

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting

Date: Monday, March 17, 2014

Session No. 56

This meeting of the Community Services Executive Committee was held in the '52 Canadians meeting room at the Memorial Sports Centre.

Committee Members present: A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; M. McCaig – CAO; J. Kabel – Division Manager

Guest(s) present: Frank Sheppard – Fire Chief

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:30 am. J. Kabel recorded the minutes of the meeting.

DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):

NIL

APPROVAL OF MINUTES:

Minutes of the February 3, 2014 Community Services Executive Committee meeting were approved as circulated.

BUSINESS ARISING FROM THE MINUTES:

NIL

ITEMS REFERRED FROM COUNCIL:

NIL

NEW BUSINESS:

- a) Emergency Warning System – F. Sheppard presented his report to the committee with future options for the emergency sirens in Fort Frances. Frank will contact CN Rail to assess their willingness to participate in the ongoing expense of the emergency sirens and report back to the committee through M. McCaig or J. Kabel. A risk-cost analysis will be done after contact with CN to determine a potential recommendation to the committee.
- b) Daycare RRDSSAB Budget – The budget that is submitted to RRDSSAB was reviewed which is very similar to the Town of Fort Frances budget for the Daycare but in a different format.
- c) EPC Agreement – The committee recommended to Mayor and Council to sign the EPC – (Elderly Persons Centre) Agreement to receive the annual funding for 2014.
- d) Theatre Reserve Fund – The Community Services Executive committee recommended to Mayor and Council to utilize up to \$11,000 of the dedicated Townshend Theatre Reserve Funds, with a current balance of \$83,747.22, for replacement of the sound board, light board, and damaged curtains in the Townshend Theatre.

- e) Marina Operations – J. Kabel presented a verbal report that the Community Services Division has received interest from the public to consider having the Sorting Gap Marina operated by a private contractor much like the canteen services at the arena. It was discussed that the request would have to be made formally to Mayor and Council by way of a letter and proceed through a competitive RFP process for multiple proposals to be received from prospective vendors.
- f) Telcom Enterprises – For information purposes, J. Kabel shared with the committee that the Town has received billing from the telecommunications auditor in the amount of \$29,391.03 as per the agreement for payment of services (50% of realized savings incurred over 18 months) as a result of the \$52,000+ savings after the March-April audit summary.

NON-AGENDA ITEMS:

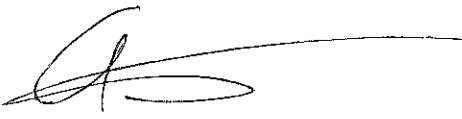
NIL

INFORMATION:

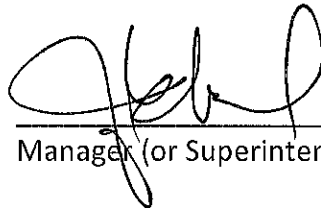
- a) Next Meeting Date – April 7, 2014.

CLOSING

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:21 am.



Chair



Manager (or Superintendent)/Secretary