

# TOWN OF FORT FRANCES

## AGENDA - September 23, 2013

### MEETING - Council Chambers , Civic Centre

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#### **COUNCIL MEETING**

(Session No. 88) 6:35 p.m. to p.m. to 8:00 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Delegations/Deputations:**

2.1 Public Meeting re: 2014 Budget:

2.2 Verbal Submissions:

4 - 22

- 1) Doug Anderson, Chairperson, The Downtown BIA re: Demolition of the Derelict Rainy Lake Hotel;
- 2) Lieutenant Dennis Maybury re: The Salvation Army - 100th Anniversary Celebrations;
- 3) Sarah Marusyk and Cathy Tysz, Committee Members - Boundary Waters Dragon Boat Club re: Support of the Dragon Boat Festival;
- 4) Mark Caron, President and Kathy Emes, Past President, Fort Frances Chamber of Commerce re: Tourism and Operating Support;
- 5) Merv Ahrens re: Maintenance and Replacement of Town Trees.

2.3 Written Submissions:

23 - 26

- 1) Fort Frances Meals on Wheels Program;
- 2) Request from A. Christiansen - Consideration of Tennis Courts in the 2014 Budget Process.

#### **Consent Agenda:**

3.1 Council Consent Summary Report:

27

3.2 Items Referred from Committee of the Whole

3.3 Request received September 18, 2013 from Restorative Justice Division, Correctional Service Canada re: Proclaiming November 17-24, 2013 as "Restorative Justice Week 2013" in the Town of Fort Frances.

28 - 30

**Approval of Council Minutes: \***

4.1 Session No. 87 dated September 9, 2013.

**Approval of Committee of the Whole Minutes: \***

5.1 Session No. 108 dated September 9, 2013.

**Resolutions from tonight's Committee meeting**

**Information Correspondence:**

- |      |   |         |
|------|---|---------|
| 7.1  | Association of Municipalities of Ontario Communicate dated September 12th; September 16th re: AMO Report to Members - Highlights of the August 2013 Board Meeting; and Working with Media and Social Media in Northern Ontario and September 18th re: 'Municipal Investment Basics' - Session Dates Fast Approaching; and Energy Planning Workshop Offers Best Practices and Much More. | 31 - 44 |
| 7.2  | Association of Municipalities of Ontario Watch File dated September 12 and 19, 2013.  | 45 - 48 |
| 7.3  | Correspondence dated September 16, 2013 from TransCanada Corporation to Mayor D. Canfield, President, Northwestern Ontario Municipal Association (NOMA) re: Proposed Conversion of a Portion (Energy East) of the Mainline Gas Transmission - Clarification on Tolls, and Supply of Natural Gas Transmission.   | 49 - 51 |
| 7.4  | Sister Kennedy Centre Board - 30th Anniversary Celebration Activities Update dated August 25, 2013.   | 52 - 56 |
| 7.5  | Resolution passed September 17, 2013 from City of Kenora re: Provincial Ban of Flying Lanterns.   | 57 - 58 |
| 7.6  | Notice of Annual Kenora District Camp Owners and North Western Ontario Tourism Associations Fall Meeting - October 2, 2013 at Evergreen Lodge on Eagle Lake.  | 59      |
| 7.7  | Invitation received September 16, 2013 from Infrastructure Ontario re: Join Us At The Northwestern Ontario Regional Conference - September 25 - 27, 2013.   | 60      |
| 7.8  | Invitation from Ontario Trillium Foundation re: Information Sessions for Community Grants Programs - September 25th - Kenora; September 26th - Dryden; and September 27th, 2013 - Sioux Lookout.  | 61 - 64 |
| 7.9  | Fall 2013 - AMCTO Municipal Monitor**.  |         |
| 7.10 | Federation of Canadian Municipalities News Releases dated September 7th re: New Infrastructure Programs Must Meet Cities and Communities Needs; and September 13th re: Municipalities Need Information on Dangerous Goods After Second Train Derailment in Calgary.   | 65 - 66 |

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<b><u>Minutes:</u></b>	
8.1 Town of Fort Frances Police Services Board dated May 28th and June 14, 2013*.	67 - 69
8.2 Operations and Facilities Executive Committee dated August 21, 2013*.	70 - 71
8.3 Downtown Business Improvement Area Board of Management dated August 14, 2013.	72 - 74
8.4 Administration and Finance Executive Committee dated September 3, 2013*.	75 - 76
8.5 Community Services Executive Committee dated September 3, 2013*.	77
8.6 Planning and Development Executive Committee dated September 3, 2013*.	78 - 79
8.7 Fort Frances Museum Advisory Committee dated September 16, 2013.	80 - 81

**Non-agenda Items 7:55 p.m.**

**\* Previously distributed to Council**

**\*\* Items can be viewed by contacting the Clerk**

The Downtown Fort Frances BIA



335 Scott Street, Fort Frances, ON P9A 1H1

Phone: 807.274.7502

Email: biadff@vianet.ca



September 18<sup>th</sup>, 2013

The Mayor & Council  
Town of Fort Frances  
Portage Avenue  
FORT FRANCES

Dear Sirs

### **Demolition of the Derelict Rainy Lake Hotel**

This letter is request to Mayor and Council to consider the inclusion in the Town of Fort Frances budget and allocate funds dedicated to the demolition of the Rainy Lake Hotel.

The building, once an iconic landmark, has now become an eyesore on Scott Street and as can be seen in the attached pictures now represent a serious health hazard to the inhabitants of buildings and businesses in the surrounding area.

Over the past few years a number of studies have been carried for the demolition of the building and as a community we need to make a collaborative proactive effort to move this work forward.

Obvious signs of decay and neglect that can be viewed from the outside of the building which are shown in the attached photographs are:

- Broken windows
- Boarded up windows
- Visible animal excrement on and around the building
- Hanging cables
- Overgrown with weeds
- Rusting pipes and ladders
- Gaping holes around base of building
- Quantities garbage

The Town of Fort Frances, the BIA, the Fort Frances Chamber of Commerce and Rainy River Future Development and other interested stakeholders need to work collaboratively to resolve this situation.

This must be considered an imperative and urgent project if the Town of Fort Frances is going to be successful in its endeavours to grow the tourism industry, become an attractive destination for newcomers, including doctors, business development and new industry. A derelict building on the main street of Fort Frances has severe negative impact on passersby.



Previous studies and reports indicate that there is no future for the Rainy Lake Hotel as a building. Now is the time for action. Please give funding for this action your most serious consideration

Respectfully,

A handwritten signature in blue ink, appearing to read 'Douglas Anderson', with a stylized, cursive script.

Douglas Anderson

On behalf of the Downtown Fort Frances BIA

















































Giving  
Hope  
Today

The Salvation Army  
Rainy River District  
Community Services and Mission

316 Victoria Avenue  
Fort Frances, Ontario P9A 2C2  
Telephone : (807)274-3871  
Fax : (807)274-0761

E-mail : salarmy@jam21.net

AGENDA ITEM #2.2



*Mayor Roy Avis and Council  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario*

*September 18<sup>th</sup>, 2013*

*Dear Mayor Avis and Council:*

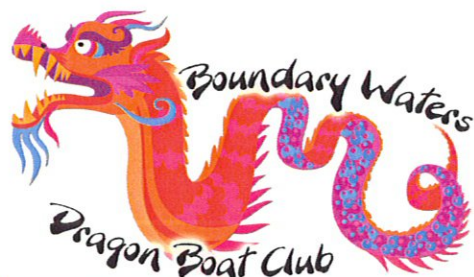
*Next Year marks 100 years of service by "The Salvation Army" to the Fort Frances community and the surrounding Rainy River District. In view of this milestone, we will be having anniversary celebrations during the first week of April, 2014.*

*I respectfully request permission to make a presentation at the next Public Budget meeting, seeking Council's consideration for financial assistance with our anniversary.*

*During my presentation, I will briefly highlight what is planned, and how the funds will be used to assist us with our celebration.*

*Committed to His Service,*

  
*Lieutenant Dennis Maybury  
Corps Officer  
The Salvation Army  
Fort Frances Ministries*



304 Scott Street  
Fort Frances, Ontario  
P9A 1G9

Phone: 807.274-2282

Fax: 807.274.2352

E-Mail: [marketing@ncds4jobs.ca](mailto:marketing@ncds4jobs.ca)

Tuesday, September 17<sup>th</sup>, 2013

Mayor and Council  
Town of Fort Frances  
320 Portage Ave.  
Fort Frances, ON P9A 3P9

Dear Mayor and Council,

I thank you for the consideration of your support of the annual Dragon Boat Festival; Fort Frances' fastest growing community event.

In the two short years since its founding, the Boundary Waters Dragon Boat Club has played a major role in the creation and development of a Dragon Boat Festival which takes place on July 1<sup>st</sup> of each year. This past summer we worked diligently with other local committees (Canada Day Committee, Fun in the Sun Committee, FF Chamber Events & Projects Committee, the International Pulling for Peace Committee, and Community Living Fort Frances & District) to co-ordinate events and provide a cohesive and inclusive Canada Day. The Dragon Boat Club organized 15 vendors, the marina site map, brought in 22 Dragons to assist with course and race day set up, and had 13 teams and 200 paddlers compete on the water. Over 1,500 attendees from the community enjoyed this event this year, and was number one in a poll conducted by the Fort Frances Times as the 2013 summer event most likely to be attended again.

A priority need for the Dragon Boat Club, which operates as a non-profit organization under the direction of a Board of Directors, is assistance with the costs associated with site preparation and race day maintenance, advertising, and promotion of the event. Although we did receive funding from the Trillium Foundation, these funds are specifically allocated, to items such as the purchase of a new boat, trailer, paddles, storage unit, and life jackets to help establish our Dragon Boat Club and annual Festival, with necessary reporting of all dollars spent.

As such, the Boundary Waters Dragon Boat Club is requesting \$ 2,500 from the Town of Fort Frances to support our effort to provide a local event that we can all be proud of, as well as an essential destination tourist draw to inject needed dollars into our local economy. A contribution from the Town of Fort Frances would be very welcome to assist us with the costs of hosting such a large scale community event that has proven great promise in growing substantially over the coming years.

We believe that the Dragon Boat Festival is consistent with the mission and economic interest of the Town, and we hope that you will find it in your budget to support this community event. If I can provide additional information to encourage consideration of our request, please feel free to contact me at (807) 274-2282.

Most sincerely,



Sarah Marusyk, Board Member  
on behalf of: Boundary Waters Dragon Boat Club

ENC: Dragon Boat Festival Event Video 2013



Tuesday, September 18, 2013

Mayor and Council  
Town of Fort Frances  
320 Portage Ave.  
Fort Frances, ON P9A 3P9



Re: Tourism and Operating Support

Dear Mayor and Council:

The Fort Frances Chamber has been for decades and still remains an essential key in tourism and promotion of the Fort Frances area, and as such, we urge council to provide us with \$10,000 for the purposes of marketing and providing tourism support to the Fort Frances area for the upcoming year.

As we have continually experienced year after year, many visitors travelling to our area or that are considering visiting our area, contact the Chamber of Commerce as their first and perhaps only information organization. We most definitely expect the upcoming year to be no different. Our office receives a recorded and documented average of 344 tourist inquiries each and every month requesting packages and information via text, email, telephone, and walk-in visits. Our 1-800 number is also used on billboards, websites (such as the Sunset Country Travel Association, FFCC), in magazines (such as the Sunset Country Travel Guide, Discover Fort Frances), and on maps (such as the Northwestern Ontario Vacation Guide Map) all over Northwestern Ontario and Minnesota. These resources reach thousands of potential tourists, many of whom then contact our office for more information.

As always the Chamber intends to continue to promote Fort Frances in 2014 through increased marketing initiatives throughout the entire upcoming calendar year. With the support of the Town of Fort Frances we will be able to continue to provide high quality tourist information through:

- Advertisements (Sunset Country Magazine, Discover Fort Frances Magazine, billboards, posters)
- The hiring of Student Travel councilors,
- Mailings of hundreds of tourist packages to national and international destinations,
- Accommodating college groups that are planning to visit our area (such as the group from Benoit College in 2013),
- Vacation planning (dining, lodging, historical sites, attractions, shopping),



- Providing directional advice and area maps (such as the Northwestern Ontario Vacation Guide Map, 2-sided area map – 9,500 copies distributed to NWOntario and northern Minnesota, and 500 copies distributed of the Chamber/BIA map of Fort Frances with activities listed that were distributed to local businesses),
- Ongoing maintenance and distribution of our Travel and Tourism Binder to local businesses, and
- Support, assistance, and promotion of many local event committees that seek to draw tourists to our area such as the Boundary Waters Dragon Boat Club, Nordic Ski Club, and Rainy Lake Triathlon Club just to name a few.

These efforts benefit our Chamber members, non-members, service groups, event committees, and the entire Fort Frances community at large. We sincerely thank you for your consideration, and look forward to provide continuing service to the Town of Fort Frances.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Caron', with a long horizontal flourish extending to the right.

Mark Caron, President  
Fort Frances Chamber of Commerce

ENC: Tourism Inquiry Totals Spreadsheet

# Tourism Inquiry Totals May 13th, 2013 to September 16th, 2013

Monthly Totals	Directions	Dining	Lodging	Gift Shops / Shopping	Border	Fishing / boating	Tours	Packages Sent	Vacation Planning	Ice In / Out	Trails	Other / General Tourism
May-13	55	8	2	12	5	14	4	4	4	8	24	35
Jun-13	122	34	28	354	24	42	17	4	4		20	27
Jul-13	85	36	2	10	10	28	3	27	27		14	
Aug-13	61	32	26	30	15	9	7	7	7		1	
Sep-13	27	10	11	3	8	5	2	4	4		4	10
Oct-13												
Nov-13												
Dec-13												
TOTALS	350	120	69	409	62	98	33	46	46	8	63	72

1,376 Inquiries Total in 4 Month Period

408 Williams Avenue  
Fort Frances, ON  
P9A 3V1

September 16, 2013

TOWN OF FORT FRANCES  
P.O. Box 38  
Fort Frances, ON  
P9A 3M5

Attn.: Laurie Witherspoon, Treasurer

Dear Ms. Witherspoon:

Please convey to the Fort Frances Town Council our appreciation for the grant we received to assist the Meals on Wheels Program during the year 2013. We are again requesting your continued financial support and solicit a grant for 2014. We are asking for an increase of \$500.00 over last years grant to cover wage increase and employer contributions. We are submitting to your budget a request for **\$19,000.00.**

Enclosed:

- a) Financial statement for the year 2012
- b) Proposed budget for the year 2014

If there are any questions regarding the program or our request, we will be pleased to forward any additional information. I can be contacted by phone or email as well as our President, Marg Rousseau at 274-9446 or by email: [margrou@hotmail.ca](mailto:margrou@hotmail.ca)

Thank you for your consideration.

Sincerely,

Carmen Williamson, Treasurer  
Fort Frances Meals on Wheels  
(807) 274-3683  
(807) 275-6237  
[carmenc@jam21.net](mailto:carmenc@jam21.net)

Encl.2/ccw





**FORT FRANCES MEALS ON WHEELS  
STATEMENT OF INCOME AND EXPENSES  
FOR THE PERIOD  
JANUARY 1, 2012 TO DECEMBER 31, 2012**

**Bank Balance December 31, 2010** **\$ 4,720.10**

**INCOME**

Grant- Town of Fort Frances	\$18,000.00	
Meal Recipients	24,528.00	
Donations	<u>100.00</u>	<u>42,628.00</u>
		47,348.10

**EXPENSES**

Rainycrest	\$28,055.00	
Wages	13,842.36	
Employee Benefits	851.40	
Travel and Gas Reimbursement	1,248.09	
Office expenses	72.18	
Honorarium	150.00	
HST	<u>4.60</u>	<u>44,223.63</u>

**Bank Balance December 31, 2012** **\$ 3,124.47**

**INVESTMENTS**

TD Money Market GIC    \$5,650.14

**\*\*I Certify this statement to be true, April 18, 2013. Pam Munn**

**FORT FRANCES MEALS ON WHEELS  
PROPOSED BUDGET  
JANUARY 1, 2014 - DECEMBER 31, 2014**



**PROJECTED INCOME:**

Grant - Town of Fort Frances	19,000.00	
Recipients Income	26,000.00	
Interest Income	<u>15.00</u>	
 Total		 <u>45,015.00</u>

**PROJECTED EXPENSES:**

Rainycrest	26,000.00	
Wages	15,270.00	
Gas Reimbursement	1,600.00	
Employer Paid Benefits	970.00	
Honorariums	500.00	
Office	<u>200.00</u>	
 Total		 <u>44,540.00</u>

Projected Surplus	<u>475.00</u>
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September 15, 2013

Mayor & Council  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9



Dear Mayor & Council,

I am writing representing a group of local tennis enthusiasts who would like there to be consideration given to tennis courts as part of the 2014 budget process.

I have lived all my life in Fort Frances and have been able to enjoy playing the game of tennis most of the years that I have been here. As you know, the tennis courts that were adjacent to the Memorial Sports Centre for many years were in disrepair and were declared redundant with the planning of the new library.

Tennis is a lifelong sport that appeals to a wide range of ages. I feel that it is a community service that Fort Frances no longer offers its citizens that many other, much smaller communities in North Western Ontario and around the world do. When one considers how we attract new people to our community, including doctors, the first things mentioned are the waterfront walking path, gorgeous lake, two ice surfaces, new schools, new library, two golf courses nearby, and other wonderful attributes of our town. It would be great if we would be able to also boast about our new tennis courts to further attract outsiders.

New courts would not only be a selling feature to outsiders but would also be a tremendous benefit to our school programs who would be able to offer it through physical education. I recall for many years when the high school would bus classes to our courts as a component of their program. I also recall when the summer program kids with the Town would benefit from time on the tennis courts as I volunteered in a coaching/teaching capacity. I believe the Town and the Rainy River District School Board were at one time engaged in a joint effort to pursue building tennis courts.

I am requesting that you give consideration to new tennis courts as part of your imminent budget process.

Sincerely,

Al Christiansen



**REPORT TO:** Mayor and Council

**FROM:** K.M. Lawson

**SUBJECT:** Town of Fort Frances  
Council Meeting - Monday, September 23, 2013  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Request received September 18, 2013 from Restorative Justice Division, Correctional Service Canada re: Proclaiming November 17-24, 2013 as "Restorative Justice Week" in the Town of Fort Frances.
  - requester will be advised of Council's proclamation.

  
/kl

**September 19, 2013**





Kathy Lawson/Frances  
18/09/2013 08:21 AM

To  
cc  
bcc  
Subject Proclamation Request - Restorative Justice Week /  
Demande de proclamation - Semaine de la justice  
réparatrice

To whom it may concern,

Commissioner Don Head and Correctional Service Canada (CSC) are pleased to invite all Mayors, Chiefs, Reeves, Councillors and community leaders from across Canada to proclaim Restorative Justice Week 2013.

Restorative Justice Week 2013 will be held in Canada, and throughout the world, from **November 17-24**. The theme this year is **"Inspiring innovation"**.

For more information on Restorative Justice Week 2013 events and available resources, visit CSC's Restorative Justice Division website at [www.csc-scc.gc.ca/restorative-justice/index-eng.shtml](http://www.csc-scc.gc.ca/restorative-justice/index-eng.shtml).

**Please send a copy of your signed proclamation or the minutes of the meeting proclaiming Restorative Justice Week 2013, as well as your contact information, by email to [restorativejustice@csc-scc.gc.ca](mailto:restorativejustice@csc-scc.gc.ca) or by fax to 613-943-2171.**

Note: If policy precludes your jurisdiction from proclaiming events, please advise as this information is collected annually for statistical purposes.

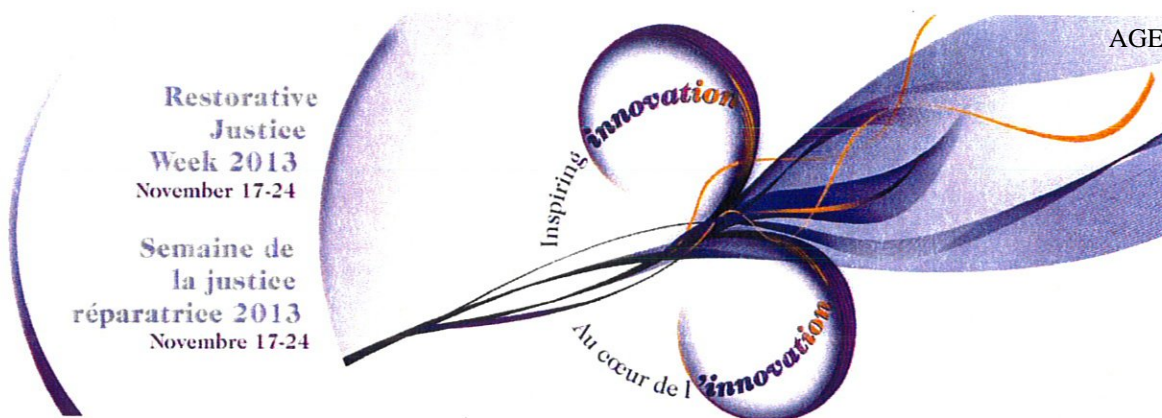
**Patrick Stidwill**  
**Restorative Justice Division | Division de la Justice réparatrice**  
Correctional Service Canada | Service correctionnel Canada  
340 Laurier Avenue West | avenue Laurier ouest  
Ottawa, Ontario K1A 0P9  
[Patrick.Stidwill@CSC-SCC.GC.CA](mailto:Patrick.Stidwill@CSC-SCC.GC.CA)  
Telephone | Téléphone 613-995-7863  
Facsimile | Télécopieur 613-943-2171  
Government of Canada | Gouvernement du Canada



RJ Week Generic Proclamation, v2, Final, 2013-06-19, BIL.doc RJ Week Proclamation Call Letter, Final, v2, 2013-06-21, BIL.pdf







It gives me great pleasure to call upon all Mayors, Chiefs, Reeves, Councillors and community leaders from across Canada to **proclaim Restorative Justice Week 2013**. The Correctional Service of Canada (CSC) has been an active partner in the restorative justice (RJ) community for more than a decade and has been proud to provide leadership to the annual celebration since 1996.

Restorative Justice Week 2013 will be held in Canada, and throughout the world, from **November 17-24** for the purpose of sharing the concrete learning and results that have come from the growing experience of practitioners and stakeholders in the application of a RJ approach and related processes.

The theme this year is "**Inspiring Innovation**". RJ is a philosophy and an approach that views crime and conflict as harm done to people and relationships. It is a non-adversarial, non-retributive approach to justice that emphasizes healing in victims, accountability of offenders, and the involvement of citizens in creating healthier, safer communities.

**Inspiring Innovation** encourages us to share and draw from leading edge examples of RJ as an inspired approach to justice. In addition to showcasing the field's achievements, the hope is that the theme will motivate those working in RJ to seek novel ways to contribute further to this valuable work be it through new technologies, resourcing options, service models, etc.

Municipal recognition of Restorative Justice Week increases from year to year. In 2012, 273 municipalities across Canada proclaimed Restorative Justice Week, representing 19.64% of the Canadian population. Restorative Justice Week was also celebrated in over 20 other countries. This year, with your support, we hope to build on this success. Here are some ideas of what you could do as leaders in your community:

- proclaim Restorative Justice Week 2013. Included with this letter is a copy of the [proclamation](#);
- host a town hall meeting to promote and raise awareness about how RJ is expressed in your communities;
- challenge your community partners to create a local planning committee for Restorative Justice Week 2013 activities;
- invite a guest speaker from your community, who is involved in RJ, to share their perspectives.

For more information on Restorative Justice Week 2013 events and available resources, visit CSC's Restorative Justice Division website at [www.csc-scc.gc.ca/restorative-justice/index-eng.shtml](http://www.csc-scc.gc.ca/restorative-justice/index-eng.shtml).

**Please send a copy of your signed proclamation or the minutes of the meeting proclaiming Restorative Justice Week 2013, as well as your contact information, by email to [restorativejustice@csc-scc.gc.ca](mailto:restorativejustice@csc-scc.gc.ca) or by fax to 613-943-2171.**

Note: If policy precludes your jurisdiction from proclaiming events, please advise as this information is collected annually for statistical purposes.

Don Head  
Commissioner



Restorative  
Justice  
Week 2013  
November 17-24

Semaine de  
la justice  
réparatrice 2013  
Novembre 17-24



*WHEREAS*, in the face of crime or conflict, restorative justice offers a philosophy and approach that views these matters principally as harm done to people and relationships; and

*WHEREAS*, restorative justice is a non-adversarial, non-retributive approach to justice that emphasizes healing in victims, accountability of offenders, and the involvement of citizens in creating healthier, safer communities.

*WHEREAS*, this year's theme for Restorative Justice Week is **"Inspiring Innovation"**, it is an opportunity to learn about restorative justice, educate and celebrate along with other communities across the country during the week.

*THEREFORE*, I, \_\_\_\_\_, do hereby  
(Title and Name),

*proclaim November 17 - November 24, 2013 as Restorative Justice Week in the*

\_\_\_\_\_ of \_\_\_\_\_.  
(type of municipality) (name of municipality)



Kathy Lawson/Frances  
16/09/2013 09:46 AM

To  
cc  
bcc  
Subject Policy Update - AMO Report to Members - Highlights of the August 2013 Board Meeting

## **TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL**

September 12, 2013

### **AMO Report to Members Highlights of the August 2013 Board Meeting**

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the August 17, 2013 Board Meeting follow:

#### **Municipal Waste Diversion Issues**

The Board approved AMO's proposed submission to Bill 91, the Waste Reduction Act. Key points that will be emphasized in the response include: the importance of municipal roles and responsibilities in waste diversion, that reasonable costs be established through mediated negotiation and continuous improvement, that accessibility and convenience service standards for residents are supported as well as other key points. AMO will also be preparing messaging for members on the municipal role, efforts and investments in provincial diversion programs so councils can provide their support to the Bill.

Contact: Monika Turner, Director of Policy, email: [mturner@amo.on.ca](mailto:mturner@amo.on.ca), Ext. 318.

#### **Energy Matters: Long-Term Energy Plan, Conservation Consultations and Regional Energy (Electricity) Planning**

The Board approved a response to the Minister of Energy who is seeking municipal feedback to a Long Term Energy Plan, energy conservation and regional energy planning consultations. A Long Term Energy Plan that addresses crucial energy, economic and environmental issues is needed. AMO's Energy Task Force indicated that municipalities are supportive of regional energy generation with the understanding that regional plans will integrate local and provincial energy goals.

Contact: Cathie Brown, Senior Advisor, email: [cathiebrown@amo.on.ca](mailto:cathiebrown@amo.on.ca), Ext. 342.

#### **Response to the Ministry of Infrastructure on New Rural, Small Urban, Northern Fund**

Discussion ensued on AMO's proposed approach to the distribution formula of the \$100



million Rural, Small Urban and Northern Municipal Infrastructure Fund. The Board endorsed AMO's Caucus Committee recommendation of a base plus per capita funding model as the most equitable means to deliver immediate funding that supports road and bridge infrastructure including those communities affected by this year's particularly violent storms which have impacted roads and roadways. The Board did not support a grant application approach but felt a modified per capita model would help more municipalities with work that could improve the life cycle of assets.

Contact: Craig Reid, Senior Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca), Ext. 334.

### **Bill 73, *Fair and Open Tendering Act* (Labour Relations for Certain Public Sector Employees in the Construction Industry)**

The Board supported the proposed Bill 73, *Fair and Open Tendering Act*. This Private Members Bill addresses closed tendering by amending the *Labour Relations Act* to clarify that municipalities and school boards are not construction employers and should have the ability to openly tender construction work to gain the best value for construction expenditures. There is an exemption process that involves the Ontario Labour Relations Board, one that is time consuming with attendant costs.

Contact: Sumeeta Kapur, Policy Advisor, email: [skapur@amo.on.ca](mailto:skapur@amo.on.ca), Ext. 353.

### **Update on Renewed Federal-Provincial Housing Program Agreements**

The 2013 federal budget announced five-year extensions and funding for housing and homelessness programs, three of which are of importance to municipalities: Investment in Affordable Housing; Social Housing Agreement; and the National Homelessness Partnering Strategy. The federal government and the Province are about to negotiate the extension to the agreement to determine program design. The Board received an update on these renewed federal-provincial housing program agreements. As per the MOU protocol (renewed at the 2013 AMO Conference), the Province is involving AMO in this work.

Contact: Michael Jacek, Senior Advisor, email: [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), Ext. 329.

**DON'T FORGET TO REGISTER: On the Horizon.** AMO's 2013 Counties, Regions & Single-Tier Symposium occurs October 24 and 25 at the Quality Hotel & Conference Centre in Oshawa. Program Highlights (subject to change) include:

- Innovative Housing Options that Adapt to Changing Demographics
- Municipal Leadership, Public Opinion and Social Services in the Age of Austerity
- Capital and Social Legacies from Major Sporting Events in Ontario's Municipalities
- And so much more!

Registration is available online.

Attend the **Stark Realities of OMERS Sustainability** session, a free 90-minute session which occurs in advance of the start of the Symposium on October 24. All municipalities are urged to send representatives to this special session. Separate registration is required. Learn more about this session on the MEPCO website.

**PLEASE NOTE** AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER** These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



AMO Communications  
<communicate@amo.on.ca>  
16/09/2013 05:00 PM

To "klawson@fort-frances.com" <klawson@fort-frances.com>  
cc  
bcc  
Subject Working with Media and Social Media in Northern Ontario

## Working with Media & Social Media in Northern Ontario

Municipal communicators must be able to share information. Give clear instructions. Sell ideas. Messages should be easy to understand, and easy to remember.

AMO's Media and Social Media Training program will improve your ability to:

- Express yourself clearly,
- Develop strong messages quickly,
- Manage issues better, and
- Lead under pressure.

While the session is grounded in municipal experience, the material will be of interest to other public and private sector leaders. All are welcome to register.

### ***Media Relations in Northern Ontario:***

Media relations in the North is unique and sometimes difficult to navigate. The AMO workshop focusses on the areas of greatest concern to Northern municipal leaders including, but not limited to:

- How to 'be the media'
- Understanding what makes news and why
- How to meet the different demands of local and regional print, radio and television
- Finding the right message, in real time and while under pressure
- How to make messages stronger
- How to build relationships with media in real time and online

### ***Social Media:***

- How it is being used by municipalities and elected officials in comparable communities
- Developing effective social media policies
- Best practices related to corporate use and personal use
- Resource allocation
- Risk management (internally, externally and around the Council Chamber).

### **Dates and Locations:**


- North Bay: October 2
- Thunder Bay: October 16
  - All sessions will be full-day sessions (9 am - 4 pm) with registration at 8:30 am

and lunch provided.

**Session Cost:**

- \$400 plus HST (\$452 total)

Additional sessions with targeted messages for large urban, small urban and rural communities

are also available. Details on these sessions can be found at [www.amo.on.ca](http://www.amo.on.ca)  MComm North.pdf



# Working with Media & Social Media in Northern Ontario

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AMO's Media and Social Media Training program will improve your ability to:

- Express yourself clearly,
- Develop strong messages quickly,
- Manage issues better, and
- Lead under pressure.

While the session is grounded in municipal experience, the material will be of interest to other public and private sector leaders. All are welcome to register.

## The session will cover:

### Media Relations in Northern Ontario:



Media relations in the North is unique and sometimes difficult to navigate. The AMO workshop focusses on the areas of greatest concern to Northern municipal leaders including, but not limited to:

- How to 'be the media'
- Understanding what makes news and why
- How to meet the different demands of local and regional print, radio and television
- Finding the right message, in real time and while under pressure
- How to make messages stronger
- How to build relationships with media in real time and online

### Social Media:



- How it is being used by municipalities and elected officials in comparable communities
- Developing effective social media policies
- Best practices related to corporate use and personal use
- Resource allocation
- Risk management (internally, externally and around the Council Chamber).

### About the Instructor:

Brian Lambie,  
President, Redbrick Communications

As AMO's primary media contact, Brian deals with media on a daily basis, taking calls from the most senior reporters at Queen's Park to the most inexperienced reporters at your local newspaper.

He has trained hundreds of public and private sector officials in the past decade and is a popular conference speaker. His clients include municipalities, Ontario government ministries and private companies.

### Dates and Locations:

Media Relations and Social Media Use in *Northern Communities*

- North Bay: October 2
- Thunder Bay: October 16

All sessions will be full-day sessions (9 am - 4 pm) with registration at 8:30 am and lunch provided.

### Session Cost:

- \$400 plus HST (\$452 total)

*Additional sessions with targeted messages for large urban, small urban and rural communities are also available. Details on these sessions can be found at [www.amo.on.ca](http://www.amo.on.ca)*



# Working with Media & Social Media Registration Form

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration.  
Please fax registration form to 416.971.9372

First Name		Last Name	
Title		Municipality	
Address			
City	Province	Postal Code	
Phone	Fax	E-mail	

Please indicate location preference	Cost	Final Cost
North Bay: October 2 (Location tbc)	\$400 + 13% HST	\$452.00
Thunder Bay: October 16 (Valhalla Inn, 1 Valhalla Inn Road)	\$400 + 13% HST	\$452.00
Kingston: November 13 (Delta Kingston Waterfront, 1 Johnson Street)	\$400 + 13% HST	\$452.00
London: November 20 (Four Points by Sheraton, 1150 Wellington Road)	\$400 + 13% HST	\$452.00
Mississauga: November 6 (Delta Toronto Airport West, 5444 Dixie Road)	\$400 + 13% HST	\$452.00

## PAYMENT

Registration forms CANNOT be processed unless accompanied by proper payment.

**Refund Policy:** Cancellations must be made in writing and received by AMO no later than 14 days prior to the session selected to receive a partial refund minus the administration fee of \$ 75.00 plus HST. No refunds will be made for any cancellations made less than 14 days prior to session selected.

<input type="checkbox"/> Cheque payable to: Association of Municipalities of Ontario 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card #
	Name on Card
	Expiry Date
	Signature



200 University Avenue, Suite 801, Toronto, Ontario M5H 3C6  
 T: (416) 971-9856  
 F: (416) 971-6191  
 E: events@amo.on.ca

Disclaimer Statement: AMO collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above.



AMO Communications  
<communicate@amo.on.ca>  
18/09/2013 08:14 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>  
cc  
bcc  
Subject Municipal 'Investment Basics' - session dates fast approaching

LAS and MFOA offer a one-day seminars to help municipal staff and elected officials enhance their understanding of the investment options available to the Ontario municipal sector.

Sessions will include a review of the current investment regulation (including responsibilities), investment options and strategies, hands-on cash forecasting tutorial, and an update from an industry professional.

This seminar is for any public sector staff or municipal elected official who wishes to better understand available investment options and how investments can be utilized for both short and longer term financial planning.

**Topics covered at these sessions include:**

- Municipal Financial Highlights and Investment regulations
- Value of Long-term Financial Planning
- Cash Flow Forecasting (case study and tutorial)
- Eligible Investments & Related Strategies
- Investment Opportunity for Canada's Gas Tax Funds
- Using Investments for Long-term Infrastructure Projects
- Equity Investment for Municipalities (case study)
- Canadian Economic Update

**4 session remain:**

- Belleville – September 19
- Chatham – October 1
- Walkerton – October 10
- Kirkland Lake – October 17

**Register soon as spaces are filling up fast!!!**

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

**PLEASE NOTE**

AMO/LAS communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO/LAS broadcasts are free to redistribute the AMO/LAS broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and

efficiency in the management of our various broadcast lists.

#### DISCLAIMER

These are final versions of AMO/LAS documents. AMO/LAS assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



Investments Basics Registration Flyer - 5 locations.pdf

# INVESTMENT BASICS AND BEYOND

## Get More From Municipal Investments

Municipal staff and elected officials require a sound understanding of investment opportunities and how to invest to meet short and long-term infrastructure challenges.

MFOA and LAS are pleased to offer a one-day seminar to help staff and elected officials understand the investment options available to municipalities and how to best leverage them.

Sessions will provide an overview of investment tools available to the sector; commentary and advice; training on cash flow forecasting; an overview of the Canada's Gas Tax funds as an investment option; and an economic update from a market expert.

**Register Today!**

**\$225 + HST\***

\*\$254.25 Total.

**PAYMENT MUST ACCOMPANY  
REGISTRATION**

## Who Should Attend?

These sessions are intended to give an enhanced understanding of investment options for municipalities, local boards and other public sector organizations and are aimed at people holding the following positions:

- Municipal Staff
- Elected Officials
- Conservation Authority Administrators
- Public Sector Financial Officers & Administrators

## Sessions

**KENORA - Friday, September 13, 2013**

Kenora Recreation Centre

18 Mike Richards Way, Kenora, ON P9N 1L2

**BELLEVILLE - Thursday, September 19, 2013**

Hastings County Administration Building

235 Pinnacle Street, Belleville, ON K8N 3B1

**CHATHAM - Tuesday, October 1, 2013**

Chatham-Kent Convention Centre

565 Richmond St., Chatham ON N7M 1R2

**WALKERTON - Thursday, October 10, 2013**

County of Bruce Administration Building

30 Park Street, Walkerton, ON N0G 2V0

**KIRKLAND LAKE - Thursday, October 17, 2013**

Hockey Heritage North

400 Government Road West, Kirkland Lake, ON F

## Time:

- Registration & Coffee/Tea at 8:30am
- Session: 9:00am - 2:30pm
- Lunch Will be Provided



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# INVESTMENT BASICS AND BEYOND REGISTRATION

Please type or print clearly. Use one form per registrant. Payment MUST accompany registration.  
Please fax registration form to 416.971.9372 or email to [events@amo.on.ca](mailto:events@amo.on.ca).

First Name		Last Name	
Title		Municipality / Organization	
Address			
City	Province	Postal Code	
Phone	Fax	E-mail	

Session Title	Location	Cost	Final Cost
<b>KENORA</b> Friday, September 13, 2013	Kenora Recreation Centre 18 Mike Richards Way, Kenora, ON P9N 1L2	\$225 + 13% HST	\$254.25
<b>BELLEVILLE</b> Thursday, September 19, 2013	Hastings County Administration Building 235 Pinnacle Street, Belleville, ON K8N 3B1	\$225 + 13% HST	\$254.25
<b>CHATHAM</b> Tuesday, October 1, 2013	Chatham-Kent Convention Centre 565 Richmond St., Chatham ON N7M 1R2	\$225 + 13% HST	\$254.25
<b>WALKERTON</b> Thursday, October 10, 2013	County of Bruce Administration Building 30 Park Street, Walkerton, ON N0G 2V0	\$225 + 13% HST	\$254.25
<b>KIRKLAND LAKE</b> Thursday, October 17, 2013	Hockey Heritage North 400 Gov. Road W, Kirkland Lake, ON P0K 1A0	\$225 + 13% HST	\$254.25

## PAYMENT

Registration forms CANNOT be processed unless accompanied by proper payment.

REFUND POLICY: Cancellations must be made in writing and received by LAS 14 days prior to the date of the seminar. An administration fee of \$75 + 13% HST (\$84.75 total) will apply.

<input type="checkbox"/> Cheque payable to: Local Authority Services Limited 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6	<input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
	Card #
	Name on Card
	Expiry Date
	Signature



200 University Avenue, Suite 801  
 Toronto, Ontario M5H 3C6  
 T: (416) 971-9856  
 E: [events@amo.on.ca](mailto:events@amo.on.ca)



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AMO Communications  
<communicate@amo.on.ca>  
18/09/2013 05:25 PM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>  
cc  
bcc  
Subject Energy Planning Workshop Offers Best Practices and Much More

The latest **Energy Planning Workshop** now on offer by Natural Resources Canada and LAS offers best practices, sample energy plans, tools, resources and helpful tips on how to move from consumption data into an integrated, living plan. This workshop is geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans* . Please see the attached flyer for locations, agenda, and further details.

If you have problems opening the attachment(s) please call AMO/LAS at (416) 971-9856.

#### PLEASE NOTE

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#### DISCLAIMER

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LAS NRCan Energy Workshop Registration\_Fall 2013.pdf





## Energy Management Planning Workshop

This Energy Planning workshop is geared towards **all municipal staff, elected officials, and others** interested in energy planning as required by *Regulation 397/11 Energy Conservation and Demand Management Plans*.

This Dollars to \$ense Energy Management Planning workshop offered by Natural Resources Canada answers the question - I have my data, now what? Building on the work put into developing the energy consumption reports submitted to the Ministry of Energy on 1 July 2013, this workshop will help you take the next steps to developing a full energy conservation plan before the 1 July 2014 deadline - as required by *Regulation 397/11*.

All participants will receive a detailed workshop package and access to an online toolkit with loads of information about best practices, new technologies, available funding programs... and much more.

The last series of workshops quickly sold out. Beat the rush and register today!

### Content

Explores the principles, concepts, and available tools for Municipal Energy Management Planning including:

- An introduction to the behavioural, organizational, and technical aspects of energy management
- A review of the plan required under *Regulation 397/11*
- Detailed treatment of key areas including:
  - a. Energy policy
  - b. Projects and Initiatives
  - c. Use of Benchmark and Audit++ Information
  - d. Distributing the human resource burden
  - e. Available guidance material and incentives
- An overview of the LAS Energy Planning Tool (EPT)
- Developing targets, goals, and objectives
- How to implement your plan
- Monitoring and evaluating best practices

*"Following attendance at an AMO/LAS Energy Management Workshop, our small urban municipality has benefited immensely, with respect to energy savings, through participation in both LAS's electricity and natural gas procurement programs. We continue to benefit from timely, reliable and accurate advice related to energy management issues, through our ongoing relationship with staff contacts at AMO/LAS."*

*Rick St. Dennis, Smith Falls*

### Who should attend?

Anyone who makes energy-related decisions within your organization:

- Councilors
- CAOs and senior managers
- Facility managers
- Parks and Recreation Managers
- Public Works Staff
- Clerks/ Treasurers
- Energy Managers
- Contractors and Consultants

### Sessions Presented by:

This workshop is facilitated by Stephen Dixon and Garth White and is supported by **Natural Resources Canada**



### What Should I Bring?

- Your municipality's 2011 Energy Consumption Report
- Total municipal energy consumption
- Any existing energy plans
- Excerpts from other municipal plans (OPs, ICSPs, Asset Mgmt. Plans, etc) that pertain to energy management



# REGISTRATION FORM

Please type or print clearly. Use one form per registrant. Payment **MUST** accompany registration. Please fax registration form to (416) 971-9372

Full name: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality/Org: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

All workshops run from 8:30AM – 4:00PM. Please check the session you wish to attend below:

X	DATE	LOCATION	COST
	Oct 1, 2013	<b>London</b> Days Inn (1110 Wellington Road)	<b>\$400.00 plus HST</b> <b>(\$452.00)</b>
	Oct 2, 2013	<b>Brantford</b> Best Western Plus Brant Park Inn (19 Holiday Drive)	
	Oct 16, 2013	<b>Sudbury</b> Radisson Hotel (85 St. Anne Road)	
	Oct 17, 2013	<b>Peterborough</b> Holiday Inn (150 George St. North)	
	Oct 18, 2013	<b>Smith's Falls</b> Comfort Inn (33 Centre Street)	
	Nov 29, 2013	<b>Thunder Bay</b> Valhalla Inn (1 Valhalla Inn Road)	
	Dec 5, 2013	<b>Toronto</b> Sheraton Toronto Airport Hotel and Conference Centre (801 Dixon Road)	

**PAYMENT:** Registration forms **CANNOT** be processed unless accompanied by proper payment.

Total amount to be remitted: **\$ 452.00**

Payment Method:

☐ Cheque Payable to: Local Authority Services Limited - 200 University Ave, Suite 801, Toronto, ON., M5H 3C6

**Credit Card:** ☐ MasterCard ☐ Visa

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

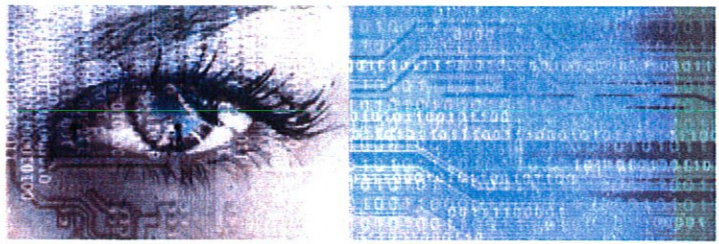
Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_

**Refund Policy:** Cancellations must be made in writing and received by LAS 14 days prior to the date of the selected workshop session. An administration fee of \$ 50.00 + 13% HST (\$56.50) will apply.



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September 12, 2013

### In This Issue

- Standing Committee Hears AMO on Siting Large Energy Generation.
- Ontario's Poverty Reduction Strategy consultations.
- Age-Friendly Community Planning Guide.
- Apply for the 2013 Minister's Award for Environmental Excellence.
- Understand the relationship of Media & Social Media.
- Come learn what's "On the Horizon."
- AMO Meetings Councillor Training only a few weeks away.
- Leverage investments to stretch every municipal tax dollar.
- Would you like to reduce your operating costs for the next 20 years?
- Let LAS help you prepare your Energy Conservation Plan before July 1, 2014.
- Best Practices in Local Food: A Guide for Municipalities.
- City of Stratford resolution concerning rail safety.
- Partners in Prevention Health & Safety Conference Series.
- Career opportunities with Cambridge and Gananogue.

### Provincial Matters

On September 10th, AMO President Russ Powers spoke to the need to respect the role of local government, balance provincial and local energy planning perspectives and involve municipal governments and communities earlier in the siting process. More on [AMO energy advocacy](#).

The Province is embarking on a renewed Ontario's Poverty Reduction Strategy and is holding a number of in-person regional consultations across the province. In addition, there are on-line consultation opportunities and communities can hold their own consultations. To learn more about ways to provide input, please visit the [Ontario government website](#).

The provincial government has released an [Age-Friendly Community \(AFC\) Planning Guide](#) to assist municipalities with community planning for an aging population.

Have you developed innovative approaches or new technologies to protect the environment? Apply for the [Minister's Award for Environmental Excellence](#). The Minister's Award recognizes environmental achievement, leadership and innovation by Ontario companies, organizations, communities, institutions, individuals and students.

### Eye on AMO/LAS Events

AMO's [Media & Social Media](#) training provides elected officials and staff the tools to communicate complex information in plain language, craft and deliver messages that stick, handle difficult conversations and navigate the world of social media. Don't miss out - register today!

AMO's [Counties, Regions & Single Tier Symposium](#) looks at what's "On the Horizon" in areas such as immigration, accessibility, energy-from-waste, municipal branding, seniors, housing and more. This premium fall event is one not to miss - learn more about the sessions on the program and download the [registration form](#) today!

[Meetings to Meet Your Needs](#) sessions are on the fall training schedule. Chairing and participating in

meetings effectively places challenges and opportunities in front of you. Prepare yourself for successful meetings with this workshop. These two sessions are first-come-first-served and almost sold out. Space is limited, register today!

LAS and MFOA are offering investment workshops in 5 locations that will help municipal staff and elected officials better understand the investment opportunities available to them. Attendees will also learn about cash flow forecasting and investing for longer term projects.

### **LAS**

Call LAS now to join the growing list of municipalities switching to LED Streetlights to reduce annual energy costs by 40-70% and maintenance costs by up to 90%.

LAS' free energy consulting service and energy planning workshops combined with our Energy Planning Tool (EPT) and Energy Monitoring Tool (EMT) give you all the tools you need to develop a first-rate energy conservation plan ahead of next July's deadline.

### **Ontario Municipal Knowledge Network (OMKN)**

Interested in starting a local food initiative in your municipality but don't know where to begin? Check out the municipal Local Food Guide for a menu of items that can help you get started.

### **The Municipal Wire\***

The City of Stratford resolution acknowledges the work of FCM's new Rail Safety Working group and endorses its 3 guiding principles.

Engaged employees are the seeds of your success. The Partners in Prevention Health & Safety Conferences will re-energize your workforce while optimizing the return on your training budget. Learn more.

### **Careers**

City Clerk (Director) - City of Cambridge. Qualified candidates should apply for this position by submitting a resume to Dave Bush, Director of Human Resources Services, prior to 4:30 p.m., September 20, 2013 to The Corporation of the City of Cambridge, Human Resources, email: [hrservices@cambridge.ca](mailto:hrservices@cambridge.ca).

Public Works Director - Town of Gananoque. The Director of Public Works reports to the CAO for all aspects of the town's engineering, project management and underground and above ground infrastructure, including marine infrastructure. Please email your resume to [rsmall@gananoque.ca](mailto:rsmall@gananoque.ca) not later than 12:00 noon EST on October 4, 2013.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

### **AMO Contacts**

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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September 19, 2013

### In This Issue

- AMO's Economic Development Task Force update.
- New Local Food Fund.
- WDO posts four draft Industry Stewardship Plans (ISPs).
- Municipal Funding to develop FIT Program applications.
- Communicating in a Crisis – what could go wrong!
- Risk Management Symposium presentations now online.
- Understand the relationship of Media & Social Media.
- Energy Planning Workshop offers best practices and much more.
- Career opportunities with Essa, MMAH, Burlington and York Region.

### AMO Matters

AMO's Economic Development Task Force met on September 13, 2013 and received presentations from the Ministry of Economic Development, Trade and Employment, the Ministry of Training, Colleges and Universities, the Ministry of Agriculture and Food and the City of Mississauga.

### Provincial Matters

The new Local Food Fund is part of a three-year, \$30 million investment to support innovative local food projects in Ontario. The Province will provide up to 50% of a project's eligible costs. Projects may include local food networks, minor capital, research and best practices, promotion and education. Municipalities are eligible to apply - further guidance can be found here.

An approved industry stewardship plan (ISP) would allow a steward to implement their own waste diversion program. The four draft ISPs are regarding batteries; beverage containers; pesticides, solvents and fertilizers; and paints and coatings. AMO, MWA and RPWCO will work together to respond to these submissions along with individual municipalities.

Funding from the Ontario Power Authority, called MPSEPP, can help municipalities cover certain soft costs (like hiring technical help or legal fees) associated with making FIT Program applications - due in early November. Contact MPSEPP at (416) 969-6317 or email [MPSEPP@powerauthority.on.ca](mailto:MPSEPP@powerauthority.on.ca).

### Eye on AMO/LAS Events

With the news filled with stories of floods, wildfires, train derailments, and more - does your community have an emergency communications plan? Dan Hefkey, Ontario Commissioner for Community Safety, kicks off the Counties, Regions and Single Tier Symposium by leading a discussion on best practices, lessons learned from recent events and more. Register today! (Oct 24 & 25, Oshawa)

The first annual LAS/Frank Cowan Risk Management Symposium was presented on September 10, 2013. Sessions covered best practices, relevance of historical data, rising court awards and more. Presentations from the Symposium are now available. Look for information on the 2014 Symposium in January.

AMO's Media & Social Media training provides elected officials and staff the tools to communicate complex information in plain language, craft and deliver messages that stick, handle difficult conversations and navigate the world of social media. Don't miss out, register today!

The Energy Planning Workshop offered by Natural Resources Canada and LAS provides best practices, sample energy plans, tools, resources and helpful tips on how to move from consumption data into an integrated, living plan. This workshop is geared towards all municipal staff, elected officials, and others interested in energy planning as required by Regulation 397/11. Register today!

### Careers

Fire Chief - Township of Essa. Please forward your resume and covering letter by Noon, October 1, 2013 to: Chief Administrative Officer, The Township of Essa, 5786 County Road 21, Utopia, Ontario, L0M 1T0. Fax: 705-424-2367; Email: [gmurphy@essatownship.on.ca](mailto:gmurphy@essatownship.on.ca).

Manager, Building Code Operations and Technical Support - Ministry of Municipal Affairs and Housing. Location: Toronto. Please apply online, entering Job ID 57290 in the Job ID search field, by September 26, 2013.

Coordinator Project Management, Energy - City of Burlington. Job Number CSI-168-13. Closing Date: September 30, 2013. To apply, please click on "[View Jobs](#)."

Director, Housing Development and Asset Strategy #15057 - York Region. Department: Community and Health Services, Housing and Long Term Care Branch. Please apply online by October 1, 2013 quoting competition #15057.

Director, Program Finance & Chief Financial Officer, Housing York Inc. #15056 - York Region. Department: Community and Health Services, Housing and Long Term Care Branch. Please apply on-line by October 2, 2013 quoting competition #15056.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

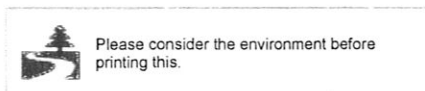
MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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Association of Municipalities of Ontario  
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To unsubscribe, please [click here](#)







"Northwestern Ontario  
Municipal Association"  
<admin@noma.on.ca>

17/09/2013 11:14 AM

"Alberton, Township of" <alberton@jam21.net>, "Angela  
To Sharbot" <angela.sharbot@atikokan.ca>, "Beth Stewart"  
<bstewart@tbaytel.net>, <clerk@schreiber.ca>, "Conmee,

cc

bcc

Subject Trans Canada info

Good Afternoon,

Please find attached a letter that David Canfield, NOMA President and Mayor of Kenora requested be forwarded to all communities.

Should you have any questions, please do not hesitate to contact the NOMA office.

Enjoy your day!  
Kristen Oliver

Kristen Oliver  
Executive Director  
e. admin@noma.on.ca

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Northwestern Ontario Municipal Association  
P.O. Box 10308  
Thunder Bay, ON P7B 6T8  
t. 807.683.6662

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Follow us on Twitter: @noma\_nwo

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**Don Bell**  
Director, Commercial East, Canadian Pipelines



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24th Floor, South Tower      Fax: 416.869.2119  
200 Bay St. Toronto, ON      Cell: 416.432.7779  
Canada M5J 2J1  
don\_bell@transcanada.com



TransCanada Corporation  
450 - 1st Street S.W.  
Calgary, Alberta, Canada T2P 5H1

tel 403.920.2089  
fax 403.920.2411  
email karl\_johannson@transcanada.com  
web [www.transcanada.com](http://www.transcanada.com)

Karl Johannson  
Executive Vice-President and President,  
Natural Gas Pipelines

September 16, 2013

Kenora City Hall  
One Main Street South  
Kenora, Ontario  
P9N 3X2

Attention: Attention: His Worship Mayor Dave Canfield  
President, Northwestern Ontario Municipal Association (NOMA)

Re: Proposed Conversion of a Portion (Energy East) of the Mainline Gas Transmission –  
Clarification on Tolls, and Supply of Natural Gas Transmission

Dear Mr. Canfield,

As you may be aware, there has been recent media reports and in some cases presentations to yourselves regarding the supply capacity of natural gas to eastern Canadian markets by our Mainline system, the costs associated with this supply and suggestions that the proposed Energy East project is responsible for creating these issues.

Let me first address the supply question directly. TransCanada will ensure that there will be a sufficient supply of gas transmission capacity to meet the needs of the local distributors in Ontario who contract with TransCanada. Contrary to what has been reported, we do not anticipate any overall increase to gas transmission tolls due to our proposed Energy East project.

Our Energy East project will not change the price of the natural gas commodity that consumers pay. This supply cost is comprised of a number of elements which can vary over time depending on market, weather and local distribution costs. These are the factors that the regulator would take into consideration in assessing what supply costs are passed onto the consumer.

Secondly, there has been speculation by some parties, that the conversion of a portion of our existing Mainline system (Energy East) will in some way remove required pipeline capacity from natural gas supply service from contract holders. This speculation is absolutely not true. All existing firm transportation contracts on the TransCanada system will be honoured. Additionally, should local distribution companies and other parties that do not currently hold sufficient firm service to meet their market needs in Ontario and Quebec require firm transportation capacity, TransCanada will provide the opportunity for these parties to contract for the required capacity and will add the necessary facilities to meet new demand where required prior to any asset transfer to the Energy East project. To be clear, any demand for new firm pipeline capacity will need to be supported by long term contracts, as has always been the case on the Mainline system. I have already provided these assurances in writing to the Presidents of Union Gas, Enbridge Gas Distribution and Gaz Métro.

In summary, the proposed Energy East project will in fact go a long way to improving the utilization of the existing natural gas pipeline transmission system and remove significant costs from the current Mainline natural gas transmission system. I can assure you that we are and will continue to provide reliable, safe and economic gas transmission service to you and your constituents. I have attached a map of our Mainline system for your reference.

I trust the foregoing is helpful in answering your questions. Don Bell, the Commercial East Director in our Toronto office will be contacting you shortly to discuss these matters and any further questions on supply and price that you may have.

Yours truly,

A handwritten signature in black ink, appearing to be 'KJ' with a large loop and a horizontal line extending to the right.

Karl Johansson

Att.

**Members of the Sister Kennedy Board  
Mayor Roy Avis - and -  
Members of Fort Frances Town Council**

**Re : 30th Anniversary of the Sister Kennedy Centre**

**August 25 , 2013.**



**Dear Members ,**

**Since our last Board meeting it came to my attention that we are entering our 30th Anniversary of the Sister Kennedy Centre .**

**In conjunction with the Sister Kennedy Centre Advisory Board , we worked diligently to put together a program acknowledging this great achievement .**

**Attached you will find a copy of our 30th Anniversary Agenda - which covers the entire week of October 21 through October 26 - 2013 .**

**We asked the Town to Proclaim the week of October 21 - through - 26 - as Seniors Week in Fort Frances . This has been approved by Council .**

**Your support is greatly appreciated . Please take note of the attached documents which may be calling upon your personal participation .**

**I trust you will be as excited as we are - and - will find this Adventure - the 30th Anniversary of the Sister Kennedy Centre - will have your full - & - immediate support .**

**Thanking you in advance , I wish to remain;**

**Yours Truly ,**

**Nick Wihnan ,  
Director - SKC.**

**Cc  
Advisory Committee .**



Letter of Invite - All Mayors - Sister Kennedy appointed Councillors - all Board Members

Monday October 21 , 2013 - Agenda .

9:00 a.m. ( 1983 - to - 2013 )

Mayors - Dean Cunningham - Dick Lyons - Glenn Witherspoon - Dan Onichuk - Roy Avis - request their presence - & - have Mayor Roy Avis - and each Mayor say a few words in Tribute to the Sister Kennedy Centre - & - the 30th Anniversary celebrations - ( speeches to be between 3 minutes - with a 5 minute maximum .)

Sister Kennedy Centre - Fort Frances Town Council appointed Board members - invite them to attend the 9:00 a.m. opening ceremonies .

Sister Betty Kennedy ( d ) Jim Cumming - Gus Lindberg ( d ) - Walter Christianson - John Albanese - Allan Bedard - Nick Wihnan - George Blanc - Deanne Cunningham - Bruce Armstrong - Bill Martin ( d ) Dave Bourgeault - Andrew Halikass - Doug Kitowski .

Sister Kennedy Centre Board Members - D Bourgeault - L Currie - O Dandeneau - B Danylchuk - BI Dick ( d ) - G Emmes - T Galdu - M Hogan - Sister Betty Kennedy ( d ) - F Bonner - D Peloquin - I Breckon - N Wihnan - Walter Christianson - Allan T Bedard - John Albanese - H Medhurst - B Langtry - F Clinker - A Larouque - A Hawrylak - Mary Clinker - Buzz Wickstrom - Bill Krukoski - George Bell - Irene Laing - Shirley Nault -

Special Invites - Bill Naturkatch - Glenn Treftlin - Mark McCaig - ( Town Administrators - Clerks )

All are invited to attend the opening ceremonies which start at 9:00 a.m. sharp

The Press is invited to attend - a 30th Anniversary Guest Book will be available - & - everyone is asked to sign in . It will become a part of the history of the Sister Kennedy Centre .

Pictures and video will be taken throughout the day - & - week ( our recorded history )

At the conclusion of the opening ceremonies - everyone is welcome to stay - enjoy coffee - tea - dainties - donuts - muffins - great conversations .

- Tai chi - will take place - from approximately 10:00 a.m. til 11:00 a.m.

- 11:00 a.m. til noon - Workshop - Computers for Seniors Demo :

Sister Kennedy Centre - 30th Anniversary - Senior Games will commence at conclusion of the morning opening ceremonies - which will conclude at noon - followed by a lunch - soup - sandwiches - buns - various meat trays - dainties - cake -etc....

Cont...page 2 .

Let the 30th Anniversary Games begin 1:00 p.m. sharp

Floor Shuffle Board -

Table Shuffle Board -

500 - & - Canasta -

Pool

darts

shop

horseshoes

Tuesday Smear Afternoon

Wednesday Bridge

Thursday - Cribbage

Friday - Euchre .

Saturday - open House - enjoy the Centre - day of relaxation - & - windup Closing speech - at 4:00 p.m. Nick Wihnan Director .

Workshops are being set u for the week :

Henry Miller - speak on the workshop :

Nurse - or - Doctor - wellness Speaker :

Ambulance Attendant - use of defibulator :

Daily : Volunteer rides - to and from the SKC - inclusive of Rainycrest - & - Housing complexes - to enjoy Centre -i.e. Flinders - Elizabeth Manor - Lady Francis - Green - & Rose Manors - etc.....

Coffee - tea - dainties available all days .

Everyone including District Seniors over age 55 plus invited - along with those who are handicapped - & - disabled - to participate in the 30th Anniversary Games . List of Events and Participants will be located on the SKC Bulletin Boards -- Press Releases will be made before - & - during the games .

All 55 plus participants at the Centre - will be encouraged to get involved in the Centre - plus participate in the games .

There will be greeters sitting at the door - to meet all who enter the SKC - encourage all to sign our 30th Anniversary Book - sell 50/50 Attendance Draw Tickets - ½ prize to the winner - ½ prize will go to the Xmas Hamper Fund .

Wednesday Evening - 5:00 p.m. sharp we will have a pot luck supper . There will be a guest speaker - volunteer awards - followed by music - entertainment .



We are presently working on a dance for either Wednesday night - or - Friday Night. An update will be given as events unfold .

- \* - A 30th Anniversary Cake will be ordered - & - brought into the Centre
- \* - Centre will be decorated with our history .
- \* - Newsletter is in the making - will be ready by the time of our Celebrations .

Games - & - Volunteer Lists will be posted as soon as it is approved by the Board .

Note - if you are aware that someone's name has been missed ( Re - Mayors - Board Members - Board Councillors - please advise the Sister Kennedy Centre Director - Nick Wihnan immediately . Mistakes do happen - so if you notice an error please contact Nick .

Dear Editor  
B-93 FM

We at the Sister Kennedy Centre are inviting all seniors 55 plus , including the disabled and handicapped to drop in and enjoy our wonderful facilities .

We are a self supporting , non denominational group of senior citizens , interested in the independent , healthy , recreational - & - social activities of all Fort Frances - & - District seniors .


This year we are revving up for our 30th Anniversary Celebration , of the Sister Kennedy Centre - & - as such we asked Council to Proclaim the week of October 21 through 26 as Seniors Week in Fort Frances . A whole host of activities are in the planning stages , with a fixed Agenda following shortly - & - will be given to the Board at their next meeting . Besides a whole host of activities - a newsletter is in rough draft - & - will be ready for this prestigious event .

We strongly support those with disabilities , to join us in our senior fellowship. So come on in - & - enjoy all the Sister Kennedy Centre has to offer . Coffee - or - Tea is just a dollar - refills are free . You are invited to take part in a wide range of activities ; such as card games , pool table games - table or floor shuffleboard , Tai Chi - pot luck dinners , senior games and much more .

So come on in and refresh old friendships - make new friends - there are no strangers at the Sister Kennedy Centre - only friends we have not met yet .

I will keep the public posted as events unfold . I look forward to seeing you at the Sister Kennedy `Centre .

Thank You .



Yours Truly ,  
Nick Wihnan ,  
Executive Director .  
Sister Kennedy Centre  
274 - 7656



Joanne McMillin  
<jmcmillin@kenora.ca>  
18/09/2013 04:43 PM

To 'Donnalee Craig' <donnaleec@quintewest.ca>, "'Cane, Diane'" <CaneD@northumberlandcounty.ca>, 'Twyla Nicholson' <clerk@wasagabeach.com>,  
cc  
bcc

Subject Support of Resolution Only - PLEASE DO NOT RESPOND

Attached is a letter to Premier Wynne further to a resolution adopted by Kenora Council on September 17, to ban flying lanterns, and which is being circulated to your Council for support and endorsement.

No need to reply; realizing there are a few redundant emails, however we thought this would be the easiest way to reach out province-wide as we do not subscribe to the online directory.

Thank you everyone!

**Joanne L. McMillin, A.M.C.T.**  
**City Clerk**  
807-467-2027 (voice) 807-467-2009 (fax)  
Visit our Kenora Portal @ [www.kenora.ca](http://www.kenora.ca)

#### Kenora's Brand Promise:

Kenora is North America's Premier Boating Destination. We are the connection to Lake of the Woods and its 14,522 islands. Through our events and amenities we celebrate our history and build our future. We are stewards of the lake,



nurture its pristine environment, and live the lake life. Ban - Flying Lanterns.pdf





## CITY OF KENORA

Office of the Clerk  
One Main Street South  
Kenora, ON P9N 3X2  
City Hall: 807-467-2000  
Fax: 807-467-2009  
E-mail: [jmcmillin@kenora.ca](mailto:jmcmillin@kenora.ca)  
[www.kenora.ca](http://www.kenora.ca)

18 September 2013

The Honourable K. Wynne, Premier of Ontario  
Kathleen Wynne, Premier  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

Dear Premier Wynne:

### **RE: Provincial Ban of Flying Lanterns**

This is to advise of the following self-explanatory resolution adopted by the Council of the City of Kenora at its meeting held September 17, 2013 with respect to the above-noted:

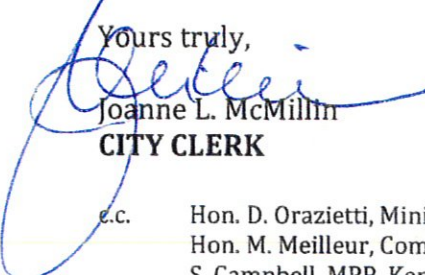
*"That Council of the City of Kenora hereby petitions the Provincial Government to have flying lantern devices banned from use and sale in the Province of Ontario; and*

*That Council of the City of Kenora circulates a copy of this resolution to all Ontario Municipalities for endorsement and support; and further*

*That the City of Kenora Fire and Emergency Services initiate enforcement action when the identity of the owner of the device can be determined, through appropriate sections of the Ontario Fire Code."*

On behalf of City Council, we trust favourable consideration will be given to this matter, and look forward to your early and favourable response.

Yours truly,

  
Joanne L. McMillin  
CITY CLERK

c.c. Hon. D. Oraziotti, Minister of Natural Resources  
Hon. M. Meilleur, Community Safety & Correctional Services  
S. Campbell, MPP, Kenora- Rainy River  
Chief W. Brinkman, Manager of Fire & Emergency Services  
Ontario Municipalities



"NWOTA" <info@nwota.com>

13/09/2013 03:31 PM

To "NWOTA Members & Associates" <info@nwota.com>

cc

bcc

Subject Notice of Annual KDCA/NWOTA Fall Meeting Date

NWOTA Members & Associates,

Please be advised that you are invited to attend the Annual KDCA/NWOTA Fall Meeting is being held on Wednesday, October 2, 2013 at Evergreen Lodge on Eagle Lake.

For meeting preparations please RSVP your attendance on or before end of day Wednesday, September 25, 2013.

The agenda is still in tentative form but will be posted on the website as soon as possible.

We look forward to hearing from you.

North Western Ontario Tourism Association

Box 59, Morson, ON P0W 1J0

Ph/Fax: 807 488-5514

Email: info@nwota.com

URL: www.nwota.com



"Dorman, Michael"  
<Michael.Dorman@infrastructureontario.ca>

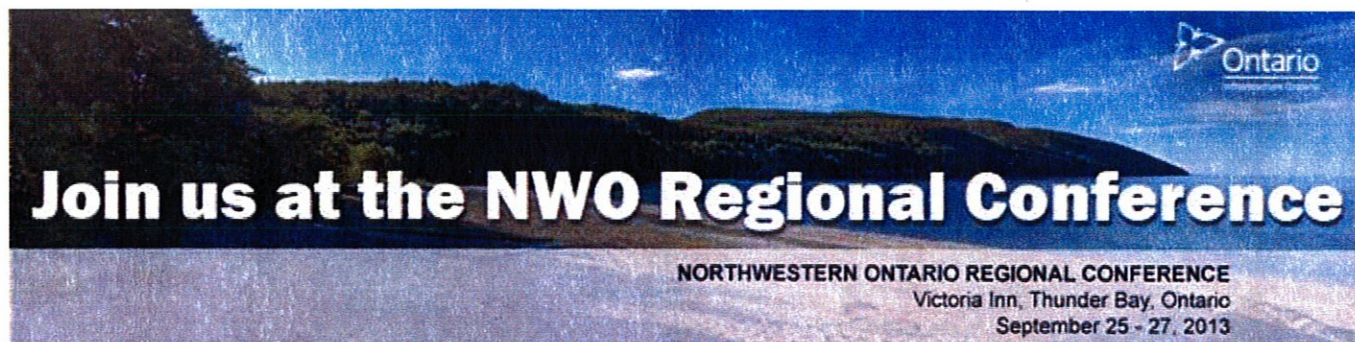
16/09/2013 10:42 AM

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>

cc

bcc

Subject Join us at the NWO Regional Conference in Thunder Bay



Dear Glenn,

In two weeks I will be travelling to Thunder Bay for the Northwestern Ontario Regional Conference and Prosperity Northwest Tradeshow. If you plan on attending the Conference, please drop by the Infrastructure Ontario (IO) booth to discuss financing solutions that can help move your local infrastructure projects ahead.

I am also available to arrange a several meetings at your location in the days leading up to the conference. If you are interested in learning more about how IO may be able to help finance your next infrastructure project, please let me know and I would be happy to set up a visit.

**Prosperity Northwest Tradeshow – Come find me in the Ballroom (Booth #52)**

September 25, 2013

Valhalla Inn, Thunder Bay

**Northwestern Ontario Regional Conference**

September 25 – 27, 2013

Victoria Inn, Thunder Bay

### ABOUT INFRASTRUCTURE ONTARIO

Infrastructure Ontario's [Loan Program](#) provides an efficient and responsible approach to borrowing for municipalities and municipal corporations across Ontario. Our affordable short-term construction and long-term financing rates make borrowing from IO a great option right now. **Lock in at today's [low rate](#) for up to 30 years!**

Infrastructure Ontario also provides various public sector organizations with [Realty Planning and Development](#) services and can assist with the delivery of major infrastructure projects using an [Alternative Financing and Procurement \(AFP\)](#) project delivery approach. We are interested in engaging with municipalities to discuss AFP project delivery and its potential use in addressing the infrastructure investment needs of municipalities.

**For more information about IO, or to set up a meeting, please [email me](#) or call me at 416-326-7811.**

Sincerely,

**Michael Dorman**

Client Relations Manager

Infrastructure Ontario

Tel: 416-326-7811

[Michael.Dorman@infrastructureontario.ca](mailto:Michael.Dorman@infrastructureontario.ca)





"Gillon, Jane (MNDM)"  
<jane.gillon@ontario.ca>  
18/09/2013 03:43 PM

To "Gillon, Jane (MNDM)" <jane.gillon@ontario.ca>  
cc  
bcc  
Subject FW: Kenora Information Session / Trillium Foundation

Hi Community Stakeholders

For informational purposes only - please see the attached flyers for information sessions about the Trillium Foundation in case you missed the one in Fort Frances in July.

Jane

*Jane Gillon*

**Northern Development Officer**

Regional Economic Development Branch

Northern Development Division

Ministry of Northern Development and Mines

☎ Office: 807-274-5320 | Mobile: 807-276-4290 | Fax:807-274-4438

✉ 922 Scott Street | Fort Frances, Ontario | P9A 1J4

Email: [jane.gillon@ontario.ca](mailto:jane.gillon@ontario.ca) | [www.mndm.gov.on.ca](http://www.mndm.gov.on.ca)

---

I am not always at my desk as I am often meeting with clients. I check my email often and will get back to you as soon as I can.

If your matter requires my immediate attention, please try me on my cell phone at (807) 276-4290. Thanks and have a great day.

**From:** Hansen, Christine (MNDM)

**Sent:** Tuesday September 17, 2013 4:49 PM

**To:** Austen, Kim (MNDM); Kilpatrick, Carol (MNDM); Caron, Dean (MNDM); Dashnay, Catherine (MNDM); Bastone, Frank (MNDM); Gillon, Jane (MNDM); Norman, Elizabeth (MNDM); Stephens, Theresa (MNDM)

**Subject:** FW: Kenora Information Session

FYI... please select the appropriate invite for the closest session to your clients and feel free to distribute.

**From:** Maureen Brophy [<mailto:mbrophy@otf.ca>]

**Sent:** Monday, September 16, 2013 01:53 PM

**To:** Hansen, Christine (MNDM); Caron, Dean (MNDM)

**Subject:** Kenora Information Session

For your information. Please feel free to distribute widely to your community contacts.

*Maureen Brophy*



## The Ontario Trillium Foundation invites you...

**What** An information session about our  
Community Grants Program

**When** Wednesday, September 25, 2013

**Where** Kenora Recreation Centre

**Time** 1:30 – 3:00 pm

### Learn about:

- OTF's new strategic framework
- New OTF sector priorities and expected outcomes
- Tips for writing OTF grant applications
- Opportunities to speak with local Program Manager: Maureen Brophy about your potential applications.

Please register for this free event by September 23rd at  
[otfinfoessionkenora.eventbrite.ca](http://otfinfoessionkenora.eventbrite.ca)

For more information, contact Loida Ignacio [lignacio@otf.ca](mailto:lignacio@otf.ca) or 1-800-263-2887

The event is free of charge and located in a barrier-free facility

For more information about the Ontario Trillium Foundation please visit: [www.otf.ca](http://www.otf.ca)



The Ontario Trillium Foundation is an agency of the Government of Ontario.





## The Ontario Trillium Foundation invites you...

**What** An information session about our  
Community Grants Program

**When** Thursday, September 26, 2013

**Where** Dryden Native Friendship Centre  
74 Queen Street, Dryden ON

**Time** 6:30 – 8:00 pm

### Learn about:

- OTF's new strategic framework
- New OTF sector priorities and expected outcomes
- Tips for writing OTF grant applications
- Opportunities to speak with local Program Manager, Maureen Brophy about your potential applications.

**Please register for this free event by September 23rd at  
[otfinfoessiondryden.eventbrite.ca](http://otfinfoessiondryden.eventbrite.ca)**

For more information, contact Loida Ignacio [lignacio@otf.ca](mailto:lignacio@otf.ca) or 1-800-263-2887

The event is free of charge and located in a barrier-free facility

For more information about the Ontario Trillium Foundation please visit: [www.otf.ca](http://www.otf.ca)



The Ontario Trillium Foundation is an agency of the Government of Ontario.



## The Ontario Trillium Foundation invites you...

**What** An information session about our Community Grants Program

**When** Friday, September 27, 2013

**Where** Centennial Centre

**Time** 1:30 – 3:00 pm

### Learn about:

- OTF's new strategic framework
- New OTF sector priorities and expected outcomes
- Tips for writing OTF grant applications
- Opportunities to speak with local Program Manager, Maureen Brophy about your potential applications.

Please register for this free event by September 23<sup>rd</sup> at  
[otinfosessionsiouxlookout.evntbrite.ca](http://otinfosessionsiouxlookout.evntbrite.ca)

For more information, contact Loida Ignacio [lignacio@otf.ca](mailto:lignacio@otf.ca) or 1-800-263-2887

The event is free of charge and located in a barrier-free facility

For more information about the Ontario Trillium Foundation please visit: [www.otf.ca](http://www.otf.ca)



Ontario The Ontario Trillium Foundation is an agency of the Government of Ontario.



# New Infrastructure Programs Must Meet Cities and Communities' Needs (07/09/2013)

**ST. JOHN'S, NL-** Strengthening Canada's local economic foundations must be the top priority for federal, provincial and territorial governments as they prepare to design a new generation of cost-shared funding programs this fall. That was the message sent today by municipal leaders as the board of directors of the Federation of Canadian Municipalities (FCM) wrapped up its meeting in St. John's.

"As a country, we must guarantee that all communities receive a fair and predictable share of new funding to address their growing infrastructure needs," said FCM president Claude Dauphin. "The federal budget promised longer-term investments in the local roads, transit, water and wastewater systems that support our national economy, and now it's time to turn that promise into reality."

In order to meet the Budget 2013 commitment to ensure that new programs will be up and running before next year's construction season, board members agreed that governments must act quickly to set priorities and sign funding agreements for the new 10-year, \$14 billion Building Canada Fund. FCM board members also emphasized the importance of taking action to strengthen Canada's housing system. At a time when new home construction has tailed off, and fewer Canadians are able to enter the housing market, Ottawa can create jobs and support growth by working with cities and communities to jump-start rental housing construction across the country. The federal government must also follow through on its pledge to work with FCM on the design of new affordable housing programs.

While in St. John's, board members also endorsed national recommendations for improving rail safety in the wake of the Lac Mégantic disaster, and called for closer collaboration with local governments.

"The lesson of this year's budget was simple: governments working together should be the rule, not the exception," said Dauphin. "It's time to expand cooperation among all orders of government so that we can strengthen our economy, keep our communities safe, and prepare our country for the future."

More than 100 municipal leaders from across Canada sit on FCM's Board of Directors and Standing Committees, representing more than 2,000 member communities across the country.

Page Updated: 09/09/2013  
Federation of Canadian Municipalities  
24 Clarence Street  
Ottawa, Ontario  
K1N 5P3  
T. 613-241-5221  
F. 613-241-7440  
Email: [info@fcm.ca](mailto:info@fcm.ca)

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## **Municipalities need information on dangerous goods after second train derailment in Calgary (13/09/2013)**

**OTTAWA** - Canada's municipalities are calling for urgent federal action on rail safety after a train derailment earlier this week in Calgary raised further concerns about their lack of access to critical information on what dangerous goods are being transported through their communities. This is the second derailment in Calgary this summer.

"City staff are risking their lives to deal with these emergencies and we are still unable to get specific information quickly about what is on these trains in order to ensure the safety of our residents. This simply cannot continue," said Naheed Nenshi, Mayor of the city of Calgary.

Canadians rely on their local services during rail emergencies, and they expect those services to be properly equipped to respond. The Federation of Canadian Municipalities (FCM) is calling on the federal government to take swift and concrete action on rail safety, including establishing a process to provide municipalities with adequate information on the dangerous goods that are being transported through their communities.

"Local governments and our front-line emergency responders need to know what dangerous goods are being transported through their communities so they can plan and respond effectively to emergencies," said Claude Dauphin, FCM President. "The federal government must take immediate action and work in close partnership with municipalities if it's going to effectively address rail safety."

FCM's national working group on rail safety has identified three priority areas which need to be addressed by the federal government and railway industry, in order to ensure the safety of Canada's railway network and the communities in which they operate:

- Equipping and supporting municipal first responders so they can deal appropriately with rail emergencies;
- Ensuring federal and industry policies and regulations address the rail safety concerns of municipalities;
- Preventing the downloading of rail safety and emergency response costs to local taxpayers.

FCM will be meeting with the Minister of Transport Lisa Raitt to discuss the working group's recommendations in the near future.

Page Updated: 13/09/2013  
Federation of Canadian Municipalities  
24 Clarence Street  
Ottawa, Ontario  
K1N 5P3  
T. 613-241-5221  
F. 613-241-7440  
Email: [info@fcm.ca](mailto:info@fcm.ca)

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**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

Minutes

Session 5  
May 28, 2013

The regular meeting of the Police Services Board was held at 7:00 a.m. in the Committee Room.

The following members were present: Glenn Witherspoon, Vice –Chair, Ron Scofield, Rick Wiedenhoeft, and Roy Avis.

Also present: Inspector Steve Shouldice, S/Sgt. S. Gobeil and L. Holt, Secretary.

**Regrets:** John McTaggart

<b>JUNE 28, 2013</b> <b>7:00 A.M. COMMITTEE ROOM</b>
---

**AGENDA:**

1. **23/13 R. Wiedenhoeft – R. Scofield:** That the Police Services Board approve the agenda as prepared with the addition of the Non-Agenda Items. **CARRIED**
  - i) Tug-of-War – July 2, 2013
  - ii) Kiss N Ride Program
  
2. **24/13 R. Scofield- R. Wiedenhoeft:** That the Minutes of the Board Meeting being Session No. 4 dated April 29, 2013, having been typed and distributed to the members be approved. **CARRIED**
  
3. **Business Arising from Previous Meeting:**
  - i) Request referred by Council from the BIA re: Public Nuisance By-Law Brief discussion held.
  - ii) Memorandum received April 3, 2013 from Blair Anderson re: Club 88 and its Patrons.

**25/13 R. Wiedenhoeft – R. Scofield:** That the Police Services Board recommend to Council that a Nuisance By-Law be prepared as an additional tool for the OPP as part of the by-law review with OPP. **CARRIED.**
  
4. **New Business:     None**
  
5. Inspector S. Shouldice – April 2013 OPP Activity Report.  
 - Copies of the OPP 2013 Business Plan were received by the Board.

**26/13 R. Wiedenhoeft – R. Scofield:** That the Police Services Board receive Insp. S. Shouldice, April OPP Activity Report as presented by S/Sgt. S. Gobeil.  
**CARRIED.**

**6. Non-Agenda:**

- i) Tug-of-War – July 2, 2013 – R. Wiedenhoeft requested the OPP Marine Unit be on the river during the tug-of-war. He also has contacted the airports regarding boats landing and taking off on the river.
- ii) Kiss-N-Ride Program – this is between the Town of Fort Frances and the Rainy River District School Board. The OPP are not involved. The program is being set up at J. W. Walker and Robert Moore Schools.

**7. Information/Correspondence Received:**

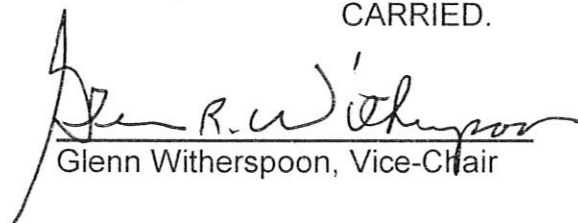
- Letter received from Ministry of Community Safety and Correctional Services
  - re RIDE Grant cheque \$8,796.64
- Letter from G. Treftlin, Clerk re: Amendment to Flag Lowering Policy

**8. In-Camera: None**

**27/13 R. Scofield – R. Wiedenhoeft:** That this meeting of the Board be now closed.

**CARRIED.**

  
Loreen Holt, Secretary

  
Glenn Witherspoon, Vice-Chair

/elh  
10/06/2013



**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

Minutes

Session 6  
June 14, 2013

An In-camera Meeting of the Police Services Board was held at 10:00 a.m. at Kettles Restaurant.

The following members were present: John McTaggart, Glenn Witherspoon, Ron Scofield, Roy Avis and Rick Wiedenhoeft 10:00 a.m. to 10:40 a.m.

Also present: Inspector Steve Shouldice and L. Holt, Secretary.

Agenda:

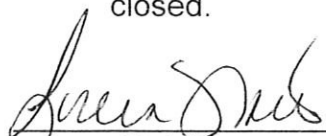
1. **28/13 G. Witherspoon – R. Avis:** That the Police Services Board approve the Agenda as prepared. **CARRIED.**
2. **29/13 R. Scofield – G. Witherspoon:** That this Police Services Board now meet in-camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees. **CARRIED.**

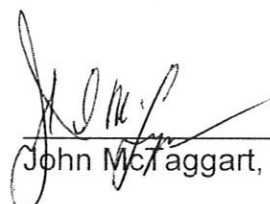
**Information/Correspondence Received:**

- i) Letter to Chair from CAO M. McCaig – re projected salary increases
- ii) OPP – News release – Kenora
- iii) 2012 Actual Policing Costs - OPP
- iv) 2013 Municipal Policing Costs Estimate – OPP
- v) OPP Fort Frances Policing Costs
- vi) Fort Frances Municipal Contract Totals – 2010 – 2013

**3. Next Meeting – June 28, 2013 – 7:00 a.m. Committee Room**

**30/13 R. Scofield – G. Witherspoon:** That this meeting of the Board be now closed. **CARRIED.**

  
Loreen Holt, Secretary

  
John McTaggart, Chair

/elh  
17/06/2013

# Operations & Facilities Executive Committee

## Minutes of Meeting

**Date: Wednesday August 21, 2013      Session No. 62**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, August 21<sup>st</sup>, 2013 from 7:31 a.m. to 8:03 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry and Doug Brown.

1. Call to Order: 7:31 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. *- None.*  
*kw*  
*DB*
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on July 17, 2013 – the minutes were approved as circulated.
  - 2) July 2013 Drinking Water Systems Monthly Summary Report – the monthly water report for July 2013 was reviewed and will be forwarded to council for approval.
  - 3) Fort Frances Wastewater Treatment Facility June 2013 Monthly Report – the OCWA Monthly for June 2013 was reviewed and will be forwarded to council as information only. No action required.
  - 4) Operations & Facilities Division – Environmental Area – Operational Statistics - June 2013 – the statistics for June 2013 were reviewed and will be forwarded to council as information only. No action required.
  - 5) Operations & Facilities Division Capital Program – the capital spreadsheet as of July 31, 2013 was reviewed and will be forwarded to council as information only. No action required.
  - 6) 2013 Tonnage at Landfill Site – as of July 31<sup>st</sup> – the spreadsheet for the landfill site was reviewed and will be forwarded to council as information only. No action required.
  - 7) Aircraft Landings 2013 as of July 31<sup>st</sup> – the spreadsheet outlining the airport



statistics was reviewed and will be forwarded to council as information only. No action required.

4. Non-Agenda Items - none

5. Resolutions: None

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

August 21, 2013 O&F Exec Minutes.doc

Doug Anderson – Chair	Betty's	P	Chamber of Commerce Representative	P
Ted Debenetti – Co-Chair		A	Annely Armstrong	
A Buck or Two			RRFDC – Geoff Gillon	A
George Emes		P	John Albanese – Town Councilor	P
IPC Securities			Town of Fort Frances	
Richard Boileau		P	Shelley Wepruk	P
McTaggart's			Secretary	
Marie Therese Metke		P	Jennifer Greenhalgh	A
Pharmsave				
Pat Gartshore		P		
Gartsh's				



## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Doug Anderson opened the meeting. The meeting was called to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 14 August, 2013

Copies of the minutes from the 10 July, 2013 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1 Richard Boileau/Shelley Wepruk**

TO accept the minutes presented of the 10 July, 2013 Regular Board of Management Meeting as presented.

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## 3. Accounts Payable & Financial Report

Accounts payable for August were circulated for review.

**Motion # 2 Pat Gartshore/Richard Boileau**

To accept the total payable dated June for payment in the amount of \$2,278.78

**No against or abstentions**

**All in agreement - CARRIED**



#### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – Advertising is still under budget but there will be bills coming in next month so should be close to budget by then.

George attended meeting on Tuesday in Kenora from which \$275,000.00 was granted to RRFDC. There is money with NOHFC for projects for urban renewal.

Jennifer also gave a summary of monies available for entrepreneurship.

**Promotions Committee** – The idea of a stationary parade was visited once again. It could be called the “Festival of Frost” and consist of sidewalk sale, flatbed trucks with floats, etc. A stage could be set-up in front of the Rainy Lake Hotel to be used on Saturdays for carolers, etc. To do this, however, the snow must be removed. The BIA would very much appreciate volunteers to help with parade and sit on a sub-committee. We highly encourage EVERY business to participate and make this event a reality.

The Chamber just got a summer student for the year to do planning of events. We could use this resource to plan the festival.

There has been an interest expressed by visitors for ice fishing expeditions. People who are here temporarily would like to have the opportunity to experience this.  
ordering the necessary supplies and the committee will work on setting one up to see how it looks.

Richard mentioned that the Kraft Celebration Tour would like downtown to decorate their stores. Theme must include either Kraft or TSN.

**Maintenance Committee** – Joe Kinese carved one of the dead tree in the downtown core. Response has been overwhelming from the public. It now needs to be varnished and should last approx.. 40 years if maintained properly.

Discussion was held re suggesting to the Town pushing the snow in the middle of the street for pick-up rather than the present method they are using.

There is a build-up of sand on the sidewalks. BIA members – PLEASE SWEEP YOUR SIDEWALKS IN FRONT OF YOUR BUSINESS.

The snowflake decorations are in dire need of a make-over.

Marie-Therese gave a description of product and specs regarding it for products we could use on the snowflakes. Discussion was held regarding the usage of household or commercial products in regards to them. Snowflakes need painting within the next 3 weeks to be ready for Christmas season. The committee is to hire Bob Gillon to paint the snowflakes to see how long the process takes. It will then be decided the best method to use in redoing them. Doug has cold storage we can use to store them now.

## **5. Closing & Setting of Next Board Meeting**

The next meeting date will be 11 September, @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 9:15 a.m.

**Motion #2 Marie-Therese Metke closed meeting.**



## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

**Minutes of Meeting No. 15**

**Tuesday, September 3, 2013**

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, September 3, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

Called to order 12.02 p.m.

1. **Non – Agenda:**
  6. i) Councillor Andrew Hallikas AMO Conference Travel & Per Diem
2. Disclosure of pecuniary interest and the general nature thereof: Mayor Avis declared a conflict of interest with regard to 4. iii) AMO Conference Travel and per diem expenses, Councillor Paul Ryan declared a conflict of interest with regard to 4. iv) AMO Conference Travel and per diem expenses and Andrew Hallikas declared a conflict of interest with regard to 6. i) AMO Conference Travel and per diem expenses.
3. **Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting held on August 6, 2013 be approved as circulated.
 

CARRIED.
4.
  - i) Mark McCaig, CAO purchase card expenses – the Committee recommended to approve the purchase card expenses in the amount of \$31.71 for Mark McCaig, CAO luncheon meeting on July 25, 2013.
  - ii) Mark McCaig, CAO AMO Conference – the Committee recommended to approve the travel expense claim as submitted and amended by Mark McCaig, CAO in the amount of \$330.00 to attend the AMO Conference held in Ottawa from August 17 - 21, 2013.
  - iii) Mayor Roy Avis AMO Conference Travel & Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Mayor Roy Avis, in the total amount of \$1,855.43 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013

Meeting – September 3, 2013

Page 2

- iv) Councillor Paul Ryan AMO Conference Travel and Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Councillor Paul Ryan, in the total amount of \$1,855.43 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013.
- v) M.O.S. Requests for Reconsideration – the Committee recommended to appeal the Minutes of Settlement received for Roll Number 59-12-030-007-24300-0000 Gas Distribution Lines located within the Town of Fort Frances.
- vi) 2014 Budget Timetable – the Committee recommend to approve the 2014 Budget Timetable as presented.

5. **Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

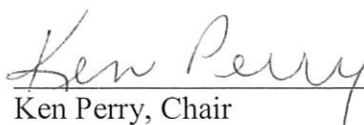
6. **Non-Agenda Items:**

- i) Councillor Andrew Hallikas AMO Conference Travel and Per Diem Claims – the Committee recommended to approve the per diem and travel claim for Councillor Andrew Hallikas in the total amount of \$942.00 for the AMO Conference attendance held in Ottawa from August 18 to 21, 2013.

7. **Information:**

- i) Administration & Finance Stats as at July 31, 2013
- ii) General, Water & Sewer Operating Financial Statements as at July 31, 2013
- iii) Capital Fund Financial Statement as at July 31, 2013

8. **Next meeting date:** September 17, 2013

  
Ken Perry, Chair

  
Mark McCaig, Administrator



**TOWN OF FORT FRANCES**  
**Community Services Executive Committee**  
**Minutes of Meeting**



**Date:** Tuesday, September 3, 2013      **Session No.** 47

A meeting of the Community Services Executive Committee was held in the IFK Conference Room beginning 10:27 a.m.

**Committee Members present:** A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; J. Kabel – Manager of Community Services

**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:52 am. J. Kabel recorded the minutes of the meeting.

**APPROVAL OF MINUTES:**

Minutes of the July 4, 2013 Community Services Executive Committee were approved as circulated.

**DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):**

NIL

**ITEMS REFERRED FROM COUNCIL:**

NIL

**NEW BUSINESS:**

- a) Appointment to Museum Advisory Committee – after a brief discussion it was decided to recommend to Council to appoint Mary Hickling to the Museum Advisory Committee.
- b) Community Services Financials – Budget vs Actual to June 30, 2013 – J. Kabel presented the financial numbers year to date at June 30 and noted that most of the 12 cost centres are on schedule for the year. A couple of items were noted where revenues or expenses are incurred later in the year that would reflect in a slightly skewed percentage than 50% for half of the year.

**NON-AGENDA ITEMS:**

NIL

**INFORMATION**

- a) Next Meeting Date – September 16, 2013

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:18 am.

Chair

Manager (or Superintendent)/Secretary

AGENDA ITEM #8.6

**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**  
Minutes of Meeting – 3 September 2013 (Session 41)

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The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Tuesday the 3<sup>rd</sup> day of September 2013 at 8:00 am, with the following persons present:

J. Albanese (Chair), R. Wiedenhoef, D. Kitowski, R. Avis, M. McCaig, F. Flatt, P. Briere, K. Pocock and D. Derendorf.

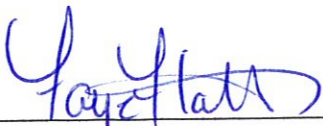
1. **CALL TO ORDER** – 8:02 a.m.
2. **IDENTIFICATION OF NON-AGENDA ITEMS** - None
3. **DISCLOSURE OF PECUNIARY INTEREST** - None
4. **APPROVAL MINUTES OF PREVIOUS MEETING** – The minutes of August 20, 2013 were approved as circulated.
5. **IN CAMERA**  
Res. No. 2013-06 – (Kitowski /Wiedenhoef) That the meeting of the Planning and Development Executive Committee now meet in-camera (8:04 am) in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees.

CARRIED
- 5.1 Business Licensing – Patrick gave verbal overview of potential issues related to licensing of certain businesses by specific individuals for Committee information and direction as discussed.
6. **ITEMS REFERRED FROM COUNCIL**
  - 6.1 Doug Derendorf request dated August 12<sup>th</sup> & 15<sup>th</sup> - Re: Proposed meter rates for new taxi service & consideration of new taxi service in Town (Session 86) – a recommendation will be made to Council that the request be supported.
  - 6.2 539989 Ontario Ltd. (North-Air Services) request dated August 19<sup>th</sup> – Re: Amendments to current taxi by-law – no recommendation at this time pending additional research by By-Law Enforcement Department.
  - 6.3 Reconsideration of Deeming – a recommendation will be made to Council to enact a by-law deeming Lots 1, 2, 3 & 5, plan SM-122 and rescind by-law 10/13 deeming Lots 1, 2, 3, 4 & to 5 Plan SM-122.
  - 6.4 Subdivision Development – no recommendation will be made at this time on the name of the new road in the subdivision being developed at 850 Williams Avenue. Staff will do additional research.
7. **OLD BUSINESS** – None
8. **NON-AGENDA ITEMS** - None

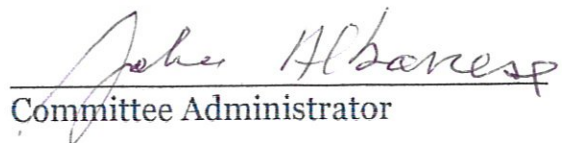


**9. ITEMS AWAITING DISPOSITION** (non-action items carried forward)

- 9.1 BIA Chairperson Doug Anderson request (March 20<sup>th</sup> 2013) Re: Consideration of a Public Nuisance By-Law– Staff conducting additional research.

**10. NEXT REGULAR MEETING DATE** - September 16, 2013 at 8:00 am**11. MEETING CLOSE** - 9:00 a.m.

Chairperson



Committee Administrator



Sherry George/Frances  
18/09/2013 11:41 AM

To robff49@yahoo.ca, jkstitchnsew@hotmail.com,  
dballard@fortfrances.com, rurlroot@vianet.ca,  
mhickling11@shaw.ca  
cc Kathy Lawson/Frances@Frances, Jason  
Kabel/Frances@Frances  
bcc  
Subject Museum Adv Com Mtg minutes

## FORT FRANCES MUSEUM ADVISORY COMMITTEE

**Meeting:** Mon Sept 16, 2013, 4:15 p.m.

**Present:** Debbie Ballard ✓ Bruce Caldwell ✓ Robert Schulz ✓ Judy Kielczewski Mary  
Hickling

Committee Secretary: Sherry George ✓ Guests:

**Minutes from last meeting, Aug 19:** adopted as read.

### Museum Report:

August visitors: 473 (290 in 2012).

Current exhibit: Margot Cormier Splane; in attendance for closing reception Thurs Sept 26.

October: Cher Pruys; Nov/Dec: Threadworks. In conjunction with the latter, the museum is hosting a Fibre Arts Festival, to support local crafters and provide a venue for their work.

MTF grant: database has been transferred. Digitizing the newspaper collection. Jeremy demonstrated its potential to Community Services group on Tues Sept 10.

Students have gone back to school. Evaluations and grant final reports completed.

All Museum policies are being updated. Started with Collections Management and Conservation policies.

Song-writing workshop with Shannon Darby (sponsored by Friends) cancelled due to low participation. May reschedule in 2014.

Fall Regional Museums Meeting will be in Dryden on Thurs Oct 3.

### New Business:

Fall Fundraising Gala scheduled for Thurs Nov 7<sup>th</sup>.

We welcome new advisory committee member: Mary Hickling.

### Old Business:

**Correspondence:** none.



**Ontario Arts Council:** none.

**Follow-up:** *Recommendations to be made to Executive Committee of Community Services...*  
*none.*

Meeting adjourned at 5:20 p.m.

Next meeting: Mon Oct 21 at 4:15 p.m.

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Sherry George, Curator  
Fort Frances Museum  
259 Scott Street  
Fort Frances, ON P9A 1G8  
807 274-7891  
fax: 274-4103