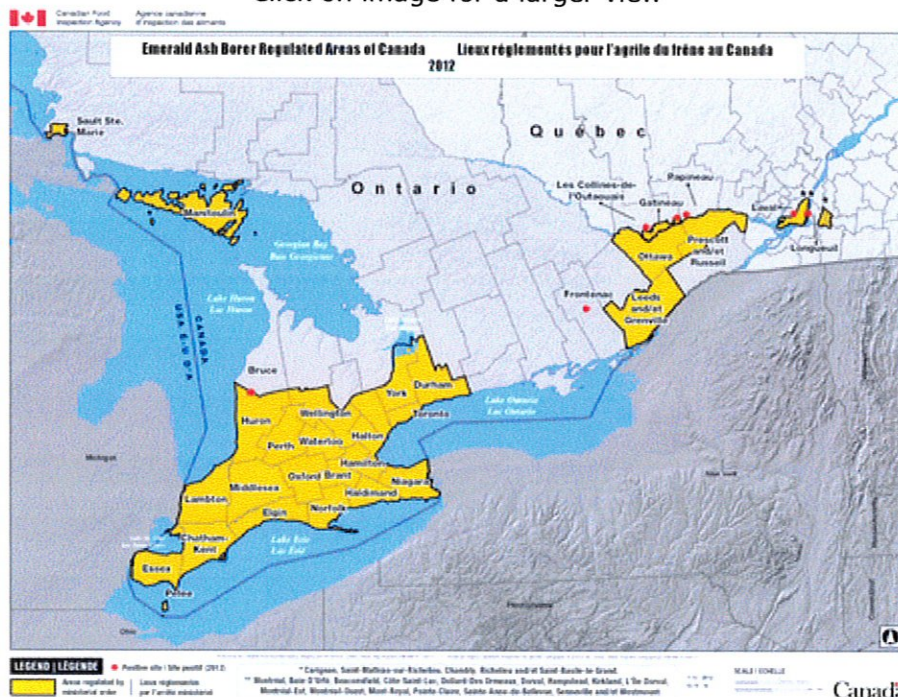
- [Pest fact sheet](#)
- [Pest alert](#)

Canadian Food  
Inspection AgencyAgence canadienne  
d'inspection des aliments[Home](#) > [Plants](#) > [Plant Protection](#) > [Insects](#) > [Emerald Ash Borer](#) > Ministerial orders[Print](#)Text Size: [-](#) [+](#)[Share](#)

## Areas Regulated for the Emerald Ash Borer

Map: [PDF \(251 kb\)](#)

Click on image for a larger view



### [Description of map Emerald Ash Borer regulated area](#)

To slow the spread of the emerald ash borer (EAB) to new areas, the CFIA uses measures to control the movement of potentially infested materials. People who move regulated materials from regulated areas without the permission of the CFIA could face fines and/or prosecution.

### Notice of prohibition of movement

As an interim regulatory measure before ministerial orders are officially issued, the movement of materials is regulated through legal notices issued to property owners.

For properties where the emerald ash borer has been confirmed, a prohibition of movement will be issued. [A prohibition of movement](#) prohibits the movement of regulated materials from that specific property. This measure is taken to prevent movement of potentially infested materials off the property.

The emerald ash borer has recently been confirmed in:

#### Ontario

- Bruce County
- Frontenac County

#### Quebec

- *Municipalité régionale de comté (MRC) des Collines-de-l'Oustaouais*
- *Municipalité régionale de comté (MRC) de Papineau*
- Ville de Laval
- Ville de Longueuil

## Ministerial orders

Ministerial orders are issued to prohibit the movement of ash tree material and firewood of any species out of a regulated area without prior permission from the CFIA.

- [April 2012 - Emerald Ash Borer Infested Places Order](#)

### Ontario

- [Cities of Hamilton and Toronto, the Regional Municipalities of Chatham-Kent, Durham, York, Peel, Halton, Niagara and Waterloo and the Counties of Brant \(including the City of Brantford\), Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, Perth and Wellington](#)
- [City of Sault Ste. Marie](#)
- [The Manitoulin district](#)

### Ontario - Quebec

- [City of Ottawa, and the United Counties of Leeds and Grenville and Prescott and Russell in Ontario and, in the City of Gatineau, in Quebec](#)

### Quebec

- [Municipalities of Carignan, Chambly, Richelieu, Saint-Basile-le-Grand and Saint-Mathias-sur-Richelieu](#)
- [Cities of Montréal, Baie-d'Urfé, Beaconsfield, Côte-Saint-Luc, Dollard-Des Ormeaux, Dorval, Hampstead, Kirkland, L'Île-Dorval, Montreal East, Montreal West, Mont-Royal, Pointe-Claire, Sainte-Anne-de-Bellevue, Senneville and Westmount in Quebec.](#)

Date Modified: 2012-11-15

Canadian Food  
Inspection AgencyAgence canadienne  
d'inspection des aliments[Home](#) > [Plants](#) > [Forestry](#) > Firewood[Print](#)Text Size: [-](#) [+](#)[Share](#)

## Firewood

### Don't Move Firewood

Throwing a few pieces of firewood into the trunk of the car before a camping trip might seem like a good way to plan ahead, but those logs could destroy a forest.

Firewood can carry small but harmful hitchhikers that are often hidden in the bark or wood. The damage caused by invasive species such as the emerald ash borer can expand exponentially when they get rides from families on vacation - even if it is only a few kilometres away. In fact, the emerald ash borer has killed millions of ash trees across Canada.

When forests are destroyed, everyone bears the consequences. Workers who depend on the lumber industry can lose their livelihoods. Animals and birds can lose their habitat. And our environment can lose the cleaning power forests provide for the air we all breathe.

The solution is easy: leave your firewood at home and pick some up locally instead. If everyone takes care of our forests we will be able to enjoy them for years to come.

### Please help us protect Canada's forests

**A single piece of firewood can destroy millions of trees.  
Don't Move Firewood.**

- [Brochure](#)
- [Fact Sheet](#)
- Poster - [PDF \(237 kb\)](#)

### Firewood and Domestically Regulated Pests

Within Canada, existing [CFIA plant protection policies](#) are in effect to strictly control the movement of firewood from regulated areas of Canada.

The following quarantine pests are regulated to prevent further spread:

- [Brown Spruce Longhorn Beetle](#)
- [Dutch Elm Disease](#)
- [European Larch Canker](#)
- [Gypsy Moth](#)
- [Pine Shoot Beetle](#)
- [Asian Long-Horned Beetle](#)
- [Emerald Ash Borer](#)

---

## Imports

### Importing Firewood?

You cannot import firewood from any country except some parts of the United States. Importing firewood from many areas of the United States is restricted or prohibited and must meet strict requirements.

Firewood that does not meet Canada's import requirements will be refused entry, returned to its place of origin or disposed of at the importer's expense. You could also face penalties or prosecution if you do not declare restricted or prohibited items such as firewood. When returning to Canada, declare all foods, animals, plants and related products at customs. These items could introduce harmful diseases, pests, viruses and micro-organisms to Canada.

Policy: [D-01-12](#) - Phytosanitary Requirements for the Importation and Domestic Movement of Firewood.

---

## Exports

### Export of Firewood to the United States

Firewood of hardwood (non-coniferous) species from Canada must be heat treated to achieve a minimum wood core temperature of 60°C for a minimum of 60 minutes to be eligible for entry into the U.S.

All commercial shipments of firewood of hardwood species from Canada must be accompanied by a Heat Treatment Certificate Using a Kiln Facility. This certificate is issued by the facility responsible for the heat treatment. A Phytosanitary Certificate is not required. Each non-commercial shipment must be accompanied by a treatment certificate or a treatment label on the outside of each of the firewood bundles that can be linked to a treatment certificate.

[Notice to Industry](#): The United States to Implement New Import Requirements for All Firewood and Spruce Logs from Canada.

For more information please contact one of [CFIA areas or regional officers](#).

Date Modified: 2012-03-05

July 18, 2013

Report To: Mayor and Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Limousine Agreement Request from Kevin & Lisa Pocock.

---

Council will recall at their meeting held July 8, 2013 that a request from Kevin & Lisa Pocock re: Limousine Agreement was referred to the Planning & Development Executive Committee for recommendation.

The purpose of this agreement is to permit 539989 Ontario Limited, Operating as North-Air Services to operate a limousine service and also is housekeeping in nature to provide for a more current agreement in place for limousine service(s) within The Town of Fort Frances.

Attached to this report is a copy of the proposed agreement and background materials.

The Planning & Development Executive Committee is recommending that Council enter into a new limousine agreement with 539989 Ontario Limited, Kevin & Lisa Pocock (Operating as North-Air Services).

Respectfully submitted



Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:** a) Direct that Corporation enter into a new limousine agreement with 539989 Ontario Limited, Kevin & Lisa Pocock (Operating as North-Air Services): b) Direct that a By-Law be created for limousine agreement.

## **TOWN OF FORT FRANCES TARIFFS**

- 1. Group Transportation – Reservations Only**  
**- \$43.00 Per Hour**
- 2. To/From Airport Transportation – Reservation Only**  
**- \$13.00 Per Passenger**
- 3. Stretch Limousine – Group Transportation – Reservations Only.**  
**- Maximum Per Hour \$71.00**

**The foregoing rates are inclusive of the Harmonized Sales Tax (HST).**

---

**THE DRIVER/OWNER OF EVERY LIMOUSINE SHALL PLACE THIS TARIFF CARD IN A POSITION CLEARLY VISIBLE TO THE LIMOUSINE PASSENGER(S).**

---

**ALL LIMOUSINES SHALL AT ALL TIMES OPENLY DISPLAY IN A MANNER VISIBLE TO ALL PASSENGER(S)**

- 1. The name of the Limousine Owner.**
- 2. Driver shall have Photo ID Card displayed.**

**The Corporation of the Town of Fort Frances 274-5323**



Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

July 10, 2013

North-Air Services  
539989 Ontario Ltd.  
Attn: Kevin and Lisa Pocock  
600 Scott Street  
Fort Frances, Ontario  
P9A 1H6

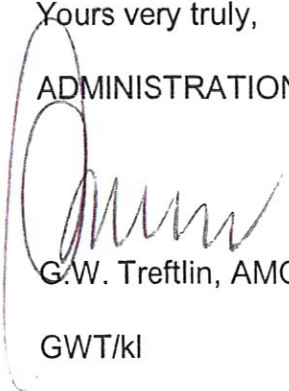
Dear Mr. and Mrs. Pocock:

At the recent meeting of Council held on Monday, July 8, 2013, the following resolution was approved:

"THAT the request dated June 25, 2013 from Kevin and Lisa Pocock re:  
Limousine Agreement be referred to the Planning and Development Executive  
Committee for recommendation."

Yours very truly,

ADMINISTRATION & FINANCE DIVISION



G.W. Treftlin, AMCT, Clerk

GWT/kl

c.c. Planning and Development Executive Committee  
Attn: F. Flatt, Executive Committee Secretary  
M. McCaig, CAO  
P. Briere, By-Law Enforcement

**NORTH-AIR SERVICES**  
539989 Ontario Ltd.  
600 Scott Street  
Fort Frances, Ontario P9A 1H6  
Phone: (807) 274-5301 Fax: (807) 274-6360

---

June 25, 2013

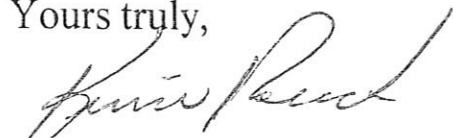
JUN 27 2013

Town of Fort Frances

Mayor and Council:

Upon review of the current Limo Agreement with the Town of Fort Frances and North-Air Services it has come to our attention that is registered in the previous owner Paul Bock's name. We are requesting that it be updated to the present owners Kevin and Lisa Pocock.

Yours truly,



Kevin & Lisa Pocock

MEMORANDUM OF AGREEMENT

BETWEEN

THE CORPORATION OF THE TOWN OF FORT FRANCES  
(Hereinafter referred to as the "Town")

- And -

539989 Ontario Limited  
Kevin Pocock & Elisa Pocock  
Operating as "North-Air Services"  
(Hereinafter referred to as the "Operator")

WHEREAS the Operator has made application to operate a limousine service in the Town;

AND WHEREAS the Town, by resolution of Council passed (*insert date*) has approved the application in principle subject to a formal agreement and subsequent licensing;

NOW THEREFORE in consideration of the mutual covenant and agree:

1. The agreement is entered into pursuant to Town of Fort Frances By-Law #57/05, Section 16.39. Any contravention of the agreement is deemed a contravention of the By-Law.
2. In this agreement, the following words shall be interpreted to have the meanings as defined in this section:
  - a) **License Inspector** – is the Chief Administrative Officer for the Corporation or a person or persons delegated by him for the purposes of this Part.
  - b) **Owner's License** – is a license granted by the Town Clerk to operate in The Town of Fort Frances one (1) or more taxicabs and/or limousines.
  - c) **Chauffeur's License** – A Town Photo ID Card and Wallet Card that is granted to a driver to drive a taxi-cab or limousine.
  - d) **Limousine** – A non-metered vehicle other than a taxi vehicle kept or used for hire for the conveyance of passengers either wholly within the Town or from within the Town to any point beyond its limits but shall not include a bus, ambulance, funeral hearse or vehicles rented or leased without operators;
  - e) **License Issuer** – shall mean the Clerk of the Town or his/her designate.
3. The License Inspector shall;
  - a) Make all necessary inquiries concerning applications for all licenses including renewal, new or transfers and to make a recommendation thereon;
  - b) Inspect every limousine prior to making a recommendation thereon, including renewal, new or transfer applications;
  - c) Inspect periodically, or as may be required by the Town, any limousine at any time and/or any chauffeur during a conveyance of passengers;
  - d) Suspend or revoke any license for any infraction of any of the terms of this agreement and to advise the Clerk of such actions; and
  - e) Prosecute all persons who shall offend against any of the provisions of this agreement.

4. The License Issuer shall:
  - a) Receive all license applications and upon receipt of the recommendation of the License Inspector, may approve and issue such license or may refer such application to the Town Council;
  - b) Furnish each person receiving a license one copy of this agreement and each driver with a Photo ID Card and Wallet Card.
5. The Operator shall be issued an Owner's License and shall, prior to obtaining the license, pay to the Town Treasurer such fee therefore as set out in the current Fees By-Law.
6. No person shall drive or act as a driver of any limousine without having obtained a chauffeur's license and such person shall, prior to obtaining a chauffeur's license pay to the Town Treasurer such fee therefore as set out in the current Fees By-Law.
7. The Operator shall not employ any driver or permit anyone to drive a limousine other than a driver who has been issued a chauffeur's license.
8. Applications for licenses shall be made on forms supplied by the Town for such purpose to be submitted to the Clerk.
9. The License Inspector shall require all applicants for a chauffeur's license to tender a copy of his/her Criminal Reference Check supplied by the Police Service.
10. Licenses may be refused or cancelled by the Town Council in its discretion and it shall not be bound to give any reasons for refusing or canceling any license.
11. In the event of any license being cancelled the previous holder thereof shall not be entitled to a new license unless the Town Council approves of granting such new license or chauffeur's license.
12. No license shall have any force and effect until:
  - i) the requisite fee has been paid,
  - ii) the license is signed by the issuer, and
  - iii) the license is in the possession of the applicant.
13. Every application for an Owner's License, including renewal, new or transfer applications, shall be accompanied by proof of public liability insurance coverage in a minimum amount of One Million Dollars (\$1,000,000.00) and a Certificate of Mechanical Fitness, in the form as prescribed by the Ontario Highway Traffic Act, for each limousine, so long as they have an Owner's License for each limousine. Every Owner shall be at least eighteen (18) years of age.
14. No Chauffeur's License shall be granted except upon proof that the applicant is at least eighteen (18) years of age, who possesses knowledge of the geography of the Town and is in possession of a valid Ontario Driver's License.
15. Unless the Town Council rules otherwise no person shall be granted a license who has been convicted of any criminal offence or for any breach of the Liquor License Act of Ontario and the license of any person so convicted while holding a license is revoked.
16. All persons issued a Chauffeur's License shall be furnished with a Photo ID Card and Wallet Card, approved by the Council, for which payment of a fee in accordance with the current Fee By-Law shall be made. The Photo ID Card and Wallet Card at all times, remains the property of the Town. Such Photo ID Card shall be openly displayed on the person by the holder of a Chauffeur's License at all times while driving a limousine.

17. All limousine Owner's & Operators shall:

- a) At all times openly display in such limousine in a manner visible to all passengers carried therein, the Photo ID Card of the driver and the name/address of the Owner.
- b) Have no less than the following information attached or printed on the driver's and on the passenger's side of the limousine, so as to be easily read, in letter and number size of no less than five (5) centimeters:
  - i) A 'unit number' assigned exclusively to that particular limousine, e.g. – Unit 2;
  - ii) The name of the limousine owner, and
  - iii) Have displayed, in compliance with the Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, and Ontario Regulations there under, on the right side of the rear bumper a bumper sticker in the form and style as provided on a cost recovery basis by the Town of Fort Frances.

18. The driver of every limousine shall make certain that the interior of the vehicle is in a clean condition and in good repair so that the comforts of the traveling public may be assured.

19. Every driver of a limousine shall immediately upon termination of any hiring or engagement search the limousine for any property left or lost therein, and all property or money found shall be forthwith delivered over to the person owning the same, or if the owner cannot be at once found, then to the police station together with all information regarding the same.

20. The Operator shall provide and maintain a log book or other record book into which shall be entered the number of persons hiring the limousine, the fare charged, together with the time, date and point of commencement and destination of every hiring or engagement and every driver shall enter such details in such log book or other record immediately after completion of each hiring or engagement and such log book and other record shall be open for inspection at any time upon request by any Police Officer or By-Law Enforcement Officer.

21. The Operator or driver shall give full information to any Police Officer or By-Law Enforcement Officer on being requested so to do, with reference to the address of the house or place to or from which was driven any passenger with the description, name and address of such passenger, if known.

22. The Operator or driver shall not induce any person to hire the service by either knowingly, wantonly or willfully misinforming, misleading or deceiving of any railroad train, or other public conveyance, or the location or distance from any part of this Town of any railway station, hotel, public place, or private residence, nor shall in any manner or form, impose upon or deceive, or in any way insult, abuse or ill-treat any customer.

23. The Operator and driver shall punctually keep all appointments and engagements and shall, while on duty unless previously engaged, serve at any place within the Town at any specific time whether by day or night any person may require service and shall not neglect to fulfill appointments or engagements, except for reasons beyond control, or not be punctual to appointments. The discharging of passengers shall be at a point convenient to passengers provided such point is not in contravention of any law.

24. The driver of any limousine shall, upon request of any passenger, give in writing his/her name, address of business, Chauffeur's License number and the license number of the limousine, also the name and address of the Owner of said limousine.

25. The Operator shall be responsible to the Town Council for the due performance of all drivers employed. The Operator and/or driver shall incur the penalties provided for any violation of this agreement unless at the time the vehicle was in possession of some person other than the Operator or bonafide driver without the Operator's consent, and the driver of the vehicle, not being the Operator shall incur the penalties for such violations.
26. Rates chargeable within the Town shall be as per Schedule "A" attached to and forming part of this agreement as may be amended from time to time.
27. The Operator or driver shall not be entitled to recover or receive any fare or charge greater or less than those authorized by this agreement.
28. Any person employing a limousine may require the driver thereof to furnish a receipt for charges paid.
29. The Operator or driver shall not publish or use a tariff or demand or receive rates and charges other than those authorized in this agreement.
30. A tariff card approved in writing by the License Issuer showing the tariffs as set out in Schedule "A" shall be placed and kept by the driver in or upon the limousine in a position clearly visible to the passenger and no driver shall use any tariff card or exhibit on or about the limousine any tariff other than that shown on the said card.
31. Any act done by or by the authority of the License Inspector under the provisions of this agreement shall be subject to an appeal to the Town Council by any person aggrieved.
32. This agreement is not to be construed in any manner whatsoever so as to relieve the Operator from complying with and being subject to any other law whatsoever of the Province of Ontario and the Government of Canada.

Dated at the Town of Fort Frances this \_\_\_\_ day of \_\_\_\_ month 2013.

**539989 Ontario Limited (North-Air Services)**

\_\_\_\_\_  
Kevin Pocock

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Elisa Pocock

We have the authority to bind 539989 Ontario Limited (North-Air Services)

**The Corporation of the Town of Fort Frances**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**THE TOWN OF FORT FRANCES**  
**Planning Report**

AGENDA ITEM #6.3

Planning and Development Division

To: Mayor Avis and Council

From: N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner

Date: 10 July 2013

Re: Zoning Amendment 8/98-YY - Community Garden (Lillie Avenue @ Elizabeth St. W.)

Planner's Report 2013-17



**A. PURPOSE OF REPORT**

The purpose of this report is to provide information on a proposed Zoning By-Law amendment site specific for town owned property located on Lillie Avenue between 5<sup>th</sup> and 6<sup>th</sup> Streets that would add a community garden as a permitted use in addition to providing relief from sections 3.2.1 and 4.2.2.(iii)(a) to permit an accessory building, structure or use where a principal building, structure or use does not exist, and reduce the minimum front yard setback from 7.5 metres to 3.657 metres, respectively.

**B. BACKGROUND AND SITE INFORMATION:**

The subject property is located on Lillie Avenue between 5<sup>th</sup> and 6<sup>th</sup> Streets and is part of Block K on Plan SM-140 together with a portion of unopened Elizabeth Street West with access from Lillie Avenue as illustrated on Appendix "A" attached.

This property is owned by the municipality and was the subject of a Temporary Use By-Law (8/98-NN) which was enacted in August of 2010 as a "pre-zoning" to permit the use of the property for the noted purpose while ensuring the Town maintained control and was able to take appropriate action should any adverse affects arise. In the last 3 years there have been no issues noted and no objections received that could not easily be rectified.

Existing land use and zoning (See Appendix "A" )

	Existing Land use	Existing Zoning
Subject Lands	Vacant Residential	R2 - Residential Type Two
North	Single Family Residential	R2 - Residential Type Two
South	Single Family Residential	R2 - Residential Type Two
East	Recreation (playground)	OS - Open Space
West	Single Family Residential	R2 - Residential Type Two

**C. OFFICIAL PLAN:**

The subject lands are designated as Living Area. This proposal does not conflict with the policies of the Official Plan.

**D. ZONING:**

The subject lands are located in the R2 - Residential Type Two zone in Zoning By-Law #8/98. Although the proposed use can be considered a normal part of residential living, because of the size of the area proposed for use, it could also be considered an agricultural use, which is not permitted in a residential zone. This amendment is being processed to ensure consistency in application of regulations. It is noted, however, that the Town is in the process of updating its



current Zoning By-Law (8/98) and with the trend moving toward healthy lifestyles and cleaner living, community gardens becoming more popular, provisions for community gardens are contemplated for inclusion in the new by-law.

E. PROVINCIAL PLANS/INTERESTS:

The Planning Act requires that zoning amendments be consistent with identified provincial interests. This proposal appears to support and be consistent with the policies and direction of provincial interests contained in the Provincial Policy Statements and the Northern Growth Plan in regards to building strong, livable and healthy communities by promoting the health, activity and social well-being of residential areas.

F. COMMENTS – CIRCULATED DEPARTMENTS/AGENCY/OTHERS:

The proposed amendment was circulated for comment to manager/supervisor of each division for dissemination to appropriate staff and as well to the Fort Frances Power Corporation. There were no concerns noted as a result of circulation.

The Committee of Adjustment also considered the proposed amendment as that committee acts in an advisory role to Council on planning matters. This committee did not hold a formal meeting as members expressed to this writer by email that the matter had been thoroughly considered in 2010 and required no additional review.

G. RECOMMENDATION:

From a planning, servicing and community perspective as well as the educational, economic, environmental, cultural and health benefits of the project, it is recommended that the application as proposed, be approved; and further that the practice of having a waiver signed by or on behalf of all individuals participating continue as previously established.

This issue was considered at the Planning and Development Executive Committee meeting on July 15, 2013 and the above recommendation above supported.

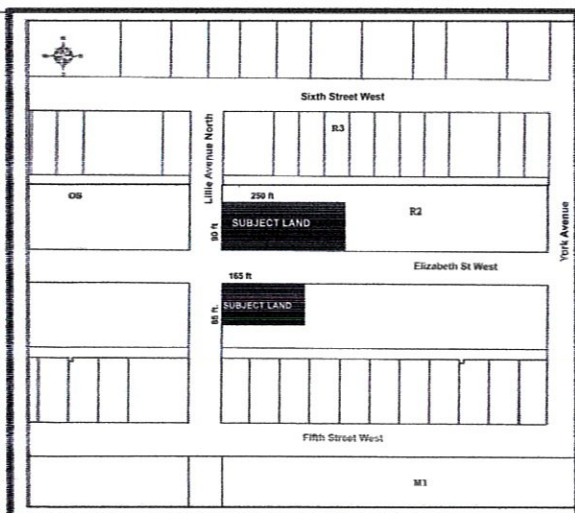
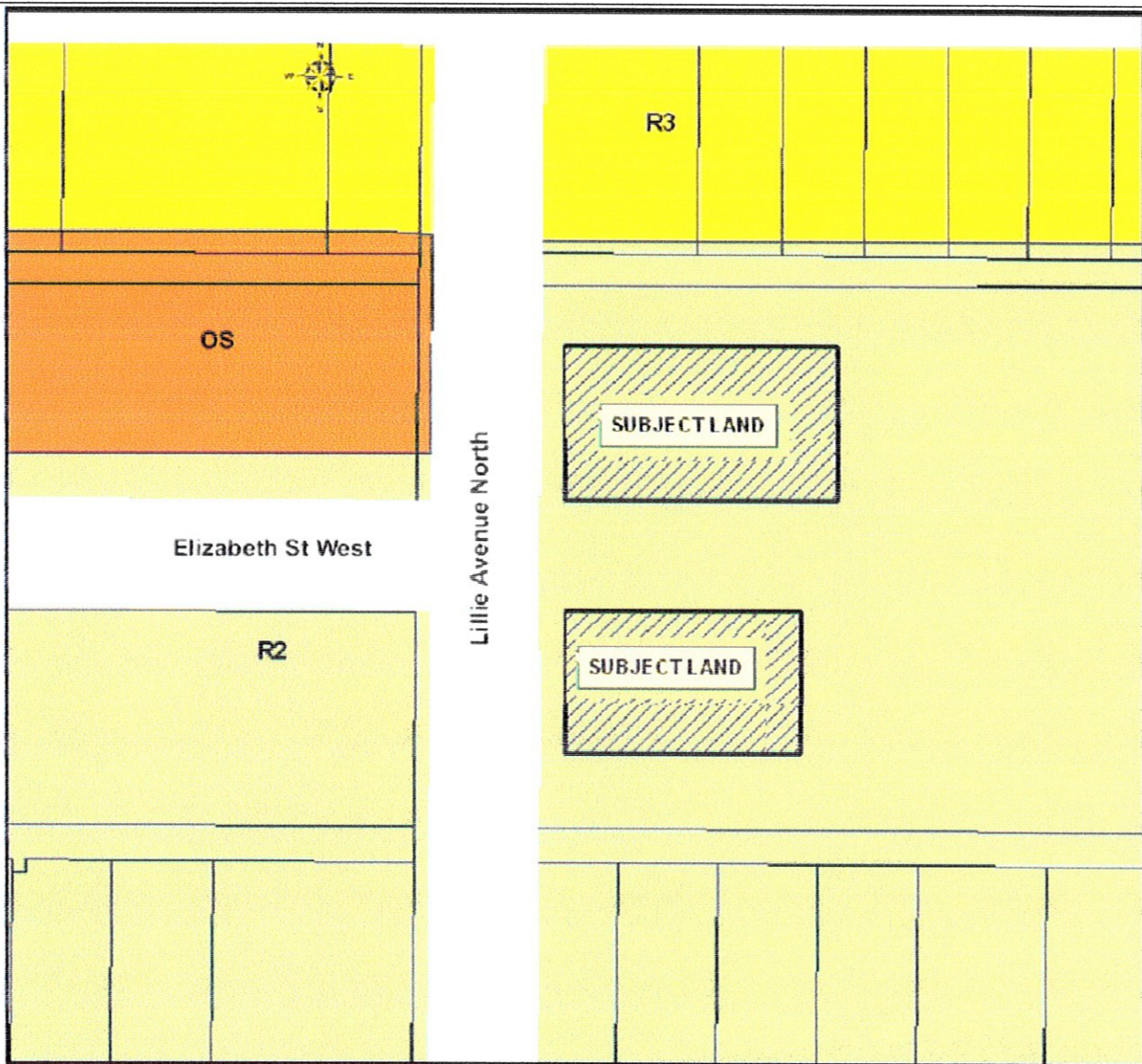
Respectfully submitted  
Planning and Development Division



N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner

Att' d.

<p><b>COUNCIL APPROVAL OF THIS REPORT WILL:</b> Direct an appropriate by-law be prepared to amend the zoning of the subject land to give effect to the proposed use as a Community Garden, for execution by the Mayor and Clerk.</p>
--



Subject Property:  
Elizabeth St. W. at Lillie  
Avenue

Legend

- M1- Light Industrial
- OS - Open Space
- R2 - Residential Type Two
- R3 - Residential Type Three



File No.  
ZBLA - 8-98-YY

Date  
10 July 2013

Prepared By:  
Municipal Planner  
N. F. Flatt

Map Not to Scale

APPENDIX " A "

July 15, 2013

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: June 2013 Drinking Water Systems Monthly Summary Report**



Please find attached the June 2013 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the June 2013 report as presented.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager of Operations & Facilities

**Council approval of this report will** accept the June 2013 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

06 Council Water Report June 2013.doc



**June, 2013**

**Monthly Summary Report  
Water Systems**

**Prepared by: Randy White, ORO  
Senior Water Treatment Plant Operator**

**Dated: July 11, 2013**

## 1) Introduction -

This report contains the major maintenance activities and operational events that occurred during the month of May 2013 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

## 2) Flow Data

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

## 3) Microbiological (Health Related) Water Analysis– Main Water System #220000978

Water Treatment Plant (treated): 4 samples taken no adverse results  
 Water Treatment Plant (raw): 4 samples taken no adverse results  
 Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

## 4) Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purposes in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System – #220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736**

Signs posted, exempt from testing.

**7) Maintenance Activities at the WTP**

- June 4        - flushed the poly lines to the clarifiers
- June 5        - received a load of liquid alum
- June 6        - cleaned top and bottom tanks on the poly unit  
                  - cleaned all 4 check valves on the poly unit
- June 11       - distribution chlorine analyzers calibration check
- June 12       - distribution chlorine analyzers calibration check
- June 19       - shut down plant, cleaned inline mixer
- June 25       - flushed poly lines to the clarifiers  
                  - unloaded shipment of chlorine  
                  - installed new soda ash pump  
                  - cleaned soda ash line from pump to chlorine chamber
- June 27       - cleaned top and bottom tanks on the poly unit  
                  - cleaned all 4 check valves on the poly unit

**8) Water Complaints –**

- Poor Pressure – 0 complaint.
- Water quality – 6 complaints.

821 Williams Avenue – heavy chlorine smell in water – caused streaking to towels after washing.

703 Nelson Street – receiving “black” water – let cold water tap run and problem cleared up.

116 First Street East – water from taps and toilets is brown – flushed hydrant at First Street East and Central.

427 Mowat Avenue – water from taps is clear but in women’s bathroom it is brown – flushed hydrant at First Street East and Central.

317 Butler Avenue – really dark thick brownish coloured water from taps and toilet – flushed hydrant and had customer run cold water.

308 Butler Avenue – brown water from all taps and toilets – day care centre so they need clear water for lunch preparation – town will move to another location to flush hydrants and turn valves.

#### 9) **Other Miscellaneous Information:**

- June 3        - routine micro sample collection
- June 5        - received a load of liquid alum
- June 6        - water service repair samples – 308 Kerr Place – 1<sup>st</sup> set
- June 10       - routine micro sample collection  
                  - water service repair samples – 308 Kerr Place – 2<sup>nd</sup> set
- June 17       - routine micro sample collection
- June 19       - micro samples taken at Sunny Cove  
                  - valve replacement samples – Scott and Armit – 1<sup>st</sup> set
- June 24       - valve replacement samples – Scott and Armit – 2<sup>nd</sup> set  
                  - routine micro sample collection  
                  - seasonal water samples Lion’s Park and Legion Park  
                  - temporary main samples – 1<sup>st</sup> set (Wagner Construction)
- June 25       - temporary main samples – 2<sup>nd</sup> set (Wagner Construction)
- June 26       - hydrant and valve replacement samples – Holmes Avenue at  
                  Thompson Street ( in front of 654 Thompson Street) – 1<sup>st</sup> set
- June 27       - hydrant valve replacement samples – Holmes Avenue at  
                  Thompson Street (in front of 654 Thompson Street) – 2<sup>nd</sup> set

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: Must sign for Randy White
- Doug Herr, Environmental & Facilities Supt.: DH
- Doug Brown, Manager of Operations & Facilities: Doug Brown
- Mark McCaig, CAO: Mark McCaig
- Rick Wiedenhoeft, Chair O&F Exec Committee: \_\_\_\_\_
- Roy Avis, Mayor: Roy Avis
- Paul Ryan, Councillor: Paul Ryan
- John Albanese, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_
- Doug Kitowski, Councillor: \_\_\_\_\_
- Ken Perry, Councillor: Ken Perry

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report May 2013

Flow Data	JUNE	Units	2011		2012		2013	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m <sup>3</sup>			168080		174480		144280
Raw Maximum Day	m <sup>3</sup>		Thursday 23rd	6780	Friday 29th	7830	Friday 26th	5590
Raw Minimum Day	m <sup>3</sup>		Monday 13th	4130	Friday 01st	5060	Monday 10th	3970
Raw Average Daily Consumption	m <sup>3</sup>			5600		5820		4810
Total Treated Water	m <sup>3</sup>			135140		141540		119730
Treated Water Maximim Day Consumption	m <sup>3</sup>		Thursday 23rd	6350	Friday 29th	6530	Friday 26th	5730
Treated Water Minimim Day Consumption	m <sup>3</sup>		Sunday 19th	3780	Friday 01st	3550	Monday 10th	3230
Treated Water Average Day Consumption	m <sup>3</sup>			4500		4720		3990
Daily Average Per Household Consumption Rate	m <sup>3</sup>			1.190		1.248		1.055
* Daily Average Per Person Consumption Rate	m <sup>3</sup>			0.563		0.591		0.500
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.88		1.96		1.72
Total Chlorine Residual - Treated Water	mg/L			2.17		2.18		2.03
Aluminum Sulphate - Raw Water	mg/L			34.5		34.0		34.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.06		0.05		0.06
Fluoride - Treated Water	mg/L			0.58		0.63		0.57
Soda Ash - Raw Water	mg/L			34		34.0		34.0
PH - Adjusted	mg/L			7.22		7.23		7.17
Temperature	C			16		17.5		15.8
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			5831.5		5932.3		4905.5
Polyelectrolyte	kg			50		50.0		62.5
Chlorine Gas	kg			689		722.0		545.0
Soda Ash - Used for PH Adjustment	kg			5747		5932.3		4905.5
Fluoride	kg			452		400.0		327.0

\* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.

\* Population is 7986

\* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
June 2013

Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average
<b>Flow rates</b>																																			
Raw Water	10 <sup>3</sup> M <sup>3</sup>		17	4.61	4.10	4.12	4.20	4.26	4.27	4.28	4.26	4.38	4.37	4.31	4.33	4.35	5.04	5.20	5.20	5.25	5.27	5.23	4.98	5.30	5.30	5.35	5.08	5.17	5.69	5.3	5.3	5.0	5.3	144.28	4.81
Peak Instantaneous - Raw Water	L/s		n/a	49.79	49.74	49.64	49.61	49.72	49.72	49.79	49.84	49.80	49.72	49.67	50.97	50.82	61.07	61.16	61.07	61.04	61.12	61.23	72.47	72.47	61.45	61.40	61.28	72.16	70.86	61.09	61.38	61.18	61.02	1721.34	57.38
Treated Water	10 <sup>3</sup> M <sup>3</sup>		17	3.86	3.25	3.76	4.49	3.48	3.96	3.99	3.48	4.10	3.23	3.97	3.78	4.14	4.35	4.11	4.01	3.68	3.68	4.30	4.01	3.71	3.78	3.84	3.86	4.77	3.73	3.89	4.99	3.53	4.21	119.73	3.99
Peak Instantaneous - Treated Water	L/s		n/a	62.45	60.85	60.81	66.35	62.88	63.75	64.44	60.99	60.90	59.97	61.89	72.65	64.74	65.15	64.23	61.33	61.86	64.63	61.95	61.95	69.61	61.59	61.36	122.38	80.28	62.13	62.44	62.97	1991.99	66.40	6.42	0.232
Backwash Water	10 <sup>3</sup> M <sup>3</sup>		n/a	0.215	0.228	0.214	0.214		0.228	0.223	0.442	0.233	0.218	0.226	0.234	0.216	0.220	0.221	0.219	0.217	0.211	0.219	0.219	0.428	0.211	0.207	0.218	0.215	0.208	0.215	0.204	0.206			
<b>Fluoride Information</b>																																			
Fluoride Residual - Treated Water	mg/l		0.5 to 0.8	0.65	0.67	0.65	0.51	0.50	0.52	0.54	0.50	0.54	0.51	0.60	0.61	0.60	0.60	0.59	0.61	0.63	0.62	0.61	0.55	0.52	0.55	0.60	0.61	0.51	0.51	0.52	0.54	0.51	0.55	17.03	0.57
<b>Turbidity Information</b>																																			
Raw Water	NTU		n/a	1.10	1.15	1.39	1.16	1.25	1.27	1.28	1.23	1.10	1.21	1.31	1.28	1.41	1.23	1.19	1.26	1.31	1.43	1.50	1.45	1.35	1.32	1.37	1.35	1.38	1.21	1.47	1.54	1.17	1.15	38.82	1.29
Settled Water	NTU		n/a	0.09	0.07	0.09	0.13	0.14	0.12	0.09	0.08	0.10	0.09	0.08	0.07	0.09	0.07	0.07	0.08	0.09	0.09	0.07	0.11	0.09	0.08	0.06	0.06	0.06	0.12	0.06	0.09	0.14	0.09	2.67	0.09
Treated Water	NTU		1	0.06	0.04	0.06	0.06	0.06	0.06	0.06	0.06	0.07	0.06	0.06	0.05	0.06	0.05	0.04	0.05	0.06	0.07	0.06	0.09	0.07	0.06	0.05	0.03	0.06	0.06	0.05	0.06	0.05	0.06	1.73	0.06
<b>Other Operating Parameters</b>																																			
pH - Treated Water			6.5 to 8.5	7.12	7.15	7.10	7.30	7.24	7.25	7.26	7.21	7.21	7.25	7.22	7.26	7.29	7.16	7.18	7.12	7.15	7.12	7.09	6.83	6.99	7.12	7.15	7.19	7.30	7.25	7.11	7.12	7.13	7.17	215.04	7.17
pH - Settled Water			n/a	6.05	6.10	6.00	6.06	6.18	6.09	6.29	6.41	6.13	6.21	6.19	6.14	6.16	6.19	6.20	6.24	6.09	6.01	6.10	6.29	6.15	6.22	6.15	6.09	6.30	6.09	6.05	6.27	6.15	6.09	184.69	6.16
pH - Raw Water			n/a	7.15	7.21	7.12	7.11	7.07	7.08	7.08	6.99	6.99	7.05	7.08	7.02	7.00	7.07	7.04	7.01	7.10	7.12	7.15	7.02	7.00	7.10	7.05	7.01	7.29	7.13	6.91	7.00	7.03	7.08	212.06	7.07
FAC - Treated Water	mg/l		0.2 to 4	2.00	1.94	1.85	1.45	1.34	1.43	1.44	1.54	1.54	1.58	1.60	1.61	1.63	1.81	1.86	1.80	1.81	1.83	1.90	1.80	1.83	1.91	1.85	1.89	1.81	1.90	1.71	1.71	1.60	1.71	51.68	1.72
Total Chlorine Residual Treated	mg/l		0.3 to 7	2.20	2.05	1.99	1.82	1.69	1.80	1.86	1.96	1.92	1.92	1.99	1.94	1.99	2.15	2.17	2.11	2.15	2.17	2.20	2.00	2.01	2.17	2.15	2.01	2.21	2.30	2.06	2.05	1.95	2.01	61.00	2.03
Temperature	C		15	12.0	12.0	12.0	12.0	12.0	13.00	13.0	13.0	14.0	15.0	14.0	14.0	16.0	16.0	16.0	16.0	15.0	17.0	17.0	17.0	18.0	19.0	19.0	18.0	18.0	18.0	19.0	19.0	19.0	20.0	473.0	15.8
Fluoride used (Total Daily Consumption)	kg		n/a	10.0	8.0	9.0	8.0	11.0	10.00	11.0	10.0	11.0	10.0	10.0	11.0	11.0	12.0	12.0	12.0	11.0	12.0	12.0	13.0	12.0	12.0	12.0	11.0	11.0	11.0	12.0	12.0	11.0	11.0	327.0	10.9
Chlorine used (Total Daily Consumption)	kg		n/a	15.0	14.0	15.0	14.0	14.00	15.0	15.0	15.0	15.0	15.0	15.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0
Soda ash (Total Daily Consumption)	kg		n/a	156.7	139.4	140.1	142.8	144.8	145.2	145.5	144.8	148.9	135.0	146.5	147.2	147.9	171.4	176.8	176.8	176.8	179.2	177.8	168.6	180.2	180.2	181.9	172.7	175.8	150.1	181.6	178.8	170.7	179.5	4905.5	163.0
Soda Ash - Dosage	mg/l		n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0
Alum residual - (Total Daily Consumption)	mg/l		n/a	156.7	139.4	140.1	142.8	144.8	145.2	145.5	144.8	148.9	135.0	146.5	147.2	147.9	171.4	176.8	176.8	176.8	179.2	177.8	168.6	180.2	180.2	181.9	172.7	175.8	150.1	181.6	178.8	170.7	179.5	4905.5	163.0
Alum residual - Dosage	mg/l		n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0
Alum residual - Treated Water	mg/l		0.1	0.06	0.08	0.06	0.06	0.06	0.07	0.06	0.05	0.09	0.06	0.07	0.06	0.04	0.06	0.06	0.07	0.06	0.06	0.05	0.09	0.08	0.06	0.05	0.05	0.05	0.06	0.06	0.06	0.05	0.06	1.85	0.06
Poly Bags added (25 kg bags)	kg												0.5											0.5				0.5						62.5	



## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2013/69

**To:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** July 12, 2013

**SUBJECT:** Police Services Board – Financial Request RE: 2013 O.P.P. Annual Auction Proceeds

#### **BACKGROUND**

At the Council Meeting held on July 8, 2013, the Police Services Board request to consider their recommendation for direction of the proceeds from the O.P.P. Annual Auction held on April 27, 2013 in the amount of \$1,919.94, was referred to the Administration & Finance Executive Committee for recommendation.

The Police Services Board recommends that the proceeds from the 2013 annual auction be donated to the Community Policing Committee for Youth Safety Initiatives (i.e., bicycle safety) in the Town of Fort Frances.

#### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council authorize the donation of the proceeds from the 2013 O.P.P. Annual Auction in the amount of \$1,919.94 to the Community Policing Committee for Youth Safety Initiatives in the Town of Fort Frances.

**Council Approval of This Report Will Agree** to the recommendation of the Administration and Finance Executive Committee to donate the proceeds from the 2013 O.P.P. Annual Auction in the amount of \$1,919.94 to the Community Policing Committee for Youth Safety Initiatives in the Town of Fort Frances.

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



FORT FRANCES, ONTARIO  
CANADA

Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

## POLICE SERVICES BOARD

June 28, 2013

Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Attention: Mayor and Council

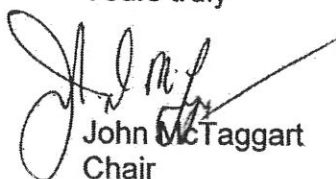
Dear Sirs:

At the regular meeting of the Police Services Board held June 28, 2013 the following resolution was approved:

"That the Police Services Board recommend to Council that the funds from the Annual OPP Auction of \$1,919.94 be donated to the Community Police Committee for Youth Safety Initiatives (ie. Bicycle safety) in the Town of Fort Frances."

A copy of their request is enclosed.

Yours truly



John McTaggart  
Chair

/elh  
Encl.

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Rainy River District Detachment  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Tel: (807) 274-3322  
Fax: (807) 274-7541

File# 614-10

June 17, 2013

Fort Frances Police Services Board  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Re: Police Auction – April 27, 2013

The annual police auction was held on April 27, 2013, the auction generated \$1919.94 in revenue after all expenses were paid.

I am requesting that this money be donated to the Community Policing Committee for Youth Safety Initiatives (ie bicycle safety) in the Town of Fort Frances.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Shouldice".

Inspector Steve Shouldice  
Detachment Commander  
Rainy River District Detachment 2D00

SS/tc



## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2013/71

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** July 9, 2013

**SUBJECT:** MOS – Requests for Reconsideration

Re: Gas Distributions Lines	(2013) Roll #5912-030-007-24300-0000
250 – 252 Scott Street	(2013) Roll #5912-020-007-07700-0000
319 Third Street W.	(2013) Roll # 5912-010-001-01800-0000

---

### BACKGROUND

Attached are the Minutes of Settlement for the 2013 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. 250 – 252 Scott Street - Commercial CVA reduction from 105,000 to 96,400 and reduction of Residential CVA from 52,750 to 47,600 resulting from updated commercial/industrial building value.
2. 319 Third Street W. – Residential CVA reduction from 79,000 to 60,000 resulting from changed value due to condition of structure.
3. Gas Distribution Lines – Pipeline CVA reduction from 2,691,250 to 2,221,604 resulting from updated property data

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications.

That total financial impact of the Minutes of Settlement is \$26,589.87 consisting of a reduction of municipal revenue of \$20,512.77 and education revenue of \$6,077.10 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

### RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement (M.O.S.) for properties located at 250-252 Scott Street and 319 Third Street W. for the 2013 taxation year and that the M.O.S. be processed. Further that the Minutes of Settlement for the Gas Distribution Lines not be accepted at this time pending further investigation, which may or may not include a municipal appeal of the Pipeline assessment reduction of 469,646.

Page 2

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for properties located at 250-252 Scott Street and 319 Third Street W. for the 2013 taxation year and that the M.O.S. be processed. Further that the Minutes of Settlement for the Gas Distribution Lines not be accepted at this time pending further investigation, which may or may not include a municipal appeal of the Pipeline assessment reduction of 469,646.

2013 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2013	2.7.077	-8,600	CT	0.03307687	0.012600	-284.46					-108.36				-392.82
	2013	2.7.077	-5,150	RTEP	0.01670548	0.002120	-86.03	-10.92								-96.95
							-370.49	-10.92	0.00	0.00	0.00	-108.36	0.00	0.00	0.00	-489.77
	2013	1.1.018	-19,000	RTEP	0.01670548	0.002120	-317.40	-40.28								-357.68
	2013	3.7.243	-469,646	PT	0.04221239	0.012600	-19,824.88					-5,917.54				-25,742.42
	Minutes of Settlement						-20,512.77	-51.20	0.00	0.00	0.00	-6,025.90	0.00	0.00	0.00	-26,589.87



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

*MOS: 2013-00015*  
**Request for Reconsideration**  
**Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.6

COUSINEAU ROBERT LAWRENCE  
COUSINEAU DANIEL RAY  
250 SCOTT ST  
FORT FRANCES ON P9A 1G7

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

**Roll number** 59-12-020-007-07700-0000  
**Property location and description** 250-252 SCOTT ST  
PLAN SM21 PT LOT 12 & PT CLSD LANE PCL 3026  
**Municipality** FORT FRANCES TOWN

**Current Property Assessment**

Property Classification	2008	2012	2013	Phased-in Assessment for Tax Years		
	Current Value	Current Value		2014	2015	2016
Residential (RT)	\$50,000	\$61,000	\$52,750	\$55,500	\$58,250	\$61,000
Commercial (CT)	\$99,000	\$123,000	\$105,000	\$111,000	\$117,000	\$123,000
<b>Total:</b>	<b>\$149,000</b>	<b>\$184,000</b>	<b>\$157,750</b>	<b>\$166,500</b>	<b>\$175,250</b>	<b>\$184,000</b>

**Revised Property Assessment**

Property Classification	2008	2012	2013	Phased-in Assessment for Tax Years		
	Current Value	Current Value		2014	2015	2016
Residential (RT)	\$50,000	\$47,600	\$47,600	\$47,600	\$47,600	\$47,600
Commercial (CT)	\$99,000	\$96,400	\$96,400	\$96,400	\$96,400	\$96,400
<b>Total:</b>	<b>\$149,000</b>	<b>\$144,000</b>	<b>\$144,000</b>	<b>\$144,000</b>	<b>\$144,000</b>	<b>\$144,000</b>

**Reason(s) why your property assessment changed**

- Updated commercial/industrial building value

Please see reverse

Please check the appropriate box and sign below

AGENDA ITEM #6.6

☒ accept my revised assessment

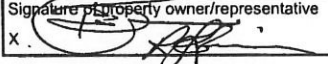
or

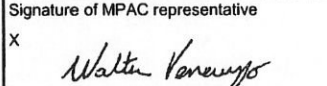
☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by July 24, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

**You must sign and return this form for the change to take effect this year.**

Signature of property owner/representative X 	Print Name X ROBERT L. COUSINEAU	Date (yyyy/mm/dd) JUNE 17/13
---	-------------------------------------	---------------------------------

Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/04/15
---	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

**To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.**

Last date for a Municipal Appeal: October 4, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-020-007-07700-0000

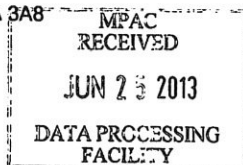


MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

*Mos: 2013-0006*  
**Request for Reconsideration**  
**Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.6

CUNNINGHAM WALTER HENRY  
319 THIRD ST W  
FORT FRANCES ON P9A 3A8

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-010-001-01800-0000	
<b>Property location and description</b>	319 THIRD ST W PLAN SM29.PT LOT 65 RP 48R3823 PART 10 PCL 8275	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
<b>2012 Current Value</b>	<b>\$85,000</b>	<b>\$60,000</b>
<b>2008 Current Value</b>	<b>\$77,000</b>	<b>\$77,000</b>
<b>Property Classification</b>	Residential (RT)	Residential (RT)
<b>Tax Year</b>	<b>Phased-in Assessment</b>	<b>Phased-in Assessment</b>
2013	\$79,000	\$60,000
2014	\$81,000	\$60,000
2015	\$83,000	\$60,000
2016	\$85,000	\$60,000

**Reason(s) why your property assessment changed**

- Changed value due to condition of structure(s)

Please see reverse

Please check the appropriate box and sign below

AGENDA ITEM #6.6

☒ accept my revised assessment

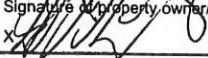
or

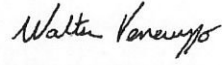
☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by July 24, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X <b>WALTER H. CUNNINGHAM</b>	Date (yyyy/mm/dd) <b>2013-06-13</b>
---	---	--

Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/04/15
---	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: October 4, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

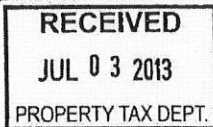
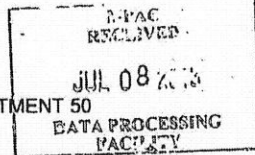
Tax Year: 2013 Roll Number: 59-12-010-001-01800-0000



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Request for Reconsideration Minutes of Settlement 2013 Tax Year

UNION GAS LIMITED  
PROPERTY TAX DEPARTMENT 50  
PO BOX 2001 STN MAIN  
CHATHAM ON N7M 5M1



### Questions?

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

**Roll number** 59-12-030-007-24300-0000  
**Property location and description** GAS DISTRIBUTION LINES  
**Municipality** FORT FRANCES TOWN

Property Assessment	Current	Revised
2012 Current Value	\$2,848,000	\$2,351,000
2008 Current Value	\$2,639,000	\$2,178,472
Property Classification	Pipeline (PT)	Pipeline (PT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2013	\$2,691,250	\$2,221,604
2014	\$2,743,500	\$2,264,736
2015	\$2,795,750	\$2,307,868
2016	\$2,848,000	\$2,351,000

### Reason(s) why your property assessment changed

- Updated property data

Please see reverse

Please check the appropriate box and sign below

I ☒ ~~accept~~ my revised assessment

or

I ☐ ~~reject~~ my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by October 02, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>Kyle Simpson</i>	Print Name X Kyle Simpson	Date (yyyy/mm/dd) 2013/07/03
Signature of MPAC representative X <i>Walter Veneruzzo</i> Walter Veneruzzo, Director, Valuation and Customer Relations		Date (yyyy/mm/dd) 2013/06/24
Objection by Municipality		
Municipal Signature X	Print Name X	Date (yyyy/mm/dd)

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: October 9, 2013

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-030-007-24300-0000



# **TOWN OF FORT FRANCES**

## **ADMINISTRATION & FINANCE DIVISION**

### **TREASURY REPORT 2013/73**

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** July 12, 2013

**SUBJECT:** Mark McCaig, CAO – Purchase Card Expenses

#### **BACKGROUND**

Attached is a copy of Mark McCaig's purchase card expenses for hotel accommodations related to the Human Rights Tribunal meeting held on June 21, 2013 at the Valhalla Inn in Thunder Bay in the amount of \$134.47.

The entertainment expenses are in compliance with Travel Policy No. 3.11 4. e).

#### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the purchase card Hotel accommodation expense for Mark McCaig, CAO for the Human Rights Tribunal meeting held on June 21, 2013 at the Valhalla Inn in Thunder Bay in the amount of \$134.47.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee's recommendation to approve the purchase card expenses in the amount of \$134.47 for Mark McCaig, CAO attendance at the Human Rights Tribunal meeting held on June 21, 2013 at the Valhalla Inn in Thunder Bay.

MARK MCCAIG

CREDITS  
\$0.00

PURCHASES  
\$205.97

CASH ADV  
\$0.00

TOTAL ACTIVITY  
\$205.97

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-24	06-21	74529003172910346765509	VALHALLA INN THUNDER BAY ON	134.47
06-24	06-22	74500013173667413512062	THE VALHALLA INN - GPC THUNDER BAY ON	71.50

kml 125  
 G - 125. 1200. 1253 - 134.47  
 kml 125  
 G - 125. 1200. 1253 - 71.50  
 Approved July 8/13 Treasury Report 2013/65  
 MM

Date: 06/21/2013  
Page 1 of 1



VALHALLA INN THUNDER BAY  
1 VALHALLA INN ROAD  
THUNDER BAY, ON P7E6J1

MCCAIG, MR MARK  
TOWNSHIP OF FORT FRANCES

FORT FRANCES, ON P9A

Acct# 11110336283  
Room# 203

Rate Code: TRANG  
Room Type: TQR  
Room Rate: \$119.00

Arrive: 6/20/2013  
Depart: 6/21/2013  
Direct Bill:  
A/R Ref:

Date	Description	Reference	Credit Card	Charges/Credits
06/20/13	ROOM TRANS. GOVERN	#203 MCCAIG, MR MARK		\$119.00
06/20/13	HARMONIZED SALES T.	HARMONIZED SALES TAX		\$15.47
06/21/13	Visa	Visa	XXXXXXXXXXXX6269	(\$134.47)
HST #RT895695716				
BALANCE DUE:				0.00

Direct Bill Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived.





## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2013/72

**To:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** July 12, 2013  
**SUBJECT:** Officers & Signing Authority

#### BACKGROUND

The Corporation of the Town of Fort Frances received notification from Computershare Trust Company of AbitibiBowater Inc – Direct Registration (DRS) Advise for 48.000000 shares Common Stock as a residual payment for the claim submitted to Ernst & Young Inc monitor of Abitibi-Consolidated Inc.

A duly signed Direct Registration Transaction Request to sell all 48.000000 shares/units will be sent via Registered mail to Computershare in Providence, Rhode Island, USA. The requested transaction should be accompanied with a certified corporate resolution naming the officers authorized to conduct financial transactions on behalf of the Corporation. Therefore, I am requesting a separate resolution for this purpose.

#### RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing officers authorized to conduct financial transactions on behalf of the Corporation.

Council Approval of This Report Will authorize the following:

1. That the Officers of the Corporation of the Town of Fort Frances are:
  - i) Mayor Roy Avis
  - ii) Councillors John Albanese  
Andrew Hallikas  
Ken Perry  
Paul Ryan  
Rick Wiedenhoeft  
Douglas Kitowski
2. And that the Signing Officers authorized to conduct financial transactions on behalf of the Corporation of the Town of Fort Frances are any two of the following listed:
  - i) Mayor Roy Avis
  - ii) CAO Mark McCaig
  - iii) Treasurer Laurie Witherspoon
  - iv) Clerk Glenn Treftlin



Computershare Trust Company, N.A.  
PO Box 43078  
Providence, RI 02940-3078  
Within USA, US territories & Canada 866 820 6919  
Outside USA, US territories & Canada 781 575 3100  
www.computershare.com/investor

Resolute Forest Products Inc. is incorporated under  
the laws of the State of DE.

CORPORATION OF THE TOWN OF FORT FRANCES  
320 PORTAGE AVE  
FORT FRANCES ON P9A 3P9  
CANADA

000066

**Claim Number**

1845

**Holder Account Number**

C0000154041



Uncertified accounts are subject to withholding taxes  
on dividend payments and sales proceeds.

Company ID  
SSN/TIN Certified

ABH  
No

**Resolute Forest Products Inc. - Direct Registration (DRS) Advice****Transaction(s)**

Date	Transaction Description	Total Shares/Units	CUSIP	Class Description
06 Nov 2012	Abitibi-Consolidated Co of Cda	48.000000	76117W109	Common Stock

**Account Information: Date: 06 Nov 2012 (Excludes transactions pending settlement)**

Current Direct Registration Balance	Total Shares/ Units	Price Per Share	Value (\$)	CUSIP	Class Description
48.000000	48.000000	11.800000	566.40	76117W109	Common Stock

**IMPORTANT INFORMATION — RETAIN FOR YOUR RECORDS.**

This advice is your record of the share transaction in your account on the books of the Company as part of the Direct Registration System. This advice is neither a negotiable instrument nor a security, and delivery of it does not of itself confer any rights to the recipient. It should be kept with your important documents as a record of your ownership of these shares. No action on your part is required.

The IRS requires that we report the cost basis of certain shares acquired after January 1, 2011. If your shares were covered by the legislation and you have sold or transferred the shares and requested a specific cost basis calculation method, we have processed as requested. If you did not specify a cost basis calculation method, we have defaulted to the first in, first out (FIFO) method. Please visit our website or consult your tax advisor if you need additional information about cost basis.

Upon request, the Company will furnish to any shareholder, without charge, a full statement of the designations, rights (including rights under any Company's Rights Agreement, if any), preferences and limitations of the shares of each class and series authorized to be issued, and the authority of the Board of Directors to divide the shares into series and to determine and change rights, preferences and limitations of any class or series.

Assets are not deposits of Computershare and are not insured by the Federal Deposit Insurance Corporation, the Securities Investor Protection Corporation, or any other federal or state agency.

If you do not keep in contact with us or do not have any activity in your account for the time periods specified by state law, your property could become subject to state unclaimed property laws and transferred to the appropriate state.

40UDR

A B H  
Page 56 of 123



Computershare Trust Company, N.A.  
PO Box 43078  
Providence, RI 02940-3078  
Within USA, US territories & Canada 866 820 6919  
Outside USA, US territories & Canada 781 575 3100  
www.computershare.com/investor

CORPORATION OF THE TOWN OF FORT FRANCES  
320 PORTAGE AVE  
FORT FRANCES ON P9A 3P9  
CANADA

Holder Account Number

C0000154041 COR



Uncertified accounts are subject to withholding taxes  
on dividend payments and sales proceeds.

Company ID  
SSN/TIN Certified

ABH  
No

## Direct Registration Transaction Request Form

Please mark one box only. This form is only applicable to shares held in Direct Registration (DRS) for COMMON STOCK.

Sell All  
Shares \*



OR

Sell This  
Number Of  
Whole Shares \*

You will receive a check for the net proceeds of the sale, less a transaction fee of \$15.00 plus 12 cents per whole share sold.

Sales requests submitted on this *Direct Registration Transaction Request Form* will be processed as a batch order. Please see instructions on the reverse side for more information.

Issue All  
Whole  
Shares



OR

Issue A Certificate  
For This Number  
Of Whole Shares

There is no fee for requesting a certificate.

**Signatures:** The instructions given above must be signed by the registered holder. If held in joint name, both owners must sign.

By signing, I/we agree to the terms and conditions of Direct Registration. If you have any questions, call the number above.

Signature 1 - Please keep signature within the box.

*Mark McVey*

Date (mm/dd/yyyy)

06 / 06 / 2013

Signature 2 - Please keep signature within the box.

*Laurie G. Witherspoon*

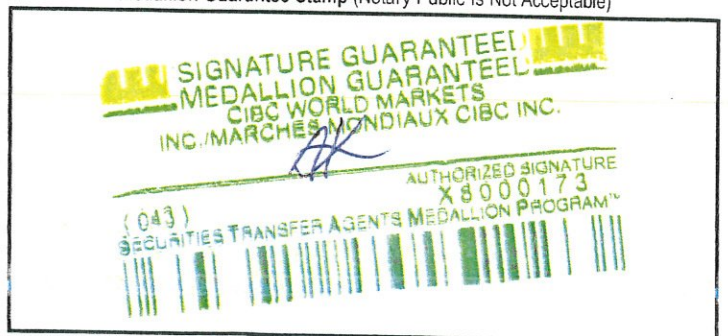
Daytime Telephone Number

807 274 5323

\* For sales requests for partnerships or corporations, please have your signature(s) medallion guaranteed or provide us with a certified copy of the corporate resolution dated within 180 days or a certified copy of the partnership agreement dated within 60 days.

IN THE EVENT YOU WISH TO MAKE A TRANSACTION TO  
YOUR ACCOUNT, PLEASE MARK ONE BOX ONLY.

IF YOU DO NOT WISH TO MAKE A TRANSACTION AT THIS  
TIME, PLEASE RETAIN THIS FORM FOR FUTURE USE. YOU  
ARE NOT REQUIRED TO TAKE ANY FURTHER ACTION.





**TOWN OF FORT FRANCES**  
**ADMINISTRATION & FINANCE DIVISION**  
**TREASURY REPORT 2013/70**

**To:** Mayor Avis & Members of Council  
**From:** Laurie Witherspoon, Treasurer  
**Date:** July 12, 2013  
**Subject:** 2012 Municipal Performance Measurement Program Results

---

**BACKGROUND**

The Municipal Performance Measurement Program (MPMP) requires municipalities to collect data to report annually on measures of effectiveness and efficiency in key service areas. The Town of Fort Frances reports on twelve of the thirteen core services, Conventional Transit being the exception. MPMP is an initiative designed to provide taxpayers with useful information on service delivery and municipalities with a tool to improve those services over time.

Divisional Managers have reviewed the attached MPMP report. I am seeking Council approval to publish the 2012 Municipal Performance Measurement results on our website for public access.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that the 2012 Municipal Performance Measurement Program Results as attached be approved and published on the Town of Fort Frances website.

**Council Approval of This Report Will Agree** to the Administration & Finance Executive Committee recommend to approve the 2012 Municipal Performance Measurement Program Results and to publish the results on the Town of Fort Frances website.

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

**Questions about MPMP results should be addressed to:**

Name: Laurie A. Witherspoon	Phone: (807) 274-5323 ext 248
Title: Treasurer	
Email: lwitherspoon@fort-frances.com	

## Local Government

**CONTACT PERSON FOR LOCAL GOVERNMENT:** Laurie Witherspoon, Treasurer

### 1.1 GENERAL GOVERNMENT - EFFICIENCY

	2012	2011	2010	2009
1.1 a) Operating costs for governance and corporate management as a percentage of total municipal operating costs.	5.9%	4.6%	4.9%	4.5%
1.1 b) Total costs for governance and corporate management as a percentage of total municipal costs.	5.0%	3.9%	4.1%	

**OBJECTIVE:**

Efficient local municipal government.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 0206 35 (Operating costs measure) and 91 0206 45 (Total costs measure includes amortization).

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Fire Services

**CONTACT PERSON FOR FIRE SERVICES:** Frank Sheppard, Fire Chief

#### 2.1 FIRE SERVICES – EFFICIENCY

	2012	2011	2010	2009
2.1 a) Operating costs for fire services per \$1,000 of assessment.	\$ 1.98	\$ 2.76	\$ 2.35	\$ 2.73
2.1 b) Total costs for fire services per \$1,000 of assessment.	\$ 2.09	\$ 2.88	\$ 2.48	

**OBJECTIVE:**

Efficient fire services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 1103 35 (Operating costs measure) and 91 1103 45 (Total costs measure).

#### 2.2 & 2.3 CIVILIAN FIRE RELATED INJURIES – EFFECTIVENESS

	2012	2011	2010	2009
2.2 Number of residential fire related civilian injuries per 1,000 persons.	0.000	0.000	0.000	0.000
2.3 Number of residential fire related civilian injuries averaged over 5 years per 1,000 persons.	0.000	0.000	0.000	0.000

**OBJECTIVE:**

Minimize the number of civilian injuries in residential fires.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- Financial Information Return: 92 1151 07 (2.2) and 92 1152 07 (2.3).

#### 2.4 & 2.5 CIVILIAN FIRE RELATED FATALITIES - EFFECTIVENESS

	2012	2011	2010	2009
2.4 Number of residential fire related civilian fatalities per 1,000 persons.	0.000	0.000	0.000	0.000
2.5 Number of residential fire related civilian fatalities averaged over 5 years per 1,000 persons.	0.000	0.000	0.000	0.000

**OBJECTIVE:**

Minimize the number of civilian fatalities in residential fires.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- Financial Information Return: 92 1155 07 (2.4) and 92 1156 07 (2.5).

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### 2.6 NUMBER OF RESIDENTIAL STRUCTURAL FIRES – EFFECTIVENESS

	2012	2011	2010	2009	
2.6 Number of residential structural fires per 1,000 households.	0.262	1.049	0.525	2.363	
<b>OBJECTIVE:</b> Minimize the number of residential structural fires.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 1160 07.					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Police Services

**CONTACT PERSON FOR POLICE SERVICES: Steve Shouldice, Inspector, RRDD OPP**

#### 3.1 POLICE SERVICES – EFFICIENCY

	2012	2011	2010	2009
3.1 a) Operating costs for police services per person. <sup>1</sup>	\$ 331.12	\$ 324.87	\$ 315.19	\$ 302.38
3.1 b) Total costs for police services per person.	\$ 331.12	\$ 324.87	\$ 315.19	

**OBJECTIVE:**

Efficient police services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

O.P.P. Contracted Policing - No amortization expense

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- <sup>1</sup> As of 2009, the efficiency measures for police services do not include expenses for prisoner transportation or court security since expenses for these services are being uploaded to the province over a number of years. The efficiency measures for police services align with effectiveness measures based on crime rates.

- Financial Information Return: 91 1204 35 (Operating costs measure) and 91 1204 45 (Total costs measure).

#### 3.2 VIOLENT CRIME RATE – EFFECTIVENESS

	2012	2011	2010	2009
3.2 Violent crime rate per 1,000 persons. <sup>1</sup>	19.115	17.354	17.771	20.980

**OBJECTIVE:**

Safe communities.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- <sup>1</sup> Statistics Canada has expanded the definition of violent crime. Therefore, prior years are not comparable unless restated.

- Financial Information Return: 92 1258 07.

#### 3.3 PROPERTY CRIME RATE – EFFECTIVENESS

	2012	2011	2010	2009
3.3 Property crime rate per 1,000 persons. <sup>1</sup>	40.996	40.493	45.662	46.279

**OBJECTIVE:**

Safe communities.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- <sup>1</sup> Statistics Canada has expanded the definition of property crime. Therefore, prior years are not comparable unless restated.

- Financial Information Return: 92 1259 07.

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### 3.4 TOTAL CRIME RATE – EFFECTIVENESS

	2012	2011	2010	2009	2008
3.4 Total crime rate per 1,000 persons ( <i>Criminal Code</i> offences, excluding traffic).	80.106	76.081	82.562	85.030	91.694
<b>OBJECTIVE:</b> Safe communities.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 1263 07.</li> </ul>					

### 3.5 YOUTH CRIME RATE – EFFECTIVENESS

	2012	2011	2010	2009	2008
3.5 Youth crime rate per 1,000 youths.	106.870	94.368	136.986	118.721	41.096
<b>OBJECTIVE:</b> Safe communities.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 1265 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Building Permits & Inspection Services

**CONTACT PERSON FOR BUILDING PERMITS & INSPECTION SERVICES: Travis Rob, CBO**

#### 4.1 BUILDING PERMITS & INSPECTION SERVICES – EFFICIENCY

	2012	2011	
4.1 a) Operating costs for building permits and inspection services per \$1,000 of construction activity (based on permits issued).	\$ 35.45	\$ 30.31	
4.1 b) Total costs for building permits and inspection services per \$1,000 of construction activity (based on permits issued).	\$ 36.64	\$ 32.22	

**OBJECTIVE:**

Efficient building permits and inspection services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- MPMP measures for building permits and inspection services were introduced in 2011.
- Financial Information Return: 91 1301 35 (Operating costs measure) and 91 1301 45 (Total costs measure).

#### 4.2 REVIEW OF COMPLETE BUILDING PERMIT APPLICATIONS – EFFECTIVENESS

	2012	2011	
4.2 Median number of days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal:			
a) Category 1: Houses (houses not exceeding 3 storeys/600 square metres). Reference: provincial standard is 10 working days.	5 Working Days	5 Working Days	
b) Category 2: Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres). Reference: provincial standard is 15 working days.	7 Working Days	5 Working Days	
c) Category 3: Large Buildings (large residential/commercial/ industrial/ institutional). Reference: provincial standard is 20 working days.	12 Working Days	7 Working Days	
d) Category 4: Complex buildings (post disaster buildings, including hospitals, power/water, fire/police/ EMS, communications). Reference: provincial standard is 30 working days.	20 Working Days	15 Working Days	

**OBJECTIVE:**

Complete building permit applications are processed quickly and accurately.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- MPMP measures for building permits and inspection services were introduced in 2011.
- Financial Information Return: (a) 91 1351 07, (b) 91 1352 07, (c) 91 1353 07, (d) 91 1354 07.

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Transportation - Roads

**CONTACT PERSON FOR ROADS:** Doug Brown, Manager Operations & Facilities

#### 5.1 PAVED ROADS – EFFICIENCY

	2012	2011	2010		
5.1 a) Operating costs for paved (hard top) roads per lane kilometre. <sup>1</sup>	\$ 2,415.63	\$ 2,126.86	\$ 2,241.99		
5.1 b) Total costs for paved (hard top) roads per lane kilometre.	\$ 9,744.23	\$ 9,387.62	\$ 9,128.38		
<b>OBJECTIVE:</b> Efficient maintenance of paved roads.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li><sup>1</sup> The formulas for efficiency measures for paved roads were revised in 2010 to net out revenue received from utilities for utility cut repairs.</li> <li>The total cost measure was also revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> </ul>					
<ul style="list-style-type: none"> <li>Financial Information Return: 91 2111 35 (Operating costs measure) and 91 2111 45 (Total costs measure).</li> </ul>					

#### 5.2 UNPAVED ROADS – EFFICIENCY

	2012	2011	2010	2009	
5.2 a) Operating costs for unpaved (loose top) roads per lane kilometre.	\$ 8,866.00	\$ 8,417.70	\$ 7,211.60	\$ 6,521.10	
5.2 b) Total costs for unpaved (loose top) roads per lane kilometre.	\$ 12,517.80	\$ 12,155.60	\$ 22,526.60		
<b>OBJECTIVE:</b> Efficient maintenance of unpaved roads.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> </ul>					
<ul style="list-style-type: none"> <li>Financial Information Return: 91 2110 35 (Operating costs measure) and 91 2110 45 (Total costs measure).</li> </ul>					

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 5.3 BRIDGES AND CULVERTS – EFFICIENCY

	2012	2011	2010	2009	
5.3 a) Operating costs for bridges and culverts per square metre of surface area.	\$ 20.68	\$ 11.20	\$ 4.01	\$ 2.18	
5.3 b) Total costs for bridges and culverts per square metre of surface area.	\$ 61.57	\$ 58.63	\$ 48.57		
<b>OBJECTIVE:</b> Efficient maintenance of bridges and culverts.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Repaired Expansion joints on overpass bridge in 2012.					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 2130 35 (Operating costs measure) and 91 2130 45 (Total costs measure).</li> </ul>					

#### 5.4 WINTER MAINTENANCE OF ROADS – EFFICIENCY

	2012	2011	2010	2009	
5.4 a) Operating costs for winter maintenance of roadways per lane kilometre maintained in winter.	\$ 2,052.28	\$ 3,470.35	\$ 2,852.88	\$ 2,913.02	
5.4 b) Total costs for winter maintenance of roadways per lane kilometre maintained in winter.	\$ 2,188.89	\$ 3,606.95	\$ 2,907.08		
<b>OBJECTIVE:</b> Efficient winter maintenance of roads.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Snowfall accumulations year to year differ result in annual cost fluctuations.					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 2205 35 (Operating costs measure) and 91 2205 45 (Total costs measure).</li> </ul>					

#### 5.5 ADEQUACY OF PAVED ROADS – EFFECTIVENESS

	2012	2011	2010	2009	2008
5.5 Percentage of paved lane kilometres where the condition is rated as good to very good. <sup>1</sup>	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured
<b>OBJECTIVE:</b> Pavement condition meets municipal objectives.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li><sup>1</sup> Pavement condition is rated using a Pavement Condition Index (PCI) such as the Index used by the Ontario Good Roads Association (OGRA) or the Ministry of Transportation's Roads Inventory Management System (RIMS).</li> <li>Financial Information Return: 92 2152 07.</li> </ul>					

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 5.6 ADEQUACY OF BRIDGES AND CULVERTS – EFFECTIVENESS

	2012	2011	2010	2009	
5.6 Percentage of bridges and culverts where the condition is rated as good to very good. <sup>1</sup>	100%	100%	100%	100%	
<b>OBJECTIVE:</b> Safe bridges and culverts.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The effectiveness measure for bridges and culverts was introduced in 2009.</li> <li><sup>1</sup> A bridge or culvert is rated as being in good to very good condition if distress to the primary components is minimal, requiring only maintenance. Primary components are the main load carrying components of the structure, including the deck, beams, girders, abutments, foundations, etc.</li> <li>Financial Information Return: 92 2165 07.</li> </ul>					

#### 5.7 WINTER EVENT RESPONSES – EFFECTIVENESS

	2012	2011	2010	2009	2008
5.7 Percentage of winter events where the response met or exceeded locally determined municipal service levels for road maintenance.	100%	100%	100%	100%	100%
<b>OBJECTIVE:</b> Response to winter storm events meets locally determined service levels for winter road maintenance.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 2251 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Conventional Transit

#### 6.1 CONVENTIONAL TRANSIT – EFFICIENCY

	2012	2011	2010	2009	
6.1 a) Operating costs for conventional transit per regular service passenger trip.	N/A	N/A	N/A	N/A	
6.1 b) Total costs for conventional transit per regular service passenger trip.	N/A	N/A	N/A		
<b>OBJECTIVE:</b> Efficient conventional transit services.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Municipality does not operate a Conventional Transit system					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 2203 35 (Operating costs measure) and 91 2203 45 (Total costs measure).</li> </ul>					

#### 6.2 CONVENTIONAL TRANSIT RIDERSHIP – EFFECTIVENESS

	2012	2011	2010	2009	2008
6.2 Number of conventional transit passenger trips per person in the service area in a year.	N/A	N/A	N/A	N/A	
<b>OBJECTIVE:</b> Maximum utilization of municipal transit services.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Municipality does not operate a Conventional Transit system					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 2351 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Environment - Wastewater (Sewage)

**CONTACT PERSON FOR WASTEWATER:** Doug Brown, Manager Operations & Facilities

#### 7.1 WASTEWATER COLLECTION/CONVEYANCE – EFFICIENCY

	2012	2011	2010	2009
7.1 a) Operating costs for the collection/conveyance of wastewater per kilometre of wastewater main.	\$ 9,699.63	\$ 11,674.63	\$ 14,419.46	\$ 10,128.05
7.1 b) Total costs for the collection/conveyance of wastewater per kilometre of wastewater main.	\$ 13,363.58	\$ 15,139.03	\$ 17,763.93	

**OBJECTIVE:**

Efficient municipal wastewater collection/conveyance.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 3111 35 (Operating costs measure) and 91 3111 45 (Total costs measure).

#### 7.2 WASTEWATER TREATMENT AND DISPOSAL – EFFICIENCY

	2012	2011	2010	2009
7.2 a) Operating costs for the treatment and disposal of wastewater per megalitre.	\$ 393.00	\$ 330.76	\$ 286.57	\$ 293.45
7.2 b) Total costs for the treatment and disposal of wastewater per megalitre.	\$ 533.87	\$ 445.00	\$ 392.88	

**OBJECTIVE:**

Efficient municipal wastewater treatment and disposal.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

Low hydraulic loading at Sewer Treatment Plant in 2012

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 3112 35 (Operating costs measure) and 91 3112 45 (Total costs measure).

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 7.3 WASTEWATER INTEGRATED SYSTEM – EFFICIENCY

	2012	2011	2010	2009	
7.3 a) Operating costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	\$ 663.48	\$ 610.02	\$ 580.09	\$ 503.57	
7.3 b) Total costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	\$ 906.52	\$ 807.13	\$ 754.47		
<b>OBJECTIVE:</b> Efficient municipal wastewater system (integrated system).					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3113 35 (Operating costs measure) and 91 3113 45 (Total costs measure).</li> </ul>					

#### 7.4 WASTEWATER MAIN BACKUPS – EFFECTIVENESS

	2012	2011	2010	2009	2008
7.4 Number of wastewater main backups per 100 kilometres of wastewater main in a year.	5.2632	6.6667	3.5088	12.2807	8.7719
<b>OBJECTIVE:</b> Municipal sewage management practices prevent environmental and human health hazards.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> 7 Backups in 2009 compared to 2 Backups in 2010, 4 Backups in 2011 and 3 Backups in 2012					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 3154 07.</li> </ul>					

#### 7.5 WASTEWATER BYPASSES TREATMENT – EFFECTIVENESS

	2012	2011	2010	2009	2008
7.5 Percentage of wastewater estimated to have by-passed treatment.	0.000%	0.158%	0.343%	0.000%	0.000%
<b>OBJECTIVE:</b> Municipal sewage management practices prevent environmental and human health hazards.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 3155 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Storm Water Management

**CONTACT PERSON FOR STORM WATER:** Doug Brown, Manager Operations & Facilities

#### 8.1 URBAN STORM WATER MANAGEMENT – EFFICIENCY

	2012	2011	2010	2009
8.1 a) Operating costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 2,401.15	\$ 2,034.56	\$ 2,269.73	\$ 3,360.06
8.1 b) Total costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 6,294.46	\$ 5,939.20	\$ 6,226.20	

**OBJECTIVE:**

Efficient urban storm water management.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 3209 35 (Operating costs measure) and 91 3209 45 (Total costs measure).

#### 8.2 RURAL STORM WATER MANAGEMENT – EFFICIENCY

	2012	2011	2010	2009
8.2 a) Operating costs for rural storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 899.08	\$ 964.45	\$ 1,056.14	\$ 732.86
8.2 b) Total costs for rural storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 928.63	\$ 965.71	\$ 1,107.53	

**OBJECTIVE:**

Efficient rural storm water management.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 3210 35 (Operating costs measure) and 91 3210 45 (Total costs measure).

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Drinking Water

**CONTACT PERSON FOR DRINKING WATER: Doug Brown, Manager Operations & Facilities**

#### 9.1 DRINKING WATER TREATMENT – EFFICIENCY

	2012	2011	2010	2009
9.1 a) Operating costs for the treatment of drinking water per megalitre.	\$ 430.92	\$ 475.14	\$ 398.40	\$ 467.54
9.1 b) Total costs for the treatment of drinking water per megalitre.	\$ 589.17	\$ 626.95	\$ 526.46	
<b>OBJECTIVE:</b> Efficient municipal water treatment services.				
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>				
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3311 35 (Operating costs measure) and 91 3311 45 (Total costs measure).</li> </ul>				

#### 9.2 DRINKING WATER DISTRIBUTION/TRANSMISSION – EFFICIENCY

	2012	2011	2010	2009
9.2 a) Operating costs for the distribution/ transmission of drinking water per kilometre of water distribution pipe.	\$ 12,356.83	\$ 11,908.37	\$ 10,677.40	\$ 9,583.39
9.2 b) Total costs for the distribution/ transmission of drinking water per kilometre of water distribution pipe.	\$ 16,151.15	\$ 15,497.65	\$ 14,235.53	
<b>OBJECTIVE:</b> Efficient municipal water distribution/transmission services.				
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>				
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3312 35 (Operating costs measure) and 91 3312 45 (Total costs measure).</li> </ul>				

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 9.3 DRINKING WATER INTEGRATED SYSTEM – EFFICIENCY

	2012	2011	2010	2009	
9.3 a) Operating costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	\$ 980.54	\$ 996.78	\$ 850.87	\$ 889.45	
9.3 b) Total costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	\$ 1,307.57	\$ 1,305.81	\$ 1,129.71		
<b>OBJECTIVE:</b> Efficient municipal water system (integrated system).					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3313 35 (Operating costs measure) and 91 3313 45 (Total costs measure).</li> </ul>					

#### 9.4 BOIL WATER ADVISORIES – EFFECTIVENESS

	2012	2011	2010	2009	2008
9.4 Weighted number of days when a boil water advisory issued by the medical officer of health, applicable to a municipal water supply, was in effect.	0	0	0	0	0
<b>OBJECTIVE:</b> Water is safe and meets local needs.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 3355 07.</li> </ul>					

#### 9.5 BREAKS IN WATER MAINS – EFFECTIVENESS

	2012	2011	2010	2009	2008
9.5 Number of water main breaks per 100 kilometres of water distribution pipe in a year.	8.4507	9.8592	4.2857	5.7143	7.1347
<b>OBJECTIVE:</b> Improve system reliability.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> 6 Watermain Breaks in 2012, 7 Water Main Breaks in 2011 as compared to 3 breaks in 2010					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 3356 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Solid Waste Management (Garbage)

**CONTACT PERSON FOR SOLID WASTE MANAGEMENT: Doug Brown, Manager Operations & Facilities**

#### 10.1 GARBAGE COLLECTION – EFFICIENCY

	2012	2011	2010	2009
10.1 a) Operating costs for garbage collection per household.	\$ 40.92	\$ 45.43	\$ 39.96	\$ 39.17
10.1 b) Total costs for garbage collection per household.	\$ 40.92	\$ 45.43	\$ 39.96	

**OBJECTIVE:**

Efficient municipal garbage collection services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

Contracted Service therefore no amortization expense

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 3404 35 (Operating costs measure) and 91 3404 45 (Total costs measure).

#### 10.2 GARBAGE DISPOSAL – EFFICIENCY

	2012	2011	2010	2009
10.2 a) Operating costs for garbage disposal per household.	\$ 170.73	\$ 61.08	\$ 63.84	\$ 63.84
10.2 b) Total costs for garbage disposal per household.	\$ 170.78	\$ 61.18	\$ 68.44	

**OBJECTIVE:**

Efficient municipal garbage disposal services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

Landfill closure & Post-closure Liability Increase - \$338,164 was a one-time additional expense for 2012. Without that expense the operating costs per household would have been \$82.04 and total operating cost of \$82.09 per household

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 3504 35 (Operating costs measure) and 91 3504 45 (Total costs measure).

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 10.3 SOLID WASTE DIVERSION (RECYCLING) – EFFICIENCY

	2012	2011	2010	2009	
10.3 a) Operating costs for solid waste diversion per household.	\$ 40.46	\$ 57.14	\$ 52.93	\$ 41.11	
10.3 b) Total costs for solid waste diversion per household.	\$ 42.23	\$ 58.92	\$ 56.91		
<b>OBJECTIVE:</b> Efficient solid waste diversion (recycling) services.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3606 35 (Operating costs measure) and 91 3606 45 (Total costs measure).</li> </ul>					

#### 10.4 SOLID WASTE MANAGEMENT (INTEGRATED SYSTEM) – EFFICIENCY

	2012	2011	2010	2009	
10.4 a) Average operating costs for solid waste management (collection, disposal and diversion) per household.	\$ 252.11	\$ 163.66	\$ 161.23	\$ 144.12	
10.4 b) Average total costs for solid waste management (collection, disposal and diversion) per household.	\$ 253.93	\$ 165.53	\$ 165.30		
<b>OBJECTIVE:</b> Efficient solid waste management (integrated system).					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Landfill closure & Post-closure Liability increase - \$338,164 was a one-time additional expense for 2012. Without that expense the operating costs per household would have been \$163.42 and total operating cost of \$165.24 per household					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.</li> <li>Financial Information Return: 91 3607 35 (Operating costs measure) and 91 3607 45 (Total costs measure).</li> </ul>					

#### 10.5 COMPLAINTS – COLLECTION OF GARBAGE AND RECYCLED MATERIALS EFFECTIVENESS

	2012	2011	2010	2009	2008
10.5 Number of complaints received in a year concerning the collection of garbage and recycled materials per 1,000 households.	12.589	7.866	11.292	9.716	2.363
<b>OBJECTIVE:</b> Improved collection of garbage and recycled materials.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> 48 Complaints received in 2012 as compared to 30 Complaints in 2011					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li>Financial Information Return: 92 3452 07.</li> </ul>					

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 10.6 NUMBER OF MUNICIPAL SOLID WASTE MANAGEMENT FACILITIES EFFECTIVENESS

	2012	2011	2010	2009	2008
10.6 Total number of solid waste management facilities owned by the municipality with a Ministry of Environment certificate of approval.	1	1	1	1	1
<b>OBJECTIVE:</b> Context for solid waste management facility compliance measure.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 3552 07.					

#### 10.7 FACILITY COMPLIANCE – EFFECTIVENESS

10.7	Number of days per year when a Ministry of Environment compliance order for remediation concerning an air or groundwater standard was in effect for a municipally owned solid waste management facility, by facility.				
FIR line #	<b>Facility Name</b>	<b>Days 2012</b>	<b>Days 2011</b>	<b>Days 2010</b>	<b>Days 2009</b>
3553	Fort Frances Landfill Site	0	0	0	0
List facilities in the order they appear in the 2012 Financial Information Return (FIR).					
<b>OBJECTIVE:</b> Municipal solid waste services do not have an adverse impact on environment.					
<b>REFERENCE:</b> • Facility Name: 92 3553 03 to 92 3562 03 in Financial Information Return. • Days: 92 3553 07 to 92 3562 07.					

#### 10.8 DIVERSION OF RESIDENTIAL SOLID WASTE EFFECTIVENESS

	2012	2011	2010	2009	2008
10.8 Percentage of residential solid waste diverted for recycling.	17.7%	16.7%	16.5%	16.4%	15.2%
<b>OBJECTIVE:</b> Municipal solid waste reduction programs divert waste from landfills and/or incinerators.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 3655 07.					

# TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

## Parks and Recreation

CONTACT PERSON FOR PARKS AND RECREATION: Doug Brown, Manager/Jason Kabel, Manager

### 11.1 PARKS – EFFICIENCY

	2012	2011	2010	2009
11.1 a) Operating costs for parks per person.	\$ 90.97	\$ 82.26	\$ 82.81	\$ 74.47
11.1 b) Total costs for parks per person.	\$ 96.76	\$ 87.69	\$ 96.90	

#### OBJECTIVE:

Efficient operation of parks.

#### NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

#### REFERENCE:

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 7103 35 (Operating costs measure) and 91 7103 45 (Total costs measure).

### 11.2 RECREATION PROGRAMS – EFFICIENCY

	2012	2011	2010	2009
11.2 a) Operating costs for recreation programs per person.	\$ 68.83	\$ 72.84	\$ 77.53	\$ 72.87
11.2 b) Total costs for recreation programs per person.	\$ 69.36	\$ 73.36	\$ 78.04	

#### OBJECTIVE:

Efficient operation of recreation programs.

#### NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

More people participating in particular programs realising operational efficiencies.

#### REFERENCE:

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.
- Financial Information Return: 91 7203 35 (Operating costs measure) and 91 7203 45 (Total costs measure).

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 11.3 RECREATION FACILITIES – EFFICIENCY

	2012	2011	2010	2009
11.3 a) Operating costs for recreation facilities per person.	\$ 130.81	\$ 122.71	\$ 118.25	\$ 126.32
11.3 b) Total costs for recreation facilities per person.	\$ 172.78	\$ 164.95	\$ 150.48	

**OBJECTIVE:**

Efficient operation of recreation facilities.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:****REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 7306 35 (Operating costs measure) and 91 7306 45 (Total costs measure).

#### 11.4 RECREATION PROGRAMS AND RECREATION FACILITIES (SUBTOTAL) EFFICIENCY

	2012	2011	2010	2009
11.4 a) Operating costs for recreation programs and recreation facilities per person (Subtotal).	\$ 199.64	\$ 195.54	\$ 195.77	\$ 199.19
11.4 b) Total costs for recreation programs and recreation facilities per person (Subtotal).	\$ 242.14	\$ 238.31	\$ 228.52	

**OBJECTIVE:**

Efficient operation of recreation programs and facilities.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:****REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 7320 35 (Operating costs measure) and 91 7320 45 (Total costs measure).

#### 11.5 TRAILS – EFFECTIVENESS

	2012	2011	2010	2009	2008
11.5 Total kilometres of trails.	13 km	13 km	13 km	13 km	13 km
11.5 Total kilometres of trails per 1,000 persons.	1.635	1.635	1.604	1.604	1.604

**OBJECTIVE:**

Trails provide recreation opportunities.

**REFERENCE:**

- Financial Information Return: 92 7152 05 and 92 7152 07.

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 11.6 OPEN SPACE – EFFECTIVENESS

	2012	2011	2010	2009	2008
11.6 Hectares of open space (municipally owned).	606	606	606	606	606
11.6 Hectares of open space per 1,000 persons (municipally owned).	76.207	76.207	74.787	74.787	74.787
<b>OBJECTIVE:</b> Open space is adequate for population.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 7155 05 and 92 7155 07.					

#### 11.7 PARTICIPANT HOURS FOR RECREATION PROGRAMS EFFECTIVENESS

	2012	2011	2010	2009	2008
11.7 Total participant hours for recreation programs per 1,000 persons.	22,854.38	25,375.50	25,043.44	23,564.98	33,362.34
<b>OBJECTIVE:</b> Recreation programs serve needs of residents.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Calculation of program hours was an extrapolation based on a sample of activity					
<b>REFERENCE:</b> • Financial Information Return: 92 7255 07.					

#### 11.8 INDOOR RECREATION FACILITY SPACE – EFFECTIVENESS

	2012	2011	2010	2009	2008
11.8 Square metres of indoor recreation facilities (municipally owned).	12,736	12,736	12,736	12,736	12,736
11.8 Square metres of indoor recreation facilities per 1,000 persons (municipally owned).	1,601.610	1,601.610	1,571.764	1,571.764	1,571.764
<b>OBJECTIVE:</b> Indoor recreation facility space is adequate for population.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 7356 05 and 92 7356 07.					

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 11.9 OUTDOOR RECREATION FACILITY SPACE – EFFECTIVENESS

	2012	2011	2010	2009	2008
11.9 Square metres of outdoor recreation facility space (municipally owned).	0	0	0	0	0
11.9 Square metres of outdoor recreation facility space per 1,000 persons (municipally owned).	N/A	N/A	N/A	N/A	N/A
<b>OBJECTIVE:</b> Outdoor recreation facility space is adequate for population.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Town owned outdoor facilities do not have controlled access therefore do not meet the MPMP measures.					
<b>REFERENCE:</b> • Financial Information Return: 92 7359 05 and 92 7359 07.					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Libraries

**CONTACT PERSON FOR LIBRARIES:** Alicia Subnaik-Kilgour, Library CEO

#### 12.1 LIBRARY COSTS PER PERSON – EFFICIENCY

	2012	2011	2010	2009
12.1 a) Operating costs for library services per person.	\$ 78.77	\$ 81.06	\$ 82.45	\$ 69.09
12.1 b) Total costs for library services per person.	\$ 102.59	\$ 105.13	\$ 94.88	

**OBJECTIVE:**

Efficient library services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

Increased number of users of library services, particularly the Shaw Room rentals.

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- Financial Information Return: 91 7405 35 (Operating costs measure) and 91 7405 45 (Total costs measure).

#### 12.2 LIBRARY COSTS PER USE – EFFICIENCY

	2012	2011	2010	2009
12.2 a) Operating costs for library services per use. <sup>1</sup>	\$ 2.22	\$ 1.75	\$ 1.78	\$ 1.60
12.2 b) Total costs for library services per use.	\$ 2.89	\$ 2.27	\$ 2.05	

**OBJECTIVE:**

Efficient library services.

**NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:**

**REFERENCE:**

- The formulas for efficiency measures were revised in 2009 to reflect changes in the reporting of expenses consistent with accrual accounting concepts. New total cost measures were introduced and revised in 2010. Total costs mean operating costs as defined in MPMP, plus amortization and interest on long term debt, less revenue received from other municipalities for tangible capital assets.

- <sup>1</sup> The calculation of electronic library uses was updated in 2009 to include the number of people using the public library wireless connection. In 2011 three additional categories of reference transactions were added to the definition of library uses. This may affect the comparability of 2011 results with earlier years.

- Financial Information Return: 91 7406 35 (Operating costs measure) and 91 7406 45 (Total costs measure).

## TOWN OF FORT FRANCES

### Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

#### 12.3 LIBRARY USES – EFFECTIVENESS

	2012	2011	2010	2009	
12.3 Library uses per person. <sup>1</sup>	35.54	46.29	46.28	43.05	
<b>OBJECTIVE:</b> Increased use of library services.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Prior to 2012, the calculation was an estimation & generalization of current data available. The 2012 numbers more accurately reflect current uses.					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li><sup>1</sup> The calculation of electronic library uses was updated in 2009 to include the number of people using the public library wireless connection. In 2011 three additional categories of reference transactions were added to the definition of library uses. This may affect the comparability of 2011 results with earlier years.</li> <li>Financial Information Return: 92 7460 07.</li> </ul>					
<b>Line numbers for prior years:</b> <ul style="list-style-type: none"> <li>The FIR reference for the measure, library uses per person, did not change in 2009.</li> </ul>					

#### 12.4 ELECTRONIC LIBRARY USES – EFFECTIVENESS

	2012	2011	2010	2009	
12.4 Electronic library uses as a percentage of total library uses. <sup>1</sup>	17.7%	21.7%	25.0%	21.8%	
<b>OBJECTIVE:</b> Better information on library usage.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Prior to 2012, the calculation was an estimation & generalization of current data available. The 2012 numbers more accurately reflect current uses.					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li><sup>1</sup> The calculation of electronic library uses was updated in 2009 to include the number of people using the public library wireless connection. In 2011 three additional categories of reference transactions were added to the definition of library uses. This may affect the comparability of 2011 results with earlier years.</li> <li>Financial Information Return: 92 7463 07.</li> </ul>					

#### 12.5 NON - ELECTRONIC LIBRARY USES – EFFECTIVENESS

	2012	2011	2010	2009	
12.5 Non-electronic library uses as a percentage of total library uses. <sup>1</sup>	82.3%	78.3%	75.0%	78.2%	
<b>OBJECTIVE:</b> Better information on library usage.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> <ul style="list-style-type: none"> <li><sup>1</sup> The calculation of electronic library uses was updated in 2009 to include the number of people using the public library wireless connection. In 2011 three additional categories of reference transactions were added to the definition of library uses. This may affect the comparability of 2011 results with earlier years.</li> <li>Financial Information Return: 92 7462 07.</li> </ul>					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### Land Use Planning

**CONTACT PERSON FOR LAND USE PLANNING:** Travis Rob, CBO/Faye Flatt, Planner

#### 13.1 LOCATION OF NEW RESIDENTIAL DEVELOPMENT – EFFECTIVENESS

	2012	2011	2010	2009	2008
13.1 Percentage of new residential units located within settlement areas.	100%	100%	100%	100%	
<b>OBJECTIVE:</b> New residential development is occurring within settlement areas.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 8170 07.					

#### 13.2 PRESERVATION OF AGRICULTURAL LAND DURING REPORTING YEAR EFFECTIVENESS

	2012	2011	2010	2009	2008
13.2 Percentage of land designated for agricultural purposes which was not re-designated for other uses during the reporting year.	N/A	N/A	N/A	N/A	N/A
<b>OBJECTIVE:</b> Preservation of agricultural land.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 8163 07.					

#### 13.3 PRESERVATION OF AGRICULTURAL LAND RELATIVE TO 2000 EFFECTIVENESS

	2012	2011	2010	2009	2008
13.3 Percentage of land designated for agricultural purposes which was not re-designated for other uses relative to the base year of 2000.	0%	0%	0%	0%	0%
<b>OBJECTIVE:</b> Preservation of agricultural land.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 8164 07.					

## TOWN OF FORT FRANCES

Municipal Performance Measurement Program (MPMP) • 2012 RESULTS

### 13.4 CHANGE IN NUMBER OF AGRICULTURAL HECTARES DURING REPORTING YEAR EFFECTIVENESS

	2012	2011	2010	2009	2008
13.4 Number of hectares of land originally designated for agricultural purposes which was re-designated for other uses during the reporting year.	0	0	0	0	0
<b>OBJECTIVE:</b> Preservation of agricultural land.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 8165 07.					

### 13.5 CHANGE IN NUMBER OF AGRICULTURAL HECTARES SINCE 2000 EFFECTIVENESS

	2012	2011	2010	2009	2008
13.5 Number of hectares of land originally designated for agricultural purposes which was re-designated for other uses since January 1, 2000.	0	0	0	0	0
<b>OBJECTIVE:</b> Preservation of agricultural land.					
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>					
<b>REFERENCE:</b> • Financial Information Return: 92 8166 07.					



**TOWN OF FORT FRANCES**  
**ADMINISTRATION & FINANCE DIVISION**  
**TREASURY REPORT 2013/74**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** July 16, 2013  
**SUBJECT:** MTO Dedicated Gas Tax Public Transit Funding

---

**BACKGROUND**

Please find attached the letter dated July 8, 2013 and the annual Dedicated Gas Tax Funding Agreement for Public Transportation received Tuesday, July 16, 2013 from the Ministry of Transportation (MTO) for the 2012/2013 program year in an amount up to \$73,763.

The Letter of Agreement sets out the terms and conditions for the use of dedicated gas tax funds by municipalities for public transportation.

**RECOMMENDATION**

Administration recommends that Council authorize the Mayor and Treasurer to sign the Dedicated Gas Tax Funding Agreement for Public Transportation with the Ministry of Transportation for the 2012/2013 Program year in an amount up to \$73,763.

Council Approval of This Report Will Authorize the Mayor and the Treasurer to sign the Dedicated Gas Tax Funding Agreement for Public Transportation with the Ministry of Transportation for the 2012/2013 Program year in an amount up to \$73,763. Further, that a supporting by-law be brought forward to endorse the Letter of Agreement.

**Ministry of  
Transportation**

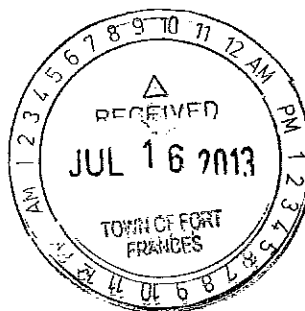
Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
(416) 327-9200  
www.mto.gov.on.ca

**Ministère des  
Transports**

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
(416) 327-9200  
www.mto.gov.on.ca



July 8, 2013

His Worship Roy Avis  
Mayor  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Dear Mayor Avis,

As you know, our government is committed to working with municipalities to reduce congestion, improve the environment, and support economic growth. Overall, since 2003, we have invested more than \$16.1 billion in public transit in Ontario. These investments are paying off – in 2011, public transit ridership in Ontario increased by more than 171 million passenger trips, compared to 2003.

We remain committed to providing a long-term, stable and predictable transit funding source for Ontario municipalities by providing 2 cents per litre of provincial gas tax to improve and expand transit. As announced in Budget 2013, Ontario is moving forward with our commitment to make Gas Tax funding permanent. Since 2004, we have committed \$2.6 billion for municipal transit through the Gas Tax Program, including \$324 million for this, the ninth year of the program.

The Town of Fort Frances will be eligible to receive an allocation of \$73,763 for this program year.

Enclosed are Letters of Agreement and the 2012/2013 Program Guidelines and Requirements. Please return two copies of the signed Letter of Agreement, the supporting by-law and the 2012 Reporting Forms by July 18, 2013 to:

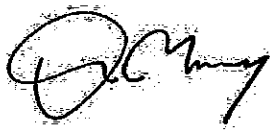
Division Services and Program Management Office  
Ministry of Transportation  
27th Floor, Suite 2702  
777 Bay Street  
Toronto, Ontario  
M7A 2J8

.../2

-2-

If you have any questions regarding the Dedicated Gas Tax Funds for Public Transportation Program, please contact Rita De Bartolo, Team Leader, Division Services and Program Management Office at (416) 585-7141.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Murray', with a stylized flourish at the end.

Glen Murray  
Minister

Encl.

c: Sarah Campbell, MPP, Kenora-Rainy River

Ministry of  
Transportation

Ministère des  
Transports

Office of the Minister

Bureau du ministre

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
(416) 327-9200  
www.mto.gov.on.ca

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
(416) 327-9200  
www.mto.gov.on.ca



July 8, 2013

His Worship Roy Avis  
Mayor  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances ON P9A 3P9

Dear Mayor Avis,

**RE: Letter of Agreement between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the Town of Fort Frances (the "Municipality") Related to Funding Provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program (this "Letter of Agreement")**

This Letter of Agreement sets out the terms and conditions for the use of dedicated gas tax funds by municipalities for public transportation.

As the Province desires to increase public transportation ridership to support the development of strong communities, the Ministry maintains a Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), under which two cents of the existing provincial gas tax will be provided to municipalities for public transportation expenditures.

Any funding to the Municipality by the Ministry will be provided in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program Guidelines and Requirements (the "guidelines and requirements").

.../2

-2-

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which have been reviewed and are understood by the Municipality and are hereby incorporated by reference, the Ministry and the Municipality covenant and agree as follows:

1. To support increased public transportation ridership in the Municipality, and in recognition of the Municipality's need for predictable and sustainable funding to support investments in the renewal and expansion of public transportation systems, the Ministry agrees to provide funding to the Municipality under the Program in an amount up to \$73,763 in accordance with, and subject to, the terms set out in this Letter of Agreement, and the guidelines and requirements, with \$36,882 payable on receipt of this signed Letter of Agreement and related authorizing municipal by-law, and any remaining payment(s) payable thereafter.
2. Despite Section 1, the Municipality understands and agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's discretion, to adjustment to reflect final gas tax receipts and any other adjustments as set out in the guidelines and requirements, including those related to annual appropriations or dedication, as applicable, of funds by the Legislative Assembly of Ontario.
3. If the Municipality receives dedicated gas tax funds on behalf of any other municipality, and the other municipality has agreed to the Municipality collecting the dedicated gas tax funds on its behalf, the Municipality shall provide, upon request and in compliance with the requirements set out in the guidelines and requirements, any applicable municipal by-law and legal agreement between the Municipality and the other municipality providing for such arrangement to the Ministry prior to the payment of any dedicated gas tax funds by the Ministry under this Letter of Agreement.
4. The Municipality shall deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds only in accordance with the guidelines and requirements.

.../3

-3-

5. The Municipality shall adhere to the reporting and accountability measures set out in the guidelines and requirements, and shall provide all requested documents to the Ministry.
6. The Municipality understands and agrees that the funding provided under this Letter of Agreement represents the full extent of the Ministry's and Province's financial contribution under the Program, and that no additional funds will be provided by either the Ministry or the Province for such purposes to the Municipality for the 2012/2013 Program year.
7. The Ministry may terminate this Letter of Agreement at any time, without cause, upon giving at least sixty (60) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement without cause, it may cancel all further dedicated gas tax funds payments. Where the Ministry has terminated this Letter of Agreement under this Section, the Ministry may, after determining the Municipality's reasonable costs to terminate any binding agreement for any eligible public transportation service acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, provide the Municipality with additional funding to offset, in whole or in part, such costs. The additional funding may be provided only if there is an appropriation for this purpose, and in no event shall the additional funding result in the total funding under this Letter of Agreement exceeding the amount specified under Section 1.
8. If the Legislature fails to appropriate sufficient funds for the Program, the Ministry may terminate this Letter of Agreement immediately by giving written notice to the Municipality. In such instance, the Ministry may cancel all further dedicated gas tax fund payments.
9. Any provisions, including those in the guidelines and requirements, which by their nature are intended to survive the termination or expiration of this Letter of Agreement, shall survive its termination or expiration.
10. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

.../4

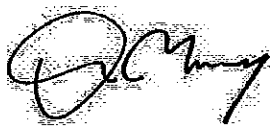
-4-

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please secure the required signatures for the four enclosed copies of this Letter of Agreement and return two fully signed copies to:

Ministry of Transportation  
 Division Services and Program Management Office  
 27<sup>th</sup> Floor, Suite # 2702  
 777 Bay Street,  
 Toronto, Ontario  
 M7A 2J8

Once the Ministry has received the signed copies, the last signature of which shall be the effective date of this Letter of Agreement, together with a copy of the authorizing municipal by-law, the Ministry will make arrangements for the payment of the dedicated gas tax funds to the Municipality.

Yours sincerely,



Glen Murray  
 Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and by signing below I am signifying the Municipality's consent to be bound by these terms.

**The Corporation of the Town of Fort Frances**

Per: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mayor

Per: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Financial Officer/Treasurer

July 11, 2013

Report To: Mayor and Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: Pither's Point Park Dock – Closed to the General Public**



As a result of a higher than normal water level of Rainy Lake this spring and summer, the wave action has compromised the structural integrity of a section of the wooden dock approximately halfway to the outer dock.

On July 10, 2013 Administration closed the dock to public use where a sign and a concrete jersey barrier were installed near the access point of the dock. See attached pictures and press release. The Town's insurance company was contacted for clarity in regards to the wording on the new restrictive access signs. Four (4) new signs have been ordered.

At this time Administration requires a resolution of Council that supports the closing of the dock to the general public as this action is a policy directive.

The Operations & Facilities Executive Committee recommends the following;

- 1) That the Council pass a resolution supporting the closing of the Pither's Point Park Dock commonly known as the "government dock" to the general public as of July 10, 2013.

Respectfully Submitted  
Operations & Facilities Division,

*Doug Brown P. Eng.*

Doug Brown, P. Eng.  
Operations & Facilities Manager

**RECOMMENDED**

JUL 17 2013  
DIV. MNG. *Doug Brown*  
EXECUTIVE COMM. *Paul Brown*

**Council approval of this report will ensure the following:**

- 1) That the Council pass a resolution supporting the closing of the Pither's Point Park Dock commonly known as the "government dock" to the general public as of July 10, 2013.



## PRESS RELEASE

THURSDAY, JULY 11, 2013

*To: The General Public and All Pither's Point Park Users.*

As of July 10, 2013, the Pither's Point Park Dock known as the "Government" Dock has been closed to the General Public as it is unsafe and considered a hazard. All users such as boaters, pedestrians and aircraft personnel are not allowed to use the dock.

This dock restriction is a result of a higher than normal water level this spring and summer, where the wave action has compromised the structural integrity of a section of the wooden dock approximately half way to the outer dock.

Signs and concrete jersey barriers have been installed to restrict public access to the dock.

Thank you in advance for your co-operation.

**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**as at June 30, 2013**

		Actual to Date	2013 Budget	Variance
	<b>Administration</b>			
C-140-0490-0952	Contribution from Reserve Funds		(62,000.00)	(62,000.00)
C-140-9109-0000	Server Upgrades	1,779.79	42,000.00	40,220.21
	Computer/Network Upgrades		20,000.00	20,000.00
	Total Revenue	-	(62,000.00)	(62,000.00)
	Total Expenditures	1,779.79	62,000.00	60,220.21
	<b>TOTAL ADMINISTRATION</b>	<b>1,779.79</b>	<b>-</b>	<b>(1,779.79)</b>
	<b>Honeywell Project</b>			
C-105-0490-0400	Federal Grants	(44,171.53)	(127,338.00)	(83,166.47)
C-105-0490-0490	OPA/FFPC Grants		(135,087.00)	(135,087.00)
C-105-0490-0942	Long-term Debt Loan		(1,243,000.00)	(1,243,000.00)
C-105-9280-0000	Honeywell Improvement Project	690,706.47	1,505,425.00	814,718.53
	Total Revenue	(44,171.53)	(1,505,425.00)	(1,461,253.47)
	Total Expenditures	690,706.47	1,505,425.00	814,718.53
	<b>TOTAL CIVIC CENTRE</b>	<b>646,534.94</b>	<b>-</b>	<b>(646,534.94)</b>
	<b>EMERGENCY SERVICES</b>			
C-211-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-211-9239-1431	Fire Hose Replacement	4,189.49	4,000.00	(189.49)
C-211-9264-1471	Compressor/Fill Station		4,000.00	4,000.00
	Total Revenue	-	(8,000.00)	(8,000.00)
	Total Expenditures	4,189.49	8,000.00	3,810.51
	<b>TOTAL EMERGENCY SERVICES</b>	<b>4,189.49</b>	<b>-</b>	<b>(4,189.49)</b>
	<b>PUBLIC WORKS</b>			
	<b><u>Transportation</u></b>			
C-310-0490-0406	AMO Federal Gas Tax			-
C-360-0490-0412/360	Provincial Grant	(25,731.89)	(25,531.00)	200.89
C-310-0490-0952/320/33	Contribution from Reserve Funds		(13,000.00)	(13,000.00)
C-313-0490-0400/C320	Federal Gas Tax Reserve		(404,832.00)	(404,832.00)
C-350-0490-0954	Contribution from Revenue Fund (O&F)			-
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases		8,000.00	8,000.00
C-313-9258-1523	2nd St-Central to Mowat & Mowat from 2nd to 3rd	340.90	203,832.00	203,491.10
C-313-9259-1523	Williams Ave from 5th St to 3rd St		201,000.00	201,000.00
C-345-9135-1471	Pole Replacement		5,000.00	5,000.00
C-360-9123-1471	GIS Equipment & Mapping			-
C-360-9261-1523	Asset Management Plan		25,531.00	25,531.00
	<b><u>Airport</u></b>			
C-390-0490-0400	Federal Grant		(225,000.00)	(225,000.00)
C-390-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-390-9256-1523	Remove Underground Fuel Storage Tank		10,000.00	10,000.00
C-390-9257-1471	Front End Loader c/w sweeper		225,000.00	225,000.00

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at June 30, 2013**

	Actual to Date	2013 Budget	Variance
<b><u>Parks</u></b>			
C-580-0490-0952/C-585 Contribution from Reserve Funds		(20,000.00)	(20,000.00)
C-586-0430-0632 Lions Millennium Park- Donations	(1,100.00)		1,100.00
C-580-9105-1471 Small Equipment Replacement		5,000.00	5,000.00
C-580-9157-1471 Replace Riding Tractors	4,883.47	5,000.00	116.53
C-582-9256-1523 FF Cemetery-remove underground fuel tank		10,000.00	10,000.00
C-585-9108-1471 Dock Repairs			-
C-586-1620-5390 Transfer to Reserve Fund			-
C-586-9232-1523 Lions Park Contracted Works			-
Total Revenue	(26,831.89)	(698,363.00)	(671,531.11)
Total Expenditures	5,224.37	698,363.00	693,138.63
<b>TOTAL PUBLIC WORKS</b>	<b>(21,607.52)</b>	<b>-</b>	<b>21,607.52</b>
<b><u>FORT FRANCES CHILDREN'S COMPLEX</u></b>			
C-641-0490-0436 Health & Safety Grant (DSSAB)		(47,000.00)	(47,000.00)
C-641-0490-0952 Contribution from Reserve Funds			-
C-641-9105-0000 Small Capital Purchases			-
C-641-9106-0000 Health & Safety		22,000.00	22,000.00
C-641-9253-0000 Infant Care Feasibility Study		25,000.00	25,000.00
Total Revenue	-	(47,000.00)	(47,000.00)
Total Expenditures	-	47,000.00	47,000.00
<b>TOTAL FFCC</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>SISTER KENNEDY CENTRE</u></b>			
C-622-0490-0448 Provincial Grant		(25,000.00)	(25,000.00)
C-622-0490-0952 Contribution from Reserve Funds			-
C-622-9105-0000 Small Capital Purchases			-
C-622-9108-1523 Centre Upgrades			-
C-622-9133-0000 Enabling Accessibility Van		25,000.00	25,000.00
Total Revenue	-	(25,000.00)	(25,000.00)
Total Expenditures	-	25,000.00	25,000.00
<b>TOTAL SKC</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>MSC/Recreation</u></b>			
C-722-0490-0952/C740 Contribution from Reserve Funds		(68,600.00)	(68,600.00)
C-740-04300632 Donations			-
C-740-0490-0412 Provincial Grant		(52,000.00)	(52,000.00)
C-740-0490-0437 Kiwanis Club Grant			-
C-740-0490-0952 Contribution from Reserve Funds		(13,000.00)	(13,000.00)
C-722-9262-1523 52 Canadian Condenser Replacement		68,600.00	68,600.00
C-740-9105-0000 Sunny Cove Camp Small Equipment			-
C-740-9108-1523 Sunny Cove Russell Hall Upgrades		65,000.00	65,000.00
C-817-9249-0000 Marina Cash Register	884.95	-	(884.95)
Total Revenue	-	(133,600.00)	(133,600.00)
Total Expenditures	884.95	133,600.00	132,715.05
<b>TOTAL MSC</b>	<b>884.95</b>	<b>-</b>	<b>(884.95)</b>

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at June 30, 2013**

		Actual to Date	2013 Budget	Variance
	<b>LIBRARY</b>			
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9109-0000	Computer Equipment			-
	Total Revenue	-	-	-
	Total Expenditures	-	-	-
	<b>TOTAL LIBRARY</b>	-	-	-
	<b>MUSEUM</b>			
C-791-0490-0412	Provincial Grant		(2,115.00)	(2,115.00)
C-791-0490-0632	Donations	(1,975.00)		1,975.00
C-791-0490-0952	Contribution from Reserve Funds		(529.00)	(529.00)
C-791-9109-0000	Computer/Scanner	951.67	2,189.00	1,237.33
C-791-9263-0000	Photo Studio Lighting		455.00	455.00
	Total Revenue	(1,975.00)	(2,644.00)	(669.00)
	Total Expenditures	951.67	2,644.00	1,692.33
	<b>TOTAL MUSEUM</b>	<b>(1,023.33)</b>	<b>-</b>	<b>1,023.33</b>
	<b>PLANNING &amp; DEVELOPMENT</b>			
C-122-0490-0952	Contribution from Reserve Funds		(229,383.00)	(229,383.00)
C-122-9281-1523-9282	Huffman Demolition	106,529.13	229,383.00	122,853.87
C-815-9123-1471	GIS Expense			-
	Total Revenue	-	(229,383.00)	(229,383.00)
	Total Expenditures	106,529.13	229,383.00	122,853.87
	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>106,529.13</b>	<b>-</b>	<b>(106,529.13)</b>
	<b>SANITARY SEWER</b>			
C-410-0490-0400	Federal Gas Tax Funds		(110,084.00)	(110,084.00)
C-410-0490-0412	Provincial Grants		(212,000.00)	(212,000.00)
C-410-0490-0952	Contribution from Reserve Funds		(525,559.00)	(525,559.00)
C-410-0490-0954	Contribution from Revenue Funds		(441,829.00)	(441,829.00)
C-410-9105-1471	Sanitary Sewer Small Tools	3,452.37	10,000.00	6,547.63
C-410-9123-1471	GIS Equipment & Mapping			-
C-410-9138-1523	Sanitary Manholes		50,000.00	50,000.00
C-410-9179-1523	Infiltration & Inflow Study (Year 3 of 3)		37,500.00	37,500.00
C-410-9258-1523	2nd St-Central to Mowat & Mowat-2nd to 3rd	557.41	578,156.00	577,598.59
C-410-9259-1523	Williams Ave-from 5th St to 3rd St	430.60	343,954.00	343,523.40
C-410-9280-0000	STP-Honeywell Improvements	28,496.38	130,457.00	101,960.62
C-410-9282-1523	Development of Huffman Property	434.24	139,405.00	138,970.76
	Total Revenue	-	(1,289,472.00)	(1,289,472.00)
	Total Expenditures	33,371.00	1,289,472.00	1,256,101.00
	<b>TOTAL SANITARY SEWER</b>	<b>33,371.00</b>	<b>-</b>	<b>(33,371.00)</b>
	<b>SEWAGE TREATMENT PLANT</b>			
C-413-0490-0954	Contribution from Revenue Fund		(150,520.00)	(150,520.00)
C-413-9105-1471	Small Miscellaneous Capital	870.89	150,520.00	149,649.11
C-413-9105-1523	Small Miscellaneous Capital - Contracted Works	5,596.80		(5,596.80)
	Total Revenue	-	(150,520.00)	(150,520.00)
	Total Expenditures	6,467.69	150,520.00	144,052.31

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at June 30, 2013**

	Actual to Date	2013 Budget	Variance
<b>TOTAL STP</b>	<b>6,467.69</b>	<b>-</b>	<b>(6,467.69)</b>
<b>WATERWORKS ADMINISTRATION</b>			
C-961-0490-0400 Federal Gas Tax Funds		(110,084.00)	(110,084.00)
C-961-0490-0412 Provincial Grants		(212,000.00)	(212,000.00)
C-961-0490-0952 Contribution from Reserve Funds		(192,514.00)	(192,514.00)
C-961-0490-0954 Contribution from Revenue Fund		(719,602.00)	(719,602.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	218.78	33,000.00	32,781.22
C-961-9123-1471 GIS Equipment & Mapping			-
C-961-9137-1523 Replacing Main Line Water Valves/Hydrants	651.13	97,935.00	97,283.87
C-961-9179-1523 Infiltration & Inflow Study (Year 3 of 3)		37,500.00	37,500.00
C-961-9247-1523 Kigs Hwy - Pit Rd to east of Daniel Ave	2,604.35	-	(2,604.35)
C-961-9238-1523 Geo/Engineering Contracted Works			-
C-961-9258-1523 2nd St-Central to Mowat & Mowat-2nd to 3rd	557.41	489,080.00	488,522.59
C-961-9259-1523 Williams Ave-from 5th St to 3rd St	430.61	384,171.00	383,740.39
C-961-9282-1523 Development of Huffman Property	434.23	192,514.00	192,079.77
Total Revenue	-	(1,234,200.00)	(1,234,200.00)
Total Expenditures	4,896.51	1,234,200.00	1,229,303.49
<b>TOTAL WATERWORKS ADMIN</b>	<b>4,896.51</b>	<b>-</b>	<b>(4,896.51)</b>
<b>WATER TREATMENT PLANT</b>			
C-965-0490-0952 Contribution from Reserve Funds		(144,808.00)	(144,808.00)
C-965-0490-0954 Contribution from Revenue Fund		(264,558.00)	(264,558.00)
C-965-9105-1471 Misc. Small Capital	6,702.61	40,000.00	33,297.39
C-965-9152-1471/1523 Replace In-Plant Potable Water Lines	28,490.02	27,000.00	(1,490.02)
C-965-9260-1471 Backup Generator		130,000.00	130,000.00
C-965-9252-1523 Honeywell - WTP Boilers	4,548.98		(4,548.98)
C-965-9254-1523 Honeywell - Elec Motors High Lift Pumps	66,244.55		(66,244.55)
C-965-9280-1523 Honeywell Improvements	8,539.30	212,366.00	203,826.70
Total Revenue	-	(409,366.00)	(409,366.00)
Total Expenditures	114,525.46	409,366.00	294,840.54
<b>TOTAL WTP</b>	<b>114,525.46</b>	<b>-</b>	<b>(114,525.46)</b>
<b>TOTAL REVENUE</b>	<b>(72,978.42)</b>	<b>(5,794,973.00)</b>	<b>(5,721,994.58)</b>
<b>TOTAL EXPENDITURES</b>	<b>969,526.53</b>	<b>5,794,973.00</b>	<b>4,825,446.47</b>
<b>TOTAL CAPITAL</b>	<b>896,548.11</b>	<b>-</b>	<b>(896,548.11)</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at June 30, 2013**

		Actuals to Date	2013 Budget	Variance
<b>CORPORATE</b>				
050	Municipal Tax Levy (Interim Tax Levy)	(11,025,265.42)	(11,025,265.00)	0.42
051	Education Tax Levy	(1,979,477.57)	(1,987,086.00)	(7,608.43)
052	Supp/Omit Municipal Tax Levy	(5,638.32)		5,638.32
053	Supp/Omit Education Tax Levy	(720.11)		720.11
056	W/O Municipal	1,786,011.73	1,763,640.00	(22,371.73)
057	W/O Education	365,385.23	353,929.00	(11,456.23)
061	OMPF	(1,598,650.00)	(3,197,300.00)	(1,598,650.00)
062	Payments-in-Lieu	(21,436.04)	(775,935.00)	(754,498.96)
070	Contribution from Reserve Funds		(575,000.00)	(575,000.00)
110	Mayor & Council	767,110.85	729,350.00	(37,760.85)
112	Contribution to Reserves & Reserve Funds		-	-
113	Long Term Debt	388,372.44	1,000,520.00	612,147.56
115	Election		529.00	529.00
161	Riverside Health Care/Dr Recruitment	34,000.50	74,000.00	39,999.50
161	Clinic Financing Interest		16,500.00	16,500.00
162	RR DSSAB	1,041,790.32	2,043,162.00	1,001,371.68
163	Rainycrest	101,046.65	242,511.00	141,464.35
164	Northwestern Health Unit	194,542.74	366,240.00	171,697.26
820	Economic Development	23,494.85	164,535.00	141,040.15
830	Solar Panel Project	(2,585.46)	(33,200.00)	(30,614.54)
991	English Public School Board	528,772.82	1,343,602.00	814,829.18
992	English Separate School Board	108,110.78	284,094.00	175,983.22
993	French Public School Board	816.32	1,633.00	816.68
994	French Separate School Board	1,914.20	3,828.00	1,913.80
<b>Total Corporate</b>		<b>(9,292,403.49)</b>	<b>(9,205,713.00)</b>	<b>86,690.49</b>
<b>ADMINISTRATION AND FINANCE</b>				
070	Other Unassigned Revenue	(137,044.39)	(314,960.00)	(177,915.61)
120	Administration	167,850.99	338,160.00	170,309.01
121	Admin Vehicle	1,045.74	3,077.00	2,031.26
122	Municipal Buildings	1,426.62	39,355.00	37,928.38
125	HR Department	21,367.90	38,750.00	17,382.10
130	Clerk	81,294.97	156,150.00	74,855.03
140	Treasury	240,317.63	402,290.00	161,972.37
910	PUC Administration	46,025.46	82,615.00	36,589.54
<b>Total Administration and Finance</b>		<b>422,284.92</b>	<b>745,437.00</b>	<b>323,152.08</b>
<b>EMERGENCY SERVICES</b>				
211	Emergency Services	460,191.31	935,389.00	475,197.69
227	Emergency Measures	90,898.69	20,062.00	(70,836.69)
228	911 Service	4,273.52	17,500.00	13,226.48
231	Police Revenue	(20,670.60)	(21,000.00)	(329.40)
232	Police Services Board	9,216.02	17,600.00	8,383.98
233	Police Administration	1,258,009.49	2,565,424.00	1,307,414.51
<b>Total Emergency Services</b>		<b>1,801,918.43</b>	<b>3,534,975.00</b>	<b>1,733,056.57</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at June 30, 2013**

		Actuals to Date	2013 Budget	Variance
<b>COMMUNITY SERVICES</b>				
622	Sister Kennedy Centre	21,850.03	29,800.00	7,949.97
641	Fort Frances Children's Complex	48,461.43	66,938.00	18,476.57
643	Toy Lending Library/Resource	(3,850.83)	(493.00)	3,357.83
644	Day Care Resource Teacher	(4,938.25)	-	4,938.25
653	Handi-Transit System	66,595.62	100,544.00	33,948.38
713	Townshend Theatre	(4,850.11)	-	4,850.11
722	Recreation Facilities	236,214.99	528,217.00	292,002.01
725	Recreation Programs	(13,990.20)	103,000.00	116,990.20
732	Community Services	50,612.95	134,166.00	83,553.05
740	Sunny Cove Camp	814.30	-	(814.30)
781	Fort Frances Public Library	220,009.79	470,160.00	250,150.21
791	Museum	42,505.63	121,590.00	79,084.37
817	Waterfront Development/Marina	8,312.57	53,550.00	45,237.43
<b>Total Community Services</b>		<b>667,747.92</b>	<b>1,607,472.00</b>	<b>939,724.08</b>
<b>OPERATIONS AND FACILITIES</b>				
310	PW Administration	(102,080.63)	14,047.00	116,127.63
311	PW Buildings & Yards	55,816.75	112,521.00	56,704.25
313	Municipal Roads	723,387.06	1,264,306.00	540,918.94
318	Public Parking Lots	11,686.69	22,556.00	10,869.31
320	Sidewalks	57,611.17	97,399.00	39,787.83
330	Private Works Charges	14,085.35	58,563.00	44,477.65
331	Private Crossing Charges	-	20,135.00	20,135.00
333	PW Vehicles	98,603.15	190,874.00	92,270.85
334	PW Equipment	125,870.46	221,058.00	95,187.54
344	PW Stores	40,540.11	67,264.00	26,723.89
345	Traffic Signal Maintenance	1,146.54	8,356.00	7,209.46
346	Streetlight Maintenance	33,478.13	83,750.00	50,271.87
350	Garbage Collection	(3,877.46)	(73,471.00)	(69,593.54)
351	Recycling Services	77,109.10	185,449.00	108,339.90
352	Sanitary Landfill	(42,589.09)	(94,498.00)	(51,908.91)
360	Engineering	13,947.92	26,890.00	12,942.08
390	Airport	52,092.39	5,060.00	(47,032.39)
391	Airport Building Maintenance	19,304.48	37,271.00	17,966.52
393	Airport Grounds Maintenance	12,873.92	53,500.00	40,626.08
580	Parks & Cemeteries Admin.	68,871.84	164,381.00	95,509.16
582	Fort Frances Cemetery	28,858.08	77,832.00	48,973.92
583	Riverview Cemetery	69,729.87	138,207.00	68,477.13
584	Point Park	2,801.21	27,935.00	25,133.79
585	Parks - Outdoor Facilities	90,368.57	265,523.00	175,154.43
586	Lions Millennium Park	1,254.44	7,319.00	6,064.56
<b>Total Operations and Facilities</b>		<b>1,450,890.05</b>	<b>2,982,227.00</b>	<b>1,531,336.95</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at June 30, 2013**

		Actuals to Date	2013 Budget	Variance
<b>PLANNING AND DEVELOPMENT</b>				
150	Civic Centre	25,317.54	93,790.00	68,472.46
271	By-Law Enforcement	55,533.39	126,280.00	70,746.61
272	Animal Shelter	3,594.60	10,163.00	6,568.40
813	Building Official	77,395.40	10,816.00	(66,579.40)
815	Planning & Zoning	47,674.78	94,552.00	46,877.22
	<b>Total Planning and Development</b>	<b>209,515.71</b>	<b>335,601.00</b>	<b>126,085.29</b>
	<b>Sub-Total General Fund (Operating)</b>	<b>(4,740,046.46)</b>	<b>(1.00)</b>	<b>4,740,045.46</b>
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	<b>(4,740,046.46) -</b>	<b>1.00</b>	<b>4,740,045.46</b>
	<b>TOTAL BUDGET - Revenue</b>	<b>-16,841,801.57</b>	<b>-22,505,675.00</b>	<b>-5,663,873.43</b>
	<b>TOTAL BUDGET - Expenditures</b>	<b>12,101,755.11</b>	<b>22,505,675.00</b>	<b>10,403,919.89</b>
		<b>-4,740,046.46</b>	<b>0.00</b>	<b>4,740,046.46</b>

**Water and Sewer Fund (Operating)**  
**Actuals to June 30, 2013**

<b>WATER</b>		<b>Actuals to Date</b>	<b>2013</b>	<b>Variance</b>
961	Waterworks Administration	-561,510.95	-663,561.00	-102,050.05
965	Water Treatment Plant	159,315.84	537,917.00	378,601.16
966	Water Storage Facility	10,963.50	125,644.00	114,680.50
		-391,231.61	0.00	391,231.61
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-391,231.61</b>	<b>0.00</b>	<b>391,231.61</b>

<b>SEWER</b>		<b>Actual to Date</b>	<b>2013 Budget</b>	<b>Variance</b>
410	Sanitary Sewer Administration	-482,347.46	-694,070.00	-211,722.54
413	Sewage Treatment Plant	303,818.39	694,070.00	390,251.61
		-178,529.07	0.00	178,529.07
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-178,529.07</b>	<b>0.00</b>	<b>178,529.07</b>

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com



To: Mayor and Council

From: By-Law Enforcement

RE: Activities for the months of April, May, and June 2013.

### APRIL 2013

Impounded Dogs 1

Impounded Cats 1

Total Visits to shelter 8

- student from Confederation College Law and Security program
- business licenses – final collection of outstanding payments
- overdue parking tickets-convictions with Provincial Offence Office
- parking tickets
- garbage reports from Asselin's
- zoning complaint – storage of derelict vehicles (removed)
- barking dog complaint ( warning letter sent)
- dog running at large – dog making vicious attempts at people.
- Property standards – complaint about garage falling down( demolished garage)
- Dog running at large- warning letter sent
- Created loading zone for Knox United Church
- Created loading zone for Green Manor
- Feeding of wildlife by-law (letter sent to stop)



**MAY 2013**

Impounded Dogs 6

Impounded Cats 1

Total Visits to Shelter 37

- taxi by-law complaint (re taxi driver)
- property standards – excess garbage on property (removed)
- property standards – storage of household furniture (removed)
- up dating of taxi by-law
- property standards – directing water onto neighbour's property
- taxi inspection for new taxi cab business
- garbage reports from Asselin's
- barking dog complaint (letter sent)
- pick up stolen bikes for OPP
- parking tickets
- property standards – overgrown grass (letters sent for cutting)
- property standards – storage of yard waste and derelict vehicle
- dog complaint – running at large (letter sent)
- cat complaint – running at large
- property standards – messy yards (letter sent for clean up)
- excess dog feces in yard – letter sent for clean up
- broken tree branch removed from property
- property standards – excess mess in multiple yards

**JUNE 2013**

Impounded Dogs 1

Impounded Cats 2

Total visits to shelter 26

- property standards – yard maintenance excess materials being stored
  - barking dog complaint
  - dog bite complaint
  - parking tickets
  - garbage reports from Asselin's
  - pick up stolen bikes for OPP
  - property standards – overgrown grass letters sent out
  - property standards – down spouts directed to neighbour's property
  - complaint of burning in back yard



- property standards – messy yards (letter sent for clean-up) X4
- municipal jurisdiction review
- dog running at large (letter sent)
- noise by-law –problem in apartments with music
- barking dogs complaint (letter sent)



**TOWN OF FORT FRANCES**  
**Operations and Facilities Division - Environmental Area - Operations Statistics**  
**(May 2013)**



**STAFFING:**

See Operations Statistics (May) 2013 prepared by M. Strachan, Superintendent of Transportation

**OVERTIME HOURS - Equivalent Straight Time Hours**

See Operations Statistics (May) 2013 prepared by M. Strachan, Superintendent of Transportation

**WATER DISTRIBUTION:**

Water Main Breaks:

- Number of water main breaks: One (1)
- Mowat Ave. (400 blk.)

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: One (1)
- 939 Crowe Ave.

Water Service Repairs:

- Number of water service repairs: One (1)
- 800 Calder Drive (Point Park Office)

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Thirty (30)
  - 1112 Second St. E., 1201 Third St. E., 1011 Front St., 756 First St. W., 700 McIrvine Rd.,
  - 1643 Colonization Rd. W. (2), 800 Calder Dr. (2), 1301 Calder Dr., 1000 Calder Dr., 297 Scott St.,
  - 901 Second St. E., 237 Fifth St. E., 401 King's Hwy. (2), 1271 Idywild Dr., 1208 Olde Shambles Rd. (2),
  - 1301 Kerr Pl., 524 Third St. W. (2), 1222 Third St. E., 625 Church St., 1319 Colonization Rd. W. (3),
  - 554 Webster Ave. and 917 Banta Blvd. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: One (1)
  - 297 Scott St.

Backflow Preventer Installations/Replacements:

- Number of backflow preventer new installations: One (1)
  - 297 Scott St.

Backflow Preventer Annual Testing:

- Number of backflow preventer tested: Twenty Six (26)
  - 840 King's Hwy., 338 Scott St., 394 Scott St., 277B Scott St., 271 Scott St., Sunny Cove Camp,
  - 700 McIrvine Rd., 1011 Front St., 401 Keating Ave., 290 Scott St., 448 Scott St., 404 Scott St.
  - 901 Second St. E., 800 Calder Dr., 237 Fifth St. E., 290 Scott St., 343 Scott St., 1301 Calder Dr.,
  - 318 Scott St., 500 King's Hwy., 930 Fifth St. W., 950 Fifth St. W., 900 Fifth St. W., 283 Scott St.,
  - 228 Scott St. and 310 Scott St.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Recorded locations of curbs stops at various locations.
- May 7, 2013 - Sunny Cove Camp - started re-assembling the equipment for water system. Opened May 18, 2013.
- Traced water service lines at various locations.
- Commenced with the valve exercising program (Area 3) and hydrant valve exercising.
- May 27 - 31, 2013 - Elster Rep. in Town installing water meters & repairing the water meters that do not read.

**WATER TREATMENT PLANT:**

- May, 2013 - In receipt of the Water Treatment Facility Monthly Report.

**SEWERAGE COLLECTION:**

Wastewater Main Backups:

- Number of wastewater main backup: One (1)
  - Wright Ave. (500 blk.)

Sewer Main Repairs:

- Number of sewer main repairs: One (1)
  - Sixth St. E. (800 blk.)

Sewer Manhole Repairs:

- Number of sewer manhole repairs: Three (3)
  - Keating Ave.: midblk. Thompson Ave. & King's Hwy., 1508 Colonization Rd. W. and Phair Ave.: midblk. Fifth St. E. & Sixth St. E.

Sewer Service Repairs:

- Number of sewer service repairs: Four (4)
  - 308 Kirsti Pl., 1203 Strachan Pl., 817 Armit Avenue and 1336 Colonization Rd. W.

Sewer Service Replacements:

- Number of sewer service installations: None

Sewer Service Installations (NEW):

- Number of water service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned fourteen (14) plugged sewer services at the following locations:
  - 306 Kerr Pl., 308 Kirsti Pl. (3), 569 King's Hwy. (2), 1460 Idylwild Dr., 521 Second St. E., 328 Second St. E.
  - 215 McIrvine Rd., 839 Fourth St. E., 523 Second St. E., 817 Armit Ave. and 425 Fourth St. W.
- Private Work: May 2 & 3, 2013 - Cleaned drains using vacuum/pressure truck at 1455 Idylwild Dr.
- Private Work: May 24, 2013 - Traced the sanitary sewer service at 353 Church St. for CBRE
- Hydrovac using vacuum/pressure truck to install a pole for Frances Power Corp.
- Private Work: May 28, 2013 - Hydrovac using vacuum/pressure truck to expose the gas line at 817 Armit Ave. for Union Gas
- Private Work: May 31, 2013 - Flushed/cleaned sanitary sewer main using vacuum/pressure truck on Couchiching F. N.
- Recorded locations of cleanouts at various locations.
- Sewer main flushing (Dead Ends) - Areas 1, 2, 3 and 10 (Wright Ave. S. - 500 blk.)
- CCTV inspected various building sewer services.
- Traced sanitary sewer service lines at various locations.

**WASTE-WATER TREATMENT FACILITY:**

- May, 2013 - Received the Wastewater Treatment Facility Monthly Report.
- May 1 & 2, 2013 - Completed workplace inspections at the Water Treatment Plant & Water Tower.

**WASTE MANAGEMENT:**

Garbage Collection:

- Number of complaints regarding garbage collection:
  - Town - 0 complaints, Asselin's - 4 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
  - 346,930 kgs (346.93 tonnes)
- Amount of ICI waste delivered to the landfill:
  - 413,240 kgs (413.24 tonnes)
- May 1, 2013 - Fire in the garbage area at the landfill. Fire Department had it out the same day.
- May 8 & 9, 2013 - Hauled asphalt chunks and granular A to landfill - turn around area for wood waste.

Recycling:

- Number of complaints regarding recycled materials:
  - Town - 0 complaints, Asselin's - 0 complaint
- Amount of recycled waste diverted from the landfill:
  - 34,670 kgs (34.67 tonnes) Metro

Prepared By: 

Environmental & Facilities Superintendent

Date: 04-07-2013

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**May 2013**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	15.50	0.00
WI/LTD	0.00	0.00
SICK DAYS	11.94	5.19
COMPASSIONATE LEAVE	0.00	6.00
FLOATERS	2.50	4.00
VACATION	22.00	14.50
BANKED TIME USED	5.75	9.25
OFF	0.75	1.06
STATUTORY HOLIDAYS	34.00	30.00
<b>TOTAL</b>	<b>92.44</b>	<b>70.00</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	May	May	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	6.00	0.00	8.25	0.00
INTERDEPARTMENTAL	9.00	2.25	19.25	12.75
PRIVATE WORK	4.00	0.00	12.00	24.00
RECYCLE/GARBAGE	4.00	0.00	33.50	0.75
ROADS	0.00	0.00	478.00	629.50
SEWER COLLECTION	51.25	101.50	120.25	235.50
SIDEWALKS	0.00	0.00	42.25	39.00
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	0.00	0.00	155.50	166.00
WATER TREATMENT PLANT	20.50	0.00	70.50	25.00
WATER DISTRIBUTION	38.50	16.50	124.50	229.50
WATER TOWER	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>133.25</b>	<b>120.25</b>	<b>1097.00</b>	<b>1371.00</b>

## **TRANSPORTATION REPORT MAY 2013**

### **ROADS:**

#### **Storm Water Management – Water:**

- Flushed storm sewer laterals and cleaned catchbasin sumps
- Repaired catchbasin at Third Street West and Webster Avenue

#### **Storm Water Management - Rural:**

- Cleaned debris from ditch on west side of wood yard from Nelson Street to Front Street
- Repaired storm sewer culvert west of the Sorting Gap Marina
- Cleaned debris from along ditches at Town entrances and in areas north of the CN tracks

#### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Started initial sweep of all roads on May 6<sup>th</sup> – Two (2) ten hour shifts – Monday to Thursday

#### **Loose Top Maintenance:**

- Graded all loose top roads
- Graded all lanes and added granular “A” material to low areas.

#### **Roadside Maintenance:**

- Repaired railing on Colonization Road, West that was damaged during winter plowing
- Cleared debris from boulevards at Town entrances

#### **Winter Control:**

**Traffic Operations:**

- Repaired and replaced signs as required
- Put out bike racks in downtown area – May 6<sup>th</sup>
- Installed signs for parking areas at Salvation Army, St. Mary's Church, Knox United Church and Rose Manor.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Repaired deficiencies found in Routine Road Patrols.

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required

**Private Work:**

- Cleaned storm drains at Resolute Forest Products on May 1<sup>st</sup>
- Cleaned storm drains at the Nanicost Building on May 3<sup>rd</sup>

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalks along the waterfront, priority routes and in the downtown area
- Swept bike path along waterfront
- Swept winter sand from all islands

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:**

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed and cleaned dead end sanitary sewers.

**Interdepartmental:**

- Prepared Marina for summer operations May 2<sup>nd</sup> and 3<sup>rd</sup>
- Hauled several loads of asphalt chunks to the landfill site for road base May 8<sup>th</sup> and 9<sup>th</sup>
- Checked sprinkler system at the Civic Centre and prepared for summer operation
- Continued removing tiles at Huffman School on May 30<sup>th</sup>
- Dale Gill supplied coverage for vacation, illness, etc. at the Airport on May 3<sup>rd</sup> and 4<sup>th</sup> and again on May 21, 22 and 23.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off center" as required

**Training:**

- Students attended small equipment training at Parks on May 6th

**Health & Safety:**

- A workplace inspection was done at the Water Treatment Plant on May 1, 2013
- A workplace inspection was done at the Water Tower on May 2, 2013
- A workplace inspection was done at the Public Works Building May 31, 2013
- A Tailgate Meeting was held in the Public Works Shop area on May 29, 2013.



Milt Strachan,  
Superintendent of Transportation

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**June 2013**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	16.50	0.00
WI/LTD	3.00	0.00
SICK DAYS	13.69	12.00
COMPASSIONATE LEAVE	0.00	7.00
FLOATERS	6.00	3.00
VACATION	50.25	35.50
BANKED TIME USED	9.38	6.49
OFF	2.25	3.25
STATUTORY HOLIDAYS	0.00	0.00
<b>TOTAL</b>	<b>101.07</b>	<b>67.24</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	June	June	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	8.25	1.50
INTERDEPARTMENTAL	6.75	8.50	26.00	38.25
PRIVATE WORK	3.00	0.00	15.00	24.00
RECYCLE/GARBAGE	0.00	0.00	33.50	0.75
ROADS	7.00	7.00	485.00	636.50
SEWER COLLECTION	45.25	18.00	165.50	253.50
SIDEWALKS	0.00	0.00	42.25	39.00
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	0.00	14.75	155.50	180.75
WATER TREATMENT PLANT	43.00	30.25	113.50	55.25
WATER DISTRIBUTION	55.25	19.75	179.75	249.25
WATER TOWER	6.00	0.00	6.00	0.00
<b>TOTAL</b>	<b>166.25</b>	<b>98.25</b>	<b>1263.25</b>	<b>1487.75</b>

## **TRANSPORTATION REPORT**

### **June 2013**

#### **ROADS:**

##### **Storm Water Management – Water:**

- Continued flushing storm sewer laterals and cleaning catchbasin sumps
- Repaired leak in storm sewer catchbasin at 307 Minnie Avenue
- Repaired culvert on Pit Rd. #2
- Repaired storm sewer manhole at Third Street East and Reid Avenue
- Repaired storm sewer lateral at First Street West and Keating Avenue

##### **Storm Water Management - Rural:**

- Continued cleaning debris from ditches
- Removed beaver dam behind Caul's field several times

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly
- Initial sweep of all Town roads was completed on June 20th

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Graded lanes
- Northwest Road Management applied Magnesium Chloride Dust Suppression on loose top roads, Public Works parking areas and Fort Frances Cemetery on June 14th

##### **Roadside Maintenance:**

- Leveled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings
- Turned over black dirt pile on McIrvine Road

**Winter Control:****Traffic Operations:**

- Repaired and replaced signs as required
- Started replacing signs that failed reflectivity testing
- Started painting parking stalls, crosswalk and stop bars in the Downtown area on June 24th

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works Yards

**Private Work:**

- Flushed sewer lateral for Ainsworth in Barwick on June 14th

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice
- Installed handi-cap access sidewalk at east side of Lions Park off of Shevlin Avenue
- Installed handi-cap access sidewalk at south east and north east corner of First Street West and Keating Avenue

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:**

- Put planters out on islands for Chamber of Commerce on June 13<sup>th</sup>
- Delivered barricades to close the 100, 200 and 300 blocks of Scott Street for Mall Days on June 26<sup>th</sup> and picked them up on the morning of June 28<sup>th</sup>
- Delivered barricades for the July 1<sup>st</sup> parade
- Delivered barricades and loads of sand and the Bobcat to Seven Oaks for July 1<sup>st</sup> Fireworks

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains
- Replaced curb, gutter and sidewalk removed during winter sewer and water repairs

**Interdepartmental:**

- Completed removal of tiles at Huffman School on June 3<sup>rd</sup>
- Dale Gill supplied coverage for vacation/illness/training at the Airport from June 4<sup>th</sup> to 16<sup>th</sup> and on June 27<sup>th</sup>
- Randy McArthur supplied coverage for training at the Airport on June 10<sup>th</sup>

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off center" as required

**Training:****Health & Safety:**

- A workplace inspection was done at the Public Works Building on June 19<sup>th</sup>



Milt Strachan,  
Superintendent of Transportation

2013 O & F Division Capital Program		Capital Code	TOTAL BUDGET	As of June 30, 2013	Variance	Notes
<b>ENVIRONMENT</b>						
<i>Sanitary Sewer - Collection System</i>						
Tools & Equipment		C-410-9105-1471	\$10,000.00	\$3,452.37	\$6,547.63	
Refurbishing Sanitary Manholes		C-410-9138-1523	\$50,000.00		\$50,000.00	
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.		C-410-9258-1523	\$578,156.00	\$557.41	\$577,598.59	Awarded Contract to Makkinga on Feb. 19, 2013 schedule to start work on July 2, 2013
Williams Ave from 5th St to 3rd St (190 meters)		C-410-9259-1523	\$343,954.00	\$430.60	\$343,523.40	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
Residential Development of old Huffman School Property		C-410-9282-1523	\$139,405.00		\$139,405.00	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
Year 3 of 3 Phase design for Infrastructure Renewal Project		C-410-9179-1523	\$37,500.00		\$37,500.00	
			<b>\$1,159,015.00</b>	<b>\$4,440.38</b>	<b>\$1,154,574.62</b>	0.38%
<i>Sewage Treatment Plant</i>						
Misc Capital Upgrades		C-413-9105-1471	\$150,520.00	\$6,467.69	\$144,052.31	
Honeywell Improvements		C-410-9280-0000	\$130,457.00	\$28,496.38	\$101,960.62	
			<b>\$280,977.00</b>	<b>\$34,964.07</b>	<b>\$246,012.93</b>	12.44%
<i>Water System</i>						
<i>Water Distribution System</i>						
Replacing Main Line Water Valves/Hydrants		C-961-9137-1523	\$97,935.00	\$651.13	\$97,283.87	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
Leak Detection Equipment		C-961-9105-1471	\$23,000.00	\$218.78	\$22,781.22	
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.		C-961-9258-1523	\$489,080.00	\$3,161.76	\$485,918.24	Awarded Contract to Makkinga on Feb. 19, 2013 schedule to start work on July 2nd, 2013
Williams Ave from 5th St to 3rd St (190 meters)		C-961-9259-1523	\$384,171.00		\$384,171.00	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
Residential Development of old Huffman School Property		C-961-9282-1523	\$192,514.00	\$434.23	\$192,079.77	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
Year 3 of 3 Phase design for Infrastructure Renewal Project		C-961-9179-1523	\$37,500.00		\$37,500.00	
General Misc Tools/Equipment		C-961-9105-1471	\$10,000.00		\$10,000.00	
			<b>\$1,234,200.00</b>	<b>\$4,465.90</b>	<b>\$1,229,734.10</b>	0.36%
<i>Water Treatment Plant</i>						
Misc Small Capital Equipment		C-965-9105-1471	\$40,000.00	\$6,702.61	\$33,297.39	
Replace In-Plant Water Lines		C-965-9152-1471	\$27,000.00	\$28,490.02	-\$1,490.02	Pydes plumbing completed work - labelling piping still outstanding
Honeywell Improvements		C-965-9280-1523	\$212,366.00	\$79,332.88	\$133,033.12	Discussions with Honeywell to complete this work with energy retrofit
Backup Generator		C-965-9260-1471	\$130,000.00		\$130,000.00	work at WTP
			<b>\$409,366.00</b>	<b>\$114,525.51</b>	<b>\$294,840.49</b>	27.98%
<b>TOTAL ENVIRONMENT</b>			<b>\$3,083,558.00</b>	<b>\$158,395.86</b>	<b>\$2,925,162.14</b>	5.14%
<b>Total O &amp; F Division</b>			<b>\$3,781,921.00</b>	<b>\$163,620.23</b>	<b>\$3,618,300.77</b>	4.33%

2013 O & F Division Capital Program	Capital Code	TOTAL BUDGET	As of June 30, 2013	Variance	Notes
<b>TRANSPORTATION</b>					
Public Works Buildings/General Misc					
Public Works Small Equipment	C-310-9105-1471	\$8,000.00		\$8,000.00	
		\$8,000.00	\$0.00	\$8,000.00	0.00%
<b>GIS/Engineering Services</b>					
Develop of Asset Management Plan - by Dec 31/13	C-360-9261-1523	\$25,531.00		\$25,531.00	Demo Twice Public Sector Digest software for all town staff/FPCC - Kenora presently utilizes citywide T/A works/CPA/GIS
		\$25,531.00	\$0.00	\$25,531.00	0.00%
<b>Roads</b>					
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.	C-313-9258-1523	\$203,832.00	\$340.90	\$203,491.10	Awarded Contract to Makkinga on Feb. 19, 2013 schedule to start work on July 2nd, 2013
Williams Ave from 5th St to 3rd St (190 meters)	C-313-9259-1523	\$201,000.00		\$201,000.00	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
		\$404,832.00	\$340.90	\$404,491.10	0.08%
<b>Streetlight Pole Replacement</b>					
Pole Replacement	C-345-9135-1471	\$5,000.00		\$5,000.00	
		\$5,000.00	\$0.00	\$5,000.00	0.00%
		\$443,363.00	\$340.90	\$443,022.10	0.08%
<b>TOTAL TRANSPORTATION</b>					
<b>PARKS &amp; CEMETERIES</b>					
<b>Parks</b>					
Small Equipment Replacement (Mowers & whipper snippers)	C-580-9105-1471	\$5,000.00		\$5,000.00	
<b>Cemeteries</b>					
Replace 1999 275 JD Tractor with X360 Tractor	C-580-9157-1471	\$5,000.00	\$4,883.47	\$116.53	New tractor on-site middle of May, 2013
Fort Frances Cemetery - Remove old Underground Fuel Tank	C-582-9256-1523	\$10,000.00		\$10,000.00	Letter to TSSA on February 7, 2013
<b>TOTAL PARKS &amp; CEMETERIES</b>		\$20,000.00	\$4,883.47	\$15,116.53	24.42%
<b>AIRPORT</b>					
Remove Underground Fuel Storage Tank	C-390-9256-1523	\$10,000.00		\$10,000.00	Letter to TSSA on February 7, 2013
Front End Loader c/w Sweeper - <b>Dependant on ACAP Funding</b>	C-390-9257-1471	\$225,000.00		\$225,000.00	
<b>TOTAL AIRPORT</b>		\$235,000.00	\$0.00	\$235,000.00	0.00%

2013- tonnage at landfill site- up-dated July 1st, 2013

6 Year Average

2012

6 Year Average

2013

6 Year Average

2012

6 Year Average

2013

6 Year Average

2012

6 Year Average

2013

6 Year Average

2012

6 Year Average

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2012 Total Tonnes	2007 to 2012 Total Waste Tonnes	2013 Total Tonne	2012 Total Fees	2007 to 2012 Fees	Total Fees	2013-2012 Tonnes	2013-2012 Fees
JAN	145.11	39.65	207.42	56.68	13.42	3.67	0.00	391.69	353.89	365.95	\$20,495.48	\$16,406.35	\$18,495.66	-25.74	-\$1,999.82
FEB	115.15	36.65	187.76	59.76	11.28	3.59	0.00	334.58	297.13	314.19	\$17,382.70	\$14,170.70	\$16,015.00	-20.39	-\$1,367.70
MAR	132.67	42.17	175.54	55.79	6.43	2.04	0.00	477.06	435.51	314.64	\$24,375.00	\$21,247.93	\$17,752.37	-162.42	-\$6,622.63
APRIL	182.36	42.21	249.62	57.79	0.00	9.86	0.00	554.59	604.31	431.98	\$31,190.56	\$30,114.11	\$24,394.44	-122.61	-\$6,796.12
MAY	346.93	44.73	413.24	53.28	15.44	1.99	1030.20	606.63	706.07	775.61	\$35,933.82	\$35,194.23	\$41,442.14	168.98	\$5,508.32
JUNE	300.21	19.42	1233.38	79.79	12.16	0.79	152.90	651.75	709.97	1,545.75	\$37,055.94	\$36,052.43	\$40,248.26	894.00	\$3,192.32
JULY	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	613.22	696.02	0.00	\$34,823.87	\$36,215.23		-613.22	-\$34,823.87
AUG	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	627.12	642.92	0.00	\$34,261.03	\$32,808.25		-627.12	-\$34,261.03
SEPT	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	559.91	609.38	0.00	\$32,486.48	\$30,420.65		-559.91	-\$32,486.48
OCT	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	671.66	631.39	0.00	\$34,008.84	\$31,664.66		-671.66	-\$34,008.84
NOV	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	532.56	561.87	0.00	\$25,765.53	\$27,212.91		-532.56	-\$25,765.53
DEC	0.00	#DIV/0!	0.00	#DIV/0!	0.00	#DIV/0!	0.00	346.61	377.05	0.00	\$18,990.48	\$20,606.68		-346.61	-\$18,990.48
average per month	101.87	39.49	205.58	57.41	4.89	3.10	98.59	530.62	552.13	312.34	\$28,897.48	\$27,676.18	\$26,391.31		-\$1,347.61
Total	1222.43		2466.96		58.73		1183.10	6367.38	6625.51	3748.12	\$346,769.73	\$332,114.13	\$158,347.87	731.82	-8,085.63
Actual Forecasted															
Town of Fort Frances Tonnage	3689.39														
Total Tonnage	3748.12														
Budgeted															
Residential Tonnage	1222.43	32.61%													
ICI Tonnage	2466.96	65.82%													
Coverage materi	1183.10	31.57%													
Difference															
															less than budgeted

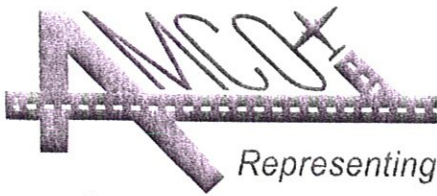
f/n:p: 2010Janlandfillsitedata2010



Aircraft Landings 2013  
As of June 30, 2013 - Airport Statistics - Page 1/2

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-l-vacs			International			Commercial			Totals			Variance 2013-2012
	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	
January	79	90	93	306	447	354	0		0	11	4	3	33	41	44	2	3	5	40	50	45	165	188	190	-23
February	75	90	80	370	465	380	7	0	0	16	16	7	49	45	45	2	5	4	46	41	40	195	197	176	-2
March	87	89	97	435	469	381	6	5	4	13	8	21	40	44	45	7	4	9	47	56	56	200	206	232	-6
1/4 Total	241	269	270	1111	1381	1115	13	5	4	40	28	31	122	130	134	11	12	18	133	147	141	560	591	598	-31
April	83	87	77	448	408	329	1	2	0	26	18	26	34	36	30	4	13	4	49	50	55	197	206	192	-9
May	89	90	96	408	402	374	7	7	13	45	14	38	43	59	46	25	35	37	71	73	83	280	278	313	2
June	86	89	92	400	399	429	4	12	5	66	48	64	27	44	47	75	104	104	49	76	95	307	373	407	-66
1/2 Total	499	535	535	2367	2590	2247	25	26	22	177	108	159	226	269	257	115	164	163	302	346	374	1344	1448	1510	-104
July		89	92		414	389		7	2		80	52		29	35		95	97		111	72	0	411	350	-411
August		88	90		352	373		0	0		45	38		52	42		81	62		89	71	0	355	303	-355
September		81	88		410	312		7	4		51	42		34	42		40	53		61	80	0	274	309	-274
3/4 Total	499	793	805	2367	3766	3321	25	40	28	177	284	291	226	384	376	115	380	375	302	607	597	1344	2488	2472	-1144
October		87	88		432	371		11	5		22	36		37	61		9	19		73	72	0	239	281	-239
November		78	93		361	492		2	2		13	9		44	46		5	4		53	52	0	195	206	-195
December		67	78		248	325		1	0		7	4		28	39		4	6		54	46	0	161	173	-161
Total	499	1025	1064	2367	4807	4509	25	54	35	177	326	340	226	493	522	115	398	404	302	787	767	1344	3083	3132	-1739

Fort Frances Airport- Page 2/2 - Fuel Sales - As of June 30, 2013																							
Fuel Sales Recap - 2013										2012 - Fuel Sales - As of June 30, 2013													
Month	100LL		Jet Trk		Jet Cab		Month	Year	2012	2011	2010	2009	2008	2007	6 year Average	Variance 2013-2012							
	Liters	Total	Liters	Total	Liters	Total	Total	Total		per month	per month	per month	per month	per month	2012 to 2007	per month							
January	663	6,553	6,553	0	0	7,216	7,216	10,252	7,308	10,971	15,989	29,926	16,283	15,122	-3,036								
February	549	1,212	5,501	12,054	147	147	6,197	13,413	6,918	3,687	5,782	13,135	21,134	11,782	-721								
March	750	1,962	10,784	22,838	543	690	12,077	25,490	9,329	10,390	15,539	9,612	27,435	19,969	2,748								
April	1,044	3,006	3,409	26,005	0	690	4,453	29,943	8,251	5,294	24,825	10,676	22,466	28,609	-3,798								
May	1,950	4,956	16,400	42,405	0	690	18,350	48,293	21,891	19,790	25,375	24,033	30,287	47,258	-3,541								
June	5,158	10,114	17,628	60,033	0	690	22,786	71,079	23,537	25,723	27,768	22,395	35,995	40,736	-751								
July							0		32,650	19,124	30,455	33,390	44,875	30,903	-32,650								
August							0		30,783	21,467	33,139	28,250	40,177	32,574	-30,783								
September							0		19,431	22,511	23,363	18,937	28,822	23,901	-19,431								
October							0		11,325	13,677	15,033	21,304	16,631	28,020	-11,325								
November							0		8,170	6,785	17,747	10,754	16,951	16,842	-8,170								
December							0		8,179	2,446	7,641	7,596	13,083	14,733	-8,179								
Total							71,079	Jan to June	190,716	158,202	237,638	207,606	316,297	341,078	241,923								
									80,178	172,192	110,260	95,840	167,243	164,637									



Representing Ontario's Airports

Tom Batiuk  
Airport Supervisor  
Fort Frances Municipal Airport  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9



June 9, 2013

Dear Tom Batiuk,

On behalf of the *Airport Management Council of Ontario (AMCO)*, I wish to extend a wholehearted congratulations to you, Bruce Caldwell, the 908 Rainy Lake Air Cadets, and all the volunteers on the successful Fly-In & Drive-In BBQ event hosted last week at the Fort Frances Municipal Airport.

Fly-Ins, like other aviation events, do not happen overnight. I can certainly appreciate all the hard work and coordinating that was required to make it all come together in the end. Your annual Fly-In & Drive-In BBQs are a credit to the entire aeronautical community of Ontario and I hope that your airport continues to showcase the very best in general aviation and camaraderie.

I am sure that the social and economic gains of Fly-Ins are most evident to you and the volunteers. They are an opportunity to build goodwill within the local community as a whole. Participants get an opportunity to network with one another and talk-shop. Such interactions are essential for creating open dialogues amongst hobbyists and professionals alike, leading to safer and more efficient aircraft and airport operations. Fly-Ins are ideal for fundraising initiatives, and can easily attract outside charity partners, such as cancer foundations or benevolent societies. And naturally the one day increase in fuel sales can be a real boost for the airport's vitality. The most successful Fly-Ins attract participants from outside of the local region. Hopefully these outside participants will visit the airport more often now that they have enjoyed the facility during the Fly-In, and with a little luck, they will recommend the airport to their friends too.

We here at *AMCO* make it our business to be as active in the Ontario aviation community as possible. *AMCO* is a strong provincial organization committed to the sustainability of airports. We monitor and communicate developments within the airport industry, lobby and take effective action as required, provide networking opportunities and training to airports of all sizes, and help businesses and other interested parties to enhance airport operations throughout Ontario. We have over 50 Airport Members and approximately 50 Business and Associate Members. I invite you to visit our website to find out more about *AMCO*, airport operations, and Ontario aviation events.

Once more, congratulations.

Highest Regards,

*Terry Bos*

Terry Bos, BBA, CM  
President, *AMCO*  
CEO, Sault Ste. Marie Airport

