



## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

Minutes of Meeting No. 10

Tuesday, June 3, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, June 3, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Laurie Witherspoon, Treasurer

REGRETS: Councillor Paul Ryan

GUESTS: Jolene Quast & Vivian Callahan, Fort Frances Community Garden

Called to order 12:10 p.m.

1. **Non-Agenda:**
  - i) Councillor Andrew Hallikas NWHU Do One Thing Conference Travel & Per Diem Claims
2. **Disclosure of pecuniary interest and the general nature thereof:** Councillor Andrew Hallikas declared a conflict of interest on item 1 i) travel and per diem claims to attend the NWHU Do One Thing Conference held in Kenora
3. **Andrew Hallikas – Ken Perry:** That the minutes from the previous meeting held on May 20, 2014 be approved as circulated.

CARRIED.

4.
  - i) RRFDC Harmony of nations Music Festival Requests – The Committee recommended that Council approve Item 1) Designate the Harmony of Nations Music Festival (HNMF) as a significant Community Festival event; Co-ordinate through G. Treftlin, Clerk, Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Treftlin, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report. Further, that the responsible entity for the Harmony of Nations Music Festival ensure adequate liability insurance for the waterfront site during their festival event.

- ii) Fort Frances Canadian Bass Championship Requests – The Committee recommended that Council approve Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through G. Treftlin, Clerk and Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through G. Treftlin, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report . Further, that the responsible entity for the Fort Frances Canadian Bass Championship ensure adequate liability insurance for the waterfront event site from the close of the Harmony of Nations Music Festival on or about July 20<sup>th</sup>, 2014 until the take down of the event tent.
- iii) Community Garden Planning Committee Partnering for Funding Request – The Committee recommended that the Town of Fort Frances partner with the Community Garden Planning Committee for the purpose of making an application to the FCC AgriSpirit Fund to obtain a grant to improve the community garden. Further, that the Community Garden Planning Committee must consult with the Chief Building Official and the Municipal Planner prior to the erection of any building structures.

Jolene Quast informed the Committee that she would be the contact person and take responsibility should the Town receive any complaints about the appearance (i.e., weeds, debris, etc.) at the Community Garden site.
- iv) O. Regulation 284/09 – 2014 Budget Matter – The Committee recommended that Council receive the Ontario Regulation 284/09 - Budget Matter disclosure report for the Town of Fort Frances 2014 Budgets as presented.


**5. Outstanding Items:**

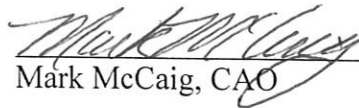
- i) Old Shambles Road – CAO/Solicitor
- ii) Couchiching Sewer and Water Agreement Signage

**6. Non-Agenda Items:**

- i) Councillor Andrew Hallikas NWHU Do One Thing Conference Travel & Per Diem Claims – The Committee recommended to approve the per diem and travel claims for Councillor Andrew Hallikas in the amount of \$812.35 to attend the NWHU Do One Thing Conference held in Kenora on May 27 & 28, 2014.

7. **Information:**
  - i) AMO Federal Gas Tax Fund – Administration Funds Allocation
8. **Next Meeting Date:** Tuesday, June 17, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO