

# TOWN OF FORT FRANCES

AGENDA - September 23, 2013

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 109) 5:30 p.m. to 6:30 p.m.

Page

- 1. Call to Order**
- 2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
- 3. Disclosure of pecuniary interest and the general nature thereof.**
- 4. In-Camera: 5:31 p.m. to 6:10 p.m.**
  - 4.1 Rainy Lake Hotel Property.
  - 4.2 Potential Litigation.
  - 4.3 Verbal Update from M. McCaig, CAO re: Fort Frances Municipal Non-Profit Housing Corporation - Articles of Incorporation.
  - 4.4 Non agenda items.
- 5. Public Session Resumes in Council Chambers: 6:15 p.m.**
- 6. Consent Agenda: 6:15 p.m. to 6:20 p.m.**
  - 6.1 August 2013 Drinking Water Systems Monthly Summary Report. 3 - 10
  - 6.2 Taxi By-Law Amendment Requests from 539989 Ontario Limited (North-Air Services). 11 - 26
  - 6.3 Subdivision - (Name of New Road Within). 27 - 31
  - 6.4 Northwestern Ontario Sports Hall of Fame and Museum Financial Request. 32 - 38
  - 6.5 Minutes of Settlement - Requests for Reconsideration re: 115 Sixth Street East (2013); 1029 Frenette Avenue (2013); 720 Fifth Street West (2013); 527 Third Street West (2013) and 412 Scott Street (2013). 39 - 51
  - 6.6 Minutes of Settlement - Requests for Reconsideration re: 525 King's Highway (2011 and 2012). 52 - 58

**7. Operations and Facilities Division: 6:20 p.m. to 6:25 p.m.**

7.1 Update on Capital Projects

**8. Information:**

8.1	Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - July and August 2013 Monthly Reports*.	59 - 71
8.2	2013 Operations and Facilities Capital Program as of August 31, 2013*.	72 - 73
8.3	July and August 2013 - Operations and Facilities - (Public Works Area) - Operations Statistics*.	74 - 82
8.4	July 2013 - Operations and Facilities (Environmental Area) - Operations Statistics*.	83 - 86
8.5	Fort Frances Municipal Airport Statistics - Aircraft Landings and Jet Fuel Sales as of August 31, 2013*.	87 - 88
8.6	2013 Sewer and Water Data as of September 1, 2013*.	89
8.7	Administration and Finance Department Stats for the period ending August 31, 2013*.	90 - 91
8.8	Town of Fort Frances Capital Fund Budget vs Actual as at August 31, 2013*.	92 - 95
8.9	Town of Fort Frances General Fund (Operating) and Water and Sewer Fund (Operating) Actuals to August 31, 2013*.	96 - 99
8.10	August 2013 Complaint Register.	

**9. Non-agenda items: 6:29 p.m.**

September 16, 2013

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: August 2013 Drinking Water Systems Monthly Summary Report**



Please find attached the August 2013 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the August 2013 report as presented.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager of Operations & Facilities

**Council approval of this report will** accept the August 2013 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

08 Council Water Report August 2013.doc

RECOMMENDED

SEP 16 2013

DIV. MNG.

*Doug Brown*

EXECUTIVE COMM.

*R. White*



**August, 2013**

**Monthly Summary Report  
Water Systems**

**Prepared by: Randy White, ORO  
Senior Water Treatment Plant Operator**

**Dated: September 16, 2013**



## 1) Introduction -

This report contains the major maintenance activities and operational events that occurred during the month of August 2013 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

## 2) Flow Data

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

## 3) Microbiological (Health Related) Water Analysis– Main Water System #220000978

Water Treatment Plant (treated): 4 samples taken no adverse results  
 Water Treatment Plant (raw): 4 samples taken no adverse results  
 Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

## 4) Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purposes in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System – #220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736**

Signs posted, exempt from testing.

**7) Maintenance Activities at the WTP**

August 01<sup>st</sup> - annual calibrations completed by Lakeside Controls  
 - cleaned top and bottom tanks on poly unit  
 - cleaned all 4 check valves on the poly unit

August 7<sup>th</sup> - flushed the poly lines to the clarifiers

August 14<sup>th</sup> - installed a new UPF on M.C. Panel 2  
 - rebuilt soda ash pumps

August 21<sup>st</sup> - Lakeside Controls working on computer programming

August 22<sup>nd</sup> - rebuilt soda ash pumps

August 26<sup>th</sup> - repaired the settled water sampling pump

August 28<sup>th</sup> - flushed the poly lines to the clarifiers

August 29<sup>th</sup> - Adverse result from new valve installation sampling. Telephoned M.O.H., S.A.C., Health Unit and M.O.E.

August 30<sup>th</sup> - cleaned top and bottom tanks on poly unit  
 - cleaned all 4 check valves on the poly unit

**8) Water Complaints:**

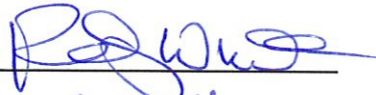

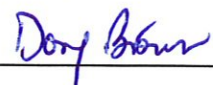


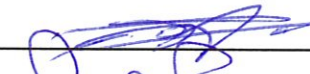
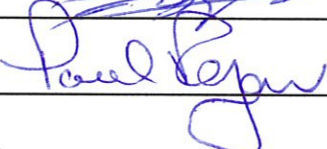
- Poor Pressure – 0 complaint.
- Water quality – 2 complaints.  
 933 Banta Blvd. – discoloured water – flushed fire hydrant and tested chlorine – 1.88 mg/L.

818 McKenzie Ave. – discoloured water – flushed hydrant at end of block (dead-end), until water clarity cleared.

9) **Other Miscellaneous Information:**

- August 06<sup>th</sup> - routine micro sample collection  
- Second St. E. – new main samples – 1<sup>st</sup> set
- August 07<sup>th</sup> - Second St. E. – new main samples – 2<sup>nd</sup> set  
- 410 Third St. W. – service repair samples – 1<sup>st</sup> set
- August 08<sup>th</sup> - 410 Third St. W. – service repair samples – 2<sup>nd</sup> set
- August 12<sup>th</sup> - routine micro sample collection
- August 13<sup>th</sup> - completed leachate sampling at the landfill site  
- Eighth St. W. (200 blk.) - new water main extension, samples – 1<sup>st</sup> set.
- August 15<sup>th</sup> - Eighth St. W. (200 blk.) - new water main extension, samples – 2<sup>nd</sup> set  
- 413 Second St. E. – water service repair samples – 1<sup>st</sup> set
- August 19<sup>th</sup> - took micro samples at Sunny Cove Camp  
- took DWSP samples at the water treatment plant and water tower  
- 413 Second St. E. – water service repair samples – 2<sup>nd</sup> set
- August 20<sup>th</sup> - routine micro sample collection
- August 21<sup>st</sup> - Williams Ave. – new water main and Nelson St. at Crowe Ave. – water main repair samples – 1<sup>st</sup> set
- August 22<sup>nd</sup> - Williams Ave. – new water main and Nelson St. at Crowe Ave. – water main repair samples – 2<sup>nd</sup> set
- August 26<sup>th</sup> - routine micro sample collection
- August 27<sup>th</sup> - Fifth St. E. – new valve installation samples – 1<sup>st</sup> set (Adverse)
- August 28<sup>th</sup> - Fifth St. E. – new valve installation samples – 1<sup>st</sup> set (after adverse)
- August 29<sup>th</sup> - Fifth St. E. – new valve installation samples – 2<sup>nd</sup> set (after adverse)

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: 
- Doug Herr, Environmental & Facilities Supt.: 
- Doug Brown, Manager of Operations & Facilities: 
- Mark McCaig, CAO: 
- Rick Wiedenhoeft, Chair O& F Exec Committee: 
- Roy Avis, Mayor: 
- Paul Ryan, Councillor: 
- John Albanese, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_
- Doug Kitowski, Councillor: \_\_\_\_\_
- Ken Perry, Councillor: \_\_\_\_\_

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report August 2013

Town of Fort Frances - WTP - 220000978  
 August 2011/2012 vs. August 2013  
 Flow and Operating Data

Flow Data	August	Units	2011	2012	2013
			Day of the Month	Day of the Month	Day of the Month
Total Raw Water		m <sup>3</sup>	217590	198830	161980
Raw Maximum Day		m <sup>3</sup>	8430	7990	5920
Raw Minimum Day		m <sup>3</sup>	6170	5130	4460
Raw Average Daily Consumption		m <sup>3</sup>	7020	6410	5230
Total Treated Water		m <sup>3</sup>	165500	147770	129740
Treated Water Maximim Day Consumption		m <sup>3</sup>	6770	6700	5130
Treated Water Minimim Day Consumption		m <sup>3</sup>	4260	3640	3430
Treated Water Average Day Consumption		m <sup>3</sup>	5340	4770	4190
Daily Average Per Household Consumption Rate		m <sup>3</sup>	1.41	1.26	1.11
* Daily Average Per Person Consumption Rate		m <sup>3</sup>	0.67	0.60	0.52
Monthly Averages - Operating Parameters WTP:					
FAC Residual - Treated Water		mg/L	1.88	1.75	1.83
Total Chlorine Residual - Treated Water		mg/L	2.17	2.03	2.15
Aluminum Sulphate - Raw Water		mg/L	34.5	34.5	34.0
Aluminum Sulphate - Treated Water Residual		mg/L	0.07	0.04	0.06
Fluoride - Treated Water		mg/L	0.67	0.67	0.6
Soda Ash - Raw Water		mg/L	34.0	34.0	34.0
PH - Adjusted		mg/L	7.14	7.18	7.11
Temperature		C	21.5	22.0	23.1
Quantity of Chemical Used:		kg			
Aluminum Sulphate		kg	7506.9	6859.6	5507.3
Polyelectrolyte		kg	87.5	75.0	87.5
Chlorine Gas		kg	866	804	716
Soda Ash - Used for PH Adjustment		kg	7398.1	6760.2	5507.3
Fluoride		kg	763	731	458

\* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.

\* Population is 7986

\* Number of Households is 3783



Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
Flow rates																																				
Raw Water	10³ M³	17	5.07	5.20	5.26	5.09	5.12	5.12	5.07	5.27	4.85	4.80	4.79	4.83	4.78	4.46	4.85	4.80	5.30	5.74	5.54	5.60	5.49	5.63	5.65	5.60	5.92	5.37	5.68	5.23	5.37	5.27	5.27	161.98	5.23	
Peak Instantaneous - Raw Water	L/s	n/a	59.40	59.28	61.41	60.36	60.60	60.49	60.29	60.41	60.32	60.00	56.16	56.18	56.12	56.24	62.93	56.39	56.39	65.75	65.06	64.46	64.88	64.76	96.34	65.96	66.11	66.14	66.11	66.14	66.01	66.11	66.35	1973.15	63.65	
Treated Water	10³ M³	17	3.93	3.85	3.60	3.43	3.84	3.74	3.56	4.53	4.13	3.85	3.67	3.77	4.03	3.85	4.22	4.19	3.99	4.41	4.01	4.16	4.64	4.36	4.85	4.30	4.06	4.87	4.41	5.10	4.86	4.40	129.74	4.19		
Peak Instantaneous - Treated Water	L/s	n/a	65.45	63.53	62.52	62.16	61.20	61.06	61.79	62.61	118.61	68.18	61.96	61.67	61.58	64.06	62.48	65.28	67.13	63.06	62.04	65.03	68.16	65.39	126.69	129.84	126.69	129.84	63.47	66.54	116.01	71.50	125.88	127.86	2282.74	76.09
Backwash Water	10³ M³	n/a	0.266	0.256	0.228	0.268	0.254	0.234	0.272	0.253	0.219	0.214	0.226	0.219	0.196	0.179	0.216	0.197	0.221	0.220	0.198	0.217	0.217	0.398	0.221	0.215	0.203	0.219	0.215	0.204	0.191	0.220	0.203	7.059	0.228	
Fluoride Information																																				
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.75	0.72	0.76	0.79	0.64	0.58	0.77	0.62	0.63	0.55	0.60	0.53	0.67	0.63	0.67	0.69	0.64	0.60	0.54	0.51	0.55	0.51	0.54	0.51	0.53	0.51	0.50	0.50	0.52	0.51	0.54	18.61	0.60	
Turbidity Information																																				
Raw Water	NTU	n/a	1.49	1.37	1.51	1.35	1.42	1.31	0.83	0.93	1.03	1.02	0.92	0.85	0.79	0.75	0.78	0.80	0.74	0.81	0.84	0.92	0.89	0.83	0.89	0.91	0.95	0.91	0.77	0.70	0.69	0.79	0.74	29.53	0.95	
Settled Water	NTU	n/a	0.10	0.09	0.08	0.09	0.09	0.08	0.09	0.09	0.08	0.09	0.09	0.09	0.21	0.13	0.11	0.10	0.10	0.09	0.09	0.09	0.09	0.09	0.08	0.09	0.07	0.09	0.16	0.08	0.07	0.09	0.12	3.01	0.10	
Treated Water	NTU	1	0.06	0.04	0.03	0.04	0.06	0.04	0.06	0.05	0.06	0.07	0.06	0.07	0.06	0.05	0.05	0.05	0.04	0.04	0.04	0.04	0.06	0.06	0.05	0.04	0.06	0.03	0.04	0.06	0.05	0.06	0.05	0.06	1.59	0.05
Other Operating Parameters																																				
pH - Treated Water	no units	6.5 to 8.5	7.00	7.01	7.05	7.00	7.10	7.10	7.04	7.17	7.16	7.12	7.16	7.18	7.17	7.18	7.19	7.22	7.20	7.16	7.20	7.15	7.11	7.12	7.00	7.01	7.00	7.01	7.12	7.05	7.14	7.22	7.22	220.56	7.11	
pH - Settled water	no units	n/a	6.01	6.10	6.07	6.10	6.07	6.00	6.24	6.12	6.12	6.17	6.75	6.31	6.24	6.18	6.20	6.16	6.18	6.22	6.19	6.10	6.05	6.10	6.09	6.00	6.05	6.07	5.95	6.27	5.99	5.98	5.93	190.01	6.13	
pH - Raw Water	no units	n/a	7.10	7.03	7.10	7.01	7.00	7.07	7.06	7.10	7.05	7.04	7.10	7.12	7.11	7.07	7.09	7.09	7.06	7.11	7.09	7.05	7.12	7.15	7.12	7.05	7.01	6.96	7.20	6.89	7.11	7.14	7.12	219.32	7.07	
FAC - Treated Water	mg/l	0.2 to 4	1.96	1.96	1.97	1.96	2.03	1.96	1.80	1.67	1.70	1.64	1.54	1.59	1.60	1.70	1.74	1.79	1.89	1.78	1.75	1.96	1.89	1.97	1.99	1.98	1.99	2.01	2.02	1.82	1.79	1.72	1.71	56.88	1.83	
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.15	2.19	2.15	2.17	2.20	2.15	2.01	2.16	2.11	2.03	1.93	1.97	2.00	2.14	2.18	2.22	2.31	2.14	2.02	2.20	2.12	2.20	2.20	2.13	2.20	2.25	2.35	2.30	2.15	2.22	2.17	66.72	2.15	
Temperature	C	15	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	18.0	18.0	19.0	19.0	19.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0	21.0	23.0	22.0	23.0	23.0	62.00	20.0	
Fluoride used (Total Daily Consumption)	kg	n/a	16.0	17.0	17.0	17.0	16.0	16.0	15.0	16.0	15.0	14.0	14.0	14.0	14.0	13.0	16.0	16.0	17.0	19.0	17.0	16.0	15.0	13.0	14.0	13.0	14.0	13.0	12.0	12.0	12.0	13.0	458.0	14.8		
Chlorine used (Total Daily Consumption)	kg	n/a	23.0	22.0	23.0	23.0	23.0	22.0	23.0	23.0	21.0	20.0	20.0	20.0	21.0	19.0	21.0	21.0	23.0	22.0	25.0	25.0	25.0	26.0	26.0	26.0	27.0	25.0	26.0	24.0	24.0	24.0	23.0	716.0	23.1	
Soda ash (Total Daily Consumption)	kg	n/a	172.4	176.8	178.8	173.1	174.1	174.1	172.4	179.2	164.9	163.2	162.9	164.2	162.5	151.6	164.9	163.2	160.2	155.2	188.4	190.4	186.7	191.4	192.1	190.4	201.3	182.6	193.1	177.8	177.8	182.6	179.2	5507.3	177.7	
Soda Ash - Dosage	mg/l	n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	1054.0	34.0
Alum residual - (Total Daily Consumption)	kg	n/a	172.4	176.8	178.8	173.1	174.1	174.1	172.4	179.2	164.9	163.2	162.9	164.2	162.5	151.6	164.9	163.2	160.2	155.2	188.4	190.4	186.7	191.4	192.1	190.4	201.3	182.6	193.1	177.8	177.8	182.6	179.2	5507.3	177.7	
Alum residual - Dosage	mg/l	n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	1054.0	34.0
Alum residual - Treated Water	mg/l	0.1	0.04	0.05	0.06	0.05	0.03	0.09	0.09	0.09	0.08	0.09	0.06	0.09	0.09	0.01	0.04	0.06	0.04	0.06	0.06	0.05	0.04	0.04	0.03	0.01	0.03	0.02	0.06	0.06	0.08	0.09	0.09	1.73	0.06	
Poly bags added (25 kg bags)	kg		0.5						0.5								0.5							0.5										87.5		



Report To: Mayor & Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Taxi By-Law amendment requests from 539989 Ontario Limited. (North-Air Services)

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Council will recall at the regular meeting held August 26, 2013 a letter from 539989 Ontario Limited (North-Air Services) in regards to amendments to the taxi regulations was referred to The Planning & Development Executive Committee for their recommendation.

The Planning & Development Executive Committee at their meeting held September 3, 2013 directed that By-Law Enforcement conduct additional research with other Municipalities within our district and contact provincial agencies (OPP, MOL & MTO) to gather the required information for PDEC to make an informed recommendation to Council.

At their meeting held September 16, 2013 By-Law Enforcement presented The Planning & Development Executive Committee with an information report, which is attached for your reference along with all supporting documentation.

The Planning & Development Executive Committee is recommending to Council the following recommendations for letter dated August 19, 2013:

Items 1 & 2

The Town of Fort Frances does not have the regulatory authority to implement such regulations as per the Municipal Act as well as have the adequate enforcement personnel to enforce such regulation.

The current enforcement authority in regards to traffic complaints is the Ontario Provincial Police by way of the Highway Traffic Act. Should the public have concerns with a motorist they should be urged to contact the OPP at the time of the incident and allow them the opportunity to investigate the concern.

Therefore, recommendation is to not support these items.

Item 3

This request is currently covered by By-Law 57/05 by way of each taxi business keeping records of all fares and having to submit a timesheet with their respected company. Enforcement Officers can currently review any and all documentation at anytime of a business through inspection.

Item 4

Has been amended by letter dated August 30, 2013.

The Town of Fort Frances does have the regulatory authority to implement but The Planning & Development Executive Committee at this time is recommending to Council that we do not amend the By-Law due to a number of factors. The first is that there is not enough supporting evidence (lack of demand or over demand) to limit the number of taxicabs, which operate. Secondly, The Planning & Development Executive Committee is not inclined to restrict elements of free enterprise within the community and feels that this could potentially limit a business or prospective businesses ability to operate.

Therefore, recommendation is to not support item 4.

Respectfully submitted

A handwritten signature in dark ink, appearing to read 'Patrick Briere', with a stylized, flowing script.

Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:** a) not agree to any of the requested amendments made by 539989 Ontario Limited (North-Air Services).



**By-Law Enforcement Department**

# Report

**Date:** Friday September 13, 2013

**To:** Planning & Development Executive Committee

**From:** Patrick Briere, By-Law Enforcement Officer

**Subject:** North-Air Services By-Law Amendment Letters

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As per the direction from The Planning & Development Executive Committee meeting held on Tuesday September 3, 2013, the By-Law Enforcement Department was directed to research the attached letters from North-Air Services for business licensing amendments for taxi operators.

My research was conducted with the following Municipalities & Cities:

- 1) Atikokan: Does not currently have a by-law in place to license taxis.
- 2) Red Lake: Has a by-law that is very similar to Fort Frances. Does have a limit on number of taxicabs operating within the Municipality it is 14 vehicles that are allowed to be licensed within Red Lake. No limit on driver's hours. They leave that up to individual taxi company to set up their own schedules for work.
- 3) Sioux Lookout: Has a by-law that it is similar to ours. Does not have a limit on taxicabs nor do they enforce the hours for drivers.
- 4) Kenora: Has a by-law, which does have a limit on the number of taxicabs operating within the City. (1 taxicab for every 250 people, which would equal 60 taxicabs that are allowed to be licensed within the City). This number is based on the last Provincial Census, which states that the population of Kenora is 15,000 people. Kenora does not enforce hours for drivers.
- 5) Thunder Bay: Has a by-law, which does have a limit on the number of taxicabs operating within the City. (1 taxicab for every 1500 people. Which would equal 73 taxicabs that are allowed to be licensed within the City). This number is based on the last Provincial census, which states the population of Thunder Bay is 110,000. The City of Thunder Bay does not enforce the hours for drivers, as this would be an employment

standards issue or an issue that the local police would deal directly with the Taxi Operator.

- 6) Dryden: Does have a by-law again it is similar to ours. There is no limit on the number of taxicabs that operate within the Municipality. Dryden does not limit the hours a driver can operate.

The Municipal Act: Refer to exert of Section 156.

The Ontario Provincial Police have the legal authority to investigate and handle any traffic complaints (Highway Traffic Act). Should someone in the public have a concern about a motorist, they should be urged to call the OPP and report the incident, thus allowing them the opportunity to investigate the motorist immediately.

This office currently has voicemails left with the Ministry of Transportation (MTO) Enforcement Branch in Fort Frances and the Ministry of Labour (MOL) to request their response to these requests.

This office has also received a fax from North-Air Services regarding statistics of their financial losses for you to consider.

#### Attachments

- 1) North-Air letters.
- 2) Excerpt of Section 156, Municipal Act, 2001. S.O. 2001 c. 25.
- 3) Fax from North-Air Services regarding Financial Loses.

**NORTH-AIR SERVICES**  
539989 Ontario Ltd.  
600 Scott Street  
Fort Frances, Ontario P9A 1H6  
Phone: (807) 274-5301 Fax: (807) 274-6360

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AUG 19 2013

August 19, 2013

Town of Fort Frances

Mayor/Council:

We are requesting some amendments to the current Taxi Bylaw.

1. No Taxi Company licensed by the Town of Fort Frances shall permit or require any driver used by it to drive a passenger vehicle (Taxi) more than 14 hours in a 24 Hour period.
2. A driver may not start a work shift without first taking 10 consecutive hours off duty.
3. A daily driver record may be handwritten or computer generated. Date and times of on duty/off duty must be recorded.

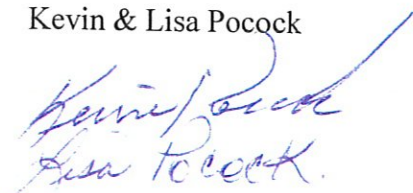
We feel the preceding amendments will help keep Fort Frances's roads safe by allowing taxi drivers to get the rest they need in order to safely operate their vehicles.

4. Would like to request that Fort Frances Town Council limit the number of Taxi Companies to 2 (two) within the Town of Fort Frances.

Please contact me at (807) 274-1772 if you should have any questions. I look forward to hearing from you at your convenience.

Yours truly,

Kevin & Lisa Pocock

Handwritten signatures of Kevin and Lisa Pocock in blue ink. The signature for Kevin is written above the signature for Lisa.

**NORTH-AIR SERVICES**  
539989 Ontario Ltd.  
600 Scott Street  
Fort Frances, Ontario P9A 1H6  
Phone: (807) 274-5301 Fax: (807) 274-6360

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August 30, 2013

Town of Fort Frances

Mayor/Council:

We are requesting an amendment to the following amendment proposal we submitted August 19, 2013.

1. Would like to request that Fort Frances Town Council limit the number of Taxi Companies to 2 (two) within the Town of Fort Frances.

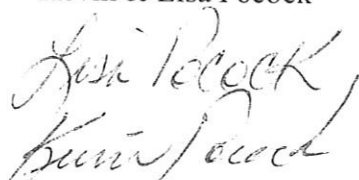
We would like to amend it in the following way:

1. Would like to request that Fort Frances Town Council limit the number of Taxi Vehicles to 8 (eight) within the Town of Fort Frances.

Please contact me at (807) 274-1772 if you should have any questions. I look forward to hearing from you at your convenience.

Yours truly,

Kevin & Lisa Pocock



**Licensing taxicabs**

156. (1) Without limiting sections 9, 10 and 11, a local municipality, in a by-law under section 151 with respect to the owners and drivers of taxicabs, may,

- (a) establish the rates or fares to be charged for the conveyance of property or passengers either wholly within the municipality or from any point in the municipality to any point outside the municipality;
- (b) provide for the collection of the rates or fares charged for the conveyance; and
- (c) limit the number of taxicabs or any class of them. 2006, c. 32, Sched. A, s. 82.

**Restriction**

(2) A business licensing by-law of a municipality with respect to the owners and drivers of taxicabs is void to the extent that it restricts, limits or prevents the owners and drivers of taxicabs from engaging in conveyances that meet both of the following criteria:

- 1. The purpose of the conveyance is to transport persons with physical, emotional or mental disabilities from any point in the municipality to any point outside the municipality.
- 2. The conveyance is made pursuant to a written contract for the use of a taxicab which can legally operate in the municipality in which the conveyance begins or ends. 2006, c. 32, Sched. A, s. 82.

**Airports**

(3) A business licensing by-law of a municipality with respect to the owners and drivers of taxicabs does not apply in respect of taxicabs conveying property or passengers from any point within the municipality to an airport situated outside the municipality if,

- (a) the airport is owned and operated by the Crown in right of Canada and the taxicab bears a valid and subsisting plate issued in respect of the airport under the Government Airport Concession Operations Regulations made under the *Department of Transport Act* (Canada); or
- (b) the airport is operated by a corporation or other body designated by the Governor in Council as a designated airport authority under the *Airport Transfer (Miscellaneous Matters) Act* (Canada) and the taxicab bears a valid and subsisting permit or licence issued by the designated airport authority. 2006, c. 32, Sched. A, s. 82.

**Mississauga**

(4) No business licensing by-law passed by the City of Mississauga with respect to the owners and drivers of taxicabs applies in respect of taxicabs, other than taxicabs licensed by the city, engaged in the conveyance of goods or passengers, if the conveyance commenced at the Lester B. Pearson International Airport. 2006, c. 32, Sched. A, s. 82.

SEP 13 2013

# Facsimile

To: Mark McCaig

@Fax: 274-8479

From: NORTH AIR SERVICES

Fax: 807-274-0686

Phone: 807-274-1772

Date: September 6/13.

Re: Follow Up

Pages: 9, including this

Following up to our conversation this afternoon I would like to show some statistics that bring forth our concerns on the loss of revenue since Scott started up Royal Taxi.

Lisa





\*Other\* Being Hwy trips etc..

Code	Date	Jan-13	Taxi	Other	Total
101	Jan-13	\$116.00			\$116.00
102	Jan-13	\$166.50			\$166.50
103	Jan-13	\$137.20	\$38.00		\$175.20
104	Jan-13	\$506.17	\$118.00		\$624.17
105	Jan-13	\$254.17	\$24.00		\$278.17
106	Jan-13	\$271.97	\$52.00		\$323.97
107	Jan-13	\$213.17	\$12.00		\$225.17
108	Jan-13	\$463.91	\$28.00		\$491.91
109	Jan-13	\$369.07	\$36.00		\$405.07
110	Jan-13	\$178.90	\$72.00		\$250.90
111	Jan-13	\$347.17	\$74.00		\$421.17
112	Jan-13	\$381.44	\$40.00		\$421.44
113	Jan-13	\$241.20	\$23.00		\$264.20
114	Jan-13	\$331.47	\$72.00		\$403.47
115	Jan-13	\$337.69	\$4.75		\$342.44
116	Jan-13	\$322.68			\$322.68
117	Jan-13	\$378.77			\$378.77
118	Jan-13	\$436.09			\$436.09
119	Jan-13	\$435.67	\$12.00		\$447.67
120	Jan-13				\$6,146.00
121	Feb-13	\$495.42	\$52.00		\$547.42
122	Feb-13	\$337.47	\$12.00		\$349.47
123	Feb-13	\$314.54	\$53.50		\$368.04
124	Feb-13	\$231.67	\$36.00		\$267.67
125	Feb-13	\$493.68	\$32.00		\$525.68
126	Feb-13	\$292.67	\$24.00		\$316.67
127	Feb-13	\$326.51	\$62.00		\$388.51
128	Feb-13	\$71.75	\$84.29		\$156.04
129	Feb-13	\$306.70	\$56.75		\$363.45
130	Feb-13	\$181.68	\$88.00		\$269.68
131	Feb-13	\$381.70	\$24.00		\$405.70
132	Feb-13	\$453.70	\$82.60		\$536.30
133	Feb-13	\$414.05	\$42.00		\$456.05
134	Feb-13	\$48.00	\$20.87		\$68.87
135	Feb-13	\$266.38	\$39.00		\$305.38
136	Feb-13	\$508.31	\$24.00		\$532.31
137	Feb-13	\$387.69	\$40.00		\$427.69
138	Feb-13	\$636.31	\$24.00		\$660.31
139	Feb-13				\$7,058.09
140	Mar-13	\$181.45	\$405.50		\$586.95
141	Mar-13	\$321.29	\$84.00		\$405.29
142	Mar-13	\$157.88	\$40.00		\$197.88
143	Mar-13	\$182.71	\$36.75		\$219.46
144	Mar-13	\$141.54	\$56.00		\$197.54
145	Mar-13	\$141.60	\$24.00		\$165.60
146	Mar-13	\$169.31	\$0.00		\$169.31
147	Mar-13	\$345.80	\$35.00		\$380.80
148	Mar-13	\$300.08	\$35.00		\$335.08
149	Mar-13	\$108.7	\$70.87		\$179.57
150	Mar-13	\$244.37	\$10.75		\$255.12
151	Mar-13	\$384.40	\$24.00		\$408.40
152	Mar-13	\$143.57	\$73.25		\$216.82
153	Mar-13	\$388.57	\$24.00		\$412.57
154	Mar-13	\$40.00			\$40.00
155	Mar-13	\$729.58	\$34.00		\$763.58
156	Mar-13	\$309.41	\$24.00		\$333.41
157	Mar-13	\$290.67	\$56.00		\$346.67
158	Mar-13	\$429.17	\$52.75		\$481.92
159	Mar-13				\$6,425.12
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Code	Date	Taxi	Other	Total	Code	Date	Taxi	Total
Jan-12	103	\$192.90	\$160.00	\$342.90	Jan-12	102	\$121.00	\$121.00
104	\$191.70	\$79.40	\$272.10	103	\$246.60	\$246.60		
105	\$176.55	\$160.00	\$336.55	104	\$314.10	\$314.10		
106	\$163.75	\$84.10	\$247.85	105	\$342.40	\$342.40		
110	\$153.65	\$104.00	\$257.65	106	\$313.50	\$313.50		
111	\$148.39	\$54.75	\$203.14	109	\$252.65	\$252.65		
114	\$191.15	\$56.30	\$247.45	110	\$560.22	\$560.22		
117	\$102.00	\$184.00	\$286.00	111	\$362.75	\$362.75		
118	\$933.00	\$78.75	\$1011.75	112	\$280.97	\$280.97		
119	\$348.35	\$206.70	\$555.05	113	\$433.60	\$433.60		
120	\$441.60	\$54.75	\$496.35	116	\$378.08	\$378.08		
124	\$203.85	\$160.00	\$363.85	117	\$446.05	\$446.05		
125	\$275.79		\$275.79	118	\$432.40	\$432.40		
126	\$215.20	\$180.00	\$395.20	119	\$414.05	\$414.05		
127	\$373.37	\$24.00	\$397.37	120	\$492.42	\$492.42		
128	\$241.10		\$241.10	123	\$335.12	\$335.12		
129	\$104.40		\$104.40	124	\$273.90	\$273.90		
131	\$340.35	\$39.00	\$379.35	125	\$233.90	\$233.90		
			\$56,356.35	126	\$339.45	\$339.45		
Feb-12	201	\$457.40	\$78.75	\$536.15	127	\$394.22	\$394.22	
202	\$292.30	\$20.70	\$313.00	130	\$314.10	\$314.10		
203	\$344.90	\$77.75	\$422.65	131	\$417.33	\$417.33		
206	\$0.00		\$0.00		\$7,609.41	\$7,609.41		
207	\$181.80	\$28.20	\$210.00	201	\$467.80	\$467.80		
208	\$330.60	\$68.75	\$400.35	202	\$423.67	\$423.67		
209	\$164.65	\$249.10	\$413.75	203	\$437.55	\$437.55		
210	\$308.13	\$77.75	\$385.88	206	\$389.00	\$389.00		
214	\$396.35		\$396.35	207	\$346.70	\$346.70		
215	\$234.55	\$71.50	\$306.05	208	\$366.80	\$366.80		
216	\$182.56	\$199.00	\$381.56	209	\$390.50	\$390.50		
217	\$124.20	\$23.00	\$147.20	210	\$443.30	\$443.30		
218	\$297.17		\$297.17	213	\$316.25	\$316.25		
219	\$198.67		\$198.67	214	\$338.00	\$338.00		
221	\$178.55	\$200.00	\$378.55	215	\$270.45	\$270.45		
222	\$164.45	\$69.75	\$234.20	216	\$371.05	\$371.05		
223	\$122.80	\$199.00	\$321.80	217	\$472.61	\$472.61		
224	\$274.55	\$214.75	\$489.30	221	\$355.55	\$355.55		
228	\$317.20	\$46.50	\$363.70	222	\$386.65	\$386.65		
229	\$152.68	\$266.75	\$419.43	223	\$308.00	\$308.00		
			\$7,333.82	227	\$192.50	\$192.50		
Mar-12	103	\$331.40	\$84.00	\$415.40	228	\$368.42	\$368.42	
105	\$302.42	\$71.475	\$373.895	229	\$409.40	\$409.40		
106	\$190.26	\$27.00	\$217.26		\$7,244.20	\$7,244.20		
107	\$120.06	\$37.75	\$157.81	103	\$467.32	\$467.32		
108	\$302.65	\$91.75	\$394.40	201	\$452.30	\$452.30		
109	\$380.44	\$43.75	\$424.19	305	\$367.25	\$367.25		
110	\$171.40	\$4.75	\$176.15	306	\$353.50	\$353.50		
111	\$208.80		\$208.80	307	\$397.00	\$397.00		
113	\$249.47	\$59.00	\$308.47	308	\$399.70	\$399.70		
114	\$266.70	\$205.75	\$472.45	309	\$423.30	\$423.30		
115	\$274.03	\$55.00	\$329.03	312	\$108.65	\$108.65		
116	\$795.70	\$255.50	\$1051.20	313	\$233.80	\$233.80		
117	\$181.10		\$181.10	314	\$457.30	\$457.30		
118	\$353.23		\$353.23	315	\$319.63	\$319.63		
119	\$250.73	\$10.00	\$260.73	316	\$410.65	\$410.65		
120	\$205.50	\$21.00	\$226.50	317	\$62.15	\$62.15		
121	\$288.80	\$214.75	\$503.55	319	\$321.27	\$321.27		
122	\$121.70	\$97.00	\$218.70	320	\$266.10	\$266.10		
123	\$194.91	\$216.75	\$411.66	321	\$375.32	\$375.32		
124	\$168.00	\$111.80	\$279.80	322	\$235.60	\$235.60		
125	\$264.17	\$87.50	\$351.67	323	\$395.70	\$395.70		
126	\$146.32	\$67.00	\$213.32	326	\$362.25	\$362.25		
127	\$109.80	\$231.75	\$341.55	327	\$390.70	\$390.70		
128	\$117.95	\$75.00	\$192.95	328	\$525.85	\$525.85		
129	\$349.25	\$229.75	\$579.00	329	\$303.90	\$303.90		
130				330	\$495.00	\$495.00		
			\$27,606.94		\$5,113.14	\$5,113.14		
					\$4,106.65	\$4,106.65		
					\$62.15	\$62.15		
					\$321.27	\$321.27		
					\$266.10	\$266.10		
					\$375.32	\$375.32		
					\$235.60	\$235.60		
					\$395.70	\$395.70		
					\$362.25	\$362.25		
					\$390.70	\$390.70		
					\$525.85	\$525.85		
					\$303.90	\$303.90		
					\$495.00	\$495.00		

TOTAL FOR JAN-MAR 2012



## DIAL-A-RIDE

	2011	2012	Difference	2013
DECEMBER	\$4,042.50	\$2,292.50	\$1,750.00	
JANUARY	\$3,795.50	\$3,108.75	\$686.75	\$2,636.75
FEBRUARY	\$4,370.00	\$3,357.00	\$1,013.00	\$2,543.00
MARCH	\$4,732.75	\$3,350.50	\$1,382.25	\$2,717.00
APRIL	\$3,423.50	\$2,607.00	\$816.50	\$2,647.50
MAY	\$3,427.75	\$2,391.75	\$1,036.00	\$2,296.25
JUNE	\$3,312.75	\$2,288.00	\$1,024.75	\$2,128.75
JULY	\$2,798.25	\$2,394.25	\$404.00	\$1,938.75
AUGUST	\$2,562.75	\$2,588.00	-\$25.25	\$2,070.00
SEPTEMBER	\$3,202.75	\$2,470.00	\$732.75	
OCTOBER	\$3,570.50	\$2,573.50	\$997.00	
NOVEMBER	\$3,691.50	\$2,580.25	\$1,111.25	
	\$42,930.50	\$32,001.50	\$10,929.00	\$18,978.00

	2011	2012	2013
	\$28,459.43	\$26,516.62	\$13,848.69


WAGES

[REDACTED]		Code	Date	Apr-13	Taxi	Other	Total
RPE	401				\$330.57		\$330.57
RPE	402				\$401.67		\$401.67
RPE	403				\$275.30		\$275.30
RPE	404				\$254.42		\$254.42
RPE	408				\$445.25		\$445.25
RPE	409				\$289.18		\$289.18
RPE	410				\$294.30		\$294.30
RPE	411				\$237.17		\$237.17
RPE	415				\$343.39		\$343.39
RPE	416				\$290.91		\$290.91
RPE	417				\$285.24		\$285.24
RPE	418				\$251.65		\$251.65
RPE	422				\$385.32		\$385.32
RPE	423				\$227.37		\$227.37
RPE	424				\$294.00		\$294.00
RPE	425				\$241.60		\$241.60
RPE	427				\$240.18		\$240.18
RPE	429				\$224.67		\$224.67
RPE	430				\$414.89		\$414.89
<b>May-13</b>							
RPE	501				\$299.41		\$299.41
RPE	502				\$290.70		\$290.70
RPE	503				\$272.04		\$272.04
RPE	504				\$291.67		\$291.67
RPE	507				\$263.43		\$263.43
RPE	508				\$338.07		\$338.07
RPE	509				\$323.92		\$323.92
RPE	511				\$365.02		\$365.02
RPE	513				\$344.58		\$344.58
RPE	514				\$272.60		\$272.60
RPE	515				\$205.21		\$205.21
RPE	516				\$174.54		\$174.54

RPE	517	\$5.00	\$5.00
RPE	518	\$227.38	\$227.38
RPE	520	\$154.32	\$154.32
RPE	521	\$298.40	\$298.40
RPE	522	\$117.90	\$117.90
RPE	523	\$207.91	\$207.91
RPE	524	\$100.92	\$100.92
RPE	525	\$197.75	\$197.75
RPE	527	\$203.75	\$203.75
RPE	528	\$145.57	\$145.57
RPE	529	\$174.47	\$174.47
RPE	530	\$156.71	\$156.71
<b>Jun-13</b>			
RPE	601	\$256.57	\$256.57
RPE	602	\$83.60	\$83.60
RPE	603	\$214.27	\$214.27
RPE	604	\$163.40	\$163.40
RPE	605	\$186.44	\$186.44
RPE	606	\$290.44	\$290.44
RPE	608	\$264.60	\$264.60
RPE	609	\$80.83	\$80.83
RPE	610	\$248.79	\$248.79
RPE	611	\$172.62	\$172.62
RPE	612	\$201.45	\$201.45
RPE	613	\$198.33	\$198.33
RPE	614	\$160.00	\$160.00
RPE	616	\$0.00	\$0.00
RPE	617	\$252.51	\$252.51
RPE	618	\$252.62	\$252.62
RPE	619	\$266.87	\$266.87
RPE	620	\$388.45	\$388.45
RPE	621	\$0.00	\$0.00
RPE	622	\$154.00	\$154.00
RPE	624	\$318.00	\$318.00

RPE	625	\$181.74	\$181.74
RPE	626	\$467.34	\$467.34
RPE	627	\$145.60	\$145.60
		Jul-13	\$4,948.47
RPE	701	\$372.64	\$372.64
RPE	702	\$271.71	\$271.71
RPE	703	\$355.58	\$355.58
RPE	704	\$178.64	\$178.64
RPE	708	\$328.74	\$328.74
RPE	709	\$178.21	\$178.21
RPE	710	\$148.01	\$148.01
RPE	711	\$232.96	\$232.96
RPE	714	\$70.75	\$70.75
RPE	715	\$278.30	\$278.30
RPE	716	\$391.13	\$391.13
RPE	717	\$382.56	\$382.56
RPE	718	\$336.80	\$336.80
RPE	722	\$244.94	\$244.94
RPE	723	\$196.64	\$196.64
RPE	724	\$182.50	\$182.50
RPE	725	\$370.24	\$370.24
RPE	727	\$300.00	\$300.00
RPE	728	\$60.00	\$60.00
RPE	729	\$253.94	\$253.94
RPE	730	\$260.34	\$260.34
RPE	731	\$413.84	\$413.84
			\$5,808.47

## AGENDA ITEM #6.2



	Jan-12	Jan-13	Feb-12	Feb-13	Mar-12	Mar-13
	\$6,306.35	\$6,146.00	\$7,333.82	\$7,058.09	\$8,966.81	\$6,425.12
	\$7,699.41	\$7,012.36	\$7,244.20	\$6,403.14	\$8,183.14	\$6,851.72

# Report

To: Mayor and Council  
From: Faye Flatt, Municipal Planner  
Date: 17 September 2013  
Subject: Subdivision (Naming of new Road within)

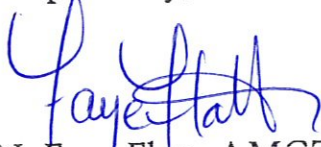
Municipal Planner Report #2013-21
--------------------------------------

The Town is in the process of developing a 16 lot residential subdivision on the property previously addressed as 850 Williams Avenue. The subdivision will have 6 lots that will be addressed and have frontage on Williams Avenue and 10 lots on a new cul-de-sac that will be constructed. Although this development has often been referred to as the "Huffman" Subdivision, the new road that will be constructed has not yet been named. Subdivision plans are required to include the names of roads within it and as such, it is appropriate that a name be assigned so that as soon as can be accommodated, the subdivision plan can be prepared and registered.

At the meeting on September 16 the Planning and Development Executive Committee received a newspaper article from 2010 entitled "About F. H. Huffman" produced from an online search together with information on traditional road types. Both of these documents are attached for reference.

The Committee felt that as a sufficiently significant member of the community, it is appropriate that Mr. Huffman continue to be recognized and to that end are recommending that the cul-de-sac within the new subdivision be named **"Huffman Court"**.

Respectfully,



N. Faye Flatt, AMCT, ACST, CTP  
Municipal Planner  
Att.

<b>COUNCIL APPROVAL OF THIS REPORT:</b> Assign the name "Huffman Court" to the new cul-de-sac roadway planned for construction within the subdivision on the property currently known as 850 Williams Avenue.
---





Tuesday, September 17, 2013

Times Web Design

Commercial Printing

Rainy River Record

FortFrances.com

Home Local News

**\$50** Data Flex & Unlimited Local Voice  
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tbaytel.net

Request denied by WatchGuard HTTP proxy.

### Poll

Is the Terry Fox Run still relevant to you?

Very much

Somewhat 45%

Not much 25%

Total votes: 291

Login to post comments Older polls

## About F.H. Huffman

Wednesday, 12 May 2010 - 1:27pm

AAA - text size

### Staff

Fletcher Hasby Huffman was born in Moscow, Ont. on March 17, 1881 to Milton and Jenny Huffman.

He first attended school at the Moscow Public School, then the historical grammar school at Newburg, followed by high school at Napanee.

From 1908-09, he attended teacher's college in Ottawa and completed his special courses in Guelph.

Huffman came to Fort Frances in the spring of 1911 and first taught in the little red schoolhouse, which is now the Fort Frances Museum. He married Alnora Mary Miller in 1911, whom he would go on to have two daughters with—Marion and Phyllis, who no longer reside in the district.

From there, Huffman went on to serve 30 years as the principal of Robert Moore School.

"In education circles, Huffman's opinions were much more highly-respected than local people might have known," read the Fort Frances Times article which announced his death in 1940.

"He was always an advanced thinker along educational lines, and instituted practices here years before they were generally adopted throughout the province.

"He was regarded as one of the most capable public school principals across Canada, rated by educationalists among the top few—some rated him as one of the two best in the Dominion," the article added.

"Both in and out of school, he was an ardent admirer of youth. Outside school, his love of youth was displayed by his enthusiasm and active interest and participation in juvenile sports," it noted.

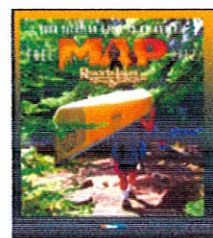
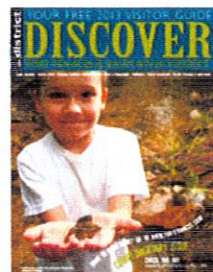
"Nowhere was there ever any sports in this community but that Huffman was present, if it were at all possible for him to be there. He was an avowed apostle of the theory that the playing of young boys was among the most valuable experience of their early lives.

"He contributed his share by umpiring every game he possibly could of the softball games in the Kiwanis League. In earlier years, he also umpired hardball games.

"He was a regular patron of the hockey rink and took as much delight from the junior and juvenile games as he did from the senior games, where he was penalty timekeeper because of his ability to cool and moderate seething tempers.

"Boys from visiting teams who played hockey here liked Fletcher Huffman, just as did his

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- o Jobs & Tenders
- o Obituaries
- o Photo Gallery
- o Weekly Poll
- o Contact Us
- o Who's Online

### Fort Frances Times

College seeing strong enrollment



Driver dies during race





**Request  
denied by  
WatchGuard  
HTTP proxy.**

**Reason:** one or more categories denied  
helper='WebBlock details='Advertiser

**Method:** GET  
**Host:**  
googleads.g.double  
**Path:** /pagead/ads?  
client=ca-pub-  
872778676655562  
3A%2F%  
2Fwww.ffaimes.co  
2Fnode%  
2F233527&dt=137

students and ex-students."

Huffman never saw the school that would be named after him, passing away on Nov. 26, 1940 following a paralytic stroke.

He was a member of the local Masonic Lodge, an elder in the United Church, a member of the Eastern Star Lodge, as well as active with the Kiwanis.

At one point in time, Huffman was the town assessor and member of the Chamber of Commerce.

For several years, he served as an officer in the Provincial Teachers' Federation, holding various positions.

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- [Heritage sites to open Friday](#)
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**Request  
denied by  
WatchGuard  
HTTP proxy.**

**Reason:** one or more categories denied  
helper='WebBlock details='Advertiser

**Method:** GET  
**Host:**  
googleads.g.double  
**Path:** /pagead/ads?  
client=ca-pub-  
872778676655562  
3A%2F%  
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## Reference -- Types of Roads based on design

<ul style="list-style-type: none"> <li>• Alley: A narrow minor roadway.</li> <li>• Avenue: Generally numerical east-west roadways.</li> <li>• Bay: A cul-de-sac of relatively short length.</li> <li>• Boulevard: A Major roadway that may or may not be contained within a single subdivision area.</li> <li>• Cape: A cul-de-sac located near water.</li> <li>• Centre: No longer available.</li> <li>• Circle: A minor roadway that completes a loop upon itself.</li> <li>• Close: A 'p'-shaped or racquet-shaped roadway with only one entry.</li> <li>• Common: Generally applied to private roadways, but can be used for other roadways</li> <li>• Court: A cul-de-sac.</li> <li>• Cove: A cul-de-sac often located near water.</li> <li>• Crescent: A 'u'-shaped minor roadway accessible at either end from the same roadway with no other intersections with through streets.</li> <li>• Drive: A collector roadway.</li> <li>• Gardens: A minor roadway where vegetation is noticeable.</li> <li>• Gate: A short minor roadway giving access to a subdivision.</li> <li>• Green: A minor roadway adjacent to or embracing an open space.</li> <li>• Grove: A minor roadway where trees or vegetation are noticeable.</li> <li>• Heath: A minor roadway adjacent to or embracing an open space.</li> <li>• Heights: A minor roadway located on a hill or escarpment.</li> <li>• Highway: Federal or provincially designated roadways.</li> <li>• Hill: A minor roadway located on lands with a noticeable slope</li> <li>• Island: A minor roadway surrounded by water</li> <li>• Landing: A minor roadway located near water, or located on an escarpment overlooking a valley.</li> <li>• Lane: A narrow minor roadway.</li> <li>• Link: A minor roadway joining two cells of a subdivision, or joining two points of one roadway..</li> </ul>	<ul style="list-style-type: none"> <li>• Manor: A minor roadway.</li> <li>• Mews: A cul-de-sac.</li> <li>• Mount: A minor roadway located on a hill or escarpment.</li> <li>• Parade: A decorative minor roadway.</li> <li>• Park: A minor roadway located adjacent to, or embracing an open space area.</li> <li>• Parkway: A parkway is a restricted or limited access roadway that can accommodate high volumes of traffic, creates a well-defined corridor in an urban context and passes through a park, "park-like" conditions or landscaped surroundings.</li> <li>• Passage: A narrow roadway.</li> <li>• Path: A narrow roadway.</li> <li>• Place: A cul-de-sac or 'p'-shaped roadway.</li> <li>• Point: A minor roadway near water or located on a promontory.</li> <li>• Plaza: Originally established to accommodate shopping centre names used instead of address description – street type is no longer appropriate unless used for a minor roadway encircling or adjacent to an open square or market-place.</li> <li>• Rise: A minor roadway that has a noticeable slope throughout most of its length.</li> <li>• Road: A roadway that may change direction.</li> <li>• Row: A minor roadway.</li> <li>• Square: A minor roadway embracing an open space.</li> <li>• Street: Generally numerical north-south roadways.</li> <li>• Terrace: A minor roadway located on a hill or escarpment.</li> <li>• Trail: High traffic transportation arteries that span more than one area of the city.</li> <li>• View: A minor roadway located on lands with a noticeable view.</li> <li>• Villas: A minor roadway.</li> <li>• Walk/Walkway: A pedestrian walkway within a comprehensive development.</li> <li>• Way: A roadway that may change direction</li> </ul>
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## Street Naming and Cul-de-sac's

### Roads types that suggest a Cul-de-sac or dead-end.

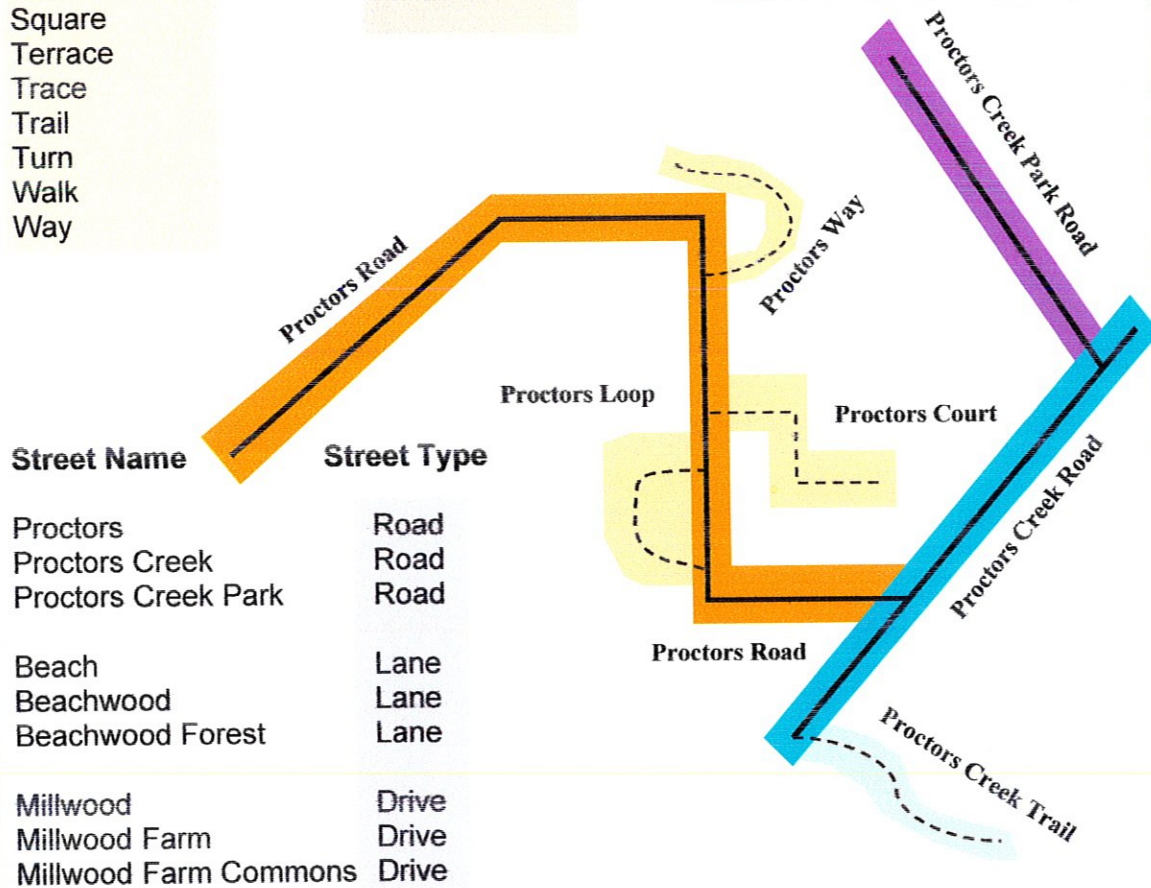
Circle  
Court  
Cove  
Loop  
Mews  
Pass  
Path  
Place  
Plaza  
Point  
Row  
Run  
Square  
Terrace  
Trace  
Trail  
Turn  
Walk  
Way

### Roads types that suggest they go through to some where.

Avenue  
Boulevard  
Drive  
Highway  
Lane  
Parkway  
Road  
Ridge  
Route  
Street  
Turnpike

### Roads types that are non-traditional and recognized by the Post office

Bluff  
Curve  
Crescent  
Crossing  
Estate  
Extension  
First  
Glen  
Green  
Harbor  
Hills  
Hollow  
Heights





## TOWN OF FORT FRANCES ADMINISTRATION & FINANCE DIVISION TREASURER'S REPORT 2013/89

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** September 18 2013

**SUBJECT:** Northwestern Ontario Sports Hall of Fame and Museum Financial Request

### BACKGROUND

At the September 9, 2013 Council Meeting, the letter received from the Northwestern Ontario Sports Hall of Fame and Museum requesting advertising consideration was referred to the Administration & Finance Executive Committee for recommendation.

On September 28, 2013, the Northwestern Ontario Sports Hall of Fame will be inducting its newest Honoured Members at the Valhalla Inn in Thunder Bay.

In prior years, the Town has placed advertisements for congratulatory messages in the souvenir programs for the Northwestern Ontario Sports Hall of Fame and Museum for inductees that were Fort Frances natives. The Town has also participated by way of a 2013 Business/Organization Membership Fee in the amount of \$60.00.

### RECOMMENDATION

The Administration and Finance Executive Committee recommend that Council receive the request for advertising in the Northwestern Ontario Sports Hall of Fame and Museum's 32<sup>nd</sup> Annual Induction Dinner Souvenir Program and that no further action be taken.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the request for advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 32<sup>nd</sup> Annual Induction Dinner Souvenir Program and that no further action be taken.





## Northwestern Ontario Sports Hall of Fame and Museum

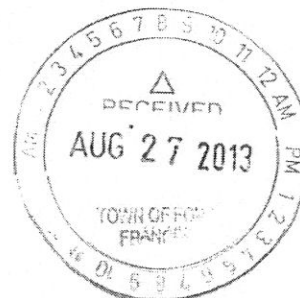
219 May Street South Thunder Bay Ontario P7E 1B5

Telephone (807) 622-2852 Fax (807) 622-2736

e-mail: [nwosport@tbaytel.net](mailto:nwosport@tbaytel.net) [www.nwosportshalloffame.com](http://www.nwosportshalloffame.com)

August 25, 2013

Mayor Roy Avis  
Town of Fort Frances  
320 Portage Ave  
Fort Frances ON P9A 3P9



Dear Mayor Avis & Council,

On Saturday September 28th, 2013, at the Valhalla Inn Ballroom, the Northwestern Ontario Sports Hall of Fame will be inducting it's newest Honoured Members. We have enclosed a listing of our 2013 Inductees for your review. We are in the process of putting together our commemorative **32<sup>nd</sup> Annual Induction Dinner Souvenir Program** and are contacting the **Town of Fort Frances** to invite you to again be a part of it. The Souvenir Program is a keepsake for the Inductees, their families and friends and those patrons who attend the dinner.

Part of the Souvenir Program is used for congratulatory messages in the form of advertisements. We currently have the following formats available and have enclosed samples of each for your review.

### **Full Page Advertisement - \$500**

- \*opportunity to congratulate the 2013 Inductees with a full page advertisement
- \*acknowledgement of your support on the Induction Dinner Video

### **½ Page Advertisement - \$250**

- \*opportunity to congratulate the 2013 Inductees with a ½ page advertisement
- \*acknowledgement of your support on the Induction Dinner Video

Don't miss this opportunity to congratulate the 2013 Inductees and show your support of our region's proud sports heritage. Reserve your spot by filling in the enclosed program advertisement form and returning it to our office. Thank you in advance for your consideration and support.

Sincerely,

Diane Imrie  
Executive Director

*Pride... Moments in Time... Memories...*

# Northwestern Ontario Sports Hall of Fame 32<sup>nd</sup> Annual Induction Dinner & Ceremonies

*"An evening in honour of sports excellence"*

**Saturday, September 28th, 2013 ~ Valhalla Inn Ballroom**

Doors Open: 5:30 p.m.

Dinner: 6:30 p.m.



*Share in a celebration of our region's proud sports heritage. Reserve your tickets today ~ seating is limited.*

Number of tickets required \_\_\_\_\_ @\$80 (\$40 Tax Deductible)

Amount enclosed \$ \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Seating Request: \_\_\_\_\_  
(Seating is pre-arranged, so please indicate your request and we will accommodate you as best we can.)

☐ Cheque

☐ MasterCard

☐ Visa

☐ Cash

Card Number \_\_\_\_\_ Card Expiry Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Send orders to: Northwestern Ontario Sports Hall of Fame 219 May St S Thunder Bay ON P7E 1B5  
Phone (807) 622-2852 / Fax (807) 622-2736 / e-mail: [nwosport@tbaytel.net](mailto:nwosport@tbaytel.net)  
[www.nwosportshalloffame.com](http://www.nwosportshalloffame.com)



*Northwestern Ontario Sports Hall of Fame*  
 32<sup>nd</sup> Annual Induction Dinner  
 Saturday, September 28th, 2013

32<sup>nd</sup> Annual Induction Dinner ~ Program Advertising

Town of Fort Frances  
 320 Portage Ave  
 Fort Frances ON P9A 3P9

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

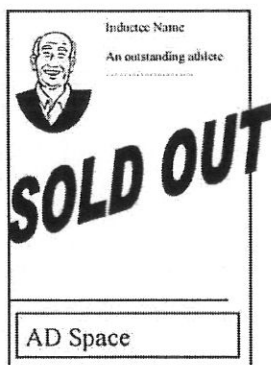
Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

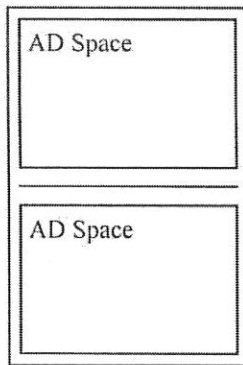
*We have a variety of ways for you to congratulate the 2013 Hall of Fame Inductees, and show your support of our region's proud sports heritage....*

*Advertisement Options:* please indicate your selection:

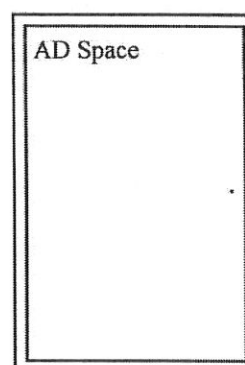
**A** INDUCTEE PAGE



**B** HALF PAGE



**C** FULL PAGE



n/a ~ Inductee Page (\$125)

\_\_\_ ~ 1/2 Page (\$250)

\_\_\_ ~ Full Page (\$500)

\_\_\_\_\_ Please Invoice me at the address above

\_\_\_\_\_ Payment enclosed

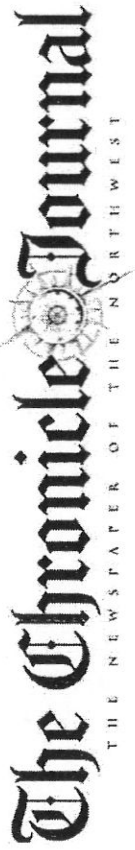
\_\_\_\_\_ Logo and/or ad copy enclosed

Please fill in and return to:

Northwestern Ontario Sports Hall of Fame  
 219 May St S  
 Thunder Bay ON P7E 1B5

phone: (807) 622-2852 fax: (807) 622-2736 email: nwsport@tbaytel.net

*Thank you for your support!*



Tonight's EVENT SPONSOR

wishes to  
congratulate

all the

2011 Inductees

on their induction into the

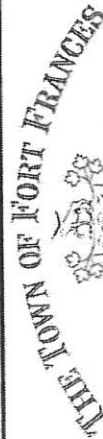
Northwestern Ontario  
Sports Hall of Fame



Proudly congratulates

*Alex Dampier*

and all of the 2012 inductees upon their induction into the  
Northwestern Ontario Sports Hall of Fame



FORT FRANCES, ONTARIO  
CANADA

Congratulations

Bill Selman

and all the  
2012 Inductees  
upon their induction  
into the

Northwestern Ontario Sports Hall of Fame



Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

September 10, 2013

Northwestern Ontario Sports Hall of Fame  
219 May Street South  
Thunder Bay, Ontario  
P7E 1B2  
Attn: Diane Imrie, Executive Director

Dear Ms. Imrie:

At their meeting September 9, 2013, Council referred the request dated August 25, 2013 from Northwestern Ontario Sports Hall of Fame and Museum re: 32<sup>nd</sup> Annual Induction Dinner Souvenir Program to Administration and Finance Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to Laurie Witherspoon, Treasurer at 274-5323, ext 248.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

Kathryn M. Lawson, Deputy Clerk

/kl

c.c. Administration and Finance Executive Committee  
-Attn: L. Witherspoon, Treasurer





## TOWN OF FORT FRANCES ADMINISTRATION & FINANCE DIVISION TREASURER'S REPORT 2013/004

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** January 8, 2013  
**SUBJECT:** Northwestern Ontario Sports Hall of Fame and Museum

---

### BACKGROUND

The request from the Northwestern Ontario Sports Hall of Fame and Museum, requesting financial assistance through a membership or donation for 2013 is attached for recommendation.

The Northwestern Ontario Sports Hall of Fame is a non-profit organization, raising of funds is needed to operate their regional sports museum and hall of fame, through their annual membership and fundraising drive.

The Town of Fort Frances has previously authorized a Business/Organization Membership Fee in the amount of \$60.00 for 2010, 2011 and 2012.

### RECOMMENDATION

The Administration and Finance Executive Committee recommend approval of the Northwestern Ontario Sports Hall of fame and Museum 2013 Business/Organization Membership Fee on the amount of \$60.00.

Council Approval of This Report Will authorize the payment of a 2013 Business/Organization Membership Fee in the amount of \$60.00 for the Northwestern Ontario Sports Hall of Fame and Museum.



## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2013/87

**To:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** September 18, 2013

**SUBJECT:** MOS – Requests for Reconsideration

Re: 115 Sixth Street E.	(2013) Roll #5912-010-007-04700-0000
1029 Frenette Ave.	(2013) Roll #5912-030-003-14607-0000
720 Fifth Street W.	(2013) Roll #5912-010-004-11300-0000
527 Third Street W.	(2013) Roll #5912-010-003-05500-0000
412 Scott Street	(2013) Roll #5912-020-002-08001-0000

#### BACKGROUND

Attached are the Minutes of Settlement for the 2013 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. 115 Sixth Street E. – Residential CVA reduction from 145,000 to 138,250 resulting from updated structure data;
2. 1029 Frenette Ave. – Residential CVA reduction from 341,250 to 336,250 resulting from adjustment based on similar properties;
3. 720 Fifth Street W. – Commercial CVA reduction from 43,000 to 20,580 resulting from structure(s) demolished.
4. 527 Third Street W. - Residential CVA reduction from 233,500 to 224,129 resulting from updated structure data; and
5. 412 Scott Street - Commercial CVA reduction from 20,875 to 18,125 resulting from adjustment based on similar properties;

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications.

That total financial impact of the Minutes of Settlement is \$1,519.03 consisting of a reduction of municipal revenue of \$1,166.44 and education revenue of \$352.59 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for properties located at 115 Sixth Street E., 1029 Frenette Ave., 720 Fifth Street W., 527 Third Street W., and 412 Scott Street for the 2013 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for properties located at 115 Sixth Street E., 1029 Frenette Ave. 720 Fifth Street W., 527 Third Street W., and 412 Scott Street in Fort Frances for the 2013 taxation year.

2013 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2013	1.7.047	-7,250	RTEP	0.01670548	0.00212	-121.11	-15.37	-10.60							-136.48
	2013	3.3.14607	-5,000	RTES	0.01670548	0.00212	-83.53									-94.13
	2013	1.4.113	-22,420	CT	0.03307687	0.01260	-741.58	-19.87				-282.49				-1,024.07
	2013	1.3.055	-9,371	RTEP	0.01670548	0.00212	-156.55					-24.26				-176.42
	2013	2.2.08001	-2,750	CX	0.02315380	0.00882	-63.67	-35.24	-10.60	0.00	0.00	-306.75	0.00	0.00	0.00	-87.93
Minutes of Settlement							-1,166.44									-1,519.03





MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

MoS: 2013-00020

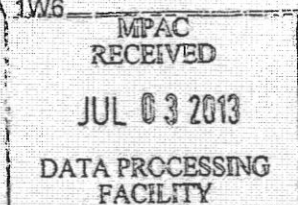
## Request for Reconsideration Minutes of Settlement 2013 Tax Year

### Questions?

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

BELLUZ DANIEL JOSEPH  
BELLUZ VUOKKO HELENA  
115 SIXTH ST E  
FORT FRANCES ON P9A 1W6



The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-010-007-04700-0000	
<b>Property location and description</b>	115 SIXTH ST E RP 48R989 LOT 1 PCL 21353	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
<b>2012 Current Value</b>	\$174,000	\$145,000
<b>2008 Current Value</b>	\$136,000	\$136,000
<b>Property Classification</b>	Residential (RT)	Residential (RT)
<b>Tax Year</b>	<b>Phased-in Assessment</b>	<b>Phased-in Assessment</b>
2013	\$145,500	\$138,250
2014	\$155,000	\$140,500
2015	\$164,500	\$142,750
2016	\$174,000	\$145,000

### Reason(s) why your property assessment changed

- Updated structure data

Please see reverse

Please check the appropriate box and sign below

I ☒ accept my revised assessment

or

I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by September 18, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>D. Belluz</i>	Print Name X DANIEL BELLUZ	Date (yyyy/mm/dd) JUNE 27/13
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Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/06/10
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 26, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-010-007-04700-0000





MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

MOs: 2013-00021

**Request for Reconsideration  
Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.5

GODBOUT VINCENT WILLIAM G  
GODBOUT BARBARA JOANNE  
1029 FRENETTE AVE  
FORT FRANCES ON P9A 3V5

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web www.mpac.ca  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-030-003-14607-0000	
<b>Property location and description</b>	1029 FRENETTE AVE PLAN SM33 PT BLK 32 PT 1 RP 48R3566 PCL BLK 32-7	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
2012 Current Value	\$402,000	\$382,000
2008 Current Value	\$321,000	\$321,000
<b>Property Classification</b>	Residential (RT)	Residential (RT)
<b>Tax Year</b>	<b>Phased-In Assessment</b>	<b>Phased-In Assessment</b>
2013	\$341,250	\$336,250
2014	\$361,500	\$351,500
2015	\$381,750	\$366,750
2016	\$402,000	\$382,000

**Reason(s) why your property assessment changed**

- Adjustment based on similar properties

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

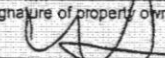
or

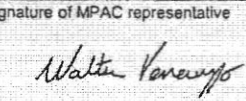
☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by September 18, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X Vince Godbold	Date (yyyy/mm/dd)
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Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/06/10
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 27, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-030-003-14607-0000

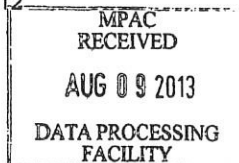


MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

*Mos: 2013-0022*  
**Request for Reconsideration**  
**Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.5

172965 CANADA LIMITED  
C/O IMPERIAL OIL LIMITED  
PO BOX 422 STN DON MILLS  
NORTH YORK ON M3C 2T2

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-010-004-11300-0000	
<b>Property location and description</b>	720 FIFTH ST W RP RR1 PART 1 PCL 17183	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
2012 Current Value	\$43,000	\$21,000
2008 Current Value	\$46,000	\$20,440
<b>Property Classification</b>	Commercial (CT)	Industrial: Vacant land (IX)
<b>Tax Year</b>	<b>Phased-in Assessment</b>	<b>Phased-in Assessment</b>
2013	\$43,000	\$20,580
2014	\$43,000	\$20,720
2015	\$43,000	\$20,860
2016	\$43,000	\$21,000

**Reason(s) why your property assessment changed**

- Structure(s) demolished

Please see reverse



Please check the appropriate box and sign below

AGENDA ITEM #6.5

I ☒ accept my revised assessment

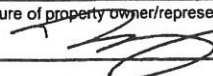
or


I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by October 16, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X Robert A PIGEAU	Date (yyyy/mm/dd) 2013/08/08
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Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/07/08
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 28, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-010-004-11300-0000

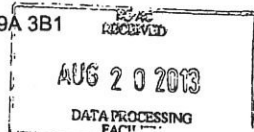


MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

*MOS: 2013-00023*  
**Request for Reconsideration**  
**Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.5

GOUIN VINCENT PAUL  
GOUIN DAPHNE JANE  
527 THIRD ST W  
FORT FRANCES ON P9A 3B1

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-010-003-05500-0000	
<b>Property location and description</b>	527 THIRD ST W PLAN SM16 LOT 57 PCL 57-1	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
2012 Current Value	\$295,000	\$255,000
2008 Current Value	\$213,000	\$213,839
<b>Property Classification</b>	Residential (RT)	Residential (RT)
<b>Tax Year</b>	<b>Phased-in Assessment</b>	<b>Phased-in Assessment</b>
2013	\$233,500	\$224,129
2014	\$254,000	\$234,420
2015	\$274,500	\$244,710
2016	\$295,000	\$255,000

**Reason(s) why your property assessment changed**

- Updated structure data

Please see reverse

Please check the appropriate box and sign below

AGENDA ITEM #6.5

☒ accept my revised assessment

or

☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by October 30, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>Vince Gouin</i>	Print Name X VINCE Gouin	Date (yyyy/mm/dd) 2013/08/08
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Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/07/22
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: December 11, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-010-003-05500-0000

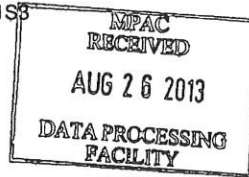


MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

*MOS: 2013-00024*  
**Request for Reconsideration  
Minutes of Settlement 2013 Tax Year**

AGENDA ITEM #6.5

TAYLOR DALTON LYLE  
TAYLOR ANITA LEA  
1021 THIRD ST E  
FORT FRANCES ON P9A 1S5

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

<b>Roll number</b>	59-12-020-002-08001-0000	
<b>Property location and description</b>	412 SCOTT ST PLAN SM126 PT LOT 4 RP 48R2139 PART 1 PCL 4-1	
<b>Municipality</b>	FORT FRANCES TOWN	
<b>Property Assessment</b>	<b>Current</b>	<b>Revised</b>
2012 Current Value	\$32,500	\$21,500
2008 Current Value	\$17,000	\$17,000
Property Classification	Commercial: Vacant land (CX)	Commercial: Vacant land (CX)
<b>Tax Year</b>	<b>Phased-in Assessment</b>	<b>Phased-in Assessment</b>
2013	\$20,875	\$18,125
2014	\$24,750	\$19,250
2015	\$28,625	\$20,375
2016	\$32,500	\$21,500

**Reason(s) why your property assessment changed**

- Adjustment based on similar properties

Please see reverse

Please check the appropriate box and sign below

AGENDA ITEM #6.5

I ☒ accept my revised assessment

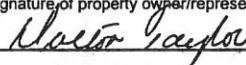
or

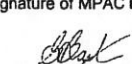
I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by October 02, 2013.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X DALTON TAYLOR	Date (yyyy/mm/dd) 2013-08-20
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Signature of MPAC representative X 	Greg Baxter, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2013/06/24
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: December 11, 2013

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-020-002-08001-0000





## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2013/88

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** September 18 2013

**SUBJECT:** MOS – Requests for Reconsideration  
 Re: 525 Kings Highway (2011 & 2012) Roll #5912-010-002-11800-0000

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#### BACKGROUND

The assessment of property located at 525 Kings Highway was appealed to the Assessment Review Board under the provisions of Section 40 of the *Assessment Act*. The following settlement was reached between the parties:

1. 2011 Taxation year - Commercial CVA reduction from 488,750 to 458,160; and
2. 2012 Taxation year - Commercial CVA reduction from 505,000 to 458,160.

Attached to this report is a written explanation of the nature of the appeal, of which includes background information and the outcome. As stated in the e-mail received from Paula Begall, MPAC Municipal Relations Assistant, the deadline for return of the signed Minutes of Settlement (M.O.S.) has been set for October 4, 2013.

That total financial impact of the Minutes of Settlement would be \$3,557.12 consisting of a reduction of municipal revenue of 2,560.09 and education revenue of \$997.03 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

#### RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council sign the Minutes of Settlement for property located at 525 Kings Highway Fort Frances for 2011 & 2012 taxation years.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to sign the Minutes of Settlement for property located at 525 Kings Highway in Fort Frances for the 2011 & 2012 taxation years.

2013 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2011	1.2.118	-30,590	CT	0.03324067	0.0133	-1,016.83					-406.85				-1,423.68
	2012	1.2.118	-46,840	CT	0.03294747	0.0126	-1,543.26					-590.18				-2,133.44
							-2,560.09	0.00	0.00	0.00	0.00	-997.03	0.00	0.00	0.00	-3,557.12
Proposed Minutes of Settlement																



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

MINUTES OF SETTLEMENT UNDER SECTION 40 OF THE ASSESSMENT ACT				
In the matter of the assessment made for the <b>2011 taxation year</b> for the property described as:				
Roll Number:	5912 010 002 11800			
Location/Legal Description:	525 KINGS HIGHWAY PLAN SM119 PT LOTS 36 TO 38 PT MAPLE AVE RIVER RANGE RP 48R3905 PARTS 1 TO 6			
Municipality/Taxing Authority:	Town of Fort Frances			
Between:	THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION		FIELD OFFICE NO.	32
And:	THE TDL GROUP			
	Assessed Person(s)			
The assessment of the property described above was appealed to the Assessment Review Board under the provisions of section 40 of the Assessment Act. The following settlement was reached between the parties:				
<b>Original Property Assessment</b>				
Property Classification RTC/RTQ	2005 Current Value (Phase-In Use Only)	2008 Current Value	Phase-In Assessment for Taxation Years	
			2011	2012
C/T	\$ 464,000	\$ 497,000	\$ 488,750	\$ 497,000
<b>Total</b>	<b>\$ 464,000</b>	<b>\$ 497,000</b>	<b>\$ 488,750</b>	<b>\$ 497,000</b>
<b>Revised Property Assessment</b>				
Property Classification RTC/RTQ	2005 Current Value (Phase-In Use Only)	2008 Current Value	Phase-In Assessment for Taxation Years	
			2011	2012
C/T	\$ 464,000	\$ 458,160	\$ 458,160	\$ 458,160
<b>Total</b>	<b>\$ 464,000</b>	<b>\$ 458,160</b>	<b>\$ 458,160</b>	<b>\$ 458,160</b>
It is agreed between the parties that the Order of the Assessment Review Board will be made in accordance with the settlement. By accepting this settlement, the assessed person hereby acknowledges that the appeal, under section 40 of the Assessment Act, for the taxation year described above, is settled and no hearing is required by the Assessment Review Board.				

<i>On behalf of the Municipal Property Assessment Corporation</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)
<i>Assessed Person's Signature or Authorized Representative</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)
<i>On behalf of the Municipality/Taxing Authority</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)

**PLEASE NOTE:**

If there is any change in the law that affects the determination of the adjusted 2005 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in this Settlement to comply with the statutory or regulatory change.

Hearing <sup>Sec</sup> :			Appeal <sup>Sec</sup> :	
DD	MM	YYYY	2622667	



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

MINUTES OF SETTLEMENT FOR ANNUAL ASSESSMENTS UNDER SECTION 40 OF THE ASSESSMENT ACT			
In the matter of the assessment made for the <b>2012 taxation year</b> for the property described as:			
Roll Number:	5912 010 002 11800		
Location/Legal Description:	525 KINGS HIGHWAY PLAN SM119 PT LOTS 36 TO 38 PT MAPLE AVE RIVER RANGE RP 48R3905 PARTS 1 TO 6		
Municipality/Taxing Authority:	Town of Fort Frances		
Between:	THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION	FIELD OFFICE NO.	32
And:	THE TDL GROUP		
	Assessed Person(s)		
The assessment of the property described above was made pursuant to section 36 of the <i>Assessment Act</i> and appealed to the Assessment Review Board under the provisions of section 40 of the <i>Assessment Act</i> . The following settlement was reached between the parties:			
<b>Original Property Assessment</b>			
Property Classification RTC/RTQ	2005 Current Value (Phase-In Use Only)	2008 Current Value	Assessed Value  2012
C/T	\$ 471,469	\$ 505,000	\$ 505,000
<b>Total</b>	<b>\$ 471,469</b>	<b>\$ 505,000</b>	<b>\$ 505,000</b>
<b>Revised Property Assessment</b>			
Property Classification RTC/RTQ	2005 Current Value (Phase-In Use Only)	2008 Current Value	Assessed Value  2012
C/T	\$ 471,469	\$ 458,160	\$ 458,160
<b>Total</b>	<b>\$ 471,469</b>	<b>\$ 458,160</b>	<b>\$ 458,160</b>
It is agreed between the parties that the Order of the Assessment Review Board will be made in accordance with the settlement. By accepting this settlement, the assessed person hereby acknowledges that the appeal, under section 40 of the <i>Assessment Act</i> , for the taxation year described above, is settled and no hearing is required by the Assessment Review Board.			

<i>On behalf of the Municipal Property Assessment Corporation</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)
<i>Assessed Person's Signature or Authorized Representative</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)
<i>On behalf of the Municipality/Taxing Authority</i>		
PRINT NAME:	SIGNATURE:	DATE: (YYYY/MM/DD)

**PLEASE NOTE:**

The assessment of this property is subject to change by a supplementary or omitted assessment if there have been any changes to the property after the annual assessment was made for any of the current or two previous taxation years.

Hearing No.			Appeal No.
DD	MM	YYYY	2923540



"Begall, Paula"  
<PAULA.BEGALL@mpac.ca>

09/09/2013 01:06 PM

To Tara Rajala <trajala@fort-frances.com>,  
"lwitherspoon@fort-frances.com"  
<lwitherspoon@fort-frances.com>  
"Colquhoun, Heather"  
cc <HEATHER.COLQUHOUN@mpac.ca>,  
"lawrence@metrolease.net" <lawrence@metrolease.net>,  
bcc  
Subject Tim Hortons Appeal

Hello,

Thank you for taking the time to participate in one of eight MPAC teleconference calls regarding the appeal details for the free standing Tim Hortons restaurants.

Please find attached, as discussed during the call, a copy of the MoS for the restaurants in your municipality and a written explanation of the nature of the appeals. Please review and advise as soon as possible if you have any questions. Tim Hortons representative Mr. Moskovic, will also review the MoS for accuracy.

Upon review of the MoS, please sign, scan and return (reply to all) by October 4<sup>th</sup>. This will ensure that Mr. Moskovic and MPAC sign all MoS and deliver to the ARB, allowing for time to determine if the scheduled hearing is necessary. This will also assist with the timing and delivery of the Section 39.1 MoS for the 2012 base year.

Thank you for your attention to this matter and please do not hesitate to contact me if you have any questions.

Sincerely,

*Paula Begall*

Municipal Relations Assistant

807 622-1400 x249

[Paula.Begall@mpac.ca](mailto:Paula.Begall@mpac.ca)

Fax: 807 622-1404

Toll free: 877 268 9231 x249

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## Appeal - Free Standing Tim Hortons

### Background

By way of background, there are approximately 350 free standing Tim Hortons restaurants across the province that filed appeals for the 2008 Current Value Assessment (CVA). For the 2008 Assessment Update, free standing Tim Hortons restaurants were valued by MPAC using the cost approach. The cost approach method is based upon estimating the cost of replacing the existing building, adjusting that cost to reflect any depreciation in the existing building, and adding the value of the land.

To address these appeals, Tim Hortons and MPAC agreed that four test properties in four municipalities (Cambridge, Hamilton, Kingston and North Bay) would proceed to a hearing before the Assessment Review Board (ARB). Hearing dates were set for January 2013. In advance of the hearings, the parties involved in the appeals for the four test properties - including the relevant municipalities - agreed that it would likely be more efficient to convert the hearing into an Alternate Dispute Resolution (ADR) process before the ARB. An Alternative Dispute Resolution is a form of consensual dispute resolution, in which the parties meet with a Board member as mediator or neutral third party (rather than as adjudicator). All parties present work to settle the dispute in an informal way. The mediator attempts to identify the interests of each party, and explore possible settlement solutions to address the issues in an appeal. The goal of the ADR event was to determine whether progress could be made on the principal issue; namely "depreciation". Tim Hortons restaurants must re-brand and complete renovations at designated intervals which is why depreciation was the principle issue. The ADR event took place over a single day, the Appellant, MPAC and 3 Municipalities were actively involved in the process and the parties agreed to a settlement of the issues.

Under the ARB Rules of Practice and Procedure, ADR events are confidential. In addition, the Board may order that any document filed with an application or at a hearing be treated as confidential, be sealed and not form part of the public record.

MPAC witnesses and counsel for MPAC were asked to sign and provide undertakings of confidentiality in order to receive productions from the Appellant. This was done. Such undertakings are common when an Appellant seeks protection regarding information it considers highly sensitive and confidential.

### Outcome

Free standing Tim Horton stores will continue to be valued on the cost approach. An adjustment to the depreciation was necessary based on the requirement for Tim Hortons to re-brand and complete renovation at designated intervals. The cost approach and the re-branding are applied in the same manner to the free standing drive-thru stores and free standing eat-in stores. Initially MPAC served Notice of Increase to almost all the roll numbers under appeal. The increased value was the starting value that was used to apply the adjusted depreciation; therefore both increases and decreases are reflected in the revised value on the MoS.

A unique OR Table has been developed and applied to the free standing Tim Hortons stores. This unique table will ensure that the appropriate depreciation will be reflected on each property based on where they are within the re-branding and renovation cycle that is required.

MPAC has completed the revised valuations for the 2008 CVA based on the agreement in principle; this includes partitioning and all phase-in information. Approximately 9% of the properties will receive an increase in value and 91% will receive a decrease in value. The average decrease due to the appropriate depreciation being applied is approximately 11.5%, with the largest reduction being approximately 37%.

MoS include the current and previous assessed values along with the appropriate partitioning and phase-in information and applicable tax years noted at the top of the document not every property was under appeal for the tax years 2009 through to 2012.



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Fort Frances WPCP  
200 McIrvine Rd  
PO Box 712  
Fort Frances, Ontario  
P9A 3N1  
Tel: 807-274-3121  
Fax: 807-274-8381



August 11, 2013

Town of Fort Frances  
320 Portage Avenue  
Fort Frances Ontario  
P9A 3M5

Attention: Mr. Doug Herr  
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility**  
**July 2013 Monthly Report**

As per the operating agreement, the attached document is the July 2013 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in black ink, appearing to read "Kelly Cunningham".

Kelly Cunningham  
Senior Operator

For Larry Wachter  
Operations Manager

**The Corporation of the Town of Fort Frances  
Wastewater Treatment Plant  
(Sewage Plant)  
July 2013 Monthly Operations Report**

## **INTRODUCTION**

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of July 2013; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

## **DESCRIPTION OF WORKS**

Capacity of Works	9000 m <sup>3</sup> /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

## **LABORATORY**

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

**JULY 2013 EFFLUENT QUALITY**

Parameters	Monthly Actual Concentration mg/L	Compliance Criteria Concentration mg/L	Performance Objective Concentration mg/L	Monthly Actual Loading, kg/d	Compliance Criteria Loading kg/d	Performance Objective Loading kg/d
CBOD <sub>5</sub>	2.0 mg/L	25 mg/L	15 mg/L	14.1 kg/d	225 kg/d	135 kg/d
Suspended Solids	8.4 mg/L	25 mg/L	15 mg/L	74.8 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.25 mg/L	1.0 mg/L	1.0 mg/L	2.0 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.60 mg/L					
Nitrite as N	0.15 mg/L					
Nitrate as N	5.07 mg/L					
Total Cl <sub>2</sub> Residual		<0.01 mg/L (when in use)				
E-Coli		3.5 count/100 ml (geometric mean )		200 count/100ml (geometric mean )	E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)	
pH			pH range 7.7 to 8.1; average pH was 7.9			
Temperature degrees C			Temperatures ranged from 13.0- 15.5 average temperature of effluent at 14.9			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

**WASTEWATER LIQUID PROCESS**

The average daily flow for July was 7580.9 m<sup>3</sup>/day; representing 84% of the design average flow. Total treated flow for the month was 235,007 m<sup>3</sup>. One daily effluent suspended solids result exceeded 25 mg/L and one daily effluent total phosphorous result exceeded 1 mg/L when failure of a cross collector forced a secondary clarifier to be drained with the plant near its hydraulic capacity.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

## INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	300 +/- @ 7.0% + 400 @ 12%	Litres
Alum	16.0 +/- @ 65 %	Cubic meters
Polymer	7 Bags (175 kg)	Bags (25 kg/bag)

## MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

### Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Pulled and cleaned RAS pump 2 on two occasions
- Installed new jack on grit trailer
- Removed grease buildup from rag compactor
- Reinstalled large pulley blower 1
- Calibrated both automatic samplers
- Cleaned DO probes
- Drained clarifier 2 in order to repair a jammed cross collector, replaced shear pin and shortened cross collector flight chain
- Drained aeration cell 2 in order to install new recirculation pump and perform inspection
- Removed debris from aeration cells outlet channel
- Installed rebuilt blower 3



**Pump Stations:**

- Ran gen sets
- Changed seal water strainers
- Cleaned bar screens
- Bell repaired communication trouble at Church St lift station
- Replaced overload block on pump 2 at Boundary road lift station
- A Town of Fort Frances crew and their contractors were assisted by OCWA staff while a repair was made to the force main at Fifth St lift station

**OPERATIONAL ISSUES**

The facility met all operational requirements for the month.

**SLUDGE SUMMARY**

The volume directed to the gravity belt thickener totaled 680.0 m<sup>3</sup> for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 206.5 m<sup>3</sup> (average 11.5 m<sup>3</sup>/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

**COMPLAINTS**

There were no complaints during the report period.

**BY-PASS REPORT(S)**

There were two by-pass events which occurred on July 18<sup>th</sup> and July 25<sup>th</sup>. Reports are available at the plant and have been provided to all parties.

**COMMENTS**

Plant power consumption for the month was 646 (x 180 multiplier) kWh.

Lakeside Controls were on site to perform the annual testing on our bypass and outfall measuring equipment.

Clarifier 2 was drained in order to repair a jammed cross collector. Rag buildup on a sprocket that had forced a flight against the concrete wall was removed and tank inspected. The cross collector flight chains were shortened by one link each and the shear pin was replaced.

Aeration cell 2 was drained and inspected and the new recirculation pump was installed.

The scheduled power outage on July 28<sup>th</sup>, 0800-1130 was handled well by the plant and staff.

The additional effluent testing that is required as of January 1, 2013 to meet the requirements of the Wastewater Systems Effluent Regulations is now a part of our regular sampling regimen.

## **REPORTS**

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2013					Usage		Removal Efficiency	
	Avg. Day Flow	Max Day Flow	Total Treated	Total ByPass	Total Volume	% Plant Capacity	Sludge Volume		
	m3	m3	Volume ML	Volume ML	ML		Hauled	Suspended Solids	
							M3	Total Phosphorus	
January	4781.7	5473	148234		148234	53%	208.6		
February	4686.2	5427	131213		131213	52%	183.5		
March	4576.3	5880	141866		141866	51%	191.0		
April	6452.2	12672	193567		193567	72%	250.1		
May	11001.0	21372	341032	4640.3	345672.3	122%	233.2		
June	7561.8	10741	226855		226855	84%	193.1		
July	7580.9	17259	235007	266.2	235273.2	84%	206.5		
August						0%			
September						0%			
October						0%			
November						0%			
December						0%			
Sum				4906.5	1422680.5		1466		
Average	6663		202539		203240	74%	209.4		
Max		21372	341032		345672.3				
C of A	9000	18000							

Month	CBOD5				Suspended Solids				Total Phosphorus				E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum			
January	78.5	2.1	10.0	125.0	4.2	20.3	2.6	0.26	1.23	5.1	7.4	7.4	7.7			
February	93.3	2.5	12.0	166.0	6.7	31.8	3.0	0.27	1.30	7.8	7.3	7.3	7.6			
March	70.7	3.4	15.1	139.9	5.8	26.7	2.7	0.31	1.41	4.4	7.3	7.3	7.6			
April	53.6	2.7	19.2	143.3	10.2	82.2	2.1	0.3	2.3	22.9	7.4	7.4	7.8			
May	23.3	2.2	26.8	65.4	8.9	115.1	1.0	0.3	3.76	16.6	7.6	7.6	7.7			
June	47.4	3.1	23.3	118.3	8.0	80.8	1.4	0.21	1.6	6.4	7.5	7.5	8.0			
July	41.5	2.0	14.1	172.7	8.4	74.8	1.7	0.24	2	3.5	7.7	7.7	8.1			
August																
September																
October																
November																
December																
Average	58.3	2.6	17.2	132.9	7.5	61.7	2.1	0.27	1.94	9.5	7.5	7.5	7.8			
Max	93.3	3.4	26.8	172.7	10.2	115.1	3	0.31	3.76	22.9	7.7	7.7	8.1			
C of A		25	225		25	225		1	9	150	6.0	6.0	9.5			



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Fort Frances WPCP  
200 McIrvine Rd  
PO Box 712  
Fort Frances, Ontario  
P9A 3N1  
Tel: 807-274-3121  
Fax: 807-274-8381



September 12, 2013

Town of Fort Frances  
320 Portage Avenue  
Fort Frances Ontario  
P9A 3M5

Attention: Mr. Doug Herr  
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility**  
**August 2013 Monthly Report**

As per the operating agreement, the attached document is the August 2013 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in black ink, appearing to read 'Kelly C'. The signature is written in a cursive, flowing style.

Kelly Cunningham  
Senior Operator

For Larry Wachter  
Operations Manager

**The Corporation of the Town of Fort Frances  
Wastewater Treatment Plant  
(Sewage Plant)  
August 2013 Monthly Operations Report**

## **INTRODUCTION**

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of August 2013; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

## **DESCRIPTION OF WORKS**

Capacity of Works	9000 m <sup>3</sup> /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

## **LABORATORY**

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

**AUGUST 2013 EFFLUENT QUALITY**

Parameters	Monthly Actual Concentration mg/L	Compliance Criteria Concentration mg/L	Performance Objective Concentration mg/L	Monthly Actual Loading, kg/d	Compliance Criteria Loading kg/d	Performance Objective Loading kg/d
CBOD <sub>5</sub>	2.1 mg/L	25 mg/L	15 mg/L	13.7 kg/d	225 kg/d	135 kg/d
Suspended Solids	2.8 mg/L	25 mg/L	15 mg/L	18.4 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.19 mg/L	1.0 mg/L	1.0 mg/L	1.2 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.10 mg/L					
Nitrite as N	0.09 mg/L					
Nitrate as N	6.28 mg/L					
Total Cl <sub>2</sub> Residual		<0.01 mg/L (when in use)				
E-Coli	2.7 count/100 ml (geometric mean )		200 count/100ml (geometric mean )		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)	
pH			pH range 7.5 to 7.8; average pH was 7.7			
Temperature degrees C			Temperatures ranged from 15.5- 17.5 average temperature of effluent at 16.4			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

**WASTEWATER LIQUID PROCESS**

The average daily flow for August was 6704.9 m<sup>3</sup>/day; representing 74% of the design average flow. Total treated flow for the month was 207,852 m<sup>3</sup>.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.



**INVENTORY**

<b>Chemical</b>	<b>End of Month Status</b>	<b>Units</b>
Hypochlorite	300 +/- @ 7.0% + 400 @ 12%	Litres
Alum	14.5 +/- @ 65 %	Cubic meters
Polymer	35 Bags (875 kg)	Bags (25 kg/bag)

**MAINTENANCE**

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

**Treatment Plant:**

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Pulled and cleaned RAS pump 2
- Installed new filter on blower 1
- BA Norris repaired a light fixture in lower basement
- Calibrated both automatic samplers
- Flushed digester sensor
- Tensioned belts blower 3
- Replaced tubing influent sampler
- Removed debris from teacup
- Dismantled piping grit pump1 to clear blockage

**Pump Stations:**

- Ran gen sets
- Changed seal water strainers
- Cleaned bar screens
- Central Avenue lift station PLC flow programming calculation was corrected
- Replaced faulty hour meter Fifth St. lift station pump control panel
- LOTO, pulled and cleaned pump 3 at Central Avenue lift station
- Replaced sump pump and fan motor in 5<sup>th</sup> Street lift station dry well

**OPERATIONAL ISSUES**

The facility met all operational requirements for the month.

**SLUDGE SUMMARY**

The volume directed to the gravity belt thickener totaled 608.6 m<sup>3</sup> for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 180.5 m<sup>3</sup> (average 11.3 m<sup>3</sup>/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

**COMPLAINTS**

There were no complaints during the report period.

**BY-PASS REPORT(S)**

There were no by-pass events in the report period.

**COMMENTS**

Plant power consumption for the month was 700 (x 180 multiplier) kWh.

The additional effluent testing that is required as of January 1, 2013 to meet the requirements of the Wastewater Systems Effluent Regulations is now a part of our regular sampling regimen.

**REPORTS**

ALS – Environmental Analytical Reports (on-file at plant)  
 Fort Frances WPCP Equipment Run Time Report (on-file at plant)  
 Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2013					Usage		Removal Efficiency	
	Avg. Day Flow	Max Day Flow	Total Treated	Total ByPass	Total Volume	% Plant Capacity	Sludge Volume	CBOD5	
	m3	m3	Volume ML	Volume ML	ML		Hauled	Suspended Solids	
							M3	Total Phosphorus	
January	4781.7	5473	148234		148234	53%	208.6		
February	4686.2	5427	131213		131213	52%	183.5		
March	4576.3	5880	141866		141866	51%	191.0		
April	6452.2	12672	193567		193567	72%	250.1		
May	11001.0	21372	341032	4640.3	345672.3	122%	233.2		
June	7561.8	10741	226855		226855	84%	193.1		
July	7580.9	17259	235007	266.2	235273.2	84%	206.5		
August	6704.9	7822	207852		207852	74%	180.5		
September						0%			
October						0%			
November						0%			
December						0%			
Sum				4906.5	1630532.5		1646.5		
Average	6668		203203		203817	74%	205.8		
Max		21372	341032		345672.3				
C of A	9000	18000							

Month	CBOD5			Suspended Solids			Total Phosphorus			E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S (mg/L)	Avg. Eff. S.S (mg/L)	Avg. Load S.S (kg/day)	Avg Raw T.P (mg/L)	Avg. Eff. T.P (mg/L)	Avg. Load T.P (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum	pH
January	78.5	2.1	10.0	125.0	4.2	20.3	2.6	0.26	1.23	5.1	7.4	7.7	
February	93.3	2.5	12.0	166.0	6.7	31.8	3.0	0.27	1.30	7.8	7.3	7.6	
March	70.7	3.4	15.1	139.9	5.8	26.7	2.7	0.31	1.41	4.4	7.3	7.6	
April	53.6	2.7	19.2	143.3	10.2	82.2	2.1	0.30	2.30	22.9	7.4	7.8	
May	23.3	2.2	26.8	65.4	8.9	115.1	1.0	0.30	3.76	16.6	7.6	7.7	
June	47.4	3.1	23.3	118.3	8.0	80.8	1.4	0.21	1.60	6.4	7.5	8.0	
July	41.5	2.0	14.1	172.7	8.4	74.8	1.7	0.24	2.00	3.5	7.7	8.1	
August	57.5	2.1	13.7	127.6	2.8	18.4	1.7	0.19	1.24	2.7	7.5	7.8	
September													
October													
November													
December													
Average	58.2	2.5	16.8	132.3	6.9	56.3	2.0	0.26	1.86	8.7	7.5	7.8	
Max	93.3	3.4	26.8	172.7	10.2	115.1	3	0.31	3.76	22.9	7.7	8.1	
C of A		25	225		25	225		1	9	150	6.0	9.5	

2013 O & F Division Capital Program				
ENVIRONMENT	Capital Code	TOTAL BUDGET	As of August 31, 2013	Variance
<i>Sanitary Sewer - Collection System</i>				
Tools & Equipment	C-410-9105-1471	\$10,000.00	\$3,452.37	\$6,547.63
Refurbishing Sanitary Manholes	C-410-9138-1523	\$50,000.00		\$50,000.00
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.	C-410-9258-1523	\$578,156.00	\$153,621.45	\$424,534.55
Williams Ave from 5th St to 3rd St (190 meters)	C-410-9259-1523	\$343,954.00	\$123,352.29	\$220,601.71
Residential Development of old Huffman School Property	C-410-9282-1523	\$139,405.00	\$28,376.59	\$111,028.41
Year 3 of 3 Phase design for Infrastructure Renewal Project	C-410-9179-1523	\$37,500.00		\$37,500.00
		\$1,159,015.00	\$308,802.70	\$850,212.30
<i>Sewage Treatment Plant</i>				
Misc Capital Upgrades	C-413-9105-1471	\$150,520.00	\$6,599.25	\$143,920.75
Honeywell Improvements	C-410-9280-0000	\$130,457.00	\$49,789.71	\$80,667.29
		\$280,977.00	\$56,388.96	\$224,588.04
<i>Water System</i>				
<i>Water Distribution System</i>				
Replacing Main Line Water Valves/Hydrants	C-961-9137-1523	\$97,935.00	\$68,512.63	\$29,422.37
Leak Detection Equipment	C-961-9105-1471	\$23,000.00	\$17,106.34	\$5,893.66
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.	C-961-9258-1523	\$489,080.00	\$98,755.65	\$390,324.35
Williams Ave from 5th St to 3rd St (190 meters)	C-961-9259-1523	\$384,171.00	\$127,797.33	\$256,373.67
Residential Development of old Huffman School Property	C-961-9282-1523	\$192,514.00	\$35,883.77	\$156,630.23
Year 3 of 3 Phase design for Infrastructure Renewal Project	C-961-9179-1523	\$37,500.00		\$37,500.00
General Misc Tools/Equipment	C-961-9105-1471	\$10,000.00		\$10,000.00
		\$1,234,200.00	\$348,055.72	\$886,144.28
<i>Water Treatment Plant</i>				
Misc Small Capital Equipment	C-965-9105-1471	\$40,000.00	\$6,702.61	\$33,297.39
Replace In-Plant Water Lines	C-965-9152-1471	\$27,000.00	\$28,490.02	-\$1,490.02
Honeywell Improvements	C-965-9280-1523	\$212,366.00	\$79,332.88	\$133,033.12
Backup Generator	C-965-9260-1471	\$130,000.00		\$130,000.00
		\$409,366.00	\$114,525.51	\$294,840.49
		\$3,083,558.00	\$827,772.89	\$2,255,785.11
<b>TOTAL ENVIRONMENT</b>				
<b>Total O &amp; F Division</b>		\$3,781,921.00	\$1,040,191.88	\$2,741,729.12

2013 O&F Division Capital Program		Capital Code	TOTAL BUDGET	As of August 31, 2013	Variance	Notes
<b>TRANSPORTATION</b>						
Public Works Buildings/General Misc						
Public Works Small Equipment		C-310-9105-1471	\$8,000.00		\$8,000.00	
			\$8,000.00	\$0.00	\$8,000.00	0.00%
<b>GIS/Engineering Services</b>						
Develop of Asset Management Plan - by Dec 31/13		C-360-9261-1523	\$25,531.00	\$13,997.12	\$11,533.88	Demo Twice Public Sector Digest software for all town staff/FFPC - Kenora presently utilizes citywide TA/works/CPA/GIS
			\$25,531.00	\$13,997.12	\$11,533.88	54.82%
<b>Roads</b>						
Phase 2 Tender No. 12-OF-01 2nd St from Central Ave to Mowat Ave & Mowat Ave from 2nd St to 3rd St.		C-313-9258-1523	\$203,832.00	\$144,941.54	\$58,890.46	Awarded Contract to Makkinga on Feb. 19, 2013 schedule to start work on July 2nd, 2013
Williams Ave from 5th St to 3rd St (190 meters)		C-313-9259-1523	\$201,000.00	\$48,596.86	\$152,403.14	Awarded Contract to Wagner on May 13, 2013 schedule to start work on June 17, 2013
			\$404,832.00	\$193,538.40	\$211,293.60	47.81%
<b>Streetlight Pole Replacement</b>						
Pole Replacement		C-345-9135-1471	\$5,000.00		\$5,000.00	
			\$5,000.00	\$0.00	\$5,000.00	0.00%
			\$443,363.00	\$207,535.52	\$235,827.48	46.81%
<b>TOTAL TRANSPORTATION</b>						
<b>PARKS &amp; CEMETERIES</b>						
<b>Parks</b>						
Small Equipment Replacement (Mowers & whipper snippers)		C-580-9105-1471	\$5,000.00	\$0.00	\$5,000.00	
<b>Cemeteries</b>						
Replace 1999 275 JD Tractor with X360 Tractor		C-580-9157-1471	\$5,000.00	\$4,883.47	\$116.53	New tractor on-site middle of May, 2013
Fort Frances Cemetery - Remove old Underground Fuel Tank		C-582-9256-1523	\$10,000.00		\$10,000.00	Letter to TSSA on February 7, 2013
			\$20,000.00	\$4,883.47	\$15,116.53	24.42%
<b>TOTAL PARKS &amp; CEMETERIES</b>						
<b>AIRPORT</b>						
Remove Underground Fuel Storage Tank		C-390-9256-1523	\$10,000.00		\$10,000.00	Letter to TSSA on February 7, 2013
Front End Loader c/w Sweeper - Dependant on ACAP Funding		C-390-9257-1471	\$225,000.00		\$225,000.00	
			\$235,000.00	\$0.00	\$235,000.00	0.00%
<b>TOTAL AIRPORT</b>						



**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**July 2013**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	5.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	4.97	6.75
COMPASSIONATE LEAVE	2.00	0.00
FLOATERS	0.00	3.00
VACATION	89.50	111.69
BANKED TIME USED	6.22	9.50
OFF	8.47	2.50
STATUTORY HOLIDAYS	33.00	29.00
<b>TOTAL</b>	<b>149.16</b>	<b>162.44</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	1.50	0.00	9.75	0.00
INTERDEPARTMENTAL	19.00	14.50	45.00	35.75
PRIVATE WORK	69.75	16.50	84.75	40.50
RECYCLE/GARBAGE	0.00	0.00	33.50	0.75
ROADS	52.75	3.00	537.75	639.50
SEWER COLLECTION	9.50	55.25	175.00	308.75
SIDEWALKS	78.00	10.50	120.25	49.50
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	47.00	0.00	202.50	180.75
WATER TREATMENT PLANT	59.50	39.00	173.00	94.25
WATER DISTRIBUTION	94.50	4.50	274.25	253.75
WATER TOWER	0.00	0.00	6.00	0.00
<b>TOTAL</b>	<b>431.50</b>	<b>143.25</b>	<b>1694.75</b>	<b>1612.50</b>

## **TRANSPORTATION REPORT**

### **July 2013**

#### **ROADS:**

##### **Storm Water Management – Water:**

- Continued flushing storm sewer laterals and cleaning catchbasin sumps
- Removed beaver dam from behind Caul's field and on Balsam Street on July 9<sup>th</sup>
- Repaired storm sewer lateral at Armit Avenue and Fourth Street East

##### **Storm Water Management - Rural:**

- cleaned out the ends of culverts in the North End area

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Graded lanes as required

##### **Roadside Maintenance:**

- Levelled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings

##### **Winter Control:**

##### **Traffic Operations:**

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, stopbars and no parking areas
- Installed 3 new stop signs for "Kiss N Ride Program"

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works yards
- Cleaned up inside storage buildings in Public Works yards
- Trimmed cedar hedges in front of Public Works building

**Private Work:**

- Vacuum excavate gas main (EFG) on Mowat Avenue to inspect joints on July 9<sup>th</sup>
- Flushed sewer main at Fifth Street East and Williams Avenue for Wagner Construction on July 22<sup>nd</sup>.

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice
- Installed handi-cap access sidewalk at southeast, northeast and northwest corners at Armit Avenue and Fourth Street East
- Replaced sidewalk in areas identified for repairs

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:**

- Picked up barricades from July 1<sup>st</sup> parade, activities at Marina and from July 1<sup>st</sup> fireworks area
- Put up signs to detour traffic from Front Street down Scott Street for Bass Tournament
- Installed tent pegs for Bass Tournament on July 19<sup>th</sup>

- Supplied labour to help take down tent at Bass Tournament on July 29<sup>th</sup>
- Removed signs for detour during Bass Tournament

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains

**Interdepartmental:**

- Vacuum excavated for pole installation (FFPC) on July 3<sup>rd</sup>
- Installed larger jersey barrier and put up 4 signs to keep public off of Point Park Dock
- Hauled a load of granular "A" material to Riverview Cemetery on July 23<sup>rd</sup>
- Painted the bases of the light posts yellow in the library parking lot area
- Dale Gill supplied coverage for vacation at the Airport from July 1<sup>st</sup> to 5<sup>th</sup> and from July 12<sup>th</sup> to 31<sup>st</sup>.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off center" as required
- Cleaned inside of recycling building

**Training:****Health & Safety:**

- A workplace inspection was done at Water Treatment Plant and the Water Tower on July 18<sup>th</sup>
- A joint Health and Safety Committee Meeting was held on July 31<sup>st</sup> in the Public Works meeting room.



Milt Strachan,  
Superintendent of Transportation



**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**August 2013**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2012	2013
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	7.94	14.63
COMPASSIONATE LEAVE	2.00	5.00
FLOATERS	4.00	4.00
VACATION	112.00	81.44
BANKED TIME USED	7.63	14.41
OFF	4.13	4.66
STATUTORY HOLIDAYS	33.00	24.00
<b>TOTAL</b>	<b>170.70</b>	<b>148.14</b>



**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2012	2013	2012	2013
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	9.75	0.00
INTERDEPARTMENTAL	0.00	3.75	45.00	39.50
PRIVATE WORK	258.00	0.00	342.75	40.50
RECYCLE/GARBAGE	0.00	0.00	33.50	0.75
ROADS	133.00	13.50	670.75	653.00
SEWER COLLECTION	75.00	254.50	250.00	563.25
SIDEWALKS	205.50	0.00	325.75	49.50
STORES	0.00	0.00	33.00	9.00
VEHICLE & EQUIPMENT	48.50	0.00	251.00	180.75
WATER TREATMENT PLANT	43.75	37.50	216.75	131.75
WATER DISTRIBUTION	78.25	28.75	352.50	282.50
WATER TOWER	0.00	8.00	6.00	8.00
<b>TOTAL</b>	<b>842.00</b>	<b>346.00</b>	<b>2536.75</b>	<b>1958.50</b>



## **TRANSPORTATION REPORT**

### **August 2013**

#### **ROADS:**

##### **Storm Water Management – Water:**

- Continued flushing storm sewer laterals and cleaning catchbasin sumps
- Repaired storm sewer manhole at Sixth Street East and Frenette Avenue
- Repaired a catchbasin at Colonization Road East and Elizabeth Street East
- Repaired storm sewer lateral at 900 Fifth Street East

##### **Storm Water Management - Rural:**

- Dug out beaver dams on Balsam Street and behind Caul's field
- Replaced culvert lateral at McIrvine Road and Balsam Street

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly
- Replaced curb and gutter in several areas identified for repairs

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Graded lanes as required

##### **Roadside Maintenance:**

- Leveled piles at snow dump on McIrvine Road
- Cut grass at deadends and CN crossings
- Trimmed trees along Town boulevards where required
- Cleaned up an area to move recycled asphalt pile to snow dump on McIrvine Road so Veert can purchase property on Eighth Street

##### **Winter Control:**

**Traffic Operations:**

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, stopbars and no parking areas
- Installed several new sign posts for parking restrictions for the “Kiss N Ride” program
- Installed several new parking signs for the “Kiss N Ride” program in the Robert Moore School and J.W. Walker School areas

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass in Public Works yards
- Repaired ceiling from damage caused by leaking pipes on air conditioner in men’s washroom at Public Works building

**Private Work:**

- Vacuum excavated gas line on Nelson Street (EFG) to inspect joints on August 7<sup>th</sup>
- Vacuum excavated gas line on Mowat Avenue (EFG) to inspect joints on August 12<sup>th</sup>
- Vacuum excavated for the Ministry of Natural Resources to install 2 signs on August 22<sup>nd</sup>
- Installed a new private crossing at 841 Minnie Avenue
- Installed a new private crossing at 301 Kirsti Place

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment

- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

### **Public Relations:**

- Filled 80 sand bags for Kraft Barbeque Celebration
- Installed signs for the detour to close Front Street for the Kraft Barbeque Celebration
- Delivered palletts of 80 sand bags, barricaded and took bags off of signs for the detour and road closure for the Kraft Barbeque Celebration on August 23<sup>rd</sup>
- Picked up palletts of 80 sand bags, barricades and removed all signs for detour and road closure for the Kraft Barbeque Celebration on August 26th

### **Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Flushed sanitary sewer mains
- Supplied 2 tandem dump trucks and drivers for Makkinga to repair the sewer main on the 400 Block of Second Street East

### **Interdepartmental:**

- Repaired tap in washroom at OPP Building
- Vacuum excavated for 2 pole replacements (FFPC) on August 8<sup>th</sup>
- Vacuum excavated for a pole replacement (FFPC) on August 16<sup>th</sup>
- Vacuum excavated for a pole replacement (FFPC) on August 21<sup>st</sup>
- Dale Gill provided coverage for vacation at the Airport from August 1<sup>st</sup> to August 9<sup>th</sup> and from August 16<sup>th</sup> to 19th

### **Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three (3) times
- Emptied bins from "drop off center" as required

### **Training:**

**Health & Safety:**

- A workplace inspection was done at the Public Works building on August 1st
- A Tailgate Meeting was held in the Public Works shop area on August 26th



Milt Strachan,  
Superintendent of Transportation



**TOWN OF FORT FRANCES**  
**Operations and Facilities Division - Environmental Area - Operations Statistics**  
 (July 2013)

**STAFFING:**

See Operations Statistics (July) 2013 prepared by M. Strachan, Superintendent of Transportation

**OVERTIME HOURS - Equivalent Straight Time Hours**

See Operations Statistics (July) 2013 prepared by M. Strachan, Superintendent of Transportation

**WATER DISTRIBUTION:**

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: Two (2)
  - In front of 256 Fifth St. E. (HYD092) and York Ave. N. at Fifth St. W. (HYD086)

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: Four (4)
  - Mowat Ave. at First St. E. (VAL219), First St. W. at Wright Ave. (VAL125), Third St. W. at Wright Ave. (VAL119) and McIrvine Rd. at River Rd. (VAL029)

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service breaks: None

Water Service Installations (NEW):

- Number of water service breaks: None

Water Service Replacements:

- Number of water service breaks: None

Water Service Terminations:

- Number of water service terminations: One (1)
- 417 Portage Ave.

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Fourteen (14)
- 1222 Third St. E., 417 Portage Ave., 641 Second St. E., 245 Fifth St. E., 935 Victoria Ave. N.
- 836 Crowe Ave. (2), 1404 King's Hwy., 315 Armit Ave. (2), 714 Crowe Ave. (2) and
- 1301 Colonization Rd. W. (2).

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Prevention - Testing:

- Number of backflow preventers tested: Eleven (11)
- 417 Portage Ave. (3), 310 Nelson St., 283 Church St., 540 King's Hwy. (5) and 1404 King's Hwy.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Recorded locations of curb stops at various locations.
- July 15, 2013 - Roto Rooter in Town to commence cleaning and televising sanitary sewer mains.
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve exercising program (Area 3)
- Worked in conjunction with Wagner Construction to isolate the water main for replacement.  
(Williams Ave. - Third St. E. to Fifth St. E.).
- Worked in conjunction with Wagner Construction to disinfect and test water quality before putting the temporary water service lines into service and isolate the existing water mains for replacement.  
(Second St. E.: Central Ave. to 40 m east of Mowat Ave. and Mowat Ave.: Second St. E. to Third St. E.)

**WATER TREATMENT PLANT:**

- July, 2013 - In receipt of the Water Treatment Facility Monthly Report.

**SEWERAGE COLLECTION:**

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: Two (2)
- 281 Sixth St. E. and Minnie Ave. (300 blk.)



Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: One (1)
- Shevlin Ave. - between Banta Blvd. and Fifth St. E.

Sewer Service Breaks:

- Number of sewer service breaks: None

Sewer Service Repairs:

- Number of sewer service repairs: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: One (1)
- 417 Portage Ave.

Other Information:

- Cleaned sixteen (16) plugged sewer services at the following locations:
  - 512 Front St., 309 Armit Ave., 1144 Second St. E., 417 Crowe Ave., 521 Second St. E.,
  - 536 Fourth St. W., 1020 First St. E., 810 Third St. E., 1332 Sixth St. E., 723 Riverview Dr.,
  - 300 Sixth St. W., 346 Church St., 220 Sixth St. E., 944 Russell Bay, 811 Armit Ave. and
  - 509 Crowe Ave.
- CCTV inspected various building sewer services.
- Traced various building sewer services.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of cleanouts at various locations.

**WASTE-WATER TREATMENT FACILITY:**

- July, 2013 - In receipt of the Wastewater Treatment Facility Monthly Report

**WASTE MANAGEMENT:**

Garbage Collection:

- Number of complaints regarding garbage collection:
  - Town - 0 complaints, Asselin's - 2 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
  - 249,650 kgs (249.65 tonnes)
- Amount of ICI waste delivered to the landfill:
  - 366,570 kgs (366.57 tonnes)
- July 17, 2013 - Weights & Measures Canada at landfill site to check weigh scales.
- July 22 & 24, 2013 - Town hauled material to landfill - cover garbage.

Recycling:

- Number of complaints regarding recycled materials:
  - Town - 0 complaints, Asselin's - 0 complaints
- Amount of recycled waste diverted from the landfill:
  - 31,690 kgs (31.69 tonnes) Metro

Prepared By: \_\_\_\_\_

Environmental & Facilities Superintendent

Date: \_\_\_\_\_

**Aircraft Landings 2013**  
As of August 31, 2013 - Airport Statistics - Page 1/2

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance 2013-2012
	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	2013	2012	2011	
January	79	90	93	306	447	354	0	0	0	11	4	3	33	41	44	2	3	5	40	50	45	165	188	190	-23
February	75	90	80	370	465	380	7	0	0	16	16	7	49	45	45	2	5	4	46	41	40	195	197	176	-2
March	87	89	97	435	469	381	6	5	4	13	8	21	40	44	45	7	4	9	47	56	56	200	206	232	-6
1/4 Total	241	269	270	1111	1381	1115	13	5	4	40	28	31	122	130	134	11	12	18	133	147	141	560	591	598	-31
April	83	87	77	448	408	329	1	2	0	26	18	26	34	36	30	4	13	4	49	50	55	197	206	192	-9
May	89	90	96	408	402	374	7	7	13	45	14	38	43	59	46	25	35	37	71	73	83	280	278	313	2
June	86	89	92	400	399	429	4	12	5	66	48	64	27	44	47	75	104	104	49	76	95	307	373	407	-66
1/2 Total	499	535	535	2367	2590	2247	25	26	22	177	108	159	226	269	257	115	164	163	302	346	374	1344	1448	1510	-104
July	87	89	92	378	414	389	6	7	2	52	80	52	37	29	35	79	95	97	55	111	72	316	411	350	-95
August	88	88	90	390	352	373	1	0	0	74	45	38	24	52	42	67	81	62	68	89	71	322	355	303	-33
September	81	88	88	410	410	312	7	7	4	51	42	291	287	384	42	34	40	53	61	80	0	274	309	274	-274
3/4 Total	674	793	805	3135	3766	3321	32	40	28	303	284	291	287	384	376	261	380	375	425	607	597	1982	2488	2472	-506
October		87	88		432	371		11	5		22	36		37	61		9	19	73	72	0	239	281	239	-239
November		78	93		361	492		2	2		13	9		44	46		5	4	53	52	0	195	206	195	-195
December		67	78		248	325		1	0		7	4		28	39		4	6	54	46	0	161	173	161	-161
Total	674	1025	1064	3135	4807	4509	32	54	35	303	326	340	287	493	522	261	398	404	425	787	767	1982	3083	3132	-1101



Fort Frances Airport- Page 2/2 - Fuel Sales - As of August 31, 2013																	
Fuel Sales Recap - 2013										2013							
Month	100LL		Jet Trk		Jet Cab		Month		Year	2012	2011	2010	2009	2008	2007	6 year	Variance 2013-2012
	Liters	Total	Liters	Total	Liters	Total	Total	Total	per	per	per	per	per	per	per	Average	per month
January	663	663	6,553	6,553	0	0	7,216	7,216	10,252	7,308	10,971	15,989	29,926	16,283	15,122		-3,036
February	549	1,212	5,501	12,054	147	147	6,197	13,413	6,918	3,687	5,782	13,135	21,134	11,782	10,406		-721
March	750	1,962	10,784	22,838	543	690	12,077	25,490	9,329	10,390	15,539	9,612	27,435	19,969	15,379		2,748
April	1,044	3,006	3,409	26,005	0	690	4,453	29,943	8,251	5,294	24,825	10,676	22,466	28,609	16,687		-3,798
May	1,950	4,956	16,400	42,405	0	690	18,350	48,293	21,891	19,790	25,375	24,033	30,287	47,258	28,106		-3,541
June	5,158	10,114	17,628	60,033	0	690	22,786	71,079	23,537	25,723	27,768	22,395	35,995	40,736	29,359		-751
July	4,775	14,889	14,457	74,490	0	690	19,232	90,311	32,650	19,124	30,455	24,925	33,390	44,875	30,903		-13,418
August	7,010	21,899	13,065	87,555	0	690	20,075	107,630	30,783	21,467	33,139	28,250	40,177	41,630	32,574		-10,708
September							0		19,431	22,511	23,363	18,937	28,822	30,341	23,901		-19,431
October							0		11,325	13,677	15,033	21,304	16,631	28,020	17,665		-11,325
November							0		8,170	6,785	17,747	10,754	16,951	16,842	12,875		-8,170
December							0		8,179	2,446	7,641	7,596	13,083	14,733	8,946		-8,179
Total							110,386		190,716	158,202	237,638	207,606	316,297	341,078	241,923		
								Jan to August	143,611	112,783	173,854	149,015	240,810	251,142			

[illegible]

adjusted flows for May to August



**Administration & Finance Department Stats**  
for the period ending August 31, 2013

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
<b>Revenue</b>													
Tax Certificates	\$ 405.80	\$ 174.30	\$ 290.50	406.70	522.30	1,044.60	987.70	1,336.30					\$ 5,168.20
Business Licences	15,049.00	5,226.20	2,702.40	2,783.25	3,484.90	1,183.60	462.85	993.30					\$ 31,885.50
Lottery Licences	2,440.25		1,093.07	0.00	416.40	160.76	1,492.71	201.05					\$ 5,804.24
Town Property Rental	364.60	364.60	373.72	373.72	373.72	373.72	373.72	373.72					\$ 2,971.52
Fort Frances Portion of POA Fines					11,158.48	0.00	8,979.32						\$ 20,137.80
Nat Gas/Purchase Card Rebates					0.00								\$ -
Death/Still Birth Registrations		177.30	265.95	679.65	0.00	325.05							\$ 1,447.95
Marriage Licences		134.90	269.80	269.80	269.80	1,214.10	1,079.20	809.40					\$ 4,047.00
Civil Marriage	312.10	612.10			0.00	607.42	364.10						\$ 1,895.72
Certify Copies		5.45	10.90		2.95	0.00							\$ 19.30
Commissioning Oaths/Affidavits	105.10	108.15	39.25	38.60	127.70	27.60	60.01	239.95					\$ 746.36
Investment Income	670.70	678.94	1,082.51	2,345.93	2,004.41	1,941.04	502.00	756.77					\$ 9,982.30
Agreement Fee					0.00		8,800.00						\$ 8,800.00
Sale of Land					0.00								\$ -
Administration Service Charges	178.80	16,476.91	13,036.83	15,438.89	20,734.46	15,447.83	21,379.85	15,164.07					\$ 117,857.64
	\$ 19,526.35	\$ 23,958.85	\$ 19,164.93	\$ 22,336.54	\$ 39,095.12	\$ 22,325.72	\$ 44,481.46	\$ 19,874.56	\$ -	\$ -	\$ -	\$ -	\$ 210,763.53
<b>Accounts Receivable</b>													
Balance Forward	276,262.01	163,615.01	174,318.61	155,448.51	124,862.94	105,276.95	131,879.00	113,745.18					
Invoices/Debits	59,155.26	119,162.64	155,091.71	101,411.96	113,858.92	117,058.70	115,550.57	149,794.00					
Payments/Credits	(172,404.50)	(108,589.67)	(174,061.82)	(131,709.68)	(133,560.43)	(90,721.71)	(133,924.25)	(118,567.56)					
Interest Applied	602.24	130.63	100.01	151.12	115.52	265.06	239.86	191.58					\$ 1,796.02
Total Amount Owing	\$ 163,615.01	\$ 174,318.61	\$ 155,448.51	\$ 125,301.91	\$ 105,276.95	\$ 131,879.00	\$ 113,745.18	\$ 145,163.20	\$ -	\$ -	\$ -	\$ -	\$ 1,796.02
<b>A/R Invoices Processed</b>													
General/By-Law	7	24	10	13	13	16	23	18					124
Daycare	0	50	50	55	52	49	52	44					352
Airport	4	19	21	6	21	19	22	29					141
Landfill	18	27	25	33	37	44	42	44					270
Public Works	5	2	4	11	6	9	9	6					52
Sewer	9	9	7	15	8	5	7	8					68
Water	14	11	26	19	11	7	16	9					113
Fire Department	0	0	0	0	0	0	0	0					0
Memorial Sports Centre	19	8	20	18	9	15	7	8					104
Fort Frances Power Corp	3	5	8	5	7	3	6	13					50
Invoices Issued by Month	79	155	171	175	164	167	184	179	0	0	0	0	1,274
<b>NSF/Returned Payments</b>													
Day Care	0	0	0	0	0	0	0	0					0
Memorial Sports Centre	1	3	3	7	6	2	1	1					24
Utilities	4	4	3	4	1	2	4	7					29
Taxation	0	0	3	1	0	1	0	0					5
Other	1	0	0	1	1	0	2	2					7
<b>Taxes</b>													
Balance Forward	\$ 836,350.20	\$ 6,801,279.07	\$ 2,256,472.61	\$ 784,422.31	\$ 6,085.38	-138,910.19	6,014,305.67	2,826,009.93					101,740.66
Tax Billings/Debits	7,307,509.07	2,920.83	5,972.83	16,714.75	3,164.02	6,166,032.81	7,708.68	14,908.85					
Payments/Credits	(1,353,373.60)	(4,558,132.90)	(1,491,989.39)	(822,902.38)	(149,451.86)	(24,701.95)	(3,207,364.95)	(1,607,636.26)					
Interest Applied	10,793.40	10,405.61	13,966.26	15,679.94	13,463.03	11,885.00	11,360.53	14,186.79					
Total Amount Owing	\$ 6,801,279.07	\$ 2,256,472.61	\$ 784,422.31	\$ 6,085.38	\$ 138,910.19	\$ 6,014,305.67	\$ 2,826,009.93	\$ 1,247,469.31	\$ -	\$ -	\$ -	\$ -	\$ 101,740.66



	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Tax Arrears Notices Mailed/Letters	288	249	415	526	298	267	262	412					2,717
# of Properties in Arrears 3 years+	34	32	31	26	25	22	22	20					
# of Properties in Arrears 3 years+ with no payment plans	14	14	11	9	8	5	4	4					69
# Tax Sale Registrations	0	0	0	0	0	0	0	0					
# Write offs (MOS/357 Applications)		1	3	3			14	3					24
Write-off - Municipal Portion		\$ 1,324,863.52	\$ 6,588.61	\$ 432,033.43		\$ 5,975.34	1,417.01						\$1,770,877.91
# of Charity Rebates	1					1	1						3
Charity Rebates - Municipal Portion	\$ 4,937.90			\$	-	\$ 7,225.32	13,160.04						\$25,323.26
# Vacancy Rebates			7	5	0		1	0					13
Vacancy Rebates - Municipal Portion		\$ 7,489.56	\$ 11,797.43	\$	-	\$ 1,709.97	\$	-					\$20,996.96
<b>E.D. Financial Incentive Plan</b>													
Demolition Grant							1						1
Grant-In-Lieu of Taxes							548						\$548.03
<b>Water &amp; Sewer</b>													
Balance Forward	\$ 1,219,748.15	\$ 618,402.99	\$ 555,116.83	409,157.18	323,679.17	387,220.55	325,108.75	400,444.06					
W/S Billings/Debits	192.11	1,263.18	788,364.48	2,148.92	802,767.37	2,136.87	814,437.81	3,723.51					
Payments/Credits	(603,834.35)	(68,902.15)	(937,694.52)	(89,164.29)	(739,847.00)	(65,474.36)	(739,262.06)	(81,659.24)					
Interest Applied	2,297.08	4,352.81	3,370.39	1,537.36	621.01	1,225.69	159.56	1,315.66					14,879.56
Total Amount Owning	\$ 618,402.99	\$ 555,116.83	\$ 409,157.18	\$ 323,679.17	\$ 387,220.55	\$ 325,108.75	\$ 400,444.06	\$ 323,823.99	\$ -	\$ -	\$ -	\$ -	\$ 14,879.56
Bi-Monthly Water/Sewer Bills Issued	3,388		3,374		3,375		3,397						13,534
Final Billings Issued		9		9		18		32					68
Late Notices Mailed		474		442		424		439					1,779
Registered Letters		46		40		39		43					168
Disconnects		1		3		1		1					6
Reconnections		0		0		1		0					1
<b>Provincial Offences</b>													
Fines Paid	\$ 25,297.00	\$ 23,872.00	\$ 34,080.00	\$ 34,757.00	\$ 38,215.00	\$ 29,715.00							\$ 185,936.00
Outstanding Fines (pre & post transfer)	\$ 1,883,278.00	\$ 1,890,761.00	\$ 1,888,185.00	\$ 1,906,541.00	\$ 1,923,255.00	\$ 19,738,356.00							
IQOR Collections (pretransfer)	\$ -												\$ -
IQOR Collections (post-transfer)	\$ 109.70	\$ 557.81	\$ 559.31	\$ 3,373.85	\$ 1,254.98	\$ 2,128.98							\$ 7,984.63
Total IQOR Collected	\$ 109.70	\$ 557.81	\$ 559.31	\$ 3,373.85	\$ 1,254.98	\$ 2,128.98	\$0.00	\$0.00	0.00	0.00	0.00	0.00	\$ 7,984.63
Hours spent on Collections	40												40.0
Notice of Default - mailed out	60	40	36	38	40	54							268
New Charges Filed	107	157	179	416	332	284							1,475
Court Room Operating Hours						3							3.0
<b>Charges Disposed (Before or at Trial)</b>													
Failed to Attend - Convicted	30	23	41	42	71	65							272
Plead Guilty	15	25	18	31	26	24							139
Withdrawn	0	1	1	3	4	3							12
Quashed	1	2	5	1	1	1							11
Stayed	0	0	0	0	0	0							0
Dismissed/Acquitted	1	2	2	0	0	1							6
Plead Not Guilty - Convicted	1	2	2	0	3	3							11
Other	0	0	0	0	0	0							0
Total	48	55	69	77	105	97	0	0	28	0	0	0	0

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at August 31, 2013**

		Actual to Date	2013 Budget	Variance
	<b>Administration</b>			
C-140-0490-0952	Contribution from Reserve Funds		(62,000.00)	(62,000.00)
C-140-9109-0000	Server Upgrades	1,779.79	42,000.00	40,220.21
	Computer/Network Upgrades		20,000.00	20,000.00
	Total Revenue	-	(62,000.00)	(62,000.00)
	Total Expenditures	1,779.79	62,000.00	60,220.21
	<b>TOTAL ADMINISTRATION</b>	<b>1,779.79</b>	<b>-</b>	<b>(1,779.79)</b>
	<b>Honeywell Project</b>			
C-105-0490-0400	Federal Grants	(44,171.53)	(127,338.00)	(83,166.47)
C-105-0490-0490	OPA/FFPC Grants		(135,087.00)	(135,087.00)
C-105-0490-0589	Expense Recovery	(260.00)	-	260.00
C-105-0490-0942	Long-term Debt Loan		(1,243,000.00)	(1,243,000.00)
C-105-9280-0000	Honeywell Improvement Project	1,127,402.14	1,505,425.00	378,022.86
	Total Revenue	(44,431.53)	(1,505,425.00)	(1,460,993.47)
	Total Expenditures	1,127,402.14	1,505,425.00	378,022.86
	<b>TOTAL CIVIC CENTRE</b>	<b>1,082,970.61</b>	<b>-</b>	<b>(1,082,970.61)</b>
	<b>EMERGENCY SERVICES</b>			
C-211-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-211-9239-1431	Fire Hose Replacement	4,189.49	4,000.00	(189.49)
C-211-9264-1471	Compressor/Fill Station		4,000.00	4,000.00
	Total Revenue	-	(8,000.00)	(8,000.00)
	Total Expenditures	4,189.49	8,000.00	3,810.51
	<b>TOTAL EMERGENCY SERVICES</b>	<b>4,189.49</b>	<b>-</b>	<b>(4,189.49)</b>
	<b>PUBLIC WORKS</b>			
	<b>Transportation</b>			
C-310-0490-0406	AMO Federal Gas Tax	(248,559.53)		248,559.53
C-360-0490-0412/360	Provincial Grant	(25,731.89)	(25,531.00)	200.89
C-310-0490-0952/320/33	Contribution from Reserve Funds		(13,000.00)	(13,000.00)
C-313-0490-0400/C320	Federal Gas Tax Reserve (Federal Funding)		(404,832.00)	(404,832.00)
C-350-0490-0954	Contribution from Revenue Fund (O&F)			-
C-310-1620-5390	Transfer to FGT Reserve Fund	248,559.53		(248,559.53)
C-310-9105-1471	Small Equipment Purchases		8,000.00	8,000.00
C-313-9258-1523	2nd St-Central to Mowat & Mowat from 2nd to 3rd	144,941.54	203,832.00	58,890.46
C-313-9259-1523	Williams Ave from 5th St to 3rd St	48,596.86	201,000.00	152,403.14
C-345-9135-1471	Pole Replacement		5,000.00	5,000.00
C-360-9123-1471	GIS Equipment & Mapping			-
C-360-9261-1523	Asset Management Plan	13,997.12	25,531.00	11,533.88
	<b>Airport</b>			
C-390-0490-0400	Federal Grant		(225,000.00)	(225,000.00)
C-390-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-390-9256-1523	Remove Underground Fuel Storage Tank		10,000.00	10,000.00
C-390-9257-1471	Front End Loader c/w sweeper		225,000.00	225,000.00

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at August 31, 2013**

	Actual to Date	2013 Budget	Variance
<b><u>Parks</u></b>			
C-580-0490-0952/C-585 Contribution from Reserve Funds		(20,000.00)	(20,000.00)
C-586-0430-0632 Lions Millennium Park- Donations	(4,500.00)		4,500.00
C-580-9105-1471 Small Equipment Replacement		5,000.00	5,000.00
C-580-9157-1471 Replace Riding Tractors	4,883.47	5,000.00	116.53
C-582-9256-1523 FF Cemetery-remove underground fuel tank		10,000.00	10,000.00
C-585-9108-1471 Dock Repairs			-
C-586-1620-5390 Transfer to Reserve Fund			-
C-586-9232-1523 Lions Park Contracted Works	641.09		(641.09)
Total Revenue	(278,791.42)	(698,363.00)	(419,571.58)
Total Expenditures	461,619.61	698,363.00	236,743.39
<b>TOTAL PUBLIC WORKS</b>	<b>182,828.19</b>	<b>-</b>	<b>(182,828.19)</b>
<b><u>FORT FRANCES CHILDREN'S COMPLEX</u></b>			
C-641-0490-0436 Health & Safety Grant (DSSAB)		(47,000.00)	(47,000.00)
C-641-0490-0952 Contribution from Reserve Funds			-
C-641-9105-0000 Small Capital Purchases			-
C-641-9106-0000 Health & Safety		22,000.00	22,000.00
C-641-9253-0000 Infant Care Feasibility Study		25,000.00	25,000.00
Total Revenue	-	(47,000.00)	(47,000.00)
Total Expenditures	-	47,000.00	47,000.00
<b>TOTAL FFCC</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>SISTER KENNEDY CENTRE</u></b>			
C-622-0490-0448 Provincial Grant		(25,000.00)	(25,000.00)
C-622-0490-0952 Contribution from Reserve Funds			-
C-622-9105-0000 Small Capital Purchases			-
C-622-9108-1523 Centre Upgrades			-
C-622-9133-0000 Enabling Accessibility Van		25,000.00	25,000.00
Total Revenue	-	(25,000.00)	(25,000.00)
Total Expenditures	-	25,000.00	25,000.00
<b>TOTAL SKC</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>MSC/Recreation</u></b>			
C-722-0490-0952/C740 Contribution from Reserve Funds		(68,600.00)	(68,600.00)
C-740-04300632 Donations			-
C-740-0490-0412 Provincial Grant		(52,000.00)	(52,000.00)
C-740-0490-0437 Kiwanis Club Grant			-
C-740-0490-0952 Contribution from Reserve Funds		(13,000.00)	(13,000.00)
C-722-9262-1523 52 Canadian Condenser Replacement		68,600.00	68,600.00
C-740-9105-0000 Sunny Cove Camp Small Equipment			-
C-740-9108-1523 Sunny Cove Russell Hall Upgrades		65,000.00	65,000.00
C-817-9249-0000 Marina Cash Register	884.95	-	(884.95)
Total Revenue	-	(133,600.00)	(133,600.00)
Total Expenditures	884.95	133,600.00	132,715.05
<b>TOTAL MSC</b>	<b>884.95</b>	<b>-</b>	<b>(884.95)</b>

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at August 31, 2013**

		Actual to Date	2013 Budget	Variance
<b>LIBRARY</b>				
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9109-0000	Computer Equipment			-
	Total Revenue	-	-	-
	Total Expenditures	-	-	-
	<b>TOTAL LIBRARY</b>	-	-	-
<b>MUSEUM</b>				
C-791-0490-0412	Provincial Grant		(2,115.00)	(2,115.00)
C-791-0490-0632	Donations	(2,050.00)		2,050.00
C-791-0490-0952	Contribution from Reserve Funds		(529.00)	(529.00)
C-791-9109-0000	Computer/Scanner	951.67	2,189.00	1,237.33
C-791-9263-0000	Photo Studio Lighting		455.00	455.00
	Total Revenue	(2,050.00)	(2,644.00)	(594.00)
	Total Expenditures	951.67	2,644.00	1,692.33
	<b>TOTAL MUSEUM</b>	<b>(1,098.33)</b>	<b>-</b>	<b>1,098.33</b>
<b>PLANNING &amp; DEVELOPMENT</b>				
C-122-0490-0952	Contribution from Reserve Funds		(229,383.00)	(229,383.00)
C-122-9281-1523-9282	Huffman Demolition	170,522.51	229,383.00	58,860.49
C-815-9123-1471	GIS Expense			-
	Total Revenue	-	(229,383.00)	(229,383.00)
	Total Expenditures	170,522.51	229,383.00	58,860.49
	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>170,522.51</b>	<b>-</b>	<b>(170,522.51)</b>
<b>SANITARY SEWER</b>				
C-410-0490-0400	Federal Gas Tax Funds		(110,084.00)	(110,084.00)
C-410-0490-0412	Provincial Grants		(212,000.00)	(212,000.00)
C-410-0490-0952	Contribution from Reserve Funds		(525,559.00)	(525,559.00)
C-410-0490-0954	Contribution from Revenue Funds		(441,829.00)	(441,829.00)
C-410-9105-1471	Sanitary Sewer Small Tools	3,452.37	10,000.00	6,547.63
C-410-9123-1471	GIS Equipment & Mapping			-
C-410-9138-1523	Sanitary Manholes		50,000.00	50,000.00
C-410-9179-1523	Infiltration & Inflow Study (Year 3 of 3)		37,500.00	37,500.00
C-410-9238-1523	Geo/Engineering Contract	1,023.73	-	(1,023.73)
C-410-9258-1523	2nd St-Central to Mowat & Mowat-2nd to 3rd	153,621.45	578,156.00	424,534.55
C-410-9259-1523	Williams Ave-from 5th St to 3rd St	123,352.29	343,954.00	220,601.71
C-410-9280-0000	STP-Honeywell Improvements	49,789.71	130,457.00	80,667.29
C-410-9282-1523	Development of Huffman Property	28,376.59	139,405.00	111,028.41
	Total Revenue	-	(1,289,472.00)	(1,289,472.00)
	Total Expenditures	359,616.14	1,289,472.00	929,855.86
	<b>TOTAL SANITARY SEWER</b>	<b>359,616.14</b>	<b>-</b>	<b>(359,616.14)</b>
<b>SEWAGE TREATMENT PLANT</b>				
C-413-0490-0954	Contribution from Revenue Fund		(150,520.00)	(150,520.00)
C-413-9105-1471	Small Miscellaneous Capital	1,002.45	150,520.00	149,517.55
C-413-9105-1523	Small Miscellaneous Capital - Contracted Works	5,596.80		(5,596.80)
	Total Revenue	-	(150,520.00)	(150,520.00)

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at August 31, 2013**

		Actual to Date	2013 Budget	Variance
	Total Expenditures	6,599.25	150,520.00	143,920.75
	<b>TOTAL STP</b>	<b>6,599.25</b>	<b>-</b>	<b>(6,599.25)</b>
	<b>WATERWORKS ADMINISTRATION</b>			
C-961-0490-0400	Federal Gas Tax Funds		(110,084.00)	(110,084.00)
C-961-0490-0412	Provincial Grants		(212,000.00)	(212,000.00)
C-961-0490-0952	Contribution from Reserve Funds		(192,514.00)	(192,514.00)
C-961-0490-0954	Contribution from Revenue Fund		(719,602.00)	(719,602.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	17,106.34	33,000.00	15,893.66
C-961-9123-1471	GIS Equipment & Mapping			-
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	68,512.63	97,935.00	29,422.37
C-961-9179-1523	Infiltration & Inflow Study (Year 3 of 3)		37,500.00	37,500.00
C-961-9247-1523	Kigs Hwy - Pit Rd to east of Daniel Ave	2,604.35	-	(2,604.35)
C-961-9238-1523	Geo/Engineering Contracted Works	1,023.75		(1,023.75)
C-961-9258-1523	2nd St-Central to Mowat & Mowat-2nd to 3rd	98,755.65	489,080.00	390,324.35
C-961-9259-1523	Williams Ave-from 5th St to 3rd St	127,797.33	384,171.00	256,373.67
C-961-9282-1523	Development of Huffman Property	35,883.77	192,514.00	156,630.23
	Total Revenue	-	(1,234,200.00)	(1,234,200.00)
	Total Expenditures	351,683.82	1,234,200.00	882,516.18
	<b>TOTAL WATERWORKS ADMIN</b>	<b>351,683.82</b>	<b>-</b>	<b>(351,683.82)</b>
	<b>WATER TREATMENT PLANT</b>			
C-965-0490-0952	Contribution from Reserve Funds		(144,808.00)	(144,808.00)
C-965-0490-0954	Contribution from Revenue Fund		(264,558.00)	(264,558.00)
C-965-9105-1471	Misc. Small Capital	7,558.23	40,000.00	32,441.77
C-965-9152-1471/1523	Replace In-Plant Potable Water Lines	28,490.02	27,000.00	(1,490.02)
C-965-9260-1471	Backup Generator		130,000.00	130,000.00
C-965-9252-1523	Honeywell - WTP Boilers	5,406.22		(5,406.22)
C-965-9254-1523	Honeywell - Elec Motors High Lift Pumps	92,091.45		(92,091.45)
C-965-9280-1523	Honeywell Improvements	8,715.14	212,366.00	203,650.86
	Total Revenue	-	(409,366.00)	(409,366.00)
	Total Expenditures	142,261.06	409,366.00	267,104.94
	<b>TOTAL WTP</b>	<b>142,261.06</b>	<b>-</b>	<b>(142,261.06)</b>
	<b>TOTAL REVENUE</b>	<b>(325,272.95)</b>	<b>(5,794,973.00)</b>	<b>(5,469,700.05)</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,627,510.43</b>	<b>5,794,973.00</b>	<b>3,167,462.57</b>
	<b>TOTAL CAPITAL</b>	<b>2,302,237.48</b>	<b>-</b>	<b>(2,302,237.48)</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at August 31, 2013**

	Actuals to Date	2013 Budget	Variance
<b>CORPORATE</b>			
050 Municipal Tax Levy (Interim Tax Levy)	(11,025,265.42)	(11,025,265.00)	0.42
051 Education Tax Levy	(1,987,086.52)	(1,987,086.00)	0.52
052 Supp/Omit Municipal Tax Levy	(5,638.32)		5,638.32
053 Supp/Omit Education Tax Levy	(720.11)		720.11
056 W/O Municipal	1,791,874.87	1,763,640.00	(28,234.87)
057 W/O Education	372,591.97	353,929.00	(18,662.97)
061 OMPF	(2,397,975.00)	(3,197,300.00)	(799,325.00)
062 Payments-in-Lieu	(764,597.52)	(775,935.00)	(11,337.48)
070 Contribution from Reserve Funds	(575,000.00)	(575,000.00)	-
110 Mayor & Council	811,580.09	729,350.00	(82,230.09)
112 Contribution to Reserves & Reserve Funds		-	-
113 Long Term Debt	514,675.79	1,000,520.00	485,844.21
115 Election		529.00	529.00
161 Riverside Health Care/Dr Recruitment	50,334.00	74,000.00	23,666.00
161 Clinic Financing Interest		16,500.00	16,500.00
162 RR DSSAB	1,382,317.32	2,043,162.00	660,844.68
163 Rainycrest	141,465.19	242,511.00	101,045.81
164 Northwestern Health Unit	255,582.50	366,240.00	110,657.50
820 Economic Development	80,225.34	164,535.00	84,309.66
830 Solar Panel Project	(10,609.16)	(33,200.00)	(22,590.84)
991 English Public School Board	528,772.82	1,343,602.00	814,829.18
992 English Separate School Board	108,110.78	284,094.00	175,983.22
993 French Public School Board	816.32	1,633.00	816.68
994 French Separate School Board	1,914.20	3,828.00	1,913.80
<b>Total Corporate</b>	<b>(10,726,630.86)</b>	<b>(9,205,713.00)</b>	<b>1,520,917.86</b>
<b>ADMINISTRATION AND FINANCE</b>			
070 Other Unassigned Revenue	(188,286.14)	(314,960.00)	(126,673.86)
120 Administration	214,453.08	338,160.00	123,706.92
121 Admin Vehicle	1,421.05	3,077.00	1,655.95
122 Municipal Buildings	26,007.92	39,355.00	13,347.08
125 HR Department	27,821.72	38,750.00	10,928.28
130 Clerk	105,786.86	156,150.00	50,363.14
140 Treasury	292,968.09	402,290.00	109,321.91
910 PUC Administration	59,473.53	82,615.00	23,141.47
<b>Total Administration and Finance</b>	<b>539,646.11</b>	<b>745,437.00</b>	<b>205,790.89</b>
<b>EMERGENCY SERVICES</b>			
211 Emergency Services	573,946.62	935,389.00	361,442.38
227 Emergency Measures	162,007.90	20,062.00	(141,945.90)
228 911 Service	4,849.53	17,500.00	12,650.47
231 Police Revenue	(23,178.10)	(21,000.00)	2,178.10
232 Police Services Board	11,135.96	17,600.00	6,464.04
233 Police Administration	1,776,546.17	2,565,424.00	788,877.83
<b>Total Emergency Services</b>	<b>2,505,308.08</b>	<b>3,534,975.00</b>	<b>1,029,666.92</b>



**Town of Fort Frances  
General Fund (Operating)  
Actuals as at August 31, 2013**

		Actuals to Date	2013 Budget	Variance
<b>COMMUNITY SERVICES</b>				
622	Sister Kennedy Centre	19,345.98	29,800.00	10,454.02
641	Fort Frances Children's Complex	(80,012.14)	66,938.00	146,950.14
643	Toy Lending Library/Resource	10,468.85	(493.00)	(10,961.85)
644	Day Care Resource Teacher	7,205.78	-	(7,205.78)
653	Handi-Transit System	45,114.11	100,544.00	55,429.89
713	Townshend Theatre	(4,701.69)	-	4,701.69
722	Recreation Facilities	315,932.34	528,217.00	212,284.66
725	Recreation Programs	13,380.40	103,000.00	89,619.60
732	Community Services	69,117.61	134,166.00	65,048.39
740	Sunny Cove Camp	(15,162.83)	-	15,162.83
781	Fort Frances Public Library	293,791.30	470,160.00	176,368.70
791	Museum	71,658.76	121,590.00	49,931.24
817	Waterfront Development/Marina	33,566.01	53,550.00	19,983.99
<b>Total Community Services</b>		<b>779,704.48</b>	<b>1,607,472.00</b>	<b>827,767.52</b>
<b>OPERATIONS AND FACILITIES</b>				
310	PW Administration	(97,754.94)	14,047.00	111,801.94
311	PW Buildings & Yards	68,090.04	112,521.00	44,430.96
313	Municipal Roads	910,012.15	1,264,306.00	354,293.85
318	Public Parking Lots	12,011.33	22,556.00	10,544.67
320	Sidewalks	78,473.00	97,399.00	18,926.00
330	Private Works Charges	20,912.79	58,563.00	37,650.21
331	Private Crossing Charges	576.40	20,135.00	19,558.60
333	PW Vehicles	118,931.07	190,874.00	71,942.93
334	PW Equipment	148,588.32	221,058.00	72,469.68
344	PW Stores	52,739.49	67,264.00	14,524.51
345	Traffic Signal Maintenance	2,909.07	8,356.00	5,446.93
346	Streetlight Maintenance	47,899.69	83,750.00	35,850.31
350	Garbage Collection	(6,424.02)	(73,471.00)	(67,046.98)
351	Recycling Services	104,120.10	185,449.00	81,328.90
352	Sanitary Landfill	(108,595.53)	(94,498.00)	14,097.53
360	Engineering	16,435.52	26,890.00	10,454.48
390	Airport	11,103.68	5,060.00	(6,043.68)
391	Airport Building Maintenance	22,235.16	37,271.00	15,035.84
393	Airport Grounds Maintenance	25,349.99	53,500.00	28,150.01
580	Parks & Cemeteries Admin.	107,236.98	164,381.00	57,144.02
582	Fort Frances Cemetery	50,702.03	77,832.00	27,129.97
583	Riverview Cemetery	122,003.24	138,207.00	16,203.76
584	Point Park	469.62	27,935.00	27,465.38
585	Parks - Outdoor Facilities	185,229.05	265,523.00	80,293.95
586	Lions Millennium Park	2,060.49	7,319.00	5,258.51
<b>Total Operations and Facilities</b>		<b>1,895,314.72</b>	<b>2,982,227.00</b>	<b>1,086,912.28</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at August 31, 2013**

		Actuals to Date	2013 Budget	Variance
<b>PLANNING AND DEVELOPMENT</b>				
150	Civic Centre	36,896.84	93,790.00	56,893.16
271	By-Law Enforcement	76,726.64	126,280.00	49,553.36
272	Animal Shelter	4,698.20	10,163.00	5,464.80
813	Building Official	4,622.94	10,816.00	6,193.06
815	Planning & Zoning	58,543.19	94,552.00	36,008.81
	<b>Total Planning and Development</b>	<b>181,487.81</b>	<b>335,601.00</b>	<b>154,113.19</b>
	<b>Sub-Total General Fund (Operating)</b>	<b>(4,825,169.66)</b>	<b>(1.00)</b>	<b>4,825,168.66</b>
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	<b>(4,825,169.66) -</b>	<b>1.00</b>	<b>4,825,168.66</b>
	<b>TOTAL BUDGET - Revenue</b>	<b>-20,342,863.83</b>	<b>-22,505,675.00</b>	<b>-2,162,811.17</b>
	<b>TOTAL BUDGET - Expenditures</b>	<b>15,517,394.17</b>	<b>22,505,675.00</b>	<b>6,988,280.83</b>
		<b>-4,825,469.66</b>	<b>0.00</b>	<b>4,825,469.66</b>

**Water and Sewer Fund (Operating)**  
**Actuals to August 31, 2013**

<b>WATER</b>		<b>Actuals to Date</b>	<b>2013</b>	<b>Variance</b>
961	Waterworks Administration	-882,790.33	-663,561.00	219,229.33
965	Water Treatment Plant	271,559.81	537,917.00	266,357.19
966	Water Storage Facility	96,855.47	125,644.00	28,788.53
		-514,375.05	0.00	514,375.05
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-514,375.05</b>	<b>0.00</b>	<b>514,375.05</b>

<b>SEWER</b>		<b>Actual to Date</b>	<b>2013 Budget</b>	<b>Variance</b>
410	Sanitary Sewer Administration	-707,280.23	-694,070.00	13,210.23
413	Sewage Treatment Plant	448,300.97	694,070.00	245,769.03
		-258,979.26	0.00	258,979.26
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-258,979.26</b>	<b>0.00</b>	<b>258,979.26</b>