

TOWN OF FORT FRANCES

COUNCIL MINUTES

SESSION NO. 106

MAY 12, 2014

The meeting of Council of the Town of Fort Frances was held in the Council Chambers, Civic Centre on Monday, May 12, 2014 from 7:38 p.m. to 8:05 p.m.

PRESENT: Mayor R. Avis, (chaired 7:38 p.m. to 7:55 p.m. and 7:56 p.m. to 8:05 p.m.);
Councillors A Hallikas, D. Kitowski (chaired 7:55 p.m. to 7:56 p.m.), K. Perry,
G. Paul Ryan and R. Wiedenhoeft.

ALSO PRESENT: G. Treftlin, Clerk; J. Kabel, Manager, Community Services; D. Brown,
Manager, Operations & Facilities; L. Witherspoon, Treasurer.

1. Disclosure of pecuniary interest on agenda items by members:

- 1) Councillor K. Perry on Committee of the Whole agenda item 7.4 stating that the claim for per diem was his. He did not participate in any discussion of nor vote on the matter.
- 2) Councillor R. Wiedenhoeft on Committee of the Whole agenda item 7.6 stating that the claim for per diem was his. He did not participate in any discussion of nor vote on the matter.
- 3) Councillor A. Hallikas on Committee of the Whole agenda item 7.3 stating that the claim for per diem was his. He did not participate in any discussion of nor vote on the matter.
- 4) Councillor P. Ryan on Committee of the Whole agenda item 7.5 stating that the claim for per diem was his. He did not participate in any discussion of nor vote on the matter.
- 5) Mayor R. Avis on Committee of the Whole agenda item 7.1 stating that the claim for per diem was his. He did not participate in any discussion of nor vote on the matter. He turned the chair over to Deputy Mayor Doug Kitowski while the matter was considered.

2. Verbal communications:

- 1) S. Lange, President Local 538, CUPW presented to Council on CUPW's request for Council support in opposition to Canada Post's elimination of door-to-door delivery in favour of Community mailbox service.
- 2) D. Hicks, Chair, Friends of the Museum presented on a new initiative being implemented to promote the museum.

3. Written communications as per the agenda attached.

4. Non-agenda item:

- 1) Rainy River District Municipal Association general meeting May 21, 2014 in Emo.
- 2) Local Government Network Group meeting May 15, 2014 in Emo.

5. Resolutions

1311 Ryan-Hallikas: THAT the presentation by Sandra Lange, CUPW, Local 538 re: Canada post elimination of door-to-door delivery be received and further that Council hereby supports CUPW in its bid to have Canada Post reconsider its recent decision to cut services including the elimination of door-to-door delivery in favour of community mailbox delivery. CARRIED

1312 Hallikas-Ryan: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 6.1, 6.2, 6.3, 6.4, 6.5 and 6.6.
- 2) Council Consent Summary Report #3.1.
- 3) Council Consent items #3.3, 3.4 and 3.5. CARRIED

- 6.1 approved the March 2014 Drinking Water Systems Monthly Summary Report.
 - 6.2 approved entering into a one year Airport Terminal Building Space lease renewal agreement with Bearskin Lake Air Service LP.
 - 6.3 approved authorizing suspension of calendar parking in the 400 block of Nelson Street for the period of June 24-26, 2014 to accommodate the District 1 Senior Games at the Sister Kennedy Centre.
 - 6.4 approved a request from Rainy River District Stewardship to plant trees in the infill area along the ski trails off 8th Street and on the land (2 industrial lots) west of Webster Avenue between 6th and 8th Street; and deny the planting along McIrvine Road because of ongoing storm sewer maintenance activities.
 - 6.5 approved purchase card expenses in the amount of \$638.89 for M. McCaig.
 - 6.6 approved travel and per diem expenses in the amount of \$836.74 for M. McCaig re: Year 1 – Fundamentals of Community Economic Development Course.
 - 3.3 referred the request from Ontario Good Roads Association re: Remaining balance of Town's share of the contribution to the Minimum Maintenance Standards (MMS) Litigation Reserve Fund to Administration and Finance Executive Committee for recommendation.
 - 3.4 referred the financial request from Rainy River Vet Services Committee re: Annual Vet Assistance Trust Fund Contribution to Administration and Finance Executive Committee for recommendation.
 - 3.5 proclaimed June 2014 as "Spina Bifida and Hydrocephalus Awareness Month" in the Town of Fort Frances.
- 1313 Ryan-Hallikas: THAT the minutes of the Council meetings being Sessions No. 104 and 105, dated April 28th and 30th, 2014 having been typed and distributed be approved. CARRIED
- 1314 Hallikas-Ryan: THAT the report of the Committee of the Whole of Council meetings being Sessions No. 130 and 131, dated April 28th and 30th, 2014 having been typed and distributed be approved. CARRIED
- 1315 Perry-Wiedenhoeft: THAT the presentation by W. Derksen, Solicitor, re: Point Two Chain and Park matters be received and further that these matters proceed as directed. CARRIED
- 1316 Wiedenhoeft-Perry: THAT the joint report dated April 14, 2014 from the Economic Development Advisory Committee, Tannis Drysdale and Travis Rob, CBO, re: Tourist Information Center be received. CARRIED
- 1317 Perry-Wiedenhoeft: THAT the office premises net lease dated May 1st, 2014 with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Infrastructure be approved and authorizing by-law be prepared. CARRIED
- 1318 Wiedenhoeft-Perry: THAT the letter dated April 29th 2014 from Debbie Scofield, Deputy Treasurer to give notice of her retirement from the office of Deputy Treasurer effective October 31, 2014 be received with appreciation for service. CARRIED
- 1319 Perry-Wiedenhoeft: THAT the letter dated May 1st, 2014 from Glenn Treftlin, Town Clerk to give notice of his retirement from the office of Town Clerk effective June 30, 2014 be received with appreciation for service. CARRIED
- 1320 Wiedenhoeft-Perry: THAT the report dated May 7, 2014 from L. Witherspoon, Treasurer re: Mayor Roy Avis – NOMA Per Diem Claim be approved. CARRIED
Disclosure of Interest: R. Avis

- 1321 Perry-Wiedenhoeft: THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor John Albanese – NOMA Per Diem Claim be approved. CARRIED
- 1322 Wiedenhoeft-Perry: THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Andrew Hallikas – NOMA Per Diem Claim be approved. Disclosure of Interest: A. Hallikas CARRIED
- 1323 Ryan-Wiedenhoeft: THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Ken Perry – NOMA Per Diem Claim be approved. CARRIED
Disclosure of Interest: K. Perry
- 1324 Wiedenhoeft-Perry: THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Paul Ryan – NOMA Per Diem Claim be approved. CARRIED
Disclosure of Interest: P. Ryan
- 1325 Perry-Ryan: THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Rick Wiedenhoeft – NOMA Per Diem Claim be approved. CARRIED
Disclosure of Interest: R. Wiedenhoeft
- 1326 Hallikas-Ryan: THAT the report dated May 9, 2014 from D. Brown, Manager of Operations and Facilities re: Award Tender 14-OF-01 Road Reconstruction, Watermain & Sewer Repairs be approved as amended conditional on the availability of Provincial funding to finance the project. CARRIED
- 1327 Ryan-Hallikas: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:
- 17/14 A by-law to authorize a license agreement for purposes of utilization of the Town's geospatial data with rePlan Inc.
- 18/14 A by-law to adopt a new community brand. CARRIED
- 1328 Hallikas-Ryan: THAT the following be authorized to attend the Rainy River First Nations Annual Fish Fry at the Rainy River First Nations Pow-Wow Grounds May 16, 2014: Mayor and Councillors on the basis of the following: No expenses nor per diem allowed. CARRIED
- 1329 Ryan-Hallikas: THAT the following be authorized to attend the RRDMA General meeting at the Emo Legion in Emo on May 21, 2014: Mayor and Councillors on the basis of the following: No expenses nor per diem allowed. CARRIED
- 1330 Hallikas-Ryan: THAT the following be authorized to attend the Local Government Networking Group meeting at the Emo Community Centre in Emo on May 15, 2014: Mayor and Councillors and CAO on the basis of the following: Expenses and per diem allowed. CARRIED
- 1331 Ryan-Hallikas: THAT this meeting of the Council of the Town of Fort Frances be now closed. CARRIED

R. Avis, Chairperson

D. Kitowski, Chairperson

G. Treftlin, Clerk

REPORT

COMMITTEE OF THE WHOLE

MAY12, 2014

A meeting of the Committee of the Whole of Council was held in the Committee Room, Civic Centre on Monday, May 12, 2014 from 5:30 p.m. to 6:57 p.m. and in Council Chambers from 7:04 p.m. to 7:35 p.m. (in-camera* from 5:34 p.m. p.m. to 6:57 p.m.)

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors A. Hallikas, K. Perry, G. Paul Ryan, and R. Wiedenhoeft

ALSO PRESENT: G. Treftlin, Clerk; J. Kabel, Manager, Community Services (5:30 p.m. to 5:34 p.m. and 7:04 p.m. to 7:35 p.m.), D. Brown, Manager, Operations & Facilities (5:30 p.m. to 5:34 p.m. and 7:04 p.m. to 7:35 p.m.); L. Witherspoon, Treasurer (5:30 p.m. to 5:34 p.m., 6:35 p.m. to 6:46 p.m. and 7:04 p.m. to 7:35 p.m.), T. Rob, CBO/Facility/Projects Coordinator (5:30 p.m. to 5:34 p.m. and 6:23 p.m. to 6:35 p.m.)

1. Disclosure of pecuniary interest on agenda items by members:
 - 1) Councillor P. Ryan on item 7.5 stating that the claim for per diem was his. There was no discussion on the matter.
 - 2) Councillor A. Hallikas on item 7.3 stating that the claim for per diem was his. There was no discussion on the matter.
 - 3) Mayor R. Avis on item 7.1 stating that the claim for per diem was his. There was no discussion on the matter.
 - 4) Councillor K. Perry on item 7.4 stating that the claim for per diem was his. There was no discussion on the matter.
 - 5) Councillor R. Wiedenhoeft on item 7.6 stating that the claim for per diem was his. There was no discussion on the matter.
2. Re: Agenda items:
 - 1) 4.1 W. Derksen, Town Solicitor was present (5:30 p.m. to 6:23 p.m.) Council gave direction*.
 - 2) 6.7 was removed from the agenda.
3. Non agenda items:
 - 1) Tender 14-OF-01 Road Reconstruction, Watermain and Sewer repairs.
 - 2) Water distribution services update.
 - 3) Update on ongoing reassessment matters*.
4. Resolutions on certain matters are to be brought to the regular meeting of Council later tonight.

5. Resolutions:

- 343 Wiedenhoeft-Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees, more specifically item 4.3 – Management/Non-Union Retirements; a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically item 4.2 Potential Acquisition of Property; and item 4.4 – non-agenda in-camera item re: Mayor Avis meeting; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically item 4.1 Point 2 Chain & Park Matters; the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose, more specifically item 4.1 Point 2 Chain & Park Matters. CARRIED
- 344 Perry-Wiedenhoeft: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, 6.5 and 6.6. CARRIED
- 345 Wiedenhoeft-Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed. CARRIED

D. Kitowski, Chairperson

G. Treftlin, Clerk

THAT the presentation by W. Derksen, Solicitor, re: Point Two Chain and Park matters be received and further that these matters proceed as directed.

THAT the joint report dated April 14, 2014 from the Economic Development Advisory Committee, Tannis Drysdale and Travis Rob, CBO, re: Tourist Information Center be received.

THAT the office premises net lease dated May 1st, 2014 with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Infrastructure be approved.

- ☐ Approved
- ☐ Referred to the Administration & Finance Executive Committee for recommendation

THAT the letter dated April 29th 2014 from Debbie Scofield, Deputy Treasurer to give notice of her retirement from the office of Deputy Treasurer effective October 31, 2014 be received with appreciation for service.

THAT the letter dated May 1st, 2014 from Glenn Treftlin, Town Clerk to give notice of his retirement from the office of Town Clerk effective June 30, 2014 be received with appreciation for service.

THAT the report dated May 1, 2014 from D. Brown, Manager of Operations and Facilities re: March 2014 Drinking Water Systems Monthly Summary Report be approved.

THAT the report dated April 30, 2014 from D. Brown, Manager of Operations and Facilities re: Airport Facility – Renewal of Lease Agreement with Bearskin Airlines LP be approved and further that an authorizing by-law be prepared.

THAT the report received May 5, 2014 from P. Briere, By-Law Enforcement Officer re: Sister Kennedy Centre Request re: Calendar Parking on Nelson Street be approved.

THAT the report dated May 7, 2014 from F. Flatt, Municipal Planner re: Rainy River District Stewardship Request to Plant Trees on Town of Fort Frances Property in 2014 and 2015 be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Mark McCaig, CAO – Purchase Card Expenses be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Mark McCaig, CAO – University of Waterloo Economic Development Course Travel Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Ontario Regulation 284/09 – Budget Matters be approved.

THAT the report dated April 9, 2014 from L. Witherspoon, Treasurer re: Fort Frances Museum re: Mill 100th Anniversary be approved.

THAT the report dated April 9, 2014 from L. Witherspoon, Treasurer re: Salvation Army 100th Year Anniversary be approved.

THAT the report dated April 9, 2014 from L. Witherspoon, Treasurer re: City of Thunder Bay Re: Special Purpose Business Property Assessment Review & Recommendations (SPBPAP Report) be approved.

THAT the report dated March 24, 2014 from F. Flatt, Municipal Planner re: Property Acquisition Proposal (Fourth St. W.) be approved.

THAT the report dated May 7, 2014 from L. Witherspoon, Treasurer re: Mayor Roy Avis – NOMA Per Diem Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor John Albanese – NOMA Per Diem Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Andrew Hallikas – NOMA Per Diem Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Ken Perry – NOMA Per Diem Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Paul Ryan – NOMA Per Diem Claim be approved.

THAT the report dated May 6, 2014 from L. Witherspoon, Treasurer re: Councillor Rick Wiedenhoef – NOMA Per Diem Claim be approved.

THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 6.1, 6.2, 6.3, 6.4, 6.5 and 6.6.
- 2) Council Consent Summary Report #3.1.
- 3) Council Consent items #3.3, 3.4 and 3.5.

THAT the request dated April 30, 2014 from Ontario Good Roads Association re: Remaining balance of Town's share of the contribution to the Minimum Maintenance Standards Litigation Reserve Fund be referred to the Administration and Finance Executive Committee for recommendation.

THAT the request dated May 6, 2014 from Rainy River Vet Services Committee re: Annual Vet Assistance Trust Fund be referred to the Administration and Finance Executive Committee for recommendation.

THAT as requested May 2, 2014 by the Spina Bifida and Hydrocephalus Association of Ontario, June 2014 be proclaimed "Spina Bifida and Hydrocephalus Month" in the Town of Fort Frances.

THAT the minutes of the Council meetings being Sessions No. 104 and 105, dated April 28th and 30th, 2014 having been typed and distributed be approved.

THAT the report of the Committee of the Whole of Council meetings being Sessions No. 130 and 131, dated April 28th and 30th, 2014 having been typed and distributed be approved.

THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:

- | | |
|-------|--|
| 17/14 | A by-law to authorize a license agreement for purposes of utilization of the Town's geospatial data with rePlan Inc. |
| 18/14 | A by-law to adopt a new community brand |

THAT By-Law No. 17/14 being a by-law to authorize a license agreement for purposes of utilization of the Town's geospatial data with rePlan Inc. be introduced and read a first, second and third time be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

THAT By-Law No. 18/14 being a by-law to adopt a new community brand be introduced and read a first, second and third time be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

THAT the following be authorized to attend the Rainy River First Nations Annual Fish Fry at the Rainy River First Nations Pow-Wow Grounds May 16, 2014:

Mayor and Councillors on the basis of the following:

- ☐ No expenses nor per diem allowed
- ☐ Expenses and per diem allowed
- ☐ Expenses only allowed
- ☐ Per diem only allowed

THAT the following be authorized to attend the RRDMA General meeting at the Emo Legion in Emo on May 21, 2014:

Mayor and Councillors on the basis of the following:

- ☐ No expenses nor per diem allowed
- ☐ Expenses and per diem allowed
- ☐ Expenses only allowed
- ☐ Per diem only allowed

THAT the following be authorized to attend the Local Government Networking Group meeting at the Emo Community Centre in Emo on May 15, 2014:

Mayor and Councillors and CAO on the basis of the following:

- ☐ No expenses nor per diem allowed
- ☐ Expenses and per diem allowed
- ☐ Expenses only allowed
- ☐ Per diem only allowed

THAT this meeting of the Council of the Town of Fort Frances be now closed.