

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

Minutes of Meeting No. 14

Tuesday, August 6, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, August 6, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Mayor Roy Avis

ALSO PRESENT: Laurie Witherspoon, Treasurer, Jason Kabel, CS Manager and Darryl Allan, IT

REGRETS: Councillor Andrew Hallikas

Called to order 12.05 p.m.

1. **Non – Agenda:**

- 7. i) In-Camera Rainy Lake Hotel Property
- ii) Mayor Avis Espanola Travel & Per Diem Expenses

2. Disclosure of pecuniary interest and the general nature thereof: Mayor Avis with regard to 7 i) Travel and per diem expenses to attend meeting in Espanola with Ministry of Finance and other municipalities participating in the reassessment working group.

3. **Paul Ryan – Ken Perry:** That the minutes from the previous meeting held on July 12, 2013 be approved as circulated.

CARRIED.

4. i) Jason Kabel/Darryl Allan **re:** Telecommunications Review – the Committee recommended that Council authorize entering into an agreement with Telcom Enterprises for the purpose of implementation the telecommunications savings as presented in Option C to realize the savings of \$5,494.59/month or \$65,935.08 on an annualized basis for a forty-six percent (46%) savings compared to our telecom costs of \$143,687.28.
5. i) Requests for Reconsideration – Minutes of Settlement 2013 Tax Year – the Committee recommended receiving the Minutes of Settlement for properties located at 209 McIrvine Road and 538 Church Street in Fort Frances for the 2013 taxation year and that the M.O.S. be processed.

- ii) 357 Application – 446 Third Street E. – the Committee recommended approval of the adjustment of 2013 taxes under Section 357/358 of the Municipal Act for 446 Third Street E. property located in Fort Frances.
- iii) City of International Falls Request to jointly host the Canadian Ambassador to the United States visit – the Committee recommended approval of the request from the City of International Falls to jointly host a visit by the Canadian Ambassador to the United States Gary Doer and to commit funding of this event up to a maximum of \$1,000.00.
- iv) Server01 Replacement (D. Allan Report) – the Committee recommended to waive section 4.0 (D) (iii) of the Procurement Policy with regard to the purchase and installation of replacement server and authorize the hardware purchase from Microage Computer Centre and services and licencing from Deeming and Associates Limited.

**6 Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

**7 Non-Agenda Items:**

- i) In-Camera re: Rainy Lake Hotel Property

**Paul Ryan – Ken Perry:** That the Administration & Finance Executive Committee now meet in-camera in order to address a matter pertaining to a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

Discussion was held with regard to the interest expressed for the Rainy Lake Hotel. Further investigation is required before consideration is made.

- ii) Mayor Avis Espanola Travel & Per Diem Expenses – the Committee recommended to approve the per diem and travel claims for Mayor Roy Avis, in the amount of \$1,093.96, to attend the meeting in Espanola with the Ministry of Finance and members of the Reassessment Working Group on July 29, 2013 and travel on July 28 & 30, 2013.

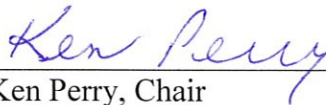
Meeting – August 6, 2013


Page 3

8      **Information:**

- i)      Administration & Finance Stats as at June 30, 2013
- ii)     2013 Reserve Funds as at June 30, 2013

- 9      **Next meeting date:** To be determined (As there will be a quorum for the August 20, 2013 scheduled meeting date.)

  
\_\_\_\_\_  
Ken Perry, Chair

  
\_\_\_\_\_  
Mark McCaig, Administrator