

TOWN OF FORT FRANCES

AGENDA - June 9, 2014

MEETING - Council Chambers , Civic Centre

Page

COUNCIL MEETING

(Session No. 109) 7:05 p.m. to 7:30 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Delegations/Deputations:

- 2.1 Public Meeting re: Proposed Zoning By-Law Amendment No. 03/14-A. 4 - 12

Consent Agenda:

- 3.1 Summary Report: 13 - 14
- 3.2 Items Referred from Committee of the Whole
- 3.3 Letter of concern dated June 4, 2014 from T. Parks re: Railroad Tracks on Armit Avenue. 15 - 16
- 3.4 Request dated May 23, 2014 from Fred Brown Equipment (1987) Ltd. re: Water Bill Account. 17 - 21
- 3.5 Request dated June 2, 2014 from Summit Telecom Services re: Tbaytel - Request for Concurrence - Proposed 20m Monopole at the site of the Fort Frances Legion, 250 Church Street. 22 - 25
- 3.6 Request dated June 3, 2014 from the Economic Development Advisory Committee for consideration of a resolution passed June 2nd, 2014 re: Investigation of installation of directional signage in the proximity of the exit of the Canadian Customs Facility. 26
- 3.7 Request dated June 2, 2014 from William and Kristi Albright re: Purchase of a portion of laneway in the vicinity of 755 Thompson Street. 27 - 31
- 3.8 Request dated May 23, 2014 from C. Kress re: Water Services for 1029 Portage Avenue North. 32
- 3.9 Request dated June 2, 2014 from the Rainy River District Substance Abuse Prevention Team re: Family Safety Day - September 6, 2014. 33

Approval of Council Minutes: *

- 4.1 Sessions No. 107 and 108 dated May 26 and June 2, 2014.

Approval of Committee of the Whole Minutes: *

- 5.1 Sessions No. 134, 135 and 136 dated May 26th, May 30th and June 2nd, 2014.

Resolutions from tonight's Committee meeting

By-Laws:

- | | | |
|-----|--|---------|
| 7.1 | By-Law 50/05-B A By-Law to approve an amending agreement with the Association of Municipalities of Ontario (AMO) for transfer of Federal Gas Tax Revenues. | 34 |
| 7.2 | 20/14 A By-Law to deem Lots 14 & 15 Plan SM-34 and Lots 33 & 34 Plan SM-109 (418 Third Street East) to no longer be lots on a registered plan of subdivision. | 35 |
| 7.3 | By-Law 22/14 A By-Law to adopt the estimates of all sums required for all municipal purposes during the year 2014. | 36 - 50 |
| 7.4 | By-Law 23/14 A By-Law to authorize the levy and collection of taxes for all municipal purposes in the Town of Fort Frances for the year 2014. | 51 - 54 |
| 7.5 | By-Law 24/14 A By-Law to establish a percentage by which tax decreases are limited in 2014 to properties in Commercial, Industrial and Multi-Residential property classes. | 55 - 57 |
| 7.6 | By-Law 25/14 A By-Law to authorize the levying and collection in 2014 or a special charge of taxes upon the Business Improvement Area. | 58 - 61 |

Information Correspondence:

- | | | |
|-----|---|---------|
| 8.1 | Association of Municipalities of Ontario Communicate dated June 3, 2014 re: AMO Provincial Election Update - Latest on the Key Municipal Priorities*. | 62 - 79 |
| 8.2 | Association of Municipalities of Ontario Watch File dated May 29 and June 5, 2014. | 80 - 83 |
| 8.3 | Ontario Good Roads Association Heads Up Alert dated May 29, 2014 re: Open Letter to Provincial Party Leaders to Debate Infrastructure, Transportation and Transit Plan. | 84 - 87 |
| 8.4 | Committee of Adjustment - Public Meeting Notice scheduled for June 16, 2014 re: Minor Variance File A8/2014 - 755 Thompson Street. | 88 |
| 8.5 | Press Release dated June 3rd, 2014 from International Rainy-Lake of the Woods Watershed Board re: Rainy River Basin Conditions Notice. | 89 - 90 |
| 8.6 | Independent Electricity System Operator's (IESO) 2013 Annual Report - Ready - Set - Go**. | 91 |
| 8.7 | Ontario Ministry of Tourism, Culture and Sport - Museums and Technology Fund Post Project Report 2012-2013 - Fort Frances Museum and Cultural | 92 - 98 |

Centre.

Minutes:

9.1	Northwestern Health Unit Regular Board of Health Meeting dated April 30, 2014.	99 - 110
9.2	Planning and Development Executive Committee dated May 5, 2014*.	111
9.3	Administration and Finance Executive Committee dated May 6, and May 20, 2014*.	112 - 115
9.4	Community Services Executive Committee dated May 20, 2014*.	116 - 117
9.5	Operations and Facilities Executive Committee dated May 21, 2014*.	118 - 119

Non-agenda Items 7:25 p.m.

*** Previously distributed to Council**

**** Items can be viewed by contacting the Clerk**

TOWN OF FORT FRANCES

AGENDA - PUBLIC MEETING

RE: PROPOSED ZONING BY-LAW AMENDMENT #03/14-A

COUNCIL CHAMBERS – June 9, 2014

6:45 or as soon following Committee of the Whole as can be held

MAYOR:

This Public Meeting is being held for the purpose of receiving comments on a proposed Zoning By-Law amendment and is a requirement of section 34 of The Planning Act.

During this meeting, an explanation will be made as to why the by-law is being proposed and what the effect of it will be. After the explanations have been made, anyone wishing to make presentation or comment in respect of the by-law will be provided an opportunity to do so. Before asking a question or making a statement, please approach the podium and clearly state your name for the record. Please note that in the interest of brevity information presented is to be limited to new information only.

I now declare this Public Meeting open at _____ pm.

CLERK:

1. In accordance with the requirements of The Planning Act, proper Notice of this meeting was given by publication in the Fort Frances Times and on the Town of Fort Frances website on May 15, 2014.
2. The explanation and effect of the Zoning By-Law amendment is as set out in the Notice, which reads as follows (Read Notice attached).

MAYOR:

1. Anyone wishing to receive written notice of the adoption of the Zoning By-Law is to leave their name with the Municipal Planner.
2. Does anyone present have any questions regarding the process or what has just been read?
3. Does anyone wish to speak in opposition to or in favour of the proposed by-law?
4. Does anyone have any questions?
5. The by-law will be considered later during the regular meeting of Council or otherwise as circumstances dictate.
6. There being no further comments or questions, I hereby declare this Public Meeting closed at _____ pm.



FORT FRANCES
BOUNDLESS

TOWN OF FORT FRANCES NOTICE OF PUBLIC MEETING

Concerning a Proposed Zoning By-Law Amendment

TAKE NOTICE that an Application for a Zoning By-Law Amendment was received by the Council of the Corporation of the Town of Fort Frances and deemed complete on May 5th (File 3/14-A). A public meeting will be held pursuant to Section 34 of the Planning Act on Monday June 9, 2014 at 6:45 p.m. or as soon thereafter as can be accommodated following the regular Committee of the Whole meeting.

THE PURPOSE AND EFFECT of the proposed zoning by-law amendment is to change the zoning on the applicant's property bearing legal description: Parcel 22252 being Pt Res 1B parts 1 & 2 Plan 48R-1246 (roll #59-12-010-001-109-00) from the current Seasonal Residential (SR) to Residential Type One (R1) and recognize the existing single detached dwelling use and permit the property owner to conduct a home occupation from the premises.
See map below for property location.

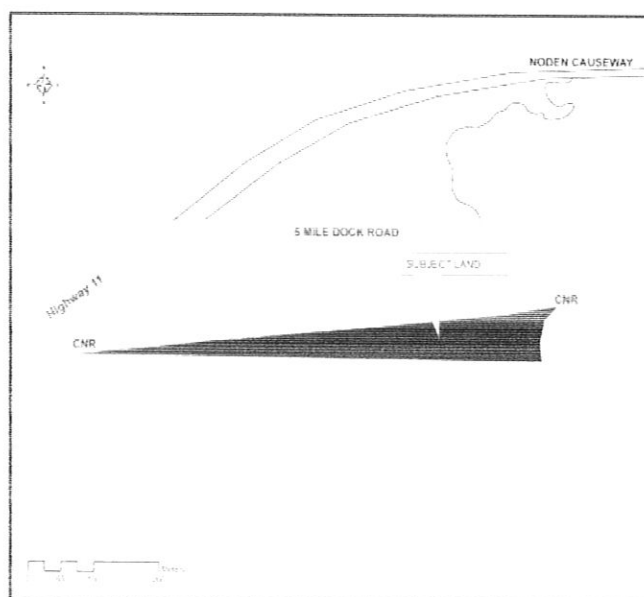
IF a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Fort Frances before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Corporation of the Town of Fort Frances to the Ontario Municipal Board.

IF a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Fort Frances before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed amendment is available for inspection during regular office hours at the Planning Department of the Municipal Office, 320 Portage Avenue or by calling Faye Flatt, Municipal Planner at (807)-274-5323 ex. 275 or by email at fiflatt@fort-frances.com.

DATE OF NOTICE: 15TH DAY OF MAY 2014

N. Faye Flatt, AMCT, ACST, CPT
Municipal Planner
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario





File No 3/14- A

APPLICATION FOR ZONING BY-LAW AMENDMENT

INFORMATION AND MATERIAL TO BE PROVIDED BY APPLICATION UNDER SUBSECTION 34(10.1) OF THE PLANNING ACT (Ontario Regulation 545/06)

1. The name, address, telephone number and email address (if any) of the Applicant:

Alan Boivin 807-274-6381
Site 210- 11 R.R.#2 alandcarolboivin@hotmail.ca
Fort Frances ON.
P9A 3M3

2. If known the names and full addresses of the holders of any mortgages, charges or other encumbrances in respect of the subject land:

N/A

3. The current Official Plan designation of subject land:

Living

4. Describe how the application conforms to the official plan of the municipality?

S/R property is linked to the surrounding islands. My property is mainland and is our year round residence.

I am wishing to start a boat taxi service from my residence.

5. The current zoning of the subject land:

Seasonal Residential

6. The nature and extent of the rezoning requested:

Change from S/R to R1.

7. The reason why the rezoning is requested.

Home business is not allowed on S/R zoned property.

I would like this changed to R1 so I can go ahead with my business venture.

8. Is the subject land within an area where the municipality has pre-determined minimum & maximum density requirements or minimum or maximum height requirements?

No If yes, provide information relative to these requirements.					
No					
9. The description of the subject land, such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number:					
Pt Res RR481246 Parts 1&2 PCL22252 I do not have a civic address. No street name or house number.					
10. The frontage, depth and area of the subject land (in metric):					
Frontage:	86.25	Depth:	Irregular	Area:	9 Acres
11. Is the application to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement?					
No If yes, provide details of the official plan that deals with the matter					
No					
12. Is the application to remove land from an area of employment?					
No If yes, provide details of the official plan that deals with the matter.					
No					
13. Is the subject land within an area where zoning with conditions may apply?					
No If yes, provide an explanation of how the application conforms to the official plan policies relating to zoning with conditions					
No					
14. Is access to the subject land by provincial highway, a municipal road that is maintained all year or seasonally, another public road or a right of way or by water?					
Maintained by Couchiching F/N					

15. If access to the subject land is by water only, provide details of the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land and the nearest public land:	
No	
16. Existing uses of the subject land:	
Permanent residence	
17. Are there any buildings or structures on the subject land: Yes	
18. If answer to question 17 is yes, provide, for each building or structure, the type of building or structure and the setback from the front lot lines, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure:	
See sketch attached	
19. The proposed uses of the subject land:	
Permanent residence	
20. Are any buildings or structures proposed for the subject land? No	
21. If answer for question 20 is yes, provide, for each building or structure, the type of building or structure proposed, the setback from the front lot line, rear lot line and side lot lines, the height in metres of the building or structure and the dimensions or floor area of the building or structure:	
22. If known,	
a. the date the subject land was acquired by the current owner:	Sept. 01/1984
b. the date existing buildings or structures on the subject land were constructed:	
House 1950 Shed 1989	
c. the length of time that the existing uses of the subject land have continued:	
House since 1950	

23. Water is provided to the subject land by a publicly owned and operated piped water system, a privately owned and operated individual or communal well, a lake or other water body or by other means:	
Lake	
24. Whether sewage disposal is provided to the subject land by a publicly owned and operated piped sewage disposal system, a privately owned and operated individual or communal septic system, a privy or other means:	
Septic	
25. If the application permits development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, a servicing options report, and a hydrogeological report are required. Are these reports attached?	
a. a servicing options report,	No
b. a hydrogeological report	No
26. Indicate whether storm drainage is provided by sewers, ditches, swales or other means:	
No	
27. If known,	
a. is the subject land the subject of an application under the Act for approval of a plan of subdivision or a consent:	No
If yes, provide file number and status of the application:	
b. has the subject land ever been the subject of an application under Section 34 of the Act:	
No	
If yes, provide file number and status of the application:	
c. has the subject land ever been the subject of a Minister' s Zoning Order?	
No	
If yes, provide Ontario Regulation number of the Order:	

28. A sketch showing, in metric units, the following:

- a. the boundaries and dimensions of the subject land.
- b. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the lot lines.
- c. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to it, and that in the applicant's opinion, may affect the application *(for examples buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks)*.
- d. The current uses on land that is adjacent to the subject land.
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way.
- f. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- g. The location and nature of any easement affecting the subject land.

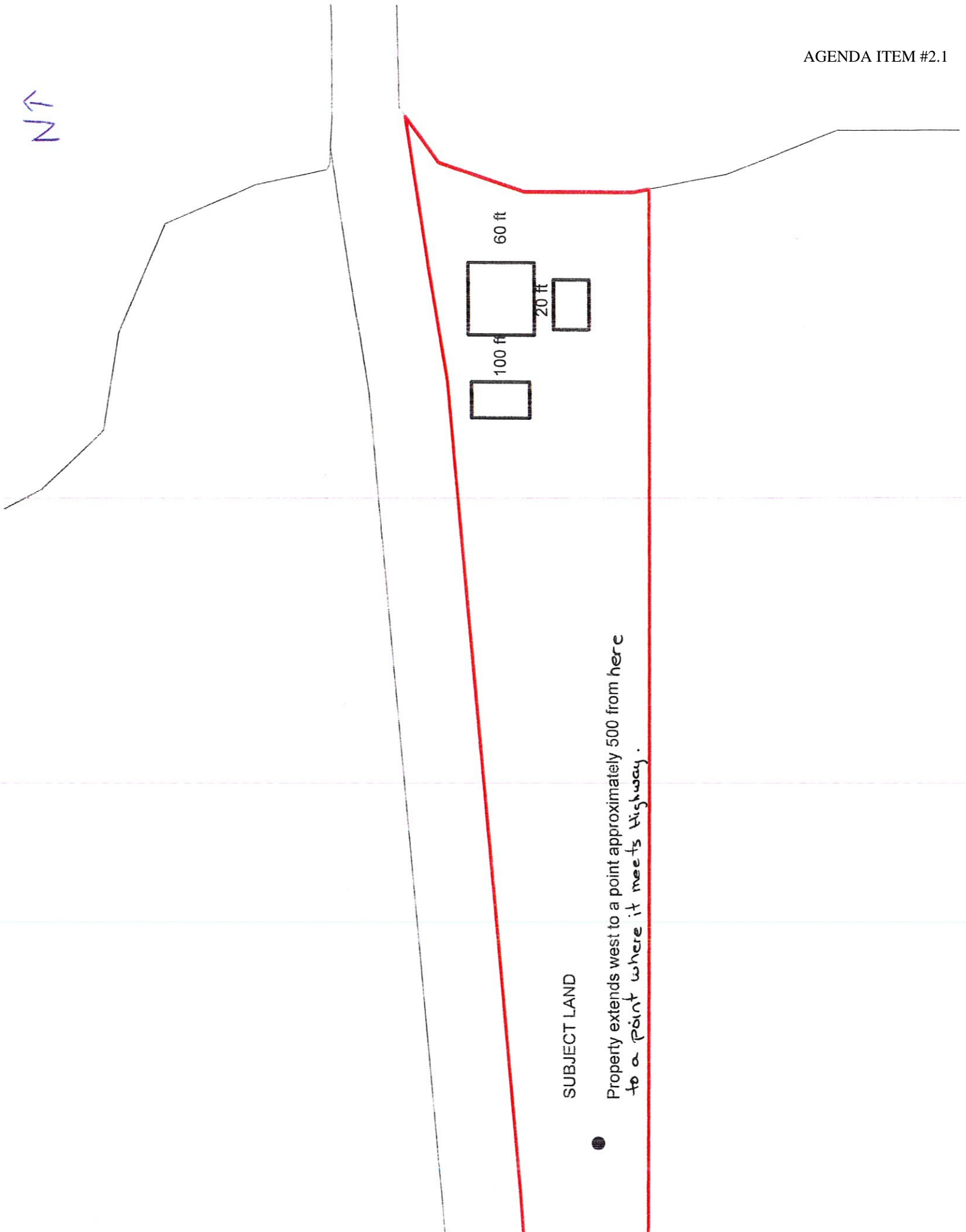
29. Is the application for an amendment to the zoning by-law consistent with the policy statements issued under subsection 3(1) of the Act. Yes

30. Is the subject land within an area of land designated under any provincial plan or plans?
Yes

31. If answer to question 30 is yes, does the application conform to the applicable provincial plan or plans? Yes

32. An affidavit or sworn declaration by the applicant that the information required under this Schedule and provided by the applicant is accurate.

N ↑



SUBJECT LAND

- Property extends west to a point approximately 500 from here to a point where it meets highway.





REPORT TO: Mayor and Council

FROM: K. M. Lawson

SUBJECT: Town of Fort Frances
Council Meeting - Monday, June 9, 2014
Consent Agenda Items

1. Items referred from Committee of the Whole:
See individual reports.
2. Letter of concern dated June 4, 2014 from T. Parks re: Railroad Tracks on Armit Avenue.
- will be referred to Operations and Facilities Executive Committee for recommendation.
3. Request dated May 23, 2014 from Fred Brown Equipment (1987) Ltd. re: Water Bill Account.
- will be referred to Operations and Facilities Executive Committee for recommendation.
4. Request dated June 2, 2014 from Summit Telecom Services re: Tbaytel – Request for Concurrence – Proposed 20m Monopole at the site of the Fort Frances Legion – 250 Church Street.
- will be referred to Planning and Development Executive Committee for recommendation.
5. Request dated June 3, 2014 from Economic Development Advisory Committee for consideration of a resolution passed June 2, 2014 re: Investigation of installation of directional signage in the proximity of the exit of the Canadian Customs facility.
- will be referred to Operations and Facilities Executive Committee for recommendation.
6. Request dated June 2, 2014 from William and Kristi Albright re: Purchase of a portion of laneway in the vicinity of 755 Thompson Street.
- will be referred to Planning and Development Executive Committee for recommendation with input from Operations and Facilities Executive Committee and Administration and Finance Executive Committee (re: sale price).



7. Request dated May 23, 2014 from C. Kress re: Water Services for 1029 Portage Avenue North.
 - will be referred to Operations and Facilities Executive Committee for recommendation.
8. Request dated June 2, 2014 from the Rainy River District Substance Abuse Prevention Team re: Family Safety Day – September 6, 2014.
 - will be referred to Operations and Facilities Executive Committee for recommendation.

/kl 

June 5, 2014



Mr. Terry Parks

914 Armit Avenue

Fort Frances, On P9A 2J6

807-274-7537

June 4,2014

Mayor and Council

Town of Fort Frances

320 Portage Avenue

Fort Frances, On

Re: Railroad Tracks on Armit Avenue

Dear Sirs,

It has come to my attention that the CN are considering putting in a third set of tracks from the Duluth junction, westerly to allow for another holding area for trains. Given that the trains are some twelve thousand feet long, I wonder how long the area would then be. At this time the existing tracks that run through Armit Avenue by my house are more then adequate to hold trains that shake the whole neighborhood when stopping, starting or operating over worn out rail joints. In the past , towns were built around train tracks but I feel this is no longer necessary. Holding areas can be created in places safer then the middle of town. Single trains passing through from a holding west of town is an idea I feel very strongly about. This is an issue the town should address, as more tracks can be related to more issues of safety concerning hazardes goods and more disturbances in neighborhoods located by the tracks.


The railroad is not your friendly neighbor. Small towns need to start speaking out ! We only need to think of the recent derailment in the west of town and the one on Armit Avenue sometime back, we were lucky then because it was only coal that spilled.

Also, reading about the CN asking to dump the Potash in the Town's dump has prompted me to call a CN representative by the name of Dave Nichols in Thunderbay. In regards to my concern of the third tracks, he informed that he is not at liberty to comment. He can be reached at : 705-618-1258.

Should you need to talk with me I can be reached at the above noted number.

Thank you for all your concerns in this matter.

Sincerely.

A handwritten signature in blue ink that reads "Terry Parks". The signature is written in a cursive style with a large, stylized "T" and "P".

Terry Parks

5/23/2014

FRED BROWN EQUIPMENT(1987) LTD
PO BOX 549
FORT FRANCES, ON
P9A 3M8



Town of Fort Frances
320 Portage Ave
Fort Frances, ON
P9A 3P9

Mayor in council

Re: Water bill account # 005901B

This is a request to reduce our water bill as we have had to keep our water running in order to stop it from freezing. Checked water temperature and it was at -1c and is still below 0 today. Will stop water from running when temperature goes above 0.

Attaching water bills from last year.

Thank you for your consideration,

Fred Brown
President
FRED BROWN EQUIPMENT(1987) LTD

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

AGENDA ITEM #3.4
WATER BILL

FEB. 28, 2014 TO APR. 30, 2014

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
005901 B	1,943.02	MAY 30, 2014	1,967.31

ACCOUNT NUMBER
005901 B

SERVICE ADDRESS
951 SIXTH ST W

PREVIOUS READING 218 **PRESENT READING** 887 **CONSUMPTION** 669.00 CU.MTRS

WATER CHARGES	1,021.93
SEWER CHARGES	907.09
SPRINKLER CHARGES	0.00
HYDRANT CHARGES	0.00
METER REPLACEMENT FEE	6.00
ENVIRONMENTAL FEE	8.00
ARREARS	0.00
MISC. CHARGES	0.00

NET OWING	1,943.02
IF PAID BEFORE	MAY 30, 2014
PENALTY	24.29
GROSS OWING	1,967.31
AFTER DUE DATE	MAY 30, 2014

Keep this portion for your records.

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

WATER BILL

FEB. 28, 2014 TO APR. 30, 2014

FRED BROWN EQUIPMENT
951 SIXTH ST W

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

PAYMENT OPTIONS

Please send entire bill
when making payment along
with self-addressed stamped
envelope if receipt required.

ACCOUNT NUMBER
005901 B

NET OWING	1,943.02
Due Date	MAY 30, 2014
After Due Date	1,967.31

TOWN OF FORT FRANCES

320 PORTAGE AVE
 FORT FRANCES, ONTARIO
 P9A 3P9
 (807) 274-5323

AGENDA ITEM #3.4
WATER BILL

FEB. 28, 2013 TO APR. 30, 2013

FRED BROWN EQUIPMENT (1987)
 LTD
 BOX 549
 FORT FRANCES, ONTARIO
 P9A 3M8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
005901 B	183.06	MAY 31, 2013	185.35

ACCOUNT NUMBER 005901 B

SERVICE ADDRESS
 951 SIXTH ST W

WATER CHARGES	94.38
SEWER CHARGES	82.68
MISC. CHARGES	6.00
TOTAL CURRENT BILL	183.06
ARREARS	0.00

PREVIOUS READING	PRESENT READING	CONSUMPTION
37	48	11.00 CU.MTRS

NET OWING	183.06
IF PAID BEFORE	MAY 31, 2013
PENALTY	2.29
GROSS OWING	185.35
AFTER DUE DATE	MAY 31, 2013

Keep this portion for your records.

TOWN OF FORT FRANCES

320 PORTAGE AVE
 FORT FRANCES, ONTARIO
 P9A 3P9
 (807) 274-5323

WATER BILL

FEB. 28, 2013 TO APR. 30, 2013

FRED BROWN EQUIPMENT
 951 SIXTH ST W

FRED BROWN EQUIPMENT (1987)
 LTD
 BOX 549
 FORT FRANCES, ONTARIO
 P9A 3M8

PAYMENT OPTIONS
Please send entire bill when making payment along with self-addressed stamped envelope if receipt required.

ACCOUNT NUMBER 005901 B

NET OWING	183.06
Due Date	MAY 31, 2013
After Due Date	185.35

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

AGENDA ITEM #3.4
WATER BILL

APR. 30, 2013 TO JUNE 30, 2013

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
005901 B	183.06	JULY 31, 2013	185.35

ACCOUNT NUMBER
005901 B

SERVICE ADDRESS
951 SIXTH ST W

WATER CHARGES	94.38
SEWER CHARGES	82.68
MISC. CHARGES	6.00
TOTAL CURRENT BILL	183.06
ARREARS	0.00

PREVIOUS READING	PRESENT READING	CONSUMPTION
48	64	16.00 CU.MTRS

NET OWING	183.06
IF PAID BEFORE	JULY 31, 2013
PENALTY	2.29
GROSS OWING	185.35
AFTER DUE DATE	JULY 31, 2013

Keep this portion for your records.

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

WATER BILL

APR. 30, 2013 TO JUNE 30, 2013

FRED BROWN EQUIPMENT
951 SIXTH ST W

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

PAYMENT OPTIONS
Please send entire bill when making payment along with self-addressed stamped envelope if receipt required.

ACCOUNT NUMBER
005901 B

NET OWING	183.06
Due Date	JULY 31, 2013
After Due Date	185.35

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

AGENDA ITEM #3.4
WATER BILL

DEC. 31, 2012 TO FEB. 28, 2013

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
005901 B	183.06	MAR. 28, 2013	185.35

ACCOUNT NUMBER
005901 B

SERVICE ADDRESS
951 SIXTH ST W

WATER CHARGES	94.38
SEWER CHARGES	82.68
MISC. CHARGES	6.00
TOTAL CURRENT BILL	183.06
ARREARS	0.00

PREVIOUS READING	PRESENT READING	CONSUMPTION
21	37	16.00 CU.MTRS

NET OWING	183.06
IF PAID BEFORE	MAR. 28, 2013
PENALTY	2.29
GROSS OWING	185.35
AFTER DUE DATE	MAR. 28, 2013

Keep this portion for your records.

TOWN OF FORT FRANCES

320 PORTAGE AVE
FORT FRANCES, ONTARIO
P9A 3P9
(807) 274-5323

WATER BILL

DEC. 31, 2012 TO FEB. 28, 2013

FRED BROWN EQUIPMENT
951 SIXTH ST W

FRED BROWN EQUIPMENT (1987)
LTD
BOX 549
FORT FRANCES, ONTARIO
P9A 3M8

PAYMENT OPTIONS

Please send entire bill
when making payment along
with self-addressed stamped
envelope if receipt required.

ACCOUNT NUMBER
005901 B

NET OWING	183.06
Due Date	MAR. 28, 2013
After Due Date	185.35

A circular postmark from the Town of Fort Frances, dated JUN - 4 2014. The text 'RECEIVED' is stamped in the center, and 'Sent via em' is written at the bottom. The circular border contains the numbers 1 through 12, with 'AM' and 'PM' at the top and bottom respectively.

tbaytel

Sent via email

Re: Tbaytel – Request for Concurrence
Proposed 20m Monopole
Site: FORT FRANCES LEGION
Address: 250 Church Street, Fort Frances

Summit Telecom Services Inc. on behalf of Tbaytel would like to inform the Town of Fort Frances that the public consultation as required by Industry Canada's default consultation process has been completed for the proposed 20m monopole at 250 Church Street, Fort Frances.

The approval authority for wireless telecommunication towers is within Industry Canada under the *Radiocommunication Act*. Industry Canada's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 4, June 2007* outlines the process for the proponent to follow and encourages the establishment of policies from the land-use authority as they are best positioned to contribute to optimum siting of facilities to meet their own community needs. A policy has not been established by the Town of Fort Frances but was consulted while following Industry Canada's Default Public Consultation for this installation.

[http://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc2003-issue4e.pdf/\\$FILE/cpc2003-issue4e.pdf](http://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc2003-issue4e.pdf/$FILE/cpc2003-issue4e.pdf)

Municipal Consultation

- Information package sent to Town of Fort Frances on April 17, 2014.

- Mail notification is required to be sent to adjacent property owners within three times height of the tower (60m). Mail notification was sent to 16 property owners that owned 22 parcels in this

tbaytel

Jay Lewis
Summit Telecom Services Inc.
On behalf of Tbaytel.



DATE

Sample Letter
of Concurrence

Jason Lewis
Summit Telecom Services Inc.
2645 Royal Windsor Drive
Mississauga, ON L5J 1K9

Re: Tbaytel – Request for Concurrence
Proposed 20m Monopole
Site: FORT FRANCES LEGION
Address: 250 Church Street, Fort Frances

Dear Mr. Lewis

The approval authority for wireless telecommunication towers is within Industry Canada under the *Radiocommunication Act*. Industry Canada's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 4, June 2007* outlines the process for the proponent to follow and encourages the establishment of policies from the land-use authority as they are best positioned to contribute to optimum siting of facilities to meet their own community needs. A policy has not been established by the Town of Fort Frances but was consulted while the proponent followed Industry Canada's Default Public Consultation.

Summit Telecom Services Inc. on behalf of Tbaytel has provided the Town of Fort Frances with the following:

- Information package submitted to the Fort Frances on April 17, 2014.
- Mail notification is required to be sent to adjacent property owners within three times height of the tower (60m). Mail notification was sent to 16 property owners that owned 22 parcels in this notification radius. This was sent on April 17, 2014 using a mailing list provided by the municipality.
- Public notice was published on Thursday, April 24, 2014 in the local newspaper, *The Daily Bulletin*.

The Town of Fort Frances has reviewed and adopts the submission for a 20m monopole and related equipment as outlined in the request for concurrence dated June 2, 2014. Summit Telecom Services Inc. on behalf of Tbaytel met the requirements of Industry Canada's Default Public Consultation Process in respect to the local land-use authority and the Town has no objection to the proposed telecommunication structure.

Please accept this letter as concurrence for the proposed 20m monopole to be located at 250 Church Street, Fort Frances.

Yours truly,

PUBLIC NOTICE

TBAYTEL PROPOSED TELECOMMUNICATIONS SITE FORT FRANCES ROYAL CANADIAN LEGION – 20 METRE MONOPOLE

SUBJECT:

- Proposed 20m monopole to be installed on subject property at rear of building in parking lot. Monopole will have related wireless equipment installed to improve Tbaytel's wireless network.
- An equipment cabinet will be at the base of the monopole with concrete bollards.
- The structure will off-load wireless traffic from Tbaytel's existing sites in Fort Frances to increase capacity improving Tbaytel's wireless services.

LOCATION:

- 48 36 33.6N,
93 23 49.0W.
- 250 Church Street, Fort Frances

LEGAL DESCRIPTION:

PCL 337-1 SEC ALBTP; LT
337 TOWN PLOT
ALBERTON; FORT FRANCES

ANY PERSON may make a written submission or request additional information to the individual listed below by close of business Monday, May 26, 2014.

PLEASE TAKE NOTICE as the approval of this site and its design is under the exclusive jurisdiction of the Government of Canada through Industry Canada. For more information on the federal process pertaining to these installations please contact the local Industry Canada office at:
spectrum.sault-ste-marie@ic.gc.ca.

PLEASE FORWARD ALL COMMENTS AND REQUESTS FOR ADDITIONAL INFORMATION TO THE FOLLOWING INDIVIDUALS:

PROPONENT CONTACT: Tbaytel
c/o Jay Lewis, Summit Telecom Services Inc.,
2645 Royal Windsor Drive, Mississauga, Ontario, L5J 1K9.
Fax: (888) 622-4939, Email: jay@summit-tel.com

TOWN OF FORT FRANCES CONTACT:
Faye Platt – Municipal Planner
320 Portage Avenue, Fort Frances, Ontario, P9A 3P9.
Fax: (807) 274-8479, Email: fplatt@fort-frances.com

SITE LOCATION MAP



Key Plan (not to scale)

TOWN OF FORT FRANCES ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

June 3, 2014

Mayor and Council
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Mayor Avis and Council:

At the June 2nd, 2014 meeting of the Economic Development Advisory Committee the following resolution was passed:

Fortes-Cumming: THAT as recommended by the Economic Development Advisory Committee, Council investigate the installation of directional signage in the proximity of the exit of the Canadian Customs facility. **CARRIED.**

The Economic Development Advisory Committee respectfully requests Council's consideration of this resolution.

Yours truly



G. Rogozinski, Chair

GR/kl



Kristi and William Albright
755 Thompson Street
Fort Frances, ON, P9A2W7
807-274-9662
June 2, 2014

Mr. Glenn Treftlin
Town Clerk
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON,
807-274-5323

Dear Mr. Glenn Treftlin:

We, William and Kristi Albright, would like to propose the purchase of the portion of the "dead end" laneway directly south of 755 Thompson Street.

Our property is situated at the end of the laneway and is the only access to our garage and rear portion of our lot. Our intent for purchase is to allow for storage of our camper trailer and boat. There are no other residents that require access to this portion of the lane. A deep ravine is located at the end and would likely never be developed.

All town activities such as snow removal and garbage pick-up would not be affected as currently these services back down the lane to the edge of this property and drive out. We continue to maintain this portion of the lane. Sewer and water is located at the front of the property and the only other service is Union Gas's main which would not be affected.

We are upstanding and lifelong residents of Fort Frances and can assure you that our intentions are amicable. We have enclosed photos to support our objective to purchase.

We look forward to discussing this further at your earliest convenience and would like to thank you for your consideration of this matter.

Sincerely,

William (Jay) and Kristi Albright

Enclosures









May 23, 2014



Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attention: Town Council

Re: Water Services for 1029 Portage Avenue North

I am writing this letter in regards to my outstanding water and sewer account.

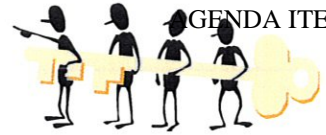
Approximately in February, my water line to my residence froze leaving me without water service. The Town Public Works Department attempted to thaw the water line three (3) times without success. I was forced to connect a hose to a neighbor to provide water to my home and is still connected to date.

As a result of not having a full water service to my residence, I had been forced to move out of my house for at least 3 weeks before being able to connect to my neighbor. Even now, my usage is been reduced to a minimum.

Therefore, I am requesting that the Town of Fort Frances waive my outstanding water account for the last billing statement of March 1, 2014, until I get my water service to my residence.

Sincerely,

Ms. Connie Kress
1029 Portage Ave.
Fort Frances, ON
P9A 2B1
Cell (807) 275-6184



**Rainy River District
Substance Abuse
Prevention Team**



June 2, 2014

Mayor Roy Avis &
Fort Frances Town Council
Fort Frances, ON

Dear Mr. Avis:

The Rainy River District Substance Abuse Prevention Team are planning a FAMILY SAFETY DAY on September 6, 2014, 11:00 a.m. – 3:00 p.m. The goal of our event is to promote health and safety to families; we hope to have vendors/booths on site to promote awareness on a variety of safety issues including water/transport safety (life jackets, boat safety, seat belts, car seats etc). We are inviting the Fire Department, OPP, Treaty #3 Police Service & Ambulance to be on site. We also hope to have vendors/booths to provide information and education on Fetal Alcohol Syndrome, safe handling of pharmaceuticals and safe needle disposal etc. We plan on having a BBQ at lunch time and activities for the families to enjoy.

We believe that the best possible place to hold this event would be at The Point. This is our formal request for permission for the use of The Point. We would like to work in cooperation with you and would appreciate your assistance with this event by supplying the electricity for the vendors, washrooms and extra garbage bins.

Your partnership with us is very much appreciated as this event will benefit many families in the Town of Fort Frances and neighbouring communities.

If you have any questions or concerns, please do not hesitate to contact me at aadw@jam21.net or at 274-8541.

Sincerely

Tiffany Clifford-Smith RRDSAPT Chair
& the Substance Abuse Prevention Team

TOWN OF FORT FRANCES

BY-LAW No. 50/05-B

(Being a by-law to approve an amending agreement with the Association of Municipalities of Ontario (AMO) for the transfer of Federal Gas Tax Revenues – the Municipal Act, 2001, S.O. 2001, c.25, s. 8 and s. 11.)

WHEREAS on November 14th, 2005, Council passed By-Law No. 50/05 to approve the entering into of an agreement with AMO to provide for the transfer to Fort Frances by AMO of Federal Gas Tax Revenues under the New Deal for Cities and Communities,

AND WHEREAS on June 9th, 2014, Council gave approval to enter into a new agreement with AMO to provide for an extension of the transfer of funds over ten additional years, April 1, 2014 – March 31, 2024.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement as referred to in a report presented June 9th, 2014 by the Town Treasurer with the Association of Municipalities of Ontario for the transfer of Federal Gas Tax funds be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of June 2014.

R. Avis, Mayor

Page 34 of 119
G. Treftlin, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. 20/14

(Being a By-Law to deem Lots 14 & 15 Plan SM-34 and lots 33 & 34 Plan SM-109 (418 Third St. E) to no longer be lots on a registered plan of subdivision pursuant to Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended).

WHEREAS Section 50(4) of The Planning Act, R.S.O. 1990, c.P.13 (the "Act") gives Council the authority to pass a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, to not be a registered plan of subdivision for the purposes of subsection (3) of Section 50 of the Act; and

AND WHEREAS an application has been received from the property owner requesting that lots 14 & 15 Plan SM-34 and lots 33 & 34 Plan SM-109 be deemed not to be lots on a registered plan of subdivision so as to enable the construction of a single family dwelling;

AND WHEREAS Plan SM-34 and Plan SM-109 were registered more than eight years ago;

AND WHEREAS the application was considered and supported by the Municipal Planner and the Planning and Development Executive Committee and approved by Council on June 9, 2014.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That Lots 14 & 15 Plan SM-34 and lots 33 & 34 Plan SM-109 are deemed not to be on a registered plan of subdivision for the purposes of subsection 3 of Section 50 of the Act.
2. That this By-Law shall come into full force and take effect upon the passing thereof, subject to the provisions of Subsections 28, 29 and 30 of the said Section 50 of the Act.

READ THREE TIMES AND FINALLY PASSED in open Council this 9th day of June 2014.

MAYOR, R. AVIS

CLERK, G. W. TREFTLIN

TOWN OF FORT FRANCESBY-LAW NO. 22/14

(Being a By-Law to adopt the estimates of all sums required for all municipal purposes during the year 2014).

WHEREAS Section 290 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including amounts sufficient to pay all debts of the municipality falling due within the year, amounts required to be raised for sinking funds and amounts required for any board, commission or other body.

AND WHEREAS on June 2, 2014, Council consented to the 2014 budget being brought forward in by-law form for consideration;

AND WHEREAS, notice was advertised pursuant to By-Law No. 64/02 (the Notice By-Law) that a by-law to approve the 2014 budget would be considered at the June 9, 2014 Council meeting.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Schedule "A" attached hereto and forming part of this by-law setting out the estimates of all revenues to be received by the Municipality during the year 2014 and all estimates of expenditures to be made for municipal purposes during the year 2014 is hereby adopted.

READ THREE TIMES and finally passed in open Council this 9th day of June 2014.

R. Avis, Mayor

G. Treftlin, Clerk

2014 Budget Summaries

By-Law No. 22/14 - Schedule "A"

<u>General Division</u>	Revenue	Expenditure	Budget Deficit
Corporate	(\$17,342,135)	\$8,272,447	(\$9,069,688)
Administration & Finance	(\$581,746)	\$1,297,066	\$715,320
Emergency Services	(\$63,134)	\$3,762,714	\$3,699,580
Community Services	(\$2,218,046)	\$3,755,477	\$1,537,431
Operations & Facilities	(\$1,859,284)	\$4,627,763	\$2,768,479
Planning & Development	(\$180,300)	\$529,178	\$348,878
	<u>(\$22,244,645)</u>	<u>\$22,244,645</u>	<u>(\$0)</u>
Capital Budget	<u>(\$6,383,330) *</u>	<u>\$6,383,330</u>	<u>\$0</u>
Water Operating Budget	(\$2,561,716)	\$2,561,716	\$0
Sewer Operating Budget	(\$2,210,871)	\$2,210,871	(\$0)
	<u>(\$4,772,587)</u>	<u>\$4,772,587</u>	<u>(\$0)</u>

* Includes In-Kind Contribution of \$181,524

2014 General Fund Operating Budget Summary

	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 30/13	2014 OPERATING FORECAST
CORPORATE:							
REVENUE							
Municipal Levy	(10,536,397)	(10,478,604.82)	(10,792,802)	(10,750,981.46)	(9,261,625)	(8,700,913.40)	(10,426,685)
School Board Levy	(2,083,943)	(2,063,566.21)	(2,029,218)	(1,964,486.37)	(1,633,157)	(1,491,862.68)	(1,838,831)
Payments-In-Lieu	(788,723)	(769,318.25)	(769,786)	(781,162.69)	(775,935)	(781,743.50)	(782,968)
Contribution From Contingency Reserve Fund	0	0.00	0	0.00	(575,000)	(575,000.00)	0
Sale of Land/Gain on Sale of Land	0	(56,756.61)	0	0.00	0	0	0
Other Grant (In-Lieu of taxation)						0.00	0
One Time Assistance Funding			(82,364)	0.00	0	0.00	(559,396)
Surplus from Prior Years	0	0.00					63,205
OMPF (CRF) Funding	(3,215,800)	(3,215,800.00)	(3,239,400)	(3,239,400.00)	(3,197,300)	(3,197,300.00)	(3,069,500)
	(16,624,863)	(16,584,045.89)	(16,913,570)	(16,736,030.52)	(15,443,017)	(14,746,819.58)	(16,614,175)
EXPENDITURES							
Election	0	0.00	0	0.00	530	114.81	30,000
Council	528,500	531,872.31	540,310	834,463.39	729,350	876,426.49	754,233
Contribution to Reserve/Reserve Funds	700,000	1,018,000.00	750,000	750,000.00	0	0.00	1,335,000
Uncontrollable Costs	2,788,550	2,796,584.49	2,843,277	2,746,863.92	2,742,413	2,687,495.73	2,607,084
Economic Development	182,000	163,957.96	182,000	159,441.89	164,535	140,078.43	164,235
Solar Panels		(1,735.00)	(34,890)	(20,264.36)	(33,200)	(17,195.31)	(26,750)
School Board Requisition	2,083,943	2,063,566.21	2,029,218	1,964,486.37	1,633,157	1,491,862.68	1,838,831
Long Term Debt	789,100	158,658.63	819,210	132,139.06	1,000,520	136,734.01	841,854
	7,072,093	6,730,904.60	7,129,125	6,567,130.27	6,237,305	5,315,516.84	7,544,487
Total Corporate	(9,552,770)	(9,853,141.29)	(9,784,445)	(10,168,900.25)	(9,205,712)	(9,431,302.74)	(9,069,688)
ADMINISTRATION & FINANCE:							
Admin. Revenue	(563,250)	(591,231.73)	(573,000)	(641,114.35)	(572,560)	(600,044.25)	(581,746)
Administration Department	556,590	527,651.10	520,605	504,481.00	453,765	451,296.43	439,778
Clerk's Department	177,780	178,178.90	177,580	180,924.82	175,250	152,857.80	176,858
Treasury Department	658,150	749,949.52	625,021	685,864.69	606,367	721,161.27	588,230
FFPC Administration	93,474	89,879.11	90,300	82,057.22	82,615	87,839.37	92,200
Total A & F	922,744	954,426.90	840,506	812,213.38	745,437	813,110.62	715,320

	2011		2012		2013		2014	
	OPERATING FORECAST	Actual to December 31/11	OPERATING FORECAST	Actual to December 31/12	OPERATING FORECAST	Actual to December 30/13	OPERATING FORECAST	
EMERGENCY SERVICES								
Fire Emergency Services	1,024,965	1,297,194.24	1,021,475	1,030,977.74	955,451	958,801.91	909,614	
911 Dispatch Services	16,500	13,349.64	17,500	11,422.82	17,500	11,073.79	14,500	
Police Services	2,564,340	2,509,099.01	2,590,889	2,572,405.49	2,562,024	2,531,018.81	2,775,466	
Total Emergency Services	3,605,805	3,819,643	3,629,864	3,614,806.05	3,534,975	3,500,894.51	3,699,580	
COMMUNITY SERVICES:								
Sister Betty Kennedy Centre	27,450	30,909.70	30,200	37,278.47	29,800	35,500.55	31,660	
Children's Day Care	96,550	68,616.54	75,530	93,676.98	66,938	57,729.55	1,688	
Toy Lending Resource Centre	0	0.00	5,300	0.00	(493)	7,932.38	0	
Day Care Resource Centre	3,510	0.00	3,365	0.00	0	4,121.12	4,504	
Best Start Special Needs	0	0.00	1,030	0.00	0	0.00	0	
Handi Transit Services	92,820	119,546.13	93,860	100,524.28	100,544	133,611.46	104,133	
Townshend Theatre	0	(2,535.37)	0	(1,243.35)	0	1,698.47	1,653	
Recreation Facilities	434,440	682,995.01	461,250	785,877.88	528,217	785,974.19	546,571	
Recreation Programs	125,970	129,737.74	139,330	63,603.44	103,000	57,955.32	79,370	
Community Services	123,375	122,553.85	148,560	138,160.82	134,166	107,400.83	103,097	
Sunny Cove Camp	2,000	(3,376.59)	(1,310)	6,531.79	0	14,226.79	9,129	
Public Library	453,080	630,325.92	470,340	637,526.28	470,160	652,075.08	471,396	
Museum	128,400	197,246.96	128,400	209,169.34	121,590	193,075.21	129,798	
Waterfront (Sorting Gap)	43,435	61,339.48	47,810	59,305.49	53,550	59,100.61	54,432	
Total Community Services	1,531,030	2,037,359	1,603,665	2,130,411.42	1,607,472	2,110,401.56	1,537,431	
OPERATIONS & FACILITIES								
Public Works	583,956	730,164.59	643,250	1,039,152.82	622,784	696,127.54	479,762	
Roads	1,282,258	2,496,408.02	1,319,452	2,409,638.69	1,286,862	2,676,825.65	1,261,183	
Sidewalks	89,038	373,182.09	125,444	384,018.03	97,399	332,856.87	105,569	
Stores Operations	81,610	80,197.93	87,774	81,429.43	88,568	83,304.88	84,221	
Traffic Signal Maint	11,165	16,862.28	10,766	7,032.28	8,356	6,763.99	7,225	
Streetlighting Maint	128,000	122,955.39	116,481	98,817.59	83,750	69,858.19	45,487	
Waste Management Services	125,800	104,538.03	105,804	525,275.29	17,480	5,948.79	0	
Airport	156,654	241,973.02	211,120	247,956.92	95,831	178,920.26	126,429	
Parks & Cemeteries Admin	132,970	137,652.05	149,814	217,783.05	164,381	190,677.54	158,361	
Cemeteries	235,757	224,875.55	228,225	229,266.16	216,039	245,813.42	217,885	
Parks	281,661	336,469.39	324,960	356,770.72	300,777	281,693.18	282,357	
Total Operations and Facilities	3,108,869	4,865,278.34	3,323,090	5,597,140.98	2,982,227	4,768,790.31	2,768,479	

	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 30/13	2014 OPERATING FORECAST
PLANNING & DEVELOPMENT							
By-Law Enforcement	112,770	109,265.40	116,220	138,764.56	136,443	133,933.00	136,799
Building Official Department	45,080	56,576.10	57,470	67,271.75	10,816	10,091.14	47,957
Planning Department	89,672	85,911.88	94,640	85,103.65	94,552	93,840.31	96,982
Civic Centre	136,800	93,125.82	118,990	97,697.16	93,790	80,755.68	67,140
Total Planning and Development	384,322	344,879.20	387,320	388,837.12	335,601	318,620.13	348,878
SUBTOTAL	0	2,168,445.41	0	2,374,508.70	0	2,080,514.39	(0)
YE Auditor's (Revenue/Expenditure Adj)						(32,931)	
Landfill Closure Expensed (Adj)		(2,549,503.41)		(2,630,497.38)		(2,692,368.11)	
Less: Amortization							
Year End Sub-Total (Before PSAB Audit Adjustm	0	(381,058.00)	0	(255,988.68)	0	(644,785.20)	(0)
LT Debt Principal Payments		629,455.92		652,770.92		741,586.41	
Closing Transfers to Reserve Funds							
Increase in Landfill Closure Liability		(6,968.00)		(377,878.00)		(18,396.00)	
Increase in Employee Future Benefits		(216,790.00)		(9,925.00)		(7,045.00)	
Unfunded Liability/Balancing of Capital Fund		(6.97)					
Capital - Funded by Operations		276,266.73					
Opening Surplus from Prior Year		(318,033.97)		(17,134.29)		(8,155.05)	
OPERATING FORECAST	0	(17,134.29)	0	(8,155.05)	0	63,205.16	(0)

2014 CAPITAL BUDGET

	RESERVE FUND	TOTAL BUDGET	FEDERAL GRANTS	PROVINCIAL GRANTS	CONTRIBUTION FROM OTHERS OR DONATIONS	FEDERAL GAS TAX RESERVE	RESERVE FUNDS	WATER & SEWER RESERVE FUNDS	FUNDED BY WATER & SEWER RATES	General Revenue Fund/In-Kind Contribution
GENERAL GOVERNMENT Mobile Devices Project (2013 Carryover) Computer Upgrades TOTAL GENERAL GOVERNMENT	P	6,850					6,850			0
	P	25,000					25,000			0
		31,850	0	0	0	0	31,850	0	0	0
CORPORATE HONEYWELL IMPROVEMENTS PROJECT Memorial Sports Centre Museum Children's Parking Lot Lights Airport Parking Lot Lights Streetslights TOTAL CORPORATE HONEYWELL IMPROVEMENTS	P	41,932			OPA/FFPC 41,932					0
	P	18,219					18,219			0
	P	860			125		735			0
	P	549			62		487			0
	P	32,110			4,375		27,735			0
		93,670	0	0	46,494	0	47,176	0	0	0
PROTECTION <i>Fire</i> Training Facility TOTAL PROTECTION	P	18,000					18,000			0
		18,000	0	0	0	0	18,000	0	0	0
TRANSPORTATION Public Works Buildings/General Misc Public Works Small Equipment <i>Large Equipment & Vehicles</i> Snow Plow Truck (1997) Replacement <i>Small Vehicles</i> Replace V134 - 1996 Ford 1/2 Ton Truck Replace V177 - 2001 Ford F250 Crew Cab Truck c/w 4 Wheel Drive	V	5,000					5,000			0
	V	5,000	0	0	0	0	5,000	0	0	0
	V	255,000					255,000			0
	V	255,000	0	0	0	0	255,000	0	0	0
	V	32,000					32,000			0
		35,000					35,000			0
		67,000	0	0	0	0	67,000	0	0	0
Roads Williams Ave Sod Work Huffman Residential Development (Curb & Gutter and Sod Work) Third St E. from Crowe to Frenette - Replacement of 284 Meters Oakwood Road Surface Treatment - Double Lift (Dependant on Funding) Frog Creek Road Surface Treatment (Dependant on Funding) 8th Street Surface Treatment from 216 meters Portage to Christie plus 87 meters near York Ave. 5th Street Surface Treatment from Portage Ave to Wright Ave (2nd Layer) Storm Sewer Upgrades	W/S	10,291						10,291		0
	W/S	130,810						130,810		0
	W/S	684,743				282,161		402,582		0
	P	44,877			22,439					0
	FGT	295,113		147,556		147,557	22,438			0
	FGT	65,000				65,000				0
	FGT	42,000				42,000				0
	P	81,742					81,742			0
		1,354,576	0	147,556	22,439	536,718	104,180	543,683	0	0
	FGT	169,470				169,470				0
Sidewalks Replacement Third St E from Crowe Ave to Frenette Ave <i>Streetslight Pole Replacement</i> Pole Replacement TOTAL TRANSPORTATION	FGT	169,470	0	0	0	169,470	0	0	0	0
	P	5,000					5,000			0
		5,000	0	0	0	0	5,000	0	0	0
		1,856,046	0	147,556	22,439	706,188	436,180	543,683	0	0

	RESERVE FUND	TOTAL BUDGET	FEDERAL GRANTS	PROVINCIAL GRANTS	CONTRIBUTION FROM OTHERS OR DONATIONS	FEDERAL GAS TAX RESERVE	RESERVE FUNDS	WATER & SEWER RESERVE FUNDS	FUNDED BY WATER & SEWER RATES	General Revenue Fund/In-Kind Contribution
PARKS & CEMETERIES <i>Parks</i> Small Equipment Replacement (Mowers & whipper snippers) Trade-In 2002 445 JD Tractor Replace with X720 Tractor Replace V145 - 1988 Super cab Truck Waterfront Dock Repairs & Replacement TOTAL PARKS & CEMETERIES	V	5,000					5,000			0
	V	12,500			2,500		10,000			0
	V	40,000					40,000			0
	P	5,000					5,000			0
		62,500	0	0	2,500	0	60,000	0	0	0
AIRPORT Electronic Runway Condition Reporting Equipment & Friction Tester Front End Loader c/w Sweeper - ACAP Funding (Dependant on Funding) TOTAL AIRPORT		36,172	36,172							0
		225,000	225,000							0
		261,172	261,172	0	0	0	0	0	0	0
WASTE MANAGEMENT SYSTEM Transfer Station Upgrades - Installation of 2 Stationary Compactors FGT		218,275		117,700		100,575				0
		218,275	0	117,700	0	100,575	0	0	0	0
ENVIRONMENT <i>Sanitary Sewer - Collection System</i> Sanitary Sewer Tools & Equipment Refurbishing Sanitary Manholes Sanitary main Replacement Third St E from Crowe Ave to Frenette Ave Design for Infrastructure Renewal Project		12,000							12,000	0
		156,658							156,658	0
		381,373							381,373	0
		37,500							37,500	0
		587,531	0	0	0	0	0	0	587,531	0
<i>Sewage Treatment Plant</i> Misc Capital Upgrades Honeywell Improvements & Parking Lot Lights		120,000							120,000	0
		48,258			32,880				15,378	0
		168,258	0	0	32,880	0	0	0	135,378	0
<i>Water System</i> Water Distribution System Miscellaneous Tools/Equipment Design for Infrastructure Renewal Project Replacing Main Line Water Valves/Hydrants Water main Replacement Third St E from Crowe Ave to Frenette Ave		12,000							12,000	0
		37,500							37,500	0
		181,391							181,391	0
		297,182							297,182	0
		528,073	0	0	0	0	0	0	528,073	0
<i>Water Treatment Plant</i> Misc Small Capital Equipment Back-up Generator		60,000							60,000	0
		300,000							300,000	0
		360,000	0	0	0	0	0	0	360,000	0
TOTAL ENVIRONMENT		1,643,862	0	0	32,880	0	0	0	1,610,982	0
SOCIAL & FAMILY SERVICES <i>Children's Complex</i> Vent Hood/Air Handling System for hood Meeting Room Furniture 4 Windows Replaced Resource Teacher's Desk Training TV/DVD & Smart board Preschool Room Renovations TOTAL SOCIAL & FAMILY		17,000			RRDSSAB 17,000					0
		2,800			2,800					0
		2,600			2,600					0
		1,500			1,500					0
		3,400			3,400					0
		3,800			3,800					0
		31,100	0	0	31,100	0	0	0	0	0

	RESEVE FUND	TOTAL BUDGET	FEDERAL GRANTS	PROVINCIAL GRANTS	CONTRIBUTION FROM OTHERS OR DONATIONS	FEDERAL GAS TAX RESERVE	RESERVE FUNDS	WATER & SEWER RESERVE FUNDS	FUNDED BY WATER & SEWER RATES	General Revenue Fund/In-Kind Contribution
RECREATION & CULTURAL SERVICES <i>Memorial Sports Centre</i> Tables & Chairs Fitness Equipment Auditorium Kitchen Waterfront Outdoor Fitness Equipment	P	2,500					2,500			0
	P	8,000					8,000			0
	B	13,000					13,000			0
		16,750			15,226					1,524
		40,250	0	0	15,226	0	23,500	0	0	1,524
	B	57,150	42,857				14,293			0
	B	8,000					8,000			0
		65,150	42,857	0	0	0	22,293	0	0	0
	TT	11,600					11,600			0
		11,600	0	0	0	0	11,600	0	0	0
Museum Television, Cart & Cable Large Format Scanner Data Storage Computer Workstation Replacement Museum Roof (Pending Funding)		1,505			1,505					0
		350			350					0
		2,000			2,000					0
		1,000			1,000					0
		50,000	50,000							0
TOTAL RECREATION & CULTURAL SERVICES		54,855	50,000	0	4,855	0	0	0	0	0
		171,855	92,857	0	20,081	0	57,393	0	0	1,524
PLANNING & DEVELOPMENT Ranby Lake Hotel Demolition/Market Square (Pending Funding)		1,995,000	655,000	1,000,000	160,000					180,000
		1,995,000	655,000	1,000,000	160,000	0	0	0	0	180,000
TOTAL PLANNING & DEVELOPMENT		6,383,330	1,009,029	1,265,256	315,494	806,763	650,599	543,683	1,610,982	181,524

B	Corporate Building Reserve Fund	35,293
FGT	Federal Gas Tax	806,763
P	Corporate Projects Reserve Fund	221,706
TT	Townshend Theatre Reserve Fund	11,600
W/S	Waterworks & Sanitary Sewer Reserve Fund	543,683
V	Corporate Vehicles & Equipment Reserve Fund	382,000
		806,763
		650,599
		543,683
		\$2,001,045

2014 OPERATING BUDGET WATER FUND

ACCOUNT #	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 31/13	2014 OPERATING FORECAST
REVENUE							
Expense Recovery							
Rents & Leases	(5,764)	(5,630.98)	(5,764)	(6,415.84)	(5,651)	(835.48)	(9,000)
Private Work Charges (GST)		(25,937.71)				(10,042.01)	
Sale of Rain Barrels	(650)	(690.82)	(650)	(230.08)	(325)	(276.95)	(325)
Expense Recovery		(350.00)					
Private Work Charges (no GST)	(7,000)	(8,793.44)	(7,000)	(9,226.34)	(7,000)	(14,488.65)	(8,000)
Reconnect Charges	(1,500)	(1,145.00)	(1,500)	(924.12)	(1,200)	(1,310.21)	(1,200)
New Connection Charges	(7,500)	(20,259.95)	(7,500)		(7,500)	(42.04)	(7,500)
Late Payment Charges	(6,000)	(7,459.56)	(6,000)	(9,354.40)	(6,500)	(10,348.93)	(7,000)
Sale of Water	(2,320,765)	(2,408,181.85)	(2,320,765)	(2,490,972.80)	(2,320,765)	(2,558,671.98)	(2,493,158)
Special Water Rates		(56.08)				(67.20)	
Sale of Water Meters/Backflow Prevention	(15,000)	(59,595.49)	(10,000)	(250,943.89)	(10,000)	(29,681.28)	(5,000)
Water Meter Replacement	(8,818)	(8,818.01)	(8,818)	(8,818.01)	(19,533)	(18,725.70)	(19,533)
Local Improvements	(2,372,997)	(2,546,918.89)	(2,367,997)	(2,776,885.48)	(2,378,474)	(2,644,490.43)	(2,550,716)
Water Works General EXPENDITURES							
Administration							
Distributed Salaries/Wages	33,427	35,308.46	33,972	38,926.70	54,010	60,039.38	(288,635)
Distributed Benefits	9,415	9,980.10	11,703	11,463.93	19,660	18,565.28	(89,251)
Overtime & Lieu Time						106.88	11,538
Paid Leave							10,299
Vac, Floaters, Stats, Holidays							64,153
Salaries/Wages							349,399
Disability ST/LTD							14,800
WSIB							5,812
Canada Pension Plan							17,311
Employment Insurance							8,079
Dental, Vision, Extended Health							28,372
OMERS							41,789
Life Insurance							2,526
Employer Health Tax							8,636
Summer Staff & Part-time Staff							10,417
Accounting/Allocated Admin	175,695	175,695.00	180,965	180,964.00	184,585	184,585.00	188,300

2014 OPERATING BUDGET WATER FUND

	2011	2012	2013	2014
	OPERATING FORECAST	Actual to December 31/11 OPERATING FORECAST	Actual to December 31/12 OPERATING FORECAST	Actual to December 31/13 OPERATING FORECAST
ACCOUNT #				
Communications	1,400	1,197.63	1,400	1,829.07
Postage, Freight, Courier	2,000	12,404.49	2,500	10,043.40
Legal	5,000	3,473.60	5,000	3,700.89
Memberships	1,200	1,141.03	1,200	1,056.31
Write-Offs		52.87		
Office Supplies	200	529.37	200	689.92
Stores Charge	10,300	10,300.00	10,300	10,300.00
Rain Barrel Expenses	540	647.64	540	323.82
Annual Software Support				1,008.01
Custom Software Charges				3,663.37
GIS Material	10,735	7,718.08	13,278	7,490.63
Contracted Services (Lead Test Coupons/Accreditation)		407.36		
Conference & Courses	20,000	21,848.68	20,000	16,173.75
Insurance	35,826	5,842.41	35,350	36,639.79
Insurance Deductible	10,000		10,000	10,000
Advertising & Public Notices	500	403.83	500	201.49
Contribution to Capital Fund	907,834	721,073.43	993,540	859,190.66
Amortization Exp - Building				2,413.03
Amortization Exp - Machinery & Equipment		242.56		1,394.19
Amortization Exp - Machinery & Equipment				1,665.94
Amortization Exp - Vehicles		5,640.44		7,380.92
Amortization Exp - Computer Hardware Pooled				81.56
Amortization Exp - Fire Hydrants		37,016.10		40,616.22
Amortization Exp - Water Shut Offs (Curb Stops)		40,288.48		40,820.03
Amortization Exp - Mainsline Valves		30,928.46		30,705.71
Amortization Exp - Service Valves		2,626.27		2,614.40
Amortization Exp - Water Mains		137,497.73		155,214.25
Amortization Exp - Chamber Valves		598.91		598.91
Contribution to Reserve Fund	79,148	406,951.22		18,725.70
Contribution to Reserve Fund		(81.03)		482,418.60
Inventory Adjustments				92.23
	1,303,220	1,669,733.12	1,372,448	2,010,220.90
				1,609,222
Water Service Connections				
Distributed Salaries/Wages	56,729	74,303.64	65,573	55,207.32
Distributed Benefits	16,450	23,388.92	20,716	17,515.16
Materials	16,000	17,605.06	16,000	10,000.38
Contracted Works	15,000	17,489.85	18,000	8,253.07

2014 OPERATING BUDGET WATER FUND

	ACCOUNT #	2011		2012		2013		2014	
		OPERATING FORECAST	Actual to December 31/11	OPERATING FORECAST	Actual to December 31/12	OPERATING FORECAST	Actual to December 31/13	OPERATING FORECAST	
Equipment Rentals - Owned	W-961-1962-1540	21,000 125,179	29,262.48 162,049.95	21,000 141,289	14,142.85 87,831.22	20,000 137,878	18,512.32 109,488.25	18,000 110,863	
Water Meter Maintenance									
Distributed Salaries/Wages	W-961-1963-1110	2,500	10,670.29	5,100	7,318.11	5,000	8,956.21	5,000	
Distributed Benefits	W-961-1963-1111	825	3,521.24	1,733	2,315.52	1,582	2,955.62	1,650	
Materials	W-961-1963-1471	7,500	49,658.29	5,000	9,487.20	5,000	9,050.88	5,000	
Contracted Works	W-961-1963-1523	7,000	39,992.18	3,500	213,547.89	5,000	4,673.15	5,000	
Equipment Rentals - Owned	W-961-1963-1540	300 18,125	962.50 104,804.50	500 15,833	981.25 233,649.97	1,000 17,582	1,406.25 27,042.11	1,000 17,650	
Water Distribution System Maintenance									
Distributed Salaries/Wages	W-961-1964-1110	108,314	80,939.69	99,410	68,755.52	75,472	75,816.48	62,635	
Distributed Benefits	W-961-1964-1111	33,398	24,439.30	30,037	21,399.90	23,490	23,280.48	19,233	
Materials	W-961-1964-1471	35,000	43,140.86	38,000	18,426.06	30,000	21,551.70	28,000	
Contracted Works	W-961-1964-1523	25,000	32,363.58	25,000	27,320.08	25,000	59,494.89	35,000	
Equipment Rentals - Owned	W-961-1964-1540	38,200 239,912	37,876.40 218,759.83	38,118 230,565	19,585.93 155,487.49	30,000 183,962	25,990.21 206,133.76	30,000 174,868	
Total Waterworks General		1,686,436	2,155,347.40	1,710,135	2,463,045.28	1,714,913	2,352,885.02	1,912,603	
Water Treatment Plant									
Microfit Generation Revenue	W-965-0330-0320		(399.47)		(11,778.28)		(11,101.26)	(11,000.00)	
Distributed Salaries/Wages	W-965-1101-1110	153,833	156,845.38	152,320	140,354.78	155,216	145,385.78	153,624	
Distributed Benefits	W-965-1101-1111	50,674	51,695.67	51,688	46,275.64	51,175	47,977.39	50,696	
Equipment Rentals - Owned	W-965-1101-1540	650	562.50	650	1,200.00	1,000	1,037.50	1,000	
Communications	W-965-1200-1251	5,000	6,213.61	5,000	6,585.32	6,000	7,132.04	6,500	
Lab Fees - Water Testing	W-965-1200-1270	12,000	15,700.54	13,000	14,734.26	13,000	18,503.45	13,000	
Natural Gas	W-965-1400-1416	35,000	25,790.90	32,000	17,820.11	30,886	20,023.77	29,803	
Diesel Fuel	W-965-1400-1417	200		200		200		200	
Electrical Power	W-965-1400-1420	74,998	62,805.70	68,142	49,623.67	63,312	60,182.49	64,713	
Water & Sewer	W-965-1400-1421	1,100	1,015.20	1,100	1,015.20	1,100	1,086.36	1,100	
Taxes	W-965-1400-1425	60,191	51,334.36	52,875	50,512.14	52,028	51,123.84	52,658	
Chlorine	W-965-1400-1434	13,000	10,252.47	13,000	11,832.24	13,000	9,062.74	12,000	
Soda Ash	W-965-1400-1435	39,000	24,979.97	39,000	38,077.12	40,000	13,740.90	38,000	
Aluminium Sulphate	W-965-1400-1436	29,050	30,414.38	29,050	30,637.18	31,000	26,747.72	32,900	
Fluorides	W-965-1400-1437	9,500	9,852.65	12,000	5,223.96	12,000	6,078.73	10,000	

2014 OPERATING BUDGET WATER FUND

	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 31/13	2014 OPERATING FORECAST
ACCOUNT #							
W-965-1400-1438	6,500	17,464.98	10,000	15,508.61	8,000	9,054.35	8,000
Miscellaneous Chemicals							
W-965-1400-1471	25,000	16,355.44	20,000	23,524.28	20,000	17,286.43	20,000
Materials							
W-965-1500-1523	40,000	54,543.12	40,000	35,081.76	40,000	41,678.61	40,000
Contracted Services							
W-965-1520-7100		237,691.23		239,640.36		241,397.49	
Amortization Exp - Buildings							
W-965-1520-7200		6,195.42		8,897.51		9,257.48	
Amortization Exp - Machinery & Equipment							
W-965-1520-7300		2,037.68		4,075.35		4,075.35	
Amortization Exp - Vehicle							
W-965-1520-7625		130.46				0.00	
Amortization Exp - Computer Hardware Pooled							
	555,696	781,482.19	540,025	740,619.49	537,917	730,832.42	534,194
Total Water Treatment Plant				728,841.21	537,917	719,731.16	523,194
Water Storage Facility							
W-966-1101-1110	10,394	9,011.70	10,602	8,166.21	11,182	6,562.96	11,049
Distributed Salaries/Wages							
W-966-1101-1111	3,403	2,970.67	3,598	2,694.86	3,690	2,165.71	3,645
Distributed Benefits							
W-966-1101-1540	1,700	2,487.50	2,000	2,412.50	2,100	2,225.00	2,100
Equipment Rentals - Own							
W-966-1200-1251	800	811.55	800	823.62	800	827.53	800
Communications							
W-966-1400-1416	8,500	8,307.91	9,000	3,813.22	8,500	3,140.34	5,000
Natural Gas							
W-966-1400-1420	5,000	2,903.71	4,248	2,623.97	4,375	3,649.53	3,000
Electrical Power							
W-966-1400-1425	99,368	83,824.40	86,339	82,035.55	84,497	83,811.35	86,325
Taxes							
W-966-1400-1471	500		500	122.25	500		500
Materials							
W-966-1500-1523	1,200	665.26	750	4,316.84	10,000	7,727.31	2,500
Contracted Works							
Total Water Storage Facility	130,865	110,982.70	117,837	107,009.02	125,644	110,109.73	114,919
Total Expenditures	2,372,997	3,047,812.29	2,367,997	3,298,895.51	2,378,474	3,182,725.91	2,561,716
TOTAL WATER FUND (Surplus)/Deficit	0	500,893.40	0	522,010.03	0	538,235.48	0
Less: Amortization Expense		(500,893.74)		(522,010.03)		(538,235.48)	
Sub-total		(0.34)		0.00		(0.00)	
Prior Year (Surplus)/Deficit		0.34		0.00			
Capital Expenses Transferred to Operating							
Adjusted Year End (Surplus)/Deficit		(0.00)		0.00		(0.00)	

2014 OPERATING BUDGET SEWER FUND

	ACCOUNT #	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 31/13	2014 OPERATING FORECAST
REVENUES								
Private Work Charges	S-410-0330-0595							
NOHF Grant	S-410-0430-0467							
Private Work Charges	S-410-0430-0595	(6,500)	(10,732.55)	(7,000)	(10,526.10)	(7,500)	(16,641.06)	(10,000)
New Connection Charges	S-410-0430-0619	(18,000)	(20,994.73)	(18,000)	(7,220.40)	(18,000)	(42.04)	(10,000)
Penalty on Late Payments	S-410-0430-0682	(5,900)	(7,236.01)	(5,900)	(7,372.38)	(5,900)	(9,270.95)	(7,000)
Sewer Service/Disposal	S-410-0430-0760	(2,013,228)	(2,094,531.12)	(2,013,228)	(2,166,711.19)	(2,013,228)	(2,224,881.16)	(2,180,181)
Local Improvements	S-410-0490-0025	(1,735)	(1,735.34)	(1,735)	(1,735.34)	(1,735)	(1,735.34)	(1,735)
Expense Recoveries	S-413-0430-0589	(1,955)	(1,993.56)	(1,955)	(1,654.56)	(1,955)	(2,002.60)	(1,955)
Total Revenues		(2,047,318)	(2,137,223.31)	(2,047,818)	(2,195,219.97)	(2,048,318)	(2,254,573.15)	(2,210,871)
EXPENDITURES								
Administration								
Distributed Salaries/Wages	S-410-1101-1110	26,024	27,080.30	26,409	28,804.67	34,976	38,327.59	45,938
Distributed Benefits	S-410-1101-1111	8,078	7,593.67	9,001	8,455.40	12,546	11,770.21	14,107
Allocated Admin	S-410-1200-1221	139,250	139,250.00	143,425	143,424.00	146,295	146,295.00	149,200
Postage, Freight, Courier	S-410-1200-1252	2,000	8,590.20	1,500	8,535.35	1,000	9,835.99	1,500
Legal	S-410-1200-1253	10,000	2,844.04	10,000	15,396.20	10,000	3,714.13	10,000
Memberships	S-410-1200-1260						50.00	
Write Offs	S-410-1210-4515		272.20		17.77			
Debenture - Interest	S-410-1300-1301	48,778	47,814.88	41,342	40,373.89	33,450	32,364.52	26,154
Debenture - Principal	S-410-1300-1311	142,048		149,457		149,010		96,549
Office Supplies	S-410-1400-1410		390.89		406.59		435.71	
Taxes	S-410-1400-1425	3,769	3,247.28	3,345	3,211.10	3,307	3,637.03	3,746
Stores Charge	S-410-1400-1433	8,700	8,700.00	8,700	8,700.00	8,700	8,700.00	8,700
Annual Software Support	S-410-1500-1501						1,008.01	
GIS Material	S-410-1500-1507	5,368	3,859.00	6,639	4,625.36	6,818	3,697.60	6,469
Contracted Works	S-410-1500-1523		3,561.61	1,000		1,000		1,000
Conferences & Courses	S-410-1500-1531	3,500	4,510.10	4,000	473.02	4,000	75.00	4,000
Insurance	S-410-1500-1580	27,889	4,587.82	27,750	27,832.69	29,606	29,451.97	30,154
Insurance Deductible	S-410-1500-1581	10,000	473.00	10,000	1,315.33	10,000	2,236.22	10,000
Advertising & Public Notices	S-410-1500-1591	500		500		500		500
Contributions to Capital	S-410-1510-5350	612,982	593,255.88	636,766	423,652.24	592,349	476,873.14	722,909
Amortization Exp - Buildings	S-410-1520-7100		18,835.50		18,894.05		18,952.58	

2014 OPERATING BUDGET SEWER FUND

	ACCOUNT #	2011	2012		2013		2014	
		OPERATING FORECAST	Actual to December 31/11	OPERATING FORECAST	Actual to December 31/12	OPERATING FORECAST	Actual to December 31/13	OPERATING FORECAST
Amortization Exp - Machinery & Equipment	S-410-1520-7200		2,424.79		5,061.92		6,296.67	
Amortization Exp - Vehicles	S-410-1520-7300		9,937.03		9,341.58		9,341.58	
Amortization Exp - Cleanouts	S-410-1520-7900		13,853.01		13,750.82		14,319.89	
Amortization Exp - Manholes	S-410-1520-7904		25,868.13		26,825.25		27,446.34	
Amortization Exp - Sewer Mains	S-410-1520-7906		89,130.17		94,597.65		97,428.30	
Contribution to Reserve Funds	S-410-1620-5390	85,000	248,870.55		473,954.11		243,840.45	17,496
Inventory Adjustments	S-410-1700-2505	1,133,886	(405.80)	1,079,834	68.29	1,043,557	65.91	1,148,422
			1,264,544.25		1,357,717.28		1,186,163.84	
Sewer Mains								
Distributed Salaries/Wages	S-410-1411-1110	48,000	43,913.00	55,900	33,530.14	55,000	48,245.66	50,000
Distributed Benefits	S-410-1411-1111	15,423	14,186.21	18,409	10,773.33	17,672	15,554.07	16,120
Materials	S-410-1411-1471	13,000	9,793.25	10,000	4,907.80	10,000	20,057.97	15,000
Contracted Service	S-410-1411-1523	28,000	34,287.06	30,000	9,025.28	88,015	172,531.12	147,015
Equipment Rentals - Own	S-410-1411-1540	39,400	37,652.31	38,000	26,037.25	36,000	38,922.13	36,000
		143,823	139,831.83	152,309	84,273.80	206,687	295,310.95	264,135
Service Connections								
Equipment IFT	S-410-1412-1092							
Distributed Salaries/Wages	S-410-1412-1110	48,000	44,272.50	52,050	57,044.45	48,200	51,062.88	50,000
Distributed Benefits	S-410-1412-1111	14,077	13,812.81	16,402	17,520.19	14,804	16,035.98	15,702
Materials	S-410-1412-1471	10,000	6,924.23	10,000	8,818.76	10,000	7,261.35	10,000
Contracted Services	S-410-1412-1523	15,000	10,182.28	15,000	9,365.71	15,000	7,822.36	15,000
Equipment Rentals - Own	S-410-1412-1540	18,000	13,501.84	16,000	17,228.83	16,000	13,626.14	15,000
		105,077	88,693.66	109,452	109,977.94	104,004	95,808.71	105,702
Manholes								
Distributed Salaries/Wages	S-410-1414-1110		969.38				203.41	
Distributed Benefits	S-410-1414-1111		319.91				67.13	
Equipment Rentals - Own	S-410-1414-1540		237.50				25.00	
			1,526.79		0.00	0	295.54	0
Sewage Treatment Plant								
Distributed Salaries/Wages	S-413-1101-1110	1,500	734.12	1,000	5,241.42	1,500	231.48	1,500

2014 OPERATING BUDGET SEWER FUND

	ACCOUNT #	2011 OPERATING FORECAST	Actual to December 31/11	2012 OPERATING FORECAST	Actual to December 31/12	2013 OPERATING FORECAST	Actual to December 31/13	2014 OPERATING FORECAST
Distributed Benefits	S-413-1101-1111	495	229.41	310	1,729.67	495	76.40	495
Equipment Rentals - Own	S-413-1101-1540	500	298.93	500	1,308.01	500	273.70	500
Natural Gas	S-413-1400-1416	30,000	18,081.09	25,000	18,129.57	24,857	20,608.06	22,000
Electrical Power	S-413-1400-1420	110,775	119,201.65	138,617	108,227.87	116,560	133,183.33	116,560
Grit Landfill Tipping Fees	S-413-1400-1424	2,500	760.00	1,500	1,011.00	1,200	1,430.00	1,500
Taxes	S-413-1400-1425	42,586	35,924.74	37,001	35,158.09	36,213	35,919.15	36,997
Materials	S-413-1400-1471	3,000	3,958.16	3,500	3,677.26	4,000	3,930.79	4,000
Contracted Works - AWA/OCWA	S-413-1500-1523	473,176	481,218.23	498,795	487,782.56	508,745	506,117.52	509,060
Repairs & Maintenance	S-413-1500-1545		221.46					
Amortization Exp - Buildings	S-413-1520-7100		236,531.51		237,927.69		239,927.51	
Amortization Exp - Machinery & Equipment	S-413-1520-7200		50,011.00		50,011.00		52,053.42	
		664,532	947,170.30	706,223	950,204.14	694,070	993,751.36	692,612
Total Expenditures		2,047,318	2,441,766.83	2,047,818	2,502,173.16	2,048,318	2,571,330.40	2,210,871
TOTAL SEWER FUND (Surplus)/Deficit		0	304,543.52	0	306,953.19	0	316,757.25	(0)
Less: Amortization Expense			(446,591.14)		(465,766.29)		(465,766.29)	
Sub-total			(142,047.62)		(158,813.10)		(149,009.04)	
Non-TCA Capital Expense								
Long Term Debt Principal Payments			142,047.62		149,456.77		149,009.04	
Opening (Surplus)/Deficit								
Adjusted Year End (Surplus)/Deficit			0.00		(9,356.33)		0.00	

TOWN OF FORT FRANCESBY-LAW NO. 23/14

(Being a By-Law to authorize the levy and collection of taxes for all municipal purposes in the Town of Fort Frances for the year 2014).

WHEREAS pursuant to Section 290 of the *Municipal Act, 2001*, S.O. 2001, c.25, ("the Act") as amended, Council, on June 9, 2014, passed By-Law No. 22/14 to adopt a budget including estimates of all sums required during the year for the purposes of the municipality including amounts sufficient to pay all debts of the municipality falling due within the year, amounts required to be raised for sinking funds and amounts required for any board, commission or other body;

AND WHEREAS Section 312 of the Act, as amended provides that the Council of the Town of Fort Frances shall pass a by-law levying a separate tax rate on the assessment in each property class.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. There shall be levied and collected upon the assessable lands and buildings, within the limits of the Town of Fort Frances, those rates more particularly set forth in Schedule "A" forming part of this By-Law in the manner set forth in the said Schedule "A".
2. The said taxes and all local assessments, and other rates payable as taxes for the year 2014 including school taxes at a rate determined by the Province (hereinafter collectively referred to as "municipal taxes") as set forth in Schedule "A" shall be payable into the office of the Treasurer of the Corporation in the manner as set out herein:

The Municipal Taxes as shown on Schedule "A" are to be payable in 2 installments, the first being fifty (50)% of the total taxes levied and the second being the remaining balance of said taxes with due dates for payment as follows:

First Installment: July 31, 2014

Second Installment: August 29, 2014

3. THAT the Treasurer is hereby empowered to accept part payment from time to time on account of taxes due.
4. THAT all taxes which are in default on the day after the due date a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each and every month the default continues, until December 31, 2014.
5. On all taxes in default on January 1st, 2015 interest shall be added at the rate of 1.25 percent per month for each month the default continues.
6. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
7. The Tax Administrator shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

Town of Fort Frances
By-Law No. 23/14
Page 2.

8. THAT taxes may be paid through the following facilities:

Town of Fort Frances Civic Centre – 320 Portage Ave. Fort Frances, ON
Telebanking and Internet Services through any major financial institute
Preauthorized Payment Plan
Mail Service via Canada Post
Night Depository, Civic Centre – 320 Portage Ave., Fort Frances, ON
By cash, cheque, money order or interac service.

This By-Law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 9th day of June 2014.

-
R. Avis, Mayor

G. Treftlin, Clerk

2014 Tax Rates Summary

By-Law No. 23/14 - Schedule "A"

Using OPTA calculated rates on May 27, 2014 4:46PM.
Assessment Data Filter Option Used: No Limits. Include PIL Properties, Tax Ratios Used: 2014 Alternative Tax Ratios

	Residential		Multi-residential		Commercial		Industrial		Large Industrial		Pipelines		Farm	
	Occupied	Unoccupied	Occupied	Unoccupied	Occupied	Unoccupied	Occupied	Unoccupied	Occupied	Unoccupied	Occupied	Unoccupied	Occupied	Unoccupied
Tax Ratios	1.000000		2.597000		1.960000		2.744534		7.038400		2.554795		0.250000	
Education- New Construction					0.01220000		0.00854000		0.00793000		0.01220000		0.00793000	
Fort Frances Town, 5912														
Education	0.00203000		0.00203000		0.01220000		0.00854000		0.00793000		0.01220000		0.00793000	
General	0.01887815		0.04383256		0.03341874		0.02339312		0.03010973		0.03010973		0.00421954	
Total Tax Rate	0.01890815		0.04586256		0.04581874		0.03193312		0.03803973		0.13099517		0.00472704	

**TOWN OF FORT FRANCES
2014 TAX RATES & LEVY**

Property	Class	2014 Assessment	2014 Municipal Tax Rate	2014 School Tax Rate	Total Tax Rate	Municipal Taxes	Education Taxes	TOTAL Taxes
General								
Farm	FTEP	148,824	0.00421954	0.00050750	0.00472704	627.97	75.53	703.50
Residential	RTEP	313,065,921	0.01687815	0.00203000	0.01890815	5,283,973.57	635,523.82	5,919,497.39
No Support	RTEP	120,094	0.01687815	0.00203000	0.01890815	2,026.96	243.79	2,270.76
	RTES	70,780,444	0.01687815	0.00203000	0.01890815	1,194,642.95	143,684.30	1,338,327.25
	RTEP	706,500	0.01687815	0.00203000	0.01890815	11,924.41	1,434.20	13,358.61
	RTFS	1,784,567	0.01687815	0.00203000	0.01890815	30,120.19	3,622.67	33,742.86
Multi-Residential	MTEP	11,657,000	0.04383256	0.00203000	0.04586256	510,956.15	23,663.71	534,619.86
	MTES	647,633	0.04383256	0.00203000	0.04586256	28,387.41	1,314.69	29,702.11
	MTTP	79,593	0.04383256	0.00203000	0.04586256	3,488.76	161.57	3,650.34
Commercial	CT	62,614,297	0.03341874	0.01220000	0.04561874	2,092,490.91	763,894.42	2,856,385.34
	DT	154,990	0.03341874	0.01220000	0.04561874	5,179.57	1,890.88	7,070.45
New Construction	XT	268,000	0.03341874	0.01220000	0.04561874	8,956.22	3,269.60	12,225.82
	CU	862,145	0.02339312	0.00854000	0.03193312	20,168.26	7,362.72	27,530.98
	CX	1,992,350	0.02339312	0.00854000	0.03193312	46,607.28	17,014.67	63,621.95
	CM	78,000	0.03341874	0.01220000	0.04561874	2,606.66	0.00	2,606.66
Industrial	CH	407,750	0.03341874	0.01220000	0.04561874	13,626.49	4,974.55	18,601.04
	IT	2,245,366	0.04632266	0.01220000	0.05852266	104,011.33	27,393.47	131,404.79
	IU	160,380	0.03010973	0.00793000	0.03803973	4,829.00	1,271.81	6,100.81
	IX	573,420	0.03010973	0.00793000	0.03803973	17,265.52	4,547.22	21,812.74
HYDROPPIC	IH	345,750	0.04632266	0.01220000	0.05852266	16,016.06	4,218.15	20,234.21
HYDRO - EXCESS LAND	IK	61,750	0.03010973	0.00793000	0.03803973	1,859.28	489.68	2,348.95
Large Industrial	LT	13,332,067	0.11879517	0.01220000	0.13099517	1,583,785.17	162,651.22	1,746,436.38
Pipeline	PT	2,681,736	0.04312022	0.01220000	0.05532022	115,637.05	32,717.18	148,354.23
Sub-total		484,768,577				11,099,187.19	1,841,419.85	12,940,607.03
Payment-In Lieu								
Residential	RPEP	5,544	0.01687815	0.00203000	0.01890815	93.57	11.25	104.83
	RPEP	1,206	0.01687815	0.00203000	0.01890815	20.36	2.45	22.80
Commercial	CF	4,735,610	0.03341874	0.01220000	0.04561874	158,258.12	57,774.44	216,032.56
	CG	2,522,000	0.03341874	0.01220000	0.04561874	84,282.06	84,282.06	168,564.12
	CP	450,376	0.03341874	0.01220000	0.04561874	15,051.00	5,494.59	20,545.59
Sub-total		7,714,736				257,705.11	63,282.73	320,987.84
Town								
Commercial	CF	224,000	0.03341874	0.01220000	0.04561874	7,485.80	2,732.80	10,218.60
Commercial - Parking Lot	CG	5,400	0.03341874	0.01220000	0.04561874	180.46	0.00	180.46
Commercial - FFPC	CF	236,000	0.03341874	0.01220000	0.04561874	7,886.82	2,879.20	10,766.02
Commercial - Opp	CG	429,000	0.03341874	0.01220000	0.04561874	14,336.64	0.00	14,336.64
Exempt	Exempt	51,091,749				0.00	0.00	0.00
Sub-total		51,986,149	0	0	0	29,889.72	5,612.00	35,501.72
TOTALS		544,469,462				11,386,782.01	1,910,314.58	13,297,096.59
General								
NMR (R.O.W)								
Hydro One (Acreage)								
International Bridge								
Power Dam Compensation								
Heads & Beads P/L								
MNR Butler Ranger Station (CG)								
General - Local Improvements								
Sub-total								
Totals						11,831,543.97	1,911,900.01	13,743,443.97

Education Tax Not Shared with School Boards

28-May-14

TOWN OF FORT FRANCESBY-LAW NO. 24/14

Being a By-Law to establish a percentage by which tax decreases are limited in 2014 to properties in the Commercial, Industrial and Multi-residential property classes.

WHEREAS subsection 330 (1) of the Municipal Act, 2001 S.O. 2001 c.25, as amended provides that the Council of a municipality may pass a by-law to establish a percentage by which tax decreases are limited for a taxation year in respect of properties in any property class subject to Part IX of the Act, in order to recover all or part of the revenues foregone as a result of the application of section 329 of the Act to other properties in the property class;

AND WHEREAS subsection 330 (3) of the Act provides that such a by-law must establish the same percentage for all properties in a property class, but may establish different percentages for different property classes;

AND WHEREAS subsection 327 (4) of the Act provides that Part IX of the Act applies to the commercial, industrial and multi-residential property classes;

AND WHEREAS on April 30, 2014, Council passed By-Law No. 16/14 establishing the revenue neutral capping parameters for commercial, industrial and multi-residential property classes and would be financed from withholding decreases within each class where possible;

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances enacts as follows:

1. THAT for the taxation year 2014, the tax decrease retained, as supported by Schedule "A" forming part of this by-law, for property in:
 - a) the multi-residential property class shall be limited to 100.00%;
 - b) the commercial property class shall be limited to 100.00%
 - c) the industrial property class shall be limited to 0.00%;
2. This by-law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 19th day of June 2014.

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2014 Capping Summary Analysis Report using Actual Rates

Fort Frances Town, 5912

Capping Report		Frequency Distribution Report		Back to Capping Options	
		Multi-residential	Commercial	Industrial	
Capping Parameters					
Annualized Tax Limit	10.00%	10.00%	10.00%		
Prior Year CVA Tax Limit	0.00%	0.00%	0.00%		
CVA Tax Threshold - Increasers	0	0	0		
CVA Tax Threshold - Decreasers	0	0	0		
Exclude Properties Previously at CVA Tax	Yes	Yes	Yes		
Exclude Properties that Move from Capped to Clawed Back	Yes	Yes	Yes		
Exclude Properties that Move from Clawed Back to Capped	Yes	Yes	Yes		
Capping Clawback and Retained Percentages					
Clawback Percentage	0.0000%	0.0000%	100.0000%		
Retained Percentage	100.0000%	100.0000%	0.0000%		
Total	100%	100%	100%		
Total Tax Adjustment					
Capped Properties	0	0	-2,051		
Clawback Properties	0	0	973		
Net Class Impact/Shortfall	0	0	-1,078		

<< Expand									Expand >>	
Category	Properties	2013 Annualized Taxes	2014 CVA Taxes Without Adjustments	2014 CVA Taxes Before Levy Change	2014 Capping Adjustment	2014 Overall Levy Change Adjustment	Threshold Adjustment	Revised 2014 Tax	Tax Adjustment for 2014	
									\$ Amount	% of CVA Taxes
Multi-residential										
At CVA Tax due to Exclude Options:										
Excluded, previously CVA Tax	19	561,992	567,972	575,358	0	0	0	567,972	0	0.00%
Commercial										
New construction/class, 100% Min Tax Level	1	0	7,342	7,415	0	0	0	7,342	0	0.00%
At CVA Tax due to Exclude Options:										
Excluded, previously CVA	272	2,978,124	2,998,639	3,028,529	0	0	0	2,998,639	0	0.00%

Tax										
Total Excluded	272	2,978,124	2,998,639	3,028,529	0	0	0	2,998,639	0	0.00%
Class Total	273	2,978,124	3,005,981	3,035,944	0	0	0	3,005,981	0	0.00%
Industrial										
Capped/Protected by Annualized Tax Limit	2	1,366	3,538	3,576	137	-16	0	1,487	-2,051	57.97%
Tax Above CVA Tax due to Clawback	2	26,205	24,953	25,222	0	-279	0	25,926	973	3.90%
Total Subject to Capping	4	27,571	28,491	28,797	137	-295	0	27,412	-1,078	-3.78%
At CVA Tax due to Exclude Options:										
Excluded, previously CVA Tax	30	2,411,811	1,813,196	1,835,465	0	0	0	1,813,196	0	0.00%
Excluded, clawed to capped	7	64,039	64,068	64,758	0	0	0	64,068	0	0.00%
Total Excluded	37	2,475,850	1,877,264	1,900,223	0	0	0	1,877,264	0	0.00%
Class Total	41	2,503,420	1,905,755	1,929,021	137	-295	0	1,904,677	-1,078	-0.06%
Total All Classes										
Capped/Protected by Annualized Tax Limit	2	1,366	3,538	3,576	137	-16	0	1,487	-2,051	57.97%
Tax Above CVA Tax due to Clawback	2	26,205	24,953	25,222	0	-279	0	25,926	973	3.90%
Total Subject to Capping	4	27,571	28,491	28,797	137	-295	0	27,412	-1,078	-3.78%
New construction/class, 100% Min Tax Level	1	0	7,342	7,415	0	0	0	7,342	0	0.00%
At CVA Tax due to Exclude Options:										
Excluded, previously CVA Tax	321	5,951,926	5,379,807	5,439,352	0	0	0	5,379,807	0	0.00%
Excluded, clawed to capped	7	64,039	64,068	64,758	0	0	0	64,068	0	0.00%
Total Excluded	328	6,015,965	5,443,876	5,504,111	0	0	0	5,443,876	0	0.00%
Grand Total	333	6,043,536	5,479,708	5,540,323	137	-295	0	5,478,630	-1,078	-0.02%

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TOWN OF FORT FRANCES

BY-LAW NO. 25/14

(Being a By-Law to authorize the levying and collection in 2014 of a special charge of taxes upon the Business Improvement Area as provided in the Municipal Act, 2001, S.O. 2001, c.25, Section 208.)

WHEREAS By-Law No. 32/78 and Schedule "A" attached thereto, designating a certain area a Business Improvement Area, was duly approved by the Ontario Municipal Board on February 16, 1979, by Order No. M7929;

AND WHEREAS on June 9, 2014, Council approved the Treasurer's Report reflecting the required 2014 BIA levy;

AND WHEREAS the said sum of \$45,000 is required to be raised as taxes for the Business Improvement Area purposes.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances enacts as follows:

1. THAT the Revenue and Expenditure estimates in the amount of \$99,989.00 by the Board of Management of the Business Improvement Area for the year 2012 as shown in Schedule "A" be and the same are hereby approved.
2. THAT there shall be a special levy against occupied property in commercial and industrial classes located within the area designated as the Business Improvement Area in Schedule "A" to By-Law No. 32/78, on the basis of those rates particularly set forth in Schedule "B" forming part of this By-Law in the manner set forth in the said Schedule "B".

The taxes as shown on Schedule "B" shall be payable in two (2) installments, the first being fifty percent (50%) of the total taxes levied and the second being the remaining balance of said taxes with the due dates for payment as follows:

First Installment:	July 31, 2014
Second Installment:	August 29, 2014

3. THAT the said levy be placed on the Collector's Roll of record of the Town of Fort Frances for the year 2014 and collected according to statute and by-law.
4. THAT all taxes shall be paid into the office of the Collector.
5. THAT the Treasurer and Collector are hereby empowered to accept part payment from time to time on account of taxes due.
6. THAT on all taxes which are in default on the day after the due date a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the first day of each month the default continues until December 31, 2014.
 - a) On all taxes levied in default on January 1, 2015, interest will be added at the rate of 1.25 percent per month for each month of default.

Town of Fort Frances
By-Law No. 25/14
Page 2

7. THAT penalties and interest added on all taxes in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid tax levy.
8. THAT the Collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
9. THAT taxes be paid through the following facilities:
 - Town of Fort Frances Civic Center, 320 Portage Avenue, Fort Frances, Ontario
 - Telebanking and Internet Services through any major financial institute
 - Preauthorized Payment Plan
 - Mail Service via Canada Post
 - Night Depository, 320 Portage Avenue, Fort Frances, Ontario
10. THAT the Treasurer or Collector is hereby empowered to accept partial payment from time to time on account of taxes due.

This by-law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 9th day of June 2014.

R. Avis, Mayor

G. Treftlin, Clerk

Schedule "A" to By-Law No. 25/14

FORT FRANCES BUSINESS IMPROVEMENT ASSOCIATION BUDGET FOR 2014

	Account Number	2013 Budget	2013 Actual	2014 Budget
Revenue:				
BIA Taxation - Commercial	B-055-0140-0014	(44,377)	(44,377.07)	(44,681)
BIA Taxation - Industrial	B-055-0150-0014	(307)	(306.94)	(319)
BIA Supp/Omit - Commercial	B-055-0122-0014	10,700		
W/O Vacancy Rebates	B-055-0122-0024	650	520.23	
W/O Charity Rebates	B-055-0122-4512	650	1,380.33	1,400
Exp. Grant	B-823-0430-0411			
RRFDC Grant (Project/Advertising)	B-823-0430-0410			
Expense Recoveries (Other Income)	B-823-0430-0589			
Associate Membership	B-823-0430-0641			
Promotions Income	B-823-0430-0688			
Prior Year Accumulated Surplus	B-L80-0000-0000	(42,524)	(42,523.56)	(56,389)
		(75,208)	(85,307.01)	(99,989)
Expenditures:				
Vacation, Stats, Etc.	B-823-1101-1115		102.45	
WSIB	B-823-1101-1122		59.67	
CPP	B-823-1101-1123		78.56	
EI	B-823-1101-1124		70.12	
EHT	B-823-1101-1129		51.95	
Part-time Salaries/Wages	B-823-1101-1130	4,000	2,791.25	4,000
Telephone/Communications	B-823-1200-1251	500	1,099.07	1,100
Postage	B-823-1200-1252	200		200
Office Supplies	B-823-1400-1410	500	199.34	500
Meeting Expenses	B-823-1500-1532	100		200
Office Equipment Rental	B-823-1500-1543	100		100
Office Rental	B-823-1500-1552	2,034	1,831.68	2,034
Advertising & Public Notice	B-823-1500-1591	12,000	11,902.97	14,000
Events/Activities	B-823-1500-1593	2,000	551.05	2,000
Banners & Poles	B-823-1900-1902	500		500
Christmas Decorations	B-823-1900-1903	1,000	3,043.79	5,000
Mural Project	B-823-1900-1907	2,750		2,750
Future Projects	B-823-1900-1906	42,524		59,605
Electrical	B-823-2740-1420			
Soil/Plants/Trees	B-823-2740-1440	3,000	7,135.85	4,000
Grounds Maintenance (Mural)	B-823-2740-1545	1,000		1,000
Planters, Banner & Poles Materials	B-823-2750-1471	3,000		3,000
		75,208	28,917.75	99,989
Accumulated (Surplus)/Deficit	B-L80-0000-0000	-	(56,389.26)	-

Schedule "B" to By-Law No. 25/14

2014 BIA TAX RATES

Class	RTC/ RTQ	2014	Tax Rate Discount	Discounted CVA	Tax Ratios	Weighted CVA	Effective Tax Rate	2014 BIA Tax Levy
Commercial	CT	9,695,665	1	9,695,665	1.980000	19,197,417	0.00460831	44,680.61
Industrial	IT	50,000	1	50,000	2.744534	137,227	0.00638771	319.39
Total		9,745,665		9,745,665		19,334,643		45,000.00

Base Rate $\frac{45,000.00}{19,334,643}$ Dollars Required
Weighted Assessment

0.002327428 Base Rate equal to tax ratio of 1



AMO Communications
<communicate@amo.on.ca>
03/06/2014 03:34 PM

To "ravis@fort-frances.com" <ravis@fort-frances.com>
cc
bcc
Subject AMO Provincial Election Update - Latest on the Key
Municipal Priorities

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

June 3, 2014

AMO Provincial Election Update - Latest on the Key Municipal Priorities

The major parties have each provided information as it relates to your key municipal priorities. The [Municipal Priorities Chart](#) is now complete based on the platforms, correspondence, and meeting notes with senior staff. Take a few minutes and review this information on [AMO's Provincial Election 2014 web page](#) so that you are informed about how municipal priorities will or will not be considered.

All parties have affirmed each would honour the Memorandum of Understanding (MOU) between the Ontario Government and AMO. The MOU requires pre-consultation with AMO on proposed provincial legislation and programs that impact municipal governments.

AMO will be monitoring the Leaders' Debate tonight and will update members on any new announcements or commitments relating to municipal governments and their roles and responsibilities over the course of the rest of the campaign.

Contact: Pat Vanini, Executive Director, pvanini@amo.on.ca, 416-971-9856 ext. 316 or Monika Turner, Director of Policy, mturner@amo.on.ca, 416-971-9856 ext. 318.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

KEY MUNICIPAL POLICY PRIORITIES FOR THE 2014 PROVINCIAL ELECTION

Part One of the document outlines Party platforms against AMO's Six Good Ideas

Part Two outlines Party platform positions that also impact municipal governments that fall outside the Good Ideas

Current as of June 03, 2014

PART ONE: MUNICIPAL PRIORITIES	LIBERAL PARTY Source: Kathleen's Wynne's Plan for Ontario and 2014 Provincial Budget is Platform and Letter to AMO, May 29, 2014	PROGRESSIVE CONSERVATIVE PARTY Source: Million Jobs Plan is Platform* and PC Senior Staff Meeting on May 21, 2014 *Items contained in the Platform form its immediate priorities for implementation. Responses to other items have been summarized by AMO and approved by PC Campaign staff.	NEW DEMOCRATIC PARTY Source: Andrea Horwath's Plan That Makes Sense is Platform and Letter to AMO May 28, 2014	AMO POSITION
GOOD IDEA: ALLOW COMMUNITIES TO ACHIEVE THEIR FULL POTENTIAL				
Continue to upload the Province's social service and court security costs	Will continue to implement the upload as per the Agreement. Source: Letter to AMO, May 29, 2014.	Will continue to honour the 2008 Provincial- Municipal Fiscal and Service Delivery Review Upload Agreement, completing the upload of social service and some court security costs by 2018. Source: MPP McDonnell; PC staff.	Will maintain the agreed upload schedule. Source: Letter to AMO, May 28, 2014.	Link: Provincial-Municipal Fiscal Service Delivery Review – Upload Agreement Provincial social and other programs and services should not be on property tax base.
Provide funding for municipal infrastructure	Will provide \$25 million to municipalities to create up to 400 new kilometres of bike lanes over three years, 135 kilometres of paved	Would immediately increase provincial gas tax fund by \$75 million to be distributed to municipalities not	\$20 million over 4 years to help communities create bike networks and make roads safer for everyone.	Link: Ontario's Municipal Infrastructure Municipal infrastructure represents a majority of Ontario's public sector

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	<p>shoulders on provincial roads and highways over the next three years.</p> <p>Invest \$100 million to support critical municipal priorities in 2014-15 and expect the fund to grow over time; will discuss with AMO how to transition to 100 per cent formula-based.</p> <p>Source: Letter to AMO, May 29, 2014.</p>	<p>currently receiving provincial gas tax funding to support roads, bridges and other infrastructure.</p> <p>Municipalities currently receiving provincial gas tax for transit will not see it reduced.</p> <p>Source: PC staff.</p> <p>To see Ontario and other public pension plans invest in government-owned businesses like the Liquor Control Board of Ontario, Hydro One and Ontario Power Generation; to raise funding needed to improve and expand subways and highways.</p>	<p>Proceed with the Small, Rural and Northern Municipal Infrastructure Fund for critical road, bridge, water and wastewater projects and for projects identified as priorities in municipal asset management plans.</p> <p>Source: Letter to AMO, May 28, 2014.</p>	<p>inventory and much of it is nearing end of its lifecycle and new infrastructure needed for growing parts of Ontario.</p>
Provide funding support for transit	<p>\$28.9 billion for transit over 10 years, including \$15 billion for the GTHA and \$13.9 billion for communities outside the GTHA.</p>	<p>Would immediately prioritize transit infrastructure spending in the existing provincial capital budget, and create an Ontario Transportation</p>	<p>Create a dedicated fund of \$29 billion over 10 years for transit and transportation projects across the province, and begin flowing funds</p>	<p>Link: Municipal Transit in Ontario</p> <p>Transit investment is important to quality of life and GDP.</p>

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	<p>Funding will come from dedicated revenue sources: \$14.54 billion from dedicated gas tax and HST on gas tax; \$1.49 billion from new revenues; \$3.15 billion from asset optimization; \$2.55 billion from Federal Building Canada Plan; and \$7.17 from provincial borrowing.</p> <p>Will work with municipalities on how best to prioritize transportation and transit investments through the use of rigorous business case analysis and have an evidence-based process to decide which projects receive funding (through the \$28.9 billion funds) and committed to expansion of major highways, municipal LRT, GO Transit and SW Ontario</p>	<p>Trust to fund transit province-wide, with GTA transit projects to address gridlock being a priority.</p> <p>After budget is balanced, up to \$2 billion per year would be directed to the Ontario Transportation Trust and would include a portion of revenues from a growing economy, asset sales and greater commercialization above transit stations.</p> <p>Rail-based transit and major highways in the GTA would be uploaded to a single provincial agency and GO service would be expanded throughout the region.</p> <p>Source: Million Jobs Plan, PC Transit Backgrounder, PC Staff</p>	<p>Immediately. Prioritize high impact transit projects including the Downtown Relief Line, Clean Trains Now, Scarborough Transit and all day two-way Go Train service to Kitchener-Waterloo and Niagara Falls.</p> <p>Reinstate the Ontario Bus Replacement Program. This will provide support for up to 127 municipalities for the purchase of new and replacement buses.</p>	

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	<p>rail service; refurbishment of Ontario Northland (ONTC) infrastructure and \$1 billion for Ring of Fire development. Source: Letter to AMO, May 29, 2014.</p> <p>Introduce legislation to remove the 10 per cent discount on transit development charges and work with municipalities to determine a progressive, forward-looking formula for calculating transit development charges. Source: Letter to AMO, May 29, 2014.</p>			
Respect local planning decisions and reduce related costs	<p>Ensure citizens are consulted sooner and that there is more citizen input into the land use planning process.</p> <p>Require municipalities to work with school boards to</p>	Restore local control over wind and solar energy projects. Source: Million Jobs Plan		<p>Link: Land Use Planning – Foundation for Prosperity</p>

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	develop Park Plans to protect green space in growing communities.			
Reduce energy costs	Committed to the Long Term Energy Plan including consultation on regional energy planning; investing in energy infrastructure; Conservation First; would continue the Ontario Clean Energy Benefit Plan, Ontario Energy & Property Tax Credit, Northern Ontario Energy Credit, the Conservation and Demand Framework, the Industrial Conservation Initiative, the Industrial Electricity Incentive, the Northern Industrial Electricity Rate Program; would end the Debt Retirement Charge; create a new Home Electricity Assistance Program; and provide up to \$200 million over two	Would create an Affordable Energy Act to prescribe a new set of rules for renewable energy industry and to treat electricity as a job creation tool for the entire economy while keeping power rates under control for consumers. Source: PC Staff, Million Jobs Plan	Remove the HST from hydro bills. Reduce hydro costs by merging four of Ontario's hydro agencies, capping hydro CEO salaries and getting a better price for electricity exports through direct trading.	Link: Energy Policy – Powering Prosperity

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	years for a new Natural Gas Access Loan. Source: Letter to AMO, May 29, 2014.			
Improve coordination of economic development initiatives	Plan to invest over \$130 billion in public infrastructure over the next 10 years. Up to \$200 million over 2 years for a new interest-free Natural Gas Access Loan. Establish a \$30 million Natural Gas Economic Development Grant to accelerate projects with a clear economic development potential. Up to \$1 billion towards infrastructure development for the Ring of Fire. Move forward with a	Repeal the <i>Far North Act</i> to encourage job creation in the North and the development of the Ring of Fire. Create jobs and growth in northern and rural Ontario. Pursue free trade deals with other provinces and work with federal government on new international trade agreements. Source: Million Jobs Plan	Establish a Job Creation Tax credit that will pay 10% of the salary of new employees to a maximum value of \$5000 per job. Establish a 2 year, \$500M Manufacturing Investment Tax Credit reward companies that invest in buildings, machinery, and equipment in Ontario. Reduce the Small Business Tax Rate from 4.5% to 3% by 2016. Create jobs by investing in the Ring of fire infrastructure.	Link: Economic Development Initiatives Help Communities to Thrive and Prosper Sub-regional economic development is important given the resource base (forestry, agriculture, mining etc.) make up that makes Ontario's diversity important to the economy and jobs.

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	<p>balanced approach to transforming the Ontario Northland Transportation Commission (ONTC) to ensure sustainable employment, continued economic growth, a strong transportation and telecommunication network in Northern Ontario.</p> <p>Continue to support regional investments at current funding levels – Eastern Ontario Development Fund, Southwestern Ontario Development Fund, Northern Ontario Heritage Fund Corporation, Rural Economic Development Program and others to create jobs, growth and opportunities.</p> <p>Establish a 10 year, \$2.5B</p>		<p>Create an emerging industries fund to support jobs and growth in Ontario's high-tech and creative sectors (including film, television, digital, gaming, music, and publishing), putting them in a better position to hire local talent and compete globally.</p>	

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	Jobs and Prosperity Fund. Connect infrastructure to jobs in the community by creating standards for use of local apprentices and engagement with the community. Change the Building Code to allow six-storey wood-frame buildings to encourage the construction of mid-rise, mixed use buildings.			
GOOD IDEA: HELP PEOPLE ACHIEVE THEIR FULL POTENTIAL				
Provide affordable housing	Enhance annual funding for the Community Homelessness Prevention Initiative by \$42 million starting in 2014–15, to a total of \$294 million. Replace existing Northern Allowance provided		Will increase the Community Homelessness Prevention Initiative by \$42 million annually, to \$294 million over 7 years.	Link: Housing Options that Meets Demand

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	through OW and ODSP with a Remote Communities Allowance.			
Ensure social assistance helps people find new and better jobs	<p>Continue supports and programs that promote hiring people with disabilities.</p> <p>The creation of a new \$50 million poverty reduction fund to support local solutions to poverty.</p> <p>\$2.5 million for a new Urban Aboriginal Action Plan.</p> <p>Move forward on social assistance reform by streamlining social assistance benefits; would not merge the municipally run Ontario Works program with the provincially run Ontario Disability Support Program.</p>	<p>Connect employers to people with disabilities to develop more opportunities and to reduce barriers that exist in the workplace.</p> <p>Create 200,000 apprenticeships by increasing opportunities in skilled trades. Source: Million Jobs Plan</p> <p>Combine OW and ODSP benefits for proposed savings of \$420 million by 2018. Source: PC Staff</p>	<p>Would increase ODSP by \$190 and work to have OW and ODSP reflect the actual cost of living Source: Letter to AMO, May 28, 2014.</p>	<p>Link: Social Assistance Transformation in Ontario</p>

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	Source: Letter to AMO, May 29, 2014.			
Settle newcomers with appropriate support	Continue to implement the Immigration Strategy. Call on the federal government to simplify and streamline the Foreign Credential Recognition Program. Introduce the Ontario Immigration Act. Work with the federal government to expand the Provincial Nominee Program.	Compete for skilled immigrants: concentrate on initiatives that match job-ready new Canadians with Ontario employers. Source: Million Jobs Plan		Link: AMO Releases Immigration Discussion Paper
GOOD IDEA: REDUCE THE COST OF GOVERNMENT				
Streamline administrative processes	Streamline social assistance employment benefits. Reduce burdens on businesses through	Reduce regulatory burden by one third in three years. For as many government services as possible, open	Open to considering new, streamlined processes for municipal reporting. Source: Letter to AMO, May 28, 2014.	See letters to party leaders regarding municipal reporting requirements.

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	<p>renewal of the Open for Business initiative.</p> <p>Eliminate and reduce red tape for businesses – save \$100 million in costs by 2016-17.</p> <p>Reintroduce the Accountability Act, which will increase oversight by the Ontario Ombudsman; would work with AMO to identify best ways to expand accountability. Source: Letter to AMO, May 29, 2014.</p> <p>Reintroduce the proposed Bill 34 changes to help municipalities collect unpaid fines at the first opportunity. Source: Letter to AMO, May 29, 2014.</p>	<p>contracts to competition.</p> <p>Measures of interest to municipalities: eliminate rules that prohibit competitive bids on gov't construction projects; open up provision of workplace insurance to employers; fast track permit process for music and theatre festivals; eliminate bureaucracy, rules and subsidies to reduce hydro bill costs; focus mandate of conservation authorities to balance economic and environmental considerations; streamline processes in social assistance system; reduce government's operational role in lotteries and gaming. Source: Million Jobs Plan</p>	<p>Will consult and work with municipalities before making changes to the Ontario Ombudsman's oversight role that impact municipalities. Source: Letter to AMO, May 28, 2014.</p> <p>The NDP supported Bill 34 and will take steps to implement changes to assist municipalities in collecting unpaid fines. Source: Letter to AMO, May 28, 2014.</p>	

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Place fair limits on municipal liability	Continue to work with AMO to develop a practical and fair solution to this complex challenge. Source: Letter to AMO, May 29, 2014.	Would support a comprehensive, long-term solution on joint and several liability. Source: PC Staff	Support changes to the joint and several liability framework. Source: Letter to AMO, May 28, 2014.	Link: Legislature Supports Motion on Municipal Liability
Reward businesses and consumers who reduce their waste	Recognize the important role municipalities play in delivering quality recycling services and would reintroduce a waste reduction bill that reflects the Liberal Party's view that the municipal role should be recognized. Source: Letter to AMO, May 29, 2014.	Would scrap eco-taxes and eliminate unnecessary bureaucracy; would return all oversight authority to Ministry of Environment; would set measurable and achievable recycling targets, establish environmental standards and measure outcomes; would work with municipalities and businesses to find the right balance to ensure the Blue Box program becomes more efficient and costs Ontarians less money. Source: PC Staff	Supports extended producer responsibility and is committed to working to ensure that Bill 91, the <i>Waste Reduction Act</i> works for producers, service providers, municipalities and all Ontarians. Source: Letter to AMO, May 28, 2014.	Link: Creating Greener Choices and Less Garbage

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GOOD IDEA: PROMOTE SAFE AND AFFORDABLE EMERGENCY SERVICES				
Make sure Ontario's communities can afford emergency services	Committed to working with AMO to implement the advice of AMO's OPP Billing Steering Committee for a 60:40 split between base costs and service calls; agree that commercial and industrial properties in OPP base cost calculations need to be included; having a 3rd party audit of the model before presentation to municipalities; and provide mitigation funding to manage the transition to a new model. Source: Letter to AMO, May 29, 2014. Committed to address policing services by introducing a package of legislative or regulatory changes as early as Spring 2015 once the Future of	Will move to address arbitration awards to help contain the costs of emergency services for municipalities as laid out in the <i>Million Jobs Plan</i> and previously introduced <i>Capacity to Pay Act</i> . Source: Platform Municipalities would be consulted on how to best address the OPP billing model. Source: PC Staff	Will consult widely with municipalities and examine all funding options in coming up with an effective solution to help municipalities with policing costs. Source: Letter to AMO, May 28, 2014.	Link: Affordable, Accountable and Transparent Arbitration Needed Link: Policing

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	Policing Advisory Committee report's recommendations are received this fall. Source: Letter to AMO, May 29, 2014.			
Restore faith in interest arbitration	Committed to working toward compromise to require arbitration decisions that are timely and provide detailed reasons so that municipalities do not have to wait for results and can understand why decisions have been made. Source: Letter to AMO, May 29, 2014.	Would pursue changes including requiring public and private comparators within a municipality. Source: Million Jobs Plan	Recognize emerging difficulties for municipalities and are open to working with stakeholders to consider options to reform the arbitration system. Source: Letter to AMO, May 28, 2014.	Link: Interest Arbitration Should be Efficient, Transparent and Accountable
GOOD IDEA: SUPPORT LONG-TERM PLANNING				
Create more reasonable planning processes and deadlines	Enhance respect and protection for local official plans when municipalities			Link: Land Use Planning – Foundation for Prosperity

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	do comprehensive, up- front planning and zoning. Reduce the number of development applications that go to the OMB. Remove barriers to the creation of new trails on private and public lands, including measures to reduce landowner liability.			
Recognize the importance of the Ontario Municipal Partnerships Fund	Proceed with the phase- down of the OMPF to \$500 million – the OMPF would be \$515 million in 2015. Source: Letter to AMO, May 29, 2014.	Would continue the OMPF reduction to \$500 million annually by 2016 per the recommendations of the 2012 Commission on the Reform of Ontario's Public Services (Drummond Commission) Source: PC staff.	Will work with municipalities to ensure the right level of funding is provided. Source: Letter to AMO, May 28, 2014.	Link: Ontario Municipal Partnership Fund (OMPF)

PART TWO: OTHER PARTY COMMITMENTS THAT ARE OF KEY INTEREST TO MUNICIPAL GOVERNMENTS:

AMO will seek clarification on Specific Matters as they come forward:

Liberal Party:

- Will ensure that important policy initiatives that affect municipalities are brought forward to the AMO-MOU table as part of the policy development process. Source: Letter to AMO, May 29, 2014.
- No plans to implement new municipal revenue tools, however would commit to working through the AMO-MOU table to develop new ways to manage costs and pay for essential services. Source: Letter to AMO, May 29, 2014.
- Consult with municipalities, taxpayers, and other northern stakeholders on reforms to the Provincial Land Tax to bring forward solutions that address tax fairness in northern Ontario later this year.
- Work with municipalities to improve sewer and storm water management.
- Invest \$30 million over 10 years to keep the Walkerton Clean Water Centre on the cutting edge of clean water training and research.
- Develop and support school-community hubs to promote efficient use of public assets and to build better ties between schools, municipalities and community organizations.
- Introduce a law mandating one metre of space between vehicles and cyclists.
- Expand the outer boundary of the Green Belt over the next six years.
- Work with municipalities to plant one million trees as part of the commitment to plant 50 million trees province-wide.
- Give municipalities the option of using ranked ballots as an alternative to first-past-the-post.
- Modernize the *Construction Lien Act* and introduce legislation to address payment risk within the sector.
- Support the *Child Care Modernization Act* by investing to protect licensed child care spaces and subsidies and improve the quality of care.

Progressive Conservative Party:

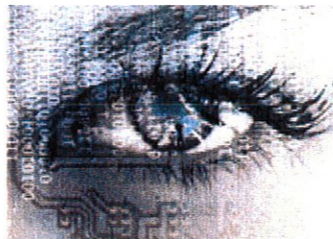
- Will reduce the size of government from 1.2 million employees to 1.1 million the 2009 complement over a four year period; to be done in a careful and thoughtful way that protects nurses, doctors, police and public safety workers; attrition will be the first choice. Municipal governments may be affected where there is program duplication, delivery models change and where contracting out of roles is executed. Source: PC Staff.
- Municipalities would be included in the Broader Public Sector wage freeze proposed by the Ontario PC party and the instruments used to implement this to ensure it is executed. Source: PC Staff.

- Would continue to support the changes the party put forward in the legislature to help improve municipal collection of defaulted *Provincial Offences Act* fines (Source: PC Staff).
- Would be open to examining the possibility of DC for transit based on future average (Source: PC Staff); infrastructure for which DCs are collected must be in place sooner to support communities.
- Would not review Business Education Tax, Education Tax or Provincial Land Tax rates.
- Would bring public sector pensions in line with the private sector. Pensions already earned by government workers will be protected. Will offer the type of coverage that most of those who have pensions in the private sector receive – defined contribution. Source: PC Staff.

New Democratic Party:

- Will support and maintain the Memorandum of Understanding (MOU) process and work with municipalities to consider fairer representation for their interests. Source: Letter to AMO, May 28, 2014.
- Committed to a review of the *Development Charges Act* working with stakeholders and would start by removing the discounts related to recreation, libraries, old age homes, child care, health departments and ambulance stations. Source: *Letter to AMO, May 28, 2014*.
- Fund \$2 million per year to assist municipalities in protecting tenants and enforcing building standards and maintenance rules. Source: Letter to AMO, May 28, 2014.
- Commit \$2 million annually to ensure proper community consultation and environmental protection through provincial Environmental Assessments of pipeline projects that impact Ontario communities.
- Will provide critical relief funding to help childcare providers and parents during the first year in office and will provide ongoing funding to prevent the closure of childcare centres in 18 communities.
- Cutting provincial spending by \$600 million may have an impact on municipal governments.
- A Minister responsible for Savings and Accountability may impact municipalities if cuts to transfers were suggested.
- Creating 1,400 additional long-term care beds could include municipal long-term care facilities.

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May 29, 2014

In This Issue

- AMO's Economic Development Task Force update.
- AMO Ontario provincial election web page.
- Blue Box Arbitration Funding 2014 update.
- AMO efficiency means money for municipalities.
- Renewed P3 Canada Fund accepting applications.
- AMO Conference - some FAQs and program highlights.
- LED streetlights and electricity procurement - the perfect LAS match.
- Career opportunity with City of Ottawa.

AMO Matters

AMO's [Economic Development Task Force](#) met on May 28, 2014 and received presentations from the Town of East Gwillimbury, the Federal Economic Development Agency for Southwest Ontario, the Ontario Chamber of Commerce, and PiinPoint Business Analytics.

Provincial Matters

AMO's [2014 Provincial Election web page](#) lets you know how the parties are addressing municipal government priorities. Check frequently for updates to materials, announcements and responses from the parties to your issues.

Last week, a [letter](#) from AMO President Russ Powers was sent to municipalities that operate a Blue Box program updating them on the current status of the ongoing arbitration for the 2014 steward obligation to the program. Visit AMO's [Blue Box Funding Arbitration web page](#) for more information and stay tuned as further updates become available.

Federal Matters

AMO will make a one-time payment of [surplus federal Gas Tax administrative funds](#) to Ontario municipalities in mid-June. Our administration of the Fund is efficient which means more money for local infrastructure.

On April 14th, PPP Canada launched Round Six of the renewed P3 Canada Fund. Applications must be submitted by June 13, 2014. Please visit [PPP Canada](#) for more information.

Eye on AMO/LAS Events

Are you looking for details on the AMO Annual Conference? Do you need more information on programming, delegations, hotel, travel, shuttle buses and more? Look no further than the [AMO Conference page](#). Find the details you need and register today!

LAS

Most are aware that [LED streetlight upgrades](#) save money by reducing electricity consumption. What most don't know is when combined with the [LAS Electricity Procurement Program](#), municipalities can save up to 10% more on their streetlight commodity costs.

Career Opportunities

[Deputy City Treasurer, Corporate Finance - City of Ottawa](#). Competition No. 2014-IN-EN-50906060-01. Closing Date: June 9, 2014. For more information and to apply online, visit our [career site](#).

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#), Tel: 416.729.5425


[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

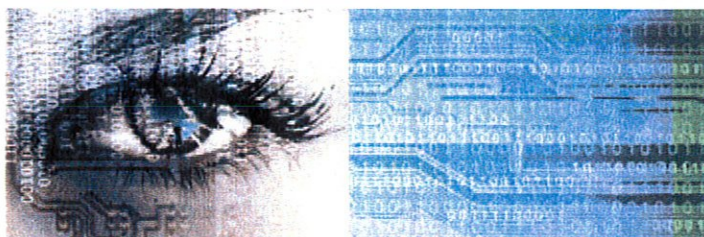


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June 5, 2014

In This Issue

- AMO's Ontario provincial election web page.
- Ministry of Energy Regulation 397/11 reporting webinars.
- AMO efficiency means money for municipalities.
- AMO Conference - some FAQs and program highlights.
- OMEX pleased to announce appointment of President.
- Town of LaSalle resolution concerning a national energy strategy.
- Career opportunities with Ontario Public Service.

Provincial Matters

AMO's [2014 Provincial Election web page](#) lets you know how the parties are addressing municipal government priorities. Check frequently for updates to materials, announcements and responses from the parties to your issues.

Under O. Reg. 397/11, municipalities are required to submit their annual energy consumption reports to the [Ministry of Energy](#) by July 1, 2014. Conservation and Demand Management (CDM) Plans must also be publicly posted by July 1, 2014. The Ministry will be holding webinars about the reporting portal and CDM Plans on June 11th and 19th. Contact the Ministry at BPSSupport@ontario.ca to register.

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AMO will make a one-time payment of [surplus federal Gas Tax administrative funds](#) to Ontario municipalities in mid-June. Our administration of the Fund is efficient which means more money for local infrastructure.

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Are you looking for details on the AMO Annual Conference? Do you need more information on programming, delegations, hotel, travel, shuttle buses and more? Look no further than the [AMO Conference page](#). Find the details you need and register today!

Municipal Matters *

The Ontario Municipal Insurance Exchange (OMEX) is pleased to announce its appointment of [Nahla Hanna](#) as President. OMEX is Ontario's member-owned insurance reciprocal. It provides the insurance that municipalities need on a not-for profit basis.

The [Town of LaSalle resolution](#) requests the Provincial government to support a national energy strategy and ensure all of Ontario's energy policies broaden the supply mix to include out of province solutions.

Career Opportunities

[Senior Economist - Ontario Public Service](#). Location: Municipal Finance Policy Branch, Ministry of Municipal Affairs and Housing, Toronto. Please [apply online](#), by June 16, 2014, entering Job ID 65808 in the Job ID search field.

[Manager, Commission Secretariat - Ontario Public Service](#). Location: Ministry of Agriculture, Food & Rural Affairs, Guelph. Job ID: 66686. Please [apply online](#) by June 18, 2014.

About AMO

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Conferences/Events

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Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

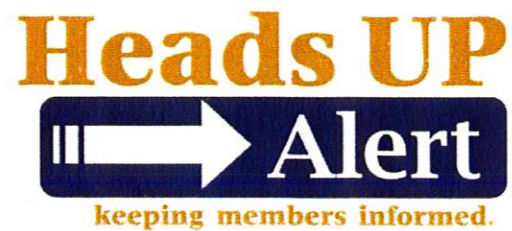
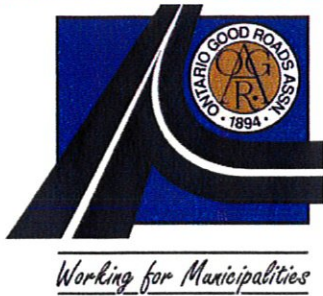
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May 29, 2014

OPEN LETTER TO PROVINCIAL PARTY LEADERS TO DEBATE INFRASTRUCTURE, TRANSPORTATION AND TRANSIT PLAN

A broad consortium of organizations with members that build, design, manage and own the vast majority of Ontario's infrastructure, transportation networks and transit systems has issued an open letter to the leaders of Ontario's four main political parties calling on them to hold a debate to elaborate on their infrastructure, transportation and transit plans. OGRA was a signatory along with:

- Association of Ontario Road Supervisors (AORS);
- Municipal Engineers Association (MEA);
- Municipal Finance Officers' Association of Ontario (MFOA);
- Ontario Public Transit Association (OPTA);
- Ontario Road Builders' Association (ORBA);
- Residential and Civil Construction Alliance of Ontario (RCCAO);
- Transport Futures; and
- Water Environment Association of Ontario (WEAO).

The signatories to this letter believe that there are significant economic and social benefits that will result from infrastructure investment and proper asset management. If the province is to improve its productivity and provide people with the tools needed to be competitive in the 21st century, a comprehensive long-term plan is required. A debate between the party leaders offers the best opportunity for Ontarians to assess each party's plan.

Ontario Good Roads Association •Heads UP Alert • May 29, 2014

Should you have any questions please feel free to contact Scott Butler, OGRA's Manager of Policy and Research at 289-291-6472 ext 24 or scott@ogra.org.

Ontario Good Roads Association

1525 Cornwall Road, Unit 22 Oakville, ON L6J 0B2

(T): 289-291-OGRA (6472) (F): 289-291-6477

www.ogra.org

Hon. Kathleen Wynne

Ms. Andrea Horwath

Mr. Tim Hudak

Mr. Mike Schreiner

Thursday, May 29, 2014

What an election is for.

Dear Leaders:

The June 12 election is a vitally important opportunity for Ontarians to participate in the management of their government. This is a democratic process that goes to the very heart of what it means to be an Ontarian, of what it means to be a Canadian.

Whether in Moosenee or Wheatley, Cornwall or Kenora or the corner of Bay and King, Ontarians are eager to assess your candidates and your ideas.

In particular, Ontarians want to understand how a government led by you would act on the infrastructure, transportation and transit files.

Ontarians know that there are significant economic and social benefits that result from infrastructure investment and proper asset management. If the province is to improve its productivity and provide people with the tools needed to be competitive in the 21st century, a comprehensive long-term plan is required.

We, the undersigned, are calling on you to hold an all-party leaders debate dedicated to elaborating on your plans and visions for infrastructure, transportation and transit in Ontario.

Please show the people of Ontario that time spent debating important issues is indeed time well spent

Sincerely,

John Cane
President
Association of Ontario Road
Supervisors (AORS)

Geoff Wilkinson
Executive Director
Ontario Road Builder's Association
(ORBA)

Dan Cozzi, P.Eng.
President
Municipal Engineers Association
(MEA)

Phil Rubinoff
Chair
Residential and Civil Construction
Alliance of Ontario (RCCAO)

Mona Monkman
President
Municipal Finance Officers'
Association of Ontario (MFOA)

Martin Collier
Founder
Transport Futures

Tom Bateman, P.Eng.
President
Ontario Good Roads Association
(OGRA)

Lyle Shipley
Executive Director
Water Environment Association of
Ontario (WEAO)

Norm Cheesman
Executive Director
Ontario Public Transit Association
(OPTA)

TAKE NOTICE that the Committee of Adjustment will consider the following application submitted pursuant to *section 45 of the Planning Act, 1990* at the regular meeting scheduled for Monday June 16 2014 at 4:30 pm, in the Committee Room of the Civic Centre, 320 Portage Avenue, Fort Frances, On.

- **Minor Variance A8/2014 – 755 Thompson St.**

An application for relief from the provisions of section 3.2(i) of Zoning By-Law 3/14 to permit the construction of new concrete slab and pony walls to raise existing accessory building and increase its maximum height from 4.5 metres to 5.03 metres.

Any person may attend this meeting and/or make written or verbal representation either in support of or in opposition to an application or be represented by counsel for that purpose.

AND FURTHER TAKE NOTICE that if a person or public body that files an appeal of a decision of Town of Fort Frances Committee of Adjustment in respect of the proposed consent does not make written submissions to Town of Fort Frances Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Town of Fort Frances Committee of Adjustment in respect of the proposed consent, you must make a written request to Municipal Planner at the address below.

Plans filed with the applications can be viewed in the Planning Department, Civic Centre, 320 Portage Avenue, during normal business hours. For an appointment or to obtain further information respecting the noted application(s), please call the Municipal Planner at 274-5323 ext. 275.

Dated this 5th day of June 2014.



N. Faye Flatt, AMCT, ACST, CPT
Municipal Planner/
Committee Secretary-Treasurer
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9



"DeWolfe, Matt"
<mdewolfe@lwcb.ca>
03/06/2014 03:32 PM

To Undisclosed recipients;;
cc
bcc
Subject Media Release - International Rainy-Lake of the Woods
Watershed Board

Please find attached a media release from the IRLWWB Water Levels Committee concerning basin conditions following the recent heavy rainfall.

*Matthew DeWolfe, P.Eng.
Canadian Engineering Advisor
Water Levels Committee
International Rainy-Lake of the Woods Watershed Board
1-800-661-5922 ex 3*



Water Levels Committee Press Release 2014Jun03 .pdf

**INTERNATIONAL
RAINY – LAKE OF THE
WOODS WATERSHED
BOARD RIVER BOARD**



FOR IMMEDIATE RELEASE

(DATE): June 3, 2014

Contacts:

Lee Grim, (218) 240-5125

Matt DeWolfe, (800) 661-5922

Rainy River Basin Conditions Notice

International Falls, MN, Fort Frances, ON — Rainfall over the past week brought more than 2 in (50 mm) or rainfall to most of the Rainy River drainage basin, with many areas receiving higher amounts, up to 5 in (125 mm). Normal basin rainfall for the first week of June is about 1 in (25 mm). The rainfall occurred just after the tributary flows from the late, but strong, snowmelt had begun to decline. This has resulted in very high inflow conditions throughout the basin.

Dams at both Namakan Lake and Rainy Lake are operated to maintain the lake levels within an operating band, called the Rule Curve, specified by the International Joint Commission. The level of Namakan Lake is 18 cm (7 in) above the Upper Rule Curve (URC). The dams at the outlet to Namakan Lake have been fully opened since May 16th. Further upstream, particularly heavy rainfall near the Vermillion River has led to the level at Crane Lake rising by over 40 cm (16 in) since May 30th. Inflow to the Namakan chain of lakes is approximately 20 per cent higher than the outflow capacity of the dam.

Rainy Lake also rose above its URC, on May 29th, and is now 14 cm (6 in) above the URC. Rainy Lake level has risen by 19 cm (8 in) over the past 7 days.

At Fort Frances-International Falls, the dam on the Rainy River has flow passing through all turbines and 13 of the 15 sluice gates. This configuration allows the dam to pass the flow at the rate received from the outlet of Rainy Lake. As the lake level rises, the rate of flow from the outlet of Rainy Lake increases. The last two gates will be opened as necessary to ensure maximum outflow from the dam.

Both Rainy Lake and Namakan Lake will continue to rise in the near term, and their ultimate peak levels will depend on the amount of rainfall received over the next few weeks.

The Rainy River is currently 2.2 m (7.2 ft) above its median level at this time of year below the Fort Frances- International Falls dam and is 2.7 m (8.9 ft) above the median level at Manitou Rapids. The level and flow at Manitou Rapids is rising quickly due to significant increases in flow from the Big Fork and Little Fork river basins which had some of the heaviest rainfall over the weekend.

The Board suggests that waterfront property owners and users of the system keep themselves updated on basin conditions. Up-to-date information can be found by following the International Rainy-Lake of the Woods Watershed Board's page on the IJC website, www.ijc.org or call 800-661-5922 ex. 3.



Independent Electricity
System Operator
655 Bay Street
Suite 410, PO Box 1
Toronto, Ontario M5G 2K4
t 416 506 2800
www.ieso.ca

May 14, 2014

Glenn Treftlin
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Glenn Treftlin:

I am pleased to provide you with a copy of the Independent Electricity System Operator's (IESO) 2013 Annual Report – "Ready Set Go: Capturing the New-Found Flexibility in Ontario's Power Grid".

This year's report looks at the efforts underway to manage Ontario's power system, as increased levels of wind and solar generation are connected to the grid. The report also provides an overview of emerging industry developments including new energy storage solutions and opportunities for consumers to benefit by reducing their demand at certain times.

Energy issues are top-of-mind for Ontario residents and business owners. New technologies allow consumers to have more control over their electricity use, manage their costs and contribute to system needs. The IESO is working with stakeholders to explore and evaluate opportunities to increase their participation in the market in order to enhance system efficiency.

As part of our outreach program, a representative of the IESO would be pleased to make a short, informative presentation on electricity issues and answer questions about Ontario's power system at one of your events. Topics to be covered may include the role of consumers, energy efficiency, market pricing, renewable generation, smart grid and system reliability. The IESO (www.ieso.ca) is a not-for-profit entity established by the Government of Ontario to manage the province's power system so that Ontarians receive power when and where they need it.

The report is also available online at www.ieso.ca/annualreport. We welcome your questions or comments at communications@ieso.ca.

Sincerely,

Terry Young
Vice President, Corporate and Employee Relations



Museums and Technology Fund Post Project Report 2012-2013

PURPOSE: The Post Project Report assists the Ministry of Tourism, Culture and Sport with assessing the effectiveness of funding provided through the Museums and Technology Fund. It also serves as a written record of accountability for the project.

NOTES: All information should be typed or printed legibly. Additional pages may be attached if necessary. Please ensure that all questions are answered.

All organizations that received support from the Museums and Technology Fund must complete and submit a Post Project Report to the Ministry within 3 months of completion.

Please return the completed Post Project Report with all supporting documentation to:

Museums & Technology Program
Ministry of Tourism, Culture and Sport
Programs and Services Branch
101 Bay Street, Suite 1700
Toronto, ON M7A 0A7

inquiries:

Telephone: 416-314-7126
Email: mtf-fmt@ontario.ca

Grant Recipient Information

Name of Organization Corporation of the Town of Fort Frances – Fort Frances Museum & Cultural Centre		
Address 320 Portage Avenue		
City/Town Fort Frances	Postal Code P9A 3P9	
Contact Person Sherry George		
Position/Title Museum Curator		
Telephone No. (including area code) (807) 274-7891	Fax No. (including area code) (807) 274-4103	E-Mail Address sgeorge@fort-frances.com

Project Information

Name of Project - One Step Towards Full Digitization
<p>Project Description Briefly describe the project that was undertaken, and all major activities that were completed. Was the project carried out as originally proposed? If the scope of the project changed from the original project proposal, please indicate whether the Ministry was notified of any such changes.</p> <p>Our purpose was to increase the accessibility of our collection and begin the process of digitization. We wanted to transfer our old text files to a new searchable database. We also wanted to begin the process of photographing our over 100-year old collection of community newspapers, primarily to limit handling them and thus ensure their preservation, but also to make them accessible. In order to carry out the project, we needed to hire an individual to carry out the work and to purchase some necessary equipment. With funding approval, we hired a conscientious, technically savvy individual who successfully transferred our databases to PastPerfect software, and then designed and built a system to digitize our newspapers.</p> <p>There were no changes to the scope of the project, but there were some changes to items purchased and these were passed on the Ministry, via Nancy Tulloch. To ensure our database was accessible to all the computer workstations, we had to update our PastPerfect software to a network edition, an additional cost we did not foresee. Also, although we did purchase a smaller scanner that can reproduce up to ledger-size documents, we ruled in favour of Jeremy's (person hired) set-up for photographing the newspapers. He saw a need for a table that would flatten the papers through air suction (reducing harm), and that could be moved from left to right to allow the operator to photograph both halves of the paper without rehandling. The table had thousands of holes drilled in to it, so that when the reverse fan was turned on, the paper would lie completely flat without undue stress. The overhead camera arm also had a laser light attachment that ensured newspapers were perfectly aligned, meaning the resulting photographs required little manipulation.</p> <p>Several formats of the newspapers were saved, which allowed for search capability. The computer purchased for the project is still in use for continuing the project, so an additional computer was purchased through donations and set up for the public, allowing researchers to access our papers, something we could not previously allow. All our students have assisted with the project, adding information to the database from index cards and paper files, and attaching photos. Now that our digital records recorder has moved on, students continue the work he began on the newspaper collection. The museum also has several volunteers who will pick up where the students leave off in September.</p> <p>Overall, we are very pleased with the project for it has reduced staff time wasted in manually searching both database and newspapers, it has preserved our very fragile newspaper collection, and it has made information accessible to the public that was not available before.</p>

Project Financial Statement

- Outline all project costs and revenue sources. Total Expenditures *must equal* Total Revenues.
- If more space is required, please attach a separate statement.
- Indicate any project component(s) which received support from other Ontario government ministries, and other levels of government.
- Include the value of all donated services and materials, and the basis on which value was calculated.
- Attach copies of all invoices and receipts for project expenses.

Project Costs			Funding Sources		
	Budget	Actual		Budget	Actual
Cash expenditures (specify below):			Applicant funding (specify below):		
Project coordinator	47,206.25	42,067.09	MTF	39,879.79	39,879.79
Student help	4393.64	2023.04	Museum/Town of Fort Frances	23,151.87	10,475.95
Student help	4393.64	4224.66	Other non-government sources of funding (specify below):		
Student help	4393.64	3603.11			
Computer & monitor	1138.95	951.67			
Scanner	1049.99	365.68			
Studio lighting	454.55	277.36			
Vacuum table		768.98			
Laser calibration & wiring		240.67	Other government funding:		
Personal Protective Equipment (gloves & masks)		151.35	Ministry of Tourism, Culture and Sport		
PastPerfect software		569.33	Federal – student grants		5126.82
Misc computer hardware & software		239.62	Provincial		
			Municipal		
Donated Services and Materials (specify below):			Sources of Donated Services and Materials (specify below):		
Total Expenditures	\$ 63,031	\$ 55,483	Total Revenues	\$ 63,031	\$ 55,483

If the project involved the rental or purchase of goods or services, please confirm that:

- (a) a competitive pricing/tendering process was followed: ☒ Yes ☐ No (please provide a written explanation below)
- (b) the lowest price(s) were used: ☒ Yes ☐ No (please provide a written explanation below)

Explanation (please attach a separate statement if additional space is required):

Project Outcomes

Please identify the outcomes/results from this project in relation to those proposed in your original application. Indicate the project's quantitative and qualitative results, and how these were measured. Also include any additional and/or unanticipated outcomes, as well as any anticipated outcomes that were not accomplished, and explain why.

Our first priority was to transfer our old database to a new one. We transferred all computer data files and added information from index cards and paper entries to ensure all information at our disposal was entered. Our second goal was to digitize close to half of our weekly newspapers. We have digitized over 60 years. Digitization was to make the museum more efficient while making our collection more accessible.

The project allowed us to successfully transfer a cumbersome, unsearchable file system (all entries) to a museum-structured database that permits staff to manage our collection. This system enables us to move forward, adding items to our collection that up to now have been tabled. The new software allows us to add photos to each entry. We now know what is in our collection and can document pieces moved in and out of exhibits. We still have much work to do – storage location for pieces in the collection has not been entered - but at least we now have a functional system we can build on.

Our newspaper collection has well over 100 years of weekly newspapers and many years of dailies. We knew we could not digitize the entire collection over this past year, but were most concerned with the very earliest papers that are very brittle and often the only one of its kind (that we're aware of). Our local newspaper publisher cooperated with us, allowing us to use their sealed files to compare versions for the better copy. They sometimes had editions we didn't and vice versa. We have successfully digitized up to the 1960s, therefore more than half (3120 of 5200 newspapers), meaning those earlier years can now be safely preserved. Images are crisp and clear.

The project allows us to search the resulting digital files quickly using search criteria, increasing staff productivity, which was a priority. Results can be printed in several formats. The newspaper database makes the collection accessible with minimum instruction, meaning that staff can point researchers in the right direction and spend time doing other things. Researchers and the general public who have used the system are very happy with it. Our local newspaper publisher is interested in pursuing other grants and thus continue the process, but with our only industry (mill) closing here, have tabled the project for the time being. Our summer students are continuing the project.

Community Participation

What was the level of community participation and response to the project? Was the project successful in reaching its target audience(s)?

Since first announced, the project has been a focus for many of our community. The local newspaper publisher, a strong supporter, has written a number of articles that has generated a lot of local attention. We receive inquiries on a regular basis as to what's been completed and how soon the rest will be done. We have seen increased traffic since a computer was made available to the public in March. On most days we have someone (besides staff) sitting at the computer. We also have researchers (one doing his history thesis), coming in regularly to find information and verify dates.

At this point, other than occasional newspaper articles, our website and Facebook pages, we have depended on word-of-mouth to advertise that the project is up and running. Following summer, we are planning some simple workshops to explain the research process and allow beginners to try out the system. Besides offering the instruction, this will advertise its availability. By the end of summer our students will have many more newspapers digitized and added to the database, which can only increase its value to the community.

We also regularly receive inquiries as to accessing our collection on line – something we are working towards and is now possible with the museum-structured database.

Partnerships (if applicable)

List and describe briefly all partnerships with the non-profit, public and private sectors, and the partners' roles in the project outcomes.

We partnered informally with the local newspaper publisher to get the best copy of each newspaper. As mentioned above, they are interested in pursuing additional funding to continue the project, but are awaiting the repercussions of our mill closing. They have been involved in the project from the beginning, loaning us their sealed boxes of newspapers to ensure that between us we have the best copy possible. Their staff have dropped by often to discuss progress, which has resulted in several features in the paper.

Our local genealogy group was a partner on the project. They could offer no financial contribution, but have confirmed their support to see the project through to completion. Several members of the group are looking forward to taking over from the students once summer is over (and cabin season is at end :). We also have some retired teachers that have expressed a similar interest – individuals I am confident will follow through. Student volunteers have also signed up for fall.

Everyone involved in the project is anxious to see it through. When employees were laid off at our only industry last year, and there was serious concern that our mill would close, Town administration and council considered stopping the project. After hearing of the progress made, and seeing for themselves what was being done and what it would mean to our community, they allowed the project to continue into the new year. We are extremely grateful for the support that allowed us to carry it through to completion.

Project Outputs

What were the project outputs? Please provide copies of all materials, products and resources developed as part of this project.

Our new database is PastPerfect, museum software that was recommended to us. Our newspapers have been photographed, giving us the original tif files (very large), as well as jpg (smaller) and pdf formats that allow for optical character recognition. This means that the papers can be accessed using a search engine and that text files can be captured, making the information available to other programs. Digitized copies of the whole paper or simply the text itself can be saved to a jump-drive. The entire tabloid could be printed in the original size (off-site – we don't have the capability) or images reduced to smaller paper sizes – preferably ledger as smaller can be too small. The scanner we purchased gives us the capability to print to ledger size (11x17), which we could not do prior to the purchase.

Lessons Learned

What, if any, lessons (both positive and constructive) were learned as a result of doing this project? What best practices have been identified as a result of this project?

When we started the project, we were concerned that we would not have individuals with the right skills apply. I discussed with our HR manager the possibility that we might have to settle for someone who only had data entry skills. We feel very fortunate then to have someone with the right skill set undertake the project – not only someone with a strong computer background, but also who was meticulous and very concerned with doing the project right. It has ensured that our project is a resounding success. As much as designing and building the components for this project was somewhat unorthodox (and scared me to death!) I know that in future I will be very diligent about getting the right person for any project; I will not settle unless given no other choice. Jeremy's set-up will not only see us through to the last newspaper, it has also generated a lot of interest in our region for those thinking about doing something similar. It's possible we will be loaning the set-up out to others, but only after our next job – photographing 100 years of school attendance records!

Strategic Priorities

Please describe how and to what extent the project met *at least one* of the following strategic priorities:

- Use digital technology to engage Ontarians in new ways.
- Improve digital technology infrastructure and develop digital technology skills in the collections-based sector.
- Digitize heritage collections to give Ontarians better access to their history and heritage.
- Help eligible organizations to use technology to meet collection, research, program, education, stewardship and promotional needs.
- Help eligible organizations attract new audiences through the use of technology.
- Help eligible organizations generate revenue through the use of technology.

Our project has hit all of the above in some way, but we focused on two. *#4 Help organizations use technology to meet collection, research, program, education, stewardship and promotional needs...* With our PastPerfect database, we can move forward with accessioning that has been on hold. We can now add photos to our information files and have the means to move pieces in and out of our exhibit, along with the correct documentation that we have done so. We can use search criteria on our newspaper collection to find information quickly and productively, which increases efficiency to museum staff and others. Researchers, genealogists, or simply an individual looking for an obituary can, with a few easy instructions, access information themselves, which allows staff to do other things. The project has also improved our ability to preserve our collection. Without having to manually search through storage areas (lights, etc) or handle newspapers, our collection is being preserved, as is our mandate.

#3 Digitize heritage collections to give Ontarians better access to their history and heritage. Our databases (collection & newspaper) have given us a big start on our way to full digitization. The project has given our community access to our newspapers when previously we could not allow it. We hope that some day we can allow the general public to take virtual tours of our museum, which we could not even consider without the Past Perfect database.

Performance Measures

Please describe how and to what extent the project met *at least two* of the following performance measures:

- Improved capacity to use technology to enhance/support collections-based arts and heritage organizations.
- Community arts and heritage collections and stories will be more accessible to Ontarians.
- New partnerships or strategic alliances will be formed, and the partners will be actively involved in the project.
- Community arts and heritage organizations will gain more recognition.
- New or better educational opportunities for students and life-long learners will be offered.

Again, we've probably hit all of the above, but have focused on three. *Improved capacity to use technology to enhance/support collections-based arts and heritage organizations.* For most of the year, our museum runs with one staff. It is therefore very difficult to serve the needs of our community – managing the collection, designing exhibits that will engage our visitors, provide programming for children and adults, undertaking research – with a manual approach. Digitizing our collection makes every job easier and more efficient. Our collection will be properly documented and be handled less. Exhibits can be created on the computer first, saving valuable time and effort. Research using a search engine speeds up the process considerably. (We used to cringe when asked to look something up in the newspapers.) Even programming becomes simpler when we know what's in the collection and how it relates to something else. We can design a program around an artifact or a significant point in history, spending more time on making it interactive and less time just finding stuff!

Community arts and heritage collections and stories will be more accessible to Ontarians and New or better educational opportunities for students and life-long learners will be offered. We have many people of retirement age in our community and most have some computer skills; in addition they love anything historical. They want to know their genealogy and like to read about the old days. Our genealogy group was the initial group to make use of the newspaper database that became open to the public in March. I now see them bringing in others to do the same. Person A teaches Person B who teaches Person C. They rarely ask for help, but also take a look around while here. Often individuals have not been in before or not recently. They are always pleased with what we can offer. I'm building my visitor base, with little effort.

It is our hope that we can soon feature some of our collection on line. We have already added many photos to the information in our database. Using digital images and background description, we can present some of our more interesting pieces to a wider audience. As much as beaver pelts and top hats may be 'old hat' to many folks in our region, they can still generate interest in other parts of Ontario and around the world.

Acknowledgement

How was the support of this project by the Government of Ontario, through the Ministry of Tourism, Culture and Sport, acknowledged? (Please include a sample of materials where support has been acknowledged.)

We have acknowledged the support of this project in every way we can think of... through the local media, on our website and Facebook page and in the museum quarterly newsletters. We also have posted information at our public research computer station to ensure that those who use the database are aware of the considerable financial support that made it possible.

Statement by Grant Recipient

I hereby certify that the information provided in this report is true, correct and complete in every respect and that, pursuant to section 19 of the Museums and Technology Fund Terms and Conditions, all records of revenues, purchases and expenditures for this project will be kept and be available for review by the Ministry and its agents for a period of seven (7) years after the project is completed.

Authorized Signing Officer (for Applicant)

Name (print)	Position or Title	Signature	Date
Sherry George	Museum Curator		May 28/14
Name of Organization			
Fort Frances Museum & Cultural Centre, Town of Fort Frances			

Ministry Use Only	CIMS Project File #	IRIMS File #	
Comments Please provide any general comments or impressions on this project.			
I have reviewed the Post Project Report and financial information, and deem them acceptable in all respects. I am satisfied that the funds given in support of this project were properly spent, and that the project was completed as originally proposed. I recommend that this file be closed.			
Name (print)	Position or Title	Signature	Date
Management Approval of PPR I am satisfied that the funds given in support of this project were properly spent and accounted for. I approve the closure of this file.			
Manager's Name (print)	Position or Title	Signature	Date



Sherry George/Frances

06/03/2014 11:46 AM

To "Museum and Technology Fund (MTCS)" <mtf-fmt@ontario.ca>

cc "Gushulak, Heather (MCI)" <Heather.Gushulak@ontario.ca>, Jason Kabel/Frances@Frances

bcc

Subject Re: Notice of Final Payment and Closure of MTF File #2012-08-1-6222557

MTF FILE
CLOSURE
NOTICE

History:

This message has been replied to and forwarded.

Thank you so very much. I want you to know that this would not have happened without your very generous support. It truly was instrumental.

Sherry

Sherry George, Curator
Fort Frances Museum
259 Scott Street
Fort Frances, ON P9A 1G8
807 274-7891
fax: 274-4103

"Museum and Technology Fund (MTCS)" <mtf-fmt@ontario.ca>



"Museum and Technology Fund (MTCS)" <mtf-fmt@ontario.ca>

06/03/2014 11:40 AM

To "sgeorge@fort-frances.com" <sgeorge@fort-frances.com>

cc "Gushulak, Heather (MCI)" <Heather.Gushulak@ontario.ca>

Subject Notice of Final Payment and Closure of MTF File #2012-08-1-6222557

Sherry George, Museum Director
Corporation of the Town of Fort Frances – Fort Frances Museum & Cultural Centre
320 Portage Avenue
Fort Frances, ON P9A 3P9

June 3, 2014

Notice of Final Payment and Closure of MTF File #2012-08-1-6222557

Dear Mrs. George:

We have completed our review of your Museums and Technology (MTF) Post-Project Report detailing work undertaken in the Fort Frances Museum & Cultural Centre's *One Step Towards Full Digitization* project.

Your organization's grant file indicated above is now closed, and the second and final payment in the amount of \$3,988 has been submitted for payment to the account we have on file.

Please note that the financial records for the project must be kept for at least seven years from the date of this letter in case they are required for an audit.

The Ministry of Tourism, Culture and Sport is committed to fostering a prosperous creative economy and vibrant, liveable communities in Ontario, and we are pleased to see how the funds received enabled you to achieve your project goals.

Best wishes and continued success.

Michelle Sale

A/ Manager, Culture Programs Unit
Ministry of Tourism, Culture and Sport
Programs and Services Branch
401 Bay Street, Suite 1700
Toronto, ON M7A 0A7
Tel: (416) 212-4013
Fax: (416) 212-1802
Email: michelle.sale@ontario.ca



BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT

MINUTES of the Regular Board of Health Meeting

April 30, 2014

Kenora NWHU City View Office Boardroom

~~~~~

**PRESENT:** Julie Roy, Chair

John Albanese, Carol Baron, Jim Belluz, Dennis Brown, Shayne MacKinnon, Paul Ryan,  
Trudy Sachowski, Sharon Smith, Doug Squires, Bill Thompson

**IN ATTENDANCE:**

Dr. Kit Young Hoon, Medical Officer of Health

Mark Perrault, CEO

Lee Pitt, Manager, IT & Operations

Jennifer McKibbin, Manager, Environmental Health & Smoke-Free Ontario

Thomas Nabb, Public Health Inspector

Dorothy Strain, Secretary to MOH/BOH (Recorder)

**REGRETS**

### 1. CALL TO ORDER

Meeting Chair Julie Roy called the meeting to order at 8:35 a.m. She noted that John Albanese and Dennis Brown informed they must leave the meeting early.

### 2. APPROVAL OF AGENDA

#### 2.1 Delete:

9. Appointment of Acting Medical Officer of Health, 2014-2015

|                                                                                               |                           |
|-----------------------------------------------------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 57-2014</b>                                                           |                           |
| THAT the Agenda for the Board of Health meeting dated April 30, 2014, be approved as amended. | J. Belluz<br>S. MacKinnon |

### 3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None was declared.

### 4. CLOSED MEETING SESSION

#### 4.1 Education Sessions: *Performance Indices*

At 8:40 a.m. Board of Health members moved to an in camera (closed meeting) session.

|                                                                                                                                                                                                     |                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 58-2014</b>                                                                                                                                                                 |                           |
| THAT the Board of Health moves to an in camera session to discuss:<br><i>Personal matters concerning Board appointments</i><br><i>Board of Health education session: IT &amp; Operations update</i> | S. MacKinnon<br>J. Belluz |



At 10:55 a.m. Board of Health members moved out of the in camera session to resume regular business.

Lee Pitt, Jennifer McKibbin and Thomas Nabb left the meeting at 10:55 a.m.

|                                                                                         |                         |
|-----------------------------------------------------------------------------------------|-------------------------|
| <b>Motion / Resolution: 59-2014</b>                                                     |                         |
| THAT the Board of Health moves out of the in camera session to resume regular business. | S. MacKinnon<br>P. Ryan |

A short recess was taken at 10:55 a.m.

The Chair called the meeting to order at 11:10 a.m.

## 5. MINUTES OF BOARD OF HEALTH MEETING, March 26, 2014

|                                                                                              |                           |
|----------------------------------------------------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 60-2014</b>                                                          |                           |
| THAT the Minutes of the Board of Health meeting held March 26, 2014, be approved as written. | J. Belluz<br>S. MacKinnon |

## 6. PUBLIC HEALTH PROGRAMS

### 6.1 Medical Officer of Health Report – *Provided by Dr. Kit Young Hoon, MOH* *Reference #2014-04-30-6.1*

#### Purpose

The purpose of this report is to update the board of health on:

- Issues that may impact the health of the population under the Northwestern Health Unit;
- Issues that may impact the operations of the Northwestern Health Unit;
- Issues that members of the Board of Health may have a prominent role or responsibility;
- Public Health issues that attract media attention; and
- The activities of the medical officer of health

#### Immunization of School Pupils Act – Changes Effective July 1, 2014

The *Immunization of School Pupils Act, 1990* outlines the powers of the medical officer of health to suspend students from school if they do not meet the requirements for immunization for designated diseases. Students can seek exemption from the vaccinations for medical reasons, or through statements of conscience or religious beliefs. Designated diseases include diphtheria, measles, mumps, poliomyelitis, rubella, and tetanus. Effective July 1, 2014, three additional infectious diseases have been added to the regulations:

- Meningococcal disease
- Pertussis or whooping cough
- Varicella or chicken pox

Staff are approaching this amendment to the regulations initially through education and communication with parents and students, and supporting students to obtain the vaccines. Letters of suspension are used when other avenues have not been successful.

Measles Activity Update

Measles activity continues nationally and internationally. The largest number of cases in Canada is seen in British Columbia and is related to a community that is opposed to vaccination. The cases in Ontario are directly related to travel, or spread from individuals who have travelled to countries where there is ongoing activity. There have been no cases in northern Ontario in 2014, and immunization rates for measles in the Northwestern Health Unit's catchment are reassuringly high (greater than 95%). Donna Stanley (Manager of Infectious Diseases) has used the media interest in the issue to highlight the importance of vaccination.

Lyme Disease

Lyme disease is a bacterial illness that is transmitted through the bite of a blacklegged or deer tick. The illness can start with a rash and symptoms of headache, body pains, and neck stiffness. The disease may progress to affect the joints, heart and nervous system.

Surveillance of Lyme disease in 2013 has shown that there is a population of blacklegged ticks infected with Lyme disease in the Rainy River District. The public can protect themselves by using DEET-containing insect repellants, wearing light coloured clothing that covers as much skin as possible, avoiding areas with tall grass and checking for ticks after being outdoors.

Actions to be taken by staff in 2014 will include:

- Continued testing of ticks submitted by the public
- Surveillance of human cases of Lyme disease
- Active surveillance for ticks
- Communication to the public and those who could be exposed
- Communication to the medical community.

Electronic Cigarettes – Summary of the Research Evidence

E-cigarettes, or electronic cigarettes, are battery-operated devices that produce an aerosol for inhalation. They usually contain nicotine, propylene glycol and flavourings (fruit, mint, chocolate, etc.).

**The lack of conclusive research on the harms and benefits of this product have led to conflicting public health opinions on this device.**

Proponents of e-cigarettes refer to evidence that the device assists with smoking cessation similar to nicotine replacement therapy; however, the research includes low-quality small studies, and the results are not consistent. **More research is required to conclude that e-cigarettes are an effective cessation method.** It is likely that for smokers there is less individual harm from using e-cigarettes than regular cigarettes, as the majority of harm comes from the tobacco and products of combustion that are not present in e-cigarettes (nicotine is the addictive product of both cigarettes and e-cigarettes). There are theoretical concerns that using e-cigarettes may delay smoking cessation as it allows a person to continue smoking in restricted places.

The concerns for e-cigarettes are related to **lack of research on their potential harms:**

- Safety: what are the long-term harms of the chemicals and components of the e-cigarettes? What are the standards that should apply to the chemicals that can be used, and their concentrations in e-cigarettes?
- Smoking Initiation: Does the use of e-cigarettes at an individual level increase the likelihood of cigarette smoking?
- Normalization of smoking: Does the increasing popularity of e-cigarettes normalize smoking behaviours and increase tobacco smoking rates?
- Air pollution: How does use of e-cigarettes impact on indoor air pollution?

Of concern is **the increasing popularity of e-cigarettes particularly among youth.**

American studies demonstrated that the percentage of high school students that have ever tried e-cigarettes increased from 4% to 10% from 2011 to 2012. Smaller studies indicate similar increases among Canadian youth. The use of flavors in these products can be particularly attractive to these younger age groups.

E-cigarettes may also be potentially harmful through accidental ingestion or exposure to nicotine in liquid form (inhalation, eye and skin exposure). Recent research shows there are an increasing number of calls to the poison centre in the United States related to such accidental exposures.

**E-cigarettes are not regulated as a tobacco product and therefore there are no restrictions on marketing, sale to minors, the use in public spaces, and the labelling or standards.** Products containing nicotine are regulated by the federal *Food and Drugs Act*, which requires authorization to allow the sale, marketing or distribution of the product. The product must have demonstrated effectiveness, quality and safety. To manoeuvre around the legislation, e-cigarettes are generally sold without nicotine; but nicotine cartridges can be obtained separately. The Food and Drug Administration of the United States plans to regulate e-cigarettes as a tobacco product.

Staff at Northwestern Health Unit will continue to monitor the research evidence around the harms, benefits and uses of e-cigarettes to determine appropriate future action.

#### Alcohol Availability

In 2012 the Ontario Ministry of Finance indicated their intention to explore additional formats for the sale of alcohol with stated reasons of increasing convenience for consumers and increasing revenues to decrease the deficit. Since that time, there have been announcements on the sale of wine at farmers' markets and sale of all forms of alcohol at grocery store.

Long-term consumption or excessive use of alcohol is associated with a number of health harms including cancer, hypertension, stroke, and disease of the liver, pancreas, stomach, heart and nervous system. Consumption of alcohol during pregnancy has detrimental effects on brain development and increases the risk of low birth weight and fetal alcohol spectrum disorder. Excessive, heavy or frequent alcohol intake increases the risk of injury, e.g., motor vehicle accidents, and can lead to social problems such as increased crime and violence, family dysfunction, financial problems and difficulties with work or school.



Policies that allow the sale of alcohol at grocery stores or farmers' markets, or increase the number or density of retail outlets, will increase the availability of alcohol. An increase in the availability of alcohol has been associated with an increase in alcohol consumption and its associated harms including violence, public disruption, alcohol related accidents and suicide. Control of alcohol availability is a key policy tool to control the harmful effects of alcohol.

The Association of Local Public Health Agencies (alPHA) and other public health organizations have repeatedly advocated for continued controls on alcohol availability. This issue will be discussed at the next Council of the Medical Officers of Health meeting on April 23, 2014.

#### Skin Cancer Prevention (Tanning Beds) Act, 2013

The new *Skin Cancer Prevention Act, 2013* comes into effect on May 1, 2014. The purpose of this legislation is to reduce the harmful effects of tanning (i.e., skin cancer including malignant melanoma). Of particular concern is the harmful effect of tanning before the age of 35, which increases the risk of cancer by 60-70%.

The legislation outlines that:

- Tanning bed operators do not provide tanning services to those less than 18 years, and ask for proof of identification from those who appear less than 25 years
- Tanning bed establishments have four types of signage (see appendix)
- Tanning bed operators inform the medical officer of health of the location and contact information of their establishment.
- Inspections are performed on tanning bed establishments
- The sale, advertising or marketing of tanning bed services to those less than 18 years are prohibited.
- Individuals using the tanning bed services are provided with protective eyewear.

The Ontario Public Health Standards have been changed, and the responsibilities of the local health unit will be outlined in the Chronic Disease Standard and the Tanning Beds Compliance Protocol, 2014. The Protocol outlines the role of the health unit as:

- Inspection which is complaint-based
- Enforcement with the use of fines
- Education
- Data collection and reporting

There are approximately fourteen tanning bed establishments in the Northwestern Health Unit's catchment. From May 1, 2014, there is a grace period of six months to allow inspector education and outreach. Local health units will be allowed to apply for additional 100% funding for activities falling under this legislation, which can include travel, additional staffing, and communication /promotion.

#### Youth Suicide Prevention Regional Planning

On April 10-11, Firefly hosted a regional planning session for youth suicide prevention. The session was conducted over 1.5 days in Dryden. I attended the first half day, and Deanna Kruger (Public Health Nurse) attended the second day. The day was facilitated by Dr. Ian Manion, who is the Executive Director of the Ontario Centre of Excellence for Child and

Youth Mental Health. The purpose of the Centre is to support communities and organizations around mental health for children and youth through a variety of tools to assist in program planning, community engagement, implementation and evaluation.

The purposes of the regional planning session included knowledge exchange for the research evidence on youth suicide, informing participants of a new website to assist communities around youth suicide prevention planning, bringing stakeholders together to discuss the strengths and weaknesses of the community, and possibly establishing initial next steps and champions around youth suicide prevention.

Key partners at the meeting included Firefly, school boards, the health care sector, adult mental health organizations, and community organizations. Discussion at the tables focused primarily on early detection of youth at high risk for suicide and providing adequate and timely health care services. Such conversations are particularly relevant to the school boards, and organizations that provide direct patient management. There was less of a focus on primary prevention efforts, e.g., increasing the resilience of youth; or addressing substance misuse.

The Youth Suicide Prevention Plan for Ontario falls under the Comprehensive Mental Health and Addictions Strategy lead by the Ministry of Children and Youth Services. The Mental Health and Addictions strategy is also predominantly focused on early detection and treatment of mental illness.

The mandate of local public health under the Ontario Public Health Standards (OPHS) does not explicitly have standards or protocols dedicated to youth suicide prevention; but the OPHS does include suicide under injury prevention. In addition, the health unit's work related to substance misuse and the school programs would be linked to youth suicide prevention efforts.

Staff at NWHU who can potentially be in contact with high-risk youth have received training to prevent the immediate risk of suicide at the individual level. As the youth suicide regional plan develops, NWHU may play a supportive role in the plan (e.g., communication campaign to reduce the stigma of mental illness, use of social media to engage youth, measurement and monitoring, etc.)

#### Sioux Lookout First Nations Health Authority (SLFNHA) Public Health Working Group

The SLFNHA Public Health Working Group met for a face to face meeting in Toronto on April 3. Representatives were present from SLFNHA, Ministry of Health and Long-Term Care, Health Canada, Thunder Bay District Health Unit, NWHU and First Nation Communities.

The full-day meeting allowed discussion on the vision of a future public health system for the First Nation Communities served by SLFNHA, and the setting of a realistic timeline and the milestones in progressing towards that vision. A few members of the group will be initiating a community engagement process with five pilot First Nation communities in order to assess what public health services and gaps exist for the community, clarify expectations and improve the communities understanding of public health.

Next steps will involve further meetings to discuss the details of a SLFNHA public health system including services provided, governance, and organizational structure.

Other activities of the MOH

- Attended The Ontario Public Health Convention (TOPHC) in Toronto on April 1, which was both a networking opportunity and an avenue of updating on the research evidence for public health practice (two sessions: e-cigarettes, and sodium).
- Attended a Farewell event during TOPHC for retiring medical officers of health: networking opportunity to strengthen relationships with other medical officers of health
- Attended a community engagement meeting in Fort Frances hosted by the North West Local Health Integration Network. Representatives of the LHIN presented on the North West LHIN Health Services Blueprint or 10 year plan for the health care system in northwestern Ontario.
- Media release on the new MOH of the NWHU resulted in interviews with a variety of media outlets, primarily from Dryden, Fort Frances and Kenora.
- Updated and reviewed medical directives in the Infectious Disease and Vaccine Preventable Diseases programs.

Additional Verbal Report, Update- Provided by Dr. Young Hoon

Dr. Young Hoon provided updates for the program reports provided to the meeting.

Measles update: Confirmed cases have been recorded in the northwestern Ontario and Manitoba regions. Numbers of confirmed cases are low and are travel-related.

Lyme disease: Information will be provided to area physicians in connection with the public communication campaign that will be launched this spring. Alternate methods to connect with family physicians are being explored.

Alcohol availability: An organizational response to the Ontario government's proposed legislation to expand points of sale (e.g., grocery stores) is being considered by the management team.

Discussion was referred to the Board of Health meeting, June 27, 2014.

*Skin Cancer Prevention Act:* A media release dated April 28, 2014, from the Ministry of Health and Long-Term Care was distributed. The Act comes into effect on May 1, 2014.

Youth suicide: Government activity is currently centered upon diagnosis and treatment. Dr. Young Hoon is connecting with regional community leads to discuss gaps in collective community resources to address the issue (e.g., establishing treatment centres).

There was discussion about advocacy roles for public health, for promotion of mental health and reducing stigma of mental illness, e.g., through our social media channels, and also for the establishment of area treatment centres and enhanced resources.

**6.2 Sexual Health & Harm Reduction Program Report**

*Reference #2014-04-30-6.2 The Report will be kept on file*

**6.3 Speech, Hearing & Vision Program Report**

*Reference #2014-04-30-6.3 The Report will be kept on file*

**6.4 Foundations Team- Epidemiologist Report**

*Reference #2014-04-30-6.4 The Report will be kept on file*



|                                                                            |                         |
|----------------------------------------------------------------------------|-------------------------|
| <b>Motion / Resolution: 61-2014</b>                                        |                         |
| THAT the Report of the Medical Officer of Health be accepted as presented. | S. MacKinnon<br>P. Ryan |

|                                                                                                                                                                                                                                               |                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>Motion / Resolution: 62-2014</b>                                                                                                                                                                                                           |                             |
| THAT the following program reports be received:<br>Report #:<br>2014.04.30.6.2: Sexual Health & Harm Reduction Program<br>2014.04.30.6.3: Speech, Hearing & Vision Program Report<br>2014.04.30.6.4: Foundations Team – Epidemiologist Report | B. Thompson<br>S. MacKinnon |

## 7. CORPORATE ADMINISTRATION

### 7.1 Chief Executive Officer Report -Mark Perrault, CEO

Reference #2014-04-30-7.1

#### Purpose

To inform the Board of Health of issues that have developed since the last Board of Health meeting that may have an impact on the operations of the Health Unit, but do not warrant as separate report, and of the activities of the Chief Executive Officer. This report will complement the separate finance report.

#### DO ONE THING Conference

Conference passes have been on sale since March 28 and are lower than hoped. We are missing representation from all but two municipalities and other key health partners, so we expect that registration will pick up in the next few weeks as we get closer to the conference date. They will be available at the Conference website, [www.doonethingconference.ca](http://www.doonethingconference.ca).

Tickets for the Rick Mercer evening, Tuesday, May 27, went on sale to the public on April 15. Conference attendees will be able to secure additional tickets if they so wish when they purchase their conference pass.

On the second night of the Conference, Wednesday, May 28, we will be hosting a public Recognition of Service reception for Dr. Arthurs at the Kenora White Cap pavilion from 5:00-6:00 p.m., with entertainment and light refreshments provided.

#### Northwestern Health Unit New Website

Due to a crunch experienced from staff leaves and the launch of the Do One Thing Campaign and Conference in May, we are delaying the official rollout of the new Health Unit website until September. While the site is built, there is more work that needs to be done to populate the community pages. The consensus of staff involved with website production was that we would rather launch a finished product rather than have parts still under construction at launch date.

#### Other Activities

On April 3<sup>rd</sup> I attended the Sioux Lookout First Nations Public Health Pilot meeting in Toronto with Dr. Kit Young Hoon (she has done a summary in her report).

I attended the Ministry of Health and Long-term Care's Strategic Plan Table 5 meeting in Toronto on April 14. The meeting focus was health human resources. While the conversations are considered confidential, I can report that progress is being made and I am glad I am there to represent the interests of the smaller health units.

The remainder of my time was spent on a legal issue, hiring of a new Finance department staff member and taking some personal leave.

Additional Verbal Report, Update –Provided by Mark Perrault, CEO

Do One Thing Conference Update: Uptake for registrations has been slow to date. Some area communities have no representation. Staff will be contacting local agencies and organizations to promote the Conference and to identify any barriers to attendance, e.g., for concerns for registration costs.

|                                                                          |                           |
|--------------------------------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 63-2014</b>                                      |                           |
| THAT the Report of the Chief Executive Officer be accepted as presented. | J. Belluz<br>S. MacKinnon |

Board members recessed at 12:10 p.m.

John Albanese and Dennis Brown left the meeting at 12:30 p.m.

The Chair called the meeting to order at 12:50 p.m.

**7.2 Finance Report – provided by Mark Perrault, CEO**

*Reference #2014-04-30-7.2 The report will be retained on file.*

Information was provided regarding the rescheduling of the Auditors' presentation of 2013 audited financial statements to the Board of Health meeting on May 29.

The General Account report for the First Quarter to March 31, 2014, was distributed and reviewed. The Funding Transfer status report (2011-present) that tracks deferred revenues and settlements for fundings received was distributed and reviewed.

Attachment 1, Draft Year-End 2013 Cost Shared and Mandatory Programs to the Finance Report was reviewed.

|                                                   |                           |
|---------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 64-2014</b>               |                           |
| THAT the Finance Report be accepted as presented. | T. Sachowski<br>J. Belluz |

**7.2.1. NWHU 2014 Program Budgets**

The budget process for these programs was explained. Funding is 100% funded. Annual funding amounts are determined by the Ministry of Children and Youth Services.

|                                                                                                                                                         |                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>Motion / Resolution: 65-2014</b>                                                                                                                     |                             |
| THAT the budget for the Blind Low Vision program for the funding amount of \$47,630 be approved for the budget period April 1, 2014, to March 31, 2015. | B. Thompson<br>T. Sachowski |
| Full (100%) funding is provided by the Ministry of Children and Youth Services, Early Learning and Development Branch.                                  |                             |

|                                                                                                                                                                                                                                                                          |                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>Motion / Resolution: 66-2014</b>                                                                                                                                                                                                                                      |                           |
| THAT the budget for the Kenora Rainy River Preschool Speech and Language program for the funding amount \$829,941 be approved for the budget period April 1, 2014, to March 31, 2015.<br>Full (100%) funding is provided by the Ministry of Children and Youth Services. | T. Sachowski<br>J. Belluz |

|                                                                                                                                                                                                                                           |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Motion / Resolution: 67-2014</b>                                                                                                                                                                                                       |                          |
| THAT the budget for the Infant Hearing program for the funding amount of \$126,878 be approved for the budget period April 1, 2014, to March 31, 2015.<br>Full (100%) funding is provided by the Ministry of Children and Youth Services. | S. Smith<br>T. Sachowski |

|                                                                                                                                                                                                                                                                                                                                                                   |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Motion / Resolution: 68-2014</b>                                                                                                                                                                                                                                                                                                                               |                        |
| THAT the budget for the Student Nutrition program for the fiscal year April 1, 2014, to March 31, 2015, for the total funding amount of \$374,271 be approved:<br>Program funding grant: \$260,871<br>Food and Logistic Coordinator position: \$71,400<br>Food Grant: \$42,000<br>Full (100%) funding is provided by the Ministry of Children and Youth Services. | D. Squires<br>C. Baron |

## 8. REPORT OF EXECUTIVE COMMITTEE MEETING, APRIL 17, 2014 -

Committee Chair Doug Squires provided a verbal report of the Committee's meeting.

Electronic format for Board of Health documentation: Committee members received iPad notebooks for piloting electronic format for documentation during the remainder of 2014. The Board plans to move to electronic documentation using tablets in 2015.

Report #2014.04.17.8, an update on plans for a Board of Health orientation and reference handbook in electronic format was reviewed by the Committee. The handbook will be stored on Board members' tablets.

Medical Officer of Health Leave of Absence: Plans for medical officer of health coverage for Dr. Young Hoon's leave of absence were discussed. Management hopes to submit a plan for Board approval to the May 29 Board of Health meeting.

### 8.1 NWHU Policy Revision – Mark Perrault, CEO

Mark Perrault, CEO, explained proposed revisions to Policy, Accumulated Surplus- Current and Reserve Fund. The proposed revisions were reviewed at the Executive Committee meeting.

Committee Chair Doug Squires conveyed the Committee's recommendation that the Board approve the revisions as presented.

|                                                                                                                                                                                                                                        |                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Motion / Resolution: 69-2014</b>                                                                                                                                                                                                    |                       |
| THAT revisions to Policy, Accumulated Surplus – Current and Reserve Fund be approved.<br>Revisions clarify the timeline for the Board of Health's review of the Current Fund following receipt of fourth quarter financial statements. | D. Squires<br>P. Ryan |



**8.2 Risk Assessment of NWHU Current Fund – Mark Perrault, CEO**

Mark Perrault explained the determination of the 2013 surplus funds in accordance with approved revisions to Policy, Accumulated Surplus- Current and Reserve Fund. Committee Chair Doug Squires conveyed the Committee's recommendation that the Board approve the proposed reallocation to obligated municipalities as presented.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Motion / Resolution: 70-2014</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
| THAT, following a risk assessment of the fourth quarter results for 2013 for cost shared programs according to Policy, Accumulated Surplus – Current and Reserve Funds, the Board of Health has identified a surplus of municipal levy funds in the amount of \$124,630; and approves a reallocation of same funds to its obligated municipalities according to the same municipal population-based funding formula under which they were levied in 2013. | C. Baron<br>S. Smith |

|                                                                                                          |                         |
|----------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Motion / Resolution: 71-2014</b>                                                                      |                         |
| THAT the verbal report of the Executive Committee meeting held April 17, 2014, be received as presented. | B. Thompson<br>C. Baron |

**9. APPOINTMENT OF ACTING MEDICAL OFFICER OF HEALTH, 2014-2015**

*This agenda item was deleted.*

**10. REPORT OF alPHA BOARD OF DIRECTORS MEETING, MARCH 28, 2014**

*Reference #2014-04-30-10 The report will be retained on file.*

The report was submitted to Northwestern and Thunder Bay District Boards of Health by Julie Roy, North West Region representative to the Association of Local Public Health Agencies (alPHA) Board of Directors. The North West Region comprises both Boards of Health.

|                                                                                                        |                        |
|--------------------------------------------------------------------------------------------------------|------------------------|
| <b>Motion / Resolution: 72-2014</b>                                                                    |                        |
| THAT the report of the alPHA Board of Directors meeting held March 28, 2014, be received as presented. | D. Squires<br>C. Baron |

**11. NON AGENDA ITEMS**

There were no additional agenda items identified.

**12. NEXT MEETING DATE****Next Regular Meeting**

Date: Thursday, May 29, 2014 Start time: 1:00 p.m.

Location: Kenora City View Office Boardroom

**13. ADJOURNMENT**

The Chair adjourned the meeting at 1:35 p.m.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS ..... DAY OF .....2014

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MEETING CHAIR, BOARD OF HEALTH

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RECORDING SECRETARY

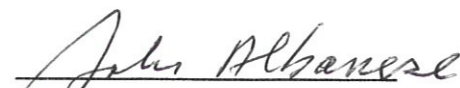
**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**

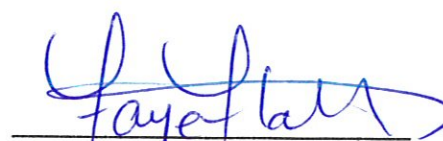
Minutes of Meeting – 5 May 2014 (Session 52)

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Monday the 5<sup>th</sup> day of May 2014 from 8:00 a.m., with the following persons present:

J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, F. Flatt, R. Avis, P. Briere, T. Rob

1. CALL TO ORDER – 8:00 a.m.
2. IDENTIFICATION OF NON-AGENDA ITEMS - None
3. DISCLOSURE OF PECUNIARY INTEREST – None
4. MINUTES OF PREVIOUS MEETING – The minutes of April 21 2014 were approved as circulated (Wiedenhoeft/Kitowski).
5. REFERRALS FROM COUNCIL
  - a. Request (April 25, 2014) from District A1 Senior Games – Fort Frances Committee re: Suspension of Calendar Parking June 24, 25 and 26, 2014 on Nelson Street in area of Sister Kennedy Centre (session 102) - Recommendation to Council to approve the request as set out in report of P. Briere, By-Law Enforcement Officer.
  - b. Request (April 12, 2014) from Rainy River District Stewardship re: Request to Plan Trees on Town of Fort Frances property in 2014 and 2015 – Recommendation to Council to approve the request for the first location noted in request, subject to consideration of concerns, if any, from Operations & Facilities Executive Committee.
6. NON-AGENDA ITEMS - None
7. IN CAMERA - None
8. INFORMATION ITEMS - None
9. NEXT REGULAR MEETING DATE - 20 May 2014 at 8:00 am
10. MEETING CLOSE – The meeting closed at 8:17 a.m.

  
 Chairperson

  
 Municipal Planner/Secretary



## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 8

Tuesday, May 6, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, May 6, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Laurie Witherspoon, Treasurer

REGRETS: Mark McCaig, CAO

Called to order 12.00 p.m.

1.    **Non–Agenda:**
  - i)     In-Camera – Fort Frances Clinic Holdings Ltd.
  - ii)    Councillor Paul Ryan NOMA per diem
  - iii)   Councillor Andrew Hallikas NOMA per diem
  - iv)    Councillor Ken Perry NOMA per diem
  - v)     Mark McCaig, CAO – University of Waterloo Economic Development Course Travel Claim
  - vi)    Mark McCaig, CAO Purchase Card Expenses
  
2.    **Disclosure of pecuniary interest and the general nature thereof:** Councillor Paul Ryan declared a conflict of interest on item 6 ii) for his NOMA per diem claim, Councillor Andrew Hallikas declared a conflict of interest on item 6 iii) for his NOMA per diem claim, and Councillor Ken Perry declared a conflict of interest on item 6 iv) for his NOMA per diem claim.
  
3.    **Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on April 22, 2014 be approved as circulated.

CARRIED.
  
4.
  - i)     Councillor R. Wiedenhoeft NOMA Per Diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Rick Wiedenhoeft in the amount of \$300.00 to attend the NOMA Conference.
  
  - ii)    Councillor J. Albanese NOMA Per Diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor John Albanese in the amount of \$300.00 to attend the NOMA Conference.

Meeting – May 6, 2014  
Page 2

4.     iii)     O. Regulation 284/09 Budget Matter – The Committee recommended to receive the Ontario Regulation 284/09 disclosure report for the 2014 Operating Budget.

**5.     Outstanding Items:**

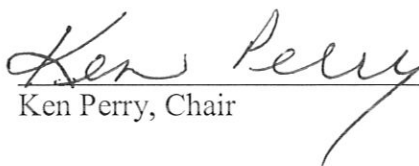
- i)     Old Shambles Road – CAO/Solicitor
- ii)    Couchiching Sewer and Water Agreement Signage
- iii)   Indigent Burial Policy – G. Treftlin, Clerk

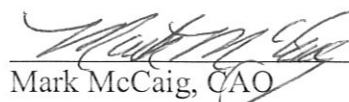
**6.     Non-Agenda Items:**

- i)     **In-Camera Discussion:** Front Street – Fort Frances Clinic Holdings Ltd.  
**Paul Ryan – Andrew Hallikas:** THAT the Administration & Finance Executive Committee now meet in-camera in order to address personal matters about an identifiable individual, including municipal or local board employees.
- ii)    Councillor Paul Ryan NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Paul Ryan in the amount of \$300.00 to attend a the NOMA Conference.
- iii)   Councillor Andrew Hallikas NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Andrew Hallikas in the amount of \$300.00 to attend a the NOMA Conference.
- iv)    Councillor Ken Perry NOMA per diem – The Committee recommended to approve the April 23 - 25, 2014 per diem claim as submitted by Councillor Ken Perry in the amount of \$300.00 to attend a the NOMA Conference.
- v)     Mark McCaig, CAO University of Waterloo Economic Development Course Travel Claim – The Committee recommended to approve the April 25 to May 4, 2014 travel claim for Mark McCaig, CAO in the amount of \$836.74 to attend the Year 1 – Fundamentals of Community Economic Development Course held at the University of Waterloo.
- vi)    Mark McCaig, CAO Purchase Card Expenses – The Committee recommended to approve the purchase card expenses in the amount of \$638.89 for Mark McCaig, CAO Thunder Bay meeting attended March 14, 2014 and cell phone upgrade.

7.     **Information:** None

8.     **Next meeting date:** Tuesday, May 20, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 9

Tuesday, May 20, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, May 6, 2014 at 12:00 p.m.

**PRESENT:** Councillor Ken Perry, Councillor Andrew Hallikas, Councillor Paul Ryan and Mayor Roy Avis

**ALSO PRESENT:** Debbie Scofield, Deputy Treasurer, Glenn Treflin, Clerk, Aaron Petrin, HR Manager

**REGRETS:** Mark McCaig, CAO, Laurie Witherspoon, Treasurer

Called to order 12.00 p.m.

**1. Non-Agenda:**

- i) Mayor R. Avis Resolute FP Meeting Per Diem & Travel Expenses
- ii) Indigent Burial Policy
- iii) Annual Review of Occupational Health & Safety and Workplace Violence & Harassment Policies
- ii)

- 2. Disclosure of pecuniary interest and the general nature thereof:** Councillor Paul Ryan declared a conflict of interest on item 4 v) for his travel expenses & per diem claims with regard to the Resolute FP Meeting attended in Thunder Bay; Mayor Roy Avis declared a conflict of interest on item 6 i) for his travel expenses & per diem claims with regard to the Resolute FP Meeting attended in Thunder Bay.

- 3. Andrew Hallikas – Paul Ryan:** That the minutes from the previous meeting held on May 6, 2014 be approved as circulated.

CARRIED.

- 4.**
- i) Councillor D. Kitowski NOMA Per Diem – The Committee recommended to approve the April 24, 2014 per diem claim as submitted by Councillor Doug Kitowski in the amount of \$150.00 to attend a the NOMA Conference.
  - ii) OGRA – MMS Litigation Reserve – The Committee recommended to direct the Ontario Good Roads Association to retain the remaining Minimum Maintenance Standards (MMS) Litigation funds in the amount of \$501.00 in their Reserve.
  - iii) Rainy River Vet Services Committee Annual Financial Request – The Committee to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 to support the request from the Rainy River Vet Services Committee.



Meeting – May 20, 2014

Page 2

- iv) MOS – Requests for Reconsideration – The Committee recommended to receive the Minutes of Settlement for properties located at 1711 Colonization Road W and Sixth Street W (Plan 48M 357 Lot 31 PCL 31-1) for the 2013 taxation year.
- v) Councillor P. Ryan Resolute FP Meeting Per Diem & Travel Expenses – The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$197.00 as submitted by Councillor Paul Ryan for his attendance at a meeting with Resolute Forest Products Ltd. held May 13, 2014 in Thunder Bay.

**5. Outstanding Items:**

- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage
- iii) Indigent Burial Policy – G. Treftlin, Clerk

**6. Non-Agenda Items:**

- i) Mayor R. Avis Resolute FP Meeting Per Diem & Travel Expenses – The Committee recommended to approve the per diem and travel expense claims for Mayor Roy Avis in the amount of \$348.32 to attend a meeting at Resolute Forest Products in Thunder Bay on May 13, 2014.
- ii) Indigent Burial Policy – The Committee recommended adoption of the policy for Burial of Deceased Indigent Patients of Hospitals and Unclaimed Found Bodies.
- iii) Annual Review of Occupational Health & Safety and Workplace Violence & Harassment Policies – The Committee recommended authorization of the annual approval of the Occupational Health and Safety Policy and the Workplace Harassment and Violence Policy.

**7. Information:**

- i) General Fund Operating, Water & Sewer Financial Statements as at April 31/14
- ii) Capital Fund Financial Statements as at April 30, 2014
- iii) Administration & Finance Department Stats as April 30, 2014

**8. Next Meeting Date:** Tuesday, June 3, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO

**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Tuesday, May 20, 2014    **Session No.** 59

This meeting of the Community Services Executive Committee was held in the '52 Canadians Meeting Room at the Memorial Sports Centre.

**Committee Members present:** A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; R. Avis – Mayor; J. Kabel – Division Manager

**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:28 am. J. Kabel recorded the minutes of the meeting.

**DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):**

NIL

**APPROVAL OF MINUTES:**

Minutes of the April 21, 2014 Community Services Executive Committee meeting were approved as circulated.

**BUSINESS ARISING FROM THE MINUTES:**

NIL

**ITEMS REFERRED FROM COUNCIL:**

NIL

**NEW BUSINESS:**

**OPEN SESSION**

- a) Telcom Enterprises 2<sup>nd</sup> interim report & invoice – the committee recommended to Council to endorse the payment of \$16,165.98 to Telcom Enterprises based on 50% realized savings for 18 months of telecommunication savings as signed in the agreement dated August 2013.
- b) Sister Kennedy Centre Policies and Procedures – a good discussion led to the recommendation to have Council support the development of the presented policies for the Sister Kennedy Centre through the policy committee with Sister Kennedy Centre Board approval.
- c) Townshend Theatre Asset Management – Reserve Fund Request – the committee made suggestion to Mayor and Council to approve an additional \$600 on top of the previously approved \$11,000 from the Townshend Theatre Capital Reserve for capital equipment replacement.

- d) Fort Frances Lakers Account – A discussion of the outstanding Lakers account similar to past years led to the direction for J. Kabel to follow up with Lakers financial representatives for a schedule of fundraising efforts throughout the summer and payment plans.

**NON-AGENDA ITEMS:**

- a) Customer Complaint – The Complaint was received and the matter is to proceed as directed.

**INFORMATION:**

- a) Next Meeting Date – Monday, June 2, 2014.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:23 am.



Chair



Manager (or Superintendent)/Secretary





## Operations & Facilities Executive Committee

### Minutes of Meeting

**Date: Wednesday, May 21, 2014 Session No. 78**

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, May 21<sup>st</sup>, 2014 from 7:30 a.m. to 8:45 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Paul Ryan, Ken Perry and Doug Brown.

Also Present: Guest – Trish Law ( 7:45 a.m. to 8:20 a.m.)

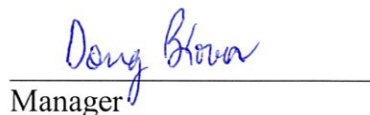
1. Call to Order 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
- 3) Non- Agenda Items: None
- 4) Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on May 7, 2014 – the minutes were approved as circulated.
  - 2) April 2014 Drinking Water Systems Monthly Summary Report – the April 2014 Water Systems Monthly Summary Report was reviewed and will be forwarded to Council for approval.
  - 3) Airport Facility – Renewal of Lease Agreement with Enterprise Rent-A-Car Canada Ltd. The administration report was reviewed and will be forwarded to Council for approval.
  - 4) Award Tender No. 14-OF-06 for Municipal Hazardous & Special Waste (MHSW) Service Provider to Host a Household Hazardous Waste Drop-off Event in 2014 – the administration report was reviewed and will be forwarded to Council for approval.
  - 5) Acceptance of the Asset Management Plan – Trish Law attended the meeting from 7:45 a.m. to 8:20 a.m. to discuss the Asset Management Plan prepared by Public Sector Digest. Trish explained how the Town's GIS data was uploaded and utilized by Public Sector Digest. The Asset Management Plan and associated administration report were reviewed where the administration report will be forwarded to Council for approval. Councillor Ken Perry informed the O & F Executive Committee that he will be voting against accepting the Asset Management Plan as he can't support a 2.3% tax increase for the next ten years.
4. Non-Agenda Items: None

5. Resolutions: None

Adjourned at 8:30 a.m.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

May 21, 2014 O&F Exec Minutes.doc