

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 18

Tuesday, October 22, 2013

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, October 22, 2013 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Hallikas, and Councillor Paul Ryan

ALSO PRESENT: Mark McCaig, CAO, Debbie Scofield, Deputy-Treasurer, and Laurie Witherspoon, Treasurer

REGRETS: Mayor Roy Avis

Called to order 12.01 p.m.

1. **Non – Agenda:** 7. i) CUPE Local 65 Request for Annual Retirement Dinner Donation
2. **Disclosure of pecuniary interest and the general nature thereof:** None
3. **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on October 8, 2013 be approved as circulated.

CARRIED.

4. i) Community Foundation – T. Drysdale participated via telephone conference call - The Committee recommended that T. Drysdale, Rainy River Development Corporation be invited to make a Community Foundation presentation at the November 12, 2013 Council Meeting.
5. i) Renewal of Municipal Insurance 2013-2014 – The Committee recommended to accept the Renewal of Municipal Insurance provided by BFL Canada, represented by Gillons' Insurance Brokers Ltd., for the term November 1, 2013 to November 1, 2014.
- ii) Councillor R. Wiedenhoeft OAPSB Meeting Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claim for Councillor Rick Wiedenhoeft in the total amount of \$1,090.64 for attendance at the Zone 1 Ontario Police Services Board Meeting held in Thunder Bay from October 9 – 11, 2013 as approved by the Town of Fort Frances Police Services Board.
- iii) Friends of the Museum Wine & Cheese Fundraising Gala – The Committee recommended to approve the purchase of 10 tickets in the total amount of \$300.00 for the fall soirée and fundraising gala to be held at the Fort Frances Museum on November 7, 2013.

- iv) Bancroft & Hastings Highlands Disaster Relief Committee Financial Request – The Committee recommended to support the Bancroft and Hastings Highlands Disaster Relief Committee fundraising efforts by way of a donation in the amount of \$100.00 and that the donation be accompanied by a letter from Mayor Avis.

6. Outstanding Items:

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

7. Non-Agenda Items:

- i) CUPE Local 65 Request for Retirement Dinner Gift Donation - The Committee felt that Administration should contact CUPE Local 65 to offer promotional draw items for their Annual Retirement Dinner event.

8. **Next meeting date:** November 5, 2013


Ken Perry, Chair


Mark McCaig, Administrator