

# TOWN OF FORT FRANCES

## AGENDA - June 23, 2014

### MEETING - Council Chambers , Civic Centre

Page

#### **COUNCIL MEETING**

(Session No. 110) 6:25 p.m. to 8:00 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Delegations/Deputations:**

- 2.1 Presentation of the 2014 Budget.
- 2.2 Presentation of the Town of Fort Frances Draft 2013 Audited Financial Statements by J. Savage, CA and J. Evans CA of BDO Canada LLP.
- 2.3 Presentation from G. Gillon, Economic Development Advisory, Rainy River Future Development Corporation: 3 - 14
  - 1) Activities Report for the Enhanced Services for the period January 1, 2014 to March 31, 2014;
  - 2) Invoice # 010-03-2014 in the amount of \$20,543.18 for the period January 1, 2014 to March 31, 2014.
- 2.4 Update on Emergency Situation in the Town of Fort Frances.

#### **Consent Agenda:**

- 3.1 Summary Report: 15
- 3.2 Items Referred from Committee of the Whole
- 3.3 Request dated May 31, 2014 from R. Parker, Owner/Manager Mr. Sub re: Water and Sewer Charges During the Winter of 2014. 16 - 18
- 3.4 Request dated June 10, 2014 from J. Tillbury, Race Organizer Rainy Lake Triathlon Club re: Second Annual Splash and Dash Event - August 17, 2014 - Point Park. 19 - 27

#### **Approval of Council Minutes: \***

- 4.1 Session No. 109 dated June 9, 2014.

#### **Approval of Committee of the Whole Minutes: \***

- 5.1 Sessions No. 137 and 138 dated June 9 and June 19, 2014.

#### **Resolutions from tonight's Committee meeting**

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<b><u>By-Laws:</u></b>	
7.1 3/14-A A By-Law	28
7.2 By-Law 26/14 A By-Law to authorize a funding agreement with the Minister of Indian Affairs and Northern Development (Aboriginal Affairs and Northern Development Canada) to allow Fort Frances to host evacuees from Attiwapiskat First Nation threatened by flooding.	29
<b><u>New Items:</u></b>	
8.1 Invitation dated June 5, 2014 from Rainy River Future Development Corporation re: Annual General Meeting - July 8th, 2014.	30 - 31
<b><u>Information Correspondence:</u></b>	
9.1 Association of Municipalities of Ontario Communicate dated June 16, 2014 re: Ontario Provincial Election - Post-Election Members Update.	32 - 35
9.2 Association of Municipalities of Ontario Watch File dated June 19, 2014.	36 - 37
9.3 Proclamation as signed June 6, 2014 from the Right Honourable Stephen Harper, Prime Minister re: Celebrate Peaceful Borders Day - July 2, 2014.	38 - 40
9.4 Notice dated June 17, 2014 from Ministry of Natural Resources - Inspection of Approved Aerial Herbicide Spraying Crossroute Forest.	41 - 42
9.5 Letter of appreciation dated April 30, 2014 from The Salvation Army re: Town's Financial Donation in Support of Recent Centennial Celebrations.	43
9.6 Correspondence dated June 17, 2014 from T. Wieclawek, Ontario Fire Marshal and Chief, Emergency Management re: Recent Changes to the Province's Fire Safety Regulations.	44 - 46
<b><u>Minutes:</u></b>	
10.1 Community Services Executive Committee dated June 2, 2014*.	47 - 48
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10.3 Administration and Finance Executive Committee dated June 3, 2014*.	50 - 52
10.4 Operations and Facilities Executive Committee dated June 4, 2014*.	53 - 54
10.5 Public Meeting Minutes dated June 9, 2014 re: Proposed Zoning By-Law Amendment No. 03/14-A - Pcl 22252, Pt Res 1B pts 1&2 Plan 48R-1246 - Alan Boivin.	55

**Non-agenda Items 7:55 p.m.**

**\* Previously distributed to Council**

**\*\* Items can be viewed by contacting the Clerk**



**RAINY RIVER FUTURE  
DEVELOPMENT CORPORATION**  
A Community Futures Development Corporation

AGENDA ITEM #2.3

April 25, 2014



Mr. Mark McCaig, CAO  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mark:

Please find attached the Rainy River Future Development Corporation's (RRFDC) invoice for services for the period January 1/14 – March 31/14. The Activity Report for the enhanced services is also attached.

We look forward to presenting our activities to Council on a date to be determined.

If you have any questions at all, please do not hesitate to ask.

Yours truly,

Geoff Gillon  
Regional Economic Developer





**RAINY RIVER FUTURE  
DEVELOPMENT CORPORATION**  
A Community Futures Development Corporation

AGENDA ITEM #2.3

31-Mar-14

Invoice # 010-03-2014

## INVOICE

**To:** Town of Fort Frances  
Attn: Mark McCaig

**From:** Rainy River Future Development Corporation

**For:** Fort Frances Economic Development  
For the period of January 1, 2014 to March 31, 2014

**Amount:** \$20,543.18



**Description:**

Forest Industry Re-Positioning	
Consultants	\$3,496.22
Travel/Meetings	\$0.00
Diversification Activities	\$2,658.99
Mining Supply and Services	
Consultants	\$2,169.72
Travel/Meetings	\$822.69
Diversification Activities	\$0.00
Tourism Product Development	
Consultants	\$15,629.26
Travel/Meetings	\$141.66
Diversification Activities	\$2,698.68
Existing SME Support	
Consultants	\$2,308.96
Travel/Meetings	\$51.42
Diversification Activities	\$0.00
Value Added Products	
Consultants	\$0.00
Travel/Meetings	\$18.00
Diversification Activities	\$0.00
Enhanced Services Economic Development	
Travel/Meetings	\$20.10
Advertising/Distribution	\$0.00
Consultant	\$5,308.79
Economic Development Intern	\$11,551.21
Ancillary Health Care NCIR	\$8,867.38
<b>Total Project Expenses</b>	<b>\$55,743.08</b>
<b>Less Diversification Project Claim Jan 1/14 to Mar 31/14 And Other Support</b>	<b>-\$35,199.90</b>
<b>AMOUNT DUE</b>	<b>\$20,543.18</b>

Any questions, please give us a call.  
Thank you!

Due Upon Receipt







# RRFDC ACTIVITY REPORT

to April 2014

**RAINY RIVER FUTURE DEVELOPMENT CORPORATION**  
601 MOWAT AVENUE, FORT FRANCES, ONTARIO P9A 1Z2  
PH: 807-274-3276\*\*\*FAX: 807-274-6989

Since our last report, Resolute Forest Products has announced the shutdown and idling of the Fort Frances mill. This constitutes a serious challenge for the affected employees, suppliers and community. The RRFDC, with the assistance of FedNor and NOHFC, has put forward and is working on a diversification plan to strengthen and expand the region's economy. In addition, the RRFDC is working with Fort Frances Council to identify projects that will support the community in the short and long terms.

**Direct Municipal Support:**

Over the past year the RRFDC continues to work with area municipalities on a project by project basis. We have assisted:

**Chapple:**

New Gold - Rainy River Project

- Reviewed Environmental Assessment
- Met with Council to discuss action strategies.

**Emo:**

Municipal Infrastructure Program III

- Assisted in the development of a proposal to this program which was SUCCESSFUL

Discussed potential Trillium Fund application for walking trail.

Discussed an NOHFC application for sewer and water along Highway 11 and highway access.

**Fort Frances:**

Continued to move forward with the enhanced economic development project

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects

Worked with the Fort Frances Community Clinic in planning the expansion of services to the old library

- Northern Community Investment Readiness (NCIR) - Ancillary health care and personal services assessment

This project has been completed and we are reviewing next steps.

### **Lake of the Woods**

Worked with the Women's Institute to replace the old Morson signs on Highway 11.

- The tender for this project has been let; signs should be erected by the end of May.

### **Rainy River:**

Northern Community Investment Readiness (NCIR) - Agri-business Industrial Park

- Developed the application and worked with the consultant.
- Had numerous meetings.

## **Economic Development Activities for 2013/2014**

### **1) Forestry**

We are continuing to work with the Fort Frances Economic Development Office and EDAC on tenure reform having presentations from Marathon Local Forest Group, MNR, MNDM, Ainsworth Inc., Temiskaming Forest, and Resolute Forest Products to better understand forest tenure. The RRFDC has contracted a forest resource specialist, and former MNR District Manager, to assist the region in moving forward with the forest tenure process.

In addition, we have applied to FedNor in support of area Timber Harvesters. The project is to assist them in adjusting to the new Resolute Forest Product's timber harvesting system.

### **2) Mining – Industrial and Residential Preparedness**

The RRFDC has reviewed the final Environmental Assessment for New Gold – Rainy River Project and submitted a positive response to the project. We requested that the company provide incentives and assistance that encouraged local procurement. In addition, we attended the company's open houses this past winter and continued to

encourage the company to do as much business in Fort Frances and the District as possible.

In light of this mining opportunity, the RRFDC hosted a mining procurement session for local businesses on April 24th which featured John Mason of the Thunder Bay Economic Development Commission.

We also continue to advertise the future opportunities related to the New Gold – Rainy River Project by highlighting industrial park lots and electricity prices. We believe that both Fort Frances and the District will benefit from the new mine in two ways:

- We will be the location of choice for some smaller auxiliary industries who service this mine and perhaps some Iron Range mines.
- By becoming residence of choice for the workforce. Largely all the work that has been done over the past few years on social media and internet presence promotes us as the great place to live that we are, is to set the stage to inform these potential new residents.

#### Fort Frances Industrial Park and Property

We continue to distribute the Fort Frances new industrial park promo piece when appropriate.

We are working with three potential new (or expanding from another location) business start-ups in a variety of fields. One is a small scale manufacturer that is growing and looking at Fort Frances as a potential home.

The RRFDC and the Fort Frances Economic Development Office met with a company interested in locating a small scale manufacturing business in Fort Frances. This company continues to talk to us and has asked the RRFDC to assist them in the development of their business plan in regards to community incentives and senior government support.

We have received the okay for access to funding, to create a "Fort Frances" private sector fund and are seeking legal and accounting advice on how to best structure the fund.

### Infill

After revising the brochure and sending it to contractors and home building centers and the streamlined program resulted in 5 successful building grant applications in 2013. It is of particular note that the program's current success is largely due to the efforts of the Town's building Inspector in promoting and facilitating the applications to the program.

### Condominium Development

Another condominium developer has been found and is working with Fort Frances Council.

## **3) Tourism**

We continue to plan a new summer festival for 2014 and are in the process of assembling a committee and applying for funds. To date, three grant applications totaling about \$150,000 have been submitted. We do not expect to receive all of these funds – but are hopeful that a portion will come our way. The Festival was successful in receiving \$73,000 in support from Celebrate Ontario.

The **Harmony of Nations Music Festival** will bring together Canadian, American, First Nations, and Métis performers and instructors. The event will take place on the Fort Frances waterfront (July 18th and 19th). The event will feature two nights and one afternoon of entertainment for visitors under the RRFDC event's tent.

### Events

The RRFDC and the FFEDO already applied for summer students and an additional intern to assist the Town with this summer's events such as the Canada Day parade, the music festival, the Bass Championship, Pulling for Peace, and the Dragon Boat races.

### Fort Frances Border Crossing and Ontario Tourist Information Center (OTIC)

The students will also be stationed at the border 50 or more hours each week all summer long to greet tourists and provide information. We also kept the Sorting Gap and Museum brochures stocked.

The RRFDC is awaiting terms from the Province on the OTIC and will work with Council to be sure that it is occupied.

### Other Tourism Projects

We have applied on behalf of the museum to create a walking tour. This tour will link the downtown and the waterfront area and create a new tourism product.

We have joined Heart of the Continent and will also be creating a geo-caching tourism product. We are also exploring possibilities with charter services for summer tours.

We continue to remain active on all the Town's social media platforms.

### Branding

Twist Marketing has completed the brand project and the new Brand has been launched. The Brand will be presented at the NOMA conference in April.

To date we have applied to FedNor for two projects in support of the recent re-branding of Fort Frances. If successful the funds will be used to update the Town's marketing through digital media and tourism signage.

### Rainy Lake Market Square

The Rainy Lake Market Square will occupy the former site of the Rainy Lake Hotel which has been vacant for many years. The Market Square will house a market building that will be open most of the year with interior and exterior spaces for vendors. The site will offer a community space that could be used for concerts, events and downtown celebrations. The market square will offer additional access to the downtown that will include pull-through parking stalls and will dramatically increase the access to Scott Street for the 400,000 US visitors who cross at the Fort Frances border each year. The RRFDC/FFEDO completed the concept plan and NOHFC applications for the \$1.9 million project.

## **4) Value Added Products**

The RRFDC's second NCIR study is an evaluation of the ancillary healthcare and personal services sector in Fort Frances and area. This study is intended to assist the RRFDC and the Fort Frances Clinic in determining new private sector opportunities within the sector. The study was completed in March and we are now planning next steps.



## 5) Agricultural Product Development

The RRFDC has also recently applied to the NOHFC for significant tile drainage (\$1.9 million) and land clearing (\$1.7 million) projects for area producers which will bring much needed investment into the region. The increased economic activity created by these projects will benefit both the District and Fort Frances as well. They will increase local spending as producers adjust to tilling, seeding, fertilizing and harvesting the increased acreage.

Historically, the Rainy River District has been able to produce good yields of cash crops such as wheat, barley, corn etc. In recent years, most producers moved away from these crops as it was uneconomical to ship their crops due to the cancelling of the Crows Nest Pass rates in 1993. While this has not changed, recent changes to the Canadian Wheat Board have opened up new markets for Rainy River District crops. Area producers can now ship directly to companies in the U.S. Midwest, such as General Mills in southern Minnesota. Given our location, they are strategically located to access this opportunity. In order to make the best of this market additional acreage of tiled fields is essential

The major reason for installing subsurface drainage is to improve the productivity of the farmland. Higher yields translate into more returns. This is especially true in recent years due to higher grain prices. So the investment decision is based on whether the higher crop returns will justify the investment in subsurface drainage. A secondary benefit is that fields will dry out quicker, allowing planting and harvesting to be completed earlier in the spring and fall. It also provides a larger window of time for a farmer to plant and harvest the crop allowing it to be done in a more efficient manner in terms of time and money. This is especially advantageous for farmers who have large acreages to cover.

Example:

A 10 bushel per acre yield from corn or a 4 bushel per acre yield from soybeans will provide an average annual return of \$35 for corn at a price of \$3.50 ( $\$3.50 \times 10 \text{ bu.} = \$35$ ) and \$36 for soybeans at a price of \$9 ( $\$9 \times 4 \text{ bu.} = \$36$ ). If the yields increased due to tile drainage are 20 bushels for corn and 8 bushels for soybeans, the returns are doubled.

Another major advantage of tile drainage is the increase in sale value of the land. If the land will be sold in the future, the advantages listed above will be capitalized into the value of the land.

## **6) Small and Medium Enterprise (SME) Support**

The RRFDC has held business start up sessions and social media presentations.

## **7) Regional Strategic Planning**

The RRFDC has been working with the Rainy River District Municipal Association and the Fort Frances Chief's Secretariat in holding two meetings between the community leaders. A third meeting is expected to occur in May.

## **8) Telecommunications**

The RRFDC also initiated a Northern Community Investment Readiness (NCIR) telecommunications baseline study to determine what service is available today in Fort Frances and the District. This study has been completed and we are developing an Expression of Interest to be sent out to telecommunications companies to gauge the appetite for upgrading the region's services.

## **9) Go Local**

Over the course of its first year, Go Local Fort Frances has witnessed a positive shift towards local shopping within the community.

- Awareness of the Go Local Rewards Program is very high (82%) in Fort Frances.
- ½ of households surveyed in Fort Frances have at least one membership in the household.
- High agreement (73%) that encouraging residents to shop at locally owned and operated businesses helps to build a stronger community.
- There was a net increase (+20%) in local spending by Go Local Reward Program member households compared to non-member households.

We have distributed Loyalty Rewards Cards to half the households in Fort Frances and re-invested over \$15,000 into the community. The recent enrollment of more local merchants has brought our business membership to over 35 businesses.

The RRFDC assists this project by marketing the advantages of the program to Fort Frances and area businesses, encouraging them to sign on. We also do all the project reporting, bookkeeping and statements.

## **10) Community Foundation**

The RRFDC made a public appeal at the Community Chest Benefit Dinners for persons interested in working to create the Community Foundation. To date, we have two individuals interested in moving the Foundation ahead and we will expand that circle in the weeks to come.

## 11) Fort Frances Library Assistance

The RRFDC also loaned video conferencing equipment to the Library for the winter so they could continue operations while their equipment was being repaired.

### Short Overview of RRFDC Activities to April 15, 2014

1. Three (3) proposals to FedNor, both Phase I and Phase II have been submitted.
  - a. Marketing – \$50K
  - b. Signage - \$50K
  - c. Harvesters - \$50K
2. NOHFC/FedNor (approximately \$1.9M)
  - a. Rainy Lake Market Square
3. Communities in Transition – Marketing (\$85,000)
4. NCIR (Northern Community Investment Readiness)
  - a. Ancillary Health Care and Personal Services Study - Almost completed – Fort Frances Clinic
5. NCIR #2
  - a. Baseline Telecommunications Study - (completed) Next steps in process.
6. New Gold Mining Opportunity
  - a. Discussion on housing opportunities both during construction and operation.
  - b. On site visit to Kamloops and the Afton Mine in B.C.
  - c. A meeting has been arranged for May 1<sup>st</sup> with potential developers.
  - d. Procurement session for mining in the works for April 24<sup>th</sup>
7. Condominium Land Sale – Offer at Council
8. The "Harmony of Nations Music Festival" (\$73,000) – on July 18 & 19<sup>th</sup>, prior to the Fort Frances Canadian Bass Championship, working on artists. (Fort Frances, First Nations, Métis, USA & others).
  - a. Celebrate Ontario - \$73,000 (Approved)
  - b. Aboriginal Arts Council - \$3,000 (Approved)

9. Tile Drainage/Land Clearing for Agriculture
  - a. Five (5) Phase I consortium projects submitted for \$10M in projects
  - b. Two Phase II Heritage proposals submitted last week.
    - i. Tile Drainage \$1.9 M
    - ii. Land Clearing \$1.7 M
10. Heart of the Continent – Fort Frances has joined, the RRFDC will be the lead for the Town of Fort Frances, and our new intern will work on it (\$2500)
11. Walking Tour Trillium Foundation – in the works
12. Border – RRFDC will welcome US visitors again this year via students. Ontario Tourism Information Center (OTIC) – lease is being secured with Ontario and support from Sunset Country has been received.
13. A new Brand has been developed and launched for the Town of Fort Frances. (Boundless)
14. We have been successful for a second NOHFC intern and are in the hiring process. Will work on regional economic development projects.

**REPORT TO:** Mayor and Council

**FROM:** K.M. Lawson

**SUBJECT:** Town of Fort Frances  
Council Meeting - Monday, June 23, 2014  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Request dated May 31, 2014 from R. Parker, Owner/Manager Mr. Sub re:  
Water and Sewer Charges During the Winter of 2014.  
- will be referred to Operations and Facilities Executive Committee for  
recommendation.
3. Request dated June 10, 2014 from J. Tillbury, Race Organizer Rainy Lake  
Triathlon Club re: 2<sup>nd</sup> Annual Splash and Dash Event – August 17, 2014 –  
Point Park.  
- will be referred to Community Services Executive Committee for  
recommendation with input from Operations and Facilities Executive  
Committee.

  
/kl

**June 19, 2014**





**MR. SUB  
215 SCOTT STREET  
FORT FRANCES, ON  
P9A 1G9**

MAY 31, 2014

TO THE MAYOR AND COUNCIL MEMBERS OF FORT FRANCES

RE: WATER AND SEWER CHARGES DURING THE WINTER OF 2014

DUE TO THE LONG COLD SPELL DURING THIS PAST WINTER I WAS CONCERNED ABOUT MY WATER LINE FREEZING. I TOOK THE ADVICE BEING BROADCAST ON THE RADIO AND SET ONE OF THE TOILETS TO RUN TO PREVENT THE PROBLEM OF FROZEN PIPES. AS A RESULT MY WATER AND SEWER BILLS HAVE INCREASED SIGNIFICANTLY. I WAS NOT AWARE I NEEDED TO CALL THE TOWN AND LET THEM KNOW I WAS DOING THIS OR THAT I SHOULD HAVE TAKEN A PICTURE OF MY WATER METER WHEN I STARTED THE WATER RUNNING. I AM NOW REQUESTED SOME ASSISTANCE WITH MY ELEVATED WATER AND SEWER BILLS FOR THIS TIME PERIOD.

I HAVE ATTACHED COPIES OF MY INVOICES FOR THIS PERIOD FOR 2013 AND 2014 FOR COMPARISON.

YOUR CONSIDERATION AND ASSISTANCE WOULD BE GREATLY APPRECIATED.

THANK YOU.

A handwritten signature in cursive script that reads 'Roberta Parker'.

ROBERTA PARKER

OWNER/MANAGER



# TOWN OF FORT FRANCES

320 PORTAGE AVE  
FORT FRANCES, ONTARIO  
P9A 3P9  
(807) 274-5323

AGENDA ITEM #3.3  
**WATER BILL**

FEB. 28, 2014 TO APR. 30, 2014

BRUCE PARKER ENTERPRISES LTD  
215 SCOTT ST  
FORT FRANCES ON  
P9A 1G8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
021262 A	832.75	MAY 30, 2014	843.16

ACCOUNT NUMBER  
021262 A

SERVICE ADDRESS  
215 SCOTT ST

PREVIOUS READING	PRESENT READING	CONSUMPTION
1870	2129	259.00 CU.MTRS

WATER CHARGES	435.63
SEWER CHARGES	386.39
SPRINKLER CHARGES	0.00
HYDRANT CHARGES	0.00
METER REPLACEMENT FEE	6.00
ENVIRONMENTAL FEE	8.00
ARREARS	3.27-
MISC. CHARGES	0.00

NET OWING	832.75
IF PAID BEFORE	MAY 30, 2014

PENALTY	10.41
GROSS OWING	843.16
AFTER DUE DATE	MAY 30, 2014

*Keep this portion for your records.*

**TOWN OF FORT FRANCES**

320 PORTAGE AVE  
FORT FRANCES, ONTARIO  
P9A 3P9  
(807) 274-5323

WATER BILL #B.3

FEB. 28, 2013 TO APR. 30, 2013

BRUCE PARKER ENTERPRISES LTD  
215 SCOTT ST  
FORT FRANCES ON  
P9A 1G8

ACCOUNT NO.	NET INCLUDING ARREARS	DUE DATE	AFTER DUE DATE
021262 A	340.50	MAY 31, 2013	344.76

ACCOUNT NUMBER  
021262 A

SERVICE ADDRESS  
215 SCOTT ST

WATER CHARGES	178.22
SEWER CHARGES	156.28
MISC. CHARGES	6.00
TOTAL CURRENT BILL	340.50
ARREARS	0.00

PREVIOUS READING	PRESENT READING	CONSUMPTION
1556	1646	90.00 CU.MTRS

NET OWING	340.50
IF PAID BEFORE	MAY 31, 2013

PENALTY	4.26
GROSS OWING	344.76
AFTER DUE DATE	MAY 31, 2013

Keep this portion for your records.

June 10, 2014

Jason Kabel  
 Manager of Community Programs  
 Town of Fort Frances  
 320 Portage Avenue  
 Fort Frances, Ont. P9A 3P9



Dear Mr Kabel:

I look forward to working with you again this year in order to host the Second Splash and Dash event on August 17, 2014 at the Point Park. As you know the event consists of a swimming and running portion to it. This year we will again be having a swim of 750 meters for adults and introducing a 300 m swim for youth (ages 12 to 15), and we would like to set up the swim course to start and finish near the public dock by the Rendez -Vous. After completing the swim, participants will make their way to a transition zone to change into running shoes and then do a 3km run youth and 5 km run adults (out and back) along the water front turning around at the Sorting Gap Marina. Course markings will not be permanent, marking will consist of flags or arrows which can be removed after the event. Any marking on the road will be done in marking chalk that will disappear after a few days of weather.

As we are seeking different options for insurance or sanctioning through Ontario triathlon I would like to request that the Town donate as sponsors of the event the use of their lifeguards. Under Ontario Triathlon Guidelines, 2 guards are required for every 50 participants, and 1 guard for each additional 50 athletes in the water. It is likely that we would not need more than 3-4 guards. Lifeguards will be on duty to watch the swimmers and marshals will be set up to watch and assist runners on the run course. As mentioned we are looking at options for sanctioning and will provide the necessary insurance certificates as required once they are in place. All participants will be required to sign a legal waiver indicating that they are aware of the risks involved in participating and agree not to take any legal action against or hold anyone liable should anything negative happen to them during the event. We will have persons trained in First Aide on site and will notify the Ambulance, police and fire services of the details and date of the event.

I would ask is if the town would allow me or put up no parking signs in the evening before the event along Lake Road, where it ends at the Public dock to where it meets with Idylwild Drive. This would be to ensure that we can utilize this area for the transition zone run course and finish area on event day.

The last request is to seek your approval and permission to utilize the Point Park, use the sidewalk to traverse over the Hwy 11 over pass and to utilize the paths along the water front for the run section, for this event. As required from last years event we will ensure the following stipulations are followed

1. Marshalls are in place to direct traffic and for participants safety at specified locations (namely Idylwyld Dr, Overpass, run and Turn arounds).
2. Barricades will be used to identify event space and no parking areas.

3. Town of Fort Frances be named on event waiver copies provided to the town post event.
4. Certificate of insurance will be provided to the Town pre event.

Please review the information attached which outlines all courses and routes that are being proposed for this event. Should we get Ontario Tri sanctioning all courses will meet the requirements set out under this sanctioning.

I have also sent letters to the Chiefs and councils of the Treaty 1 Bands to seek their acknowledgement of this event at Point Park.

It would also be appreciated if we could borrow from the town the following items:

- 3 to 4 No Parking signs
- 40 Pylons
- 10 to 12 Road Barricades
- 6 Folding tables and 6 chairs.

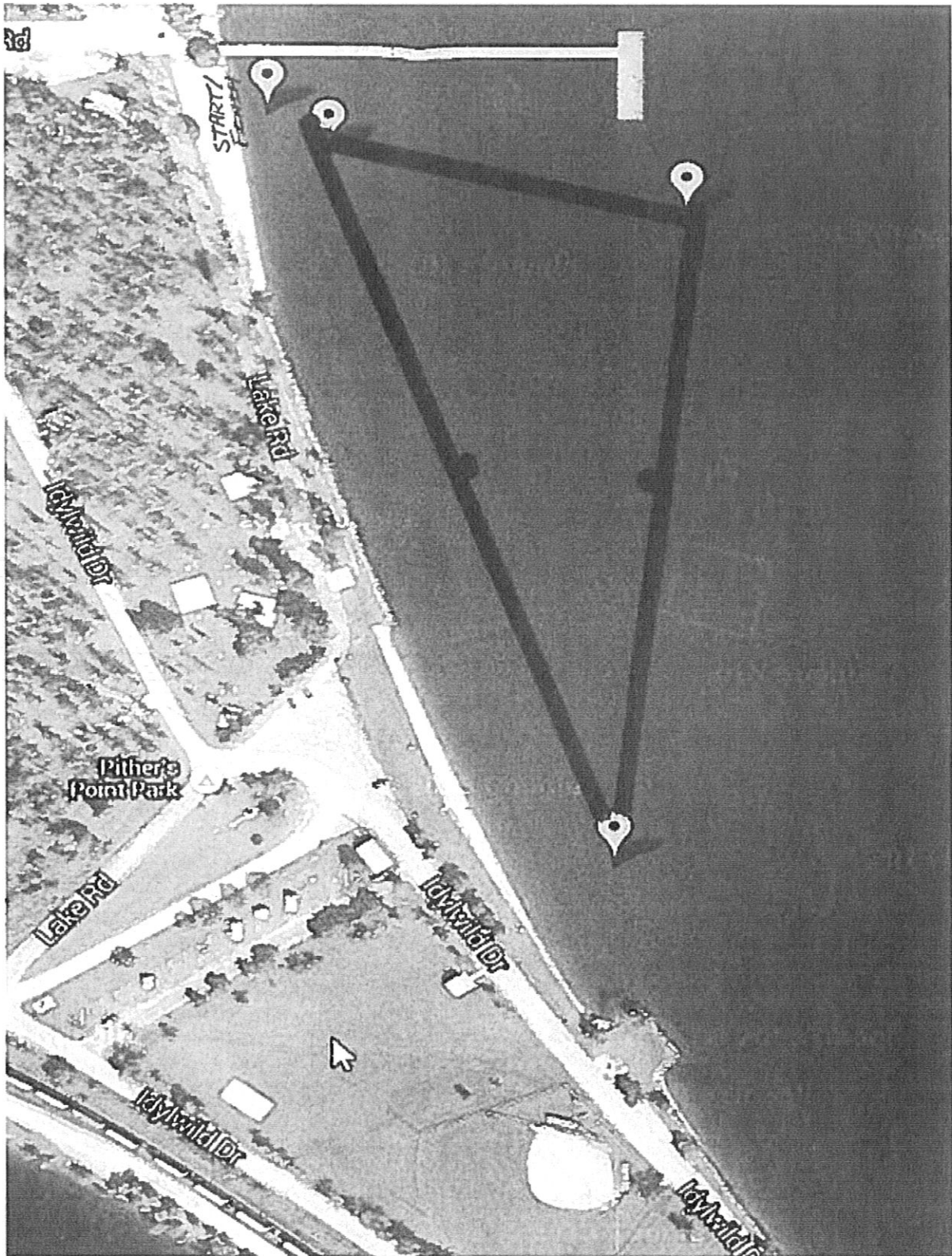
As this is year 2 of a 3 year plan to build the event into a Sprint distance triathlon for 2015, I also look forward to working with you and the Town of Fort Frances into the future to make this plan a reality.

Should you have any questions or concerns, or require any further information please contact me at 274-6848 or email [jwtilson@shaw.ca](mailto:jwtilson@shaw.ca)

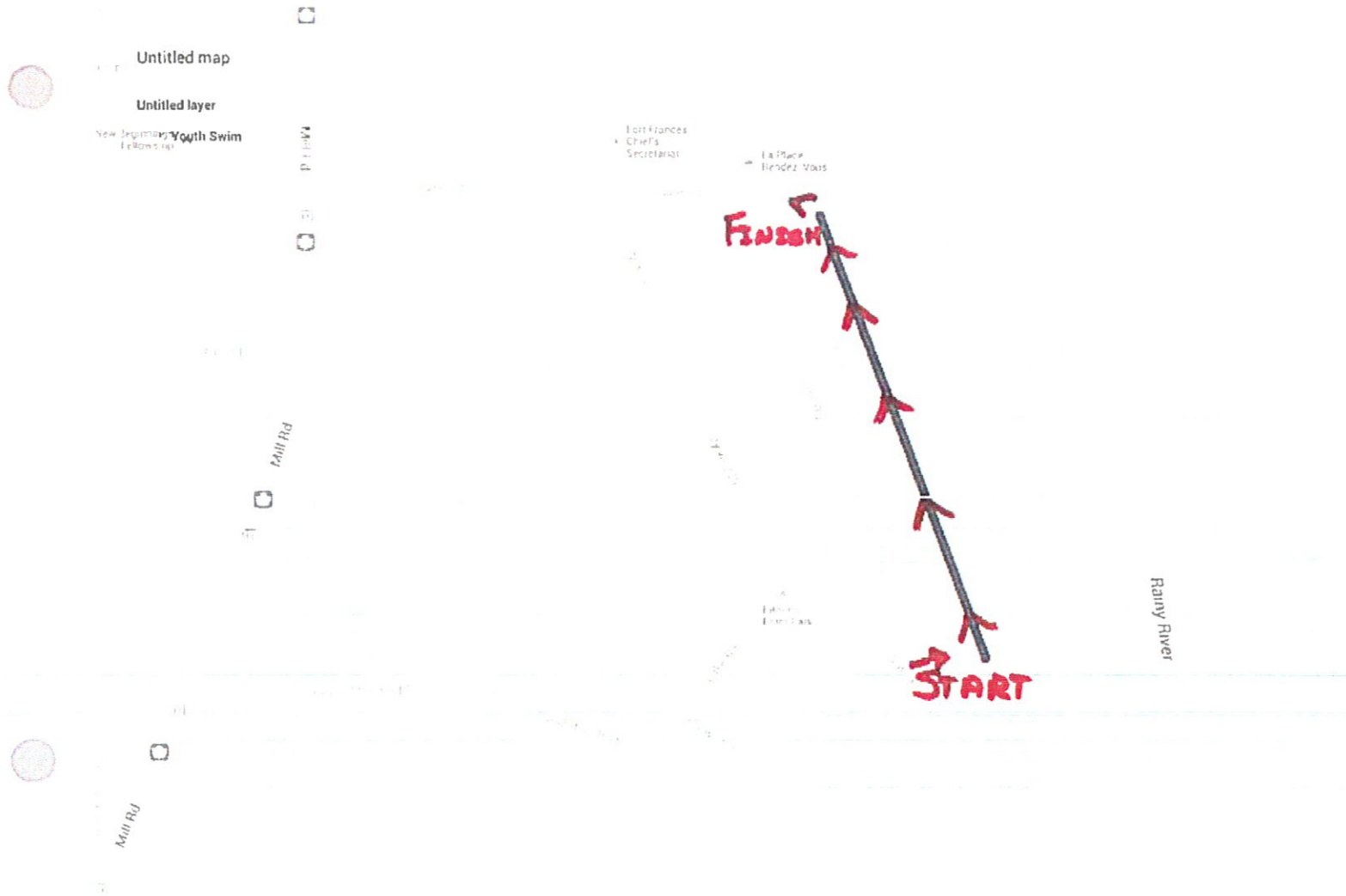
Sincerely

Jeff Tilbury

Race Organizer.  
Rainy Lake Triathlon Club.

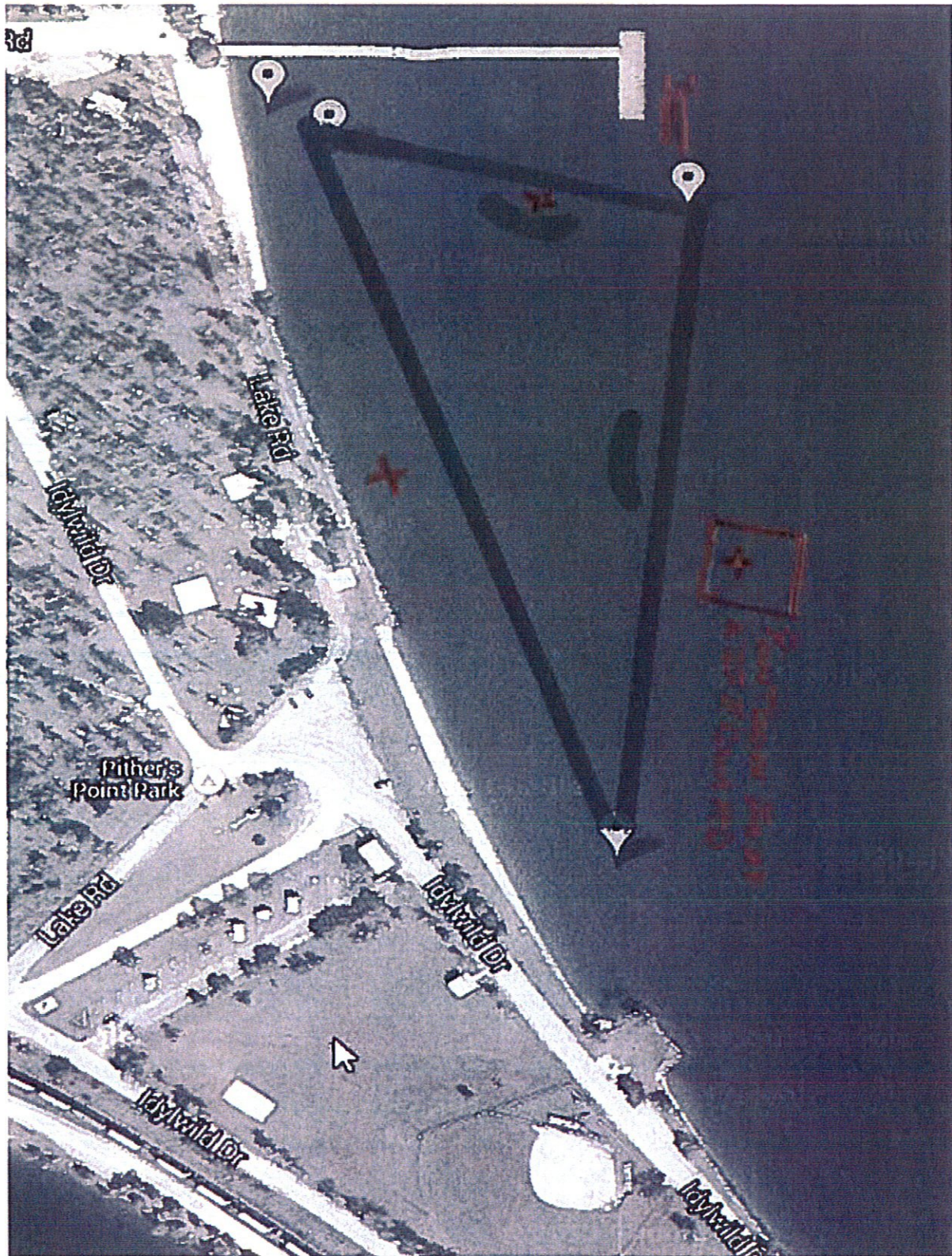


Adult Swim Course 750 M




YOUTH SWIM.  
300 m.





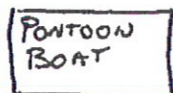
# Lifeguard Plan Swim Course

**+ LIFEGUARD**

 MOTORBOAT



KAYAK - SPOTTER  
- LIFEGUARD

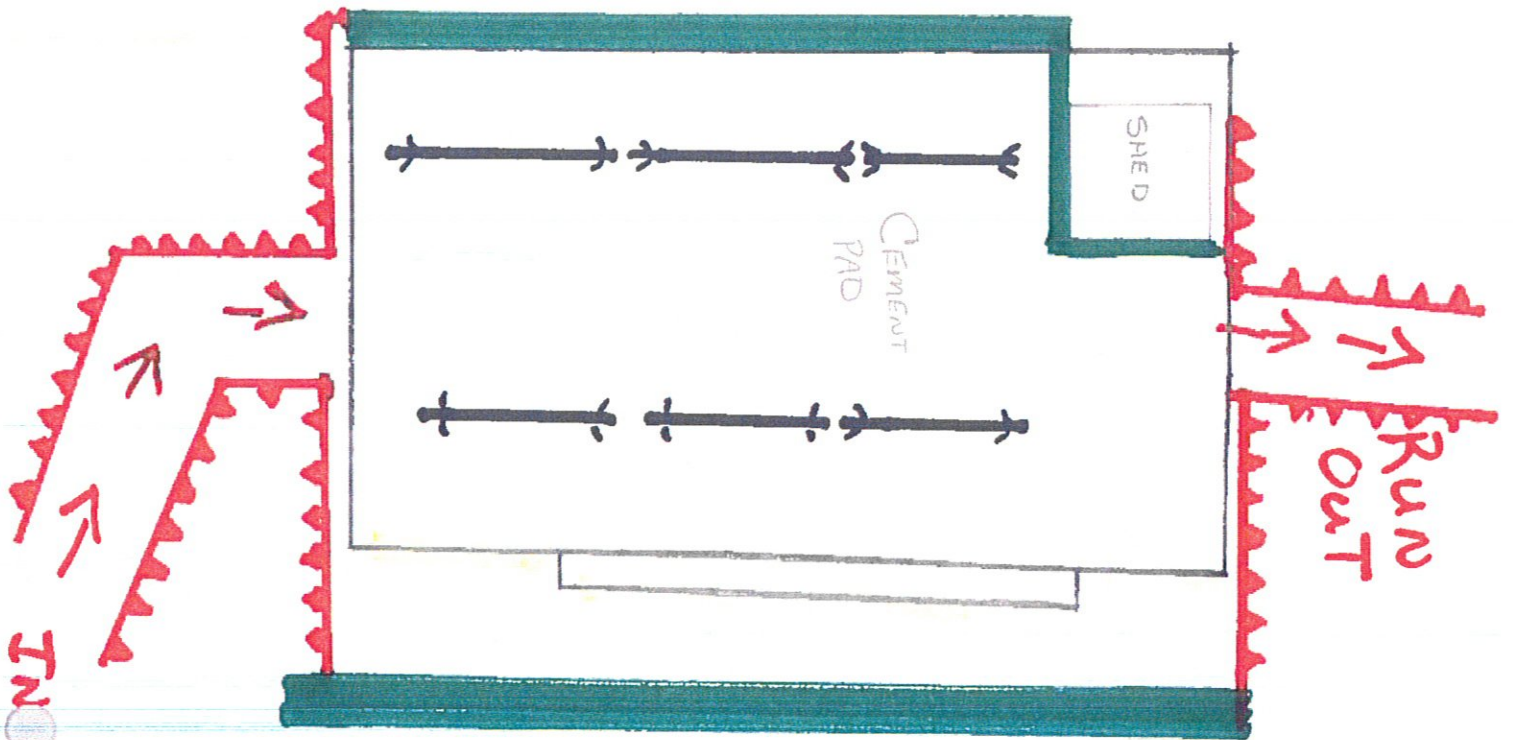


- LIFEGUARD

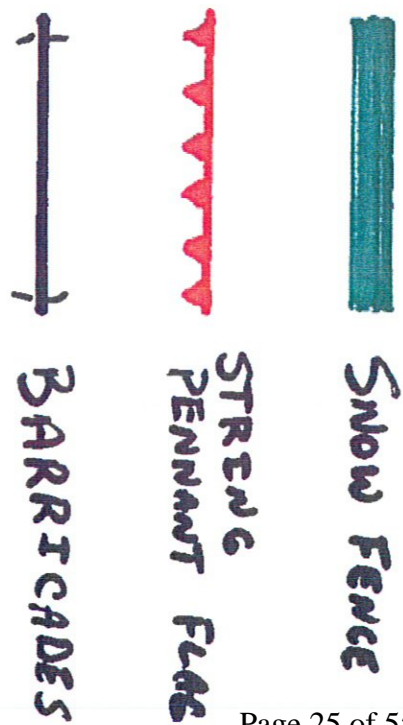




+ MEDICAL TENT.



IN FROM SWIM



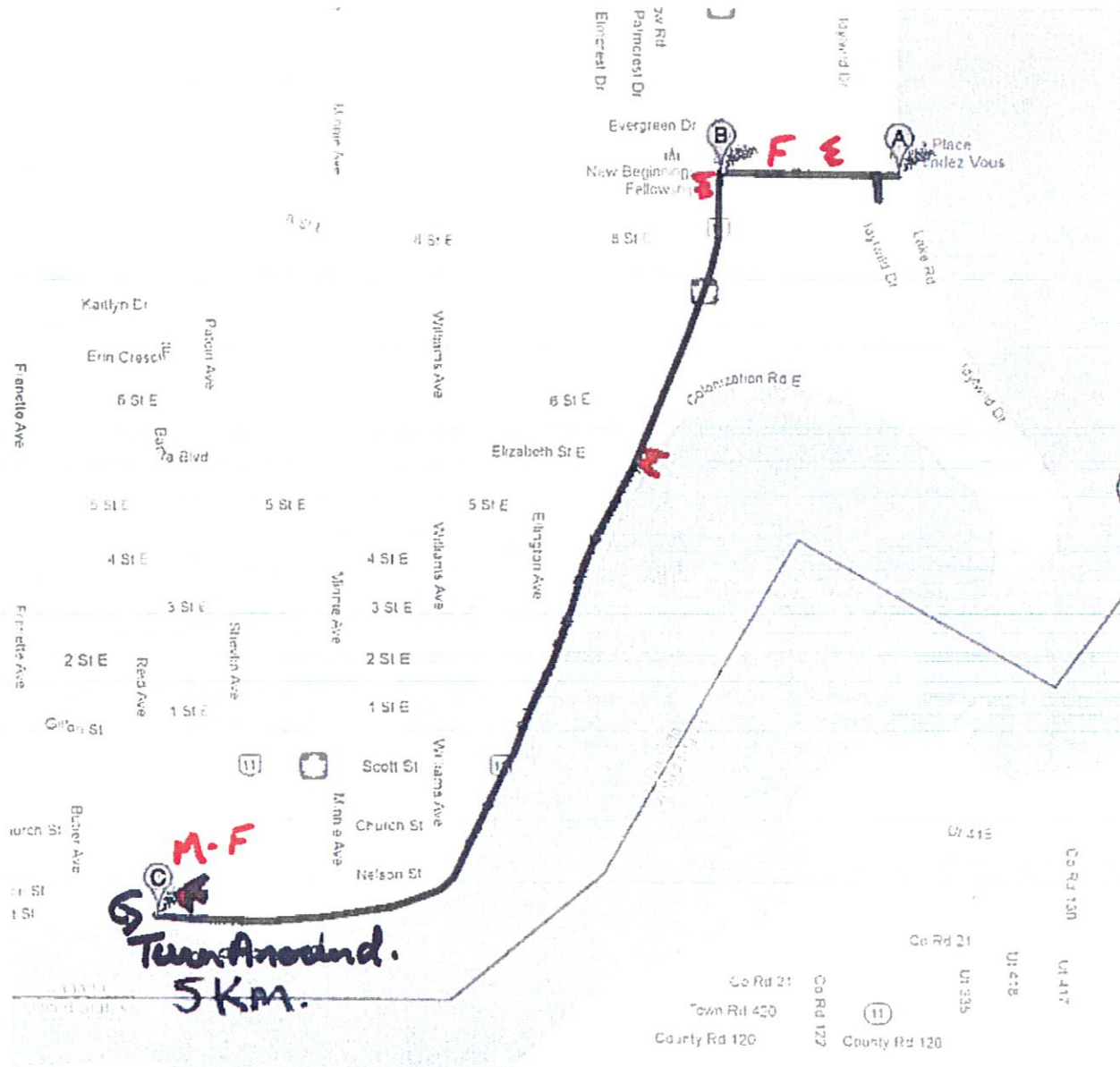






Google

Directions to Front St  
2.5 km – about 4 mins



5KM RUN COURSE.

M - MARSHALL

F - FEED ZONE

**TOWN OF FORT FRANCES**

**BY-LAW NO. 3/14-A**

(Being a By-Law to amend By-Law #3/14 to add a Home Occupation as a permitted use in the Seasonal Residential Zone – section 34 Planning Act R.S.O. 1990, Chapter p.13)

**WHEREAS** authority is granted to the Council of the Town of Fort Frances pursuant to section 34 of the Planning Act, R.S.O., 1990, Chapter 13 (as amended) to regulate the use of land and the character and use of buildings and structures within the Town of Fort Frances;

**AND WHEREAS** an application was received to rezone Pcl 22252, Pt Res 1B pts 1 & 2 Plan 48R-1246) from Seasonal Residential (SR) to Residential Type One (R1) to permit a Home Occupation to be conducted from the property;

**AND WHEREAS** in accordance with The Planning Act a Public Meeting was held on Monday, June 9, 2014 to consider a proposed amendment, proper notice of which was given in accordance with the requirements of Ontario Regulation 199/96;

**AND WHEREAS** Council, at its meeting held June 23, 2014 approved the report of the Municipal Planner and a recommendation supported by the Planning and Development Executive Committee that all properties zoned Seasonal Residential be provided the opportunity for *Home Occupation* and that the proposed by-law Zoning By-Law be adopted for implementation.

**NOW THEREFORE** the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That notwithstanding, and in addition to, the uses permitted in section 4.7.1 of Town of Fort Frances Zoning By-Law #3/14 a *Home Occupation* be added as a permitted use in the Seasonal Residential (SR) zone.
2. That this By-Law shall come into force and take effect upon the final passing thereof as provided in The Planning Act c. 13, R.S.O. 1990, as amended, and thereupon shall be effective from the date of its passing.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of June 2014.

---

MAYOR

---

CLERK



TOWN OF FORT FRANCES

BY-LAW NO. 26/14

(Being a by-law to authorize a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development - the *Municipal Act, 2001*, R.S.O. 2001, c.25.)

WHEREAS on June 23<sup>rd</sup>, 2014, Council approved entering into an agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development (Aboriginal Affairs and Northern Development Canada) to allow Fort Frances to host evacuees from Attiwapiskat FN threatened by flooding.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with Her Majesty the Queen in Right of Canada as represented by the Minister of Indian Affairs and Northern Development in the form attached hereto and forming part of this by-law as Schedule "A" be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23<sup>rd</sup> day of June 2014.

\_\_\_\_\_  
R. Avis, Mayor

\_\_\_\_\_  
G. Treftlin, Clerk



**RAINY RIVER FUTURE  
DEVELOPMENT CORPORATION**  
A Community Futures Development Corporation

AGENDA ITEM #8.1



June 5, 2014

Mayor Avis & Council  
The Corporation of the Town of Fort Frances  
320 Portage Ave.  
Fort Frances, Ontario  
P9A 3P9

Dear Mayor Avis & Council:

On behalf of the Board of Directors of the Rainy River Future Development Corporation, I would like to invite you to attend our Annual General Meeting scheduled for Tuesday, July 8, 2014. The meeting is to be held at the Copper River Inn, 700 Stewart Street, Fort Frances, at 7:00 p.m.

There will be an election for three positions on the Board of Directors, as well as an update on the progress of various projects and the plans for the coming year. We will also be seeking members to serve on our various Committees.

The Board of Directors looks forward to seeing you at this year's Annual General Meeting.

Sincerely,

Jan Beazley  
Acting-Chair





**PLEASE JOIN US AT OUR**

# ANNUAL GENERAL MEETING

- Annual General Meeting at 7:00 pm
- Followed by an update on activities and refreshments.

**Tuesday, July 8, 2014  
7:00 p.m.**

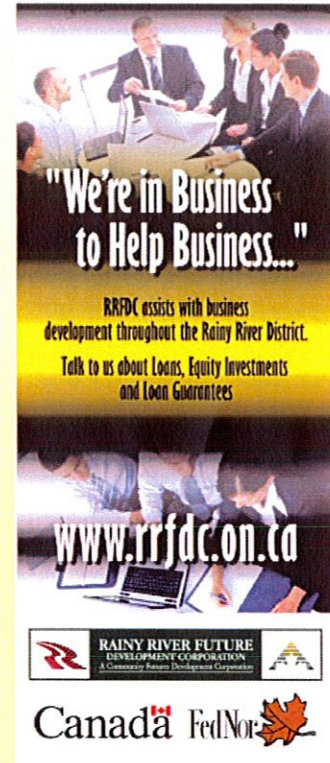
**Copper River Inn  
700 Stewart Street  
Fort Frances, Ontario**

***EVERYONE IS WELCOME!***

RRFDC memberships are available for \$5.00  
To vote at this Annual General Meeting you  
must be a paid member 10 days prior to the  
meeting date.

*Please call 274-3276 to RSVP, or for more information on the  
meeting or becoming a member.*

[www.rrfdc.on.ca](http://www.rrfdc.on.ca)



**RAINY RIVER FUTURE  
DEVELOPMENT CORPORATION**  
A Community Futures Development Corporation







AMO Communications  
<communicate@amo.on.ca>  
16/06/2014 03:04 PM

To "ravis@fort-frances.com" <ravis@fort-frances.com>  
cc  
bcc  
Subject AMO Policy Update - Ontario Provincial Election -  
Post-Election Members Update

## TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

June 16, 2014

### Ontario Provincial Election - Post-Election Members Update

Last week's election produced the first majority government in Ontario since 2011. This update will provide you with the expected next steps by the provincial government and the start of our post-election government relations and advocacy work on behalf of municipal governments.

AMO has written to all three party leaders to acknowledge the results and all the hard work expended during the election period. The election results created substantial change in the 107 seat Ontario Legislature with 20 new MPPs including six ridings that had no incumbent running. Working with these new members, their leaders and their caucuses will be a priority for us and the sector.

Members may know that the Legislature is set to resume on July 2<sup>nd</sup> with a Throne Speech as well as the re-introduction of the Budget Bill. Debate on both is required before they can be approved. The contents of the Budget are already known as the Premier confirmed on election night that the Liberal government would introduce the same Budget as they had before the election. Members interested in more information on the Budget's contents and implications for municipalities can refer to [AMO's review of the May 2014 Budget](#). The majority government makes passage of the Throne Speech and Budget all but certain.

The in-coming Cabinet needs to be appointed and sworn in before the House resumes on July 2<sup>nd</sup>. The announcement on the new Cabinet and its Ministers is expected in the coming days. Once named, the AMO President, Russ Powers, will write to each Minister who has municipal responsibilities or areas of interest with both our congratulations, along with the municipal sector's key priorities in their ministerial portfolio. AMO anticipates that once the Throne Speech and Budget are debated and passed, the Legislative Assembly will adjourn for the summer.

Government and opposition party MPPs will then begin preparing for discussions during the August AMO Annual Conference in London. Information on delegations with Ministers and MPPs will be posted shortly now that the election has occurred. As stated previously, AMO will send a notice to each municipality when more information on delegations is available.

AMO is working on its key interests for the Fall Legislative Session as well as policy matters that require further discussion with the provincial government and all members of the Legislature. Please know that one of our top priorities at this time is working with the government on infrastructure funding, including the Building Canada Fund, so that municipalities can try to take advantage of the remaining construction season as best they can.

**Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416-971-9856 ext. 318.

assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



## The 2014 Provincial Budget

05/01/2014

Today the Honourable Charles Sousa, Minister of Finance, delivered the 2014 Provincial Budget.

It delivers on some longstanding commitments for municipal infrastructure but also accelerates cuts to municipal operating grants delivered through the Ontario Municipal Partnership Fund (OMPF). Building on previous infrastructure spending announcements, key budget highlights are below.

- **Significant infrastructure investments** – The budget includes a 10 year \$130 billion commitment to infrastructure investment. The Province's matching funds to the federal Building Canada Fund is included along with the following new municipal components:
  - **Public transit and transportation infrastructure** – Of the above total, \$28.9 billion over the next 10 years will be dedicated to public transit and transportation. This includes \$15 billion for the GTHA and \$13.9 billion for investments in the rest of the province. In 2014-15 this represents \$3.3 billion (\$1.7 billion in the GTHA and \$1.6 billion outside the GTHA). Further discussions on the how and when of these allocations will occur in the future.
  - **A permanent infrastructure fund for roads and bridges** – The budget delivers a \$100 million annual fund for "critical projects in communities with challenging fiscal circumstances". It will include application and formula based funding for municipalities. It will move towards a fully formula-based funding model over time. No other details regarding eligibility are provided in the budget. This honours a longstanding provincial commitment.
  - **Accelerated OMPF cuts for 2015** – The budget cuts operating funding to municipalities with challenging fiscal circumstances by \$35 million in 2015. This represents an unexpected funding cut of \$10 million to the communities that can least afford it and which benefitted the least from the upload. AMO had advocated for a deferral of the expected \$25 million cut. The Association is extremely surprised and disappointed with this move. It raises additional questions regarding the government's approach to OPP billing. Specifically, what does this added decrease mean when OPP billing reform policy for 2015 has not been determined?
  - **Cuts to the Power Dam Special Payment Program** – Municipalities which host power dams will see \$4.4 million in cuts to these transfers over four years. Such dollars offset lost property tax revenues for these communities. Increased property taxes or service cuts should be expected in these municipalities to make up for the Province's "responsible spending choice". Was the previous honouring of this arrangement irresponsible?
  - **The upload remains intact** – The Province continues to maintain the 2008 upload agreement. Its 2015 value to the sector is \$1.63 billion. The importance of this commitment to the sector as a whole is indisputable. Sector wide, municipalities have been able to redirect these dollars to increased infrastructure investments. But on a local level, the value of this upload varies considerably from one municipality to the next. That's why the OMPF is so important for municipalities with challenging fiscal circumstances.

### Contact

Matthew Wilson  
Senior Advisor  
[mwilson@amo.on.ca](mailto:mwilson@amo.on.ca)  
T 416.971.9856 ext. 323  
TF 1.877.426.6527  
F 416.971.6191

### Link

[2014 Ontario Budget](#)



- **Social assistance** – ODSP and Ontario Works rate increases will be implemented this fall. Municipalities will be shielded from cost-share related increases for Ontario Works until January 2015. In addition, the Community Homelessness Prevention Initiative will benefit from the permanent addition of \$42 million starting in 2014-15. Previously this allocation was temporary.

AMO's budget analysis will continue. Further updates will be provided as required.

---

**Advocacy**

Economic Development  
Energy  
Finance  
Housing  
Infrastructure  
Labour  
Planning  
Risk Management  
Social Services  
Waste Management

**Events & Training**

Conferences  
Councillor Training  
Symposiums  
Webcasts  
Workshops

**About Us**

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Annual Report  
Awards  
Board of Directors  
By-Law  
Careers  
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History  
Membership  
Memorandum of Understanding  
Municipal 101  
Products & Services  
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**Related Sites**

FONOM  
Gas Tax at Work  
LAS  
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ROMA

**Programs**

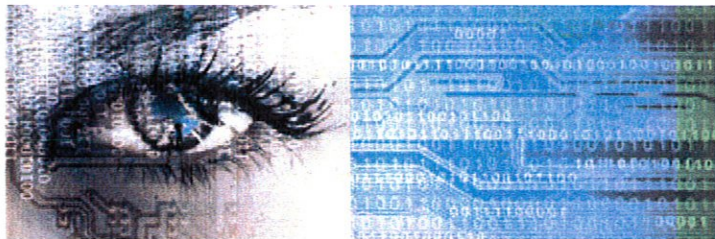
Gas Tax  
MIDAS

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**Working to make Ontario municipalities stronger**

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Add [Communicate@amo.on.ca](mailto:Communicate@amo.on.ca) to your safe list



June 19, 2014

### In This Issue

- MOE adds another webinar on Reg. 397/11 energy reporting.
- AMO delivers more funds to municipalities.
- Delegation requests during AMO Conference now open.
- Turn your thoughts to AMO.
- Where can your municipality save on energy costs?
- Rural transportation forums.
- Career opportunities with Ontario Public Service, LaSalle and York Region.

### Provincial Matters

Under O. Reg. 397/11, municipalities are required to submit their annual energy consumption reports to the Ministry of Energy by July 1, 2014. Conservation and Demand Management (CDM) Plans must also be publicly posted by July 1, 2014. The Ministry will be holding webinars about the reporting portal and CDM Plans on June 18th, 19th, and 24th. Contact the Ministry at [BPSSupport@ontario.ca](mailto:BPSSupport@ontario.ca) to register.

### Federal Matters

Starting this week, AMO will distribute a one-time payment of surplus federal Gas Tax administrative funds to Ontario municipalities.

### Eye on AMO/LAS Events

The Government of Ontario process for Ministers' and Parliamentary Assistants' delegations at the AMO 2014 Annual Conference is now open. AMO Delegates wishing to meet with a Minister or Parliamentary Assistant during the AMO Annual Conference from Sunday, August 17 to Tuesday, August 19, 2014, can now submit their applications. The deadline to submit requests is Friday, July 11, 2014.

Now is the time that many of you will be turning your thoughts to the AMO AGM and Annual Conference. To make your Conference preparation an easy experience, visit our site and download our handy checklist.

### LAS

Energy costs are one of a municipality's 5 largest annual expenses. LAS EESPs provide energy audits, incentive applications, data analysis and more – all for free. Contact the EESP in your area today and find out where your municipality can save.

### Municipal Matters\*

The Rural Ontario Institute, in partnership with the Ontario Healthy Communities Coalition, is hosting a series of forums to foster the sharing of knowledge of effective models and emerging innovation in rural regional transportation. Visit ROI's website for more information.

### Career Opportunities

Statistician - Ontario Public Service. Location: Ministry of Agriculture & Food, and, Ministry of Rural Affairs, Guelph. Please apply online, by June 26, 2014, entering Job ID 65003 in the Job ID search field and following the instructions to submit your application.

Policy Analyst - Ontario Public Service. Location: Toronto. Please apply online, by July 4, 2014,

entering Job ID 66842 in the Job ID search field and following the instructions to submit your application online.

Building Technician / Planning Technician / Records Management Clerk (3 positions) - Town of LaSalle. Please submit resumes by Friday, June 27, 2014 to: Town of LaSalle, Attn: Human Resources, 5950 Malden Road, LaSalle ON N9H 1S4; [hr@town.lasalle.on.ca](mailto:hr@town.lasalle.on.ca); Fax: 519.969.4469.

Senior Policy Analyst #16150 - York Region. Location: Community & Health Services Department, Strategies & Partnerships Branch. Please apply online at by June 30, 2014 quoting competition #16150.

#### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

#### **AMO Contacts**

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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PRIME MINISTER • PREMIER MINISTRE



JUN 18 2014


 Dear Mayor:

Thank you for your letter of February 12, 2014, co-signed by Mayor Robert Anderson, City of International Falls, Minnesota, concerning your request to proclaim July 2, 2014, *International Peaceful Borders Day*.

I applaud your efforts in celebrating the long-standing friendship that we enjoy with our American neighbour and I am pleased to sign this year's proclamation.

I trust this year's event will be a big success with both communities. Celebrating the 200<sup>th</sup> anniversary of the end of the War of 1812 is a great occasion for a neighbourly tug-of-war.

A similar letter has also been sent to Mayor Anderson.

Yours sincerely,



His Worship Mayor Roy Avis  
 Town of Fort Frances  
 320 Portage Avenue  
 Fort Frances, Ontario  
 P9A 3P9





PRIME MINISTER • PREMIER MINISTRE

JUN 10 2014

*Robert*  
Dear Mayor:

Thank you for your letter of February 12, 2014, co-signed by Mayor Roy Avis, Town of Fort Frances, Ontario, concerning your request to proclaim July 2, 2014, *International Peaceful Borders Day*.

I applaud your efforts in celebrating the long-standing friendship that Americans and Canadians enjoy and I am pleased to sign this year's proclamation.

I trust that this year's tug-of-war event to mark the 200<sup>th</sup> anniversary of the end of the War of 1812 will be a big success. May the best team win!

A similar letter has also been sent to Mayor Avis.

Yours sincerely,

*Stephen Harper*

His Worship Mayor Robert Anderson  
City of International Falls  
600 4<sup>th</sup> Street  
International Falls, Minnesota 56649  
United States of America

## **A Proclamation to Celebrate International Peaceful Borders Day July 2, 2014**

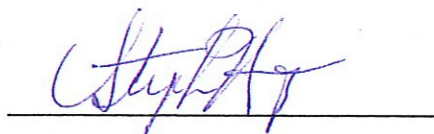
One hundred ninety nine years of peaceful borders between Canada and the United States have reinforced the strong bonds of friendship between these neighbouring nations. It bears remembrance that we share the longest, virtually undefended border in the world – a lesson of peace for all nations.

As Canada celebrates Canada day on July 1 and the United States celebrates Independence Day on July 4, a date marking Peaceful Borders Day between these two national celebrations honours the independence of each country while celebrating our shared histories of independence, interdependence and the ties of peace that bind us together.

To be mindful of our peaceful borders we should ponder our lives without them and seek specific ways to celebrate the social, educational, economic and cultural benefits we would not enjoy if we were hostile neighbours. As we celebrate International Peaceful Borders Day let us recommit to the building of lasting partnerships around the works so that all nations can know the blessing of good friends and good neighbours across peaceful borders.

NOW, THEREFORE, I, STEPHEN HARPER, by virtue of the authority vested in me as Prime Minister of Canada, do hereby proclaim July 2, 2014 as Peaceful Borders Day. I urge all citizens of both Canada and the United States to pause on this day to appreciate the blessings of good friends and good neighbours across peaceful borders and to honour this day with appropriate ceremonies and activities such as the "Pulling for Peace International Tug-Of-War held across the Rainy River in International Falls, Minnesota and Fort Frances, Ontario.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of June in the year of our Lord two thousand fourteen.



Right Honourable Stephen Harper, Prime Minister



Ministry of  
Natural ResourcesMinistère des  
Richesses naturellesTel: (807)274-5337  
Fax: (807)274-4438

June 17, 2014



**Inspection**  
**INSPECTION of APPROVED AERIAL HERBICIDE SPRAYING**  
**CROSSROUTE FOREST**

The Ontario Ministry of Natural Resources (MNR) invites you to inspect the MNR-approved aerial herbicide spray project. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the Crossroute Forest (see map) will be sprayed with herbicide to control competing vegetation, starting on or about **Judy 17, 2014**. The herbicides that may be used are: **Vision**, registration # 19899, **Vision Max**, registration # 27736, **Vantage Forestry**, registration # 26884 or **Release**, registration # 22093.

The approved project description and project plan for the aerial herbicide project is available for public inspection at the Resolute Forest Products office and on the MNR public website at [ontario.ca/forestplans](http://ontario.ca/forestplans) beginning **April 1, 2014 until March 31<sup>st</sup>, 2015** when the annual work schedule expires. Ontario Government Information Centres at Ontario Government Information Centres at Atikokan, Fort Frances and Rainy River provide access to the internet.

Interested and affected persons and organizations can arrange an appointment with MNR staff at the MNR District or Area office or the Resolute Forest Product office to discuss the aerial herbicide project. For more information, please contact:

Judy Kaufman  
Resolute Forest Products  
427 Mowat Ave.,  
Fort Frances, ON  
P9A 3N2  
807-274-5311 ext. 1469

Philip Cooze or Robin Kuzyk  
Ministry of Natural Resources  
922 Scott St.,  
Fort Frances, ON  
P9A 1J4  
807-274-8639 or 807-274-8649

Renee Perry  
Ministry of Natural Resources  
108 Saturn Ave.  
Atikokan, ON  
P0T 1C0  
807-597-5010

or call toll free: 1-800-667-1940 and ask to be forwarded to one of the contacts above.

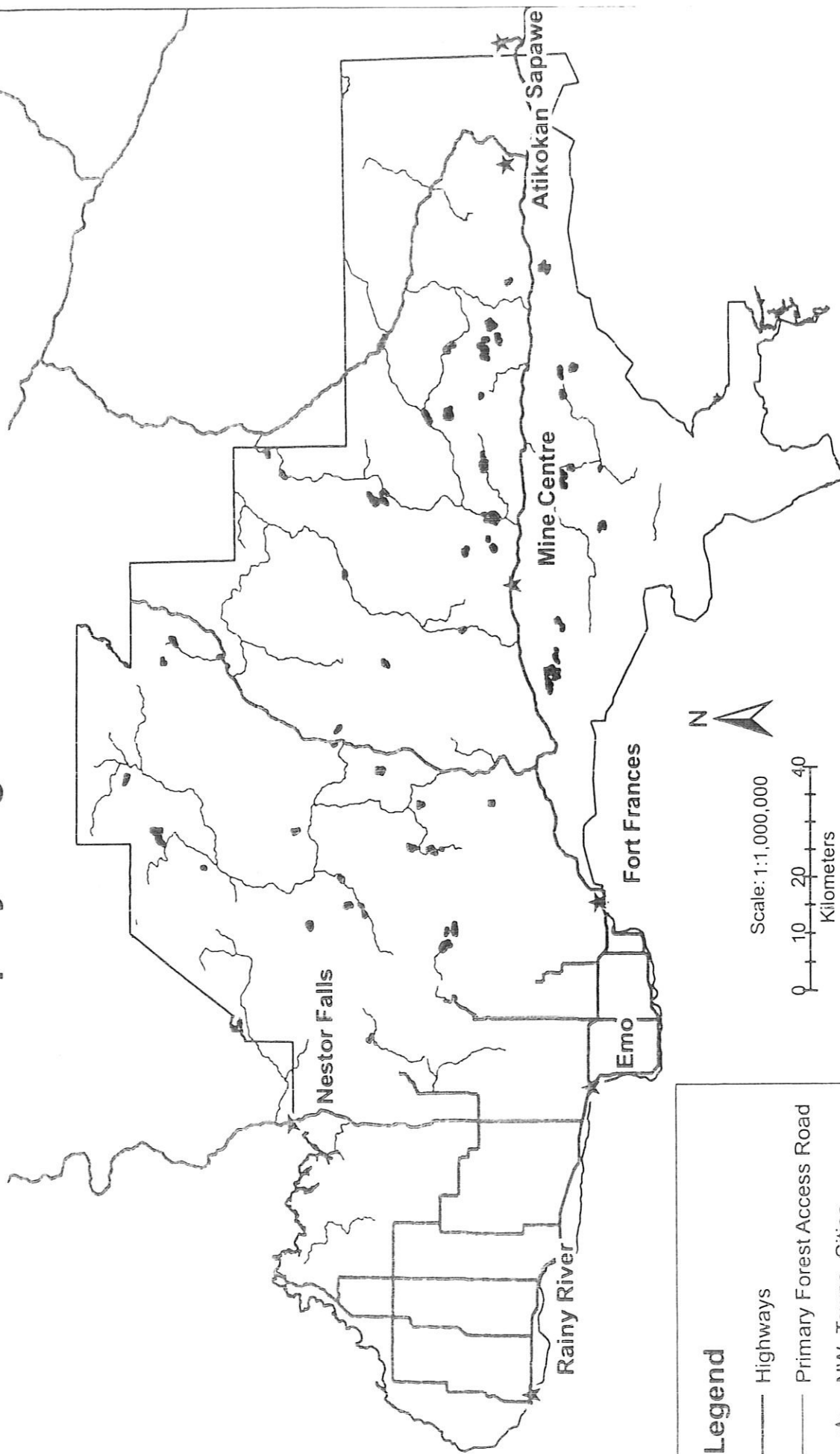


Greg Chapman  
District Manager  
Fort Frances District  
Telephone: 807-274-8633  
Fax: 807-274-4438

Office Hours 8:30 – 4:30 Monday to Friday  
Closed 12:00 – 1:00

*"Your comments regarding our services are welcome at anytime"*

# 2014/2015 Aerial Spray Program for the Crossroute Forest





**Giving  
Hope  
Today**

The Salvation Army  
Rainy River District  
Community Services and Mission

316 Victoria Avenue  
Fort Frances, Ontario P9A 2C2  
Telephone : (807)274-3871  
Fax : (807)274-0761

E-mail : salarmy@jam21.net

AGENDA ITEM #9.5



*Mayor Avis & Members of Council  
320 Portage Avenue  
Fort Frances, ON*

*April, 30<sup>th</sup> 2014*


*On behalf of the Salvation Army Fort Frances Ministries, I would like to take this opportunity to thank you for the financial donation received in support of our recent Centennial celebrations.*


*The visiting Bermuda Band, along with our Divisional leaders, had the opportunity to witness for themselves, the overwhelming support the "Army" receives from our community.*

*Your donation assisted us in offsetting the overall cost of funding these successful celebration events.*

*We appreciate the tremendous support you have given us over the years and value our partnership.*

*Committed to His service,*

  
*Lieutenant Dennis Maybury  
Corps Officer  
The Salvation Army*

  
*Jill Pernsky  
Family Services  
Coordinator*

*"He who has a generous eye will be blessed, For he gives of his bread to the poor" (Prov. 22:9).*



"Wieclawek, Ted (MCSCS)"  
<Ted.Wieclawek@ontario.ca>

19/06/2014 10:16 AM

To "OFM Subscribers (MCSCS)"  
<OFM.Subscribers@ontario.ca>

cc

bcc

Subject Letter to Mayors in Council- Recent changes to the  
Province's fire safety regulations

Attached is a letter (in English and in French) regarding the new regulations and recent changes relating to facilities housing vulnerable persons.

Veillez trouver ci-joint une lettre (en anglais et en français) au sujet des nouveaux règlements et des changements récents concernant les établissements hébergeant des personnes vulnérables.

Tadeusz (Ted) Wieclawek  
Fire Marshal and Chief of Emergency Management /  
Commissaire des incendies et chef de la gestion des situations d'urgence

*If you have any accommodation needs or require communication supports or alternate formats, please let me know.*



lettre aux maire - 17 juin 2014.pdf



Ltr to All Mayors In Council EN - 20140617.pdf

**Ministry of  
Community Safety and  
Correctional Services**

Office of the  
Fire Marshal and  
Emergency Management

Place Nouveau Building  
7<sup>th</sup> Floor  
5775 Yonge Street  
Toronto ON M2M 4J1  
Tel: 416-325-3100  
Fax: 416-325-3119

**Ministère de la  
Sécurité communautaire et  
des Services correctionnels**

Bureau du  
commissaire des incendies et  
de la gestion des situations d'urgence

Édifice Place Nouveau  
7<sup>e</sup> étage  
5775, rue Yonge  
Toronto ON M2M 4J1  
Tél. : 416-325-3100  
Téléc. : 416-325-3119



File Reference/Référence:

June 17, 2014

Dear Mayor in Council:

Effective January 1, 2014, Ontario became the first province to enact a series of legislative changes intended to improve fire safety in vulnerable occupancies. Although the requirement for owners of these occupancies to retroactively install automatic sprinklers received the majority of the media coverage, a number of additional legislative changes were enacted that impose requirements on municipalities and Chief Fire Officials. I would like to clarify what this means for municipalities like yours:

- Three years to complete mandatory training for all Chief Fire Officials responsible for approving facility fire safety plans (**New & deadline is January 1, 2017**)
- Observation of annual fire drills based on approved scenario (**New & in effect as of January 1, 2014**)
- Annual fire safety inspections based on a standardized checklist (**New & in effect as of January 1, 2014**)
- Registry of Vulnerable Occupancies (**New & in effect as of January 1, 2014**)

The Office of the Fire Marshal and Emergency Management (OFMEM) is committed to providing support to municipalities through advice, assistance and training. The following are a list of items demonstrating how the OFMEM is doing this.

### **1. Training program/course acceptable to the Fire Marshal**

To meet the requirements for this mandatory training, Chief Fire Officials must complete a training program/course, acceptable to the Fire Marshal, no later than December 31, 2016. The course became available on line effective April 30, 2014. In addition, traditional class room courses will be available in beginning in the fall of 2014.

### **2. Registry of Vulnerable Occupancies**

As part of the new regulatory requirements, the fire department is mandated to enter specific information about vulnerable occupancies within their municipality into the OFMEM Registry of Vulnerable Occupancies following the completion of the mandatory inspection. The OFMEM has commenced the Registry and municipal fire departments have begun populating the registry.



### 3. Training with Municipal Fire Departments

The OFMEM has completed a number of webinars for municipalities and has arranged approximately thirty (30) full day training sessions across the province that will provide municipalities comprehensive training on how to ensure they comply with the new Regulations and Fire Marshal Directives.

#### Committed to Working Together

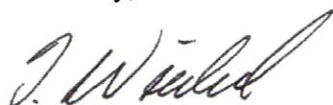
The legislative changes; incorporating a balanced approach of enhanced inspections, training and fire code retrofits, will help reduce the probability and consequence of fire on occupants and property as well as decrease the risks encountered by fire fighters who are called to respond to fire emergencies in these occupancies.

It remains the responsibility of facility owners and operators in all municipalities to ensure their buildings are in full compliance with the changes to Ontario fire safety regulations. Similarly, it remains the responsibility of municipalities and Chief Fire Officials to ensure they are in full compliance with the new Regulations and Fire Marshal Directives.

The OFMEM will continue to support municipalities and Chief Fire Officials by providing advice and assistance, training and ongoing communication regarding legislated timelines to ensure municipalities and Chief Fire Officials are in compliance with the law. The OFMEM will be monitoring the status of compliance with the new Regulations and Fire Marshal Directives for all municipalities and Chief Fire Officials. To learn more about the work that has been accomplished to date and legislative responsibilities visit the OFMEM website portal for [Care Occupancies, Care and Treatment Occupancies and Retirement Homes](#). If you have any questions regarding the vulnerable occupancies requirements, please contact Mr. Jim Jessop at [Jim.Jessop@ontario.ca](mailto:Jim.Jessop@ontario.ca) or (416) 325-3239.

Thank you for your cooperation on this matter. We all have a role and duty to play in keeping seniors and vulnerable Ontarians fire safe.

Sincerely,



Tadeusz (Ted) Wieclawek  
Fire Marshal and Chief, Emergency Management

Copy: All Ontario Fire Chiefs

Ontario Association of Fire Chiefs (O AFC)

Association of Municipalities Ontario (AMO)

Jim Jessop, Director, Field and Advisory Services / Deputy Fire Marshal

Pierre Yelle, A/Assistant Deputy Fire Marshal



**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Monday, June 2, 2014      **Session No.** 60



This meeting of the Community Services Executive Committee was held in the Shaw Room at the Fort Frances Public Library Technology Centre.

**Committee Members present:** A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; J. Kabel – Division Manager

**Guests present:** Alicia Subnaik-Kilgour – Library CEO

**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:32 am. J. Kabel recorded the minutes of the meeting.

**DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):**

NIL

**APPROVAL OF MINUTES:**

Minutes of the Tuesday, May 20, 2014 Community Services Executive Committee meeting were approved as circulated.

**BUSINESS ARISING FROM THE MINUTES:**

- a) Ice User Account – Jason will continue to monitor throughout the summer to ensure payments are made after fundraising initiatives as in past years.

**ITEMS REFERRED FROM COUNCIL:**

- a) Fort Frances Canadian Bass Championship Requests – The committee recommended to Council (as input to Administration & Finance) to grant the requests as presented. Jason will contact Travis Robb about tent liability for the interim time between the Music Festival's use and the Bass Tournament's.

**NEW BUSINESS:**

- a) Library Reserve Fund Request – Alicia was in attendance to present the IT requirements of the Library and request. The committee recommended to Council to approve the request as presented.
- b) Museum User Fees – The committee requested that Jason look into rationale for opposition to the idea before making recommendation.
- c) Wade Friesen Request – Skill Crane/Claw Machine – There was sentiment that there wasn't enough benefit to the Sports Centre to advise Council to consider the proposal.
- d) Peace Run – Jason will endeavour to get more information from event organizers before any recommendation will be made.

**NON-AGENDA ITEMS:**

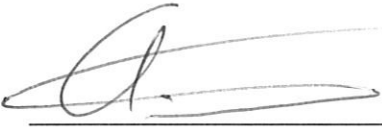

- a) Rainy River Future Development Corporation Request – Recommended as presented to authorize the RRFDC to host their Music Festival in July and use chairs and tables from MSC.
- b) Rainy River District Social Services Administration Board Letter – The committee wasn't prepared to recommend a subsidy for a membership to the MSC as it would be a dangerous precedent to set.
- c) Northwestern Health Unit Request, Do One Thing – The committee made recommendation to Council to grant the requests to use the Sorting Gap & Point Park for the Do One Thing events presented.

**INFORMATION:**

- a) Fort Frances Museum Advisory Committee - Meeting Minutes – Tuesday, May 20, 2014.
- b) Museum Technology Fund – Final report submitted
- c) Next Meeting Date – Monday, June 16, 2014.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:43 am.

  
\_\_\_\_\_  
Chair  
\_\_\_\_\_  
Manager (or Superintendent)/Secretary

**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**

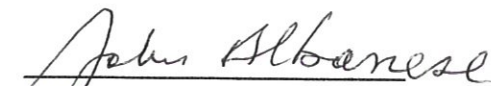
AGENDA ITEM #10.2

Minutes of Meeting – 2 June 2014 (Session 53)

The Planning and Development Executive Committee held its regular meeting in the Civic Centre Committee Room on Monday the 2<sup>nd</sup> day of June 2014 at 8:00 a.m., with the following persons present:

J. Albanese (Chair), R. Wiedenhoeft, D. Kitowski, F. Flatt, R. Avis, M. McCaig, T. Rob, P. Briere

1. CALL TO ORDER – 8:00 a.m.
2. IDENTIFICATION OF NON-AGENDA ITEMS -
  - a. Community Garden – Request for input from Administration & Finance Executive Committee
  - b. Lakeview Trailer Park – Property Standards Enquiry
3. DISCLOSURE OF PECUNIARY INTEREST – None
4. MINUTES OF PREVIOUS MEETING – The minutes of May 5 2014 were approved as circulated (Kitowski/Wiedenhoeft).
5. REFERRALS FROM COUNCIL
  - a. Rainy River Future Development Corporation – Request dated May 22, 2014 Re: Harmony of Nations Music Festival – July 15<sup>th</sup> to July 20<sup>th</sup> (Session 107) – the Administration & Finance Executive Committee will be advised of PDEC support of event but considerations discussed regarding erection, security and removal of tent.
  - b. Fort Frances Canadian Bass Championship Inc. - Request dated May 20, 2014 Re: Fort Frances Bass Championship Event – July 24<sup>th</sup> to July 26<sup>th</sup> (Session 107) – the Administration & Finance Executive Committee will be advised of PDEC support of event but considerations discussed regarding erection, security and removal of tent.
6. OTHER BUSINESS -
  - a. 418 Third Street West – Application to Deem Lots 14/15 Plan SM-34 and Lots 34/35 Plan SM-109 – a Recommendation will be made to Council to approve the request from the property owner.
7. NON-AGENDA ITEMS –
  - a. Community Garden – Request for input from Administration & Finance Executive Committee - The Committee will be advised of considerations discussed in regards to short timeline for review, overall appearance of the site and insufficient information.
  - b. Lakeview Trailer Park – The By-Law Enforcement Officer Briere was called to the meeting at 8:45 a.m. to address property standards enquiry from committee member Kitowski. He advised of current ongoing issues and explained process for benefit of committee. No further action.
8. INFORMATION ITEMS - None
9. NEXT REGULAR MEETING DATE - 16 June 2014 at 8:00 am
10. MEETING CLOSE – The meeting closed at 9:08 a.m.

  
Chairperson

  
Municipal Planner/Secretary







## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 10

Tuesday, June 3, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, June 3, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer

REGRETS: Councillor Paul Ryan

GUESTS: Jolene Quast & Vivian Callahan, Fort Frances Community Garden

Called to order 12:10 p.m.

1. **Non-Agenda:**
  - i) Councillor Andrew Hallikas NWHU Do One Thing Conference Travel & Per Diem Claims
2. **Disclosure of pecuniary interest and the general nature thereof:** Councillor Andrew Hallikas declared a conflict of interest on item 1 i) travel and per diem claims to attend the NWHU Do One Thing Conference held in Kenora
3. **Andrew Hallikas – Ken Perry:** That the minutes from the previous meeting held on May 20, 2014 be approved as circulated.

CARRIED.

4. i) RRFDC Harmony of nations Music Festival Requests – The Committee recommended that Council approve Item 1) Designate the Harmony of Nations Music Festival (HNMF) as a significant Community Festival event; Co-ordinate through G. Treftlin, Clerk, Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Treftlin, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report. Further, that the responsible entity for the Harmony of Nations Music Festival ensure adequate liability insurance for the waterfront site during their festival event.



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- ii) Fort Frances Canadian Bass Championship Requests – The Committee recommended that Council approve Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through G. Treftlin, Clerk and Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Treftlin, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report . Further, that the responsible entity for the Fort Frances Canadian Bass Championship ensure adequate liability insurance for the waterfront event site from the close of the Harmony of Nations Music Festival on or about July 20<sup>th</sup>, 2014 until the take down of the event tent.
- iii) Community Garden Planning Committee Partnering for Funding Request – The Committee recommended that the Town of Fort Frances partner with the Community Garden Planning Committee for the purpose of making an application to the FCC AgriSpirit Fund to obtain a grant to improve the community garden. Further, that the Community Garden Planning Committee must consult with the Chief Building Official and the Municipal Planner prior to the erection of any building structures.  
  
Jolene Quast informed the Committee that she would be the contact person and take responsibility should the Town receive any complaints about the appearance (i.e., weeds, debris, etc.) at the Community Garden site.
- iv) O. Regulation 284/09 – 2014 Budget Matter – The Committee recommended that Council receive the Ontario Regulation 284/09 - Budget Matter disclosure report for the Town of Fort Frances 2014 Budgets as presented.

**5. Outstanding Items:**


- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage

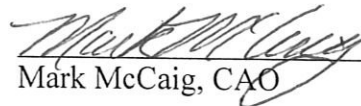
**6. Non-Agenda Items:**

- i) Councillor Andrew Hallikas NWHU Do One Thing Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claims for Councillor Andrew Hallikas in the amount of \$812.35 to attend the NWHU Do One Thing Conference held in Kenora on May 27 & 28, 2014.

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7. **Information:**
  - i) AMO Federal Gas Tax Fund – Administration Funds Allocation
8. **Next Meeting Date:** Tuesday, June 17, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO



## Operations & Facilities Executive Committee

### Minutes of Meeting

**Date: Wednesday, June 4, 2014    Session No. 79**

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, June 4<sup>th</sup>, 2014 from 7:50 a.m. to 8:25 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry, Mark McCaig, CAO, and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order 7:50 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
- 3) Non- Agenda Items: None
- 4) Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on May 23, 2014 – the minutes were approved as circulated.
  - 2) In-Kind Services and Financial Support for the 2014 Fort Frances Canadian Bass Championship – the memo in regards to the report from the FFCBC was reviewed and will be forwarded to the Administration and Finance Executive Committee as they are the lead committee.
  - 3) In-Kind Services for 2014 Harmony of Nations Music Festival – the memo in regards to the request from the 2014 Harmony of Nations Music Festival was reviewed and will be forward to the Administration and Finance Executive Committee as they are the lead committee.
  - 4) 2014 Operations & Facilities Division Capital Budget – the April 30, 2014 spreadsheet outlining the 2014 capital projects for the O & F Division was reviewed and will be forwarded to Council as information only. No action required.
  - 5) Operations & Facilities Division – Environmental Area Statistics – April 2014 – the April 2014 Statistics of the Environmental Area of the Operations & Facilities Division were reviewed and will be forwarded to Council as information only. No action required.
  - 6) Proposed Two Day Town Clean-Up – a lengthy discussion took place where this proposal will be reviewed again prior to the end of summer.

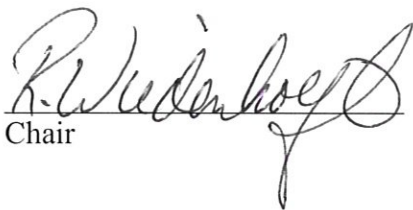


5. Non-Agenda Items: None

6. Resolutions: None

Adjourned at 8:25 a.m.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

May 21, 2014 O&F Exec Minutes.doc



PUBLIC MEETING to receive comments on proposed Zoning By-Law Amendment (No. 03/14-A) to change subject property from Seasonal Residential to Residential Type 1, recognize the year-round use of the single detached dwelling and permit the property owner to conduct a home occupation from the premises.

Proponent: Alan Boivin

Subject Property: Pcl 22252, Pt Res 1B pts 1 &2 Plan 48R-1246

June 9, 2014

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A public meeting was held by the Council of the Town of Fort Frances in the Council Chambers, Civic Centre on Monday, June 9, 2014 from 7:08 p.m. to 7:25 p.m.

The following Council members were present: Mayor R. Avis, (Chairman), Councillors: J. Albanese, A. Hallikas, D. Kitowski, K. Perry, P. Ryan, and R. Wiedenhoeft.

Also present: M. McCaig, CAO; G. Treftlin, Clerk; F. Flatt, Municipal Planner; D. Brown, Manager Operations & Facilities; Jason Kabel, Manager of Community Services, L. Witherspoon, Treasurer, D. Hicks, Fort Frances Times reporter; R. Thoms, Radio B93.1 the Border fm reporter; M. Anderson, Shaw Community Channel Cable Technician, T. Berry, A. Boivin, C. Boivin, S. Mason, C. Jaksa, G. Rognerud, B. Dakin.

Mayor Avis declared the meeting open and explained that the purpose of the meeting was to receive comments on the proposed Zoning By-Law amendment.

The Clerk read the notice as published May 15, 2014 in the local newspaper, Fort Frances Times, and on the Town of Fort Frances web site.

Mayor Avis requested that any person wishing to receive written notice of the decision on the Zoning By-Law to leave their name and address with the Municipal Planner – no one came forward.

Mayor Avis asked if anyone in attendance had any questions – no one came forward.

Mayor Avis asked if anyone wished to speak in favour of or in opposition to the amendment – Mr. T. Berry came forward. He stated that he was neither in favour of nor in opposition to the proposed amendment but he provided information that he suggested Council should take into consideration when deciding on the proposed amendment. Mr. Boivin spoke in favour of the proposed amendment.

Mayor Avis announced that the by-law will be considered by Council later during the regular meeting or otherwise as circumstances dictate.

There being no further questions or comments on the proposed by-law amendment, Mayor Avis declared this public meeting closed.

R. Avis, Mayor

G. Treftlin, Clerk