TOWN OF FORT FRANCES

AGENDA - August 12, 2013

MEETING - Council Chambers , Civic Centre

Page

COUNCIL MEETING

(Session No. 85) 6:10 p.m. to 6:25 p.m.

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

Delegations/Deputations:

2.1 Hearing to Consider Section 357/358 Application re: 446 Third Street E. (2013). 3 - 5

Consent Agenda:

3.1 Council Consent Summary Report: 6

3.2 Items Referred from Committee of the Whole

3.3 Financial request dated July 5, 2013 from The Heart of the Continent re: Heart of the Continent Partnership/National Geographic Geotourism Initiative 2013. 7 - 15

Approval of Council Minutes: *

4.1 Session No. 84 dated July 22, 2013.

Approval of Committee of the Whole Minutes: *

5.1 Session No. 105 dated July 22, 2013.

Resolutions from tonight's Committee meeting

By-Laws:

7.1 41/10-D to acknowledge the exercise by Copperlight LP (formerly Skypower Limited) of a right to extend an option term under an Option to Lease Agreement - 1003 Frog Creek Road. 16

7.2 41/13 to authorize a funding agreement with the Minister of Indian Affairs and Northern Development (Aboriginal Affairs and Northern Development Canada) to allow Fort Frances to host evacuees from Attiwapiskat FN threatened by flooding. 17

New Items:

8.1 Request for support dated August 7, 2013 from Rainy River Future 18 - 20

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Development Corporation re: Submission of an application to Northern Communities Investment Readiness for the Rainy River District Personal Services Business Sector Analysis Project.

Information Correspondence:

9.1	Association of Municipalities of Ontario Watch File dated July 25th; August 1st and August 8th, 2013.	21 - 26
9.2	Association of Municipalities of Ontario Communicate dated July 22nd re: Municipal 'Investment Basics' Seminars, July 23rd re 2013 LAS Connections Energy Symposium - Time For Action!, July 25th re: LAS/NRCan Energy Management Workshops - Watt Next?, August 1st re: LAS/FCC Risk Management Symposium Reminder; and August 6th, 2013 re: AMO Conference Plan Your Day.	27 - 48
9.3	Municipal World Magazine dated July and August 2013**.	
9.4	Letter of appreciation dated July 23, 2013 from Boundary Waters Dragon Boat Club re: Council support of the second annual Boundary Waters Dragon Boat Festival.	49
9.5	Alzheimer Society letter received August 1, 2013 thanking Council for supporting a National Dementia Strategy.	50
9.6	Invitation to participate - Sioux Narrows Park Development Plan.	51 - 52
9.7	The Explorationist (The Newsletter of the Ontario Prospectors Association) dated July 2013.	53 - 64
9.8	Invitation dated July 29, 2013 from Association des francophones du Nord-Ouest de l'Ontario re: The 400th Anniversary of the French Presence in Ontario.	65 - 66
9.9	Northwestern Health Unit 2013 Report Card*	67 - 82

Minutes:

10.1	Northwestern Health Unit Regular Board of Health Meeting dated June 27, 2013.	83 - 90
10.2	Administration and Finance Executive Committee dated July 12, 2013.	91 - 92
10.3	Planning and Development Executive Committee dated July 15, 2013.	93

Non-agenda Items

*** Previously distributed to Council**

**** Items can be viewed by contacting the Clerk**

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com

THE TOWN OF FORT FRANCES
FORT FRANCES, ONTARIO
CANADA

Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

July 22, 2013

Town of Fort Frances
320 Portage Ave.
Fort Frances, Ontario
P9A 3P9

Attention: Clerk

Dear Mr. Treftlin:

Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday August 12, 2013 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to Town of Fort Frances owned property located at 446 Third Street East that is vacant and therefore become exempt as of January 1, 2013.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

L.A. Witherspoon

Laurie A. Witherspoon, CMO
Treasurer

Enc.

DTS# 5780500 PAC 835 PC 100

SECTION 357/358 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year: 2013

Municipality: Town of Fort Frances
Property Address: 446 Third ST E
Owner Name: Town of Fort Frances
Mailing Address: 320 Portage Ave, Fort Frances ON P9A 3P9

Roll Number: 59 - 12 - 020 - 004 - 049 - 00
Applicant Name: Town of Fort Frances
Contact Number: 807-274-5323
Alternative Num:

Reason for Application: (Check one box only)

- [ ] Ceases to be liable for tax at rate it was taxed - 357(1)(a)
- [ ] Sickness or extreme poverty – 357(1)(d.1)
- [X] Became exempt - 357(1((c)
- [ ] Mobile unit removed – 357(1)(e)
- [ ] Razed by fire, demolition or otherwise – 357(1)(d)(i)
- [ ] Gross or manifest clerical/factual error – 357(1)(f)
- [ ] Damaged and substantially unusable – 357(1)(d)(ii)
- [ ] Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason: Tenant has vacated property, Entire property eligible for exempt classification.

Effective from: 01 / 01 / 13 to 12 / 31 / 13 (MM/DD/YY) Applicant Signature: [signature] Date: 02 / 25 / 13 (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

Assessment Roll As Returned

Revised Since Roll Return [ ]

Enter Revisions Below

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment
F			18,450
RTP			3,125
Revised:			

Reason Original Assessment Revised:

ASSESSOR

Assessment Report School Bd: [X] Eng [ ] Fr [ ] Other

[ ] No Change in Assessment [ ] S357 Required for Next Year

Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
F				
RTP				-3125

Reason for Change (Assessor Comments):

Assessor Name: _____ Signature: _____ Date: __ / __ / __

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
RTP	-3,125	.0188548	12	58 83	58 83

Recommended : [ ] No Adjustment [X] Adjustment [ ] Cancellation [ ] Refund Total Amount $58.83

Comments:

Treasury Position: Treasurer Signature: [signature] Date: 07 / 22 / 13

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 08 / 12 / 13

[ ] Approved [ ] Amended & Approved [ ] Not Approved [ ] Applicant Did Not Appear [ ] Application Abandoned

Reason:

Appeared for Applicant _____ Appeared for Municipality _____

Signature of Council/ARB Member _____ Name/Title _____

442: 2013-00001

Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE

Taxing Authority:	Fort Frances	Application #:	5780500
Roll #:	5912 020 004 049 00	Application Reason:	Became Exempt
Address:	446 Third St E	Tax Year:	2013
		Claimed Relief Period:	From Jan.1 To Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2013 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2013 Phased-In Value Attributed to Value in (H)	2012 Assmt (same as 2008 CVA)
From:								0	0
RT	4,700	3,125				2,600	4,700	3,125	2,600
E	27,300	18,450				15,500	27,300	18,450	15,500
To:								0	0
E	32,000	21,575				18,100	32,000	21,575	18,100
								0	0
								0	0
								0	0

MPAC's Remarks:

MPAC has learned that the taxable portion has ceased on property and is no longer liable for that tax rate. MPAC will change rate to E.

Factor Methodology
Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2013 Phased-In Value	2012 Assmt (same as 2008 CVA)	Factor Methodology Applied
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	

MPAC Representative Name:	Monte Ross
MPAC Representative Signature:	
Date:	7-May-13

REPORT TO: Mayor and Council

FROM: G. Treftlin

SUBJECT: Town of Fort Frances
Council Meeting - Monday, August 12, 2013
Consent Agenda Items

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1. Items referred from Committee of the Whole:
   See individual reports.

2. Financial request from The Heart of the Continent Partnership Steering Committee re: Heart of the Continent Partnership and the National Geographic Geotourism Project.
   - will be referred to Administration and Finance Executive Committee for recommendation.

GWT/kl

August 8, 2013

The Heart of the Continent
Ontario, Canada • Minnesota, U.S.A

Heart of the Continent Partnership
Working together to sustain and celebrate the lakes, forests, and communities on the Ontario/Minnesota border

July 5, 2013

Mayor Roy Avis
City of Fort Francis
320 Portage Avenue
Fort Francis, Ontario P9A 3P9

JUL 23 2013

Dear Mayor Avis:

We are writing today to introduce the Heart of the Continent Partnership (HOCP) and to submit a funding request for our HOCP/National Geographic Geotourism Initiative 2013. We have enclosed some materials about the Partnership and a case statement for the actual initiative. In summary, HOCP will be partnering with the National Geographic Society Maps Division (NGS) to create and maintain a National Geographic co-branded Geotourism website and map for the Heart of the Continent region. We believe this collaborative undertaking will create a sustained public-private alliance to enhance economic vitality, develop local geotourism-based businesses and opportunities, and preserve the natural and cultural heritage of the entire Heart of the Continent region.

This collaborative effort will significantly enhance the economic impact of tourism in the HOCP region by creating a regional identity and by promoting our region globally as part of a growing network of National Geographic co-branded destinations. Superior cartographic standards, web design, content management and expertise in the geotourism approach make NGS uniquely qualified to cooperate with local partners on this project. NGS's Geotourism Map Guides promote both responsible economic development and stewardship of the resources featured on the website.

Within the HOCP region, generally, and your area specifically, this effort will:

- catalyze local participation in tourism planning and growth,
- help local residents learn about their natural, cultural, historic, and scenic resources,
- promote wise destination stewardship,
- inform tourists about the distinctive attractions and qualities of the region, and
- help jumpstart the emerging tourism initiatives in your area and enhance the sustainability of gateway communities.

HOCP requests support of this important project from City of Fort Francis on behalf of the numerous organizations and businesses within your service area that will benefit from increased tourism. Specifically, we are seeking:

1. Monetary grant of $2000 to support the project. Your funding will be used to engage NGS and to support some of the project management costs of the project. To date we have received funding commitments for two-thirds of our needed funds (see Proforma Budget, attached). Importantly, your support, along with that of similar sized organizations and communities, will be a nice balance to the larger blocks of funding we've received from larger entities on both sides of the border, and will essentially complete the funding needed to contract with NGS.

and:

116 North Third Street, Suite 100
Minneapolis, MN 55401
www.heartofthecontinent.org

phone (612) 333-1858
fax (612) 306-1734
hocp@heartofthecontinent.org

2. In-kind support in the form of technical assistance from a staff person to either serve on or advise the Geotourism Stewardship Council as it gathers and juries content for the website/map.

We very much appreciate City of Fort Francis's willingness to learn about this important project and look forward to a positive response to our grant request. If it would be useful, we would be more than happy to meet with you at your convenience to answer any questions you might have about the Heart of the Continent Partnership or the National Geographic Geotourism project.

Someone from our planning committee will be calling you in the next several days to discuss this project with you and answer any questions.

Very sincerely,

Douglas W. Franchot
HOCP Steering Committee and
Chair, Voyageurs National Park Association
952-253-0080,
doug@franchotassociates.com

Frank Jewell
HOCP Steering Committee Chair and
St. Louis County Board
218-726-2450
jewellf@stlouiscountymn.gov

Enclosures/3
Project Case Statement: HOCP/National Geographic Geotourism Initiative 2013
Organizational Overview: Heart of the Continent Partnership
Proforma Budget: HOCP/National Geographic Geotourism Initiative 2013

Heart of the Continent Partnership

HOCP/NATIONAL GEOGRAPHIC GEOTOURISM PROJECT

Proforma Budget

Revenue	Cash	In-Kind	Totals
Grants committed			
City of Duluth	$40,000		
Thunder Bay Regional Tourism	40,000		
IRRRB	40,000		
Fort William Historical Park	20,000		
NMSDP	10,000		
St. Louis (MN) County	10,000		$160,000
Grants submitted			
Musser Foundation	35,000		$35,000
Other Grants under development (see attached)			$122,000
In-Kind Contributions		$300,000	$317,000
TOTAL PROJECTED REVENUES			$617,000
Expenses			
National Geographic Fees (Base Program)	$170,000		
National Geographic Fees (Mobile Apps)	25,000		
HOCP Project Management (inc. overhead)	35,000	$50,000	
Site Nomination and Screening		200,000	
Graphics and Web Design	15,000		
Promotion	10,000	50,000	
Contingencies	10,000		
TOTAL PROJECTED EXPENSES	$265,000	$300,000	$565,000
NET SURPLUS/(LOSS)			$52,000

NOTE: This projected surplus should be viewed as coverage for grants not received as opposed to actual surplus. Any actual surplus will be used for on-going maintenance of the project and will be supplemented with advertising, fees, and grants. On-going expenses are currently estimated at $20,000 per year.

6/30/2013

The Heart of the Continent Partnership

MISSION

The Heart of the Continent Partnership seeks to sustain and celebrate the health, beauty, diversity and productivity of the natural and cultural resources of the border lakes region through collaboration to meet the needs of present and future generations.

SHARED VALUES

The success of the Partnership is is based on a commitment to several core values, including:

- Open: HOCP promotes mutual trust through a fair, open and communicative process.
- Neutral Forum: HOCP is a non-partisan forum where diverse groups can meet and seek new ways to work together.
- Non-Policy: HOCP does not take positions nor attempt to influence the policies of participants.

HOCP Fact Sheet
April 2013

Who We Are

The Heart of the Continent Partnership (HOCP) is a Canadian-American coalition of land managers and local stakeholders working together on cross-border projects that promote the economic, cultural and natural health of the lakes, forests and communities on the Minnesota-Ontario border. Within this broad coalition, HOCP is developing a common identity and sense of belonging to the larger cross-border area, the Heart of the Continent, which consists of over five million acres (two million hectares) of public lands. Along with the development of a common identity is the desire to create and sustain economic stability for the communities that surround these public lands.

High Falls, Pigeon River Provincial Park

The Need for the Heart of the Continent Partnership

Because the Heart of the Continent ecosystem is an interconnected whole, a region-wide vision is necessary to ensure its sustainability.

The ecosystem's landscape is divided by all sorts of boundary lines: park and forest boundaries, county lines, even an international border. These divisions have historically posed barriers to collaboration.

- Communities could better work together to reap benefits from marketing the region as a whole.
- Land managers could increase cooperation on plans that make sense for the connected natural areas in a larger context.

Cooperative leadership among the Heart of the Continent Partnership is fostering increased knowledge, trust, projects, funding and effectiveness, which in turn will increase stature and sustainability of the region's public lands.

Heart of the Continent Partnership Goals

- To build region-wide dialogue, cooperation and capacity among communities, public land managers, conservation, recreation and industry groups to benefit our border region to enable vibrant communities to flourish alongside healthy public lands
- To create opportunities for groups to work together in new ways that can benefit the lakes, forests, wildlife and people of this ecosystem

ACTION STRATEGIES

HOCP participants have identified five broad action strategies as they work together on common goals and cross-border projects to advance the mission:

Increase respect for the land and its people: including developing an identity for—and celebrating—the transboundary region as a whole & translating this regional identity into social and economic value

Tap the power of collaborating across boundaries: including facilitating communication and trust between groups & facilitating resource sharing between groups

Promote scientific research and its applications: including sharing scientific research to inform decision-makers & encouraging cooperative scientific activities

Build awareness of and support for public lands: including expanding public perceptions of this large-scale habitat & encouraging and fostering a land ethic

Share resources to benefit public lands and communities: including facilitating collaboration among groups to improve public lands & promoting the balancing of nature and commerce in communities that neighbour public lands

CURRENT PROJECTS

Geotourism Initiative—an HOCP-National Geographic Collaboration

We are entering a partnership with National Geographic's Society (NGS) to designate the Heart of the Continent as a part of a growing network of regional geotourism destinations. The outputs of this effort will include a paper map of the region and, most importantly, a well-designed, interactive website that will enable potential visitors to see in one place the multiple attractions throughout the public lands and communities of our international region. Both will be promoted by NGS in their many venues and the website. This project will be another large step in building the regional identity of the Heart of the Continent. As we weave together our communities and stakeholders into trusting partnerships, we will significantly add to a sense of community and shared futures that will facilitate solving problems and working together for the common good.

Connecting Volunteers in the Heart of the Continent

We are convening conversations among partner groups on ways to encourage and coordinate volunteering across the Heart of the Continent region.

ONGOING PROJECTS

Regional Meetings

Representatives from participating organizations meet quarterly (the steering committee meets bimonthly), building relationships and developing ways to work together. The partnership has held more than a dozen general meetings in a variety of cities throughout the region. Each gathering, open to anyone, includes both a public lecture as well as a general meeting. Lecture topics have included: destination mountain biking, fire ecology in the forests of the HOCP region, sturgeon research in Voyageurs National Park and the history and culture of the Bois Forte Band of Chippewa. By increasing knowledge of and respect among the many stakeholder groups in the area, HOCP meetings have contributed to improved communications and have spawned new working relationships among leaders.

PAST HIGHLIGHTS

International Community Congress: ***Balancing nature and commerce in communities that neighbour public lands***

The 2011 International Community Congress was a multi-day forum and training event held in Thunder Bay, ON and Grand Portage, MN. The workshop brought together community teams from both sides of the international border with the purpose of learning how to best take advantage of the incredible natural resources of this area. Key results include the ten new initiatives, each with a committment by its team to a timeline for completion, as well as new working relationships among the 90 leaders in attendance.

Canoe The Heart of the Continent

In 2009, HOCP organized a 18-day canoe expedition across the region as a way to meet two of its goals—build awareness of the region as an interconnected whole, and build relationships and good will among the diverse stakeholders in the region. Sixty partners took part in paddling a 27-foot (8.2 meter) canoe along the 350-mile (550 kilometer) route.

p.2/4

Getting Involved

The Heart of the Continent Partnership (HOCP) is open to all organizations who support HOCP's mission and who have a stake in the long-term health of the lakes, lands and communities on the Ontario/Minnesota border. At this time, HOCP is not a membership organization, but a loose network.

- REGIONAL MEETINGS: HOCP welcomes interested organizations to attend its quarterly meetings, which are a great opportunity to share ideas, meet colleagues and participate in HOCP's ongoing activities.
- EMAIL COMMUNITY: HOCP uses a listserve to distribute meeting announcements and opportunities for engagement. Sign up at : www.heartofthecontinent.org/get-involved

126 North 3rd Street; Suite 400
Minneapolis, MN 55401
Phone: 612-333-1858
Email: hocp@heartofthecontinent.org
Web: www.heartofthecontinent.org

HOCP Steering Committee Chair
Frank Jewell (218-726-2450)

HOCP Coordinator
Bret Hesla (612-333-1858)

Steering Committee Members, Affiliation

Tim Cochrane, Grand Portage National Monument
Paul Danicic, Friends of the Boundary Waters Wldns.
Doug Franchot, Voyageurs National Park Assoc.
Lynda Horman, Kakabeka Falls Provincial Park
Frank Jewell, St. Louis County Board
Brian McLaren, Lakehead University
Ardy Nurmi-Wilberg, Club Mesabi
Lisa Radosevich-Craig, Superior National Forest
Tawnya Schoewe, Voyageurs National Park
Joe Scipioni, PolyMet Mining
Mary Somnis, IRRRB
Chris Stromberg, Friends of Quetico Provincial Park

Landscape—An International Treasure

Several separately managed natural areas are encompassed by this landscape at the "heart of the continent," including Quetico Provincial Park, Superior National Forest (including the Boundary Waters Canoe Area Wilderness), Voyageurs National Park, Fort William Historical Park, Grand Portage National Monument and numerous smaller Minnesota state forests and parks and provincial parks in Ontario, and vibrant gateway communities.

HOCP's Diverse Leadership

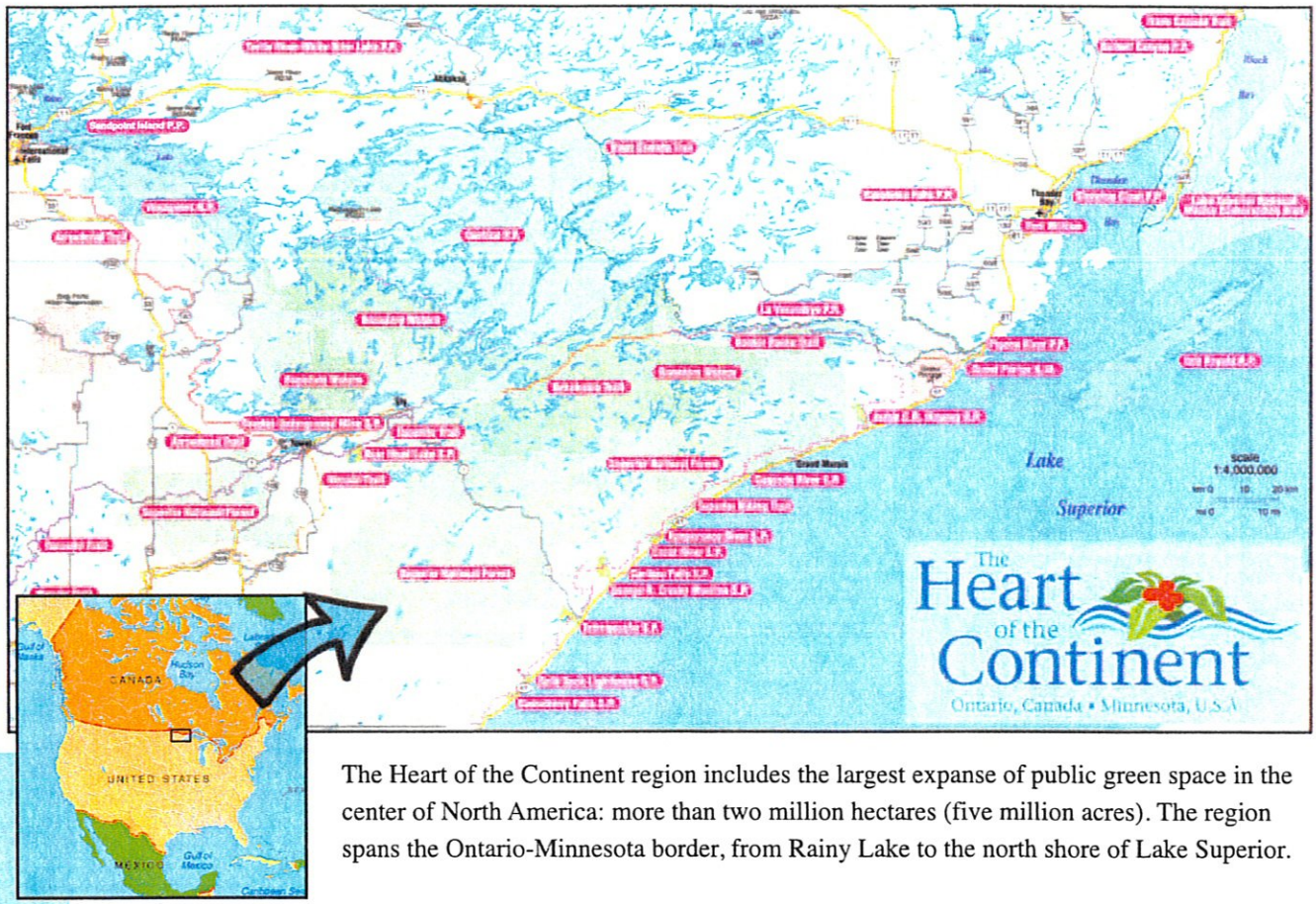
HOCP is led by an active steering committee, whose membership reflects the evolving diversity of the general partnership. The steering committee is composed of the heads (or lead staff) of all the public land agencies, as well as community leaders and major nonprofit players. These are individuals with a long history of involvement in the region and a deep interest in the future of the Heart of the Continent region.

Broad-Based Support

More than half of our support comes in the form of in-kind contributions of staff time and travel from our participating organizations, in general meetings, steering committee work and the planning and implementing joint projects. Partner organizations also help support HOCP operating expenses through voluntary, sliding-scale annual dues.

Organizations that financially support the work and programs of HOCP include: Arrowhead Regional Development Commission, Blandin Foundation, City of Thunder Bay, Fort William Historical Park, Friends of the Boundary Waters Wilderness, Grand Portage Band of Lake Superior Chippewa, Minnesota Forest Resources Council, Northeast Minnesota Regional Sustainable Development Partnership of the University of Minnesota, Northeast Minnesotans for Wilderness, Oberholzer Foundation, Ontario Parks, Quetico Foundation, Quetico Superior Foundation, Rainy Lake Conservancy, Trust for Public Land, United States Forest Service, United States National Park Service, Voyageurs National Park Association

The Heart of the Continent Region



The Heart of the Continent region includes the largest expanse of public green space in the center of North America: more than two million hectares (five million acres). The region spans the Ontario-Minnesota border, from Rainy Lake to the north shore of Lake Superior.

Who's Involved

The Heart of the Continent Partnership collaboration continues to grow as groups perceive the benefits of working together to promote the land and communities of these areas. The following 80+ organizations, listed alphabetically, have participated in one or more meetings in the past two years:

America's Byways Resource Center...Arrowhead Coalition for Multiple Use...Arrowhead Lodge and Resort...Arrowhead Regional Development Commission...Ash Trail Lodge...Atikokan, City of...Atikokan Economic Development Corporation...Boreal Forest and Community Resilience Project (at the Univ. of Minn. Institute on the Environment)...Canadian Parks and Wilderness Society (CPAWS)...Canoeing.com Limited...Club Mesabi...The Conservation Fund...Conservationists with Common Sense...Cook County Board of Commissioners...Cook County News Herald...Cook County Public Health and Human Services Advisory Committee...Cook County Visitors Bureau...Crane Lake Township...Destination Voyageurs National Park...Duluth Sister Cities International...Eaton Associates...Ely Chamber of Commerce...Ernest Oberholtzer Foundation...Eskakwa Eco-adventure Co...City of Eveleth...Forest Capital Partners...Fort William Historical Park...Friends of the Boundary Waters Wilderness...Friends of Chippewa Park...Friends of the Cloquet Valley State Forest...Friends of Quetico Provincial Park...Friends of Voyageurs National Park...Grand Portage Band of the Lake Superior Chippewa...Grand Portage Lodge and Casino...Grand Portage National Monument...Grand Portage State Park...City of Greenstone...Gunflint Trail Historical Society...Hartley Nature Center...Institute for Agriculture and Trade Policy...International Wolf Center...Iron Range Resources and Rehabilitation Board...Izaak Walton League...Kakabeka Falls Provincial Park Cluster...Koochiching County Board...Lakehead University...Laurentian Environmental Center...Minnesota Arrowhead Association...Minnesota Department of Natural Resources...Minnesota Environmental Partnership...Minnesota Forest Resources Council...Minnesota Power...Municipality of Neebing...National Parks Conservation Association...Natural Resources Conservation Service...North of Superior Travel Association...Northeast Minnesota Sustainable Development Partnership...Northeastern Minnesotans for Wilderness...Ontario Parks...Ontario Trails Council...Polymet Mining...Quetico Foundation...Quetico Provincial Park...Quetico Superior Foundation...City of Ranier...Rainy Lake Conservancy...Rainy River First Nations...Raven Productions, Inc....Rivers, Trails and Conservation Assistance Program, National Park Service...Ryder-Walker Alpine Adventures...St. Louis County Board...Sandy Point Lodge...Sawbill Outfitters...Sawtooth Mountain Clinic...Sierra Club...Sleeping Giant Provincial Park...Split Rock Lighthouse Historic Site...Superior National Forest...The Nature Conservancy...Tourism Thunder Bay...Trans Canada Trail Ontario...Trust for Public Land...Two Harbors Chamber of Commerce...University of Minnesota Center for Hardwood Ecology...Urban Connections–Twin Cities...Voyageurs National Park...Voyageurs National Park Association...Wilderness Inquiry...Wilderness News

www.heartofthecontinent.org

Heart of the Continent Partnership / National Geographic

Geotourism Initiative 2013

The Heart of the Continent International Partnership

PROJECT OVERVIEW

The Heart of the Continent Partnership (HOCP) will partner with National Geographic Society (NGS) to create a regional geotourism initiative, including a map and website. Drawing input and involvement from a wide spectrum of local stakeholders, this geotourism project will help sustain and enhance the geographical character of the region — its environment, culture, aesthetics, heritage, and the well-being of its residents — by highlighting the outstanding natural, cultural and historical resources and historic gateway communities in the Heart of the Continent bi-national region. HOCP will become a part of NGS's network of interlinked geotourism websites, gaining great visibility, visitorship, and awareness for our region — and its wonderful natural and cultural assets.

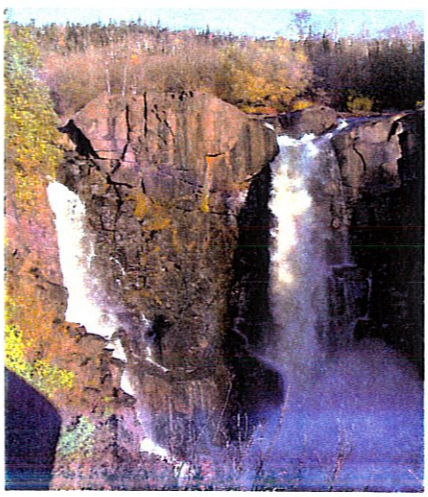
The Heart of the Continent bi-national region

PROJECT OUTCOMES

This economic development project will use a unified cross-border approach, the established collaborative structure of HOCP, and the brand power of NGS to increase visitation in the region.

Outcomes include:

- Paper Map: NGS will publish and promote a paper map of the Heart of the Continent.
- Website: An interactive map and website combines the region's opportunities is easily accessible and well used by people around the country and the world.
- Worldwide Exposure: Links between all the NGS geotourism sites will extend the reach and impact of efforts within the region. Web hits tracked.



- Increased Use: The attractions, parks, and communities promoted on the map and web site will note increased use. Measured by lodging tax receipts, number of visitors and international flights.
- Increased Community: this collaborative project will build lasting working relationships among communities and citizens who care about public lands.
- Amplified Impact: This project will amplify, not compete with existing efforts and budgets of partners.

ABOUT HOCP

The Heart of the Continent Partnership (HOCP) is a coalition of land managers and local stakeholders working together on cross-border projects that promote the natural, cultural and economic health of the lakes, forests and communities on the Minnesota/ Ontario border. Within this broad coalition, HOCP is developing a common identity and sense of belonging to the larger cross-border area, the Heart of the Continent, which consists of over 5 million acres (2 million hectares) of public lands. Along with the development of a common identity is the desire to create and sustain economic stability for the communities that surround these public lands.

DIVERSE PARTICIPATION

Both Heart Of The Continent Partnership and National Geographic Society have strong histories of successfully engaging a broad group of citizens and stakeholders. The Design Team (planning this effort) and the Geotourism Stewardship Council (jurying content for the map and website) will each be composed of a wide spectrum of leaders from around this border lakes region: federal, state and provincial land managers, tourism officials, county/city/provincial and state elected officials, local businesses, educators, scientists and other stakeholders. The process of actively gathering content through public meetings and also via website submissions will engage all citizens who are interested.

TIMELINE

The development of this project will span much of two years, and will conclude with a public launch in the fall of 2014. Thereafter, the website and the Geotourism Stewardship Council, will be ongoing.

- Spring 2013: Appoint Design Team
- January–September 2013: Raise resources necessary to proceed
- June 2013: Sign Contract with NGS
- June 2013: Recruit and convene a Geotourism Stewardship Council
- June 2013–September 2014: Design and Development (16 months)
- September 2014: Public unveiling of project
- September 2014 and beyond: Ongoing active management of website

JOIN US

To get involved, please contact project co-leads:

- **Mary Somnis**, Outreach and Tourism, Iron Range Resources and Rehabilitation Board & Steering Committee Member, HOCP.
  218-735-3040, mary.somnis@state.mn.us
- **Doug Franchot**, Board Member, Voyageurs National Park Assoc. & Steering Committee Member, HOCP.
  952-253-0080, doug@franchotassociates.com

ABOUT NATIONAL GEOGRAPHIC

Since 1888 the National Geographic Society (NGS) has been inspiring people to care about the planet and every living creature on it by promoting and funding natural and cultural conservation projects. In 2003, NGS inaugurated a constantly evolving collaborative product combining the expertise and the design capabilities of the NGS Maps Division, and the involvement of local people in tourism destinations to facilitate wise stewardship of cultural, historic, and natural resources. This Geotourism Map Guide (print, online, or both) is a catalytic tool to implement geotourism, defined as:

"tourism that sustains or enhances the geographical character of a place—its environment, culture, aesthetics, heritage, and the well-being of its residents."

One of this effort's most powerful pieces is the collaborative effort that is developed to create and sustain the geotourism initiative.

HOCP Mission: The Heart of the Continent Partnership seeks to sustain and celebrate the health, beauty, diversity, and productivity of the natural and cultural resources of the border lakes region through collaboration to meet the needs of present and future generations.

TOWN OF FORT FRANCES

BY-LAW NO. 41/10-D

(Being a By-Law to acknowledge the exercise by Copperlight LP (formerly Skypower Limited) of a right to extend an option term under an Option to Lease Agreement – 1003 Frog Creek Road - the *Municipal Act, 2001*, c. 25, S.O. 2001.)

WHEREAS on June 28th, 2010, Council enacted By-Law No. 41/10 to approve an Option to Purchase agreement dated the 14th day of June 2010 between Skypower Limited and the Corporation of the Town of Fort Frances, being Schedule "A" attached to and forming part of said By-Law No. 41/10, (the Agreement);

AND WHEREAS on August 13, 2012, Council enacted By-Law No. 41/10-C to amend and restate the Option to Purchase Agreement as an Option to Lease Agreement between Copperlight LP (formerly Skypower Limited) and the Corporation of the Town of Fort Frances, being Schedule "A" attached to and forming part of said By-Law (the Amended and Restated Agreement);

AND WHEREAS on August 12, 2013, Council approved a report from the Municipal Planner as supported by the Planning and Development Executive Committee acknowledging and agreeing to the exercise by Copperlight LP of its right under the Amended and Restated Agreement to extend the option term for a further one-year period from June 30, 2013 to June 30, 2014.

NOW THEREFORE Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the exercise by Copperlight LP of its right to extend its option under the Amended and Restated Agreement for a further one year period be acknowledged.

2. That due to the exercise by Copperlight LP of the extension, the termination date for the Amended and Restated Agreement be now revised to June 30, 2014.

3. That the Mayor and Clerk be and they are hereby authorized and directed to sign any and all documents as may be necessary to give effect to the exercise of the extension and to affix the Corporate Seal thereto.

READ THREE TIMES and finally passed in open Council this 12th day of August 2013.

TOWN OF FORT FRANCES

BY-LAW NO. 41/13

(Being a by-law to authorize a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development - the *Municipal Act, 2001,* R.S.O. 2001, c.25.)

WHEREAS on June 24th, 2013, Council approved entering into an agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development (Aboriginal Affairs and Northern Development Canada) to allow Fort Frances to host evacuees from Attiwapiskat FN threatened by flooding.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development in the form attached hereto and forming part of this by-law as Schedule "A" be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of August 2013.

THE FULL TEXT OF THIS DOCUMENT IS AVAILABLE FOR VIEWING BY CONTACTING ME
G. TREFTLIN

RAINY RIVER FUTURE
DEVELOPMENT CORPORATION
A Community Futures Development Corporation

August 7, 2013

Mayor & Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Dear Mayor Avis & Council:

RE: NCIR Project ~ Rainy River District Personal Services Business Sector Analysis

The RRFDC is in the process of an application submitted to NCIR (Northern Communities Investment Readiness) for the **Rainy River District Personal Services Business Sector Analysis** project.

This project will review the personal services (ancillary health and aging) business sector within the Rainy River District with the intent of determining the types and size of businesses within the sector, gaps in services, develop an inventory of opportunities for business development within the sector. The project will also entail a regional (Kenora, Dryden, Sioux Narrows, Atikokan and Thunder Bay) environmental scan of the sector to help with gaps and opportunity developments.

With this application, we are to submit letters of support from our Municipal partners and we are requesting that you send us a letter of support or a Council resolution for this project, by either email or fax to the RRFDC at info@rrfdc.on.ca or 807.274.6989 as soon as possible.

Sincerely:

Geoff Gillon/RRFDC
Regional Economic Developer

608 Scott Street, Fort Frances, ON P9A 1H6 Tel 807.274.3276 - Fax 807.274.6989
Email info @rrfdc.on.ca www.rrfdc.on.ca

CORPORATION OF THE TOWNSHIP OF CHAPPLE

P.O. Box 4
BARWICK, ONTARIO P0W 1A0
Phone 807-487-2354 Fax 807-487-2406

OFFICE OF THE CLERK-TREASURER
e-mail: chapple@tbaytel.net

July 10, 2013

Northern Communities Investment Readiness

Re: **Rainy River District Personal Services Business Sector Analysis**

To whom it may concern:

Please be advised that the Council for the Corporation of the Township of Chapple is very much in support of the Rainy River District Personal Services Business Sector Analysis project.

Council recognizes the need to identify gaps in ancillary health and aging services and opportunities for business development.

On behalf of our residents, thank you for your consideration of this project.

Sincerely,

Peggy Johnson

Peggy Johnson, CMO
CAO/Clerk Treasurer

The Corporation of the Township of Emo

P.O. Box 520, Emo, Ontario, P0W 1E0

Website: www.emo.ca
E-mail: township@emo.ca

Phone: 807-482-2378
Fax: 807-482-2741

RECEIVED
JUL 29 2013

July 24, 2013.

Rainy River Future Development Corp.,
608 Scott Street,
Fort Frances, ON,
P9A 1H6.

ATTENTION: George Emes,
Chair.

Dear George:

RE: **Letter of Support.**

Please be advised at the regular meeting of the Council of the Corporation of the Township of Emo held on July 16, 2013, the following resolution was passed:

> *"BE IT RESOLVED the Township of Emo hereby fully supports the Rainy River Future Development Corporation in their efforts to apply to the Northern Communities Investment Readiness for the Rainy River District Personal Services Business Sector Analysis project."*

Council fully recognizes the importance of this matter and felt strongly about supporting your initiative.

Yours truly,

Brenda J. Cooke

Brenda J. Cooke, CMO,
CAO/Clerk-Treasurer.

BJC/ss.

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July 25, 2013

In This Issue

- Ontario announces new award for Leadership in Immigrant Employment.
- Woodland caribou conservation.
- Space is filling fast for AMO's Personal Responsibilities Workshop.
- Meetings to Meet Your Needs Councillor Training back by popular request.
- AMO launches Fall Media & Social Media Training Workshops.
- New workshop provides tools needed to develop Energy Management Plan before July 1, 2014.
- Leverage investments to stretch every municipal tax dollar.
- LAS helps you lower your group benefits costs.
- New Municipal Local Food Best Practices Guide.
- Career opportunity with City of Niagara Falls.

Provincial Matters

New Ontario award will recognize up to five individuals and/or organizations annually who champion immigrant economic integration and economic prosperity through workplace inclusion, human resource practices, or creating jobs.

The Ministry of Natural Resources is seeking input on a proposed Range Management Policy approach to support the conservation and recovery of Woodland Caribou. An information session on the proposed approach is scheduled for August 14 in Thunder Bay. Contact the Ministry for further information.

Eye on AMO/LAS Events

AMO's Personal Responsibilities workshop, covering topics such as Codes of Conduct, Procedure By-Law and more, is filling up fast. Register today for a pre AMO Annual Conference session on Sunday, August 18, in Ottawa.

Meetings to Meet Your Needs sessions have been added to the Fall AMO Councillor training schedule. Chairing and participating in meetings effectively places challenges and opportunities in front of you. Prepare yourself for successful meetings with this workshop. Space is limited, register today!

AMO's Media & Social Media workshops provide elected officials and staff the tools to communicate complex information in plain language, craft and deliver messages that stick, handle difficult conversations and navigate the world of social media. Don't miss out register today!

LAS and NrCan Energy Planning workshop helps municipalities utilize energy data to develop targets and objectives, and best practices on implementing and monitoring a corporate energy plan.

LAS and MFOA are offering seminars in 5 locations that will help municipal staff and elected officials better understand the investment opportunities available to them. Attendees will also learn about cash flow forecasting and investing for longer term projects.

LAS

Continue to be frustrated by ever-rising group benefit costs? LAS' Group Benefits Consortium Program offers average savings of 12% at time of enrollment and very competitive renewal rates. Members also have full flexibility related to plan design to accommodate any collective agreement requirements. Request a no-obligation quote from LAS today to see what you can save.

Ontario Municipal Knowledge Network (OMKN)
AMO Conference features session on leading municipal practices to support local food sectors. Watch for the new OMKN Local Food Practices Guide to be released before the Conference.

Careers
Water/Tax Administrator - City of Niagara Falls. For further details and to apply, please visit the City's website. Applications must be submitted online by 4:00 p.m., August 2, 2013.

About AMO
AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow @AMOPolicy on Twitter!

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AMO Watch File Team, Tel: 416.971.9856
Conferences/Events
Policy and Funding Programs
LAS Local Authority Services Limited
MEPCO Municipal Employer Pension Centre of Ontario
OMKN Ontario Municipal Knowledge Network
Media Inquiries, Tel: 416.729.5425
Municipal Wire, Career/Employment and Council Resolution Distributions

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August 1, 2013

In This Issue
- Culture Development Fund.
- Space is filling fast for AMO's Personal Responsibilities Workshop.
- Meetings to Meet Your Needs Councillor Training back by popular request.
- AMO launches Fall Media & Social Media Training Workshops.
- New Municipal Local Food Best Practices Guide.
- Ontario Association of Police Service Boards (OAPSB) conference.
- Municipality of Middlesex Centre resolution.
- Career opportunities with Vancouver, MCSS, Stratford and Greater Sudbury.

Provincial Matters
The Ministry of Tourism, Culture and Sport's new Culture Development Fund is an annual $3 million program designed to strengthen cultural organizations and their leadership. Municipalities are eligible to apply. Program guidelines are available on Grants Ontario.

Eye on AMO/LAS Events
AMO's Personal Responsibilities workshop, covering topics such as Codes of Conduct, Procedure By-Law and more, is filling up fast. Register today for a pre AMO Annual Conference session on Sunday, August 18, in Ottawa.

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AMO Annual Conference features session on leading municipal practices to support local food sectors. Watch for the new OMKN Local Food Practices Guide to be released before the Conference.

The Municipal Wire*
The Ontario Association of Police Service Boards (OAPSB) is holding a seminar on OPP Municipal Policing September 26-27 in Toronto and invites municipal elected officials and staff to attend.

The Municipality of Middlesex Centre resolution requests that any amendments to the Ontario Building Code include provisions for training opportunities for building officials rather than requalification examinations.

Careers
Director, Departmental Services, City of Vancouver. The City of Vancouver is always interested in adding high performing team members to its staff. If this is the next step in your professional career, please forward your résumé, in confidence, to Allison Rzen or Esther McGregor at PFM Executive Search.

Assistant Deputy Minister, Social Assistance Operations, Ministry of Community and Social Services. Please apply online, only, by August 18, 2013. If you need employment accommodation, contact the Executive Talent Search Unit at careersexecutive@ontario.ca.

Manager of Engineering - City of Stratford. Please submit a resume quoting Job Posting No. 15-2013 by 12:00 pm (noon), Friday, August 9, 2013. Applications can be submitted by email to mahrens@city.stratford.on.ca.

Property Assessment Representative - City of Greater Sudbury. Qualified candidates should submit their resumes in confidence by 4:30 p.m., Friday, August 16, 2013. Please ensure to clearly indicate competition number EO13-464 on your application.

About AMO
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August 8, 2013

In This Issue
- Regional electricity planning report released.
- AMO Annual Conference less than two weeks away!
- Space is filling fast for AMO's Personal Responsibilities Workshop.
- Meetings to Meet Your Needs Councillor Training back by popular request.
- This fall AMO presents Media & Social Media Training.
- Three municipalities have just LED the way towards energy efficiency by upgrading their streetlights.

Provincial Matters
The OPA/IESO regional electricity planning report to Ontario Energy Minister Chiarelli is now posted here.

Eye on AMO/LAS Events
The AMO Annual Conference runs August 18-21 in Ottawa, with keynotes including Col. Chris Hadfield, Kevin Lynch and Terry O'Reilly, and over 50 concurrent, breakfast and lunch educational sessions. This is a Conference you do not wish to miss. Register online or download the registration form today!

AMO's Personal Responsibilities workshop is less than two weeks away and space is filling fast! This workshop covers topics such as Codes of Conduct, Procedure By-Laws and more. Register today for the pre AMO Annual Conference session on Sunday, August 18, in Ottawa.

Meetings to Meet Your Needs sessions have been added to the fall AMO Councillor training schedule. Chairing and participating in meetings effectively places challenges and opportunities in front of you. Prepare yourself for successful meetings with this workshop. Space is limited, register today!

AMO's Media & Social Media workshops provides elected officials and staff the tools to communicate complex information in plain language, craft and deliver messages that stick, handle difficult conversations and navigate the world of social media. Don't miss out - register today!

LAS
Blind River, Machin, and North Frontenac are at the head of a long list of Ontario municipalities looking to upgrade to LED streetlights with LAS and its service partner Realterm Energy.

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<communicate@amo.on.ca>
07/22/2013 02:09 AM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>
cc
bcc
Subject Municipal 'Investment Basics' Seminars - 5 Locations

LAS and MFOA are offering one-day seminars to help municipal staff/elected officials enhance their understanding of the investment options available to the Ontario municipal sector.

Each session will include a review of the current investment regulation (including responsibilities), overview of investment options and strategies, hands-on case studies, and an economic update from an industry professional.

This seminar is designed for any municipal/public sector staff or municipal elected official who wishes to better understand available investment options and how investments can be utilized for both short and longer term financial planning.

This session may also be of interest to administrators of conservation authorities, DSSABs, and other organizations within Ontario's broader public sector.

Topics covered at these sessions include:

- Municipal Financial Highlights and Investment regulations
- Value of Long-term Financial Planning
- Cash Flow Forecasting (Case Study)
- Eligible Investments & Related Strategies
- Investment Opportunity for Canada's Gas Tax Funds
- Using Investments for Long-term Infrastructure Projects
- Equity Investment for Municipalities (case study)
- Canadian Economic Update

5 locations to choose from:

- Kenora – September 13
- Belleville – September 19
- Chatham – October 1
- Walkerton – October 10
- Kirkland Lake – October 17

Register soon for this unique session!!!

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

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DISCLAIMER

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Investments Basics Registration Flyer - 5 locations.pdf

Investment Basics and Beyond

Get More From Municipal Investments

Municipal staff and elected officials require a sound understanding of investment opportunities and how to invest to meet short and long-term infrastructure challenges.

MFOA and LAS are pleased to offer a one-day seminar to help staff and elected officials understand the investment options available to municipalities and how to best leverage them.

Sessions will provide an overview of investment tools available to the sector; commentary and advice; training on cash flow forecasting; an overview of the Canada's Gas Tax funds as an investment option; and an economic update from a market expert.

Register Today!
$225 + HST*
***$254.25 Total.**
PAYMENT MUST ACCOMPANY REGISTRATION

Who Should Attend?

These sessions are intended to give an enhanced understanding of investment options for municipalities, local boards and other public sector organizations and are aimed at people holding the following positions:

- Municipal Staff
- Elected Officials
- Conservation Authority Administrators
- Public Sector Financial Officers & Administrators

Sessions

KENORA - Friday, September 13, 2013
Kenora Recreation Centre
18 Mike Richards Way, Kenora, ON P9N 1L2

CHATHAM - Tuesday, October 1, 2013
Chatham-Kent Convention Centre
565 Richmond St., Chatham ON N7M 1R2

KIRKLAND LAKE - Thursday, October 17, 2013
Hockey Heritage North
400 Government Road West, Kirkland Lake, ON P

BELLEVILLE - Thursday, September 19, 2013
Hastings County Administration Building
235 Pinnacle Street, Belleville, ON K8N 3B1

WALKERTON - Thursday, October 10, 2013
County of Bruce Administration Building
30 Park Street, Walkerton, ON N0G 2V0

Time:

- Registration & Coffee/Tea at 8:30am
- Session: **9:00am - 2:30pm**
- Lunch Will be Provided

LAS

MFOA

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INVESTMENT BASICS AND BEYOND REGISTRATION

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration.
Please fax registration form to 416.971.9372 or email to events@amo.on.ca.

First Name		Last Name
Title		Municipality / Ogranization
Address		
City	Province	Postal Code
Phone	Fax	E-mail

Session Title	Location	Cost	Final Cost
KENORA Friday, September 13, 2013	Kenora Recreation Centre 18 Mike Richards Way, Kenora, ON P9N 1L2	$225 + 13% HST	$254.25
BELLEVILLE Thursday, September 19, 2013	Hastings County Administration Building 235 Pinnacle Street, Belleville, ON K8N 3B1	$225 + 13% HST	$254.25
CHATHAM Tuesday, October 1, 2013	Chatham-Kent Convention Centre 565 Richmond St., Chatham ON N7M 1R2	$225 + 13% HST	$254.25
WALKERTON Thursday, October 10, 2013	County of Bruce Administration Building 30 Park Street, Walkerton, ON N0G 2V0	$225 + 13% HST	$254.25
KIRKLAND LAKE Thursday, October 17, 2013	Hockey Heritage North 400 Gov. Road W, Kirkland Lake, ON P0K 1A0	$225 + 13% HST	$254.25

PAYMENT

Registration forms CANNOT be processed unless accompanied by proper payment.

REFUND POLICY: Cancellations must be made in writing and received by LAS 14 days prior to the date of the seminar. An administration fee of $75 + 13% HST ($84.75 total) will apply.

☐ Cheque payable to:
Local Authority Services Limited
200 University Avenue, Suite 801
Toronto, ON., M5H 3C6

☐ Mastercard ☐ Visa

Card #

Name on Card

Expiry Date

Signature

200 University Avenue, Suite 801
Toronto, Ontario M5H 3C6
T: (416) 971-9856
E: events@amo.on.ca

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<communicate@amo.on.ca>
07/23/2013 05:36 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>
cc
bcc
Subject 2013 LAS Connections Energy Symposium - Time For Action!

Time for Action

December 6th, 2013
Connections Energy Symposium

2013 wrought significant change to business as usual as the public sector complied with the long-awaited requirements under the *Green Energy Act*. After reporting their energy consumption under Regulation 397/11, many organizations are asking now what? The 2013 Connections Energy Symposium will examine the data, reflect on lessons learned, and present ideas on cost-saving measures, leading technologies and more so municipal, utility, and other broader public sector partners can prepare for 2014.

The Symposium is a gathering of officials and staff from municipalities, utilities, regulators, third party providers and others active in the energy sector. A wide range of sessions will provide delegates with the opportunity to learn about energy efficiency, generation, planning, procurement, plus existing incentives on offer to maximize one's return on investment. With energy costs expected to rise 2-5% per annum and heightened concerns about the environmental consequences of energy use, now is the time to reduce your energy use and realize the economic, social, and environmental benefits.

Learn more about what's on the agenda in the attached program or visit us online at las.on.ca

Date: December 6, 2013
Location: Sheraton Toronto Airport Hotel & Conference Centre, 801 Dixon Road
Register today: Space is limited at the Connections Energy Symposium. Last year was a record sell out - don't miss out get your registration in today. Register online at www.las.on.ca or via the attached registration forms.

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

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Cxns2103Sponsor.pdf
Cxns2013Exhibit.pdf
Cxns2013Reg.pdf

Registration Form

Time for Action

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2013 Connections Energy Symposium

Date: December 6, 2013
Location: Sheraton Airport Hotel & Conference Centre, 801 Dixon Rd, Toronto

First Name _____ Last Name _____

Title _____

Municipality/Organization _____

Mailing Address _____

City _____ Province _____

Postal Code _____ E-mail _____

Phone _____ Fax _____

Special Requirements (dietary, health, other...) _____

Conference Registration Fee: fees below are subject to a 13% HST charge.

	Regular Rate	
	MEMBER	NON-MEMBER*
Symposium Full Rate	$ 280	$ 300

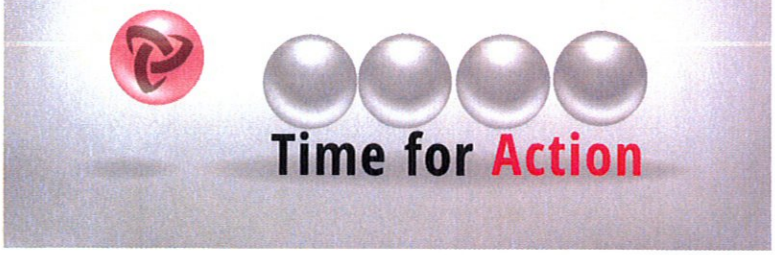
*Non-member rate includes Provincial and Federal Government.

Payment must be made in full prior to the conference. Please note the Conference Organizer's reserve the right to refuse entry to any delegate as it deems fit.

Payment Summary: Registration Fee $_____ + 13% HST = $ _____

☐ Cheque payable to: Local Authority Services Limited 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6 HST # 133946921RT0001	☐ Mastercard ☐ Visa Card # Name on Card Expiry Date Signature
Cancellation Policy: Cancellations must be made in writing and received by AMO no later than 4:30 p.m. November 1, 2013 An administration fee of $ 75.00 + 13% HST ($84.75) will apply. Cancellations received after November 1, 2013 will not be refunded.	

2013 Connections Energy Symposium



Date: December 6, 2013
Location: Sheraton Airport Hotel & Conference Centre, 801 Dixon Rd, toronto

Sponsorship Package

OVERVIEW

2013 wrought significant change to business as usual as the public sector complied with the long-awaited requirements under the Green Energy Act. After reporting their energy consumption under Regulation 397/11, many organizations are asking now what? The 2013 Connections Energy Symposium will examine the data, reflect on lessons learned, and present ideas on cost-saving measures, leading technologies and more so municipal, utility, and other broader public sector partners can prepare for 2014.

The Symposium is a gathering of officials and staff from municipalities, utilities, regulators, third party providers and others active in the energy sector. A wide range of sessions will provide delegates with the opportunity to learn about energy efficiency, generation, planning, procurement, plus existing incentives on offer to maximize one's return on investment. Several opportunities exist for delegates to network and take back to their respective communities new ideas and solutions. The exhibitor hall is another means of networking with the exhibitors and other delegates and will feature some exciting emerging technologies targeting energy efficiency, conservation, and generation.

LAS also welcomes sponsorship at various levels for the many Symposium sessions and functions.

SPONSORSHIP BENEFITS

- Opportunity to reach a great number of key decision makers at Ontario's municipalities
- Brand exposure in a high-quality environment
- Extensive logo visibility during the event and through various communication tools
- Important contribution towards building your company's image in the municipal sector
- Make your organization known as a key actor in the sector

LAS

Bronze Sponsorships

Bronze level sponsorship includes:

- Listing as a Sponsor in all Symposium material produced and distributed prior to the Symposium.
- Listing as a Sponsor in Symposium On-Site program.
- Logo/Name on signage and presentation screens throughout the Symposium.
- Your Corporate promotional material (one piece) placed in delegates kit.
- One complimentary registration at the Symposium.

Opportunity	Added Benefit
Refreshment Breaks ($1,500; 2 available)	Signage at the selected break, in addition to the opportunity to hand out favours and welcome delegates.
Program Guide (Various sizes, please see exhibitor package)	Get your message in to the handy on-site program which delegates will use as they move to sessions during the Symposium, various size ads are available.
Registration Sponsor ($1,000; 1 available)	Have your company signage/pop up banner placed at the registration desk and your logo featured in the on-site program as the sponsor of this important element of the Symposium.

Silver Sponsorships

Silver level sponsorship includes:

- All Bronze Level benefits plus:
- Link from the Symposium website to your own website during the Symposium year.
- Two complimentary registrations at the Symposium.
- Acknowledgement by session chair during Symposium proceedings of your contribution.
- Final delegate registration list in electronic format distributed two weeks Post Symposium.
- One exhibit space at 50% off the regular rate.

Silver Level Opportunities	Added Benefit
Lanyard Sponsor ($2,000; 1 available)	Your logo on the official lanyard for all name badges at the Symposium, also insert one business card size piece into all name badges.
Delegates Kits ($2,750; 2 available)	These environmentally friendly kit will be given to all delegates at the registration desk and will feature your corporate logo.
Breakfast ($3,500; 1 available)	Signage at the breakfast, in addition to the opportunity to hand out favours and welcome delegates, may include an opportunity to make a presentation to the delegates.

Gold Sponsorships

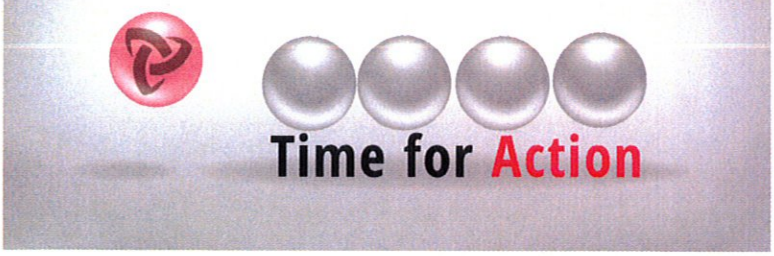
Gold level sponsorship includes:

- All Silver Level Benefits plus:
- Acknowledgement by session chair during Symposium proceedings of your contribution.
- Pre Symposium authorized registered delegates list distributed two weeks prior to Symposium.
- One complimentary exhibit space.

Gold Level Opportunities	Added Benefit
Concurrent Session Sponsor ($4,000; 3 available)	Present a short corporate message in one of the afternoon concurrent sessions.
Delegate Luncheon ($5,000; 1 available)	Signage at the luncheon, in addition to the opportunity to hand out favours and welcome delegates, an opportunity to make a presentation to the delegates.
Keynote/Plenary Session Speaker ($5,500; 2 available)	Select a session or speaker that is in line with your overall corporate message. A representative from your organization may attend the session to introduce a panel or participate in one of the morning plenary or afternoon concurrent.

Looking for a customized sponsorship solution?
Contact Scott Vokey, Energy Services Coordinator,
P: 416.971.9856 ext. 357
E: svokey@amo.on.ca
to discuss how LAS can best showcase your organization at the 2013 Connections Energy Symposium.

2013 Connections Energy Symposium



Date: December 6, 2013
Location: Sheraton Airport Hotel & Conference Centre, 801 Dixon Rd, toronto

Exhibitors Package

OVERVIEW

2013 wrought significant change to business as usual as the public sector complied with the long-awaited requirements under the Green Energy Act. After reporting their energy consumption under Regulation 397/11, many organizations are asking now what? The 2013 Connections Energy Symposium will examine the data, reflect on lessons learned, and present ideas on cost-saving measures, leading technologies and more so municipal, utility, and other broader public sector partners can prepare for 2014.

The Symposium is a gathering of officials and staff from municipalities, utilities, regulators, third party providers and others active in the energy sector. A wide range of sessions will provide delegates with the opportunity to learn about energy efficiency, generation, planning, procurement, plus existing incentives on offer to maximize one's return on investment. Several opportunities exist for delegates to network and take back to their respective communities new ideas and solutions. The exhibitor hall is another means of networking with the exhibitors and other delegates and will feature some exciting emerging technologies targeting energy efficiency, conservation, and generation.

LAS also welcomes sponsorship at various levels for the many Symposium sessions and functions.

EXHIBITOR BENEFITS

- Opportunity to reach a great number of key decision makers at Ontario's municipalities
- Brand exposure in a high-quality environment
- Extensive visibility during the event
- Important contribution towards building your company's image in the municipal sector
- Make your organization known as a key actor in the sector

LAS

EXHIBIT SPACE APPLICATION/CONTRACT

2013 Connections Energy Symposium
Sheraton Toronto Airport: 801 Dixon Road, Toronto * December 6, 2013 * 8:00 am to 5:00 pm

Please complete all sections of this form and return the contract with your payment to: LAS, 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6 or fax to 416-971-6191. Upon acceptance, a confirmation will be returned for your records. We, the undersigned, hereinafter referred to as Exhibitor, do hereby submit our contract for the for the reservation of booth space as an exhibitor at the 2013 Connections Energy Symposium, subject to all the terms, conditions and regulations governing the Symposium and its production as set forth in this contract.

Please print or type clearly:

Company/Organization _____

Contact Name _____

Mailing Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

E-mail _____ Website _____

Space Ordered: Each booth is an exhibit space which includes: 8' high draped back-wall and 3' high draped sidewalls, a table and two chairs. It also includes one full complimentary registration to the Energy Symposium and a company listing in the program/ show guide (name, phone number and website).

Booth Space	Cost	Show Guide	Rates
☐ Single (8' x 10')	$ 1250.00 ($1412.50 with HST)	☐ Full page ad	$ 500.00 ($565 with HST)
		☐ 1/2 page ad	$ 300.00 ($339 with HST)
		☐ 1/4 page ad	$ 175.00 ($197.75 with HST)

Fees and Remittance: All booths are 8' x 10' unless otherwise indicated. To confirm your booth location, fax (416-971-6191) or mail this application/contract, along with full payment to LAS. For e-mail enquiries please contact events@amo.on.ca.

Payment: $ 1412.50 (booth amount) + _____ (show guide ad with HST amount) = _____ (total including HST)

Method of Payment: Please make cheques payable to Local Authority Services Ltd.. If paying by credit card your signature below authorizes LAS to charge your credit card for the amount indicated above.

☐ Cheque enclosed ☐ MasterCard ☐ Visa

Credit Card # _____ Exp. Date _____

Name on Card _____ Signature _____

Agreement and Cancellation Policy: Payment in full must be made no later than November 8, 2013 in order to permitted to exhibit at the 2013 Connections Energy Symposium. Cancellations must be made in writing no later than November 8, 2013, cancellations are subject to a $200.00 + 13% HST ($226.00) cancellation fee. Any cancellations received after November 8, 2013 will not be refunded.

We hereby submit our application for exhibit space at the 2013 Connections Energy Symposium. We agree to abide by the terms per Exhibitor rules and regulations and future LAS correspondence. Sign below for acknowledgement for payment policy and cancellation policy and terms outlined in rules and regulations sheet.

Name _____

Signature _____ Date _____

Office Use Only
LAS acknowledgement
_____ of receipt

Terms and Conditions: 2013 Connections Energy Symposium

Defined Terms: The term "Event" means the 2013 CONNECTIONS ENERGY SYMPOSIUM, scheduled to be held on December 6, 2013 (the "Event Date"), at the Toronto Don Valley Hotel, Ontario (the "Exhibit Facility"). The event is produced and managed by Local Authority Services (the "Organizer"), and its respective officers, directors, shareholders, agents, affiliates, representatives, employees and assigns, unless the context requires otherwise. The term "Exhibitor" means the company or person or any of its officers, directors, shareholders, employees, contractors, agents, or representatives that applied for exhibit space rental and agreed to enter into this contract upon acceptance by the "Organizer" in the manner stated below.

Contract Acceptance: The contract shall become effective when an application to exhibit has been signed by the "Exhibitor" and received by LAS.

Assumption of Risks: The "Exhibitor" expressly assumes all risks associated with, resulting from or arising in connection with the "Exhibitor's" participation or presence at the "Event", including, without limitation, all risks of theft, loss, harm or injury to the person (including death), property, business or profits of the "Exhibitor", whether caused by negligence, intentional act, accident, act of God or otherwise. The "Exhibitor" has sole responsibility for its property or any theft, damage or other loss to such property (whether or not stored in any courtesy storage areas).

Indemnification: The "Exhibitor" shall indemnify, defend (with legal counsel satisfactory to the "Organizer" and hold the "Organizer" and the "Exhibitor Facility" harmless, any and all claims, demands suits, liability, damages, losses, costs, reasonable attorney's fees and expenses which result from or arise in connection with: (a) the "Exhibitor's" participation or presence at the "Event", (b) any breach by the "Exhibitor" of any of agreements, covenants, promises or other obligations under this contract; (c) any matter for which the "Exhibitor" is otherwise responsible under the terms of this contract; (d) any violation of infringement (or claim of violation of infringement) of any law or ordinance or the rights of any party under any patent, copyright, trademark, trade secret or other proprietary right; (e) any libel, slander, defamation or similar claims resulting from the actions of the "Exhibitor"; (f) harm or injury (including death) to the "Exhibitor"; and (g) loss of or damage to property or the business or profits of the "Exhibitor", whether caused by negligence, intentional act, accident, act of God, theft, mysterious disappearance or otherwise.

Limitation of Liability: Under no circumstances shall the "Organizer" or the "Exhibit Facility" be liable for any lost profits or any incidental, special, indirect, punitive or consequential damages whatsoever for any of their acts or omissions or any act or omission of any of their respective contractors, agents, employees or representatives, whether or not apprised of the possibility of any such lost profits or damages.

Qualifications of "Exhibitor": The "Organizer", in its sole discretion, determines whether a prospective "Exhibitor" is eligible to participate in the "Event". The "Organizer" reserves the right to restrict or remove any exhibit, which the "Organizer", in its sole discretion, believes is objectionable or inappropriate.

Assignment of Space: Only companies returning signed contracts, paid in full on or before November 8, 2013 will be eligible to participate. Space will be assigned on a first-come, first-served basis. Exhibit space shall be assigned by the "Organizer" in its sole discretion for the "Event" and for the "Event Date" only. Any such assignment does not imply that similar space will be assigned for future Events. The "Organizer" reserves the right to change the floor plan or to move an "Exhibitor" to another booth location prior to or during the "Event" if the "Organizer" determines that to do so is in the best interest of the "Event".

Downsizing or Cancellation by "Exhibitor": The "Organizer" reserves the right to treat an "Exhibitor's" downsizing of booth space as a cancellation of the original space and as a purchase of new booth space. An "Exhibitor" may be required to move to a new location if it requests a downsizing of space. The "Exhibitor" acknowledges that this booth contract and deposit fee subject to a cancellation fee if cancelled on or before November 8, 2013. If the "Exhibitor" cancels after November 8, 2013 no refunds or credits will be given. All cancellations are required to be in writing and delivered to the "Organizer".

Booth display policy: You may not block the booth space of those around you. The "Organizer" will determine if you are blocking another's booth and will ask you to move any item that is blocking another's space. Breakdown of your booth before show hours conclude (5:00PM) is prohibited.

Exhibit Space Occupancy: Hours and dates for installing, occupying and dismantling exhibits shall be those specified by the "Organizer". If the "Exhibitor" fails to install its display in its assigned space by 8 AM on December 6, 2013 or leave its space unattended during the exhibit hours, the "Organizer" shall have the right to take possession of the space and no refund will be due to the "Exhibitor". All exhibits must be open for business during the "Event" hours. The "Exhibitor" may not dismantle the display until the "Event" is officially ended at 5:00 PM on December 6, 2013.

Listings and Promotional Materials: By exhibiting at the "Event", the "Exhibitor" grants the "Organizer" a fully-paid, perpetual non-exclusive license to use, display and reproduce the name, trade names and product names of the "Exhibitor" in any directory listing the exhibiting companies at the Event and to use such names in the "Organizer's" promotional materials. The "Organizer" shall not be liable for any errors in any listing or descriptions or for omitting any "Exhibitor" from the directory or other lists or materials.

Character of Displays; Use of Aisles and Common Areas: Distribution of samples and printed matter of any kind, and any promotional material, is restricted to the exhibit booth. Each "Exhibitor" agrees to exhibit only products that it manufactures, represents or distributes. All exhibits shall display products or services in a tasteful manner. The aisles, passageways, and overhead spaces remain strictly under control of the "Organizer" and no signs, decorations, banners, advertising material or special exhibits will be permitted in the aisle except by written permission of the "Organizer". Uniformed attendants, models and other employees must remain within the booths occupied by their employers. Any and all advertising distribution must be made from the "Exhibitor's" booth space. Samples, souvenirs and advertising material may be distributed by the "Exhibitor" only within his or her booth. Equipment must be arranged so that show visitors do not stand in the aisle while examining equipment or watching demonstrations. Strolling entertainment or moving advertisements outside of an "Exhibitor's" exhibit space is prohibited.

Music, Photographs, and Other Copyrighted Materials: Each "Exhibitor" is responsible for obtaining all necessary licenses and permits to use live music, photographs or other copyrighted materials in the "Exhibitor's" booth or display. The use of devices for mechanical reproduction of sound or music is permitted, but must be controlled. Sound of any kind must not be projected outside of the exhibit booth.

Incorporation of Rules and Regulations
Any and all matters pertaining to the "Event" and not specifically covered by the terms and conditions of this contract shall be subject to determination by the "Organizer" in its sole discretion. The "Organizer" may adopt rules or regulations from time to time governing such matters and may amend or revoke them at any time, upon reasonable notice to the "Exhibitor". Any such rules and regulations (whether or not included in an Exhibitor Service Manual or similar document) are an integral part of this contract and are incorporated herein by reference. The "Exhibitor" shall observe and abide by additional regulations made by the "Organizer" as soon as these additional rules or regulations are communicated to the "Exhibitor".

Relocation of Your Booth: If, for any reason, your company decides to move the location of your booth once the signed contract has been received and processed, you are required to fill out a Booth Relocation Form and pay the $250 fee to the "Organizer". Relocation of your booth must be approved by the "Organizer".

☐ Initial Here to Acknowledge Terms and Conditions

AMO Communications
<communicate@amo.on.ca>
07/25/2013 05:09 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>
cc
bcc
Subject LAS/NRCan Energy Management Workshops - Watt Next?

Now that you have your energy data, **Watt Next?** LAS and NRCan have partnered together once again to offer our latest Energy Planning workshop geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans* . The hands-on workshop will help you develop targets, goals, and objectives and include helpful advice on how to implement, monitor, and evaluate your plan. Energy planning is now not only a regulatory requirement but also makes great business sense given the fact that costs are projected to increase 2-5% per annum. Please see the attached flyer for locations, agenda, and further details.

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

AMO/LAS communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO/LAS broadcasts are free to redistribute the AMO/LAS broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

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LAS Fall Flyer_Combined_Fall 2013.pdf

Energy Management Planning Workshop

This Energy Planning workshop is geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans*.

The hands-on workshop answers the question—**I have my data, now what**? Building on the work put into developing the energy consumption reports submitted to the Ministry of Energy on 1 July 2013, this workshop will help you take the next steps to developing a full energy conservation plan before the 1 July 2014 deadline—as required by *Regulation 397/11*.

All participants will receive a detailed workshop package and access to an online toolkit with loads of information about best practices, new technologies, available funding programs… and much more.

The last series of workshops quickly sold out. Beat the rush and register today!

Content

Explores the principles, concepts, and available tools for Municipal Energy Management Planning including:

- An introduction to the behavioural, organizational, and technical aspects of energy management
- A review of the plan required under *Regulation 397/11*
- Detailed treatment of key areas including:
    a. Energy policy
    b. Projects and Initiatives
    c. Use of Benchmark and Audit++ Information
    d. Distributing the human resource burden
    e. Available guidance material and incentives
- An overview of the LAS Energy Planning Tool (EPT)
- Developing targets, goals, and objectives
- How to implement your plan
- Monitoring and evaluating best practices

"Following attendance at an AMO/LAS Energy Management Workshop, our small urban municipality has benefited immensely, with respect to energy savings, through participation in both LAS's electricity and natural gas procurement programs. We continue to benefit from timely, reliable and accurate advise related to energy management issues, through our ongoing relationship with staff contacts at AMO/LAS ".

Rick St. Dennis, Smith Falls

Who should attend?

Anyone who makes energy-related decisions within your organization:

- Councilors
- CAOs and senior managers
- Facility managers
- Parks and Recreation Managers
- Public Works Staff
- Clerks/ Treasurers
- Energy Managers
- Contractors and Consultants

Sessions Presented by:

This workshop is facilitated by Stephen Dixon and Garth White and is supported by **Natural Resources Canada**

Ressources naturelles Canada | Natural Resources Canada
Canada

What Should I Bring?

- Your municipality's 2013 Energy Consumption Report
- Total municipal energy consumption
- Any existing energy plans
- Excerpts from other municipal plans (OPs, ICSPs, Asset Mgmt. Plans, etc) that pertain to energy management

REGISTRATION FORM

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration. Please fax registration form to (416) 971-9372

Full name: _____

Title: _____

Municipality/Org: _____

Address: _____

City: _____

Province: _____ Postal Code: _____

Phone: _____ Fax: _____

E-mail: _____

All workshops run from 8:30AM – 4:00PM. Please check the session you wish to attend below:

X	DATE	LOCATION	COST
	Oct 1, 2013	**London** Days Inn (1110 Wellington Road)	**$400.00 plus HST** ($452.00)
	Oct 2, 2013	**Brantford** Best Western Plus Brant Park Inn (19 Holiday Drive)	
	Oct 16, 2013	**Sudbury** Radisson Hotel (85 St. Anne Road)	
	Oct 17, 2013	**Peterborough** Holiday Inn (150 George St. North)	
	Oct 18, 2013	**Smith's Falls** Comfort Inn (33 Centre Street)	
	Nov 29, 2013	**Thunder Bay** Valhalla Inn (1 Valhalla Inn Road)	
	Dec 5, 2013	**Toronto** Sheraton Toronto Airport Hotel and Conference Centre (801 Dixon Road)	

PAYMENT: Registration forms CANNOT be processed unless accompanied by proper payment.
Total amount to be remitted: **$ 452.00**

Payment Method:
☐Cheque Payable to: Local Authority Services Limited - 200 University Ave, Suite 801, Toronto, ON., M5H 3C6
Credit Card: ☐MasterCard ☐ Visa

Card # _____

Name on Card _____

Expiry Date _____

Signature _____

Refund Policy: Cancellations must be made in writing and received by LAS 14 days prior to the date of the selected workshop session. An administration fee of $ 50.00 + 13% HST ($56.50) will apply.

AMO Communications
<communicate@amo.on.ca>
08/01/2013 05:10 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>
cc
bcc
Subject LAS/FCC Risk Management Symposium Reminder

LAS and Frank Cowan Company invite you to attend our first annual Risk Management Symposium. This one-day session will focus on current, trending, and future municipal risk management issues, and feature expert speakers from the insurance and risk management fields.

Learn to prepare and guard your municipality from risk management issues before they become a problem.

Symposium Topics:

- **Rising Court Awards & Their Impact on Municipalities**
- **Long Tail Claim Effect on Your Risk Profile:** What can you do to control costs?
- **The Relevance of Historical Data in a Changing Environment:** Using the past to predict and plan for future premiums.
- **Importance of Best Practices & Documentation:** The role they play in reducing municipal risk.
- **Municipal Case Study:** Brantford's Sidewalk Program – An innovative and lost cost solution to sidewalk inspections.
- **Beyond Risk Management:** What you need to know to protect your budget.

The symposium is less than 6 weeks away.

Space is filling up fast!!! Register using the attached form.

Event Date:

Tuesday, September 10, 2013.

Location:

Hilton Garden Inn (Hwy 400/Hwy 7)
Vaughan, Ontario

Session Time:

9:15am - 3:30pm
Registration at 8:45am

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

PLEASE NOTE

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Risk Mgmt Symposium Registration - 2013.pdf

Predicting the Future: Municipal Risk Management Symposium

LAS and Frank Cowan Company invite you to attend a one-day symposium focusing on current, trending and future municipal risk issues. We'll examine the current risk landscape, offer ideas, and look toward the future to help you be best prepared for what could lie ahead.

Session Topics Include:

- Rising Court Awards & Their Impact on Municipalities
- The 'Long Tail' Claim Effect & its Impact on Your Risk Profile
- Relevance of Historical Data in Setting Future Premiums
- Importance of Best Practices & Documentation to Help Control Risk
- Municipal Case Study - Sidewalk Inspections
- Beyond Risk Management – What Lies Ahead & How to Control Your Budget

Register Today!
$200 + HST*
***$226 Total.**
PAYMENT MUST ACCOMPANY REGISTRATION

Who Should Attend?

This session will provide attendees with a better understanding of all areas of municipal risk, the cost of risk, the current legal playing field, and will offer some best practices.

The event is appropriate for:

- Municipal Risk Managers
- Municipal Administrators
- Managers from the Broader Public Sector
- Municipal Elected Officials

Venue:

Hilton Garden Inn (Hwy 400/Hwy 7)
3201 Highway 7
Vaughan, ON L4K 5Z7

Date & Time:

Tuesday, September 10, 2013

- Registration & Coffee/Tea at 8:45am
- Session: 9:15am - 3:30pm
- Lunch Will be Provided

LAS

Frank Cowan Company

Disclaimer Statement: AMO/LAS collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above.

Municipal Risk Management Symposium Registration

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration. Please fax registration form to 416.971.9372 or email to events@amo.on.ca.		
First Name		Last Name
Title		Municipality / Ogranization
Address		
City	Province	Postal Code
Phone	Fax	E-mail

Session Title	Location	Cost	Final Cost
Risk Management Symposium	Hilton Garden Inn Hwy 400 / Hwy 7 3201 Highway 7, Vaughan, ON L4K 5Z7	$200 + 13% HST	$226.00

PAYMENT

Registration forms CANNOT be processed unless accompanied by proper payment.

REFUND POLICY: Cancellations must be made in writing and received by LAS no later than end of day August 27th, 2013. An administration fee of $75 + 13% HST ($84.75 total) will apply.

☐ Cheque payable to:
Local Authority Services Limited
200 University Avenue, Suite 801
Toronto, ON., M5H 3C6

☐ Mastercard ☐ Visa

Card #

Name on Card

Expiry Date

Signature

200 University Avenue, Suite 801
Toronto, Ontario M5H 3C6
T: (416) 971-9856
E: events@amo.on.ca

Frank Cowan Company

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AMO Communications
<communicate@amo.on.ca>
06/08/2013 05:32 PM

To "ravis@fort-frances.com" <ravis@fort-frances.com>
cc
bcc
Subject AMO Conference Plan Your Day

Communities: Inspiring & Aspiring
2013 AMO Annual Conference
August 18 - 21 | Ottawa Convention Centre

Less than two weeks away AMO Delegates will be arriving at the Ottawa Convention Centre for the 2013 AMO Annual Conference. To ensure that your conference experience is a success AMO is providing you with a Plan Your Day piece for Sunday August 18th– the official first day of the Conference. In the attached you will find details on registration, the Exhibit Hall Reception, the City of Ottawa Welcome Reception and what activities are happening on site on Sunday. Please review and print this handy PDF.

Download AMOmobile to your smartphone or tablet today from the Apple iTunes, Blackberry App World or the Google Play Store and get advance access to the full program for the Conference.

On behalf of the AMO Team, we look forward to seeing you on Sunday.

If you have problems opening the attachment(s) please call AMO at (416) 971-9856.

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PlanYourDay.pdf

PLAN YOUR DAY

inspiring & ospiring

AMO communities

2013 AMO AGM & Annual Conference

Ottawa Convention Centre | Ottawa, ON.
Trade show: August 18 - 19, 2013
Conference: August 18 - 21, 2013

We are very pleased that you will be joining us for this year's AMO Annual Conference. We wanted you to know some things to expect before you arrive and to help you plan your Sunday. There will be even more information in your delegate kit that you will receive onsite including a comprehesive program.

Your Hotel: If someone else made your reservations, make sure you know which hotel you are staying at, the address of the hotel and your confirmation number.

Conference Location: The Ottawa Convention Centre (OCC) is located at 55 Colonel By Drive. This is where you will find Conference Registration, the Plenary Hall and Exhibit Hall. The Westin Hotel *(connected via elevated walkway on the second floor)* will also house some conference events, including Concurrent Sessions, Insight Breakfasts, and Delegation Rooms.

Picking up you Registration Badge/Kit: Conference registration is located on the second floor of the OCC. *You will need to present photo identification in order to pick up your registration package.* On Sunday, registration is open from 11:00 a.m. to 8:00 p.m. You may also register on Monday and Tuesday at Registration at the OCC. Registration/Information will move to the Westin Hotel for Wednesday morning.

Parking: The OCC has a fully-staffed facility with two entrances located on Daly Avenue and Nicholas Street South. Alternatively, if this lot is full, The Rideau Centre parking garage is open 24 hours and has entrances located on Nicholas Street, Daly Avenue and Colonel By Drive via the front of the Westin Hotel.

Driving in Ottawa: If driving to the Westin Hotel or the OCC, please take note of any road closures that may be in effect in areas you may be passing through. The City of Ottawa website (http://ottawa.ca/cgi-bin/trafficreport/report_search.pl) can provide you a list of road closures that may affect your travels during this time.

Please note: Colonel By Drive will be closed on Sunday until 1:00 p.m. for a regularly scheduled event in Ottawa. A suggested alternate route if travelling on Highway 417, is to exit on Nicholas Street, veer right onto Waller Street and then turn left on to Daly Avenue.

PLAN YOUR DAY

inspiring & aspiring

AMO communities

Conference Events on Sunday August 21st:

- Registration
  11:00 a.m. – 8:00 p.m., OCC
- Exhibitor Trade Show
  2:00 – 8:00 p.m., OCC (companions welcome, Sunday only)

  Open to all delegates. Meet your supplier community and see what new and innovative products and servies are available.

- Official Exhibit Hall Opening Reception
  6:00 – 8:00 p.m., OCC
  (companions welcome)

  Come out for great company, good conversations and some fun activities, as we raise funds for the *AMO Ontario Municipal Disaster Relief Fund*. Fundraising will be a cash only event - don't miss out on some great prizes, including a chance to have lunch with Col (Retd.) Chris Hadfield on Monday at the Conference.

- City of Ottawa Welcome Reception
  8:00 – 10:00 p.m. Trillium Ballroom, OCC
  (companions welcome)

  The City of Ottawa is pleased to again host the AMO Conference. Mingle with colleagues, as well as your host Mayor Jim Watson, Ottawa City Councillors and members of the City's management team.

Demo Bar, Third Floor Foyer, Westin Hotel

The AMO Demo Bar showcases exciting technologies available to municipalities. The Demo Bar is set up so you can test drive new software and e-tools. Visit the Demo Bar in the third floor foyer, OCC to learn about:

- Energy Planning Tool:
  Sunday: 2:00 p.m. - 4:00 p.m.
  Monday: 4:00 p.m. - 6:00 p.m.
- Energy Management Tool:
  Sunday: 4:00 p.m. - 6:00 p.m.
  Monday: 2:30 p.m. - 4:00 p.m.
- MIDAS:
  Sunday: 6:00 p.m. - 8:00 p.m.
  Monday: 7:30 a.m. - 10: 30 a.m.

On-site Questions, Lost and Found and more...:

Visit AMO's Information Booth for conference related questions. It's open daily on the second floor of the OCC.

For things to do in the area, visit the Ottawa information booth on the third floor of the OCC

Something Else to Know: Use the Tim Hortons coupon in your delegate badge and get your free travel mug from their booth so that you can enjoy a wake up coffee with exhibitors on Monday morning at 7:30 a.m.

For further details on the Conference: Visit the AMO website at www.amo.on.ca

See you in Ottawa!

304 Scott Street
Fort Frances, Ontario
P9A 1G9

Phone: 807.274.2282
Fax: 807.274.2352
E-Mail: marketing@ncds4jobs.ca

July 23, 2013

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

The members of the Boundary Waters Dragon Boat Club Committee would like to extend a big *thank you* for your support of the second annual Boundary Waters Dragon Boat Festival. Your generosity, enthusiasm and heartfelt support were most certainly recognized by both organizers and participants of the Festival. Your contribution and commitment were integral to the success of this year's event.

This year's Festival saw 13 teams take to Rainy River, with nearly 200 paddlers participating! Over the course of the day, the number of spectators spotted along the riverfront was outstanding. Beyond watching the races, there were activities for children, food vendors and craft vendors throughout the day for locals to take in. There's no doubt about it, the Boundary Waters Dragon Boat Festival was *the* place to be to celebrate Canada Day in Fort Frances.

We have received incredibly positive responses from the 2013 Paddler Survey thus far with a strong majority saying they'll be back again in 2014! Moreover, our club is growing and so is the enthusiasm from within our community. We are already excited to be making plans for the third annual Boundary Waters Dragon Boat Festival and look forward to your continued support in 2014!!

Sincerely,

Boundary Waters Dragon Boat Club

Boundary Waters Dragon Boat Club

Société Alzheimer Society
SUDBURY-MANITOULIN

Dear Honorable Mayor and Members of Council:

I would like to take this opportunity on behalf of all of the executive directors of the Alzheimer Societies of Ontario to thank the numerous municipal councils that have passed a resolution in support of a National Dementia Strategy. This collaborative work with the Alzheimer Society of Ontario, Alzheimer Society of Canada, and members of parliament will reinforce our engagement in the urgency of this matter.

We wish to inform you that the results will be compiled and put forth to members of parliament, Honorable Claude Gravelle MP, and Honorable Donna Cansfield MPP, bringing forth Bill 356 and Bill 52 in legislature to Ms. G. Carrey, CEO Alzheimer Ontario, and M. Lowes-Young, CEO of Alzheimer Canada.

In working towards adopting a National Dementia Strategy, we are committed to raising awareness about dementia and supporting the people who are affected by this devastating disease. We value the municipalities that have demonstrated support by taking a stance in this important initiative.

Should you have any questions or comments please do not hesitate to contact me.

Kind regards,

Lorraine LeBlanc

Lorraine LeBlanc
Société Alzheimer Society Sudbury-Manitoulin
960B Avenue Notre Dame Avenue
Sudbury Ontario P3A 2T4
Tel. 705-560-0603
Fx. 705-560-6938
Toll Free 1-800-407-6369
E-Mail : lleblanc@alzheimersudbury.ca

ONTARIO PARKS

Sioux Narrows

PARTICIPATE
Comment – Preliminary Management Plan

We Need Your Input

Are you interested in…

- The protection and management of your provincial parks?
- Taking an active role to help create a successful management plan?

If the answer is yes, **Ontario Parks (Ministry of Natural Resources – MNR)**, is providing an opportunity for you to comment on the preliminary management plan for Sioux Narrows Provincial Park.

How to Get Involved

The preliminary management plan presents the proposed policies, implementation priorities and management direction for the park. The plan also summarizes consultation that has taken place throughout the planning process. Comments will be accepted until September 19th, 2013.

This plan will be posted on the Environmental Registry of the *Environmental Bill of Rights* website at: **ontario.ca/ebr**. It can also be viewed on the Ontario Parks website at: **www.OntarioParks.com/planning**, and copies are available from the contacts listed below.

In addition, an open house to provide interested parties an opportunity to comment on the preliminary management plan and/or the management planning process has been scheduled for:

Date: 21 August 2013
Time: 3:00 pm to 8:00 pm
Location: Whitefish Bay First Nation, Cultural Centre (upstairs at the arena)

Stay Involved

Following this invitation to comment on the preliminary management plan, a final management plan will be prepared. When it is approved it will be available for inspection; tentatively in winter 2014.

For further information, to submit comments and/or to be added to the project mailing list please contact:

Matt Yeo, Park Superintendent Sioux Narrows P.O. Box 5080 808 Robertson St. Kenora Ontario P9N 3X9 PH: 807 468 2669 FAX: 807 468 2737 matthew.yeo@ontario.ca	Julie Sullivan, Senior Park Planner Ontario Parks Northwest Zone Suite 221D 435 James St. S. Thunder Bay Ontario P7E 6S8 PH: 807 475 1282 FAX: 807 475 1499 julie.sullivan@ontario.ca

The Ministry of Natural Resources is collecting your personal information and comments under the authority of the *Ontario's Provincial Parks and Conservation Reserves Act, 2006*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act,* however your comments will become part of the record of consultation and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources to send you information about future ministry planning initiatives in the park area. If you have questions about use of your personal information you provide please contact Julie Sullivan, Senior Park Planner at 807-475-1282.

Ontario

THE EXPLORATIONIST

The Newsletter of the Ontario Prospectors Association

RECEIVED
JUL 3 1 2013
TOWN OF FORT FRANCES

Ontario Prospectors Association
1000 Alloy Drive, Thunder Bay, ON P7B 6A5
Tel. 807.622.3284 toll free 866.259.3727
www.ontarioprospectors.com

SUMMER 2013

I would like to thank the participants and delegates of the Northwestern and Northeastern Mines and Minerals Symposia. These were very successful events with record attendance. The Ministry ran successful coincidental workshops that helped inform explorationists on the changes to the Mining Act Regulations.

The (Northwestern) Thunder Bay Symposium had over 100 posters and booths this year with > 500 delegates attending. The event was open to the public one afternoon for two hours and there were numerous interested people who wandered through the displays and expressed interest in our industry. NWOPA held their Awards Dinner with a sold out crowd. NWOPA would like to thank the Awards Committee for all their efforts again this year (Mark O'Brien, Don Hoy and John Halet). The Award Recipients are posted on the NWOPA website. http://www.nwopa.net/symposium.html

The (Northeastern) Sault Ste. Marie Symposium was the largest ever completed by the Sault and District Prospectors Association. They made the move to a new venue at the Canadian Heritage Bushplane Heritage Center which worked out to be a fabulous decision. The event attracted over 150 delegates and over 30 posters and booths. The theme "Bush Planes and Prospectors: A Common Heritage" was accentuated by the planes and displays throughout the venue. Delegates were seen wandering around the planes and commenting on the ones they had flown in! The volunteers of the SDPA completed a great job on the complete show.

The next event is the Ontario Exploration and Geoscience Symposium (OEGS), November 5 & 6 in Sudbury. Planning will commence in mid-August so watch please for postings on the OPA website www.ontarioprospectors.com

2014 Symposia

- Northwestern Ontario Symposium - Thunder Bay, April 8 & 9
- Northeastern Ontario Symposium - Timmins Dates TBA

DROP IN EXPLORATION IN ONTARIO!!

The drop in metal prices are very similar to previous down turns we have experienced and having it coincide with changes to the Regulations is pure bad luck. The reasoning

for the lack of exploration in the Province is not an made in Ontario problem. Worldwide the Junior markets are being hammered. Raising risk capital for exploration has become almost impossible for most Juniors. With record low stock prices numerous Juniors cannot afford to sell shares without diluting themselves by a drastic amount. Though during the week of July 22nd a definite uptick in Gold has hopefully caught the eyes of investors. One interesting point is the price of Platinum and Palladium have been doing fairly well over the last few years.

MINING ACT MODERNIZATION

Phase II of Ming Act and Regulation changes are now out and functional. The Plans and Permit processes seem to be moving forward though some of the processing on Permits seem to need some help! If you have a Permit in the system it has been found that a monitoring of the timelines (phoning to ask what stage your application is at) is prudent to make sure the Permit application has been sent to the Environmental Registry for posting.

Geo-referencing has been employed by numerous claimholders and is a timely benefit for assessment requirements while there is little money to be raised. The main issue that has been occurring is 45 day notices being issued for missing claim posts and pictures. If you are going to do some geo-refing review the Standards guidebook on the MNDM website.
http://www.mndm.gov.on.ca/sites/default/files/georeferencing_standards.pdf

You may also want to call the Mining Recorders and ask for the helpful tips list. The main tip would be to get as much data and photos as possible. Using track function on your GPS and record them which can show that you spent time looking for a missing post.

THE VIEW FROM BRITISH COLUMBIA

The mineral exploration and development industry in British Columbia has continually evolved, changing its practices and updating regulations in both reasonable and practical ways based on sound facts and information.

Industry's approach is in contrast to the incomplete set of facts and fearmongering it sees from some special-interest groups with a narrow agenda. A recent Vancouver Sun opinion piece by Sarah Cox from Sierra Club B.C. and Jessica Clogg from West Coast Environmental Law is the latest example. The Jan. 30 article contained a disappointing number of errors and omissions about B.C.'s mineral exploration laws and the industry today.

Consider their description of B.C.'s mineral tenure legislation as "antiquated," and from the 19th century. In fact, B.C.'s Mineral Tenure Act and Regulations were significantly amended in 2005 and again in July 2012. These laws are regularly updated and considered a model for other jurisdictions around the world. Moreover, converting

mineral tenure to a mining lease is very far from an automatic process. It is a modern and highly regulated process based on common sense — and it's already in place. And contrary to Cox and Clogg's statements, the principle of free entry has not been "abolished" anywhere in Canada. Had the authors reviewed the regulations more carefully, they would have also clearly seen that mineral claim holders do not have the right to explore on land occupied by a dwelling or building or land under cultivation. Those rules were established last century because they make good sense. As well, readers should know that it was the Association for Mineral Exploration BC that requested government to provide notification to new mineral claim holders of First Nations traditional territory. This measure has helped members of AME BC to properly identify local First Nations and engage their communities in a respectful manner. Further, as part of B.C.'s permitting process, First Nations must be consulted before low-impact mineral exploration activities can take place on their asserted traditional territories.

This is known as the Notice of Work permitting process and exploration programs are only approved by government after consultation with First Nations.
Perhaps also not widely known, the mineral exploration and mining industry is the largest private-sector employer of aboriginals in B.C., not to mention in Canada. By establishing partnerships and building mutual understanding, the industry is creating real and lasting capacity in First Nation communities throughout B.C. This was done in the absence of any new law or government directive, because it was the right thing to do, not to mention modern and progressive.

Unlike what Cox and Clogg will have you believe, the government already has the discretionary power to restrict access to explorers or even close specific land to mineral exploration where a legitimate, science-based concern is reasonably identified.
The government also uses this discretionary provision to close certain lands that have been identified for potential treaty settlement land for First Nations.
Naturally, mineral explorers require access to large areas to search for elusive new deposits, but readers should also know that exploration and mining in B.C. has affected much less than one per cent of the provincial land base, or an area smaller than Greater Victoria (540 square kilometres). Put simply, if we can't grow it, we need to explore for it and mine it responsibly. As such, AME BC advocates for certainty about where our members can explore for the fundamental minerals and metals that we all use and need on a daily basis. As consumers, we are all benefiting from the mineral exploration and mining cycle in one way or another, whether we realize it or not.

And in the rare event that mineral explorers discover a minable deposit, the proponent must adhere to a rigorous environmental assessment process. And quite clearly, when one digs a little deeper into B.C.'s environmental assessment records, one will find that not all proposed mine projects are approved in this province — even though the net socio-economic benefits of every potential mine to the greater good are important for everyone to carefully consider in a balanced and reasonable way.

Responsible mineral explorers understand that there will always be impacts when developing minable deposits and agree that these need to be soundly assessed and properly mitigated.

That's why it's important to recognize that during the past 40 years the industry, organized labour, and government have successfully collaborated on developing effective regulation such as the Health, Safety and Reclamation Code for Mines in British Columbia, resulting in a world-leading safety record three times better than the average for all sectors in B.C.

This is a well-deserved result that all citizens should know about and something that we can all take pride in as British Columbians.

Having a fair, transparent and robust regulatory plan that includes an efficient and effective staking, permitting and environmental assessment process, just makes sense. Through the respectful sharing of all the facts, responsible mineral explorers and developers will continue to participate in the design of progressive and practical 21st-century regulatory regimes that help to protect the environment and build a safe and successful industry for the net socio-economic benefit of everyone — now and into the future.
Gavin C. Dirom is the president and chief executive officer of the Association for Mineral Exploration British Columbia (AME BC).

ESA changes end caribou battle
By Ron Grech, The Daily Press (Timmins)
Tuesday, June 4, 2013

TIMMINS - Forestry and municipal officials are hailing a provincial decision which they say finally balances the needs of both environment and industry.
"After fighting all these years, this sounds too good to be true," said John Kapel, sawmill operator and owner of John Kapel Enterprises in Timmins.

The Ontario Ministry of Natural Resources announced Friday it will harmonize requirements under the Endangered Species Act (ESA) and Crown Forest Sustainability Act. which will reduce red tape and eliminate overlapping regulations.
This is a move the Ontario Forest Industries Association has been asking the government to do for the last six years.

The change comes into effect July 1.

Jamie Lim, OFIA's chief executive, told The Daily Press, "The changes that are being made are based on the recommendations that were brought forward by the ESA panel in January," which was made up of a varied range of stakeholders. "It will certainly assist in simplifying the rules not only for forestry but also municipalities and other sectors."

Not everybody is happy.

Immediately following the announcement, environmental lobby groups jointly issued a press release decrying the government's decision.

Anne Bell, director of conservation and education with Ontario Nature, in an interview with The Daily Press, accused the MNR of "essentially caving to industrial interests." She said, "The MNR sees industry players as primary clients and they're dealing with an industry that's responsible for exploiting resources as well as protecting them. And I think there is a conflict in its (MNR's) mandate." Bell believes the prospects of future development in the mineral-rich James Bay lowlands may have helped to influence the government's decision. She said these changes have "definitely got implications for opening things up around the Ring of Fire."

Lim said the negative response from groups like the David Suzuki Foundation and Ontario Nature is no surprise considering those groups were given a free hand in drafting the original ESA.

"It's no secret that these special interest groups wrote the Endangered Species Act back in 2006," said the former Timmins mayor. "They put out an Ivey Foundation report taking credit for the fact they wrote the act. It was a very lopsided act, the way it was written, very difficult to implement on the land base.

"So I think what the government has done is brought forward changes that brings much needed-balance into the implementation of the Endangered Species Act."
Dan McDermott, director of the Ontario chapter of the Sierre Club Canada, suggested in the jointly issued release by environmental groups that the government's decision will make woodland caribou vulnerable to extinction. "I guess we'll need a new animal for the Canadian quarter," McDermott was quoted as saying.

Lim said these types of "comments are simply ridiculous because forestry is still required to comply with all the policy direction developed under the ESA within our forest management plans ... These new changes that are being brought forward don't allow the forest sector or any other sector for that matter to avoid its obligations to protecting species at risk. "Ask the people in Iroquois Falls and Cochrane, how much they have done for the woodland caribou. The Abitibi River Forest management plan has seen a 20% reduction in industrial wood fibre, almost entirely because of the implementation of the caribou conservation plan."

Kapuskasing Mayor Al Spacek, whose community is dependent on the forest industry for its local economy, described the response by environmental groups as "fear mongering." "Their typical operating style is to swing the pendulum far to the side of panic," said Spacek, who is also president of the Federation of Northern Ontario Municipalities. "The fact is, we harvest in Ontario less than one half of 1% of our forests per year" – a stat which is corroborated by the MNR. "And there is as much boreal forest coverage in our province as there was at the turn of the century ... Industry has been very responsible, in ensuring every precaution is taken when it comes to sustainability of the environment. On average as an industry, we plant two to three trees for every one harvested and have done that for generations." Spacek said Friday's announcement reflects a welcome change in the Ontario Liberal government since Kathleen Wynne took over the reins from Dalton McGuinty as premier.

Under McGuinty, environmental lobby groups "enjoyed a significant amount of influence. I believe this current administration (with Wynne as leader) is being more

realistic as to the science and finding a balance with the socioeconomic factors: The communities where these industries operate and the history the industry has when it comes to sustainability and the environment."

Kapel suggested it may have just been a matter of the province recognizing the balance had tipped too far in favour of environmental lobbyists and was hurting industry and Northern communities.

"It got to the point where these guys overdid it and maybe the government is finally waking up," he said. "Because at the end of the day, we still have protocols and procedures to follow, and we have work have the forest properly. Maybe now we can concentrate on cutting our costs and creating more jobs. That's what it's all about."

PROPOSED CHANGES TO PROVISIONAL PROTECTION UNDER THE FAR NORTH ACT

ONTARIO PROSPECTORS ASSOCIATION (OPA) comments on: Development of a Minister's Regulation for Proposed Provisional Protection under the Far North Act (EBR Registry Number: 011-8933).

A First Nation or the Province may make a request for provisional protection at any time during the planning process prior to a final plan. Proposals for designating areas for provisional protection would be tabled through the joint planning team. The designation would come into effect no earlier than with approval of the Terms of Reference by a First Nation and Ontario. Provisional protection is intended to be used during the period when the joint planning process is taking place, leading to a long-term decision on the designation of the area. The use of the provisional protection tool should be in keeping with the purpose of the Far North Act.

It is the current practice that the provisional protection approach is applied by withdrawing proposed protected areas from staking under the *Mining Act* prior to public review of the Draft Plan. If provisional protection is a tool that can be considered for use earlier than the Draft Plan stage, it could help reduce the potential risk to identified values from incompatible uses while planning progresses to a Draft Plan, then to a final community based land use plan.

Under the provisional protection regulation approach being considered, the designation of areas for provisional protection could be brought forward at any stage in the planning process, but would take effect no earlier than with the approval of the Terms of Reference by a First Nation and Ontario. Provisional protection proposals would be tabled through the joint planning team.

At the Terms of Reference stage, a substantial amount of information is available to inform and support a request for provisional protection. Such information could include a biophysical and physical description of the land, ecological, cultural and heritage values, Aboriginal Traditional Knowledge, and mapping of existing land uses. As well, at this stage, the joint planning team is established and the Terms of Reference guides the preparation of the land use plan. The First Nation's approval of the Terms of Reference is through Band Council Resolution.

The Ministry of Natural Resources has provided a workbook that describes the proposed approach of Provisional Protection and potential uses. A series of Questions are posed to encourage comments on the approach.

Question 1: Do you agree with the proposed approach, for eligible areas where ecological, cultural and/or heritage values would be considered?
The OPA does not believe in the proposed approach of provisional protection. The protection of ecological, cultural and/or heritage values is adequately protected in the present process at the Draft Plan stage of a Land Use Plan. Also there has been recent changes to the Mining Act that allow for the removal of such sites from staking by concerned Aboriginal groups. Therefore this Regulation is not required at this time.

Question 2: Are there any other types of values that should be considered?
No.

Question 3: Should provisional protection be a planning tool that is available earlier than the Draft Plan stage in the community based land use planning process?
Provisional Protection at the Draft Plan Stage is adequate. The Draft Plan stage is the point where all the factors are taken into account for the determination of potential Land Use. Provisionally Protecting areas prior to this places the hazard of land being frozen from exploration for numerous years and mineral cycles could be missed and economic benefit potentially lost. The recent changes to the Mining Act can be employed to protect areas identified as ecological, cultural and/or heritage values even before the Land Use plan discussions have started with MNR and the Community!

Question 4: If yes, under what circumstances should it be considered earlier?
N.A.

Question 5: Are there any additional considerations?
N.A.

Question 6: Are there other types of information that should be considered when evaluating requests for provisional protection?
The OPA has been a strong proponent of science based land use planning. The use of the Provincial Significant Mineral Potential (PSMP) process is obviously critical prior to Provisionally Protecting lands. The main issue with using PSMP in the Far North is the lack of geoscience information and previous exploration due to access and exposed rock. The fear is that the Provisional Protection would be placed on the land without adequate review of the geological/economic potential if completed at the Terms of Reference point of the Land Use Plan. It should be that a thorough geoscience study be completed prior to any final Land Use Plans are implemented.

Question 7: What information related to environmental, social and economic interests/values should be considered when evaluating requests for the designation of an area of provisional protection?

Focusing on social and economic interests/values, as mentioned above thorough geoscience information is required. PSMP falls short when there has been little or no previous exploration in a region that helps highlight potential. Specifically a review of the historic claim maps to see if claims existed should be undertaken and a series of elder interview questions could be set up to determine if anyone had seen exploration activities on the land that may not have been documented with MNDM.

Question 8: What information and methods should be used in the evaluation and consideration of these interests/values?
Answered above

Question 9: It is proposed that provisional protection should be reviewed after 3 years, or at the Draft Plan stage if completed before 3 years. Is the proposed timeframe reasonable?
The time frame of 3 years is potentially longer then a mineral cycle. There should be no Provisional Protection before the Draft Plan and a Draft Plan should progress to a formal plan in less than 2 years.

Question 10: Are there any additional considerations?
When a Provisional Protection is granted at the Draft Plan point and a withdrawal under the Mining Act is placed on the lands an automatic opening of the Lands should be tied to the withdrawal. This timeframe of perhaps 2 years would cause the Land Use to be finalized. At acceptance of the Land Use a permanent withdrawal could occur.

The OPA would like to request to participate in committees that are proposed to review or discuss potential Regulations or Policies for the Far North Act. As expressed in the answers above the OPA believes this Regulation duplicates the Mining Act and is just more bureaucracy.

Respectively Submitted

J. Garry Clark, P.Geo
Executive Director
Ontario Prospectors Association

Algonquin Land Claim Negotiations

The Ontario Federation of Anglers and Hunters (OFAH) has approached the OPA to determine if the lands given to the Algonquins will cause any access problems for claim holders. Recreational users and members of the OFAH have expressed concerns that their access to private land maybe impeded. If you have this concern please contact John McCance at john@mccance.ca or 613.634.1821 (President, Southern Ontario Prospectors Association)

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Ministry of Aboriginal Affairs

Information Centre
Algonquin Land Claim

31 Riverside Drive
Pembroke, ON K8A 8R6

Tel: (613) 732-8081
Toll Free: 1-855-690-7070

website: Ontario.ca/algonquinlandclaim

Ministère des Affaires autochtones

Centre d'information
Revendication territoriale

31 rue Riverside
Pembroke, ON K8A 8R6

Tél: (613) 732-8081
Numéro vert: 1-855-690-7070

Ontario

MEMORANDUM TO: **Committee of External Advisors**
Municipal Advisory Committee

FROM: **Brian Crane, Ontario Chief Negotiator**

DATE: **July 24, 2013**

I am pleased to provide the following update regarding the Algonquin land claim negotiations.

As you are aware, the Preliminary Draft Agreement-in-Principle (AIP) was posted for public review on December 13, 2012. This public release was an important benchmark in consultations leading to a Draft Agreement-in-Principle for the Algonquins of Ontario land claim.

After the posting of the Preliminary Draft Agreement-in-Principle, the three negotiating parties hosted a series of nine Public Information Sessions which were attended by more than 2,000 attendees, including many members of the CEA and MAC.

Date	Location
March 6, 2013	Ottawa
March 7, 2013	Perth
March 8, 2013	Kingston
March 12, 2013	North Bay
March 13, 2013	Mattawa
March 14, 2013	Pembroke
March 15, 2013	Bancroft
March 16, 2013	Toronto
April 10, 2013	Pembroke

At each Public Information Session, the negotiators provided an update, answered questions posed by the attendees and met individually with members of the public to discuss issues and get feedback on the Preliminary Draft AIP. Written comments were also collected by the negotiation teams as a result of these meetings.
In addition to these Tripartite Public Information Sessions, the negotiation parties have conducted well over 100 meetings with various groups of stakeholders to share information and receive input on various aspects of the Preliminary Draft AIP. These consultations have included:

- community meetings organized by the Algonquins of Ontario for Algonquin Voters
- meetings hosted by the Algonquins of Ontario with elected government representatives throughout the land claim territory, including Members of Parliament, and Members of the Provincial Parliament, and local municipal officials.
- many meetings organized by Ontario with those who hold legal interests on the Crown lands identified for potential transfer to the Algonquins, including trappers, hunt camp owners, as well as landowners who require access across the identified Crown lands to reach their privately-owned property
- meetings to deal with questions or concerns raised by interested parties including property owner associations, municipal council representatives and other groups
- meetings with neighbouring Aboriginal groups

We have also had input on the Preliminary Draft AIP from more than 500 contacts with the Ontario Information Centre by letters, e-mail, and telephone inquiries.

As a result of these extensive consultations and the many suggestions we have received, Canada, Ontario and the Algonquins have undertaken a further review of the content of the Preliminary Draft AIP and engaged in further negotiations. This included a review of proposed land selections and a further detailed examination of the text of the Preliminary Draft AIP.

We are taking a number of steps to advise stakeholders of changes in the Preliminary Draft AIP including:

- continuing meetings with local landowner groups in relation to specific land selections.
- continuing meetings with stakeholder groups to advise of changes in the text of the Draft AIP, including with CEA/MAC members who request meetings.
- continuing meetings with municipal officials and councils in relation to particular land use planning and land selection issues.
- advising all persons directly affected of changes we have made to the Descriptive Plans.

Next Steps

The Draft Agreement-in-Principle which we are now preparing will be placed before the Algonquin Voters for a ratification vote which may take place before the end of 2013. The Draft Agreement-in-Principle will be posted for public review at the same time as it is made available to the Algonquin Voters in preparation for their vote. The posting will take place at least two months before the actual vote.
A ratification vote on the Draft Agreement-in-Principle is a unique aspect of these negotiations. The negotiators agreed early in the process that it is important to ascertain the support of all three negotiating parties before the indepth and detailed negotiation of a Final Agreement begins. If the ratification vote indicates Algonquin support for the process to continue, provincial and federal government approval will then be sought to approve the Draft AIP.

Once an Agreement-in-Principle has been formally approved by all three parties, negotiations will begin toward a Final Agreement. This stage of negotiations generally takes approximately four to five years.

Consultations will continue with the Algonquins, the public and with stakeholders during the Final Agreement negotiations. We expect our consultation process will evolve in order to provide the parties with opportunities to engage in productive discussions with people who have interests that relate directly to various aspects of the proposed settlement. The ongoing consultations will include:

- meetings with the Algonquins of Ontario communities
- further public and stakeholder consultations
- environmental assessment of Crown land transfers under Ontario's Algonquin Declaration Order
- the development of fisheries management plans for Eastern Ontario to support an effective harvesting regime
- negotiations with hunt camp operators and others who hold legal interests on the proposed Algonquin Settlement Lands to work out post-settlement tenure arrangements with the Algonquins
- discussions with the forest industry to ensure continuity of operations on Algonquin Settlement Lands after title is transferred
- discussions with municipal governments concerning transfer of the selected Crown lands into municipal jurisdiction after the Final Agreement
- meetings with neighbouring Aboriginal groups.

There are still a number of stages ahead in the negotiation process, and all three parties remain committed to addressing the interests of all those who live and work in the region or enjoy the Crown lands and natural resources within the Algonquin land claim settlement area.

Our goal is to build and strengthen positive relationships between the Algonquins and their neighbours in Eastern Ontario.

You can of course continue to contact me or any of the negotiation teams at any time with questions or comments.

Contact Information
Canada: E-mail: revendication-Algonquins-OntarioClaim@aadnc-aandc.gc.ca
Phone: 1-800-567-9604 (toll-free) or 1-866-553-0554 (TTY toll-free)
Ontario: E-mail: alcinfo@ontario.ca
Phone: 613-732-8081 or 1-855-690-7070 (toll-free)
Website: Ontario.ca/algonquinlandclaim

Algonquins of Ontario: E-mail: Algonquins@nrtco.net
Phone: 613-736-3759 or 1-855-735-3759 (toll-free)
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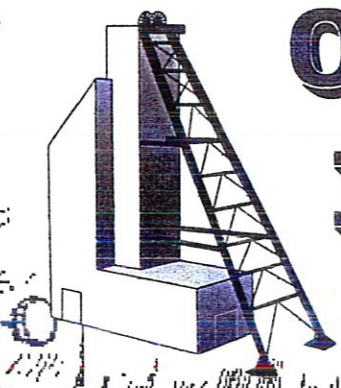

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www.ontarioprospectors.com
or
Ontario Resident Geologist Offices

Association des francophones du Nord-Ouest de l'Ontario

Dear partner,

The Province of Ontario is currently celebrating the 400th anniversary of the Francophone presence in Ontario.

Celebrations and activities are organized throughout the province by municipalities, communities and the private sector. Here, in Northwestern Ontario, we are pleased to prepare a program of activities that will take place between January 2014 and September 2015.

During this period the promotion of the rich heritage of the Franco-Ontarian people will be celebrated by various activities and events centered on heritage, tourism, education, the arts and culture.

This event is coordinated by the Réseau du patrimoine franco-ontarien (RPFO) at the provincial level and by the Association des Francophones du Nord-Ouest de l'Ontario (AFNOO) at the regional level, to celebrate and commemorate this event in recognition of the merits of the Franco-Ontarian community.

Many activities are already in the planning stages for the Northwest such as a visual exhibition of 10 bilingual banners entitled "Francophones of the Northwest: History and Heritage" depicting the history of the French presence in Ontario, another visual Mosaic display, the Franco Festival of Thunder Bay, as well as other exciting events.

AFNOO invites you to participate in the festivities by organizing your own event. AFNOO will be responsible for publicizing and promoting events at the regional and provincial level.

To send us your activities and be accredited in the program, or for more information, please contact Jean-Marie Yameogo, Community Development Officer, at relais@afnoo.org **before August 30, 2013** so that they can be included in the official program of the 400th Anniversary of the Francophone Presence in the Northwest.

Sincerely,
Élodie Bedouet
Executive Director

Association des francophones du Nord-Ouest de l'Ontario

July 29, 2013

Re: The 400th anniversary of the French presence in Ontario

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Sincerely

Élodie Bedouet
Executive Director

Northwestern Health Unit
www.nwhu.on.ca

For Immediate Release
August 1, 2013

Health Unit Releases 2013 Report Card

The Northwestern Health Unit has released its annual public health report card.

Dr. James Arthurs, Medical Officer of Health says, "The report card tells the community and our funders about some of the work of the health unit in the past year."

The report includes information on key areas of public health work including food safety, immunizations, child health, tobacco use prevention and safe water.

"The report card also introduces the health unit's new strategic plan, approved by the Board of Health in 2012," says Julie Roy, Board of Health Chair. Among other things, the health unit will work to increase community awareness of the agency, strengthen local partnerships and increase behaviours that prevent chronic diseases.

"The report card gives us a chance to highlight health unit services for readers who may not be aware of them," says Chief Executive Officer Mark Perrault.

"Every time you enjoy a night out in a smoke-free restaurant, watch your child play on a stencilled school playground, or get a drink out of your tap at home, someone from public health has made a difference for you," says Perrault.

The public health report card is available on the health unit's website at www.nwhu.on.ca. A hardcopy version is available by request.

The Northwestern Health Unit provides public health services across the Districts of Kenora and Rainy River.

The agency has offices in Atikokan, Dryden, Ear Falls, Emo, Fort Frances, Ignace, Kenora, Machin, Pickle Lake, Rainy River, Red Lake, Sioux Lookout and Sioux Narrows.

-30-

Media Contact:
Alex Berry
Quality Improvement Officer
(807) 274-9827 ext. 3663
aberry@nwhu.on.ca

Public Health Report Card 2013

Northwestern Health Unit
www.nwhu.on.ca

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Message from the Medical Officer of Health

IN 2012, THE NORTHWESTERN HEALTH UNIT DEVELOPED OUR NEXT STRATEGIC PLAN. THIS TOOK US ON A JOURNEY OF REFLECTING ON ACCOMPLISHMENTS AND CURRENT CHALLENGES. WE THEN LOOKED FORWARD TO WHAT WE WANT TO ACHIEVE AS AN AGENCY OVER THE NEXT FEW YEARS.

The Board of Health led our strategic planning process. From the beginning, the Board of Health was committed to hearing from health unit staff. This was done through a series of focus groups in several communities, so that the staff in all 14 of our offices had a chance to provide direct input into the next strategic plan. The Board also decided to continue to use the balanced scorecard as our organizing framework for the plan.

Our process resulted in the 2013-16 Strategic Plan. The Plan has nine goals and 16 related measurable objectives. While the plan recognizes the important work that all health unit programs do, and will continue to do as we move forward, it focuses on changes we want to see take place in the health of our communities and our agency.

One of the things highlighted during our strategic planning process was the importance of preventing chronic disease. Illnesses like heart disease, cancer, diabetes, and respiratory diseases seriously affect the health of people in northwestern Ontario. Rates of chronic disease are growing, meaning they will have a larger impact on our health in the future unless we do something about them now. They also contribute significantly to current and future health care costs. For this reason, our next strategic plan provides a focus for all health unit staff and programs: a call to action to increase behaviours that prevent chronic disease, specifically healthy eating and physical activity.

One of the challenges with addressing chronic disease is that there are no easy solutions. As a society, we have not yet found the answers. Traditional approaches that focus on individual behavior change have not succeeded. What we do know is that success in the future will mean doing things differently. This will include working in partnership with others, and doing more work to improve the environment to make individual behavior change easier.

The health unit has already started moving in this direction. An early example of new ideas, new integration and new partnerships has been the use of our mobile dental office in 2012 to provide dental care and health promotion to First Nations communities that had little or no access to dental care. This is a cross-jurisdictional program including direction from First Nations in collaboration with Health Canada, Ontario's public health sector and the Northwestern Health Unit.

As we move forward with our new strategic plan, we will continue to explore new ways of doing things and new partners to work with, both internally and externally. We know that not all of our new ideas will work and that measuring success is sometimes hard. It is often most difficult for chronic disease prevention. There are no quick fixes and success will take time.

I am confident our skilled and dedicated staff are up to the challenge. I want to thank all of our staff for their efforts and input in the 2013-16 Strategic Plan, as well as our Board of Health who provide strong support for all that we do in working to improve the quality and length of life in our communities.

James Arthurs,
MD, MMM, MOH

Life Expectancy

Life expectancy in years, at birth and at age 65, by sex, three-year average, 2007/09	NWHU	Ontario
Life expectancy at birth, All: 2007/09	77.4	81.5
Life expectancy at birth, Males: 2007/09	75.8	79.2
Life expectancy at birth, Females: 2007/09	79.1	83.6
Life expectancy at age 65, All: 2007/09	18.9	20.3
Life expectancy at age 65, Males: 2007/09	17.7	18.7
Life expectancy at age 65, Females: 2007/09	20.1	21.7

Source: Statistics Canada. 2013. Health Profile. Statistics Canada Catalogue No. 82-228-XWE. Ottawa. Released January 29, 2013. http://www12.statcan.gc.ca/health-sante/82-228/index.cfm?Lang=E

Leading Causes of Death

Leading causes of death, Rates per 100,000, three-year average, 2005/2007	NWHU	Ontario
All causes	699.0	521.8
All cancers	195.5	159.1
Colorectal cancer	15.4	17.0
Lung cancer	53.9	40.3
Breast cancer	10.3	12.0
Prostrate cancer	9.2	8.0
All circulatory diseases	182.7	155.6
Ischematic heart disease	96.3	86.9
Cerebrovascular diseases	38.7	30.7
All other circulatory diseases	47.7	38.0
All respiratory diseases	50.7	41.3
Unintentional injuries	51.2	23.4
Suicides and self-inflicted injuries	26.6	7.7

Source: Statistics Canada. 2013. Health Profile. Statistics Canada Catalogue No. 82-228-XWE. Ottawa. Released January 29, 2013. http://www12.statcan.gc.ca/health-sante/82-228/index.cfm?Lang=E

Well-being

Perceived overall health and mental health, population 12 years and older, 2009/2010	NWHU	Ontario
Percent who reported their overall health as very good or excellent, All	56.1	61.0
Percent who reported their overall health as very good or excellent, Male	53.9	61.4
Percent who reported their overall health as very good or excellent, Female	58.2	60.6
Percent who reported their mental health as very good or excellent, All	69.2	74.3
Percent who reported their mental health as very good or excellent, Male	70.2	75.3
Percent who reported their mental health as very good or excellent, Female	68.2	73.3

Source: Statistics Canada. 2013. Health Profile. Statistics Canada Catalogue No. 82-228-XWE. Ottawa. Released January 29, 2013. http://www12.statcan.gc.ca/health-sante/82-228/index.cfm?Lang=E

Message from the Chair of the Board of Health

ON BEHALF OF THE BOARD OF HEALTH, I AM PLEASED TO PROVIDE YOU WITH A REPORT ON THE EFFORTS OF THE NORTHWESTERN HEALTH UNIT (NWHU) IN 2012 TO IMPROVE THE QUALITY AND LENGTH OF LIFE OF THOSE WHO LIVE HERE IN NORTHWESTERN ONTARIO.

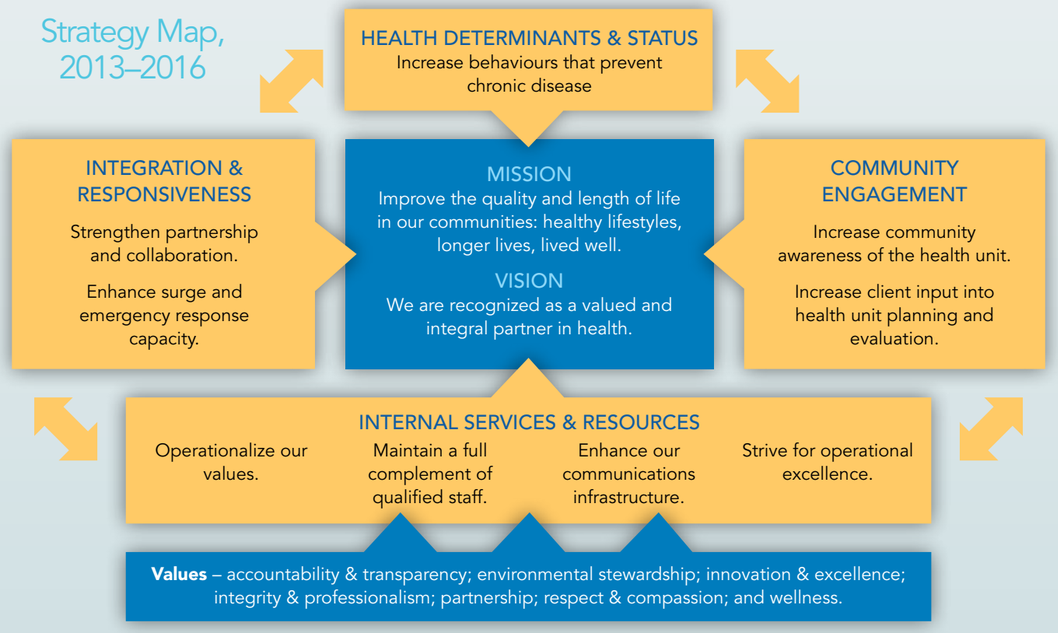
This public health report card gives you a glimpse of the wide range of services provided by the health unit. It also shows how we are measuring our progress in meeting the needs of our communities and the expectations of our two major funders: local municipalities and the Ministry of Health and Long-Term Care (MOHLTC).

The Board of Health leads the health unit. The Board is 11 dedicated people from across northwestern Ontario who each contributes their wide-ranging experience and expertise to the work of the Board.

Each person is appointed by one or more of our local municipalities or by the MOHLTC. The job of the Board of Health is to ensure the effective and efficient delivery of public health programs and services to the people of northwestern Ontario. They do this by providing direction and governance to health unit through the strategic plan and regular oversight of agency activities.

In 2012, the Board of Health developed and approved a new strategic plan for the Northwestern Health Unit. The 2013-16 Strategic Plan outlines goals and objectives to be achieved by health unit staff in support of our vision and mission statements. Like this report, the strategic plan does not capture everything that the health unit does. It only includes those areas where we want to focus our energy on change and improvement.

Strategy Map, 2013–2016



You can see from the Strategy Map (previous page) that there are several goal areas to be addressed, including a new common area of focus for all health unit staff – increasing behaviours that prevent chronic disease. A full version of the strategic plan is available on the health unit website at www.nwhu.on.ca.

The Board of Health contributed to the success of the Northwestern Health Unit in several other ways in 2012. It continued its long history of building strong and supportive relationships with our partners at the Association of Local Public Health Agencies (alPHa), Public Health Ontario (PHO) and the Ministry of Health and Long-Term Care.

Board of Health member Russ Fortier served as a Board member for alPHa. Board members and staff from the health unit participated in several meetings with alPHa, PHO and the MOHLTC, sharing our northern expertise and viewpoint. These strong relationships help build a stronger provincial public health system. I have no doubt they also contributed to our success in securing one-time grant funding from the MOHLTC for several projects in 2012.

As Chair of the Board of Health, I want to say thank you to each of our Board members for their contributions during this past year. We also need to say goodbye to two members who left the Board in 2012: Mel Fisher (Dryden and Machin) and Margaret Harland (Red Lake and Ear Falls). Margaret and Mel both served on the Board of Health for many years. Their insight and work at the board table made us a more effective governance body. We also welcomed a new member to the Board of Health at the end of 2012, Shayne MacKinnon. We look forward to working with our new member from Dryden and Machin in 2013.

Finally, thank you to the staff of the Northwestern Health Unit. As a Board of Health, we are proud of our staff and we know that their dedication and hard work helps us to improve the quality and length of life for the people of northwestern Ontario.

John Albanese,
Chair, Board of Health

2012 Board of Health members

John Albanese (Chair) (Public Appointee)

Julie Roy (Vice-Chair) (Public Appointee)

Coucillor Jim Belluz, La Vallee (Alberton, Chapple, Dawson, Emo, La Vallee, Lake of the Woods, Morley & Rainy River)

Mayor Dennis Brown, Atikokan (Atikokan)

Mayor Dave Canfield, Kenora (Kenora)

Councillor Mel Fisher, Dryden (Dryden & Machin) Jan - Nov 2012

Councillor Shayne MacKinnon, Dryden (Dryden & Machin) Dec 2012 - present

Photo Not Available

Russ Fortier (Public Appointee)

Margaret Harland (Red Lake & Ear Falls)

Councillor Paul Ryan, Fort Frances (Fort Frances)

Councillor Doug Squires, Sioux Lookout (Ignace, Pickle Lake & Sioux Lookout)

Mayor Bill Thompson, Sioux Narrows-Nestor Falls (Kenora & Sioux Narrows-Nestor Falls)

Message from the Chief Executive Officer

THE DEVELOPMENT OF THE 2013-2016 STRATEGIC PLAN WAS THE MOST SIGNIFICANT EVENT OF 2012 AND IT WILL BE THE GUIDING DOCUMENT FOR THE ORGANIZATION GOING FORWARD. Changes are required to the way we do work and how we measure what we do. Unlike previous strategic plans, staff and program managers were fully engaged in its development. Their participation in the process will expedite the adoption of the changes needed to see and measure our success in achieving results.

The second major event of 2012 was the development of the Kenora City View office. This was the largest office development undertaking in my 19 years with the health unit. Due to an excellent logistics plan and a team of dedicated staff, the move created relatively few minor service disruptions. As a result, we now have a centrally-located, accessible office with a modern meeting / training room able to accommodate up to nearly 100 people.

The City View office was not the only building project in 2012. Last summer, we moved our Sioux Narrows-Nestor Falls office to the former tourist information centre in Sioux Narrows. Our new office is far more visible and now provides meeting space for local community groups.

In addition, this year we installed a new internet telephone system (Voice Over IP) in all of our offices. This has nearly eliminated long distance charges and has opened up an array of options for communicating and sharing service delivery across our decentralized offices. One example is the ability to have a dedicated flu line number ring in seven different offices to ensure a live answer.

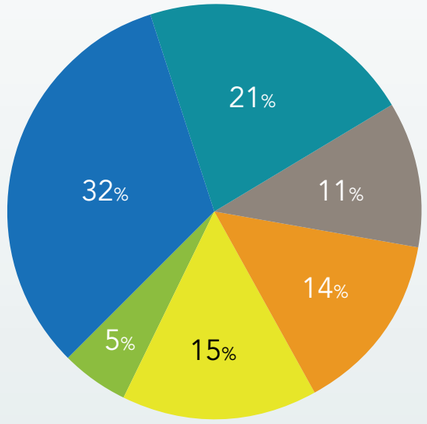
A job analysis of the non-union, non-management staff was also undertaken this year. Our administrative support services have undergone rapid change over the past number of years. This has included new initiatives, such as our CQI program and communications strategy, and changes in technology. The latter include SharePoint, HRWare software, Internet telephone, Helpdesk and – soon – a new website. Other projects included increasing requirements for occupational health and safety, including a Work Well Audit, and the implementation of the new Ontario Public Health Organizational Standards.

In our strive for operational excellence, we continually look to streamline and integrate services. In an era with limited funding and increasing need, difficult decisions have been made to lower administrative costs by finding efficiencies wherever we could. As a result, the health unit ended 2012 in a small surplus financial position. This has allowed us to rebate back to the municipalities just over $128,000.

We will continue to work together to provide effective and efficient corporate services that support program delivery as we implement the 2013-2016 Strategic Plan. Thank you to the staff and Board of Health members who have contributed to our achievements, and who remain the key to our success as we move forward.

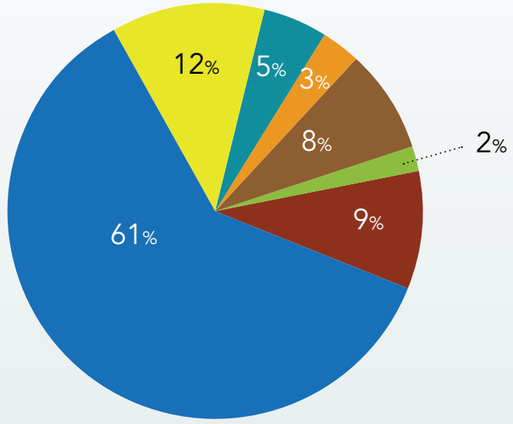
Mark Perrault,
Chief Executive Officer

Sources of funding



- Ministry of Health and Long-Term Care
- MOHLTC Health Promotion Division
- MOHLTC Unorganized Territories Grant
- Ministry of Children and Youth Services
- Municipal Levies
- Other Revenue & User Fees*

Expenses



- Mandatory Cost-Shared Programs
- Unorganized Territories
- Healthy Babies, Healthy Children
- Healthy Smiles Ontario*
- Speech, Hearing & Vision Programs*
- Smoke Free Ontario Programs*
- Other Programs*

Sources of Funding 2012	Total	%
Ministry of Health and Long-Term Care	$ 5,015,390	32%
MOHLTC Health Promotion Division	$ 3,313,310	21%
MOHLTC Unorganized Territories Grant	$ 1,756,327	11%
Ministry of Children and Youth Services	$ 2,182,328	14%
Municipal Levies	$ 2,333,850	15%
Other Revenue & User Fees*	$ 838,485	5%
Total Revenues	**$ 15,439,690**	

**Consolidated revenues and expenses are net of allocated administration fees*

Expenses 2012	Total	%
Mandatory Cost-Shared and Other Related Programs	$ 9,215,436	61%
Unorganized Territories	$ 1,756,327	12%
Healthy Babies, Healthy Children	$ 808,805	5%
Healthy Smiles Ontario*	$ 435,474	3%
Speech, Hearing & Vision Programs*	$ 1,165,345	8%
Smoke Free Ontario Programs*	$ 279,814	2%
Other Programs*	$ 1,403,975	9%
Total Expenses	**$ 15,065,176**	

To access a copy of the full audited financial statement please visit our website at www.nwhu.on.ca

Food Safety

PUBLIC HEALTH INSPECTORS CHECK HIGH-RISK FOOD PREMISES ONCE EVERY FOUR MONTHS WHILE IN OPERATION. THIS IS PART OF OUR WORK TO PREVENT OR REDUCE THE BURDEN OF FOOD-BORNE ILLNESS.

High-risk food premises are those that:
- Prepare hazardous foods such as meat, poultry, fish, or dairy products (essentially, any food capable of supporting the growth of bacteria);
- Serve a high-risk population based on age or medical condition (such as the elderly or children); and/or,
- Handle foods with many preparation steps and foods frequently implicated as causing food poisoning.

Examples of these high-risk premises include nursing homes, hospitals and day cares. In 2012, there were about 600 food premises in the Northwestern Health Unit area. This total includes 38 year-round and six seasonal high-risk food premises.

There are challenges to inspecting all high-risk food premises once every four months:
- The high-risk food premises that are seasonal camps and restaurants are only open and available for inspection for a limited time, most often in the summer when public health inspectors are also busy with other seasonal services (like beach and pool inspections, and small drinking water system inspections).
- The large geographic area covered by the health unit and dispersed nature of our population mean health unit staff must travel large distances to provide service. This may include flying to remote areas where there is no year-round road access.

Despite these challenges, in 2012, 100% of the high-risk food premises were inspected once every four months while in operation. This exceeds the ministry target of 85%.

The 2012 results reflect work in:
- Improved data quality;
- Enhanced time management practices by public health inspectors; and,
- Prioritization of food premises inspections in the overall work of the enforcement team.

Through continued use of efficient business practices, the health unit will again achieve the 2013 ministry target of inspecting 100% of high-risk food premises once every four months while in operation.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of high-risk food premises inspected once every four months while in operation	45.0%	>= 85%	100%	100%

Infectious Diseases Prevention and Control

PUBLIC HEALTH NURSES RESPOND TO REPORTS OF CONFIRMED INVASIVE GROUP A STREPTOCOCCAL DISEASE (IGAS) CASES THE SAME BUSINESS DAY.
This ensures those with invasive group A streptococcal disease receive treatment quickly. Rapid treatment helps reduce secondary transmission to close contacts and involved health care providers.

The health unit receives a report from the Ontario Public Health Lab of all positive invasive group A streptococcal disease tests for people living in our catchment area. Follow-up begins the same business day and includes:
- Working with the person to prevent the spread of infection to others in their home, or when they receive medical care;
- Identifying individuals who may have had significant contact with the person, and referring them for appropriate treatment or education; and,
- Evaluating contributing factors to the risk (for example, how did the bacteria get into the person's blood) and determining what can be done to prevent the same thing happening to others.

One of the challenges to quick follow-up in northwestern Ontario is the fact that those diagnosed with invasive group A streptococcal disease are often transferred out of the area for treatment. Once they have left the local area, it can be difficult to locate them and begin the investigation.

Where notification is received after regular business hours, the staff person on-call begins follow-up immediately. The local public health nurse then completes this process on the next business day.

In 2012, the health unit began follow-up of all 25 cases (100%) of reported cases of group A streptococcal disease within 24 hours of notification. The 2013 target for follow-up within 24 hours of notification of a confirmed case of invasive group A streptococcal disease is 100%.

To maintain this level of compliance, the health unit has improved its data collection to pinpoint the start of follow-up work by on-call staff. We will also continue to maintain and strengthen our connections with health care providers in Thunder Bay and Winnipeg. This will result in better follow-up with patients transferred out of our catchment area.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of confirmed invasive group A streptococcal disease (iGAS) cases where initiation of follow-up occurred on the same day as receipt of lab confirmation of a positive case	N/A	100%	100%	100%

Sexual Health and Harm Reduction Programs

PUBLIC HEALTH NURSES RESPOND TO REPORTS OF GONORRHEA CASES WITHIN TWO BUSINESS DAYS. THIS ENSURES INDIVIDUALS WITH GONORRHEA AND THEIR SEXUAL CONTACTS RECEIVE PROMPT FOLLOW UP, REDUCING THE BURDEN, TRANSMISSION AND INCIDENCE RATES OF GONORRHEA IN THE COMMUNITY.

The health unit receives a report from testing laboratories of all positive gonorrhea tests for people living in our catchment area. When this happens, a local public health nurse makes sure the person who tested positive receives counseling and education, and checks that the person gets the medical treatment they need. The public health nurse also works with the client to make sure all of their sexual contacts are tested and treated as necessary.

In 2012, the health unit was able to respond to all but one (98.6%) of these reports within two business days.

Our near-perfect compliance with the ministry indicator stems from our internal business practices and the strong working relationships we have with our community partners, including local and First Nations health care providers. The 2013 target of responding to 100% of gonorrhea case reports within two business days will be met as we continue to improve business practices and data quality.

To support the goal of reducing the impact of sexually transmitted infections, the health unit also provides prevention education and materials, such as free condoms. In 2012, staff built on the 2011 ***Positive? Me?*** campaign to educate youth aged 15 to 24 years about the importance of being tested for sexually-transmitted infections (STIs). This included social marketing, a media release, promotional items, and website information. During the campaign, health unit Facebook ads received 884 clicks.

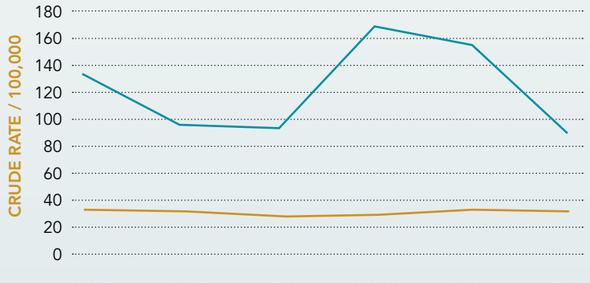
Our harm reduction program provides services to reduce the spread of infections among and beyond people using drugs.

We provide a needle exchange program and educate all clients about the safe disposal of used syringes. The health unit works with community partners to put sharps containers in places such as public washrooms. These containers help prevent needles from being discarded in the community.

The health unit also provides information, support and equipment to anyone who finds used needles in the community. Safe disposal kits are available to anyone who finds needles or the public can call the health unit to retrieve the discarded needles. In 2012, the harm reduction program also developed and distributed posters as part of Earth Day. These posters provided messages for the public about safe handling and disposal of needles, and advised parents and adults about the danger needles might pose to child safety.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of confirmed gonorrhea cases where initiation of follow-up occurred within two business days	95.5%	100%	98.6%	100%

GONORRHEA RATES / 100,000
NWHU AND ONTARIO 2007-2012



	2007	2008	2009	2010	2011	2012
NWHU	136.6	97.1	98.4	160.7	153.8	87.9
ONTARIO	31.0	29.9	27.1	30.0	31.4	30.2

Source: Integrated Public Health Information System (iPHIS), extracted June 22, 2012; 2012 data extracted February 21, 2013

Services provided in 2012 through five sexual health clinics – Kenora, Red Lake, Sioux Lookout, Dryden, and Fort Frances – and nine harm reduction sites:

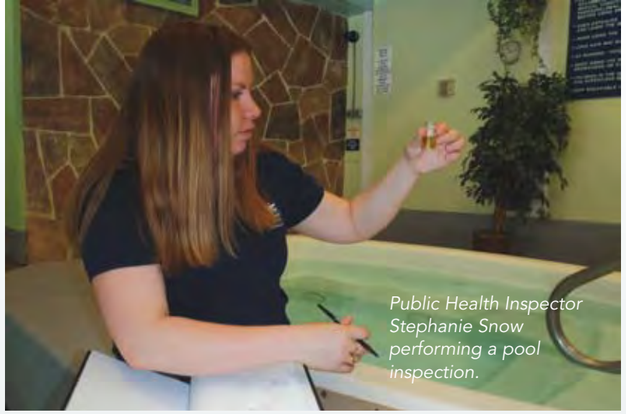
- Public health nurses provided 26 presentations in schools to promote healthy sexuality and to support school curriculum.
- 93,740 condoms were given out through:
  - Community partners (11,866 condoms)
  - Public high schools (6,039 condoms)
  - Sexual health clinics (6,2821 condoms)
  - Needle exchange programs (13,014 condoms).
- 2,036 clients attended 5,403 appointments at our sexual health clinics.
- Hormonal contraception was dispensed 1,265 times.
- 1,622 tests were completed:
  - Chlamydia and Gonorrhea tests (1,025)
  - Pap tests (378)
  - HIV tests (219).
- The harm reduction program:
  - Gave out 201,768 needles;
  - Responded to 22 calls regarding discarded needles;
  - Collected 720 needles from the community; and,
  - Provided 29 safe disposal kits to community partners and the public.

Safe Water – Pools and Spas

PUBLIC HEALTH INSPECTORS CHECK POOLS AND SPAS ONCE EVERY THREE MONTHS AS PART OF OUR WORK TO REDUCE THE BURDEN OF WATER-BORNE ILLNESS AND INJURY RELATED TO RECREATIONAL WATER USE.

The health unit inspects regulated public pools and spas:
- Prior to opening or reopening after construction, alteration, or closure of more than four weeks;
- At least two times per year, and no less than once every three months while operating; and,
- As necessary to address non-compliance observed during previous inspection(s), to investigate complaints and/or reports of illness or injury and/or to monitor the safety of the facilities.

At this time, the ministry is monitoring performance only for Class A pools. Class A pools and spas include:
- Pools to which the general public is admitted;
- Pools operated in conjunction with (or as a part of) the program of a Young Men's Christian Association or similar institution, or an educational, instructional, physical fitness, or athletic institution supported in whole or in part by public funds or public subscription; or,
- Pools operated on the premises of a recreational camp, for use by campers and their visitors and camp personnel.



Public Health Inspector Stephanie Snow performing a pool inspection.

There are five year-round Class A pools in northwestern Ontario, requiring 20 inspections per year. There are no seasonal Class A pools. In 2012, the health unit completed 100% of the required Class A pools inspections.

The 2012 results reflect work in:
- Improved data quality with previous errors corrected and consistent record-keeping;
- Enhanced time management practices by public health inspectors; and,
- Making pool inspections one of the priorities for enforcement team work.

The 2013 target of inspecting 100% of Class A pools and spas every three months while in operation will be met through continued use of efficient business practices.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of Class A pools inspected once every three months and at least twice a year while in operation	0%	>= 75%	100%	100%

Safe Water – Small Drinking Water Systems

PUBLIC HEALTH INSPECTORS CHECK HIGH-RISK SMALL DRINKING WATER SYSTEMS (SDWS) AT LEAST EVERY TWO YEARS AS PART OF OUR WORK TO REDUCE THE BURDEN OF WATER-BORNE ILLNESS CARRIED BY DRINKING WATER.

Small drinking water systems include seasonal residential systems and non-residential systems serving facilities such as churches, tourist camps, motels/hotels, food service establishments, community halls, arenas, trailer parks, and campgrounds.

Systems are classed as low-, medium- or high-risk based on an assessment by a public health inspector. The inspector looks at:
- Source water (well, lake)
- Sample history (laboratory-confirmed bacteriological water results)
- Treatment/distribution (UV, chlorination)
- Operations (complexity of system, training)
- Users (access to drinking water).

All known SDWS were assessed by the end of 2012 and 917 met the provincial definition of a SDWS, with 65 of these classed as high-risk.

Many high-risk systems can improve safety by satisfying basic requirements, like better sampling history and improved treatment. As part of the inspection process, public health inspectors provide support and education to help system operators reduce risk.

To meet ministry requirements, the health unit has:
- Maintained good working relationships with water system operators across the region as we assessed the small drinking water systems. These good relationships contribute to efficient inspections and will continue as we move into the monitoring phase of the SDWS program in 2013.
- Planned that new public health inspectors will be trained as soon as possible after joining the health unit so that all members of the team are qualified to re-inspect small drinking water systems.
- Used geographic information systems (GIS) to map the small drinking water systems in the health unit catchment area allowing us to use limited staff resources efficiently across our large geographical area.
- Scheduled future re-inspections on an alternating cycle. Our target is to inspect 50% of all high-risk systems each year along with the medium- and low-risk systems once every four years.

Half of the high-risk small drinking water systems will be due for re-inspection in 2013. We will maintain our current inspection rate of 100% for high-risk SDWS due for re-inspection in order to meet the ministry target for 2013.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of high-risk Small Drinking Water Systems (SDWS) inspections completed for those that are due for re-inspection	N/A	100%	100%	100%

Vaccine-Preventable Diseases – Vaccine Wastage

THE HEALTH UNIT MONITORS HUMAN PAPILLOMA VIRUS (HPV) AND INFLUENZA VACCINE WASTAGE RATES AS A MEASURE OF THE EFFECTIVENESS OF VACCINE STORAGE, HANDLING AND MANAGEMENT PRACTICES.

The health unit acts as the central depot for all publicly-funded vaccines in our catchment area. We receive vaccine supplies from the ministry and use some of that vaccine to provide public health immunization programs, such as flu clinics, school-based immunizations, and routine immunizations for infants, children and adults, including high-risk programs. We also provide vaccine to local health care providers so they can immunize their patients directly.

Vaccine may be considered wasted for three reasons:

- It is stored outside the required temperature range and can no longer be safely used. These "cold chain breaks" can occur when vaccine is being transported, or when refrigerators used for longer-term storage become too warm or too cold.
- It is packaged in multi-dose vials and is not used in a single event (like a flu clinic) – the unused portion in each vial cannot be saved and used later.
- It cannot be used before its expiry date. For example, if the health unit receives 100 doses each year of a particular vaccine and only uses 90 doses, the unused vaccine would normally be sent back to the Ontario Government Pharmacy to be re-distributed to another health unit. However, due to high travel costs, the ministry does not take back vaccine supplies from northern health units. The ministry has decided that it is cheaper to dispose of that unused vaccine. This non-returnable vaccine is no longer included in the calculation of wasted vaccine.

The general ministry target for vaccine wastage rates is "less than five percent." For those health units whose vaccine wastage rates are already less than five percent, the ministry has set a target to maintain or improve the current values.

The Northwestern Health Unit has excellent vaccine management practices:

- To reduce cold chain incidents, we have invested in backup generators for all of our vaccine fridges and for temporary storage systems used to transport vaccine.
- Staff have been provided with education on transportation of vaccine supplies.
- We have implemented a consistent practice of refrigerator and generator maintenance.
- We have refined our inventory management to make best use of multi-dose vials in community settings.

These practices have enabled the health unit to improve our vaccine wastage rates. We surpassed the 2012 ministry targets with a 0.1% HPV wastage rate. The influenza vaccine wastage rate appears to have increased from 0.01% in 2011 to 0.7% in 2012, but this is because the ministry redefined how vaccine wastage rates were measured in 2012. These changes were made, in part, to recognize the geographic issues faced by the Northwestern Health Unit and our distance to the provincial vaccine depot. The 2012 and 2013 figures will provide a more meaningful comparison because the definitions for vaccine wastage rates will remain the same year to year.

In 2013, we plan to maintain or improve our storage and handling practices by focusing on factors within our control. We will also continue collaborating with the ministry to define vaccine wastage accurately in the health unit. We aim to create a balance between the most efficient waste-minimizing practices and use of an inventory system that is suitable for use, given our distance from the provincial depot.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of vaccine wasted by vaccine type that is stored/administered by the public health unit (HPV)	0.97%	Maintain or improve current rates	0.1%	Maintain or improve current rates

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of vaccine wasted by vaccine type that is stored/administered by the public health unit (influenza)	0.1%	Maintain or improve current rates	0.7%*	Maintain or improve current rates

**Note – the ministry changed the way that wastage rates were calculated in 2012.*

Vaccine-Preventable Diseases – School-Based Immunizations

PUBLIC HEALTH NURSES PROVIDE IMMUNIZATIONS TO STUDENTS IN SCHOOL AS PART OF OUR WORK TO REDUCE OR ELIMINATE THE BURDEN OF VACCINE-PREVENTABLE DISEASES.

These school-based immunization programs include vaccination against:

- Hepatitis B for all students in grade seven;
- Meningococcal disease for all grade seven students; and,
- Human papillomavirus (HPV) for grade eight female students.

All of these immunizations are free, are provided at school and are recommended (but not mandatory).

In 2012, 72% of school-aged children received complete immunizations for meningococcal disease. Since this vaccine is given as a single dose, accurate tracking of completed meningococcal disease immunizations is achievable with the current database used by the health unit.

The hepatitis B and HPV vaccines are given in multiple doses several months apart. Limitations of the current database make it difficult to collect accurate and consistent student data over the course of the full immunization schedule. As a result, health unit data collected during the 2012 reporting period could not be used to accurately establish the percentage of school-aged children who have completed immunizations for hepatitis B and HPV. We will continue working with the ministry to establish a system that allows for accurate reporting of hepatitis B and HPV immunizations for school-aged children.

There are opportunities for the health unit to increase our immunization coverage rates. For example, health unit staff interact with many families while providing mandatory childhood immunizations. Time during these meetings could be used to promote vaccines as an effective public health practice and to discuss concerns. The health unit is well positioned to assist any provincial public awareness campaigns necessary to increase support and demand for immunization against hepatitis B, meningococcal disease and human papillomavirus.

Looking to 2013, a ministry target for the 2012/13 school year has been set at 90% for meningococcal disease. We will be able to maintain current coverage rates into 2012/13, but may be unable to meet future targets unless the provincial policy landscape changes to provide additional support to these immunization programs.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of school-aged children who have completed immunizations for hepatitis B	71.0% (2010/11)	Maintain or improve current rates	N/A	N/A

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of school-aged children who have completed immunizations for meningococcal disease	76% (2010/11)	Maintain or improve current rates	81.5% (2011/12)	90%

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of school-aged children (females only) who have completed immunizations for human papillomavirus (HPV)	52% (2010/11)	Maintain or improve current rates	N/A	90%

Family Health and Speech, Hearing and Vision

THE NORTHWESTERN HEALTH UNIT PROVIDES A WIDE RANGE OF SERVICES TO SUPPORT INFANT AND CHILD HEALTH AND DEVELOPMENT. As part of our work in this area, the health unit is an active partner in the Kenora District Best Start Network and the Rainy River District Best Start Network. These partnerships allow us to identify new and creative ways to provide services and support families. These options would not be possible working alone.

Best Start is a comprehensive, evidence-based early learning and care strategy designed to help give Ontario's children the best possible start in life and support lifelong health and well-being. Local Best Start Networks include agencies, service providers and stakeholders. They reflect the unique composition of each community and a broad range of community perspectives. The Best Start Networks are working to bring community services together in a comprehensive, flexible, and integrated way as recommended in the documents "With our Best Future in Mind" (2009) and "Building our Best Future – An Update" (2011).

In 2012, the health unit's Healthy Babies, Healthy Children and Preschool Speech and Language programs were key partners in planning and implementing two major activities of the Best Start Networks.

In June 2012, the Best Start Network hosted a block party in Fort Frances. Twenty community partners, along with the North Words Preschool Speech and Language Program and the Healthy Babies, Healthy Children program, provided activities that promoted the importance of play. Over 700 participants attended the event. Through the activities, parents and caregivers saw the variety of skills children develop when playing, including language, literacy, numeracy, fine motor skills, rhythm, and gross motor movements. The event also brought a broader awareness of the services available in the district and demonstrated that the service providers are working together to support children and families in our community.

In November 2012, the Best Start Network hosted an early learning symposium featuring Dr. Stuart Shanker, Research Professor of Philosophy and Psychology at York University and Director of the Milton and Ethel Harris Research Initiative at York University. Our work at the Best Start Network had shown that service providers wanted more information about supporting the development of self-regulation in children. Self-regulation is the ability to gain control of bodily functions, manage powerful emotions, and maintain focus and attention. The early learning symposium was a chance to learn from Dr. Shanker and each other about this issue.

Over 350 participants – including parents and service providers – had the chance to hear Dr. Shanker speak about the nature of self-regulation, the experiences that promote the development of self-regulation and the factors that can impede its development. We also learned more about what parents and service providers can do to enhance the self-regulation of children. Staff from the health unit's Preschool Speech and Language and Healthy Babies, Healthy Children programs played a key role in organizing the event. The information we learned will improve the services we provide to families.

The Northwestern Health Unit, as a key partner in the Best Start Networks, is committed to developing an integrated system that will provide seamless access to services and better outcomes for children and families.

Public Health Nurse Kathy Bryck enjoys a visit with mom and baby during a well-baby visit.

In 2012,
- 799 families with a live birth were referred to the Healthy Babies, Healthy Children program
- 100% of families with a live birth received postpartum contact from the health unit
- 91% of referred families were contacted within 48 hours of hospital discharge
- 1,207 family visits were conducted in the Districts of Kenora and Rainy River - 55% of those were by a parenting partner, and 45% were by public health nurses.

From April 2011 to March 2012....
- 515 children received speech and language services through North Words
- The average age of children referred to North Words was 37 months
- 687 infants received an infant hearing screen.

Chronic Disease Prevention

REMEMBER WHEN OUR STREETS WERE FULL OF KIDS PLAYING AND RIDING THEIR BIKES? THE FAMILY DINNER TABLE WAS WHERE WE SHARED OUR LIVES? THOSE DAYS ARE LONG GONE. Children and youth are spending more time in front of screens. Families are spending more time eating out or on the run. Busy lifestyles make it hard for us to plan and prepare home-cooked meals or find time to be physically active.

We've all heard it. Eat right and get active to stay healthy. We know that healthy eating and physical activity are two cornerstones to preventing chronic disease. Traditional approaches to preventing chronic disease have focused on encouraging individuals to make behavior changes. These approaches have failed.

Individual choices are influenced by the environment in which they are made. A city or town built for cars makes it hard for people to walk. Busy lifestyles and grocery stores full of pre-cooked food work against home-cooked, enjoyable family meals.

The environment must support healthy choices. To succeed in preventing chronic disease, the health unit and the community need to change the environment so that it supports individual healthy choices. This is the core of healthy public policy work – developing, implementing and monitoring organizational and community policies that create environments that support healthy individual behaviours.

The health unit models healthy public policy and works with community partners to support healthy public policy. Together, we can be more effective at trying to influence the policies of organizations and communities.

In 2012, the health unit put in place a healthy meetings and events policy. This policy supports healthy eating and physical activity by providing guidelines and suggestions for health unit meetings and events. It has also provided an opportunity for NWHU staff to promote and raise awareness in our communities about the need for similar guidelines in other places.

The health unit has also worked on the following healthy public policy areas in 2012 in the Kenora and Rainy River Districts:

- Supporting existing school policies (daily physical activity, joint use agreements with facilities to reduce rental costs, Policy / Program memorandum (P/PM)150 – School Food and Beverage Policy)
- Workplace policies (healthy meetings and events policy, regular stretch breaks, modified work stations)
- Access to recreation policies (free universal programs, fee subsidy/fee assistance, equipment exchange programs with clubs)
- Supporting development of healthy eating policies for daycares and recreation centres
- Supporting development of municipal land use policies to support active transportation and community garden space.

As we move forward, we will continue to work with our partners to create communities that support healthy eating, physical activity and other healthy behaviours that prevent chronic disease.

Safer Rides for Northwestern Ontario Kids

MOTOR VEHICLE COLLISIONS ARE THE LEADING CAUSE OF INJURY-RELATED DEATH FOR CANADIAN CHILDREN. THESE TYPES OF CRASHES CAN CAUSE MANY SERIOUS INJURIES, SUCH AS DAMAGE TO THE SPINE, HEAD, AND INTERNAL ORGANS. In the event of a motor vehicle collision, the chance of injury can be greatly reduced by protecting children with the appropriate car seat or booster seat for their age, height and weight. Proper installation of car and booster seats is vital.

All children should travel in car seats, booster seats, and seatbelts as intended. Research shows the risk of death or serious injury can be reduced by 75% when children are buckled into correctly installed car seats that are appropriate for their size, development and age. (Source: Parachute Canada, 2013. http://www.parachutecanada.org/policy/item/child-passenger-safety. Accessed July 3, 2013)

Trained Northwestern Health Unit staff provide car seat installation services to the public free of charge on an ongoing basis. In many communities, individuals who have taken the training course from the health unit also offer installations. A proper installation is an opportunity to build community capacity: parents and caregivers can receive the information and tools needed to be able to install the seat themselves.

To ensure universal access to this valuable service, we aim to have a Northwestern Health Unit staff person in each office trained as a Child Restraint System Technician by 2014.

In 2012, the Northwestern Health Unit took many measures to ensure our region's children were buckled in safely:

- Northwestern Health Unit staff inspected and/or installed 73 car seats across the region. Ninety-three percent (93%) of the car seats that we saw were either not installed or installed incorrectly.
- The Northwestern Health Unit helped to organize two Child Restraint System technician training courses, one each in Kenora and Dryden. The two-and-a-half-day course is offered through the Child Passenger Safety Association of Canada, and consists of demonstrations, classroom lessons and activities, and a written and practical examination.
- One Northwestern Health Unit staff also became a trainer of the Child Restraint System technician course. This increased our own capacity to train individuals across the region to be certified as technicians.

Chronic Disease Prevention – Tobacco Use Prevention

HEALTH UNIT SERVICES TO PREVENT SMOKING BY YOUTH FOCUS ON THREE AREAS:

- Youth engagement and development;
- Advocacy for healthy public policy; and,
- Developing and maintaining strong partnerships to support widespread tobacco prevention services.

A youth engagement coordinator works with youth volunteers, community partners and other health unit staff to support tobacco prevention.

We measure success in youth tobacco prevention by the percentage of youth aged 12 to 18 years who have never smoked a whole cigarette. This population health indicator is an indirect measure of the impact of health unit work because it is influenced by larger societal conditions (such as a culture that promotes tobacco use by youth) and the work done by our many partners in preventing tobacco use.

Population-level results for 2011 are not yet available because the indicator is calculated using data from the Canadian Community Health Survey (CCHS). This causes a data lag, which is why the health unit does not have a 2012 target or results. The ministry will monitor results through 2012, and has set a 2013 target (72.1% of youth aged 12 to 18 report that they have never smoked a whole cigarette).

Success in preventing tobacco use by youth depends on the efforts of many stakeholders in our communities, using a full range of intervention strategies. The health unit will contribute to this work by continuing to engage youth in tobacco prevention efforts. We will also build on the strong partnerships already in place with many community stakeholders to ensure a collaborative, evidence-based system of youth engagement and tobacco use prevention.

In 2012…

- 15 youth development activities were held, including Chalk Attacks, Twitter Bomb events and youth presentations to peers and community.
- 27 youth were provided training in public policy, social media, smoke-free movies, and tobacco industry de-normalization.
- Fifteen call-to-action events were staged, including 11 Flavour…Gone! advocacy events supported by local NWHU staff in Ontario, Edmonton and Winnipeg.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of youth (ages 12-18) who have never smoked a whole cigarette	N/A	N/A	N/A	>=72.1%

Chronic Disease Prevention – Tobacco Vendor Compliance and Youth Access Legislation

HEALTH UNIT YOUTH TEST-SHOPPERS WORK WITH TOBACCO ENFORCEMENT OFFICERS TO INSPECT EVERY OFF-RESERVE TOBACCO VENDOR (EXCEPT THOSE IN BARS AND RESTAURANTS) AT LEAST TWICE EACH YEAR. THIS IS PART OF OUR WORK TO REDUCE YOUTH ACCESS TO TOBACCO PRODUCTS.

Tobacco vendor behaviour plays a big role in youth access to tobacco products. Tracking vendor compliance allows the health unit to assess the effectiveness of our education and enforcement.

Youth test shoppers who are too young to buy tobacco products legally are recruited and trained each year. Training is given by the health unit tobacco enforcement officers and the youth engagement coordinator. As part of the inspection, the youth test shoppers attempt to purchase tobacco products. Compliance is defined as an inspection that results in a "no sale." Vendors found to be non-compliant are given warnings and are re-inspected within the year. All vendors receive resources including signage, age calculators and educational materials to support compliance with the law.

There were 127 tobacco vendors in the Northwestern Health Unit catchment area in 2012, including 18 seasonal vendors. All tobacco vendors receive at least one inspection each year from a NWHU tobacco enforcement officer to confirm compliance with display and promotion legislation. To confirm compliance with youth access legislation, most vendors also receive two more inspections each year with an under-aged test shopper. This compliance rate is measured. Some tobacco vendors are not inspected as often because they are bars or because of their remote location.

In 2012, the ministry target of 90% was exceeded, as 97% percent of vendors were compliant with youth access legislation at the time of their last inspection. We expect to meet or exceed the 2013 ministry target of 93% vendor compliance with youth access legislation.

Performance Indicator	2011 results	2012 target	2012 results	2013 target
Percentage of tobacco vendors in compliance with youth access legislation at the time of last inspection	93%	>= 90%	97%	>=93%

Dental Health

ORAL HEALTH AND GENERAL HEALTH ARE CLOSELY LINKED. YOU MAY HAVE HEARD THE EXPRESSION "THE MOUTH IS THE WINDOW TO THE BODY." This is true. For example, poor oral health not only causes pain and infection, but is also closely linked to illnesses such as diabetes and lung disease. If your mouth is sore and infected, it is hard to eat or speak, and your nutrition can be affected. Oral health therefore affects your mind, body and spirit.

Dental decay is the number one chronic disease affecting children today and it is almost 100% preventable. (Source: Centers for Disease Control and Prevention. Hygiene-related Diseases: Dental Caries (Tooth Decay. http://www.cdc.gov/healthywater/hygiene/disease/dental_caries.html. Accessed July 4, 2013.) Poor oral health can influence children's growth and ability to thrive. It can affect sleep and cause missed days at school. In fact, children with poor oral health are three times more likely to miss school than children with healthy mouths. (Source: Jackson et al. (2011). Impact of poor oral health on children's school attendance and performance. American Journal of Public Health, 101 (10), 1900-6.)

Good oral health habits – such as making healthy food choices, brushing teeth twice daily with fluoridated toothpaste, drinking fluoridated water, regular flossing, and visits to a dental care provider – can all help prevent decay and maintain a healthy smile for a lifetime.

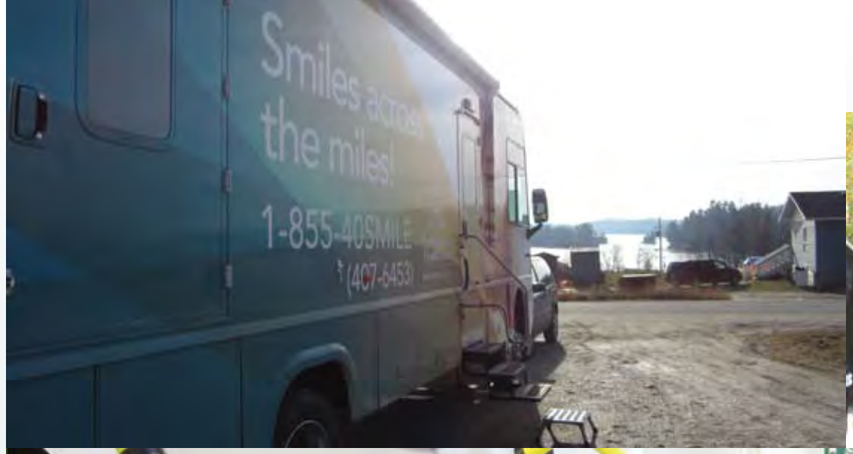
At the Northwestern Health Unit, we continually strive to improve the oral health of children, youth and eligible adults in our communities. Our health unit carefully integrates several dental program areas such as: Children in Need of Treatment (CINOT), Expanded CINOT, Healthy Smiles Ontario (HSO), HSO Mobile Dental Office (MDO), Northern Dental Pilot, Ontario Works Dental Program, preventive clinics, oral hygiene instruction, tooth brushing, public water fluoridation, pit and fissure sealants, and fluoride varnish applications. We also strive to integrate with other health unit programs, including nutrition, speech and language, tobacco cessation, and the Healthy Babies, Healthy Children programs.

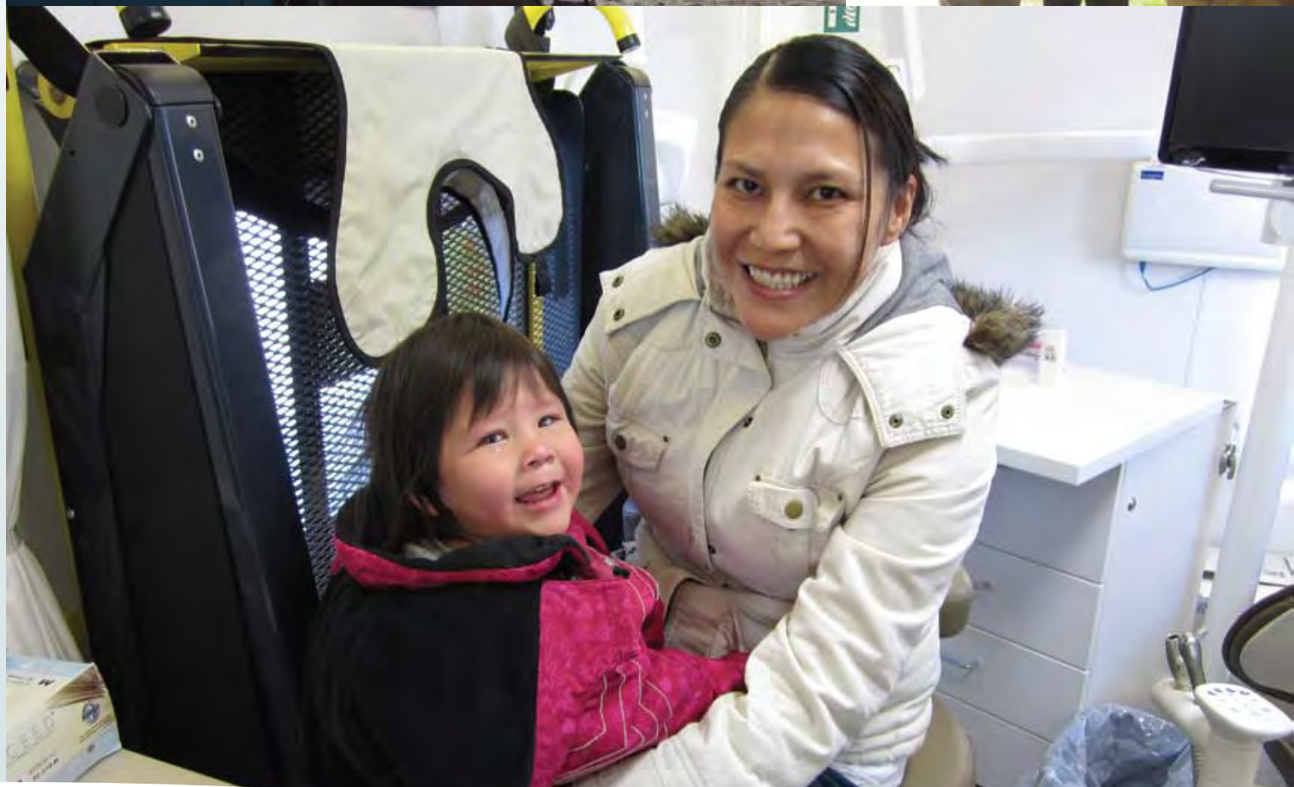
In 2012, we provided the following services:

- 7,279 elementary students received a dental screening
- 1,110 high school students received a dental screening
- 5,413 children received topical fluorides
- 622 children received pit and fissure sealants
- 271 children received scaling
- 118 days of service were held between the community clinics and MDO
- 415 clients were seen at the community clinics and MDO.

A review of our Dental Indices Survey (DIS) data from 2008 to 2012 showed that there has been a decrease in decay rates in 4-year-old children by 7% and in 5-year-old children by 5% in our catchment area. This is different from many areas of the province and country where decay rates in young children have been increasing in recent years.

Preventing disease and promoting health are the cornerstones of public health and are great ways to move a wellness agenda forward. We continue to take steps to remove barriers to accessing dental care to allow children, youth and eligible adults to achieve and maintain optimal oral health. It is our goal to make a lasting impact in the dental and overall health of the citizens in northwestern Ontario.





A new strategic plan and a new office

THE BOARD OF HEALTH APPROVED THE 2013-2016 STRATEGIC PLAN FOR THE NORTHWESTERN HEALTH UNIT IN THE FALL OF 2012.

The strategic plan highlights four areas of work for the health unit. These include:

- Efforts to increase levels of physical activity and healthy eating;
- More community input into program planning and evaluation;
- Working in partnership; and
- Strengthening agency services (like IT, HR, Finance) that support program delivery.

In December 2012 the health unit used the grand opening of our new offices in Kenora in the City View Centre at 210 First Street North to tell the community about our strategic plan.

The health unit moved into its new building in Kenora in the fall of 2012. Our new space is centrally located and more accessible than our old office on Wolsley Street. We were able to work with the new building owners who have done a great job in meeting our needs so we can deliver excellent public health services to the community.

For the time being, the health unit will continue to provide clinical services in Kenora out of our Market Square office. Eventually, these services will move to the new City View Centre.

About 100 people showed up to see our new space and to hear about our strategic plan.

Improve the quality and length of life in our communities: healthy lifestyles, longer lives, lived well.

We are recognized as a valued and integral partner in health.

Public Health staff deliver information and programs from each of our offices.

Atikokan	597-6871
Dryden	223-3301
Ear Falls	222-3098
Emo	482-2211
Fort Frances	274-9827
Ignace	934-2236
Kenora	468-3147
Kenora - Market Square	468-3436
Machin	227-2088
Pickle Lake	928-2234
Rainy River	852-3268
Red Lake	727-2626
Sioux Lookout	737-2292
Sioux Narrows	226-9626

Northwestern Health Unit

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BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT

MINUTES of the Regular Board of Health Meeting
June 27, 2013
Sioux Lookout Municipal Office Council Chamber

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PRESENT: Julie Roy, Chair
John Albanese, Carol Baron, Jim Belluz, Dennis Brown, Dave Canfield, Shayne MacKinnon, Paul Ryan, Doug Squires

IN ATTENDANCE:
Dr. Jim Arthurs, Medical Officer of Health
Mark Perrault, CEO
Alex Berry, QI Officer
Dorothy Strain, Secretary to MOH/BOH (Recorder)

REGRETS: Bill Thompson

1. CALL TO ORDER

The Chair called the meeting to order at 8:30 a.m.

2. APPROVAL OF AGENDA

Motion / Resolution: 87-2013	
THAT the Agenda for the Board of Health meeting dated June 27, 2013, be approved.	P. Ryan J. Albanese

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None was declared.

4. IN CAMERA SESSION

At 8:40 a.m. Board of Health members moved to an in camera session.

Motion / Resolution: 88-2013	
THAT the Board of Health moves to an in camera session to discuss: *4.1 Board of Health education/orientation session- Risk Management; Policy & Procedure Review Project*	D. Canfield P. Ryan

At 10:25 a.m. Board of Health members moved out of the in camera session to resume regular business.

Motion / Resolution: 89-2013	
THAT the Board of Health moves out of the in camera session to resume regular business.	S. MacKinnon D. Canfield
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5. MINUTES OF BOARD OF HEALTH MEETING, May 24, 2013

Motion / Resolution: 90-2013	
THAT the Minutes of the Board of Health meeting held May 24, 2013, be approved as written.	D. Canfield D. Squires

6. PUBLIC HEALTH PROGRAMS

7.1 Medical Officer of Health Report – *Dr. Jim Arthurs, Medical Officer of Health*

Reference # 2013-06-27-6.1

Purpose

To provide an update on reflections from previous reports, ongoing issues within the Northwestern Health Unit, and current activities.

Link to the Strategic Plan

Health determinants and status – Increase behaviours that prevent chronic disease.

Discussion

Do we know that the best thing you can do for your health is to go for a 30 minute daily walk? And, it is free? Do we know what foods make up healthy eating?
Of course we do.
Do all of us do the activities every day?
Of course not.

Do we really understand the addictive nature of unhealthy behaviours and addictions like tobacco, alcohol, substance abuse and abuse of medical prescriptions?

Do we really know what it takes to make a healthy community?
How do we make habits of healthy lifestyles?
How do we break habits of unhealthy behaviours?

Big industries like tobacco, alcohol, pharmaceuticals, and food have all used the same marketing strategies to enhance our habits to buy or use their products. Can these be regulated? Only partially. Policies need to be well written and enforceable; and they need to be timely, relative to the public and political will.

Michael Moss, author of Salt, Sugar, Fat: How the Food Giants Hooked Us, was the keynote speaker at the recent Association of Local Public Health Agencies (alPHa) AGM, June 2-4 in Toronto. His talk was engaging and was a good review of his book. His take-home message was less about solutions for unhealthy eating, overweight and obese populations, and more about stressing that we need to understand what we are up against.

Athletes, musicians and other performers increase and maintain skills with continuous practice and repetitions. Breaking unhealthy habits and building new habits is also about repetition and practice. Simply knowing something is healthy does not make that a lifelong habit. While we do not have the marketing resources of big industries, we do need to repeat our healthy message continuously with new ideas and new ways.

On June 12 I visited Rainy River and participated in their Grand Opening of a new multi-use community trail network. The Grand Opening was the successful culmination of many years' work overseen by the Trails Planning Committee. The Northwestern Health Unit participated in this community partnership. The entire community of preschool and school children, community leaders and residents turned out to go for a walk and support the community spirit of healthy lifestyles.

On June 17 in Kenora I attended a workshop on Breastfeeding sponsored by the Northwestern Health Unit. Once again I reflected on what I/we know, and what do we not know. How do we get the message out to our partners and clients, and especially those most at risk – low level of education, young mothers, low incomes, and mothers who smoke or abuse drugs.

Our message, no matter what the issue, should be evidence-based. However, just knowing is not sufficient. Developing all healthy lifestyle habits requires practice and repetition.

Budgetary Impact
None.

Recommendation
- That the Board of Health receives the report of the Medical Officer of Health.

Verbal Update – *Provided by Dr. Arthurs*

Rainy River Multi-Use Community Trails – Dr. Arthurs provided additional information about the Grand Opening held June 12, 2013.
There was discussion regarding the community's support for the Trails project. Rainy River office staff member Heidi Ivall, Health Educator, was recognized for her ongoing commitment and her instrumental role with the Trails Planning Committee that contributed to the project's completion.

Population Survey – The telephone survey of public awareness of the Northwestern Health Unit and its programs and services is complete and the survey agency is preparing a report. The data will be utilized to create a 'baseline' for measuring progress towards objectives outlined in the 2013-2016 strategic plan.

Health Hazards program – The Northwestern Health Unit is facilitating water testing for individuals in the Red Lake area in connection with public information provided regarding soil contamination from heavy metals.

Coronavirus (MERS-CoV)- Documentation regarding incidence to date in Europe and North Africa / Middle East (Saudi Arabia) was circulated. To date there are no confirmed cases in North America.

Avian Influenza – Confirmed cases remain limited to China. Numbers of new confirmed cases seems to have 'levelled off'.

Alberta Flooding – An Alberta Regional Health Authority has notified the Ontario Chief Medical Officer of Health's office of an anticipated need for public health inspectors to assist with recovery activity following recent disastrous flooding. The information was shared

with Ontario health units. The potential for Northwestern Health Unit public health inspector staff to participate was discussed among administration and management staff. The Health Unit will await further communication from Alberta authorities.

7.2 Epidemiologist Report - *Submitted by Dorian Lunny, Epidemiologist*
Reference # 2013-06-27-6.2
The report will be retained on file.

Motion / Resolution: 91-2013	
THAT the Report of the Medical Officer of Health be accepted as presented.	D. Squires S. MacKinnon

Motion / Resolution: 92-2013	
THAT the Report of the Epidemiologist be received.	D. Squires S. MacKinnon

7. CORPORATE ADMINISTRATION

7.2 Finance Report – *Mark Perrault, CEO*
Reference #2013-06-27-7.2
The report will be retained on file.

Expenditure lines and significant variances to May 31, 2013, were reviewed. The current variance for Small Drinking Water Systems program will diminish with the commencement of seasonal inspections for isolated facilities.

Part 8 (Sewage) Program: Activity is on par with June 2012 activity.

7.1 Chief Executive Officer Report **-***Mark Perrault, CEO*
Reference # 2013-06-27-7.1
The Report was distributed to the meeting.

Purpose
To inform the Board of Health of any issues or activities of the Chief Executive Officer that do not warrant a separate report because they are for information and or discussion purposes only and there is no financial commitment.

Link to the Strategic Plan
Internal Services & Resources: Maintain a full complement of qualified staff
Integration and Responsiveness: Strengthen partnership and collaboration

Discussion

Preschool Speech and Language Program

Discussions with Firefly regarding contracted speech language services in Kenora and Red Lake have resulted in an agreement for the Health Unit to continue contracting one full-time speech pathologist in Kenora. The contract will be rewritten to reflect the new reduced cost and the cost savings will go to pay for existing Health Unit staff and to provide service to Red Lake.

We will also be applying for permanent funding for one additional speech pathologist, based in Sioux Lookout due to the high demand. As you are aware, the Ministry of Children and Youth Services had offered short term contract funding for a speech pathologist; but we have been unable to recruit appropriate staff due to the short-term nature of the contract.

Northern Dental Pilot – University of Toronto Study

We have been engaged in discussions with the Ministry of Health and Long-term Care (the Ministry) regarding a study to examine the impact of the Northern Dental Pilot on primary health care spending due to dental disease, which includes emergency room visits and surgical costs. The University of Toronto is willing to conduct the study with the services of a PHD student. We are currently examining options for paying for the cost of the study, which is estimated to be $48,000 per year over five years. It appears the Ministry is interested but also wants a commitment from their federal counterparts for assistance to support the project. As this is a 100% funded program, there is no financial impact on the Health Unit if this study proceeds.

Sioux Lookout First Nations Health Authority (SLFNHA) Implementation of a Public Health System Working Group

The Northwestern Health Unit is one of several partners on this working group, which is examining how to implement a public health system on First Nation communities. We met by teleconference for three hours on June 14. A face-to-face meeting is scheduled for July in Thunder Bay. As the legal boundaries of the Northwestern Health Unit include much of the territory covered by the SLFNHA, we have a stake in the outcomes of these discussions. Ideally, we want to see that all of the citizens of Ontario, regardless of where they live, have the same legal protections when it comes to their health. Whatever the outcome is, we will want to establish a close partnership with the resulting service provider in order for us to meet our mission.

Leadership and Change Management

With all of the changes to programs and management resulting from the implementation of the strategic plan, our Human Resources department organized training and support for managers and also for all staff to adapt to the changes. I would like to share with you what I wrote to introduce the topic for both the managers' session and the all staff webinar session:

> As you are aware, we, the Northwestern Health Unit, are embarking on a whole new way of doing things. Integration, whether of programs or administration, is the new status quo. We need to do things better, and we can only do things better if we work together on all of our collective goals, rather than each of us (program or individuals) only working on our own set of goals.
>
> We all need to take both leadership roles and the role of a supporting partner in order for this to work. It is hoped that this learning that we will be doing today is just one step in the continuum of learning about ourselves and how we react to change and how we can be agents of change, not just in our own domains but also to accomplish the mission of the Northwestern Health Unit – To improve the quality and length of life of our population – Health Lifestyles, Longer Lives Lived Well.

The management session focused on leadership, including:

- Identify core leadership behaviours and then document how to put them into action
- Be able to actively listen to your employees and give necessary feedback
- Better able to lead your organization through change

The all staff session focused on strategies to overcome any challenges encountered in the change process.

Integration of Finance and Human Resources Progress Report

One of my stated goals for the current restructuring is the integration of finance and human resource functions to create more efficiencies. We have physically connected the two departments and are actively integrating the filing system. Our first planning meeting with Alex Berry, QI Officer, is happening on Tuesday, June 25, 2013, where we will be looking at roles and responsibilities.

Finance Update

Our 2012 Settlement with the Ministry of Health and Long-term Care has been prepared and we are just waiting for the Ministry to fix an error on their template before we can submit it to our auditors. The settlement is due September 30, 2013.

Report of Conference Attended

Association of Local Public Health Agencies (alPHa) Meeting and AGM, June 3-4, 2013:

I attended the alPHa meeting with Julie Roy, Doug Squires, and Dr. Arthurs, and found the meeting worthwhile. Of particular note was the Boards of Health Section meeting on the second day. One of the discussion topics concerned changing the format of alPHa meetings and eliminating the two separate meetings that are conducted – one being the Council of Ontario Medical Officers of Health (COMOH) and the other being the Boards of Health Section. Each table of attendees discussed the issue. All tables with the exception of the one with Thunder Bay District Health Unit representatives agreed that there should not be a separate COMOH meeting; and that other health unit leaders, such as CEOs and Chief Nursing Officers, should be allowed to hold office for the alPHa executive positions. As you are aware, the Northwestern Health Unit has been in the lead for requesting this change, and one can presume that our former representative to alPHa's Board of Directors, Russ Fortier, had some influence in bringing this topic to the forefront.

Budgetary Impact

- None.

Recommendation

- That the Board of Health receives the Report of the Chief Executive Officer.

Verbal Update – *Provided by Mark Perrault*

Dental Health Program: The Ontario Dental Association has been lobbying for dental benefits (Ontario Works, Children in Need of Treatment – CINOT) to be administered by an

independent (external) company, to be chosen through a tender process. One tender is expected to be submitted by an insurer agency owned by the Ontario Dental Association.

Motion / Resolution: 93-2013	
THAT the Report of the Chief Executive Officer be accepted as presented.	J. Belluz D. Brown

Motion / Resolution: 94-2013	
THAT the Finance Report be accepted as presented.	J. Albanese J. Belluz

8. REPORTS OF CONFERENCE ATTENDANCE, alPHa AGM, JUNE 2-4, 2013

Verbal reports were provided by Board of Health delegates Julie Roy and Doug Squires. Highlights of the Association of Local Public Health Agencies (alPHa) conference included:

- Presentation by Michael Moss, author of Salt, Sugar, Fat: How the Food Giants Hooked Us.
- Motivational speaker Steve Foran - developing leadership capacity and healthier lives by incorporating appreciation and gratitude.
- Public Health Ontario (PHO) update for the influenza immunization program with Ontario pharmacies; and PHO's review of the Healthy Smiles Ontario program.
- Six resolutions were considered by the alPHa membership. Five were approved with some amendments. One was referred to the Board of Directors.

Disappointment was expressed that the time slot allotted for the Honourable Ministers Deb Matthews (Health & Long-Term Care), and Teresa Piruzza (Children and Youth Services) was so short (20 minutes).

9. NORTH WEST REGION REPRESENTATIVE TO alPHa BOARD OF DIRECTORS

Chair Julie Roy identified a conflict of interest. Doug Squires, Vice-Chair, spoke to the matter.

The current term of the North West Region representative to alPHa Board of Directors extends to June 2014. The position is currently vacant after Director Russ Fortier's public appointment expired February 2013. The alPHa Board of Directors will appoint a replacement for the remainder of the term, in September.

Motion / Resolution: 95-2013	
THAT the Board of Health for Northwestern Health Unit endorses Julie Roy as a candidate for appointment to the position of North West region representative to the Association of Local Public Health Agencies (alPHa) Board of Directors, for the remainder of the 2012-2014 term of this position.	D. Brown C. Baron

10. NON AGENDA ITEMS

There were no non agenda items.

11. NEXT MEETING DATE

Regular Meeting
Date: Friday, July 26, 2013 Start time: 8:30 a.m.
Location: Kenora NWHU City View office boardroom

Executive Committee Meeting
Date: Friday, July 12, 2013 Start time: 11:00 a.m.
Location: Kenora NWHU City View office boardroom

12. ADJOURNMENT

The Chair adjourned the meeting at 12:30 p.m.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS ..... DAY OF 2013

_____
CHAIR, BOARD OF HEALTH

_____
RECORDING SECRETARY

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 13 **Friday, July 12, 2013**

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Friday, July 12, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer, and Tara Rajala, Tax Administrator

REGRETS: Councillor Paul Ryan

Called to order 12.03 p.m.

1. **Non – Agenda**:
7. i) Officers and Signing Authority
ii) M. McCaig, CAO Purchase Card Expenses

2. Disclosure of pecuniary interest and the general nature thereof: None

3. **Andrew Hallikas – Ken Perry:** That the minutes from the previous meeting held on July 4, 2013 be approved as circulated.

CARRIED.

4. **Andrew Hallikas – Ken Perry:** That the Administration & Finance Executive Committee now meet in-camera in order to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

5. i) Police Services Board Request re: O.P.P. Annual Auction Proceeds – the Committee recommended approval to donate the proceeds from the 2013 O.P.P. Annual Auction in the amount of $1,919.94 to the Community Policing Committee for Youth Safety Initiatives in the Town of Fort Frances.

ii) 2012 Municipal Performance Measurement Program Results - the Committee recommended approval of the 2012 Municipal Performance Measurement Program Results and to publish the results on the Town of Fort Frances website.

iii) Requests for Reconsideration – Minutes of Settlement 2013 Tax Year – the Committee recommended to receive the Minutes of Settlement for properties located at 250 – 252 Scott Street and 319 Third Street West in Fort Frances for the 2013 taxation year and that the M.O.S. be processed. Further that the Minutes of Settlement for the Gas Distribution Lines not be accepted as this time pending further investigation, which may or may not include a municipal appeal of the Pipeline assessment reduction of 469,646.

6 Outstanding Items:

i) Old Shambles Road – CAO/Solicitor
ii) Couchiching Sewer and Water Agreement Signage
iii) Indigent Burial Policy – G. Treftlin, Clerk

7 Non-Agenda Items:

i) Officers & Signing Authority – the Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing officers authorized to conduct financial transactions on behalf of the Corporation.

ii) Mark McCaig, CAO Purchase Card Expenses – the Committee recommends approval of the purchase card expenses in the amount of $134.47 for Mark McCaig, CAO attendance at the Human Rights Tribunal meeting held on June 21, 2013 at the Valhalla Inn in Thunder Bay

8 Next meeting date: August 6, 2013 at 12:00 p.m.

Ken Parry, Chair

Mark McCaig, Administrator

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TOWN OF FORT

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
Minutes of Meeting – 15 July 2013 (Session 38)

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Monday the 15th day of July 2013.

Present: J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, M. McCaig, F. Flatt, R. Avis, P. Briere

1. **CALL TO ORDER –** 8:05 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS**
   - Inclusion of next meeting date on agenda
   - Signage request for Emerald Borer Task Force
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** – The minutes of June 17, 2013 were approved as circulated.
5. **ITEMS REFERRED FROM COUNCIL**
   a. Request from North-Air Services Re: Limousine Agreement – A recommendation will be made to Council to enter into a new agreement with North-Air Services including preparation of required by-law.
6. **BUSINESS**
   a. Zoning Amendment 8/98-YY – Lillie Avenue @ Elizabeth St. W. (Community Garden) – A recommendation will be made to Council to approve the amendment with site specific provisions, including preparation of required by-law.
7. **ITEMS CARRIED FORWARD (held in abeyance)**
   a. BIA Chairperson Doug Anderson request (March 20th 2013) Re: Consideration of a Public Nuisance By-Law – Staff conducting additional research.
8. **NON-AGENDA ITEMS**
   a. Councillor Albanese requested the agenda include the next meeting date as a separate item. The next meeting date will be shown on the agenda separately rather than including with meeting close as it has been.
   b. Signage request from Emerald Ash Borer Task Force – This issue has been held in abeyance since December 2012 pending determination of options for location of signs. By-Law Officer P. Briere was in attendance to receive input from committee and will obtain input from Operations & Facilities as well prior to proceeding. A recommendation will be made to Council to erect 2 signs once locations are established and utility locates are completed.
9. **MEETING CLOSE** - 8:40 a.m. (Next meeting Tuesday, August 6th @ 8:00 am)

John Albanese
Chairperson

Committee Administrator