

## **Community Services Executive Committee**

### **AGENDA**

Tuesday, September 3, 2013 – 10:30 a.m.

'52 Canadians Meeting Room

Memorial Sports Centre

1. CALL TO ORDER (Session #47)
2. APPROVAL OF MINUTES – July 4, 2013
3. CALL FOR NON-AGENDA ITEMS
4. DISCLOSURES OF CONFLICT OF INTEREST (& the general nature thereof)
5. ITEMS REFERRED FROM COUNCIL  
NIL
6. NEW BUSINESS
  - a) Appointment to Museum Advisory Committee
  - b) Community Services Financials – Budget vs Actual to June 30, 2013
7. NON-AGENDA ITEMS
8. INFORMATION
  - a) Next Meeting Date – September 16, 2013
9. CLOSING

**TOWN OF FORT FRANCES**  
**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Monday, July 4, 2013      **Session No.** 46

A meeting of the Community Services Executive Committee was held in the IFK Conference Room beginning 10:27 a.m.

**Committee Members present:** A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; J. Kabel – Manager of Community Services

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**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:27 am. J. Kabel recorded the minutes of the meeting.

**APPROVAL OF MINUTES:**

Minutes of the June 3, 2013 Community Services Executive Committee were approved as circulated.

**DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):**

NIL

**ITEMS REFERRED FROM COUNCIL:**

- a) Auquathlon Event at Pither's Point Park – September 8, 2013 (request received May 14, 2013 – Jeff Tilbury) – Community Services looked at the advice given by the other executive committees and insurance agent to compile six stipulations in a recommendation to Council for the event to function with as much due diligence and safety as possible for event organizers, participants, and the town.
- b) Kiwanis Sunny Cove Camp Fee Schedule Changes – the committee made a recommendation to Council to authorize the adoption of two additional rental options for Kiwanis Sunny Cove Camp as a meeting space (only) with the following fee schedule: Half Day Use Meeting Space - \$75, Full Day Use Meeting Space - \$125.

**NEW BUSINESS:**

- a) DSSAB Funding Agreement – A briefing note was discussed that outlined that the Fort Frances Children's Complex will benefit with as much as \$215,000 in additional funding for the current financial year position to upgrade existing infrastructure, have staff receive extra training to better serve our children, ease some of the extra cost burden incurred by parents currently, and potentially position itself to operate with less tax dollar input.

**NON-AGENDA ITEMS:**

NIL

**INFORMATION**

- a) Next Meeting Date – TBD.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 10:37 am.

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Chair

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Manager (or Superintendent)/Secretary



## REPORT

**TO:** Mayor and Council

**FROM:** Jason Kabel, Manager of Community Services

**DATE:** August 29, 2013

**RE:** **Museum Advisory Committee – Mary Hickling**

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The Community Services Executive Committee has reviewed the application for appointment to the Fort Frances Museum Advisory Committee submitted by

Mary Hickling

Mary is an active, long-time member in the community. She has served the Rainy River district on other committees previously as a parent, teacher, and a dynamic member of the arts community. The Community Services Executive Committee supports this application and feels strongly that the Museum Advisory Committee will truly benefit with Mary as a member.

With this appointment to the Museum Advisory Committee all of the positions on the committee available to the public will have been filled.

Respectfully Submitted,

Jason Kabel,  
Manager of Community Services

Council's approval of this report will appoint Mary Hickling to the Museum Advisory Committee for the remaining term of the current Council to November 30, 2014.
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## TOWN OF FORT FRANCES



### APPLICATION TO SERVE ON AN ADVISORY COMMITTEE OR A BOARD

*Please See Additional Information on the Reverse Side of this Form*

Advisory Committee/Board applied for: Museum

Name in Full: Mary Hickling

Mailing Address

If not same as

Address of Residence: 609 Victoria Ave Residence: \_\_\_\_\_

Postal Code: P9A 2C7

Business Phone # \_\_\_\_\_ Residence Phone # 274-7024

Are you a Canadian citizen? Yes

Are you now or will you be by December 1 of this year 18 years of age or older? Yes

If you have not resided in Fort Frances for the past full year, on what date did you become a resident? \_\_\_\_\_

Additional information (personal interests, hobbies, community involvement): Travel, photography, gardening, collecting, yoga, curling, square dancing, church activities & volunteering.

Why do you want to be a member of this advisory committee or board? I am interested in contributing to the ongoing relevance and sustainability of our community museum.

Date: August 27, 2013 Signature: Mary Hickling

PERSONAL INFORMATION ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE MUNICIPAL ACT, R.S.O. 1990, C.M.45, AS AMENDED, AND WILL BE USED TO DETERMINE ELIGIBILITY FOR APPOINTMENT TO THE ADVISORY COMMITTEE/BOARD APPLIED FOR. QUESTIONS ABOUT THIS COLLECTION OF PERSONAL INFORMATION SHOULD BE DIRECTED TO THE TOWN CLERK, 320 PORTAGE AVENUE, FORT FRANCES, ONTARIO P9A 3P9

	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to June 30, 2013	Difference	% diff.
<i>Sister Betty Kennedy Centre</i>						
Total Revenue	(49,000)	(48,006.93)	(50,200)	(15,026.00)	(35,174)	70.07%
Total Expenditures	79,200	85,285.40	80,000	36,876.03	43,124	53.90%
Total Sister Betty Kennedy Centre	30,200	37,278.47	29,800	21,850.03	7,950	26.68%
<i>Children's Day Care</i>						
Total Revenue	(564,730)	(689,555.65)	(688,740)	(297,568.94)	(391,171)	56.80%
Total Expenditures	640,260	783,232.63	755,678	346,030.37	409,648	54.21%
Total Children's Day Care	75,530	93,676.98	66,938	48,461.43	18,477	27.60%
<i>Toy Lending Resource Centre (Best Start Hub)</i>						
Total Revenue	(235,850)	(155,223.00)	(155,220)	(76,065.84)	(79,154)	50.99%
Total Expenditures	241,150	155,223.00	154,727	72,215.01	82,512	53.33%
Total Toy Lending Library (Best Start Hub)	5,300	0.00	(493)	(3,850.83)	3,358	-681.10%
<i>Handi-Van Transit Services:</i>						
Total Revenue	(106,640)	(137,047.35)	(113,000)	(20,084.50)	(92,916)	82.23%
Total Expenditures	200,500	237,571.63	213,544	86,680.12	126,864	59.41%
Total Handi Transit Services	93,860	100,524.28	100,544	66,595.62	33,948	33.76%
<i>Townshend Theatre</i>						
Total Revenue	(18,500)	(13,147.50)	(15,250)	(6,884.23)	(8,366)	54.86%
Total Expenditures	18,500	11,904.15	15,250	2,034.12	13,216	86.66%
Total Townsend Theatre	0	(1,243.35)	0	(4,850.11)	4,850	
<i>Recreation Facilities</i>						
Total Revenue	(429,800)	(405,816.28)	(384,406)	(186,227.59)	(198,178)	51.55%
Total Expenditures	891,050	1,191,694.16	912,623	422,442.58	490,180	53.71%
Total Recreation Facilities	461,250	785,877.88	528,217	236,214.99	292,002	55.28%

<i>Recreation Programs</i>									
Total Revenue	(283,600)	(314,289.48)	(289,200)	(185,726.44)	(103,474)	35.78%			
Total Expenditures	422,930	377,892.92	392,200	171,736.24	220,464	56.21%			
Total Recreation Programs	139,330	63,603.44	103,000	(13,990.20)	116,990	113.58%			
<i>Community Services</i>									
Total Revenue	(15,000)	(17,000.00)	(15,000)	(7,500.00)	(7,500)	50.00%			
Total Expenditures	163,560	155,160.82	149,166	58,112.95	91,053	61.04%			
Total Community Services	148,560	138,160.82	134,166	50,612.95	83,553	62.28%			
<i>Sunny Cove Camp</i>									
Total Revenue	(48,800)	(45,947.13)	(46,000)	(17,198.96)	(28,801)	62.61%			
Total Expenditures	47,490	52,478.92	46,000	18,013.26	27,987	60.84%			
Total Sunny Cove Camp	(1,310)	6,531.79	0	814.30	(814)				
<i>Public Library</i>									
Total Revenue	(100,920)	(134,937.66)	(73,540)	(36,098.89)	(37,441)	50.91%			
Total Expenditures	571,260	772,463.94	543,700	256,108.68	287,591	52.90%			
Total Library	470,340	637,526.28	470,160	220,009.79	250,150	53.21%			
<i>Museum</i>									
Total Revenue	(35,100)	(40,193.45)	(68,515)	(41,165.04)	(27,350)	39.92%			
Total Expenditures	163,500	249,362.79	190,105	83,670.67	106,434	55.99%			
Total Museum	128,400	209,169.34	121,590	42,505.63	79,084	65.04%			
<i>Waterfront Development (Sorting Gap Marina)</i>									
Total Revenue	(94,800)	(91,801.23)	(89,000)	(29,975.29)	(59,025)	66.32%			
Total Expenses	142,610	151,106.72	142,550	38,287.86	104,262	73.14%			
Total Waterfront Development	47,810	59,305.49	53,550	8,312.57	45,237	84.48%			
<i>Total C S Revenue</i>									
Total C S Revenue	(2,114,280)	(2,224,650)	(2,119,351)	(985,364)	(1,133,987)	53.51%			
Total C S Expenditures	3,717,945	4,355,061	3,726,823	1,653,112	2,073,711	55.64%			
TOTAL COMMUNITY SERVICES	1,603,665	2,130,411.42	1,607,472	667,747.92	939,724	58.46%			
		(571,468.98)							
		1,558,942.44							