

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 17

Tuesday, October 8, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, October 8, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Hallikas, Councillor Paul Ryan, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Debbie Scofield, Deputy-Treasurer, and Laurie Witherspoon, Treasurer

REGRETS: None

Called to order 12.01 p.m.

1. **Non – Agenda:** 6. i) Municipal Insurance re: Property Values
ii) Skyview Apartment Letter re: \$4.00/Month Environmental Fee
2. **Disclosure of pecuniary interest and the general nature thereof:** Councillor A. Hallikas declared a conflict of interest with regard to agenda item 4. i) Councillor A. Hallikas NOMA Regional Conference Travel & Per Diem Claims; Councillor P. Ryan declared a conflict of interest on agenda item 4. iii) Councillor P. Ryan NOMA Regional Conference Travel & Per Diem Claims; and Mayor Roy Avis declared conflict of interest on agenda item 4. v) Mayor R. Avis NOMA Regional Conference Travel & Per Diem Claims and 4. vi) Mayor R. Avis Economic Development Meeting Expense.
3. **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on September 17, 2013 be approved as circulated.

CARRIED.
4.
 - i) Councillor A. Hallikas NOMA Regional Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Councillor Andrew Hallikas in the total amount of \$520.00 for the NOMA Regional Conference attendance held in Thunder Bay from September 25 to 27, 2013.
 - ii) Councillor R. Wiedenhoft NOMA Regional Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Councillor Rick Wiedenhoft in the total amount of \$520.00 for the NOMA Regional Conference attendance held in Thunder Bay from September 25 to 27, 2013.
 - iii) Councillor P. Ryan NOMA Regional Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Councillor Paul Ryan in the total amount of \$624.89 for the NOMA Regional Conference attendance held in Thunder Bay from September 25 to 27, 2013.

- iv) Councillor J. Albanese NOMA Regional Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Councillor John Albanese in the total amount of \$654.54 for the NOMA Regional Conference attendance held in Thunder Bay from September 25 to 27, 2013.
- v) Mayor R. Avis NOMA Regional Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Mayor Roy Avis, in the total amount of \$684.23 for the NOMA Regional Conference attendance held in Thunder Bay from September 25 to 27, 2013.
- vi) Mayor R. Avis Economic Development Meeting Expense – The Committee recommended to approve **the** Entertainment Expense Reimbursement claim in the amount of \$40.85 with regard to an Economic Development meeting with Doug Murray and Mark McCaig in Thunder Bay on September 26, 2013 as submitted by Mayor Roy Avis.
- vii) M. McCaig, CAO NOMA Regional Conference Travel Expenses – The Committee recommended to approve the travel expense claim as submitted by Mark McCaig, CAO in the amount of \$116.00 to attend the NOMA Regional Conference held in Thunder Bay from September 25 - 27, 2013.
- viii) 357/358 Applications re: 417 Portage Ave; 1209 Second Street E. – The Committee recommended to approve the adjustment of 2013 taxes under Section 357/358 of the *Municipal Act* for 417 Portage Ave and 1209 Second Street E. properties located in Fort Frances.
- ix) MOS Gas Distribution Lines Reconsideration – The Committee recommended to receive the Minutes of Settlement (MOS) for Roll Number 59-12-030-007-24300-0000 being Gas Distribution Lines within the Town of Fort Frances and that the MOS be processed as originally received. Further that at the CAO's discretion, a letter be sent to the MPAC CEO and the MPAC Board Chair with copy to the Minister of Finance with regard to this matter.
- x) 2014 Public Budget Meeting Requests: - The Committee recommended that the following items received at the Public Budget Meeting held on September 23, 2013 be referred to the 2014 budget process:
 - a. Meals on Wheels
 - b. Fort Frances Chamber of Commerce
 - c. Dragon Boat Festival
 - d. The Salvation Army
 - e. Mill Quarter Century Oldtimers Club
 - f. Demolition of Rainy Lake Hotel – Fort Frances BIA
 - g. Pulling for Peace

5. **Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

6. **Non-Agenda Items:**

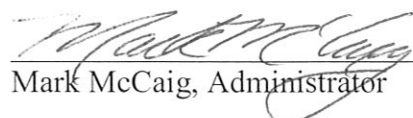
- i) Municipal Insurance re: Property Values – The Committee recommended to keep property values at the same level as 2012/13 for the 2013/14 term of insurance and to request an amended renewal proposal reflecting the adjusted values, from BFL Canada through Gillons' Insurance Brokers Ltd.
- ii) Skyview Apartment Letter re: \$4.00/Month Environmental Fee – The Committee's input to the Operations & Facilities Executive Committee was to maintain that the new environmental fee was established to offset the cost of the on-going waste management system services provided to the entire community. Further that the Committee does not support the request for exemption received from Skyview Apartments.

7. **Information:**

- i) General, Water & Sewer Operating Financial Statements as at September 30, 2013
- ii) Capital Fund Financial Statement as at September 30, 2013

8. **Next meeting date:** October 22, 2013


Ken Perry, Chair


Mark McCaig, Administrator